



## Employee Post-Travel Disclosure Form

Original  Amendment

This form is for disclosing the receipt of travel expenses from private sources for travel taken in connection with official duties. This form does not eliminate the need to report privately-funded travel on the annual *Financial Disclosure Statements* of those employees required to file them. In accordance with House Rule 25, clause 5, **you must complete this form and file it with the Clerk of the House, B-81 Cannon House Office Building, within 15 days after travel is completed.** Please **do not** file this form with the Committee on Ethics.

**NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.**

1. Name of Traveler: Kelvin Lum
2. a. Name of Accompanying Relative: \_\_\_\_\_ OR None   
 b. Relationship to Traveler:  Spouse  Child  Other (specify): \_\_\_\_\_
3. a. Dates: Departure: 08.03.19 Return: 08.10.19  
 b. Dates at Personal Expense, if any: \_\_\_\_\_ OR None
4. Departure City: Dulles, Virginia (IAD) Destination: Ethiopia & Uganda Return City: Dulles, Virginia (IAD)
5. Sponsor(s), Who Paid for the Trip: United Nations Foundation
6. Describe Meetings and Events Attended: Briefings, lab tours, and site visits on global child health, global child immunization, and malaria prevention, treatment, and control.
7. Attached to this form are **each** of the following, *signify that each item is attached by checking the corresponding box:*
  - a.  a completed *Sponsor Post-Travel Disclosure Form*;
  - b.  the *Primary Trip Sponsor Form* completed by the trip sponsor **prior** to the trip, **including all** attachments **and** the *Grantmaking or Non-Grantmaking Sponsor Forms*;
  - c.  page 2 of the completed *Traveler Form* submitted by the employee; **and**
  - d.  the letter from the Committee on Ethics approving my participation on this trip.
8. a. I represent that I participated in each of the activities reflected in the attached sponsor's agenda.  
**Signify statement is true by checking the box:**   
 b. If not, explain: \_\_\_\_\_


LEGISLATIVE RESOURCE CENTER  
2019 AUG 23 PM 2:17  
OFFICE OF THE CLERK  
U.S. HOUSE OF REPRESENTATIVES

**I certify that the information contained on this form is true, complete, and correct to the best of my knowledge.**

Signature of Traveler: \_\_\_\_\_ Date: 8/23/2019

I authorized this travel in advance. I have determined that all of the expenses listed on the attached *Sponsor Post-Travel Disclosure Form* were necessary and that the travel was in connection with the employee's official duties and would not create the appearance that the employee is using public office for private gain.

Name of Supervising Member: Congressman Ami Bera, M.D. Date: 8/23/2019

Signature of Supervising Member: 



U.S. House of Representatives

# COMMITTEE ON ETHICS

## Sponsor Post-Travel Disclosure Form

Original  Amendment

This form must be completed by an officer of any organization that served as the primary trip sponsor in providing travel expenses or reimbursement for travel expenses to House Members, officers, or employees under House Rule 25, clause 5. A completed copy of the form must be provided to each House Member, officer, or employee who participated on the trip *within ten days of their return*. You must answer all questions, and check all boxes, on this form for your submission to comply with House rules and the Committee's travel regulations. Failure to comply with this requirement may result in the denial of future requests to sponsor trips and/or subject the current traveler to disciplinary action or a requirement to repay the trip expenses.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

1. Sponsor(s) who paid for the trip: United Nations Foundation

2. Travel Destination(s): Addis Ababa and Jijiga, Ethiopia; Entebbe and Kampala, Uganda

3. Date of Departure: 08.03.19 Date of Return: 08.10.19

4. Name(s) of Traveler(s): Kelvin Lum

Note: You may list more than one traveler on a form only if *all* information is *identical* for each person listed.

5. Actual amount of expenses paid on behalf of, or reimbursed to, each individual named in Question 4:

	Total Transportation Expenses	Total Lodging Expenses	Total Meal Expenses	Total Other Expenses (dollar amount per item and description)
Traveler	\$3,022.13	\$858.40	\$181.94	Ethiopia Visa (\$52.00) Uganda Visa (\$51.50) Travel Ins. (\$157.84) = \$261.34
Accompanying Family Member	N/A	N/A	N/A	N/A

6. All expenses connected to the trip were for actual costs incurred and not a *per diem* or lump sum payment. Signify statement is true by checking box:

I certify that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature:  Date: 8.21.19

Name: Peter Yeo Title: Senior Vice President

Organization: United Nations Foundation

I am an officer of the above-named organization. Signify statement is true by checking box:

Address: 1750 Pennsylvania Ave NW, Washington, D.C., 20006

Telephone: 202.887.9040 Email: pyeo@unfoundation.org

*Committee staff may contact the above-named individual if additional information is required.*

If you have questions regarding your completion of this form, please contact the Committee on Ethics at 202-225-7103.



U.S. House of Representatives

# COMMITTEE ON ETHICS

## TRAVELER FORM

1. Name of Traveler: Kelvin Lum

2. Sponsor(s) who will be paying for the trip: United Nations Foundation

3. City and State or Foreign Country of Travel: Addis Ababa, Ethiopia (with <sup>1</sup>/<sub>2</sub> agenda day trips to Bahir Dar, Jijiga, Adama)

4. a. Date of Departure: August 3, 2019 Date of Return: August 10, 2019

b. Will you be extending the trip at your personal expense?  Yes  No

If yes, list dates at personal expense: \_\_\_\_\_

5. a. Will you be accompanied by a family member at the sponsor's expense?  Yes  No If yes:

(1) Name of Accompanying Family Member: \_\_\_\_\_

(2) Relationship to Traveler:  Spouse  Child  Other (specify): \_\_\_\_\_

(3) Accompanying Family Member is at least 18 years of age:  Yes  No

6. a. Did the trip sponsor answer "Yes" to Question 8(c) on the *Primary Trip Sponsor Form* (i.e., travel is sponsored by an entity that employs a registered federal lobbyist or a foreign agent)?  Yes  No

b. If yes, and you are requesting lodging for two nights, explain why the second night is warranted:  
\_\_\_\_\_  
\_\_\_\_\_

7. *Primary Trip Sponsor Form* is attached, including agenda, invitee list, and any other attachments and contributing sponsor forms:  Yes  No

NOTE: The agenda should show the traveler's individual schedule, including departure and arrival times and identify the specific events in which the traveler will be participating.

8. Explain why participation in the trip is connected to the traveler's individual official or representational duties. Staff should include their job title and how the activities on the itinerary relate to their duties.

As Congressman Bera's Legislative Director, this trip will help me to advise the Congressman's work as Chairman of the Oversight and Investigations Subcommittee on the House Foreign Affairs Committee.

The scheduled visits and meetings will provide a first-hand look at global health and immunization efforts.

9. Is the traveler aware of any registered federal lobbyists or foreign agents involved planning, organizing, requesting, or arranging the trip?  Yes  No

10. For staff travelers, to be completed by your employing Member:

### ADVANCED AUTHORIZATION OF EMPLOYEE TRAVEL

I hereby authorize the individual named above, an employee of the U.S. House of Representatives who works under my direct supervision, to accept expenses for the trip described in this request. I have determined that the above-described travel is in connection with my employee's official duties and that acceptance of these expenses will not create the appearance that the employee is using public office for private gain.

Signature of Employing Member Ami Bera Date 7/1/2019

Change  
KL  
7/23/2019



Primary Trip Sponsor Form

This form should be completed by private entities offering to provide travel or reimbursement for travel to House Members, officers, or employees under House Rule 25, clause 5. A completed copy of the form (and any attachments) should be provided to each invited House Member, officer, or employee, who will then forward it to the Committee together with a Traveler Form at least 30 days before the start date of the trip. The trip sponsor should NOT submit the form directly to the Committee. The Committee website (ethics.house.gov) provides detailed instructions for filling out the form.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001. Failure to comply with the Committee's Travel Regulations may also lead to the denial of permission to sponsor future trips.

- 1. Sponsor who will be paying for the trip: United Nations Foundation
2. I represent that the trip will not be financed, in whole or in part, by a registered federal lobbyist or foreign agent. Signify that the statement is true by checking box: [X]
3. Check only one. I represent that:
a. The primary trip sponsor has not accepted from any other source, funds intended directly or indirectly to finance any aspect of the trip: [ ] OR
b. The trip is arranged without regard to congressional participation and the primary trip sponsor has accepted funds only from entities that will receive a tangible benefit in exchange for those funds: [ ] OR
c. The primary trip sponsor has accepted funds from other source(s) intended directly or indirectly to finance all or part of this trip and has enclosed disclosure forms from each of those entities. [X]
If "c" is checked, list the names of the additional sponsors: Bill and Melinda Gates Foundation
4. Provide names and titles of ALL House Members and employees you are inviting. For each House invitee, provide an explanation of why the individual was invited (include additional pages if necessary): See Attachment 1 of 3
5. Is travel being offered to an accompanying family member of the House invitee(s)? [ ] Yes [X] No
6. Date of Departure: August 3, 2019 Date of Return: August 10, 2019
7. a. City of departure: Dulles, Virginia (Washington Dulles International Airport)
b. Destination(s): Addis Ababa and Jijiga, Ethiopia; Entebbe and Kampala, Uganda
c. City of return: Dulles, Virginia (Washington Dulles International Airport)
8. Check only one. I represent that:
a. The sponsor of the trip is an institution of higher education within the meaning of section 101 of the Higher Education Act of 1965: [ ] OR
b. The sponsor of the trip does not retain or employ a registered federal lobbyist or foreign agent: [X] OR
c. The sponsor employs or retains a registered federal lobbyist or foreign agent, but the trip is for attendance at a one-day event and lobbyist / foreign agent involvement in planning, organizing, requesting, or arranging the trip was de minimis under the Committee's travel regulations. [ ]
9. Check only one of the following:
a. I checked 8(a) or (b) above: [X]
b. I checked 8(c) above but am not offering any lodging: [ ]
c. I checked 8(c) above and am offering lodging and meals for one night: [ ] OR
d. I checked 8(c) above and am offering lodging and meals for two nights: [ ] If you checked this box, explain why the second night of lodging is warranted:



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# COMMITTEE ON ETHICS

10. Attached is a detailed agenda of the activities House invitees will be participating in during the travel (i.e., an hourly description of planned activities for trip invitees). *Indicate agenda is attached by checking box:*

11. *Check only one of the following:*

a. I represent that a registered federal lobbyist or foreign agent will not accompany House Members or employees on any segment of the trip. *Signify that the statement is true by checking box:*  **OR**

b. *Not Applicable.* Trip sponsor is a U.S. institution of higher education:

12. For *each* sponsor required to submit a sponsor form, describe the sponsor's interest in the subject matter of the trip *and* its role in organizing and/or conducting the trip:

See Attachment 2 of 3

13. *Answer parts a and b. Answer part c if necessary:*

a. Mode of travel: Air  Rail  Bus  Car  Other  (specify: \_\_\_\_\_)

b. Class of travel: Coach  Business  First  Charter  Other  (specify: \_\_\_\_\_)

c. If travel will be first class, or by chartered or private aircraft, explain why such travel is warranted:

14. I represent that the expenditures related to local area travel during the trip will be unrelated to personal or recreational activities of the invitee(s). *Signify that the statement is true by checking box:*

15. *Check only one.* I represent that either:

a. The trip involves an event that is arranged or organized *without regard* to congressional participation and that meals provided to congressional participants are similar to those provided to or purchased by other event attendees:  **OR**

b. The trip involves events that are arranged specifically *with regard* to congressional participation:

If "b" is checked:

1) Detail the cost *per day* of meals (approximate cost may be provided): Estimated daily meal expenses do not exceed per diem rates in Addis Ababa, Ethiopia (\$85) or per diem rates in Kampala, Uganda (\$90).

2) Provide the reason for selecting the location of the event or trip: See Attachment 3 of 3

16. Name, nightly cost, and reasons for selecting each hotel or other lodging facility:

Hotel Name: Radisson Blu Hotel City: Addis Ababa, Ethiopia Cost Per Night: \$300

Reason(s) for Selecting: Chosen due to security, availability of rooms, proximity to briefings and meetings, and airport.

Hotel Name: Sheraton Kampala City: Kampala, Uganda Cost Per Night: \$150

Reason(s) for Selecting: Chosen due to security, availability of rooms, proximity to briefings and meetings, and airport.

Hotel Name: \_\_\_\_\_ City: \_\_\_\_\_ Cost Per Night: \_\_\_\_\_

Reason(s) for Selecting: \_\_\_\_\_

17. I represent that all expenses connected to the trip will be for actual costs incurred and not a per diem or lump sum payment. *Signify that the statement is true by checking box:*



U.S. House of Representatives

# COMMITTEE ON ETHICS

18. Total Expenses for each Participant:

<input type="checkbox"/> Actual Amounts	Total Transportation Expenses per Participant	Total Lodging Expenses per Participant	Total Meal Expenses per Participant
<input checked="" type="checkbox"/> Good Faith Estimates			
For each Member, Officer, or Employee	\$2,888 (flight and ground)	\$1,350	\$605
For each Accompanying Family Member			

	Other Expenses (dollar amount per item)	Identify Specific Nature of "Other" Expenses (e.g., taxi, parking, registration fee, etc.)
For each Member, Officer, or Employee	\$150; \$60; \$50; \$150	Taxi to/from IAD; Visa (Ethiopia); Visa (Uganda); Travel Insurance
For each Accompanying Family Member		


NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

19. Check only one:

- a. I certify that I am an officer of the organization listed below:  OR
- b. Not Applicable. Trip sponsor is an individual or a U.S. institution of higher education.

20. I certify that I am not a registered federal lobbyist or foreign agent for any sponsor of this trip.

21. I certify by my signature that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature:  Date: 07/22/2011

Name: Peter Yeo

Title: Senior Vice President

Organization: United Nations Foundation

Address: 1750 Pennsylvania Ave NW, Suite 300, Washington, D.C. 20006

Telephone: 202-887-9040

Email: pyeo@unfoundation.org

If there are any questions regarding this form, please contact the Committee at the following address:

### Committee on Ethics

U.S. House of Representatives

1015 Longworth House Office Building, Washington, D.C. 20515

Phone: 202-225-7103 General Fax: 202-225-7392



U.S. House of Representatives

# COMMITTEE ON ETHICS

## Grantmaking Trip Sponsor Form

This form should be completed by a public charity or private foundation (both as defined under section 501(c)(3) of the Internal Revenue Code) that provides a grant of funds to another entity to underwrite, in whole or in part, a trip or an event, meal, or activity that will occur during a trip, or a necessary expense that will be incurred during a trip, with express or implicit knowledge or understanding that one or more House Members or employees may participate in or attend that trip or event, or otherwise may be beneficiaries of the gift or donation. Provide a copy of your completed form to the primary sponsor of the trip.

**NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001. Failure to comply with the Committee's Travel Regulations may also lead to the denial of permission to sponsor future trips.**

- I certify that (name of your organization): Bill & Melinda Gates Foundation  
has been designated a § 501(c)(3) nonprofit charitable organization by the Internal Revenue Service.  Yes  No
- Name of Primary Trip Sponsor: United Nations Foundation
- I certify that my organization (check and complete a or b):
  - Has provided a grant, gift, or donation to the above-named Primary Trip Sponsor and conducts an audit or review of its grant, gift, or donation to ensure that the funds are spent in accordance with the terms of its grant, gift, or donation. **OR**
  - Has had a direct role in the organizing, planning, or conducting of a trip to  
Destination: \_\_\_\_\_ on Date: \_\_\_\_\_  
that is being organized or arranged by the above-named Primary Trip Sponsor.
- Check only one:**
  - My organization does not employ or retain a registered federal lobbyist or foreign agent **OR**
  - My organization employs a registered federal lobbyist or foreign agent, but their involvement in planning, organizing, or arranging the trip was *de minimis* under the travel regulations.
- I certify that I am not a registered federal lobbyist or foreign agent for any sponsor of this trip.
- I certify by my signature that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature:  Date: 6/27/2019

Name: Kim Webber Title: Program Officer

Organization: Bill + Melinda Gates Foundation

Address: 1300 I Street NW Washington DC 20005

Telephone: gw 202-662-8195 Email: Kim.webber@gatesfoundation.org

If there are any questions regarding this form, please contact the Committee at the following address:

### Committee on Ethics

U.S. House of Representatives

1015 Longworth House Office Building, Washington, D.C. 20515

Phone: 202-225-7103 General Fax: 202-225-7392

Theodore E. Deutch, Florida  
*Chairman*  
Kenny Marchant, Texas  
*Ranking Member*

Grace Meng, New York  
Susan Wild, Pennsylvania  
Dean Phillips, Minnesota  
Anthony Brown, Maryland

John Ratcliffe, Texas  
George Holding, North Carolina  
Jackie Walorski, Indiana  
Michael Guest, Mississippi



ONE HUNDRED SIXTEENTH CONGRESS

## U.S. House of Representatives

COMMITTEE ON ETHICS

Thomas A. Rust  
*Staff Director and Chief Counsel*

David W. Arrojo  
*Counsel to the Chairman*

Christopher A. Donesa  
*Counsel to the Ranking Member*

1015 Longworth House Office Building  
Washington, D.C. 20515-6328  
Telephone: (202) 225-7103  
Facsimile: (202) 225-7392

July 24, 2019

Mr. Kelvin Lum  
Office of the Honorable Ami Bera  
1727 Longworth House Office Building  
Washington, DC 20515

Dear Mr. Lum:

Pursuant to House Rule 25, clause 5(d)(2), the Committee on Ethics hereby approves your proposed trip to Ethiopia and Uganda,<sup>1</sup> scheduled for August 3 to 10, 2019, sponsored by United Nations Foundation, with financial support from Bill & Melinda Gates Foundation.

You must complete an Employee Post-Travel Disclosure Form (which your employing Member must also sign) and file it, together with a Sponsor Post-Travel Disclosure Form completed by the trip sponsor, with the Clerk of the House within 15 days after your return from travel. As part of that filing, you are also required to attach a copy of this letter and both the Traveler and Primary Trip Sponsor Forms (including attachments) you previously submitted to the Committee in seeking pre-approval for this trip. If you are required to file an annual Financial Disclosure Statement, you must also report all travel expenses totaling more than \$390 from a single source on the "Travel" schedule of your annual Financial Disclosure Statement covering this calendar year. Finally, Travel Regulation § 404(d) also requires you to keep a copy of all request forms and supporting information provided to the Committee for three subsequent Congresses from the date of travel.

Because the trip may involve meetings with foreign government representatives, we note that House employees may accept, under the Foreign Gifts and Decorations Act (FGDA), gifts "of minimal value [currently \$390] tendered as a souvenir or mark of courtesy" by a foreign government. Any tangible gifts valued in excess of minimal value received from a foreign government must, within 60 days of acceptance, be disclosed on a Form for Disclosing Gifts from Foreign Governments and either turned over to the Clerk of the House, or, with the written approval of the Committee, retained for official use.

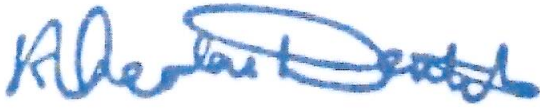
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<sup>1</sup> Please be aware that the Committee's review of the proposed trip does not extend to either the security situation in the destination country or security related to foreign travel in general. We recommend you contact the Sergeant at Arms (SAA) for a safety and security briefing prior to your departure. SAA may be reached at (202) 226-2044 or ohsstaff@mail.house.gov. House travelers should also register for the U.S. State Department's Smart Traveler Enrollment Program at <https://step.state.gov>.



If you have any further questions, please contact the Committee's Office of Advice and Education at extension 5-7103.

Sincerely,

A handwritten signature in blue ink, appearing to read "Theodore E. Deutch".

Theodore E. Deutch  
Chairman

A handwritten signature in blue ink, appearing to read "Kenny Marchant".

Kenny Marchant  
Ranking Member

TED/KM:smm

4) Names and titles of all House Staffers

- **Libby Foley, Legislative Assistant, Congresswoman Betty McCollum (MN-04)**  
Libby Foley is a Legislative Assistant handling global health, foreign affairs, agriculture, trade, and energy for Rep. Betty McCollum, a member of the House Appropriations Committee. She handles the Congresswoman's appropriations work for the following Appropriations Subcommittees: State and Foreign Operations, Agriculture, Rural Development and FDA, and Energy and Water.
- **Connor Stubbs, Senior Legislative Assistant, Congressman Adam Smith (WA-09)**  
Connor is the Senior Legislation Assistance handling foreign Affairs/international development, health care, energy, environment, tribes, immigration, and trade for Congressman Adam Smith. Connor leads the Congressman's work as co-chair of the Congressional Caucus on Effective Foreign Assistance. Congressman Smith is the Chairman of the House Armed Services Committee.
- **Kelvin Lum, Legislative Director, Rep. Ami Bera (CA-07)**  
Kelvin is Congressman Bera's legislative director and handles the Congressman's work on science and technology, education, agriculture, and foreign affairs. Congressman Bera is a member of the House Foreign Affairs Committee and the chair of the HFAC Subcommittee on Oversight and Investigations.

12) Sponsor's interest and role in organizing the trip:

The UN Foundation works to educate all Americans, including Members and Staff of the U.S. Congress, on the importance of a strong U.S.-UN relationship, with a particular focus on global health issues such as global immunization, malaria, and child health. This learning trip provides an opportunity for Congressional staff to learn about UN and U.S. Government agencies' global health activities in Ethiopia and Uganda. The participants will meet with high-level UN and U.S. officials and technical experts in the United Nations Children's Fund (UNICEF), the World Health Organization (WHO), the U.S. Centers for Disease Control and Prevention (CDC), and the United States Agency for International Development (USAID). Through first-hand tours of the health care clinics, health commodity supply chains, diagnostic laboratories, and medical research centers, the delegation will learn about U.S.-UN collaboration to deliver life-saving child health interventions in urban and rural settings, with particular focus on immunization services and malaria treatment and control issues.

UNF is the sole sponsor of the trip, organizing all aspects of the program and logistics. UNF handles all outreach to Congressional offices and is the contact for planning purposes. However, the UN Foundation did receive a contribution from the Bill & Melinda Gates Foundation, which was made with the knowledge that congressional travel generally might be funded. The Gates Foundation has not played any role in organizing the trip, and has not been involved in the selection or invitation of the trip participants.

Attachment 3 of 3

15. b. 2) Provide the reason for selecting the location of the event or trip:

This trip focuses on the intersection between vaccine preventable diseases, malaria treatment and control, and improved child health outcomes. Ethiopia and Uganda are important case studies because they have achieved high immunization rates and have seen drastic drops in malaria incidence, primarily through collaborative support from U.S., UN, and multilateral partners.

UN Foundation Learning Trip to Ethiopia and Uganda  
August 3 – 10, 2019

**\*\*All Times Local\*\***

*Ethiopia/Uganda +7 hours from Washington, D.C.*

**Saturday, August 3**

**Travel**

6:15pm Depart Washington Dulles on Lufthansa LH 419

**Sunday, August 4**

**Arrival/ Addis Ababa**

8:10am Arrive Frankfurt  
*Layover 5h5m*

1:15pm Depart Frankfurt on Lufthansa LH 598

9:10pm Arrive Addis Ababa  
Transfer to hotel

Overnight Radisson Blu Hotel Addis Ababa  
*Kazanchis Business District Kirkos Subcity 17/18*  
*Phone: +251 11 515 7600*

**Monday, August 5**

**Addis Ababa**

8:30am Depart hotel and security check

9:00am – 10:00am UN Country Team briefing with Resident Coordinator, UNICEF, UNDP, UNFPA, WHO, IOM, UNHCR  
*Scene setting of the UN's work in Ethiopia, with a particular focus on health initiatives by various agencies including UNICEF, UNHCR, UNDP, WHO, UNFPA, UNWOMEN*

10:00am – 10:45am Transport to U.S. Embassy and security check

11:00am – 12:00pm U.S. Embassy: Courtesy Call and Briefing with Ambassador, CDC, and USAID and briefing by health team  
*Courtesy Call with Chief of Mission and USAID Mission Director; country briefing by US Country Team including Political, Economic,*

*Security, USAID, PMI; and US Health Briefing focusing on overview of US investments in global health in Ethiopia. Anticipated Representatives from USG.*

- 12:00pm – 12:15pm Transport to Lucy’s Restaurant for lunch  
*King George VI St, Addis Ababa, Ethiopia; +251 91 097 1011*
- 12:30pm – 1:15pm Lunch on Measles & Rubella Initiative with Dr. Robb Linkins, Chief of the Accelerated Disease Control and Vaccine Preventable Disease Surveillance Branch, U.S. Centers for Disease Control and Prevention (CDC)  
*Discussion of the Measles & Rubella Initiative (M&RI), CDC global immunization activities in Ethiopia, and Ethiopia routine immunization*
- 1:15pm – 1:45pm Transport to Ethiopia Public Health Institute
- 1:45pm – 3:45pm Meeting with Ethiopia Public Health Institute leadership and visit to Emergency Operations Center and EPHI Labs  
*Showcasing disease surveillance, referral laboratory services, emergency management, workforce development, and the result of USG efforts aimed at enhancing the national capacity to detect, respond, recover and prevent outbreaks of global significance. Anticipated representatives from EPHI and CDC*
- 3:45pm – 4:15pm Transport to Ministry of Health
- 4:15pm – 5:00pm Meeting with Minister of Health, Immunization Team  
*Opportunity to visit with Dr. Amir, who served as a State Minister for Operations, giving him a broad understanding of the programs in his ministry. A briefing with Dr. Amir and his team could include both a broad discussion about Ethiopia’s vision for health, but also meaningful conversations about the technical needs Ethiopia welcomes from partners. Anticipated representatives from CDC and MOH.*
- 5:00pm – 5:45pm Transport to Radisson Blu
- 5:45pm – 6:30pm Executive time
- 6:30pm – 7:00pm Transport to Dinner
- 7:00pm – 8:30pm Dinner with Partners with GFATM, Gates, USG, UN  
*Mama Mia’s, Makush Gallery and Restaurant, Gusto’s, or Villa Verde Opportunity to engage with USG, UN, and key implementing partners and donors on global health activities in country. Anticipated representatives from CDC, USAID, PMI, U.S. Embassy, Global Fund, Gates Foundation, and UN.*
- Overnight Radisson Blu Hotel Addis Ababa

**Tuesday, August 6** **Addis Ababa**

- 8:00am – 9:30am Depart hotel and travel to Bishoftu
- 9:30am – 11:00am Site visit at Bishoftu health center and health post  
*Opportunity to view UNICEF-supported immunization delivery and family services in rural clinic setting on the outskirts of Addis Ababa. Anticipated representatives from UNICEF.*
- 11:00am – 12:30pm Travel back to Addis
- 12:30pm – 2:00pm Working Lunch  
*Visit with Global Fund and representatives from the National Malaria Control Program to learn about progress toward defeating malaria in Ethiopia and current challenges with pesticide resistance. Anticipated Representatives from Global Fund and National Malaria Control Program.*
- 2:00pm – 3:00pm Visit IOM Clinic  
*Opportunity to learn about development of the medical screening guidelines for populations coming to the United States to become lawful permanent residents, immigrant vaccination requirements, and the refugee vaccination project that prevents the importation and spread of vaccine-preventable diseases in the United States. Anticipated representatives from CDC.*
- 3:30pm – 4:30pm Visit to government cold chain warehouse with UNICEF  
*Opportunity to learn about the vaccine cold chain, supply chain logistics, vaccine procurement, and distribution. Anticipated representatives from UNICEF.*
- 4:30pm – 6:00pm Cultural activities
- 7:00pm – 9:00pm Dinner with CDC Africa  
*Habesha 2000*  
*Discuss the U.S. CDC and Africa CDC partnership on accelerating detection and control of infectious diseases and other public health threats*
- Overnight Radisson Blu

**Wednesday, August 7** **Jijiga**

- 5:45am Depart hotel
- 7:50am Depart ADD to Jijiga
- 9:05am Arrive JIJ airport

9:15am – 9:45am	Transport to health clinic
9:45am – 10:10am	Briefing by UNICEF and WHO <i>Opportunity to learn about UN collaborative vaccination efforts and cross-border health issues, particularly the response efforts coordinated around imported polio virus cases and transient populations. Anticipated representatives from UNICEF and WHO.</i>
10:15am – 11:30am	Visit health clinic in border area <i>Tour immunization clinic with UNICEF and WHO to learn about UN agency coordination, social mobilization, procurement, and technical support for rural child immunization services. Anticipated representatives from UNICEF and WHO.</i>
11:30am – 12:00pm	Transport to lunch
12:00pm – 1:30pm	Lunch with UNICEF and community health workers <i>Discussion with health workers who provide community services to rural areas including immunizations, malaria rapid diagnostic tests, and pre-natal care</i>
1:30pm – 2:00pm	Transport to Regional Health Bureau
2:00pm – 2:45pm	Courtesy call and briefing with Regional Health Bureau leadership <i>Learn about monovalent oral poliovirus vaccine (mOPV) campaign and receive briefing on polio surveillance efforts in the region. Anticipated representatives from UNICEF and Regional Health Bureau.</i>
2:45pm – 3:45pm	Site visit to water treatment facility <i>Tour water treatment facility to learn about surveillance and laboratory testing of water-borne disease vectors, including polio virus. Anticipated representatives from WHO.</i>
3:45pm – 4:15pm	Transport to Jijiga airport
4:15pm	Check-in to JIJ
5:15pm	Depart JIJ to ADD
6:30pm	Arrive Addis Ababa
7:30pm – 9:00pm	Working Dinner <i>Country debriefing, roundtable discussion of global health interventions seen, and lessons learned. Scene-setting for transition to Uganda portion of agenda.</i>
Overnight	Radisson Blu Hotel Addis Ababa



**Thursday, August 8****Uganda**

8:30am	Depart Addis Ababa on Ethiopian ET332
10:35am	Arrive Entebbe International Airport (EBB)
11:45am – 12:45pm	Lunch briefing with US Embassy Country Team and Health teams <i>(tbc) La Patisserie, Quality Hill Boutique Mall, Ggaba Road, plot 1273, T: +256 041 4510465</i>
12:45pm – 1:30pm	Meeting with UN Country Team <i>Discussion with UNHCR about their efforts to curb malaria within refugee populations in Uganda; a majority of the 1.29 million refugees residing within Uganda live within malaria-endemic regions</i>
1:30pm – 2:00pm	Transfer to meeting
2:00pm – 3:00pm	CDC Briefing <i>Delegation will get an in-depth briefing on the current Ebola crisis in the Democratic Republic of Congo and the impact the situation is having on Uganda, as well as what preparatory measures are being taken to ensure the situation does not spread over the border</i>
2:30pm – 3:30pm	Briefing by Global Fund and PMI on malaria activities <i>Opportunity for delegation participants to learn about work of largest multilateral funding partner addressing malaria, AIDS, and TB, as well as the collaborative effort among the Global Fund and PMI in Uganda</i>
3:30pm – 4:00pm	Transfer to MOH
4:00pm – 5:00pm	Meet with National Malaria Control Program <i>Discussion led by Dr. Jimmy Opigo of the National Malaria Control Program (NMCP) to review the current Ugandan local and national efforts for malaria control and prevention, seeking to reduce transmission and curb spread of pesticide resistance</i>
5:00pm – 5:30pm	Transfer to hotel
6:00pm – 8:30pm	Reception and Dinner with Partners (PMI, BMGF, Global Fund, CDC) <i>(tbc) Yujo Izakaya, 36 Kyandondo Rd, Nakasero, Tel: +256 0794 289856</i>
Overnight	Sheraton Kampala Ternan Avenue, PO Box 7041, Kampala, Uganda Tel: +256 31 2322 499

**Friday, August 9****Uganda/Depart**

6:35am	Arrive Brussels <i>Layover 3h40m</i>
10:15am	Depart Brussels on Brussels SN515
12:55pm	Arrive Dulles IAD

- 8:00am - 9:00am Travel to rural visits within greater Kampala Region
- 10:00am – 12:00pm School Visit and Long Lasting Insecticide Treated Net Distribution with PMI/USAID  
*As part of the Mass Action Against Malaria (MAAM), the Malaria Action Program for Districts (MAPD), in collaboration with the MOH, establishes school programs including Malaria Clubs to facilitate integration of practical malaria education into the education curriculum with the objective of using students as malaria champions and change agents. The delegation will have the opportunity to meet with school children at a “malaria school,” distribute bed nets, and learn about their regional and national competitions*
- 12:00pm – 1:00pm Local Health Center Visit  
*Discussion with local health center officials regarding immunization work, malaria interventions, regional perspectives and regional priorities; the delegation will visit the local health center to view surveillance data records, malaria microscopy, rapid diagnostic tests, and treatment*
- 1:00pm – 2:00pm Meet community health workers and visit local residents  
*Delegation will tour surrounding community with local health workers to better understand community engagement and programs offered throughout the affected region*
- 2:00pm – 3:00pm Return to Kampala
- 3:00pm – 4:00pm Visit to labs  
*Opportunity for the delegation to view microscopy diagnostics and Rapid Diagnostic Tests (RDTs) for the purpose of malaria testing, data collection and surveillance, and learn more about pesticide resistance*
- 4:00pm – 4:30pm Transfer to hotel
- 5:30pm – 7:30pm Light dinner reception with UN Country Team  
*(tbc) Khazana the Verandah, 7921/1922 Tank Hill Rd, Kampala, T: +256 0752 224003*  
*Staff will have opportunity to engage in a question and answer-type discussion, reviewing the delivery of health care, obstacles facing delivery of care, and issues facing children in Uganda*
- 8:00pm Depart for airport
- 11:20pm Depart Kampala (Entebbe EBB) on Brussels SN467

Saturday, August 10

Travel

**UN Foundation Learning Trip to Ethiopia and Uganda  
August 3 – 10, 2019**

\*\*All Times Local\*\*  
*Ethiopia/Uganda +7 hours from Washington, D.C.*

**Saturday, August 3** **Travel**

6:15pm Depart Washington Dulles on Lufthansa LH 419

**Sunday, August 4** **Arrival/ Addis Ababa**

8:10am Arrive Frankfurt  
*Layover 5h5m*

1:15pm Depart Frankfurt on Lufthansa LH 598

9:10pm Arrive Addis Ababa  
Transfer to hotel

Overnight Radisson Blu Hotel Addis Ababa  
*Kazanchis Business District Kirkos Subcity 17/18*  
*Phone: +251 11 515 7600*

**Monday, August 5** **Addis Ababa**

8:30am Breakfast

9:30am Depart hotel and security check

10:00am – 11:00am UN Country Team briefing with Resident Coordinator, UNICEF, UNDP, UNFPA, WHO, IOM, UNHCR  
*UNECA Compound, Congo Building, 7<sup>th</sup> floor, Limat Conference Room*  
*Scene setting of the UN's work in Ethiopia, with a particular focus on health initiatives by various agencies including UNICEF, UNHCR, UNDP, WHO, UNFPA, UNWOMEN*

11:00am – 11:45am Transport to U.S. Embassy and security check

12:00pm – 1:00pm U.S. Embassy: Courtesy Call and Briefing with Ambassador, CDC, and USAID and briefing by health team  
*Courtesy Call with Chief of Mission and USAID Mission Director; country briefing by US Country Team including Political, Economic, Security, USAID, PMI; and US Health Briefing focusing on overview of US investments in global health in Ethiopia.*

1:00pm – 1:15pm Transport to Lucy's Restaurant for lunch

King George VI St, Addis Ababa, Ethiopia; +251 91 097 1011

- 1:30pm – 2:30pm Lunch on Measles & Rubella Initiative with Dr. Robb Linkins, Chief of the Accelerated Disease Control and Vaccine Preventable Disease Surveillance Branch, U.S. Centers for Disease Control and Prevention  
*Discussion of the Measles & Rubella Initiative (M&RI), CDC global immunization activities in Ethiopia, and Ethiopia routine immunization*
- 2:30pm – 3:00pm Transport to Ethiopia Public Health Institute
- 3:00pm – 4:30pm Meeting with Ethiopia Public Health Institute leadership and visit to Emergency Operations Center and EPHI Labs  
*Speaker: Director General Dr. Ebba (EPHI)*  
*Showcasing disease surveillance, referral laboratory services, emergency management, workforce development, and the result of USG efforts aimed at enhancing the national capacity to detect, respond, recover and prevent outbreaks of global significance. Representatives from EPHI and CDC.*
- 4:30pm – 5:30pm Transport to Capital Hotel
- 5:30pm – 6:30pm Meeting with Minister of Health, Immunization Team, and National Malaria Control Program  
*Capital Hotel, 4<sup>th</sup> Floor, Baro Meeting Room*  
*Opportunity to visit with Dr. Amir, who served as a State Minister for Operations, and Dr. Lia, giving him a broad understanding of the programs in his ministry. A briefing with Dr. Amir and his team included both a broad discussion about Ethiopia's vision for health, but also meaningful conversations about the technical needs Ethiopia welcomes from partners. Representatives from CDC and MOH.*
- 6:30pm – 7:00pm Transport to Dinner
- 7:00pm – 8:30pm Dinner with Partners with GFATM, USG, UN  
*Greek Club*  
*Opportunity to engage with USG, UN, and key implementing partners and donors on global health activities in country. Anticipated representatives from CDC, USAID, PMI, U.S. Embassy, Global Fund, and UN.*
- Overnight Radisson Blu Hotel Addis Ababa

**Tuesday, August 6**

**Addis Ababa**

- 7:00am – 8:00am Breakfast
- 8:00am – 9:30am Depart hotel and travel to Chalaba Silassie health post near Bishoftu with UNICEF
- 9:30am – 10:30am Visit Chalaba Silassie health post

*Opportunity to view UNICEF-supported immunization delivery and family services in rural clinic setting on the outskirts of Addis Ababa.  
Representatives from UNICEF and CDC.*

- 10:30am – 10:45am Travel to Dire health center
- 10:45 am – 11:30 am Visit immunization activities at health center and its link with health post  
*Opportunity to explore relationship between Clinic and Health Post care delivery settings, view immunization, and understand cold chain and supply chain logistics. Representatives from UNICEF and CDC.*
- 11:30am – 2:00pm Travel Addis to visit International Organization for Migration (IOM) health clinic  
*Boxed lunch enroute*
- 2:00pm – 3:00pm Visit IOM Clinic with briefing by Clinic Director Dr. Nelyn Chavez  
*Opportunity to learn about development of the medical screening guidelines for populations coming to the United States to become lawful permanent residents, immigrant vaccination requirements, and the refugee vaccination project that prevents the importation and spread of vaccine-preventable diseases in the United States. Representatives from IOM, CDC.*
- 3:00pm – 3:30pm Transfer to cold-chain storage
- 3:30pm – 4:15pm Visit to government cold chain warehouse  
*Urael Warehouse  
Opportunity to learn about the vaccine cold chain, supply chain logistics, vaccine procurement, and distribution. Representatives from MOH, CDC.*
- 4:15pm – 4:45pm Transfer to Salem
- 4:45pm – 5:15pm Cultural Visit to Salem Crafts  
*Traditional cultural shopping experience featuring Ethiopian hand-made fabrics, weaving, and jewelry created on-site.*
- 5:15pm – 5:45pm Transfer to hotel
- 5:45pm – 6:45pm Briefing by Global Fund  
*Radisson Blu Hotel, 1<sup>st</sup> Floor, Bakaffa Meeting Room  
Overview of Global Fund structure, funding, and implementation, with specific focus on investment, impact, and challenges to fighting HIV, Tuberculosis, and Malaria in Ethiopia. Representatives from Global Fund.*
- 7:00pm Dinner with Africa CDC  
*Radisson Blu Restaurant – small private room*

*Discuss the U.S. CDC and Africa CDC partnership on accelerating detection and control of infectious diseases and other public health threats.*

Overnight Radisson Blu

**Wednesday, August 7**

**Jijiga**

5:45am	Depart hotel
6:45am	Check-in at Bole Domestic Airport
8:00am	Depart ADD to Jijiga on ET202
9:15am	Arrive JIJ airport <i>Transfer to UNICEF vehicles</i>
9:30am – 10:30am	Travel to Togwajale Health Centre; UNICEF and WHO Briefing en route <i>Briefing to learn about UN collaborative vaccination efforts and cross-border health issues, particularly the response efforts coordinated around imported polio virus cases and transient populations. Representatives from UNICEF and WHO.</i>
10:30am – 12:30pm	Visit Togwajale Health Centre <i>Briefing on vaccination efforts and cross-border health issues (polio-focused), observe immunization activities supported by UNICEF and WHO, and opportunity for community engagement</i>
12:30pm – 1:30pm	Travel back to Jijiga, packed lunch in car
1:30pm – 2:00pm	Cultural Activity: Traditional Ethiopian Coffee Ceremony
2:00pm – 2:45pm	Visit Somali Regional Health Bureau's cold room (for vaccine storage) <i>Opportunity to learn about cold chain and supply chain issues in rural Ethiopia</i>
2:45pm – 3:45pm	Courtesy visit and debriefing at Regional Health Bureau <i>Learn about monovalent oral poliovirus vaccine (mOPV) campaign and receive briefing on polio surveillance efforts in the region. Representatives from UNICEF and Regional Health Bureau.</i>
3:45pm – 4:15pm	Travel to Jijiga airport
4:15pm	Check-in
5:15pm	Depart JIJ to ADD on ET213
6:30pm	Arrive Addis Ababa and transfer to dinner

7:30pm – 9:00pm Working Dinner  
*Habesha 2000*  
*Ethiopia country debriefing, roundtable discussion of global health interventions seen, and lessons learned. Scene-setting for transition to Uganda portion of agenda.*

Overnight Radisson Blu Hotel Addis Ababa

<b>Thursday, August 8</b>	<b>Uganda</b>
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6:00am Depart hotel

8:30am Depart Addis Ababa on Ethiopian ET332

10:35am Arrive Entebbe International Airport (EBB)  
Transfer to U.S. Embassy

11:00am – 12:30pm Transfer from Entebbe to Kampala

12:30pm – 1:00pm Courtesy Call with U.S. Ambassador Deborah Malac  
*U.S. Embassy*  
*Courtesy Call with Chief of Mission and USAID Mission Director; Overview of political and health situation in Uganda. Representatives from USG, USAID, CDC.*

1:00pm – 2:00pm Lunch Briefing with CDC  
*U.S. Embassy Cafeteria*  
*Briefing on the current Ebola crisis in the Democratic Republic of Congo and the impact the situation is having on Uganda, as well as what preparatory measures are being taken to ensure the situation does not spread over the border. Representatives from CDC.*

2:00pm – 3:30pm Briefing on Malaria and Immunizations by PMI and USAID Health Team  
*Opportunity for delegation participants to learn about work of USG in areas related to childhood health and the successes and challenges of addressing malaria in Uganda. Representatives from PMI and USAID*

3:30pm – 4:00pm Transfer to Ministry of Health

4:00pm – 5:30pm Meet with National Malaria Control Program (NMCP) & the Global Fund  
*Discussion led by NMCP to review the current Ugandan local and national efforts for malaria control and prevention, seeking to reduce transmission and curb spread of pesticide resistance. Representatives from NMCP and Global Fund.*

5:30pm – 6:30pm Transfer to dinner



6:30pm – 8:30pm Dinner with Partners (UNHCR, UNICEF, USAID, Global Fund)  
*Bight of Benin, Plot 20 Kyadondo Road, Nakasero; T: +256 788 530 177*  
*Opportunity for delegates to engage with UN technical team and learn more about in-country UN work in Uganda. Representatives from UNHCR, UNICEF, USAID, Global Fund.*

Overnight Sheraton Kampala  
Ternan Avenue, PO Box 7041, Kampala, Uganda  
Tel: +256 31 2322 499

**Friday, August 9**

**Uganda/Depart**

6:30am Depart hotel

6:30am – 8:30am Travel to Kayunga region

8:30am – 9:30am Courtesy Call with District Health Officials  
*Overview of Kayunga regional health indicators, with a focus on social and cultural determinants of malaria treatment-seeking behavior. Representatives from Kayunga health office.*

9:30am – 10:00am Travel to Nyize Primary School

10:00am – 12:00pm Visit Nyize Primary School  
*As part of the Mass Action Against Malaria (MAAM), the Malaria Action Program for Districts (MAPD), in collaboration with the MOH, establishes school programs, including Malaria Clubs, to facilitate integration of practical malaria education into the curriculum with the objective of using students as malaria champions and change agents. The delegation had the opportunity to meet with school children at a “malaria smart school,” witness use of poems, music, dance and drama for malaria control, and observe malaria corners. Representatives from MOH, Global Fund, PMI.*

12:00pm – 12:30pm Travel to health center  
*Boxed lunch*

12:30pm – 1:30pm Visit Kangulumira Health Center IV  
*Discussion with local health center officials regarding immunization work, malaria interventions, regional perspectives and regional priorities; the delegation visited the local health center to view surveillance data records, malaria microscopy, rapid diagnostic tests, and treatment. Representatives from District Health Office.*

1:30pm – 2:30pm Meet community health workers and visit local residents  
*Delegation tour of surrounding community with local health workers to better understand community engagement and programs offered throughout the affected region. Delegation witnessed community members*

*engaging in a community dialogue about malaria control.  
Representatives from community education office.*

- 2:30pm – 3:00pm      Debrief and lessons learned with PMI, MAPD  
*Kangulumira Health Center  
Delegation discussion with representatives from PMI and MAPD on the impact of malaria in Uganda, what efforts PMI and MAPD are utilizing for disease control, and any emergent or shifting priorities going forward to combat the disease.*
- 3:00pm – 6:30pm      Transfer to dinner
- 6:30pm – 8:30pm      Closing Dinner and final trip debrief  
*Khazana the Verandah, 7921/1922 Tank Hill Rd, Kampala, T: +256 0752 224003  
Reflection on entire trip, discussion of lessons learned, and intersection between global health and local impact.*
- 8:30pm                  Depart for airport
- 11:20pm                Depart Kampala (Entebbe EBB) on Brussels SN467

**Saturday, August 10**

**Travel**

- 6:35am                  Arrive Brussels  
*Layover 5h25m*
- 12:00pm                Depart Brussels on United UA951
- 2:20pm                  Arrive Dulles IAD