



# U.S. House of Representatives COMMITTEE ON ETHICS

## Employee Post-Travel Disclosure Form

Original  Amendment

This form is for disclosing the receipt of travel expenses from private sources for travel taken in connection with official duties. This form does not eliminate the need to report privately-funded travel on the annual *Financial Disclosure Statements* of those employees required to file them. In accordance with House Rule 25, clause 5, **you must complete this form and file it with the Clerk of the House, B-81 Cannon House Office Building, within 15 days after travel is completed.** Please **do not** file this form with the Committee on Ethics.

**NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.**

1. Name of Traveler: James Notter
2. a. Name of Accompanying Relative: \_\_\_\_\_ **OR** None   
 b. Relationship to Traveler:  Spouse  Child  Other (specify): \_\_\_\_\_
3. a. Dates: Departure: August 25, 2019 Return: August 30, 2019  
 b. Dates at Personal Expense, if any: \_\_\_\_\_ **OR** None
4. Departure City: Washington, DC Destination: Bueons Aires Return City: Washington, DC
5. Sponsor(s), Who Paid for the Trip: International Republican Institute
6. Describe Meetings and Events Attended: I attended meetings with other memebtrs of parliament; congresses and their staff from Latin America countries to discuss ethics, increasing transparency and fighting corruption.
7. Attached to this form are **each** of the following, *signify that each item is attached by checking the corresponding box*:
  - a.  a completed *Sponsor Post-Travel Disclosure Form*;
  - b.  the *Primary Trip Sponsor Form* completed by the trip sponsor **prior** to the trip, **including all** attachments **and** the *Grantmaking or Non-Grantmaking Sponsor Forms*;
  - c.  page 2 of the completed *Traveler Form* submitted by the employee; **and**
  - d.  the letter from the Committee on Ethics approving my participation on this trip.
8. a. I represent that I participated in each of the activities reflected in the attached sponsor's agenda.  
**Signify statement is true by checking the box:**   
 b. If not, explain: \_\_\_\_\_

LEGISLATIVE RESOURCE CENTER  
2019 SEP 12 PM 12:02

**I certify that the information contained on this form is true, complete, and correct to the best of my knowledge.**

Signature of Traveler:  Date: 9/12/2019

I authorized this travel in advance. I have determined that all of the expenses listed on the attached *Sponsor Post-Travel Disclosure Form* were necessary and that the travel was in connection with the employee's official duties and would not create the appearance that the employee is using public office for private gain.

Name of Supervising Member: Congressman Steny Hoyer Date: 9/12/2019

Signature of Supervising Member: 





# U.S. House of Representatives COMMITTEE ON ETHICS

## Sponsor Post-Travel Disclosure Form

Original  Amendment

This form must be completed by an officer of any organization that served as the primary trip sponsor in providing travel expenses or reimbursement for travel expenses to House Members, officers, or employees under House Rule 25, clause 5. **A completed copy of the form must be provided to each House Member, officer, or employee who participated on the trip within ten days of their return.** You must answer all questions, and check all boxes, on this form for your submission to comply with House rules and the Committee's travel regulations. Failure to comply with this requirement may result in the denial of future requests to sponsor trips and/or subject the current traveler to disciplinary action or a requirement to repay the trip expenses.

**NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.**

1. Sponsor(s) who paid for the trip: International Republican Institute

2. Travel Destination(s): Buenos Aires, Argentina

3. Date of Departure: August 25, 2019 Date of Return: August 30, 2019

4. Name(s) of Traveler(s): James Notter, Derek Luyten

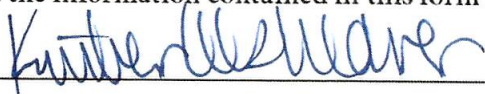
*Note: You may list more than one traveler on a form only if all information is identical for each person listed.*

5. Actual amount of expenses paid on behalf of, or reimbursed to, each individual named in Question 4:

	Total Transportation Expenses	Total Lodging Expenses	Total Meal Expenses	Total Other Expenses (dollar amount per item and description)
Traveler	\$1,861.83	\$1,200	\$336	N/A
Accompanying Family Member	N/A	N/A	N/A	N/A

6. All expenses connected to the trip were for actual costs incurred and not a *per diem* or lump sum payment. Signify statement is true by checking box:

I certify that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature:  Date: September 10, 2019

Name: Kimber Shearer Title: VP for Strategy & Development

Organization: International Republican Institute

**I am an officer of the above-named organization. Signify statement is true by checking box:**

Address: 1225 I St. NW, Washington, DC 20005

Telephone: (202) 572-1566 Email: kshearer@iri.org

*Committee staff may contact the above-named individual if additional information is required.*

If you have questions regarding your completion of this form, please contact the Committee on Ethics at 202-225-7103.





U.S. House of Representatives

# COMMITTEE ON ETHICS

## TRAVELER FORM

1. Name of Traveler: James Notter
2. Sponsor(s) who will be paying for the trip: International Republican Institute
3. City and State **OR** Foreign Country of Travel: Buenos Aires, Argentina
4. a. Date of Departure: August 25, 2019 Date of Return: August 30, 2019  
 b. Will you be extending the trip at your personal expense?  Yes  No  
 If yes, list dates at personal expense: \_\_\_\_\_
5. a. Will you be accompanied by a family member at the sponsor's expense?  Yes  No **If yes:**  
 (1) Name of Accompanying Family Member: \_\_\_\_\_  
 (2) Relationship to Traveler:  Spouse  Child  Other (specify): \_\_\_\_\_  
 (3) Accompanying Family Member is at least 18 years of age:  Yes  No
6. a. Did the trip sponsor answer "Yes" to Question 8(c) on the *Primary Trip Sponsor Form* (i.e., travel is sponsored by an entity that employs a registered federal lobbyist or a foreign agent)?  Yes  No  
 b. **If yes**, and you are requesting lodging for two nights, explain why the second night is warranted:  
 \_\_\_\_\_  
 \_\_\_\_\_
7. *Primary Trip Sponsor Form* is attached, including agenda, invitee list, and any other attachments and contributing sponsor forms:  Yes  No  
 NOTE: The agenda should show the traveler's individual schedule, including departure and arrival times and identify the specific events in which the traveler will be participating.
8. Explain why participation in the trip is connected to the traveler's individual official or representational duties. **Staff should include their job title and how the activities on the itinerary relate to their duties.**  
I serve as Mr. Hoyer's Maryland Chief of Staff a role in which I advise him on a number of policy issues including anti-corruption, transparency and ethics. This trip will give me the opportunity to discuss these issues and policy solutions with staff and members of parliament from other nations.
9. **Is the traveler aware of any registered federal lobbyists or foreign agents involved planning, organizing, requesting, or arranging the trip?**  Yes  No
10. For staff travelers, to be completed by your employing Member:

### ADVANCED AUTHORIZATION OF EMPLOYEE TRAVEL

I hereby authorize the individual named above, an employee of the U.S. House of Representatives who works under my direct supervision, to accept expenses for the trip described in this request. I have determined that the above-described travel is in connection with my employee's official duties and that acceptance of these expenses will not create the appearance that the employee is using public office for private gain.

Signature of Employing Member

Date 8/9/2019



U.S. House of Representatives

# COMMITTEE ON ETHICS

## Primary Trip Sponsor Form

This form should be completed by private entities offering to provide travel or reimbursement for travel to House Members, officers, or employees under House Rule 25, clause 5. A completed copy of the form (and any attachments) should be provided to each invited House Member, officer, or employee, who will then forward it to the Committee together with a *Traveler Form* at least 30 days before the start date of the trip. The trip sponsor should *NOT* submit the form directly to the Committee. The Committee website ([ethics.house.gov](http://ethics.house.gov)) provides detailed instructions for filling out the form.

**NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001. Failure to comply with the Committee's Travel Regulations may also lead to the denial of permission to sponsor future trips.**

1. Sponsor who will be paying for the trip: International Republican Institute

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2. I represent that the trip will not be financed, in whole or in part, by a registered federal lobbyist or foreign agent. Signify that the statement is true by checking box:
3. Check only one. I represent that:
  - a. The primary trip sponsor has not accepted from any other source, funds intended directly or indirectly to finance any aspect of the trip:  OR
  - b. The trip is arranged without regard to congressional participation and the primary trip sponsor has accepted funds only from entities that will receive a tangible benefit in exchange for those funds:  OR
  - c. The primary trip sponsor has accepted funds from other source(s) intended directly or indirectly to finance all or part of this trip and has enclosed disclosure forms from each of those entities.   
If "c" is checked, list the names of the additional sponsors: \_\_\_\_\_

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4. Provide names and titles of ALL House Members *and* employees you are inviting. For each House invitee, provide an explanation of why the individual was invited (include additional pages if necessary): Please see supplemental form attached.

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5. Is travel being offered to an accompanying family member of the House invitee(s)?  Yes  No
6. Date of Departure: August 25, 2019 Date of Return: August 30, 2019
7. a. City of departure: Washington, DC  
b. Destination(s): Buenos Aires, Argentina  
c. City of return: Washington, DC
8. Check only one. I represent that:
  - a. The sponsor of the trip is an institution of higher education within the meaning of section 101 of the Higher Education Act of 1965:  OR
  - b. The sponsor of the trip does not retain or employ a registered federal lobbyist or foreign agent:  OR
  - c. The sponsor employs or retains a registered federal lobbyist or foreign agent, but the trip is for attendance at a one-day event *and* lobbyist / foreign agent involvement in planning, organizing, requesting, or arranging the trip was *de minimis* under the Committee's travel regulations.
9. Check only one of the following:
  - a. I checked 8(a) or (b) above:
  - b. I checked 8(c) above but am not offering any lodging:
  - c. I checked 8(c) above and am offering lodging and meals for one night:  OR
  - d. I checked 8(c) above and am offering lodging and meals for two nights:  If you checked this box, explain why the second night of lodging is warranted: \_\_\_\_\_



U.S. House of Representatives

# COMMITTEE ON ETHICS

10. Attached is a detailed agenda of the activities House invitees will be participating in during the travel (i.e., an hourly description of planned activities for trip invitees). *Indicate agenda is attached by checking box:*
11. *Check only one of the following:*
- a. I represent that a registered federal lobbyist or foreign agent will not accompany House Members or employees on any segment of the trip. *Signify that the statement is true by checking box:*  OR
  - b. *Not Applicable.* Trip sponsor is a U.S. institution of higher education:
12. For *each* sponsor required to submit a sponsor form, describe the sponsor's interest in the subject matter of the trip *and* its role in organizing and/or conducting the trip:  
IRI assists in implementing the House Democracy Partnership, a commission of the U.S. House of Representatives  
Through HDP, IRI is implementing the Americas Summit for Transparent Legislatures to gather Latin American  
members of parliament and staff to discuss efforts on transparency, anti-corruption, and ethics.
13. *Answer parts a and b. Answer part c if necessary:*
- a. Mode of travel: Air  Rail  Bus  Car  Other  (specify: \_\_\_\_\_)
  - b. Class of travel: Coach  Business  First  Charter  Other  (specify: \_\_\_\_\_)
  - c. If travel will be first class, or by chartered or private aircraft, explain why such travel is warranted:  
 \_\_\_\_\_  
 \_\_\_\_\_
14. I represent that the expenditures related to local area travel during the trip will be unrelated to personal or recreational activities of the invitee(s). *Signify that the statement is true by checking box:*
15. *Check only one.* I represent that either:
- a. The trip involves an event that is arranged or organized *without regard* to congressional participation and that meals provided to congressional participants are similar to those provided to or purchased by other event attendees:  OR
  - b. The trip involves events that are arranged specifically *with regard* to congressional participation:   
 If "b" is checked:
    - 1) Detail the cost *per day* of meals (approximate cost may be provided): \$129 per day, which follows the State  
Dept. per diem allocation for Buenos Aires, Argentina
    - 2) Provide the reason for selecting the location of the event or trip: The National Congress of Argentina can act as  
a mentor to other Latin American countries and will assist HDP in hosting the Summit.
16. Name, nightly cost, and reasons for selecting each hotel or other lodging facility:
- Hotel Name: Palacio Duhau - Park Hyatt City: Buenos Aires Cost Per Night: \$240  
 Reason(s) for Selecting: Under the State Dept. per diem rate.
- Hotel Name: \_\_\_\_\_ City: \_\_\_\_\_ Cost Per Night: \_\_\_\_\_  
 Reason(s) for Selecting: \_\_\_\_\_
- Hotel Name: \_\_\_\_\_ City: \_\_\_\_\_ Cost Per Night: \_\_\_\_\_  
 Reason(s) for Selecting: \_\_\_\_\_
17. I represent that all expenses connected to the trip will be for actual costs incurred and not a per diem or lump sum payment. *Signify that the statement is true by checking box:*



U.S. House of Representatives

# COMMITTEE ON ETHICS

18. Total Expenses for each Participant:

<input type="checkbox"/> Actual Amounts	Total Transportation Expenses per Participant	Total Lodging Expenses per Participant	Total Meal Expenses per Participant
<input checked="" type="checkbox"/> Good Faith Estimates			
For each Member, Officer, or Employee	\$1300	\$720	\$580.50
For each Accompanying Family Member			

	Other Expenses (dollar amount per item)	Identify Specific Nature of "Other" Expenses (e.g., taxi, parking, registration fee, etc.)
For each Member, Officer, or Employee	\$250 (ground transportation)	
For each Accompanying Family Member		

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

19. Check only one:

- a. I certify that I am an officer of the organization listed below:  OR
- b. *Not Applicable.* Trip sponsor is an individual or a U.S. institution of higher education.

20. I certify that I am not a registered federal lobbyist or foreign agent for any sponsor of this trip.

21. I certify by my signature that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature: Kimber Shearer Date: August 9, 2019

Name: Kimber Shearer

Title: Vice President of Strategy and Development

Organization: International Republican Institute

Address: 1225 I Street NW, Suite 800, Washington, D.C. 20005

Telephone: 202-408-9450

Email: kshearer@iri.org

If there are any questions regarding this form, please contact the Committee at the following address:

### Committee on Ethics

U.S. House of Representatives

1015 Longworth House Office Building, Washington, D.C. 20515

Phone: 202-225-7103 General Fax: 202-225-7392

Theodore E. Deutch, Florida  
*Chairman*  
Kenny Marchant, Texas  
*Ranking Member*

Grace Meng, New York  
Susan Wild, Pennsylvania  
Dean Phillips, Minnesota  
Anthony Brown, Maryland

John Ratcliffe, Texas  
George Holding, North Carolina  
Jackie Walorski, Indiana  
Michael Guest, Mississippi



ONE HUNDRED SIXTEENTH CONGRESS

## U.S. House of Representatives

COMMITTEE ON ETHICS

Thomas A. Rust  
*Staff Director and Chief Counsel*

David W. Arrojo  
*Counsel to the Chairman*

Christopher A. Donesa  
*Counsel to the Ranking Member*

1015 Longworth House Office Building  
Washington, D.C. 20515-6328  
Telephone: (202) 225-7103  
Facsimile: (202) 225-7392

August 23, 2019

Mr. James Notter  
Office of the Honorable Steny Hoyer  
1705 Longworth House Office Building  
Washington, DC 20515

Dear Mr. Notter:

Pursuant to House Rule 25, clause 5(d)(2), the Committee on Ethics hereby approves your proposed trip to Argentina,<sup>1</sup> scheduled for August 25 to 30, 2019, sponsored by the International Republican Institute.

You must complete an Employee Post-Travel Disclosure Form (which your employing Member must also sign) and file it, together with a Sponsor Post-Travel Disclosure Form completed by the trip sponsor, with the Clerk of the House within 15 days after your return from travel. As part of that filing, you are also required to attach a copy of this letter and both the Traveler and Primary Trip Sponsor Forms (including attachments) you previously submitted to the Committee in seeking pre-approval for this trip. If you are required to file an annual Financial Disclosure Statement, you must also report all travel expenses totaling more than \$390 from a single source on the "Travel" schedule of your annual Financial Disclosure Statement covering this calendar year. Finally, Travel Regulation § 404(d) also requires you to keep a copy of all request forms and supporting information provided to the Committee for three subsequent Congresses from the date of travel.

Because the trip may involve meetings with foreign government representatives, we note that House employees may accept, under the Foreign Gifts and Decorations Act (FGDA), gifts "of minimal value [currently \$390] tendered as a souvenir or mark of courtesy" by a foreign government. Any tangible gifts valued in excess of minimal value received from a foreign government must, within 60 days of acceptance, be disclosed on a Form for Disclosing Gifts from Foreign Governments and either turned over to the Clerk of the House, or, with the written approval of the Committee, retained for official use.

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<sup>1</sup> Please be aware that the Committee's review of the proposed trip does not extend to either the security situation in the destination country or security related to foreign travel in general. We recommend you contact the Sergeant at Arms (SAA) for a safety and security briefing prior to your departure. SAA may be reached at (202) 226-2044 or ohsstaff@mail.house.gov. House travelers should also register for the U.S. State Department's Smart Traveler Enrollment Program at <https://step.state.gov>.

If you have any further questions, please contact the Committee's Office of Advice and Education at extension 5-7103.

Sincerely,

Handwritten signature of Theodore E. Deutch in black ink.

Theodore E. Deutch  
Chairman

Handwritten signature of Kenny Marchant in black ink.

Kenny Marchant  
Ranking Member

TED/KM:mso



Provide names and titles of ALL House Members and employees you are inviting. For each House invitee, provide an explanation of why the individual was invited:

**Derek Luyten** – Derek Luyten serves as the Executive Director for HDP. He will be the spokesman of the Partnership for this trip.

**Jim Notter** – Jim Notter was invited to participate in the Americas Summit for Transparent Legislatures due to his expertise on the topics of anti-corruption, ethics, and transparency.

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House  
Democracy  
Partnership

# House Democracy Partnership

## Americas Summit for Transparent Legislatures

# Agenda

Buenos Aires, Argentina  
August 26 - 29, 2019





[HDP.House.gov](https://HDP.House.gov)



[@house\\_democracy](https://twitter.com/house_democracy)



[# impact HDP](https://twitter.com/hashtag/impactHDP)



## Travel Information

It is strongly encouraged that participants arrive at their airport of origin at least three hours prior to the scheduled departure in order to check in, check luggage and pass through security. Taxi fare to the airport is fully reimbursable by HDP. All flight departure and arrival times listed are local. Should anyone experience delays or cancellations, please work with the airline or Key Travel and then notify Maggie Stewart of any delays or changes in flight plan.

### Flight Information:

Arrival Flight:

ADD

Departure Flight:

ADD

### IRI Control Officers:

Scott Nemeth, Legislative Strengthening Specialist, IRI: +1 (202)-322-5845

Maggie Stewart, Senior Program Associate, IRI: +1 (202)-957-3580

**Should you have any delays or problems with your flight or connection, please contact Key Travel and Maggie Stewart.**

### IRI Leadership:

Antonio Garrastazu, Senior Director of the Center for Global Impact, IRI: +1(786)-863-5712

Eguiar Lizundia, Senior Governance Manager, IRI: +1 (202) 615-5221

### Hotel Information:

**Palacio Duhau – Park Hyatt Buenos Aires**

Buenos Aires Ciudad Autónoma de Buenos Aires AR, Av. Alvear 1661, C1014 AAD, Argentina

+54 11 5171-1234

### Important Numbers:

**U.S. Embassy Buenos Aires:** +54 11 5777-4533

**Key Travel:** + 1 (646) 218-2100

**Key Travel After Hours:** + 1 (888) 339-1502







## Summit Agenda – DELEGATION

### MONDAY, August 26, 2019

*Breakfast will be served at the delegates' leisure in the hotel at Gioia Restaurant and Terraces from 6:30am – 11:00am. Staff and delegates are welcome to use the Tilo Boardroom for hospitality and business needs. The room will have water and light snacks available 24/7.*

*Dress will be **business casual** during scheduled activities.*

***\*Times are subject to flight arrival times***

#### **Arrive at Airport**

*Ezeiza International Airport*

IRI staff will greet you at the airport. Please be on the lookout for a sign that says Americas Summit for Transparent Legislatures.

#### **Transport to Palacio Duhau – Park Hyatt**

IRI staff will escort you to the hotel and assist with the check-in process. Should you have any problems during airport pick-up, transport to the hotel or check-in please contact Maggie or Scott.

#### **Check In**

IRI HDP staff members Maggie Stewart and Julia Maria Rodriguez will provide assistance during check-in and provide summit materials to delegates. Should you have any problems during airport pick-up, transport to the hotel or check-in please contact Maggie. Please have available your credit card for incidental expenses.

11:30 – 1:00pm

#### **Executive Time**

1:00 – 2:00pm

#### **Delegation's Logistics and Agenda Briefing**

*Palacio Duhau Breakout Rooms*

IRI staff will provide delegations an overview of the week's agenda and logistical matters. You will receive agendas and briefing books and ask any outstanding questions you may have. IRI staff will also review security protocols with delegates.





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2:00 – 2:30pm	<b>Executive Time</b>
2:30 – 5:00pm	<b>Cultural Tour for U.S. Delegation</b>  An opportunity for the U.S. delegation to interact and have a relaxed conversation while exploring Buenos Aires before the welcome reception.
5:00 – 6:30pm	<b>Executive Time</b>
7:00 – 9:00pm	<b>Welcome Reception</b> <i>Palacio Duhau – Tipa Terrance</i> <i>Inclement Weather Location: Art Gallery</i>  This will be the official welcome for the Americas Summit for Transparent Legislatures delegations. Opening remarks will be provided by the U.S. delegation, IRI and HDP representatives. Heavy hors d'oeuvres will be served.  TBD, National Congress of Argentina TBD, U.S. Congress Emma Yardley, Senior Program Officer, NDI Derek Luyten, Executive Director, House Democracy Partnership Scott Mastic, Vice President of Programs, IRI
9:30pm	<b>Rest of Evening Free</b>

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**TUESDAY, August 27, 2019**

*Breakfast will be served at the delegates' leisure in the hotel at Gioia Restaurant and Terraces from 6:30am – 11:00am. Staff and delegates are welcome to use the Tilo Boardroom for hospitality and business needs. The room will have water and light snacks available 24/7.*

*Dress will be **business** during scheduled activities.*

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8:30 – 9:00am	<b>Transport to the National Congress of Argentina</b>
9:00 – 11:00am	<b>Americas Summit for Transparent Legislatures Official Opening</b> <i>National Congress of Argentina – Auditorium</i>  This will be the official opening of the Summit, which will provide an opportunity for the U.S. Embassy and the U.S. delegation members to welcome the delegation to Buenos Aires, Argentina and provide an overview of the HDP program.  TBD, U.S. Embassy

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TBD, National Congress of Argentina  
TBD, U.S. House of Representatives  
Ambassador Gaddi Vasquez, Board Member, IRI  
Master of Ceremonies: Scott Mastic, Vice President of Programs, IRI

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11:00 – 11:15am     **Official Group Photo**  
*National Congress of Argentina*

This photo will be printed for each delegate and presented at the conclusion of the Summit.

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11:15 – 11:45am     **Coffee Break**

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11:45 – 12:45pm     **Country Presentations: Ethics, Transparency, and Corruption**  
*National Congress of Argentina – Auditorium*

One representative from each delegation will have ten minutes to present on their countries' successes and struggles with ethics, transparency, and corruption.

TBD, National Congress of Chile  
TBD, Congress of Colombia  
TBD, National Congress of Ecuador  
TBD, Congress of the Republic of Guatemala  
*Moderator: Gabriella Serrano, Resident Program Director Colombia, IRI*

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12:45 – 2:00pm     **Lunch Buffet**  
*National Congress of Argentina*

Following the country presentations, delegations will have the opportunity to informally speak about their legislatures and the similarities and differences between the countries.

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2:00 – 3:00pm     **Country Presentations: Ethics, Transparency, and Corruption**  
*National Congress of Argentina – Auditorium*

One representative from each delegation will have ten minutes to present on their countries' successes and struggles with ethics, transparency, and corruption.

TBD, National Assembly of Panama  
TBD, Congress of Paraguay  
TBD, Congress of the Republic of Peru  
*Moderator: Jorge Ceballos, Senior Program Manager Central America, IRI*

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3:00 – 4:00pm

**Introduction to National Congress of Argentina**

*National Congress of Argentina – Auditorium*

The National Congress of Argentina has had significant success in the areas of ethics, transparency, and corruption. As the host country for the Americas Summit for Transparent Legislatures, they will briefly share their experiences in these topics.

TBD, National Congress of Argentina

TBD, National Congress of Argentina

TBD, National Congress of Argentina

Moderator: Antonio Garrastazu, Senior Director for Center for Global Impact, IRI

4:00 – 5:00pm

**Tour of National Congress of Argentina**

5:00 – 5:30pm

**Transport to Hotel**

5:30pm

**Rest of Evening Free**

6:30 – 7:00pm

**Transport to Dinner (Optional U.S. Delegation Dinner)**

7:00 – 8:30pm

**Optional U.S. Delegation Dinner**

*Tanta Argentina*

An informal dinner for the U.S. delegation.

**WEDNESDAY, August 28, 2019**

*Breakfast will be served at the delegates' leisure in the hotel at Gioia Restaurant and Terraces from 6:30am – 11:00am. Staff and delegates are welcome to use the Tilo Boardroom for hospitality and business needs. The room will have water and light snacks available 24/7.*

*Dress will be **business** during scheduled activities.*

9:00 – 10:00am

**Nongovernmental and Civil Society Organizations Panel**

*Palacio Duhau – Posadas I + II*

The panel will discuss the importance of nongovernmental and civil society organizations in a nascent and flourishing democracy. Another topic that will be discussed is the critical role nongovernmental and civil society organizations play in ensuring a government is functioning transparently.

TBD, Nuevas Generaciones







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	TBD, La Data Nacion <i>Moderator: Antonio Garrastazu, Senior Director, Center for Global Impact, IRI</i>
10:00 – 10:30am	<b>Coffee Break</b>
10:30 – 12:00pm	<b>Moving Legislative Reforms Forward in Challenging Political Environments</b> <i>Palacio Duhau – Posadas I + II</i>  Delegates from Guatemala, Ecuador, and Peru will present on how their legislatures have functioned in difficult politics environments, ensuring they are still responsive to citizens and necessary legislation.  TBD, National Congress of Ecuador TBD, Congress of the Republic of Guatemala TBD, Congress of the Republic of Peru <i>Moderator: Scott Mastic, Vice President of Programs, IRI</i>
12:00 – 1:00pm	<b>Buffet Lunch</b> <i>Palacio Duhau</i>  <b>**At the conclusion of lunch, members of parliament and staff will be separated for subsequent panels.</b>
1:00 – 2:00pm	<b>Parliamentary Staff: Advancing Oversight Through Ethics</b> <i>Palacio Duhau – Room TBC</i>  The United States House of Representatives relies on a bi-partisan, permanent committee of members to ensure that the institution and members act under a common set of ethical guidelines. This session will provide an overview of mechanisms the House of Representatives utilizes to enforce ethics and counter corruption.  TBD, Staff from U.S. House of Representatives TBD, Staff from National Congress of Argentina TBD, Staff from National Congress of Chile <i>Moderator: Gabriella Serrano, Resident Program Director Colombia, IRI</i>
2:00 – 3:00pm	<b>Parliamentary Staff: Enhancing a Legislature’s Transparency</b> <i>Palacio Duhau – Room TBC</i>  This session will work with members of parliament and staff on how to make their legislatures more transparent, especially to citizens. Panelists will lead a discussion on their own experiences in their respective legislatures encountering the issues of transparency.

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Jim Notter, Senior Advisor, Majority Leader Steny Hoyer (D-MD)  
TBD, Staff from National Congress of Argentina  
TBD, Staff from National Congress of Chile  
Moderator: Jorge Ceballos, Program Manager Central America, IRI

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3:00 – 4:00pm

**Parliamentary Staff: Countering Corruption**

This session will allow for the exchange of ideas and techniques among the delegation on how to implement anti-corruption techniques in legislatures.

*Parliamentary Staff*

*Palacio Duhau – Room TBC*

*\*Staff session will be in a workshop format*

TBD, Staff from U.S. House of Representatives

TBD, Staff from National Congress of Argentina

TBD, Staff from National Congress of Chile

*Moderator: Eguiar Lizundia, Senior Governance Manager, IRI*

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4:00 – 6:30pm

**Executive Time**

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6:30 – 7:00pm

**Transport to Dinner**

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7:00 – 10:00pm

**Farewell Dinner and Certificate Ceremony**

*La Rural*

Pre-Dinner Remarks

TBD, National Congress of Argentina

TBD, U.S. Congress

Ambassador Edward C. Prado, U.S. Ambassador to Argentina

*Master of Ceremonies: Ambassador Gaddi Vasquez, Board Member, IRI*

Closing and Certificate Ceremony

TBD, U.S. Congress

Mercedes Aaroz, Vice President, Peru

Ambassador Gaddi Vasquez, Board Member, IRI

*Master of Ceremonies: Antonio Garrastazu, Senior Director, Center for Global Impact, IRI*

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10:00pm

**Rest of Evening Free**

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**THURSDAY, August 29, 2019**

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*Breakfast will be served at the delegates' leisure in the hotel at Gioia Restaurant and Terraces from 6:30am – 11:00am. Staff and delegates are welcome to use the Tilo Boardroom for hospitality and bussiness needs. The room will have water and light snacks available 24/7.*

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*Dress will be **business** during scheduled activities.*

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10:00 – 11:00am **Overview of Working Groups and Declaration Development**  
*Palacio Duhau – Posadas I + II*

This session will discuss examples of what may be included in the Resolution that delegates will work together to create.

TBD, U.S. House of Representatives  
Egiuar Lizundia, Senior Governance Manager, IRI  
Scott Nemeth, Legislative Strengthening Specialist, IRI  
*Rapporteur: Jorge Ceballos, Program Manager Central America, IRI*

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11:00 – 12:30pm **Working Group – Divided Between Ethics and Transparency and Corruption**  
*Ethics Working Group: Palacio Duhau – Gingko I + II*  
*Transparency and Corruption Working Group: Palacio Duhau – Gingko III*

During these sessions, delegations will discuss what should be included in the Declaration that will act as the conclusive document for the Americas Summit for Transparent Legislatures. Coffee and refreshments will be provided during this session.

Ethics  
*Rapporteur: Gabriella Serrano, Resident Program Director Colombia, IRI*

Transparency and Corruption  
*Rapporteur: Jorge Ceballos, Program Manager Central America, IRI*

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12:30 – 1:30pm **Buffet Lunch**  
*Palacio Duhau – Room TBC*

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1:30 – 3:00pm **Executive Time**

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3:00 – 3:30pm **Transport to National Congress of Argentina**

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3:30 – 4:30pm **Reading of Declaration and Debate**  
*National Congress of Argentina – Sessions Room*

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The Declaration will be read. A time for delegates to raise questions and debate the Declaration.

Derek Luyten, Executive Director, HDP  
Eguiar Lizundia, Senior Governance Manager, IRI  
Scott Nemeth, Legislative Strengthening Specialist, IRI  
Rapporteur: Jorge Ceballos, Program Manager Central America, IRI

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4:30 – 5:00pm

**Signing Ceremony**

*National Congress of Argentina – Sessions Room*

*Each delegation will have the opportunity to sign the Declaration. One designated member from each delegation will have two minutes to speak about the significance of the Declaration to their country's legislature.*

TBD, U.S. Congress  
TBD, National Congress of Argentina  
*Master of Ceremonies:* Antonio Garrastazu, Senior Director for Center for Global Impact, IRI

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5:00 – 5:30pm

**Transport to Hotel**

5:30pm

**Rest of Evening Free**

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**FRIDAY, August 30, 2019**

*Breakfast will be served at the delegates' leisure in the hotel at Gioia Restaurant and Terraces from 6:30am – 11:00am. Staff and delegates are welcome to use the Tilo Boardroom for hospitality and business needs. The room will have water and light snacks available 24/7.*

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*Dress will be **casual** during departure and travel.*

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***\*Times are subject to flight departure times***

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**Depart for Airport**

IRI staff will assist with hotel checkout and accompany delegations to the airport.

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