



U.S. House of Representatives COMMITTEE ON ETHICS

Employee Post-Travel Disclosure Form

Original Amendment

This form is for disclosing the receipt of travel expenses from private sources for travel taken in connection with official duties. This form does not eliminate the need to report privately-funded travel on the annual *Financial Disclosure Statements* of those employees required to file them. In accordance with House Rule 25, clause 5, **you must complete this form and file it with the Clerk of the House, B-81 Cannon House Office Building, within 15 days after travel is completed.** Please **do not** file this form with the Committee on Ethics.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

1. Name of Traveler: Sangina Wright
2. a. Name of Accompanying Relative: _____ **OR** None
 b. Relationship to Traveler: Spouse Child Other (specify): _____
3. a. Dates: Departure: August 12, 2019 Return: August 15, 2019
 b. Dates at Personal Expense, if any: _____ **OR** None
4. Departure City: Washington D.C. Destination: Des Moines, Iowa Return City: Washington D.C
5. Sponsor(s), Who Paid for the Trip: See Attachment A
6. Describe Meetings and Events Attended: Meetings and tours designed to deepen my understanding of agriculture and the production and use of renewable fuels as ethanol and biodiesel
7. Attached to this form are **each** of the following, *signify that each item is attached by checking the corresponding box:*
 - a. a completed *Sponsor Post-Travel Disclosure Form*;
 - b. the *Primary Trip Sponsor Form* completed by the trip sponsor **prior** to the trip, **including all** attachments **and** the *Grantmaking or Non-Grantmaking Sponsor Forms*;
 - c. page 2 of the completed *Traveler Form* submitted by the employee; **and**
 - d. the letter from the Committee on Ethics approving my participation on this trip.
8. a. I represent that I participated in each of the activities reflected in the attached sponsor's agenda.
Signify statement is true by checking the box:
 b. If not, explain: _____

LEGISLATIVE RESOURCE CENTER
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I certify that the information contained on this form is true, complete, and correct to the best of my knowledge.

Signature of Traveler: _____ Date: 9/10/19

I authorized this travel in advance. I have determined that all of the expenses listed on the attached *Sponsor Post-Travel Disclosure Form* were necessary and that the travel was in connection with the employee's official duties and would not create the appearance that the employee is using public office for private gain.

Name of Supervising Member: Eddie Bernice Johnson Date: 9/10/19

Signature of Supervising Member: Eddie Bernice Johnson



U.S. House of Representatives
COMMITTEE ON ETHICS

TRAVELER FORM

- 1. Name of Traveler: Sangha Wright
- 2. Sponsor(s) who will be paying for the trip: Iowa Renewable Fuels Association
See Attachment A for full list.
- 3. City and State OR Foreign Country of Travel: Des Moines, Ames, Waterloo, Dubuque, & Cedar Rapids (Iowa)
- 4. a. Date of Departure: August 12, 2019 Date of Return: August 15, 2019
b. Will you be extending the trip at your personal expense? Yes No
If yes, list dates at personal expense: _____
- 5. a. Will you be accompanied by a family member at the sponsor's expense? Yes No If yes:
(1) Name of Accompanying Family Member: _____
(2) Relationship to Traveler: Spouse Child Other (specify): _____
(3) Accompanying Family Member is at least 18 years of age: Yes No
- 6. a. Did the trip sponsor answer "Yes" to Question 8(c) on the *Primary Trip Sponsor Form* (i.e., travel is sponsored by an entity that employs a registered federal lobbyist or a foreign agent)? Yes No
b. If yes, and you are requesting lodging for two nights, explain why the second night is warranted:

- 7. *Primary Trip Sponsor Form* is attached, including agenda, invitee list, and any other attachments and contributing sponsor forms: Yes No
NOTE: The agenda should show the traveler's individual schedule, including departure and arrival times and identify the specific events in which the traveler will be participating.

- 8. Explain why participation in the trip is connected to the traveler's individual official or representational duties. Staff should include their job title and how the activities on the itinerary relate to their duties.

I am the designated Committee research/policy assistant for bioenergy policy. In this role I stay abreast of current activities within the bioenergy sector and through my research I make recommendations to address potential federal R&D gaps.

- 9. Is the traveler aware of any registered federal lobbyists or foreign agents involved planning, organizing, requesting, or arranging the trip? Yes No
- 10. For staff travelers, to be completed by your employing Member:

ADVANCED AUTHORIZATION OF EMPLOYEE TRAVEL

I hereby authorize the individual named above, an employee of the U.S. House of Representatives who works under my direct supervision, to accept expenses for the trip described in this request. I have determined that the above-described travel is in connection with my employee's official duties and that acceptance of these expenses will not create the appearance that the employee is using public office for private gain.

Signature of Employing Member Chloe Bernice Johnson Date 7/8/19



U.S. House of Representatives
COMMITTEE ON ETHICS

Sponsor Post-Travel Disclosure Form

Original Amendment

This form must be completed by an officer of any organization that served as the primary trip sponsor in providing travel expenses or reimbursement for travel expenses to House Members, officers, or employees under House Rule 25, clause 5. **A completed copy of the form must be provided to each House Member, officer, or employee who participated on the trip within ten days of their return.** You must answer all questions, and check all boxes, on this form for your submission to comply with House rules and the Committee's travel regulations. Failure to comply with this requirement may result in the denial of future requests to sponsor trips and/or subject the current traveler to disciplinary action or a requirement to repay the trip expenses.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

- Sponsor(s) who paid for the trip: See Attachment A
- Travel Destination(s): Des Moines, Ames, Waterloo, Dubuque, and Cedar Rapids (all in Iowa)
- Date of Departure: August 12, 2019 Date of Return: August 15, 2019
- Name(s) of Traveler(s): Rachel Cohen, Zachary Fowler, Emily German, Daniel Martin, Arturo Motta, Sangina Wright
Note: You may list more than one traveler on a form only if all information is identical for each person listed.
- Actual amount of expenses paid on behalf of, or reimbursed to, each individual named in Question 4:

| | Total Transportation Expenses | Total Lodging Expenses | Total Meal Expenses | Total Other Expenses (dollar amount per item and description) |
|----------------------------|-------------------------------|------------------------|-----------------------|---|
| Traveler | \$612.93 | \$338.56 (inc. taxes) | \$127.87 (inc. taxes) | \$8 (ticket to attend dinner at State Fair) |
| Accompanying Family Member | NA | NA | NA | NA |

- All expenses connected to the trip were for actual costs incurred and not a *per diem* or lump sum payment. Signify statement is true by checking box:

I certify that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature: Monte Shaw Date: 8/21/2019

Name: Monte Shaw Title: Executive Director

Organization: Iowa Renewable Fuels Association

I am an officer of the above-named organization. Signify statement is true by checking box:

Address: 5505 NW 88th Street, #100, Johnston, IA 50131

Telephone: 515-252-6249 Email: mshaw@iowarfa.org

Committee staff may contact the above-named individual if additional information is required.

If you have questions regarding your completion of this form, please contact the Committee on Ethics at 202-225-7103.