



# COMMITTEE ON ETHICS

## Employee Post-Travel Disclosure Form

Original  Amendment

This form is for disclosing the receipt of travel expenses from private sources for travel taken in connection with official duties. This form does not eliminate the need to report privately-funded travel on the annual *Financial Disclosure Statements* of those employees required to file them. In accordance with House Rule 25, clause 5, **you must complete this form and file it with the Clerk of the House, B-81 Cannon House Office Building, within 15 days after travel is completed.** Please **do not** file this form with the Committee on Ethics.

**NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.**

- Name of Traveler: Ricki Schroeder
- a. Name of Accompanying Relative: \_\_\_\_\_ OR None   
 b. Relationship to Traveler:  Spouse  Child  Other (specify): \_\_\_\_\_
- a. Dates: Departure: August 19, 2019 Return: August 22, 2019  
 b. Dates at Personal Expense, if any: \_\_\_\_\_ OR None
- Departure City: Washington, D.C. Destination: Louisville, KY Return City: Louisville, KY
- Sponsor(s), Who Paid for the Trip: National Association of State Departments of Agriculture Foundation
- Describe Meetings and Events Attended: Attended the 2019 NASDA Foundation Farm Tour where we visited farms and agribusinesses across north central Kentucky.
- Attached to this form are **each** of the following, *signify that each item is attached by checking the corresponding box:*
  - a completed *Sponsor Post-Travel Disclosure Form*;
  - the *Primary Trip Sponsor Form* completed by the trip sponsor **prior** to the trip, **including all attachments and the Grantmaking or Non-Grantmaking Sponsor Forms**;
  - page 2 of the completed *Traveler Form* submitted by the employee; **and**
  - the letter from the Committee on Ethics approving my participation on this trip.
- a. I represent that I participated in each of the activities reflected in the attached sponsor's agenda. **Signify statement is true by checking the box:**   
 b. If not, explain: \_\_\_\_\_

LEGISLATIVE RESOURCE CENTER  
2019 SEP -4 PM 2:24  
OFFICE OF THE CLERK  
U.S. HOUSE OF REPRESENTATIVES

**I certify that the information contained on this form is true, complete, and correct to the best of my knowledge.**

Signature of Traveler: Ricki Schroeder Date: 9/3/19

I authorized this travel in advance. I have determined that all of the expenses listed on the attached *Sponsor Post-Travel Disclosure Form* were necessary and that the travel was in connection with the employee's official duties and would not create the appearance that the employee is using public office for private gain.

Name of Supervising Member: K. Michael Conaway Date: 9/3/19  
Signature of Supervising Member: K. Michael Conaway



U.S. House of Representatives

# COMMITTEE ON ETHICS

## Sponsor Post-Travel Disclosure Form

Original  Amendment

This form must be completed by an officer of any organization that served as the primary trip sponsor in providing travel expenses or reimbursement for travel expenses to House Members, officers, or employees under House Rule 25, clause 5. **A completed copy of the form must be provided to each House Member, officer, or employee who participated on the trip within ten days of their return.** You must answer all questions, and check all boxes, on this form for your submission to comply with House rules and the Committee's travel regulations. Failure to comply with this requirement may result in the denial of future requests to sponsor trips and/or subject the current traveler to disciplinary action or a requirement to repay the trip expenses.

**NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.**

1. Sponsor(s) who paid for the trip: National Association of State Departments of Agriculture Foundation

2. Travel Destination(s): Louisville, Kentucky

3. Date of Departure: August 19, 2019 Date of Return: August 22, 2019

4. Name(s) of Traveler(s): Ricki Schroeder

*Note:* You may list more than one traveler on a form only if *all* information is *identical* for each person listed.

5. Actual amount of expenses paid on behalf of, or reimbursed to, each individual named in Question 4:

	Total Transportation Expenses	Total Lodging Expenses	Total Meal Expenses	Total Other Expenses (dollar amount per item and description)
Traveler	\$367.60	\$424.83	\$48.84	\$129.41 (charter bus)
Accompanying Family Member				

6. All expenses connected to the trip were for actual costs incurred and not a *per diem* or lump sum payment. Signify statement is true by checking box:

I certify that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature: Lisa Benson Date: 8/28/2019

Name: Lisa Benson Title: Executive Director

Organization: National Association of State Departments of Agriculture Foundation

**I am an officer of the above-named organization. Signify statement is true by checking box:**

Address: 4350 N. Fairfax Drive STE 910, Arlington, VA 22203

Telephone: (571) 418-0454 Email: lisa.benson@nasda.org

**Committee staff may contact the above-named individual if additional information is required.**

If you have questions regarding your completion of this form, please contact the Committee on Ethics at 202-225-7103.



TRAVELER FORM

1. Name of Traveler: Ricki Schroeder

2. Sponsor(s) who will be paying for the trip: NASDA Foundation

3. City and State or Foreign Country of Travel: Louisville, Kentucky

4. a. Date of Departure: August 19, 2019 Date of Return: August 22, 2019

b. Will you be extending the trip at your personal expense? [ ] Yes [x] No

If yes, list dates at personal expense:

5. a. Will you be accompanied by a family member at the sponsor's expense? [ ] Yes [x] No If yes:

(1) Name of Accompanying Family Member:

(2) Relationship to Traveler: [ ] Spouse [ ] Child [ ] Other (specify):

(3) Accompanying Family Member is at least 18 years of age: [ ] Yes [ ] No

6. a. Did the trip sponsor answer "Yes" to Question 8(c) on the Primary Trip Sponsor Form (i.e., travel is sponsored by an entity that employs a registered federal lobbyist or a foreign agent)? [ ] Yes [x] No

b. If yes, and you are requesting lodging for two nights, explain why the second night is warranted:

7. Primary Trip Sponsor Form is attached, including agenda, invitee list, and any other attachments and contributing sponsor forms: [x] Yes [ ] No

NOTE: The agenda should show the traveler's individual schedule, including departure and arrival times and identify the specific events in which the traveler will be participating.

8. Explain why participation in the trip is connected to the traveler's individual official or representational duties. Staff should include their job title and how the activities on the itinerary relate to their duties.

As Legislative Assistant & Coalitions Coordinator, it is my responsibility to help staff with several issue areas including industrial hemp and value-added agriculture. By attending this trip, I will be able to learn more about issues within the agriculture industry.

9. Is the traveler aware of any registered federal lobbyists or foreign agents involved planning, organizing, requesting, or arranging the trip? [ ] Yes [x] No

10. For staff travelers, to be completed by your employing Member:

ADVANCED AUTHORIZATION OF EMPLOYEE TRAVEL

I hereby authorize the individual named above, an employee of the U.S. House of Representatives who works under my direct supervision, to accept expenses for the trip described in this request. I have determined that the above-described travel is in connection with my employee's official duties and that acceptance of these expenses will not create the appearance that the employee is using public office for private gain.

Signature of Employing Member [Handwritten Signature]

Date 7-16-19



U.S. House of Representatives

# COMMITTEE ON ETHICS

## Primary Trip Sponsor Form

This form should be completed by private entities offering to provide travel or reimbursement for travel to House Members, officers, or employees under House Rule 25, clause 5. A completed copy of the form (and any attachments) should be provided to each invited House Member, officer, or employee, who will then forward it to the Committee together with a *Traveler Form* at least 30 days before the start date of the trip. The trip sponsor should NOT submit the form directly to the Committee. The Committee website (ethics.house.gov) provides detailed instructions for filling out the form.

**NOTE:** Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001. Failure to comply with the Committee's Travel Regulations may also lead to the denial of permission to sponsor future trips.

1. Sponsor who will be paying for the trip: The National Association of State Departments of Agriculture (NASDA) Foundation. NASDA Foundation is a 501(c)(3) non-profit organization with tax exempt status.
2. I represent that the trip will not be financed, in whole or in part, by a registered federal lobbyist or foreign agent. Signify that the statement is true by checking box:
3. **Check only one.** I represent that:
  - a. The primary trip sponsor has not accepted from any other source, funds intended directly or indirectly to finance any aspect of the trip:  OR
  - b. The trip is arranged without regard to congressional participation and the primary trip sponsor has accepted funds only from entities that will receive a tangible benefit in exchange for those funds:  OR
  - c. The primary trip sponsor has accepted funds from other source(s) intended directly or indirectly to finance all or part of this trip and has enclosed disclosure forms from each of those entities.   
If "c" is checked, list the names of the additional sponsors: \_\_\_\_\_
4. Provide names and titles of ALL House Members and employees you are inviting. For each House invitee, provide an explanation of why the individual was invited (include additional pages if necessary): See Entry A in attached addendum for a list of House invitees and explanation of why individuals were invited.
5. Is travel being offered to an accompanying family member of the House invitee(s)?  Yes  No
6. Date of Departure: August 19, 2019 Date of Return: August 22, 2019
7.
  - a. City of departure: Washington, D.C.
  - b. Destination(s): Louisville, Kentucky
  - c. City of return: Washington, D.C.
8. **Check only one.** I represent that:
  - a. The sponsor of the trip is an institution of higher education within the meaning of section 101 of the Higher Education Act of 1965:  OR
  - b. The sponsor of the trip does not retain or employ a registered federal lobbyist or foreign agent:  OR
  - c. The sponsor employs or retains a registered federal lobbyist or foreign agent, but the trip is for attendance at a one-day event and lobbyist / foreign agent involvement in planning, organizing, requesting, or arranging the trip was *de minimis* under the Committee's travel regulations.
9. **Check only one of the following:**
  - a. I checked 8(a) or (b) above:
  - b. I checked 8(c) above but am not offering any lodging:
  - c. I checked 8(c) above and am offering lodging and meals for one night:  OR
  - d. I checked 8(c) above and am offering lodging and meals for two nights:  If you checked this box, explain why the second night of lodging is warranted: \_\_\_\_\_



U.S. House of Representatives

# COMMITTEE ON ETHICS

10. Attached is a detailed agenda of the activities House invitees will be participating in during the travel (i.e., an hourly description of planned activities for trip invitees). *Indicate agenda is attached by checking box:*
11. **Check only one of the following:**  
 a. I represent that a registered federal lobbyist or foreign agent will not accompany House Members or employees on any segment of the trip. *Signify that the statement is true by checking box:*  **OR**  
 b. *Not Applicable.* Trip sponsor is a U.S. institution of higher education:
12. For **each** sponsor required to submit a sponsor form, describe the sponsor's interest in the subject matter of the trip **and** its role in organizing and/or conducting the trip:  
 See Entry B in attached addendum.
- 
- 

13. **Answer parts a and b. Answer part c if necessary:**  
 a. Mode of travel: Air  Rail  Bus  Car  Other  (specify: \_\_\_\_\_)  
 b. Class of travel: Coach  Business  First  Charter  Other  (specify: \_\_\_\_\_)  
 c. If travel will be first class, or by chartered or private aircraft, explain why such travel is warranted:  
 N/A
- 

14. I represent that the expenditures related to local area travel during the trip will be unrelated to personal or recreational activities of the invitee(s). *Signify that the statement is true by checking box:*
15. **Check only one.** I represent that either:  
 a. The trip involves an event that is arranged or organized *without regard* to congressional participation and that meals provided to congressional participants are similar to those provided to or purchased by other event attendees:  **OR**  
 b. The trip involves events that are arranged specifically *with regard* to congressional participation:   
 If "b" is checked:  
 1) Detail the cost *per day* of meals (approximate cost may be provided): Day 1 of tour: \$37.05,  
 Day 2 of tour: \$20 See Entry C in attached addendum for more information.   
 2) Provide the reason for selecting the location of the event or trip: See Entry D in attached addendum.
- 

16. Name, nightly cost, and reasons for selecting each hotel or other lodging facility:  
 Hotel Name: Hampton Inn Downtown Louisville City: Louisville, Kentucky Cost Per Night: \$141.61  
 Reason(s) for Selecting: See Entry E in attached addendum.  
 Hotel Name: \_\_\_\_\_ City: \_\_\_\_\_ Cost Per Night: \_\_\_\_\_  
 Reason(s) for Selecting: \_\_\_\_\_  
 Hotel Name: \_\_\_\_\_ City: \_\_\_\_\_ Cost Per Night: \_\_\_\_\_  
 Reason(s) for Selecting: \_\_\_\_\_

17. I represent that all expenses connected to the trip will be for actual costs incurred and not a per diem or lump sum payment. *Signify that the statement is true by checking box:*



U.S. House of Representatives

# COMMITTEE ON ETHICS

18. Total Expenses for each Participant:

<input type="checkbox"/> Actual Amounts	Total Transportation Expenses per Participant	Total Lodging Expenses per Participant	Total Meal Expenses per Participant
<input checked="" type="checkbox"/> Good Faith Estimates			
For each Member, Officer, or Employee	Flight: \$400	Hotel: \$424.83 (3 nights x \$141.61, including tax)	Meals: \$57.05
For each Accompanying Family Member			

	Other Expenses (dollar amount per item)	Identify Specific Nature of "Other" Expenses (e.g., taxi, parking, registration fee, etc.)
For each Member, Officer, or Employee	\$104.35	Chartering bus for local travel (total cost: \$2,400, 19 staffers + 4 tour staff = 23 people)
For each Accompanying Family Member		

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

19. Check only one:

a. I certify that I am an officer of the organization listed below:  OR

b. Not Applicable. Trip sponsor is an individual or a U.S. institution of higher education.

20. I certify that I am not a registered federal lobbyist or foreign agent for any sponsor of this trip.

21. I certify by my signature that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature: Lisa Benson Date: 6/25/2019

Name: Dr. Lisa Benson

Title: Executive Director

Organization: NASDA Foundation

Address: 4350 N. Fairfax Drive, Suite 910, Arlington, Virginia 22203

Telephone: (571) 418-0454

Email: Lisa.Benson@nasda.org

If there are any questions regarding this form, please contact the Committee at the following address:

### Committee on Ethics

U.S. House of Representatives

1015 Longworth House Office Building, Washington, D.C. 20515

Phone: 202-225-7103 General Fax: 202-225-7392

Theodore E. Deutch, Florida  
*Chairman*  
Kenny Marchant, Texas  
*Ranking Member*

Grace Meng, New York  
Susan Wild, Pennsylvania  
Dean Phillips, Minnesota  
Anthony Brown, Maryland

John Ratcliffe, Texas  
George Holding, North Carolina  
Jackie Walorski, Indiana  
Michael Guest, Mississippi



ONE HUNDRED SIXTEENTH CONGRESS

## U.S. House of Representatives

COMMITTEE ON ETHICS

Thomas A. Rust  
*Staff Director and Chief Counsel*

David W. Arrojo  
*Counsel to the Chairman*

Christopher A. Doneso  
*Counsel to the Ranking Member*

1015 Longworth House Office Building  
Washington, D.C. 20515-6328  
Telephone: (202) 225-7103  
Facsimile: (202) 225-7392

August 15, 2019

Mr. Ricki Schroeder  
Committee on Agriculture  
1010 Longworth House Office Building  
Washington, DC 20515

Dear Mr. Schroeder:

Pursuant to House Rule 25, clause 5(d)(2), the Committee on Ethics hereby approves your proposed trip to Louisville, Kentucky, scheduled for August 19 to 22, 2019, sponsored by the National Association of State Departments of Agriculture Foundation.

You must complete an Employee Post-Travel Disclosure Form (which your employing Member must also sign) and file it, together with a Sponsor Post-Travel Disclosure Form completed by the trip sponsor, with the Clerk of the House within 15 days after your return from travel. As part of that filing, you are also required to attach a copy of this letter and both the Traveler and Primary Trip Sponsor Forms (including attachments) you previously submitted to the Committee in seeking pre-approval for this trip. If you are required to file an annual Financial Disclosure Statement, you must also report all travel expenses totaling more than \$390 from a single source on the "Travel" schedule of your annual Financial Disclosure Statement covering this calendar year. Finally, Travel Regulation § 404(d) also requires you to keep a copy of all request forms and supporting information provided to the Committee for three subsequent Congresses from the date of travel.

If you have any further questions, please contact the Committee's Office of Advice and Education at extension 5-7103.

Sincerely,

Theodore E. Deutch  
Chairman

Kenny Marchant  
Ranking Member

TED/KM:mso



## House Ethics Primary Sponsor Form ADDENDUM

### Entry A: Participants

#### **Names and titles of House employees we invited to participate.**

1. Dave Chun, Deputy Legislative Director for Representative Tulsi Gabbard
2. Patrick Koetzle, Senior Policy Advisor for Representative Tulsi Gabbard
3. Brandon Honeycutt, Staff Director for the Biotechnology, Horticulture, and Research subcommittee on the House Agriculture Committee (Majority)
4. Christian Lovell, Legislative Aide to Representative Rosa DeLauro
5. Janie Costa, Legislative Assistant to Representative Rodney Davis
6. Jeremy Witte, Professional Staff for House Agriculture Committee (Minority)
7. John Weber, Senior Policy Advisor for Representative Dusty Johnson
8. Jeremy Marcus, Deputy Chief of Staff for Representative Matt Cartwright
9. Courtney Stevens, Senior Legislative Assistant for Representative Steven Palazzo
10. Rachel Pearce, Legislative Assistant for Representative Don Bacon
11. Katherine Steward, Legislative Assistant for Representative Alma Adams
12. Tiana Thomas, Legislative Assistant/Legislative Correspondence for Representative Stacey Plaskett
13. Elissa McLerran, Legislative Assistant, Representative Robert Aderholt
14. Ricki Schroeder, Legislative Assistant and Member Services Coordinator for House Agriculture Committee (Minority)

**Explanation of why the individuals were invited:** The congressional staffers were invited to participate on the farm tour because they manage the agriculture portfolio for their respective Representatives.

### Entry B: Sponsor's Interest in Subject Matter & Role in Organizing

*Interest in Subject Matter:* The mission of the NASDA Foundation is to advance agriculture to shape a changing world. NASDA Foundation works to help further emerging agricultural industries such as the hemp industry and value-added agriculture production through education and training. This tour helps the NASDA Foundation further its mission of educating key agricultural stakeholders, congressional staffers who manage agriculture portfolios for their respective Representatives, on the emerging issues of hemp and value-added production.

*Role in organizing:* NASDA Foundation is the primary sponsor of this farm tour. NASDA Foundation is the sole funder of this trip. NASDA Foundation managed the logistics for the trip,





including inviting the congressional staff to attend, booking flights and hotels, booking bus for local travel, booking hotel space, and organizing meals. NASDA Foundation also invited all of the speakers and coordinated the site visits. NASDA Foundation worked with the Kentucky Department of Agriculture to identify potential site visits and speakers. Kentucky Department of Agriculture (KDA) staff are also included as speakers on the farm tour as noted in the detailed agenda. See attached agenda for more information on KDA staff participation in the tour.

#### Entry C: Meals

On Day 1 of the tour (8/20/2019), meals will include lunch at a local restaurant (\$12.05/person) and dinner at the Louisville Expo (\$20/person). Breakfast is provided at the hotel as part of the lodging fee. Snacks will be provided on the bus amounting to \$5/person. The total for Day 1 for meals per person is \$37.05. On Day 2 of the tour (8/21/2019), meals will include lunch at the Blue Grass Stockyards (\$15/person). Breakfast is provided at the hotel as part of the lodging fee. Snacks will be provided on the bus amounting to \$5/person. The total for Day 2 for meals per person is \$20.

#### Entry D: Location

Kentucky was selected as the location of the farm tour because it provides unique opportunities for congressional staffers to learn about the hemp industry and value-added agriculture production at the state level. Kentucky and the Kentucky Department of Agriculture are pioneers in the hemp industry when it comes to production and regulation. Kentucky Department of Agriculture has launched the first of its kind Industrial Hemp Research Pilot Program. The exposure to the hemp industry in Kentucky will allow congressional staffers to learn about the challenges and successes of regulating the hemp industry from the perspective of farmers, processors, researchers and state regulators. In terms of value-added agriculture production, Kentucky is also a leader offering diverse types of production, including sustainable cattle production, artisanal beverages, clothing and industrial products.

#### Entry E: Hotel

The cost of the hotel per day includes the nightly rate (\$122) plus 16.07% tax (\$19.61) for a total of \$141.61. This hotel was selected because it is located near the Louisville International Airport and easily accessible to congressional staffers flying into that airport. The hotel also provides a government rate which fits within the GSA per diem allocation for government employees. In addition, the hotel provides a free shuttle to and from the Louisville International Airport.



## 2019 Congressional Farm Tour

### Detailed Agenda

The two-day farm tour will focus on various agricultural commodities produced in Kentucky; hemp and value-added agriculture. The first day will focus on the life cycle of a hemp plant from plant to product. The second day will focus on the diversity of value-added agriculture in Kentucky.

**Dates:** Tuesday, August 20, 2019 & Wednesday, August 21, 2019

#### Travel Days

- Monday, August 19, 2019
  - Depart Reagan National Airport at 2:55 pm (American Airlines 4538)
  - Arrive in Louisville International Airport at 4:45 pm
- Thursday, August 22, 2019
  - Depart Louisville International Airport at 12:16 pm (American Airlines 5530)
  - Arrive in Reagan National Airport at 1:59 pm

DAY 1: HEMP	
Time	Description
7:30 AM — 8:15 AM	Breakfast <ul style="list-style-type: none"> <li>• Location: Hampton Inn Downtown Louisville</li> <li>• Address: 101 E. Jefferson Street, Louisville, KY 40202</li> <li>• Attendees will eat breakfast at hotel on their own.</li> </ul>
8:15 AM — 8:30 AM	Welcome and Tour Introduction <ul style="list-style-type: none"> <li>• Participants will receive a short introduction from the NASDA Foundation and Kentucky State Department of Agriculture about the agenda.</li> <li>• Leads: NASDA Foundation, Kentucky State Department of Agriculture staff</li> <li>• Location: Hampton Inn Downtown Louisville</li> </ul>
8:30 AM — 9:45 AM	Travel to University of Kentucky Research Farm <ul style="list-style-type: none"> <li>• 3250 Iron Works Pike, Lexington, KY 40511</li> <li>• Introduction to Kentucky's Hemp Industry               <ul style="list-style-type: none"> <li>○ Doris Hamilton, Hemp Program Manager, Kentucky Department of Agriculture (30-minute presentation)</li> </ul> </li> <li>• <i>Travel time: 75 minutes (1 hour &amp; 15 minutes)</i></li> </ul>
9:45 AM — 11:30 AM	Kentucky's Innovative Hemp Research

	<ul style="list-style-type: none"> <li>• Tour of University of Kentucky’s Research Farm devoted to hemp research and discussion of UK hemp research</li> <li>• Lead: Tom Keene, Agronomy Specialist at University of Kentucky Extension</li> <li>• Location: University of Kentucky Research Farm</li> </ul>
11:30 AM — 1:00 PM	<p>Lunch N’ Learn at about Innovative Hemp Research</p> <ul style="list-style-type: none"> <li>• KSU and UK researchers will discuss new research and technologies impacting the hemp industry</li> <li>• Speakers <ul style="list-style-type: none"> <li>○ Moderator: Dr. Lisa Benson, Executive Director at NASDA Foundation</li> <li>○ Dr. Shawn Lucas, Assistant Professor of Organic Agriculture at Kentucky State University</li> <li>○ Dr. William Snell, Extension Professor at University of Kentucky</li> <li>○ Tom Keene, Agronomy Specialist at University of Kentucky Extension</li> </ul> </li> <li>• Location: University of Kentucky Research Farm</li> </ul>
1:00 PM — 2:45 PM	<p>Travel to Victory Hemp</p> <ul style="list-style-type: none"> <li>• 252 W Jay Loudon Road, Carrolton, KY 41008</li> <li>• <i>Travel time: 105 minutes (1 hour &amp; 45 minutes)</i></li> </ul>
2:45 PM – 4:15 PM	<p>Hemp as Food</p> <ul style="list-style-type: none"> <li>• Tour of Victory Hemp</li> <li>• Participants will learn how hemp is processed from a raw material into food products like protein powder and roasted hemp seeds</li> <li>• Speaker: Chad Rosen, Founder/CEO of Victory Hemp</li> <li>• Location: Victory Hemp</li> </ul>
4:15 PM – 4:45 PM	<p>Travel to Sunstrand LLC</p> <ul style="list-style-type: none"> <li>• 250 Hunter Heights Road, Milton, KY 40045</li> <li>• <i>Travel time: 20 minutes</i></li> </ul>
4:45 PM – 6:15 PM	<p>Hemp as Industrial Goods</p> <ul style="list-style-type: none"> <li>• Participants learn how Sunstrand LLC creates building materials and animal bedding from hemp</li> <li>• Speaker: Dr. Trey Riddle, CEO/Foundation of Sunstrand LLC</li> <li>• Location: Sunstrand LLC</li> </ul>
6:15 PM – 7:30 PM	<p>Travel to Kentucky Exposition Center</p> <ul style="list-style-type: none"> <li>• 937 Phillips Lane, Louisville, KY 40209</li> <li>• <i>Time: 1 Hour 15 minutes</i></li> </ul>

7:30 PM – 9:00 PM	<p>Dinner and Discussion: Kentucky’s Hemp Pilot Program</p> <ul style="list-style-type: none"> <li>• Moderator: Dr. Lisa Benson, NASDA Foundation</li> <li>• Welcome: Kentucky Commissioner of Agriculture Ryan Quarles</li> <li>• Kentucky Hemp Pilot Program: Doris Hamilton, Hemp Program Manager at Kentucky Department of Agriculture</li> <li>• State Perspective of Regulating Hemp: Keith Rogers, Chief of Staff at Kentucky Department of Agriculture</li> <li>• Location: Kentucky Exposition Center</li> </ul>
9:00 PM – 9:30 PM	<p>Travel to Hotel</p> <ul style="list-style-type: none"> <li>• Location: Downtown Louisville hotel</li> </ul>
9:30 PM	Tour ends for the day

<b>DAY 2: Value-Added Agriculture</b>	
<b>Time</b>	<b>Description</b>
7:00 AM – 8:00 AM	<p>Breakfast at the Hotel</p> <ul style="list-style-type: none"> <li>• Location: Hampton Inn Downtown Louisville</li> <li>• Meet at buses at 8 AM</li> </ul>
8:00 AM – 8:45 AM	<p>Travel to Sherwood Acres</p> <ul style="list-style-type: none"> <li>• 3001 Ballard School Rd, La Grange, KY 40031</li> <li>• <i>Travel: 45 minutes</i></li> </ul>
8:45 AM – 10:15 AM	<p>Land Conservation for Cattle Ranchers</p> <ul style="list-style-type: none"> <li>• Participants will have the opportunity to learn how cattle ranchers can produce high quality beef while engaging in land stewardship practices.</li> <li>• Speaker: Jon Bednarski, Owner of Sherwood Acres</li> <li>• Location: Sherwood Acres</li> </ul>
10:15 AM – 11:15 AM	<p>Bluegrass Stockyards</p> <ul style="list-style-type: none"> <li>• 4561 Iron Works Pike, Lexington, KY 40511</li> <li>• <i>Travel: 60 minutes</i></li> </ul>
11:15 AM – 11:35 AM	<p>Tour of Bluegrass Stockyard</p> <ul style="list-style-type: none"> <li>• Participants will learn how a modern-day stockyard is utilized and discuss the purpose of it.</li> </ul>
11:35 AM – 12:30 PM	<p>Lunch N ‘Learn about Value-Added Agriculture in KY</p> <ul style="list-style-type: none"> <li>• Representatives from value-added commodity organizations will have the opportunity to educate participants about new industry trends impacting their industry.</li> <li>• Speakers: <ul style="list-style-type: none"> <li>○ Moderator: Perry Harlow, Program Coordinator at NASDA Foundation</li> </ul> </li> </ul>

	<ul style="list-style-type: none"> <li>○ Colleen Thomas, Director of Member and Public Affairs at Kentucky Distillers' Association (American Food Fair)</li> <li>○ Dr. Ron Hustedde, Extension Professor at University of Kentucky (rural entrepreneurship/small business development)</li> <li>● Location: Bluegrass Stockyards</li> </ul>
12:30 PM – 1:30 PM	<p>Travel to River Hill Ranch</p> <ul style="list-style-type: none"> <li>● 680 River Hill Drive, Richmond, KY 40475</li> <li>● <i>Travel: 60 minutes</i></li> </ul>
1:30 PM – 3:00 PM	<p>Alpaca farming from meat to wool</p> <ul style="list-style-type: none"> <li>● Participants will learn about an unusual agriculture production, alpaca farming. Participants will learn about the challenges of alpaca farming in Central Kentucky.</li> <li>● Speaker: Alvina Maynard, Owner of River Hill Ranch</li> <li>● Location: River Hill Ranch</li> </ul>
3:00 PM – 4:00 PM	<p>Travel to Jephtha Creed Distillery</p> <ul style="list-style-type: none"> <li>● 500 Gordon Lane, Shelbyville, KY 40065</li> <li>● <i>Travel: 60 minutes</i></li> </ul>
4:00 PM – 5:45 PM	<p>Female Entrepreneurship</p> <ul style="list-style-type: none"> <li>● Participants will have the opportunity to learn how small, family businesses thrive in rural Kentucky.</li> <li>● Speakers <ul style="list-style-type: none"> <li>○ Joyce Nethery, Founder and Master Distiller for Jephtha Creed Distillery</li> <li>○ Autumn Nethery, Co-Owner &amp; Marketing Manager for Jephtha Creed Distillery</li> </ul> </li> </ul> <p>Location: Jephtha Creed Distillery</p>
5:45 PM – 6:15 PM	<p>Travel to hotel</p> <ul style="list-style-type: none"> <li>● Location: Hampton Inn Downtown Louisville</li> <li>● Address: 101 E. Jefferson Street, Louisville, KY 40202</li> <li>● <i>Travel: 30 minutes</i></li> </ul>