



U.S. House of Representatives COMMITTEE ON ETHICS

Employee Post-Travel Disclosure Form

Original Amendment

This form is for disclosing the receipt of travel expenses from private sources for travel taken in connection with official duties. This form does not eliminate the need to report privately-funded travel on the annual *Financial Disclosure Statements* of those employees required to file them. In accordance with House Rule 25, clause 5, you must complete **this form and file it with the Clerk of the House, B-81 Cannon House Office Building**, within 15 days after travel is completed. Please **do not** file this form with the Committee on Ethics.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

- Name of Traveler: Dylan Jones
- a. Name of Accompanying Relative: _____ OR None
b. Relationship to Traveler: Spouse Child Other (specify): _____
- a. Dates: Departure: Aug. 12, 2019 Return: Aug. 15, 2019
b. Dates at Personal Expense, if any: _____ OR None
- Departure City: DC or member district Destination: Des Moines, Iowa Return City: DC or member district
- Sponsor(s), Who Paid for the Trip: See Attachment A
- Describe Meetings and Events Attended: Meetings and tours designed to deepen my understanding of agriculture and the production and use of renewable fuels such as ethanol and biodiesel.
- Attached to this form are **each** of the following, *signify that each item is attached by checking the corresponding box*:
 - a completed *Sponsor Post-Travel Disclosure Form*;
 - the *Primary Trip Sponsor Form* completed by the trip sponsor *prior* to the trip, *including all attachments and the Grantmaking or Non-Grantmaking Sponsor Forms*;
 - page 2 of the completed *Traveler Form* submitted by the employee; *and*
 - the letter from the Committee on Ethics approving my participation on this trip.
- a. I represent that I participated in each of the activities reflected in the attached sponsor's agenda.
Signify statement is true by checking the box:
b. If not, explain: _____

LEGISLATIVE RESOURCE CENTER
2019 AUG 27 PM 12:42
OFFICE OF THE CLERK
U.S. HOUSE OF REPRESENTATIVES

I certify that the information contained on this form is true, complete, and correct to the best of my knowledge.

Signature of Traveler: *Dylan T. Jones* Date: 8-27-19

I authorized this travel in advance. I have determined that all of the expenses listed on the attached *Sponsor Post-Travel Disclosure Form* were necessary and that the travel was in connection with the employee's official duties and would not create the appearance that the employee is using public office for private gain.

Name of Supervising Member: *Steve Watkins* Date: 8/27/19
Signature of Supervising Member: *Steve Watkins*

Version date 12/2018 by Committee on Ethics



U.S. House of Representatives COMMITTEE ON ETHICS

Sponsor Post-Travel Disclosure Form

Original Amendment

This form must be completed by an officer of any organization that served as the primary trip sponsor in providing travel expenses or reimbursement for travel expenses to House Members, officers, or employees under House Rule 25, clause 5. **A completed copy of the form must be provided to each House Member, officer, or employee who participated on the trip within ten days of their return.** You must answer all questions, and check all boxes, on this form for your submission to comply with House rules and the Committee's travel regulations. Failure to comply with this requirement may result in the denial of future requests to sponsor trips and/or subject the current traveler to disciplinary action or a requirement to repay the trip expenses.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

1. Sponsor(s) who paid for the trip: See Attachment A

2. Travel Destination(s): Des Moines, Ames, Waterloo, Dubuque, and Cedar Rapids (all in Iowa)

3. Date of Departure: August 12, 2019 Date of Return: August 15, 2019

4. Name(s) of Traveler(s): David Chun, Janie Costa, Dylan Jones

Note: You may list more than one traveler on a form only if *all* information is *identical* for each person listed.

5. **Actual amount** of expenses paid on behalf of, or reimbursed to, each individual named in Question 4:

	Total Transportation Expenses	Total Lodging Expenses	Total Meal Expenses	Total Other Expenses (dollar amount per item and description)
Traveler	\$551.54	\$338.56 (inc. taxes)	\$127.87 (inc. taxes)	\$8 (ticket to attend dinner at State Fair)
Accompanying Family Member	NA	NA	NA	NA

6. All expenses connected to the trip were for actual costs incurred and not a *per diem* or lump sum payment. *Signify statement is true by checking box:*

I certify that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature: Monte Shaw Date: 8/21/2019

Name: Monte Shaw Title: Executive Director

Organization: Iowa Renewable Fuels Association

I am an officer of the above-named organization. Signify statement is true by checking box:

Address: 5505 NW 88th Street, #100, Johnston, IA 50131

Telephone: 515-252-6249 Email: mshaw@iowarfa.org

Committee staff may contact the above-named individual if additional information is required.

If you have questions regarding your completion of this form, please contact the Committee on Ethics at 202-225-7103.



U.S. House of Representatives

COMMITTEE ON ETHICS

TRAVELER FORM

1. Name of Traveler: Dylan Jones
2. Sponsor(s) who will be paying for the trip: Iowa Renewable Fuels Association
See Attachment A for full list.
3. City and State **OR** Foreign Country of Travel: Des Moines, Ames, Waterloo, Dubuque, & Cedar Rapids (Iowa)
4. a. Date of Departure: August 12, 2019 Date of Return: August 15, 2019
b. Will you be extending the trip at your personal expense? Yes No
If yes, list dates at personal expense: _____
5. a. Will you be accompanied by a family member at the sponsor's expense? Yes No **If yes:**
(1) Name of Accompanying Family Member: _____
(2) Relationship to Traveler: Spouse Child Other (specify): _____
(3) Accompanying Family Member is at least 18 years of age: Yes No
6. a. Did the trip sponsor answer "Yes" to Question 8(c) on the *Primary Trip Sponsor Form* (i.e., travel is sponsored by an entity that employs a registered federal lobbyist or a foreign agent)? Yes No
b. If yes, and you are requesting lodging for two nights, explain why the second night is warranted:

7. *Primary Trip Sponsor Form* is attached, including agenda, invitee list, and any other attachments and contributing sponsor forms: Yes No

NOTE: The agenda should show the traveler's individual schedule, including departure and arrival times and identify the specific events in which the traveler will be participating.

8. Explain why participation in the trip is connected to the traveler's individual official or representational duties. **Staff should include their job title and how the activities on the itinerary relate to their duties.**

Legislative Correspondent; I handle the congressman's energy portfolio, which encompasses renewable fuels.

The issues mentioned will be extensively covered during the trip and are within my legislative portfolio.

9. **Is the traveler aware of any registered federal lobbyists or foreign agents involved planning, organizing, requesting, or arranging the trip?** Yes No

10. For staff travelers, to be completed by your employing Member:

ADVANCED AUTHORIZATION OF EMPLOYEE TRAVEL

I hereby authorize the individual named above, an employee of the U.S. House of Representatives who works under my direct supervision, to accept expenses for the trip described in this request. I have determined that the above-described travel is in connection with my employee's official duties and that acceptance of these expenses will not create the appearance that the employee is using public office for private gain.

Signature of Employing Member

Steve Watkins

Date

6-27-19



U.S. House of Representatives

COMMITTEE ON ETHICS

Primary Trip Sponsor Form

This form should be completed by private entities offering to provide travel or reimbursement for travel to House Members, officers, or employees under House Rule 25, clause 5. A completed copy of the form (and any attachments) should be provided to each invited House Member, officer, or employee, who will then forward it to the Committee together with a *Traveler Form* **at least 30 days before the start date of the trip**. The trip sponsor should *NOT* submit the form directly to the Committee. The Committee website (ethics.house.gov) provides detailed instructions for filling out the form.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001. Failure to comply with the Committee's Travel Regulations may also lead to the denial of permission to sponsor future trips.

1. Sponsor who will be paying for the trip: Iowa Renewable Fuels Association
2. I represent that the trip will not be financed, in whole or in part, by a registered federal lobbyist or foreign agent. Signify that the statement is true by checking box:
3. **Check only one.** I represent that:
 - a. The primary trip sponsor has not accepted from any other source, funds intended directly or indirectly to finance any aspect of the trip: **OR**
 - b. The trip is arranged without regard to congressional participation and the primary trip sponsor has accepted funds only from entities that will receive a tangible benefit in exchange for those funds: **OR**
 - c. The primary trip sponsor has accepted funds from other source(s) intended directly or indirectly to finance all or part of this trip and has enclosed disclosure forms from each of those entities.
If "c" is checked, list the names of the additional sponsors: See Attachment A
4. Provide names and titles of **ALL** House Members *and* employees you are inviting. **For each House invitee, provide an explanation of why the individual was invited** (include additional pages if necessary): See Attachment B. Each was invited because she/he works on one or more of the following issues: energy, environment and/or agriculture.
5. Is travel being offered to an accompanying family member of the House invitee(s)? Yes No
6. Date of Departure: August 12, 2019 Date of Return: August 15, 2019
7. a. City of departure: Washington D.C. or District Office
b. Destination(s): Des Moines, Ames, Waterloo, Dubuque, and Cedar Rapids, Iowa
c. City of return: Washington D.C. or District Office
8. **Check only one.** I represent that:
 - a. The sponsor of the trip is an institution of higher education within the meaning of section 101 of the Higher Education Act of 1965: **OR**
 - b. The sponsor of the trip does not retain or employ a registered federal lobbyist or foreign agent: **OR**
 - c. The sponsor employs or retains a registered federal lobbyist or foreign agent, but the trip is for attendance at a one-day event *and* lobbyist / foreign agent involvement in planning, organizing, requesting, or arranging the trip was *de minimis* under the Committee's travel regulations.
9. **Check only one of the following:**
 - a. I checked 8(a) or (b) above:
 - b. I checked 8(c) above but am not offering any lodging:
 - c. I checked 8(c) above and am offering lodging and meals for one night: **OR**
 - d. I checked 8(c) above and am offering lodging and meals for two nights: If you checked this box, explain why the second night of lodging is warranted: _____



U.S. House of Representatives

COMMITTEE ON ETHICS

10. Attached is a detailed agenda of the activities House invitees will be participating in during the travel (i.e., an hourly description of planned activities for trip invitees). *Indicate agenda is attached by checking box:*
11. **Check only one of the following:**
- a. I represent that a registered federal lobbyist or foreign agent will not accompany House Members or employees on any segment of the trip. *Signify that the statement is true by checking box:* **OR**
 - b. *Not Applicable.* Trip sponsor is a U.S. institution of higher education:
12. For **each** sponsor required to submit a sponsor form, describe the sponsor's interest in the subject matter of the trip **and** its role in organizing and/or conducting the trip:

See Attachment C

13. **Answer parts a and b. Answer part c if necessary:**

- a. Mode of travel: Air Rail Bus Car Other (specify: _____)
- b. Class of travel: Coach Business First Charter Other (specify: _____)
- c. If travel will be first class, or by chartered or private aircraft, explain why such travel is warranted:

14. I represent that the expenditures related to local area travel during the trip will be unrelated to personal or recreational activities of the invitee(s). *Signify that the statement is true by checking box:*

15. **Check only one.** I represent that either:

- a. The trip involves an event that is arranged or organized *without regard* to congressional participation and that meals provided to congressional participants are similar to those provided to or purchased by other event attendees: **OR**
- b. The trip involves events that are arranged specifically *with regard* to congressional participation:

If "b" is checked:

1) Detail the cost *per day* of meals (approximate cost may be provided): Approximately \$28.75 per day on average

2) Provide the reason for selecting the location of the event or trip: Iowa has the highest concentration of renewable fuels production in the country, allowing for educational opportunities within a small timeframe

16. Name, nightly cost, and reasons for selecting each hotel or other lodging facility:

Hotel Name: Prairie Meadows Hotel City: Altoona Cost Per Night: \$128

Reason(s) for Selecting: cheapest hotel that could provide room block anywhere near our events

Hotel Name: Courtyard by Marriott City: Waterloo Cost Per Night: \$94

Reason(s) for Selecting: could accommodate our room block enroute between events

Hotel Name: Hotel Julien City: Dubuque Cost Per Night: \$94

Reason(s) for Selecting: could accommodate our room block and nearby location

17. I represent that all expenses connected to the trip will be for actual costs incurred and not a per diem or lump sum payment. *Signify that the statement is true by checking box:*



U.S. House of Representatives

COMMITTEE ON ETHICS

18. Total Expenses for each Participant:

<input type="checkbox"/> Actual Amounts	Total Transportation Expenses per Participant	Total Lodging Expenses per Participant	Total Meal Expenses per Participant
<input checked="" type="checkbox"/> Good Faith Estimates			
For each Member, Officer, or Employee	\$750	\$316	\$115
For each Accompanying Family Member	N/A		

	Other Expenses (dollar amount per item)	Identify Specific Nature of "Other" Expenses (e.g., taxi, parking, registration fee, etc.)
For each Member, Officer, or Employee	\$8	Ticket to attend dinner at Iowa State Fair
For each Accompanying Family Member	N/A	

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

19. Check only one:

- a. I certify that I am an officer of the organization listed below: **OR**
- b. *Not Applicable.* Trip sponsor is an individual or a U.S. institution of higher education.

20. I certify that I am not a registered federal lobbyist or foreign agent for any sponsor of this trip.

21. I certify by my signature that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature: Monte Shaw Date: 6/26/2019

Name: Monte Shaw

Title: Executive Director

Organization: Iowa Renewable Fuels Association

Address: 5505 NW 88th Street, Johnston, Iowa 50131

Telephone: 515-252-6249

Email: mshaw@iowarfa.org

If there are any questions regarding this form, please contact the Committee at the following address:

Committee on Ethics

U.S. House of Representatives

1015 Longworth House Office Building, Washington, D.C. 20515

Phone: 202-225-7103 General Fax: 202-225-7392

**U.S. House of Representatives
Committee on Ethics**

NON-GRANTMAKING TRIP SPONSOR FORM

This form should be completed by a private individual or entity that provides funds, services, or in-kind donations to another entity to underwrite, in whole or in part, a trip or an event, meal, or activity that will occur during a trip, or a necessary expense that will be incurred during a trip, with express or implicit knowledge or understanding that one or more House Members or employees may participate in or attend that trip or event, or otherwise may be beneficiaries of the gift or donation. A Non-Grantmaking Sponsor that has a direct involvement in planning, organizing, conducting, or participating in the trip must complete this form. **Provide a copy of your completed form to the primary sponsor of the trip.**

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001. Failure to comply with the Committee's Travel Regulations may also lead to the denial of permission to sponsor future trips.

1. Name of your organization: Ames Chamber of Commerce
2. Name of Primary Trip Sponsor: Iowa Renewable Fuels Association
3. My organization has provided funds to the above-named Primary Trip Sponsor to pay all or part of the expenses for a trip to (destination) Iowa on (date) August 12-15, 2019 that primarily is being organized or arranged by the above-named Primary Trip Sponsor. Yes No
4. My organization has had a direct role in the organizing, planning, arranging, or will have a role in conducting, the trip identified in response to Question 3 or an event that will occur during that trip. Yes No
5. Check one:
 - a. My organization does not employ or retain a registered federal lobbyist or foreign agent *or*
 - b. My organization employs a registered federal lobbyist or foreign agent, but their involvement in planning, organizing, or arranging the trip was *de minimis* under the travel regulations.
6. I certify that I am not a registered federal lobbyist or foreign agent for any sponsor of this trip.
7. I certify by my signature that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature: _____

Name: Dan Culhane

Title: CEO

Organization: Ames Chamber of Commerce

Address: 304 Main Street, Ames, IA 50010

Telephone number: 515-232-2310

Email Address: dan@ameschamber.com

If there are any questions regarding this form please contact the Committee at the following address:

Committee on Ethics
U.S. House of Representatives
1015 Longworth House Office Building
Washington, DC 20515
(202) 225-7103 (phone)
(202) 225-7392 (general fax)

**U.S. House of Representatives
Committee on Ethics**

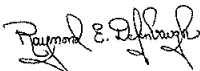
NON-GRANTMAKING TRIP SPONSOR FORM

This form should be completed by a private individual or entity that provides funds, services, or in-kind donations to another entity to underwrite, in whole or in part, a trip or an event, meal, or activity that will occur during a trip, or a necessary expense that will be incurred during a trip, with express or implicit knowledge or understanding that one or more House Members or employees may participate in or attend that trip or event, or otherwise may be beneficiaries of the gift or donation. A Non-Grantmaking Sponsor that has a direct involvement in planning, organizing, conducting, or participating in the trip must complete this form. **Provide a copy of your completed form to the primary sponsor of the trip.**

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001. Failure to comply with the Committee's Travel Regulations may also lead to the denial of permission to sponsor future trips.

1. Name of your organization: Big River Resources
2. Name of Primary Trip Sponsor: Iowa Renewable Fuels Association
3. My organization has provided funds to the above-named Primary Trip Sponsor to pay all or part of the expenses for a trip to (destination) Iowa on (date) August 12-15, 2019 that primarily is being organized or arranged by the above-named Primary Trip Sponsor. Yes No
4. My organization has had a direct role in the organizing, planning, arranging, or will have a role in conducting, the trip identified in response to Question 3 or an event that will occur during that trip. Yes No
5. Check one:
 - a. My organization does not employ or retain a registered federal lobbyist or foreign agent *or*
 - b. My organization employs a registered federal lobbyist or foreign agent, but their involvement in planning, organizing, or arranging the trip was *de minimis* under the travel regulations.
6. I certify that I am not a registered federal lobbyist or foreign agent for any sponsor of this trip.
7. I certify by my signature that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature: _____



Name: Ray Defenbaugh

Title: CEO

Organization: Big River Resources

Address: 211 N Gear Ave, Suite 200, West Burlington, IA 52655

Telephone number: 319-753-1100

Email Address: ray.defenbaugh@bigriverresources.com

If there are any questions regarding this form please contact the Committee at the following address:

Committee on Ethics
U.S. House of Representatives
1015 Longworth House Office Building
Washington, DC 20515
(202) 225-7103 (phone)
(202) 225-7392 (general fax)

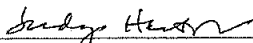
**U.S. House of Representatives
Committee on Ethics**

NON-GRANTMAKING TRIP SPONSOR FORM

This form should be completed by a private individual or entity that provides funds, services, or in-kind donations to another entity to underwrite, in whole or in part, a trip or an event, meal, or activity that will occur during a trip, or a necessary expense that will be incurred during a trip, with express or implicit knowledge or understanding that one or more House Members or employees may participate in or attend that trip or event, or otherwise may be beneficiaries of the gift or donation. A Non-Grantmaking Sponsor that has a direct involvement in planning, organizing, conducting, or participating in the trip must complete this form. **Provide a copy of your completed form to the primary sponsor of the trip.**

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001. Failure to comply with the Committee's Travel Regulations may also lead to the denial of permission to sponsor future trips.

1. Name of your organization: Farm Credit Services of America
2. Name of Primary Trip Sponsor: Iowa Renewable Fuels Association
3. My organization has provided funds to the above-named Primary Trip Sponsor to pay all or part of the expenses for a trip to (destination) Iowa
on (date) August 12-15, 2019 that primarily is being organized or arranged by the above-named Primary Trip Sponsor. Yes No
4. My organization has had a direct role in the organizing, planning, arranging, or will have a role in conducting, the trip identified in response to Question 3 or an event that will occur during that trip. Yes No
5. Check one:
 - a. My organization does not employ or retain a registered federal lobbyist or foreign agent *or*
 - b. My organization employs a registered federal lobbyist or foreign agent, but their involvement in planning, organizing, or arranging the trip was *de minimis* under the travel regulations.
6. I certify that I am not a registered federal lobbyist or foreign agent for any sponsor of this trip.
7. I certify by my signature that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature: 

Name: Judy Hartlieb Title: Vice President

Organization: Farm Credit Services of America

Address: 5015 South 118th Street, Omaha, NE 68137

Telephone number: 402-210-8071

Email Address: Judy.Hartlieb@fcsamerica.com

If there are any questions regarding this form please contact the Committee at the following address:

Committee on Ethics
U.S. House of Representatives
1015 Longworth House Office Building
Washington, DC 20515
(202) 225-7103 (phone)
(202) 225-7392 (general fax)

**U.S. House of Representatives
Committee on Ethics**

NON-GRANTMAKING TRIP SPONSOR FORM

This form should be completed by a private individual or entity that provides funds, services, or in-kind donations to another entity to underwrite, in whole or in part, a trip or an event, meal, or activity that will occur during a trip, or a necessary expense that will be incurred during a trip, with express or implicit knowledge or understanding that one or more House Members or employees may participate in or attend that trip or event, or otherwise may be beneficiaries of the gift or donation. A Non-Grantmaking Sponsor that has a direct involvement in planning, organizing, conducting, or participating in the trip must complete this form. **Provide a copy of your completed form to the primary sponsor of the trip.**

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001. Failure to comply with the Committee's Travel Regulations may also lead to the denial of permission to sponsor future trips.

1. Name of your organization: Iowa Biodiesel Board
2. Name of Primary Trip Sponsor: Iowa Renewable Fuels Association
3. My organization has provided funds to the above-named Primary Trip Sponsor to pay all or part of the expenses for a trip to (destination) Iowa on (date) August 12-15, 2019 that primarily is being organized or arranged by the above-named Primary Trip Sponsor. Yes No
4. My organization has had a direct role in the organizing, planning, arranging, or will have a role in conducting, the trip identified in response to Question 3 or an event that will occur during that trip. Yes No
5. Check one:
 - a. My organization does not employ or retain a registered federal lobbyist or foreign agent *or*
 - b. My organization employs a registered federal lobbyist or foreign agent, but their involvement in planning, organizing, or arranging the trip was *de minimis* under the travel regulations.
6. I certify that I am not a registered federal lobbyist or foreign agent for any sponsor of this trip.
7. I certify by my signature that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature: _____

Name: Grant Kimberley

Title: Executive Director

Organization: Iowa Biodiesel Board

Address: 1255 SW Prairie Trail Parkway, Ankeny, IA 50023

Telephone number: 515-334-1024

Email Address: grantk@iowabiodiesel.org

If there are any questions regarding this form please contact the Committee at the following address:

Committee on Ethics
U.S. House of Representatives
1015 Longworth House Office Building
Washington, DC 20515
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NON-GRANTMAKING TRIP SPONSOR FORM

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NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001. Failure to comply with the Committee's Travel Regulations may also lead to the denial of permission to sponsor future trips.

1. Name of your organization: Iowa Corn Growers Association
2. Name of Primary Trip Sponsor: Iowa Renewable Fuels Association
3. My organization has provided funds to the above-named Primary Trip Sponsor to pay all or part of the expenses for a trip to (destination) Iowa
on (date) August 12-15, 2019 that primarily is being organized or arranged by the above-named Primary Trip Sponsor. Yes No
4. My organization has had a direct role in the organizing, planning, arranging, or will have a role in conducting, the trip identified in response to Question 3 or an event that will occur during that trip. Yes No
5. Check one:
 - a. My organization does not employ or retain a registered federal lobbyist or foreign agent *or*
 - b. My organization employs a registered federal lobbyist or foreign agent, but their involvement in planning, organizing, or arranging the trip was *de minimis* under the travel regulations.
6. I certify that I am not a registered federal lobbyist or foreign agent for any sponsor of this trip.
7. I certify by my signature that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature: 

Name: Craig Floss Title: CEO

Organization: Iowa Corn Growers Association

Address: 5505 NW 88th Street, Johnston, IA 50131

Telephone number: 515-225-9242

Email Address: cfloss@iowacorn.org

If there are any questions regarding this form please contact the Committee at the following address:

Committee on Ethics
U.S. House of Representatives
1015 Longworth House Office Building
Washington, DC 20515
(202) 225-7103 (phone)
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NON-GRANTMAKING TRIP SPONSOR FORM

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NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001. Failure to comply with the Committee's Travel Regulations may also lead to the denial of permission to sponsor future trips.

1. Name of your organization: Iowa Biotechnology Association
2. Name of Primary Trip Sponsor: Iowa Renewable Fuels Association
3. My organization has provided funds to the above-named Primary Trip Sponsor to pay all or part of the expenses for a trip to (destination) Iowa
on (date) August 12-15, 2019 that primarily is being organized or arranged by the above-named Primary Trip Sponsor. Yes No
4. My organization has had a direct role in the organizing, planning, arranging, or will have a role in conducting, the trip identified in response to Question 3 or an event that will occur during that trip. Yes No
5. Check one:
 - a. My organization does not employ or retain a registered federal lobbyist or foreign agent *or*
 - b. My organization employs a registered federal lobbyist or foreign agent, but their involvement in planning, organizing, or arranging the trip was *de minimis* under the travel regulations.
6. I certify that I am not a registered federal lobbyist or foreign agent for any sponsor of this trip.
7. I certify by my signature that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature: 

Name: Jessica Hyland Title: Executive Director

Organization: Iowa Biotechnology Association

Address: 900 Des Moines St, Des Moines, IA 50309

Telephone number: 515-327-9156

Email Address: jessica@iowabio.org

If there are any questions regarding this form please contact the Committee at the following address:

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Committee on Ethics**

NON-GRANTMAKING TRIP SPONSOR FORM

This form should be completed by a private individual or entity that provides funds, services, or in-kind donations to another entity to underwrite, in whole or in part, a trip or an event, meal, or activity that will occur during a trip, or a necessary expense that will be incurred during a trip, with express or implicit knowledge or understanding that one or more House Members or employees may participate in or attend that trip or event, or otherwise may be beneficiaries of the gift or donation. A Non-Grantmaking Sponsor that has a direct involvement in planning, organizing, conducting, or participating in the trip must complete this form. **Provide a copy of your completed form to the primary sponsor of the trip.**

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001. Failure to comply with the Committee's Travel Regulations may also lead to the denial of permission to sponsor future trips.

1. Name of your organization: Iowa Soybean Association
2. Name of Primary Trip Sponsor: Iowa Renewable Fuels Association
3. My organization has provided funds to the above-named Primary Trip Sponsor to pay all or part of the expenses for a trip to (destination) Iowa on (date) August 12-15, 2019 that primarily is being organized or arranged by the above-named Primary Trip Sponsor. Yes No
4. My organization has had a direct role in the organizing, planning, arranging, or will have a role in conducting, the trip identified in response to Question 3 or an event that will occur during that trip. Yes No
5. Check one:
 - a. My organization does not employ or retain a registered federal lobbyist or foreign agent *or*
 - b. My organization employs a registered federal lobbyist or foreign agent, but their involvement in planning, organizing, or arranging the trip was *de minimis* under the travel regulations.
6. I certify that I am not a registered federal lobbyist or foreign agent for any sponsor of this trip.
7. I certify by my signature that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature: _____

Name: Kirk Leeds

Title: CEO

Organization: Iowa Soybean Association

Address: 1255 SW Prairie Trail Parkway, Ankeny, IA 50023

Telephone number: 515-334-1015

Email Address: kleeds@iasoybeans.com

If there are any questions regarding this form please contact the Committee at the following address:

Committee on Ethics
U.S. House of Representatives
1015 Longworth House Office Building
Washington, DC 20515
(202) 225-7103 (phone)
(202) 225-7392 (general fax)


**U.S. House of Representatives
Committee on Ethics**

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1. Name of your organization: Kansas Corn Growers Association
2. Name of Primary Trip Sponsor: Iowa Renewable Fuels Association
3. My organization has provided funds to the above-named Primary Trip Sponsor to pay all or part of the expenses for a trip to (destination) Iowa on (date) August 12-15, 2019 that primarily is being organized or arranged by the above-named Primary Trip Sponsor. Yes No
4. My organization has had a direct role in the organizing, planning, arranging, or will have a role in conducting, the trip identified in response to Question 3 or an event that will occur during that trip. Yes No
5. Check one:
 - a. My organization does not employ or retain a registered federal lobbyist or foreign agent *or*
 - b. My organization employs a registered federal lobbyist or foreign agent, but their involvement in planning, organizing, or arranging the trip was *de minimis* under the travel regulations.
6. I certify that I am not a registered federal lobbyist or foreign agent for any sponsor of this trip.
7. I certify by my signature that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature: 

Name: Greg Krissek Title: Executive Director

Organization: Kansas Corn Growers Association

Address: 2627 KFB Plaza, Ste. 403E, Manhattan, KS 66503

Telephone number: 316-213-6610

Email Address: gkrissek@ksgrains.com

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1. Name of your organization: Renew Kansas
2. Name of Primary Trip Sponsor: Iowa Renewable Fuels Association
3. My organization has provided funds to the above-named Primary Trip Sponsor to pay all or part of the expenses for a trip to (destination) Iowa
on (date) August 12-15, 2019 that primarily is being organized or arranged by the above-named Primary Trip Sponsor. Yes No
4. My organization has had a direct role in the organizing, planning, arranging, or will have a role in conducting, the trip identified in response to Question 3 or an event that will occur during that trip. Yes No
5. Check one:
a. My organization does not employ or retain a registered federal lobbyist or foreign agent *or*
b. My organization employs a registered federal lobbyist or foreign agent, but their involvement in planning, organizing, or arranging the trip was *de minimis* under the travel regulations.
6. I certify that I am not a registered federal lobbyist or foreign agent for any sponsor of this trip.
7. I certify by my signature that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature: _____

Name: Ron Seeber

Title: Vice President

Organization: Renew Kansas

Address: 816 SW Tyler, Suite 100, Topeka, KS 66611

Telephone number: 785-234-0461

Email Address: ron@kansasag.org

If there are any questions regarding this form please contact the Committee at the following address:

Committee on Ethics
U.S. House of Representatives
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NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001. Failure to comply with the Committee's Travel Regulations may also lead to the denial of permission to sponsor future trips.

1. Name of your organization: Kansas Soybean Association
2. Name of Primary Trip Sponsor: Iowa Renewable Fuels Association
3. My organization has provided funds to the above-named Primary Trip Sponsor to pay all or part of the expenses for a trip to (destination) Iowa
on (date) August 12-15, 2019 that primarily is being organized or arranged by the above-named Primary Trip Sponsor. Yes No
4. My organization has had a direct role in the organizing, planning, arranging, or will have a role in conducting, the trip identified in response to Question 3 or an event that will occur during that trip.
 Yes No
5. Check one:
a. My organization does not employ or retain a registered federal lobbyist or foreign agent *or*
b. My organization employs a registered federal lobbyist or foreign agent, but their involvement in planning, organizing, or arranging the trip was *de minimis* under the travel regulations.
6. I certify that I am not a registered federal lobbyist or foreign agent for any sponsor of this trip.
7. I certify by my signature that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature: _____

Name: Kenlon Johannes

Title: CEO

Organization: Kansas Soybean Association

Address: 1000 SW Red Oaks Place, Topeka, KS 66615

Telephone number: 877-577-6923

Email Address: johannes@kansassoybeans.org

If there are any questions regarding this form please contact the Committee at the following address:

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1. Name of your organization: Missouri Corn Growers Assn.
2. Name of Primary Trip Sponsor: Iowa Renewable Fuels Association
3. My organization has provided funds to the above-named Primary Trip Sponsor to pay all or part of the expenses for a trip to (destination) Iowa on (date) August 12-15, 2019 that primarily is being organized or arranged by the above-named Primary Trip Sponsor. Yes No
4. My organization has had a direct role in the organizing, planning, arranging, or will have a role in conducting, the trip identified in response to Question 3 or an event that will occur during that trip. Yes No
5. Check one:
 - a. My organization does not employ or retain a registered federal lobbyist or foreign agent *or*
 - b. My organization employs a registered federal lobbyist or foreign agent, but their involvement in planning, organizing, or arranging the trip was *de minimis* under the travel regulations.
6. I certify that I am not a registered federal lobbyist or foreign agent for any sponsor of this trip.
7. I certify by my signature that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature: _____

Name: Gary Marshall

Title: CEO

Organization: Missouri Corn Growers Assn.

Address: 3118 Emerald Lane, Jefferson City, MO 65109

Telephone number: (800) 827-4181

Email Address: gmarshall@mocorn.org

If there are any questions regarding this form please contact the Committee at the following address:

Committee on Ethics
U.S. House of Representatives
1015 Longworth House Office Building
Washington, DC 20515
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1. Name of your organization: National Biodiesel Foundation
2. Name of Primary Trip Sponsor: Iowa Renewable Fuels Association
3. My organization has provided funds to the above-named Primary Trip Sponsor to pay all or part of the expenses for a trip to (destination) Iowa
on (date) August 12-15, 2019 that primarily is being organized or arranged by the above-named Primary Trip Sponsor. Yes No
4. My organization has had a direct role in the organizing, planning, arranging, or will have a role in conducting, the trip identified in response to Question 3 or an event that will occur during that trip. Yes No
5. Check one:
 - a. My organization does not employ or retain a registered federal lobbyist or foreign agent *or*
 - b. My organization employs a registered federal lobbyist or foreign agent, but their involvement in planning, organizing, or arranging the trip was *de minimis* under the travel regulations.
6. I certify that I am not a registered federal lobbyist or foreign agent for any sponsor of this trip.
7. I certify by my signature that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature: _____

Name: Tom Verry

Title: Executive Director

Organization: National Biodiesel Foundation

Address: P.O. Box 104898, Jefferson City, MO 65110

Telephone number: 573-635-3893

Email Address: tverry@biodiesel.org

If there are any questions regarding this form please contact the Committee at the following address:

Committee on Ethics
U.S. House of Representatives
1015 Longworth House Office Building
Washington, DC 20515
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1. Name of your organization: North Dakota Ethanol Council
2. Name of Primary Trip Sponsor: Iowa Renewable Fuels Association
3. My organization has provided funds to the above-named Primary Trip Sponsor to pay all or part of the expenses for a trip to (destination) Iowa on (date) August 12-15, 2019 that primarily is being organized or arranged by the above-named Primary Trip Sponsor. Yes No
4. My organization has had a direct role in the organizing, planning, arranging, or will have a role in conducting, the trip identified in response to Question 3 or an event that will occur during that trip. Yes No
5. Check one:
 - a. My organization does not employ or retain a registered federal lobbyist or foreign agent *or*
 - b. My organization employs a registered federal lobbyist or foreign agent, but their involvement in planning, organizing, or arranging the trip was *de minimis* under the travel regulations.
6. I certify that I am not a registered federal lobbyist or foreign agent for any sponsor of this trip.
7. I certify by my signature that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature: _____

Deana Wiese

Name: Deana Wiese

Title: Executive Director

Organization: North Dakota Ethanol Council

Address: P.O. Box 1091, Bismarck, ND 58502

Telephone number: 701-355-4458

Email Address: dwiese@clearwatercommunications.net

If there are any questions regarding this form please contact the Committee at the following address:

Committee on Ethics
U.S. House of Representatives
1015 Longworth House Office Building
Washington, DC 20515
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1. Name of your organization: Nebraska Corn Board
2. Name of Primary Trip Sponsor: Iowa Renewable Fuels Association
3. My organization has provided funds to the above-named Primary Trip Sponsor to pay all or part of the expenses for a trip to (destination) Iowa
on (date) August 12-15, 2019 that primarily is being organized or arranged by the above-named Primary Trip Sponsor. Yes No
4. My organization has had a direct role in the organizing, planning, arranging, or will have a role in conducting, the trip identified in response to Question 3 or an event that will occur during that trip. Yes No
5. Check one:
 - a. My organization does not employ or retain a registered federal lobbyist or foreign agent *or*
 - b. My organization employs a registered federal lobbyist or foreign agent, but their involvement in planning, organizing, or arranging the trip was *de minimis* under the travel regulations.
6. I certify that I am not a registered federal lobbyist or foreign agent for any sponsor of this trip.
7. I certify by my signature that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature: _____

Kelly Brunkhorst

Name: Kelly Brunkhorst

Title: Executive Director

Organization: Nebraska Corn Board

Address: PO Box 95107, Lincoln, NE 68509

Telephone number: 402-471-2676

Email Address: kelly.brunkhorst@nebraska.gov

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Committee on Ethics
U.S. House of Representatives
1015 Longworth House Office Building
Washington, DC 20515
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1. Name of your organization: Renewable Fuels Foundation
2. Name of Primary Trip Sponsor: Iowa Renewable Fuels Association
3. My organization has provided funds to the above-named Primary Trip Sponsor to pay all or part of the expenses for a trip to (destination) Iowa
on (date) August 12-15, 2019 that primarily is being organized or arranged by the above-named Primary Trip Sponsor. Yes No
4. My organization has had a direct role in the organizing, planning, arranging, or will have a role in conducting, the trip identified in response to Question 3 or an event that will occur during that trip. Yes No
5. Check one:
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 - b. My organization employs a registered federal lobbyist or foreign agent, but their involvement in planning, organizing, or arranging the trip was *de minimis* under the travel regulations.
6. I certify that I am not a registered federal lobbyist or foreign agent for any sponsor of this trip.
7. I certify by my signature that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature: _____

Dana Lewis

Name: Dana Siefkes-Lewis

Title: Chairman

Organization: Renewable Fuels Foundation

Address: 425 Third Street, SW, Suite 1150, Washington, DC 20024

Telephone number: 202-289-3835

Email Address: dana@redfieldenergy.com

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1. Name of your organization: Renewable Fuels Nebraska
2. Name of Primary Trip Sponsor: Iowa Renewable Fuels Association
3. My organization has provided funds to the above-named Primary Trip Sponsor to pay all or part of the expenses for a trip to (destination) Iowa
on (date) August 12-15, 2019 that primarily is being organized or arranged by the above-named Primary Trip Sponsor. Yes No
4. My organization has had a direct role in the organizing, planning, arranging, or will have a role in conducting, the trip identified in response to Question 3 or an event that will occur during that trip. Yes No
5. Check one:
 - a. My organization does not employ or retain a registered federal lobbyist or foreign agent *or*
 - b. My organization employs a registered federal lobbyist or foreign agent, but their involvement in planning, organizing, or arranging the trip was *de minimis* under the travel regulations.
6. I certify that I am not a registered federal lobbyist or foreign agent for any sponsor of this trip.
7. I certify by my signature that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature: _____

Name: Troy Bredenkamp

Title: Executive Director

Organization: Renewable Fuels Nebraska

Address: 1701 K Street, Lincoln, NE 68508

Telephone number: 402-310-8038

Email Address: troyb@renewablefuelsne.org

If there are any questions regarding this form please contact the Committee at the following address:

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1015 Longworth House Office Building
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1. Name of your organization: Western Dubuque Biodiesel
2. Name of Primary Trip Sponsor: Iowa Renewable Fuels Association
3. My organization has provided funds to the above-named Primary Trip Sponsor to pay all or part of the expenses for a trip to (destination) Iowa
on (date) August 12-15, 2019 that primarily is being organized or arranged by the above-named Primary Trip Sponsor. Yes No
4. My organization has had a direct role in the organizing, planning, arranging, or will have a role in conducting, the trip identified in response to Question 3 or an event that will occur during that trip. Yes No
5. Check one:
 - a. My organization does not employ or retain a registered federal lobbyist or foreign agent *or*
 - b. My organization employs a registered federal lobbyist or foreign agent, but their involvement in planning, organizing, or arranging the trip was *de minimis* under the travel regulations.
6. I certify that I am not a registered federal lobbyist or foreign agent for any sponsor of this trip.
7. I certify by my signature that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature: _____

Thomas Brooks

Name: Tom Brooks

Title: General Manager

Organization: Western Dubuque Biodiesel

Address: 904 Jamesmeier Rd, Farley, IA 52046

Telephone number: 563-744-3554

Email Address: tom.brooks@wdbiodiesel.com

If there are any questions regarding this form please contact the Committee at the following address:

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Theodore E. Deutch, Florida
Chairman
Kenny Marchant, Texas
Ranking Member

Grace Meng, New York
Susan Wild, Pennsylvania
Dean Phillips, Minnesota
Anthony Brown, Maryland

John Ratcliffe, Texas
George Holding, North Carolina
Jackie Walorski, Indiana
Michael Guest, Mississippi



ONE HUNDRED SIXTEENTH CONGRESS

U.S. House of Representatives
COMMITTEE ON ETHICS

Thomas A. Rust
Staff Director and Chief Counsel

David W. Arrojo
Counsel to the Chairman

Christopher A. Donesa
Counsel to the Ranking Member

1015 Longworth House Office Building
Washington, D.C. 20515-6328
Telephone: (202) 225-7103
Facsimile: (202) 225-7392

August 8, 2019

Mr. Dylan Jones
Office of the Honorable Steve Watkins
1205 Longworth House Office Building
Washington, DC 20515

Dear Mr. Jones:

Pursuant to House Rule 25, clause 5(d)(2), the Committee on Ethics hereby approves your proposed trip to Altoona, Dubuque, and Waterloo, Iowa, scheduled for August 12 to 15, 2019, sponsored by Iowa Renewable Fuels Association, the National Biodiesel Foundation, the Renewable Fuels Foundation, the Iowa Corn Growers Association, the Iowa Soybean Association, the Iowa Biodiesel Board, the Missouri Corn Growers Association, the North Dakota Ethanol Council, the Nebraska Corn Board, Renew Kansas, the Farm Credit Services of America, Renewable Fuels Nebraska, the Kansas Soybean Association, the Kansas Corn Growers Association, the Ames Chamber of Commerce, the Iowa Biotechnology Association, Big River Resources, and Western Dubuque Biodiesel.

You must complete an Employee Post-Travel Disclosure Form (which your employing Member must also sign) and file it, together with a Sponsor Post-Travel Disclosure Form completed by the trip sponsor, with the Clerk of the House within 15 days after your return from travel. As part of that filing, you are also required to attach a copy of this letter and both the Traveler and Primary Trip Sponsor Forms (including attachments) you previously submitted to the Committee in seeking pre-approval for this trip. If you are required to file an annual Financial Disclosure Statement, you must also report all travel expenses totaling more than \$390 from a single source on the "Travel" schedule of your annual Financial Disclosure Statement covering this calendar year. Finally, Travel Regulation § 404(d) also requires you to keep a copy of all request forms and supporting information provided to the Committee for three subsequent Congresses from the date of travel.

If you have any further questions, please contact the Committee's Office of Advice and Education at extension 5-7103.

Sincerely,

Handwritten signature of Theodore E. Deutch in blue ink.

Theodore E. Deutch
Chairman

Handwritten signature of Kenny Marchant in blue ink.

Kenny Marchant
Ranking Member

TED/KM:mso



11th Annual Biofuels Science and Sustainability Tour

11th Annual Biofuels Science and Sustainability Tour Agenda

Monday, Aug. 12

- 1:28 pm Arrive Des Moines airport nonstop from DC via AA flight 4341
(House and agency staff)
- 3:16 pm Arrive Des Moines airport from DC via Chicago on AA flights 1033/4138
(House and Senate staff)
- Met by bus. Check into hotel.
- 5:15 pm Depart hotel for State Fair
3121 Dean Ave, Des Moines, IA 50317
- 6:00-6:45 pm **Dinner at Iowa State Fair** (paid for by Tour sponsors)
Cattlemen's Beef Headquarters
Topics: Iowa FFA leaders will discuss their hopes for the future of agriculture and the role that biofuels can play.
- 6:45 pm Walk to Knapp Animal Learning Center
- 7:00-7:30 pm **Gov. Kim Reynolds (invited) and Iowa Secretary of Agriculture Mike Naig address Tour**
Knapp Animal Learning Center
Topics: The Iowa leaders will discuss the importance of biofuels production and use to the Iowa economy and advances in agronomic practices that lead to a reduced environmental footprint year-after-year.
- 7:30-10:00 pm **Tour Iowa State Fair Agriculture and Renewable Fuels Exhibits**
Topics: Attendees will tour state fair exhibits on agriculture and renewable energy to obtain information about new technologies in these industries and to better understand regulatory issues facing the industries.
- 10:00 pm Depart for hotel
- Overnight Prairie Meadows Hotel
1 Prairie Meadows Drive, Altoona, IA 50009

Tuesday, Aug. 13

- 7:30 am Coffee and breakfast available on the bus.
- 8:00 am Depart hotel
- 8:45-9:45 am **Tour Iowa State University Sorenson Research Farm**
2171 240th Street, Ames, IA 50014
Topic 1: Filling Potholes with Grass (the role perennials can play in improving farm profit) by Dr. Emily Heaton, Associate Professor of Agronomy.
Topic 2: Biochar (improving soil quality and sequestering carbon) by Professor David Laird
- 9:45 am Depart for Iowa State University BioCentury Research Farm
1327 U Ave, Boone, Iowa
- 10:00-11:00 am **Research Updates from Iowa State University**
Topic 1: Economics of Renewable Fuels by Gabe Lade, Assistant Professor of Economics
Topic 2: Carbon Removal: Some Practical (and Less Practical) Approaches by Dr. Robert Brown, Bioeconomy Institute Director
- 11:00-12:15pm **Tour Iowa State University BioCentury Research Farm** (same location, no break)
Topics: Attendees will tour state-of-the-art research facility to witness the latest pre-commercial research on enzymatic and thermo-chemical biofuels production as well as pre-treatment of various feedstocks.
- 12:15 pm Depart for Couser Cattle Company
19568 620th Ave, Nevada, IA
- 12:45-1:45 pm **Lunch and Learn with area farmers** (paid for by Tour sponsors)
Topics: Overview of Couser ag operation followed by informal small group discussions between area farmers and Tour participants on policy, trade and regulations impacting the farm economy.
- 1:45-3:45 pm **Tour of Couser Cattle Company** (same location, no break)
Topics: Tour participants will learn about the latest seed technology and agronomic practices for corn and soybeans, learn about the benefits of biofuel feed coproducts in livestock operations, witness the advances in precision farming equipment and discuss how biofuels, environmental and trade policy impact family farm operations.
- 3:45 pm Depart for Magellan Midstream Partners pipeline terminal
5360 Eldora Rd, Waterloo, IA 50701

- 5:15-6:30 pm **Tour of Magellan Midstream Partners** pipeline terminal
Topics: Petroleum and Biofuels Logistics and Blending Operations by Magellan's Bruce Heine
- 6:30 pm Depart for Hickory House
315 Park Rd, Waterloo, IA 50703
- 7:00-8:30 pm **Dinner and Discussion at Hickory House** (paid for by Tour sponsors)
Topics: IRFA's Monte Shaw moderates a Congressional Staff Roundtable where the latest policy updates on the RFS, tax and trade policy will be discussed.
- 8:30 pm Depart for hotel
- Overnight: Courtyard by Marriott
250 Westfield Ave., Waterloo, Iowa 50701

Wednesday, Aug. 14

- 8:00 am Breakfast in hotel ballroom
- 8:45 am Depart for John Deere
300 W Commercial St, Waterloo, IA 50701
- 9:00-10:30 am **Tour John Deere Waterloo Works**
Topics: Tour of state-of-the-art ag equipment production facility to learn about high-tech jobs being supported by biofuels production throughout the ag economy.
- 10:30 am Depart for Kwik Star Blending Facility
2122 W Ridgeway Ave., Waterloo, IA 50701
- 10:45-11:30 am **Tour Kwik Star Blending Facility**
Topics: Learn why this regional chain decided to invest \$5 million in a "below the rack" blending facility to facilitate their ability to offer customers E15 and biodiesel blends.
- 11:30 am Depart for Kwik Star Convenience Store
875 Fisher Drive, Waterloo, IA 50701
- 11:45am-1:15pm **Lunch and Learn at Kwik Star Convenience Store** (fueling station)
(Lunch paid for by Tour sponsors)
Topics: Owner Joe Zeitlow will discuss why they offer various biofuel blends (E15, E85, and biodiesel), the necessary equipment, and customer acceptance. See blenders pumps and other fuel dispensing equipment.

- 1:15 pm Depart for Big River United
3294 Vine Rd, Dyersville, IA 52040
- 3:45-4:30 pm **Ethanol Policy Update**
Topic: Experts will discuss the Renewable Fuel Standard, RINs, small refinery exemptions, exports, octane, carbon and everything ethanol.
- 4:30-6:00 pm **Tour Big River United** (ethanol plant) (same location, no break)
Topics: Plant executives to review production process, advancements in efficiency, and lead tour of plant.
- 6:00 pm Depart for Hotel Julien
200 Main Street, Dubuque, IA 52001
- 7:00-8:30 pm **Dinner and Discussion at Vinny Vanucchi's** (paid for by Tour sponsors)
180 Main Street, Dubuque, IA 52001
Topics: IRFA's Monte Shaw will recap the Tour's main highlights and connect what Tour participants have seen "on the ground" with the ongoing policy debates in Washington, DC.
- Overnight Hotel Julien
200 Main Street, Dubuque

Thursday, Aug. 15

- 7:30am Coffee and breakfast available on the bus
- 8:00 am Depart hotel for Western Dubuque Biodiesel
904 Jamesmeier Rd, Farley, IA 52046
- 8:30-10:00 am **Tour Western Dubuque Biodiesel** (biodiesel plant)
Topics: See first-hand the improvements in the biodiesel production process, advancements in efficiency, the ability to utilize multiple feedstocks and tour of plant.
- 10:00-10:30 am **Biodiesel policy update** (same location, no break)
Topics: Paul Winters, National Biodiesel Board Director of Public Affairs and Federal Communications, will discuss "What's on the Horizon for Biodiesel," a look at the status of the biodiesel industry and priority policy objectives.
- 10:30 am Depart for DuPont Nutrition & Biosciences
1000 41st Avenue Drive SW, Cedar Rapids, Iowa 52404

11:45am-1:30pm **Lunch and Learn at DuPont Nutrition & Biosciences**

(paid for by Tour sponsors)

Topics: Tour participants will learn how advances in enzyme technology have improved ethanol production efficiencies, reduced its carbon footprint, unlocked valuable new feedstock options, and what's on the research horizon.

1:30 pm Depart for Cedar Rapids airport

1:45 pm Arrive at Airport

2:45 pm Depart Cedar Rapids Airport for DC via Chicago on AA flights 3584/2499
(All staff)



ATTACHMENT A

1. Sponsor(s) of the trip (please list all sponsors):

Iowa Renewable Fuels Association

National Biodiesel Foundation

Renewable Fuels Foundation

Iowa Corn Growers Association

Iowa Soybean Association

Iowa Biodiesel Board

Missouri Corn Growers Association

North Dakota Ethanol Council

Nebraska Corn Board

Renew Kansas

Farm Credit Services of America

Renewable Fuels Nebraska

Kansas Soybean Association

Kansas Corn Growers Association

Ames Chamber of Commerce

Iowa Biotechnology Association

Big River Resources

Western Dubuque Biodiesel

Attachment B

4. Provide names and titles of ALL House Members and employees you are inviting.

Note: Each House invitee has been invited because she or he works on one or more of the following issues as a House employee: energy, environment, and/or agriculture.

Art	Motta	Legislative Assistant	Eric Swalwell
Catherine	Lenz	Legislative Assistant	Thomas Emmer
Christopher	Hall	Legislative Assistant	Steven King
Dan	Martin	Legislative Assistant	Ron Estes
Dave	Chun	Deputy Legislative Director	Tulsi Gabbard
Dylan	Jones	Energy LA	Steve Watkins
Emily	German	Legislative Assistant	Committee on Agriculture
Erin	Schnell	Sr. Legislative Assistant	David Loebsack
Hanalee Lee	Loy	Congressional Fellow	Tulsi Gabbard
Janie	Costa	Legislative Assistant	Rodney Davis
Jordan	Wood	Legislative Correspondent	Blaine Luetkemeyer
Maria	Martirosyan	Legislative Correspondent	Jimmy Gomez
Melinda	Cep	Legislative and Policy Director	Committee on Agriculture
Rachel	Cohen	Legislative Assistant	Matthew Cartwright
Robby	Montgomery	Operations Director	Gwendolynne Moore
Sangina	Wright	Research Assistant	Committee on Science, Space, and Technology
Steffanie	Bezruki	Legislative Director	Abby Finkenauer
Thaddeus	Woody	Senior Legislative Assistant	Marc Veasey
Zach	Fowler	Senior Legislative Counsel	Susan Wild

ATTACHMENT C

12. For each sponsor required to submit a sponsor form, describe the sponsor's interest in the subject matter of the trip and its role in organizing and/or conducting the trip:

Please Note: The sponsors are paying for all expenses associated with the Biofuels Tour.

Iowa Renewable Fuels Association: brings together Iowa ethanol and biodiesel producers to foster the development and growth of the state's renewable fuels industry through education, promotion and infrastructure development. IRFA is committed to making Iowa a leader in producing renewable fuels and value-added co-products; has contributed to planning the tour and will serve as host/presenter on the tour.

National Biodiesel Foundation: supports and promotes outreach, education, science, and demonstration activities for the advancement of biodiesel and its co-products to improve national security, air quality and the environment; has contributed to planning the tour and will serve as a presenter on the tour.

Renewable Fuels Foundation: seeks to meet the education, research, and strategic planning needs of the U.S. fuel ethanol industry; has contributed to planning the tour and will serve as a presenter on the tour.

Iowa Corn Growers Association: a membership organization supporting agricultural issues on behalf of its members, ICGA's mission is to create opportunities for long term Iowa corn grower profitability; has contributed to planning the tour and will serve as a contributor on the tour.

Iowa Soybean Association: a membership organization recognized for excellence in enhancing long term sustainability of Iowa soybean farmers. ISA's mission is to expand opportunities and deliver results for Iowa soybean farmers; has contributed to planning the tour and will serve as a contributor on the tour.

Iowa Biodiesel Board: represents the biodiesel industry in Iowa, from production through distribution to end users. The IBB promotes the commercial success of biodiesel in Iowa; has contributed to planning the tour and will serve as a contributor on the tour.

Missouri Corn Growers Association: a membership organization supporting agricultural issues on behalf of its members, has contributed to planning the tour, identified invitees and will serve as a contributor on the tour.

North Dakota Ethanol Council: brings together ethanol producers in North Dakota to help grow production and demand for ethanol, has contributed to planning the tour and identified invitees.

Renew Kansas: brings together ethanol producers in Kansas to help grow production and demand for ethanol, has contributed to planning the tour, identified invitees and will serve as a contributor on the tour.

Nebraska Corn Board works to support agricultural issues on behalf of its members, including promoting the production and use of renewable fuels, and supports the Tour because growing value-added markets like biofuels vital to their members' future, has contributed to planning the tour by identifying invitees to attend the tour.

Farm Credit Services of America: a mission-driven financial cooperative serving farmers, ranchers and rural Americans that finances renewable energy projects and has an overall concern regarding the economic health of rural America; has contributed to planning the tour and identified invitees.

Renewable Fuels Nebraska: brings together ethanol producers in Nebraska to help grow production and demand for ethanol; has contributed to planning the tour and identified invitees.

Kansas Soybean Association: serves as the voice and advocate for soybean-farmer-members, including expanding public awareness of the soybean markets; has contributed to planning the tour, identified invitees and will serve as a contributor on the tour.

Kansas Corn Growers Association: actively works with other commodity and farm organizations to maximize the voice of Kansas corn producers for the promotion and market development of ethanol and other value-added products made from corn, has contributed to planning the tour, and they also identified invitees from Kansas for the Tour.

Ames Chamber of Commerce: strives to make Ames a better place to live, work, and do business by strengthening the economic vitality and the quality of life in the Ames community; has contributed to planning the tour, and will serve as a contributor on the tour.

Iowa Biotechnology Association: the Iowa Biotechnology Association unifies more than Iowa's bioscience industry, academic research institutions and economic development organizations; has contributed to planning the tour and will serve as a contributor on the tour.

Big River Resources: a locally controlled business enterprise providing farmers and local investors with the chance to extract added value through ownership of an ethanol processing plant; has contributed to planning the tour and will serve as a presenter on the tour.

Western Dubuque Biodiesel: a locally controlled business enterprise providing farmers and local investors with the chance to extract added value through ownership of a biodiesel processing plant; has contributed to planning the tour and will serve as a presenter on the tour.