



U.S. House of Representatives

COMMITTEE ON ETHICS

Employee Post-Travel Disclosure Form

Original Amendment

This form is for disclosing the receipt of travel expenses from private sources for travel taken in connection with official duties. This form does not eliminate the need to report privately-funded travel on the annual *Financial Disclosure Statements* of those employees required to file them. In accordance with House Rule 25, clause 5, **you must complete this form and file it with the Clerk of the House, B-81 Cannon House Office Building, within 15 days after travel is completed.** Please **do not** file this form with the Committee on Ethics.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

- Name of Traveler: Claire Viall
- a. Name of Accompanying Relative: _____ **OR** None
 b. Relationship to Traveler: Spouse Child Other (specify): _____
- a. Dates: Departure: August 6, 2019 Return: August 7, 2019
 b. Dates at Personal Expense, if any: _____ **OR** None
- Departure City: Washington, DC Destination: Stevensville, MD Return City: Washington, DC
- Sponsor(s), Who Paid for the Trip: Postsecondary National Policy Institute
- Describe Meetings and Events Attended: Attended a seminar on higher education accreditation. See agenda for additional information.
- Attached to this form are **each** of the following, *signify that each item is attached by checking the corresponding box:*
 - a completed *Sponsor Post-Travel Disclosure Form*;
 - the *Primary Trip Sponsor Form* completed by the trip sponsor **prior** to the trip, **including all** attachments **and** the *Grantmaking or Non-Grantmaking Sponsor Forms*;
 - page 2 of the completed *Traveler Form* submitted by the employee; **and**
 - the letter from the Committee on Ethics approving my participation on this trip.
- a. I represent that I participated in each of the activities reflected in the attached sponsor's agenda. **Signify statement is true by checking the box:**
 b. If not, explain: _____

LEGISLATIVE RESOURCE CENTER
2019 AUG 21 PM 3:59
OFFICE OF THE CLERK
U.S. HOUSE OF REPRESENTATIVES

I certify that the information contained on this form is true, complete, and correct to the best of my knowledge.

Signature of Traveler: *Claire Viall* Date: 8/21/19

I authorized this travel in advance. I have determined that all of the expenses listed on the attached *Sponsor Post-Travel Disclosure Form* were necessary and that the travel was in connection with the employee's official duties and would not create the appearance that the employee is using public office for private gain.

Name of Supervising Member: Robert C. "Bobby" Scott Date: 8/21/19

Signature of Supervising Member: *Bob Scott*



U.S. House of Representatives
COMMITTEE ON ETHICS

Sponsor Post-Travel Disclosure Form

Original Amendment

This form must be completed by an officer of any organization that served as the primary trip sponsor in providing travel expenses or reimbursement for travel expenses to House Members, officers, or employees under House Rule 25, clause 5. A completed copy of the form must be provided to each House Member, officer, or employee who participated on the trip *within ten days of their return*. You must answer all questions, and check all boxes, on this form for your submission to comply with House rules and the Committee's travel regulations. Failure to comply with this requirement may result in the denial of future requests to sponsor trips and/or subject the current traveler to disciplinary action or a requirement to repay the trip expenses.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

1. Sponsor(s) who paid for the trip: Postsecondary National Policy Institute (PNPI)

2. Travel Destination(s): Stevensville, MD

3. Date of Departure: August 6, 2019

Date of Return: August 7, 2019

4. Name(s) of Traveler(s): See attached participant list.

Note: You may list more than one traveler on a form only if *all* information is *identical* for each person listed.

5. Actual amount of expenses paid on behalf of, or reimbursed to, each individual named in Question 4:

	Total Transportation Expenses	Total Lodging Expenses	Total Meal Expenses	Total Other Expenses (dollar amount per item and description)
Traveler	55.56	118	94	49.10 (room rental and AV costs)
Accompanying Family Member	N/A	N/A	N/A	N/A

6. All expenses connected to the trip were for actual costs incurred and not a *per diem* or lump sum payment. Signify statement is true by checking box:

I certify that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature:

Date: 8/8/2019

Name: MaryEllen McGuire

Title: President

Organization: Postsecondary National Policy Institute

I am an officer of the above-named organization. Signify statement is true by checking box:

Address: 718 7th St. NW, Floor 2, Washington, DC 20001

Telephone: 202-407-3172

Email: mcguire@pnpi.org

Committee staff may contact the above-named individual if additional information is required.

If you have questions regarding your completion of this form, please contact the Committee on Ethics at 202-225-7103.



U.S. House of Representatives

COMMITTEE ON ETHICS

TRAVELER FORM

1. Name of Traveler: Claire Viall +
2. Sponsor(s) who will be paying for the trip: Postsecondary National Policy Institute (PNPI)
3. City and State OR Foreign Country of Travel: Stevensville, MD
4. a. Date of Departure: August 6, 2019 Date of Return: August 7, 2019
 b. Will you be extending the trip at your personal expense? Yes No
 If yes, list dates at personal expense: _____
5. a. Will you be accompanied by a family member at the sponsor's expense? Yes No If yes:
 (1) Name of Accompanying Family Member: _____
 (2) Relationship to Traveler: Spouse Child Other (specify): _____
 (3) Accompanying Family Member is at least 18 years of age: Yes No
6. a. Did the trip sponsor answer "Yes" to Question 8(c) on the *Primary Trip Sponsor Form* (i.e., travel is sponsored by an entity that employs a registered federal lobbyist or a foreign agent)? Yes No
 b. If yes, and you are requesting lodging for two nights, explain why the second night is warranted:

7. *Primary Trip Sponsor Form* is attached, including agenda, invitee list, and any other attachments and contributing sponsor forms: Yes No
 NOTE: The agenda should show the traveler's individual schedule, including departure and arrival times and identify the specific events in which the traveler will be participating.
8. Explain why participation in the trip is connected to the traveler's individual official or representational duties. **Staff should include their job title and how the activities on the itinerary relate to their duties.**
As a PSM on the Committee on Education and Labor, this is directly related to my work as the
Committee works on a comprehensive reauthorization of the Higher Education Act.
9. Is the traveler aware of any registered federal lobbyists or foreign agents involved planning, organizing, requesting, or arranging the trip? Yes No
10. For staff travelers, to be completed by your employing Member:

ADVANCED AUTHORIZATION OF EMPLOYEE TRAVEL

I hereby authorize the individual named above, an employee of the U.S. House of Representatives who works under my direct supervision, to accept expenses for the trip described in this request. I have determined that the above-described travel is in connection with my employee's official duties and that acceptance of these expenses will not create the appearance that the employee is using public office for private gain.

Signature of Employing Member  Date 7/8/19



U.S. House of Representatives

COMMITTEE ON ETHICS

Primary Trip Sponsor Form

This form should be completed by private entities offering to provide travel or reimbursement for travel to House Members, officers, or employees under House Rule 25, clause 5. A completed copy of the form (and any attachments) should be provided to each invited House Member, officer, or employee, who will then forward it to the Committee together with a *Traveler Form* at least 30 days before the start date of the trip. The trip sponsor should **NOT** submit the form directly to the Committee. The Committee website (ethics.house.gov) provides detailed instructions for filling out the form.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001. Failure to comply with the Committee's Travel Regulations may also lead to the denial of permission to sponsor future trips.

1. Sponsor who will be paying for the trip: Postsecondary National Policy Institute (PNPI)
2. I represent that the trip will not be financed, in whole or in part, by a registered federal lobbyist or foreign agent.
Signify that the statement is true by checking box:
3. **Check only one.** I represent that:
 - a. The primary trip sponsor has not accepted from any other source, funds intended directly or indirectly to finance any aspect of the trip: OR
 - b. The trip is arranged without regard to congressional participation and the primary trip sponsor has accepted funds only from entities that will receive a tangible benefit in exchange for those funds: OR
 - c. The primary trip sponsor has accepted funds from other source(s) intended directly or indirectly to finance all or part of this trip and has enclosed disclosure forms from each of those entities.
If "c" is checked, list the names of the additional sponsors: The Bill and Melinda Gates Foundation, The Lumina Foundation, and The Kresge Foundation
4. Provide names and titles of ALL House Members *and* employees you are inviting. For each House invitee, provide an explanation of why the individual was invited (include additional pages if necessary): See attached.
5. Is travel being offered to an accompanying family member of the House invitee(s)? Yes No
6. Date of Departure: August 6, 2019 Date of Return: August 7, 2019
7. a. City of departure: Washington, DC
b. Destination(s): Stevensville, MD
c. City of return: Washington, DC
8. **Check only one.** I represent that:
 - a. The sponsor of the trip is an institution of higher education within the meaning of section 101 of the Higher Education Act of 1965: OR
 - b. The sponsor of the trip does not retain or employ a registered federal lobbyist or foreign agent: OR
 - c. The sponsor employs or retains a registered federal lobbyist or foreign agent, but the trip is for attendance at a one-day event *and* lobbyist / foreign agent involvement in planning, organizing, requesting, or arranging the trip was *de minimis* under the Committee's travel regulations.
9. **Check only one of the following:**
 - a. I checked 8(a) or (b) above:
 - b. I checked 8(c) above but am not offering any lodging:
 - c. I checked 8(c) above and am offering lodging and meals for one night: OR
 - d. I checked 8(c) above and am offering lodging and meals for two nights: If you checked this box, explain why the second night of lodging is warranted: _____



U.S. House of Representatives

COMMITTEE ON ETHICS

10. Attached is a detailed agenda of the activities House invitees will be participating in during the travel (i.e., an hourly description of planned activities for trip invitees). *Indicate agenda is attached by checking box:*
11. *Check only one of the following:*
- a. I represent that a registered federal lobbyist or foreign agent will not accompany House Members or employees on any segment of the trip. *Signify that the statement is true by checking box:* OR
 - b. *Not Applicable.* Trip sponsor is a U.S. institution of higher education:
12. For *each* sponsor required to submit a sponsor form, describe the sponsor's interest in the subject matter of the trip *and* its role in organizing and/or conducting the trip:
See attached.

13. *Answer parts a and b. Answer part c if necessary:*
- a. Mode of travel: Air Rail Bus Car Other (specify: _____)
 - b. Class of travel: Coach Business First Charter Other (specify: _____)
 - c. If travel will be first class, or by chartered or private aircraft, explain why such travel is warranted:
N/A

14. I represent that the expenditures related to local area travel during the trip will be unrelated to personal or recreational activities of the invitee(s). *Signify that the statement is true by checking box:*
15. *Check only one.* I represent that either:
- a. The trip involves an event that is arranged or organized *without regard* to congressional participation and that meals provided to congressional participants are similar to those provided to or purchased by other event attendees: OR
 - b. The trip involves events that are arranged specifically *with regard* to congressional participation:
 If "b" is checked:
 - 1) Detail the cost *per day* of meals (approximate cost may be provided): We estimate \$54 on the first day and \$40 on the second day.
 - 2) Provide the reason for selecting the location of the event or trip: Kent Manor Inn is located approximately 60 miles east of D.C. providing convenient access for congressional staff and speakers.
16. Name, nightly cost, and reasons for selecting each hotel or other lodging facility:
- Hotel Name: Kent Manor Inn City: Stevensville, MD Cost Per Night: \$118
 Reason(s) for Selecting: The facility provides both meeting space and overnight lodging on-site.
- Hotel Name: _____ City: _____ Cost Per Night: _____
 Reason(s) for Selecting: _____
- Hotel Name: _____ City: _____ Cost Per Night: _____
 Reason(s) for Selecting: _____
17. I represent that all expenses connected to the trip will be for actual costs incurred and not a per diem or lump sum payment. *Signify that the statement is true by checking box:*



U.S. House of Representatives

COMMITTEE ON ETHICS

18. Total Expenses for each Participant:

<input type="checkbox"/> Actual Amounts	Total Transportation Expenses per Participant	Total Lodging Expenses per Participant	Total Meal Expenses per Participant
<input checked="" type="checkbox"/> Good Faith Estimates			
For each Member, Officer, or Employee	\$55.56 (roundtrip)	\$118	\$94
For each Accompanying Family Member	N/A	N/A	N/A

	Other Expenses (dollar amount per item)	Identify Specific Nature of "Other" Expenses (e.g., taxi, parking, registration fee, etc.)
For each Member, Officer, or Employee	\$49.10	Room space and AV costs
For each Accompanying Family Member	N/A	N/A

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

19. Check only one:

- a. I certify that I am an officer of the organization listed below: OR
- b. *Not Applicable.* Trip sponsor is an individual or a U.S. institution of higher education.

20. I certify that I am not a registered federal lobbyist or foreign agent for any sponsor of this trip.

21. I certify by my signature that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature: Date: 6/26/19

Name: MaryEllen McGuire

Title: President

Organization: Postsecondary National Policy Institute (PNPI)

Address: 718 7th Street NW, Floor 2, Washington, DC 20001

Telephone: 202-407-3172

Email: m McGuire@pnpi.org

If there are any questions regarding this form, please contact the Committee at the following address:

Committee on Ethics

U.S. House of Representatives

1015 Longworth House Office Building, Washington, D.C. 20515

Phone: 202-225-7103 General Fax: 202-225-7392



U.S. House of Representatives

COMMITTEE ON ETHICS

Grantmaking Trip Sponsor Form

This form should be completed by a public charity or private foundation (both as defined under section 501(c)(3) of the Internal Revenue Code) that provides a grant of funds to another entity to underwrite, in whole or in part, a trip or an event, meal, or activity that will occur during a trip, or a necessary expense that will be incurred during a trip, with express or implicit knowledge or understanding that one or more House Members or employees may participate in or attend that trip or event, or otherwise may be beneficiaries of the gift or donation. Provide a copy of your completed form to the primary sponsor of the trip.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001. Failure to comply with the Committee's Travel Regulations may also lead to the denial of permission to sponsor future trips.

1. I certify that (name of your organization): The Kresge Foundation
has been designated a § 501(c)(3) nonprofit charitable organization by the Internal Revenue Service. Yes No

2. Name of Primary Trip Sponsor: PNPI

3. I certify that my organization (check and complete a or b):

a. Has provided a grant, gift, or donation to the above-named Primary Trip Sponsor and conducts an audit or review of its grant, gift, or donation to ensure that the funds are spent in accordance with the terms of its grant, gift, or donation. OR

b. Has had a direct role in the organizing, planning, or conducting of a trip to

Destination: _____ on Date: _____

that is being organized or arranged by the above-named Primary Trip Sponsor.

4. Check only one:

a. My organization does not employ or retain a registered federal lobbyist or foreign agent OR

b. My organization employs a registered federal lobbyist or foreign agent, but their involvement in planning, organizing, or arranging the trip was *de minimis* under the travel regulations.

5. I certify that I am not a registered federal lobbyist or foreign agent for any sponsor of this trip.

6. I certify by my signature that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature:  Date: 6/24/2019

Name: Caroline Altman Smith Title: Deputy Director- Education

Organization: The Kresge Foundation

Address: 3215 W. Big Beaver Rd., Troy MI 48084

Telephone: 248-502-0534 Email: cbasmith@kresge.org

If there are any questions regarding this form, please contact the Committee at the following address:

Committee on Ethics

U.S. House of Representatives

1015 Longworth House Office Building, Washington, D.C. 20515

Phone: 202-225-7103 · General Fax: 202-225-7392



U.S. House of Representatives

COMMITTEE ON ETHICS

Grantmaking Trip Sponsor Form

This form should be completed by a public charity or private foundation (both as defined under section 501(c)(3) of the Internal Revenue Code) that provides a grant of funds to another entity to underwrite, in whole or in part, a trip or an event, meal, or activity that will occur during a trip, or a necessary expense that will be incurred during a trip, with express or implicit knowledge or understanding that one or more House Members or employees may participate in or attend that trip or event, or otherwise may be beneficiaries of the gift or donation. Provide a copy of your completed form to the primary sponsor of the trip.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001. Failure to comply with the Committee's Travel Regulations may also lead to the denial of permission to sponsor future trips.

1. I certify that (name of your organization): Bill & Melinda Gates Foundation
has been designated a § 501(c)(3) nonprofit charitable organization by the Internal Revenue Service. Yes No

2. Name of Primary Trip Sponsor: Postsecondary National Policy Institute (PNPI)

3. I certify that my organization (check and complete a or b):
a. Has provided a grant, gift, or donation to the above-named Primary Trip Sponsor and conducts an audit or review of its grant, gift, or donation to ensure that the funds are spent in accordance with the terms of its grant, gift, or donation. OR
b. Has had a direct role in the organizing, planning, or conducting of a trip to
Destination: _____ on Date: _____
that is being organized or arranged by the above-named Primary Trip Sponsor.

4. Check only one:
a. My organization does not employ or retain a registered federal lobbyist or foreign agent OR
b. My organization employs a registered federal lobbyist or foreign agent, but their involvement in planning, organizing, or arranging the trip was *de minimis* under the travel regulations.

5. I certify that I am not a registered federal lobbyist or foreign agent for any sponsor of this trip.

6. I certify by my signature that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature: Patrick Murray Date: 6/25/19

Name: Patrick Murray Title: Senior Program Officer

Organization: Bill & Melinda Gates Foundation

Address: 500 N. Fifth Ave N, Seattle, WA 98109

Telephone: 202-662-8130 Email: patrick.murray@gatesfoundation.org

If there are any questions regarding this form, please contact the Committee at the following address:

Committee on Ethics
U.S. House of Representatives
1015 Longworth House Office Building, Washington, D.C. 20515
Phone: 202-225-7103 General Fax: 202-225-7392



U.S. House of Representatives

COMMITTEE ON ETHICS

Grantmaking Trip Sponsor Form

This form should be completed by a public charity or private foundation (both as defined under section 501(c)(3) of the Internal Revenue Code) that provides a grant of funds to another entity to underwrite, in whole or in part, a trip or an event, meal, or activity that will occur during a trip, or a necessary expense that will be incurred during a trip, with express or implicit knowledge or understanding that one or more House Members or employees may participate in or attend that trip or event, or otherwise may be beneficiaries of the gift or donation. Provide a copy of your completed form to the primary sponsor of the trip.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001. Failure to comply with the Committee's Travel Regulations may also lead to the denial of permission to sponsor future trips.

1. I certify that (name of your organization): Lumina Foundation
has been designated a § 501(c)(3) nonprofit charitable organization by the Internal Revenue Service. Yes No

2. Name of Primary Trip Sponsor: Postsecondary National Policy Institute (PNPI)

3. I certify that my organization (check and complete a or b):
a. Has provided a grant, gift, or donation to the above-named Primary Trip Sponsor and conducts an audit or review of its grant, gift, or donation to ensure that the funds are spent in accordance with the terms of its grant, gift, or donation. OR

b. Has had a direct role in the organizing, planning, or conducting of a trip to
Destination: _____ on Date: _____
that is being organized or arranged by the above-named Primary Trip Sponsor.

4. Check only one:
a. My organization does not employ or retain a registered federal lobbyist or foreign agent OR
b. My organization employs a registered federal lobbyist or foreign agent, but their involvement in planning, organizing, or arranging the trip was *de minimis* under the travel regulations.

5. I certify that I am not a registered federal lobbyist or foreign agent for any sponsor of this trip.

6. I certify by my signature that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature:  Date: 6/18/2019

Name: Dr. Danette Howard Title: Chief Strategy Officer & SVP

Organization: Lumina Foundation

Address: 30 S. Meridian St. Suite 700 Indianapolis, IN 46204

Telephone: 317-951-5494 Email: dhoward@luminafoundation.org

If there are any questions regarding this form, please contact the Committee at the following address:

Committee on Ethics
U.S. House of Representatives
1015 Longworth House Office Building, Washington, D.C. 20515
Phone: 202-225-7103 General Fax: 202-225-7392

Theodore E. Deutch, Florida
Chairman

Kenny Marchant, Texas
Ranking Member

Grace Meng, New York
Susan Wild, Pennsylvania
Dean Phillips, Minnesota
Anthony Brown, Maryland

John Ratcliffe, Texas
George Holding, North Carolina
Jackie Walorski, Indiana
Michael Guest, Mississippi



ONE HUNDRED SIXTEENTH CONGRESS

U.S. House of Representatives

COMMITTEE ON ETHICS

Thomas A. Rust
Staff Director and Chief Counsel

David W. Arrojo
Counsel to the Chairman

Christopher A. Donesa
Counsel to the Ranking Member

1015 Longworth House Office Building
Washington, D.C. 20515-6328
Telephone: (202) 225-7103
Facsimile: (202) 225-7392

July 24, 2019

Ms. Claire Viall
Committee on Education and Labor
1507 Longworth House Office Building
Washington, DC 20515

Dear Ms. Viall:

Pursuant to House Rule 25, clause 5(d)(2), the Committee on Ethics hereby approves your proposed trip to Stevensville, Maryland, scheduled for August 6 to 7, 2019, sponsored by the Postsecondary National Policy Institute, with financial support from the Bill & Melinda Gates Foundation, the Lumina Foundation, and The Kresge Foundation.

You must complete an Employee Post-Travel Disclosure Form (which your employing Member must also sign) and file it, together with a Sponsor Post-Travel Disclosure Form completed by the trip sponsor, with the Clerk of the House within 15 days after your return from travel. As part of that filing, you are also required to attach a copy of this letter and both the Traveler and Primary Trip Sponsor Forms (including attachments) you previously submitted to the Committee in seeking pre-approval for this trip. If you are required to file an annual Financial Disclosure Statement, you must also report all travel expenses totaling more than \$390 from a single source on the "Travel" schedule of your annual Financial Disclosure Statement covering this calendar year. Finally, Travel Regulation § 404(d) also requires you to keep a copy of all request forms and supporting information provided to the Committee for three subsequent Congresses from the date of travel.

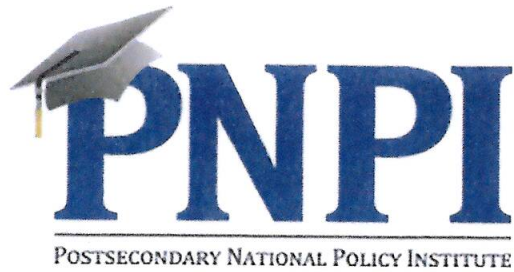
If you have any further questions, please contact the Committee's Office of Advice and Education at extension 5-7103.

Sincerely,

Theodore E. Deutch
Chairman

Kenny Marchant
Ranking Member

TED/KM:jls



Higher Education Accreditation

Seminar

Stevensville, Maryland

August 6-7, 2019

Seminar Goals:

- Deepen staff's understanding of what accreditation is, the purposes of accreditation, and the types of accreditation;
- Review the role the federal government plays in overseeing accreditors and accreditation;
- Expand staff's understanding of institutional reviews and accreditor recognition;
- Provide staff with an update on negotiated rulemaking as it relates to higher education accreditation;
- Consider how accreditors are currently assessing student outcomes;
- Introduce staff to alternative approaches to assessing institutional and/or program quality; and,
- Discuss critiques of the current accreditation system and consider potential improvements.

Tuesday, August 6

- | | |
|----------------|---|
| 8:45 am | Staff arrive to board shuttle
Peace Circle
Pennsylvania Ave. and First Street NW, Washington, D.C. |
| 9:00 am | Depart Peace Circle |
| 10:15 am | Arrive at Kent Manor Inn
500 Kent Manor Drive
Stevensville, MD 21666 |
| 10:15-10:30 am | Check-In and Registration |

10:30am – 12:00 pm **Welcome & Accreditation Overview**

Speaker:

MaryEllen McGuire, PNPI

Elise Scanlon, Elise Scanlon Law Group

Julie Peller, Higher Learning Advocates

Questions for Discussion:

- What is accreditation?
- What purposes does it serve?
- What types of institutions are accredited?
- What is the higher education triad?
- What are the current roles/responsibilities of and relationships among the members of the higher education triad?
- What types of accreditors are there (regional, nationals, specialty)?
- What is NACIQI? How are members chosen?
- What is NACIQI's role in ensuring accountability?
- What is the relationship between NACIQI and the U.S. Department of Education (ED)?
- What has GAO recently found regarding the strengths and weaknesses of ED's oversight of accreditors?
- What has the IG found and reported?

12:00 – 1:00 pm **Lunch – Ask an Accreditation Expert!**

Lunch will provide an opportunity for staff to ask the day's panelists additional questions in a smaller group setting.

1:00-2:15 pm **Accreditation Simulation: Accrediting Institutions**

Speaker:

Elise Scanlon, Elise Scanlon Law Group

Staff will review the steps involved in accrediting an institution and will take part in a mock accreditation review.

2:15-2:30 pm **Break**

2:30-3:45 pm **Accreditation Exercise: Recognizing Accreditors**

Speaker:

Antoinette Flores, Center for American Progress

Staff will learn more about the recognition process and take part in an exercise designed to help them better understand how the process unfolds.

3:45-4:00 pm **Break**

4:00-5:00 pm **Negotiated Rulemaking**

Speakers:

Antoinette Flores, Center for American Progress

Michale McComis, Accrediting Commission of Career Schools and Colleges

Questions for Discussion:

- What is negotiated rulemaking? How does it work?
- With regard to accreditation: What's happened? What's changed? What's still up for discussion?

5:00-5:30 pm **Break**

5:30-7:00 pm **Working Dinner**

Dinner will provide an opportunity for staff to ask expert panelists additional questions in a smaller group setting. In addition, PNPI staff will review the learning from the day and provide a preview of the second day of programming with an emphasis on what more staff would like to know about postsecondary accreditation.

Question for Participant Discussion:

- Going into tomorrow's programming, what more would you like to learn?

Wednesday, August 7

8:00-9:00 am **Breakfast**

9:00-10:30 am **Student Outcome Measures**

Speakers:

Nathan Arnold, EducationCounsel

Dr. Leah Matthews, Distance Education Accrediting Commission

Jamie Studley, WASC Senior College and University Commission

- How are accreditors currently assessing student outcomes?
- To what extent are accreditors doing it well?
- How else might student outcomes be assessed?

10:30-10:45 am **Break**

10:45am-12:00 pm **Alternative Approaches to Assessing Quality**

Speakers:

Erin Knelper, Higher Education Analytics Center at NORC at University of Chicago

Questions for Discussion:

- What alternatives to traditional accreditation exist?
- How are they assessing quality?

12:00-1:00 pm

Lunch- Ask an Accreditation Expert!

Lunch will provide an opportunity for staff to ask the day's panelists additional questions in a smaller group setting.

1:00-2:30 pm

Accreditation Roundtable: Critiques & Reform

Speakers:

Emily Bouck West, Higher Learning Advocates

Ben Miller, Center for American Progress

Rick O'Donnell, Skills Fund

Jamie Studley, WASC Senior College and University Commission

The panel will discuss common critiques of the current accreditation system and consider how the current system of accreditation might be improved.

2:30-2:35 pm

Break

2:35-3:15 pm

Closing PNPI Session

Questions for Participant Discussion:

- What is your biggest takeaway from the last two days?
- What were you most surprised to learn?
- How might you apply what you learned to your current work?
- Is there a part of the process you'd like to learn more about?

3:15 pm

Depart from Kent Manor Inn

4:30 pm

Arrive at Peace Circle, Washington, D.C.



POSTSECONDARY NATIONAL POLICY INSTITUTE

Higher Education Accreditation Seminar
Participant List
August 6-7, 2019
Stevensville, MD

CONGRESSIONAL STAFF

Mary Nguyen Barry
Senior Policy Advisor
Ranking Member Senator Murray (D-WA)
Senate Health, Education, Labor, and Pensions
Committee
mary_barry@help.senate.gov

Tim Carlton
Policy Advisor
Senator Cassidy (R-LA)
Tim_carlton@cassidy.senate.gov

Pam Davidson
Professional Staff Member
Senator Enzi (R-WY)
Senate Health, Education, Labor, and Pensions
Committee
Pamela_davidson@help.senate.gov

Allison Feikes
Legislative Assistant
Senator Braun (R-IN)
Allison_feikes@braun.senate.gov

Amy Jones
**Director of Education and Human Services
Policy**
Ranking Member Representative Foxx (R-NC)
Amy.jones@mail.house.gov

Karishma Merchant
Senior Education Policy Advisor
Senator Kaine (D-VA)
Karishma_merchant@kaine.senate.gov

Alex Ricci
Professional Staff Member
Ranking Member Representative Foxx (R-NC)
Alex.ricci@mail.house.gov

Kathy Valle
Senior Policy Advisor
Chairman Representative Scott (D-VA)
House Committee on Education and the
Workforce
Katherine.valle@mail.house.gov

Claire Viall
Professional Staff Member
Chairman Representative Scott (D-VA)
House Committee on Education and the
Workforce
Claire.viall@mail.house.gov



POSTSECONDARY NATIONAL POLICY INSTITUTE

SPEAKERS

Nathan Arnold
Senior Policy Advisor
EducationCounsel
Nathan.arnold@educationcounsel.com

Emily Bouck West
Deputy Executive Director
Higher Learning Advocates
ebouckwest@higherlearningadvocates.org

Antoinette Flores
Associate Director for Postsecondary Education
Center for American Progress
aflores@americanprogress.org

Erin Knepler
Research Scientist
NORC at the University of Chicago
Knepler-erin@norc.org

Leah Matthews
Executive Director
Distance Education Accrediting Commission
Leah.matthews@deac.org

Michale McComis
Executive Director and CEO
Accrediting Commission of Career Schools and Colleges (ACCSC)
mccomis@accsc.org

Ben Miller
Vice President for Postsecondary Education
Center for American Progress
blmiller@americanprogress.org

Rick O'Donnell
Founder & CEO
Skills Fund
rick@skills.fund

Julie Peller
Executive Director
Higher Learning Advocates
jpeller@higherlearningadvocates.org

Elise Scanlon
Founder
Elise Scanlon Law Group
Elise.scanlon@elisescanlonlawgroup.com

Jamie Studley
President
WASC Senior College and University Commission
jstudley@wscuc.org

PNPI STAFF & FOUNDATION STAFF

Yesenia Ayala
Program and Communications Assistant
Postsecondary National Policy Institute
ayala@pnpi.org

Patrick Murray
Senior Program Officer
Bill and Melinda Gates Foundation
patrick.murray@gatesfoundation.org

MaryEllen McGuire
President
Postsecondary National Policy Institute
mcguire@pnpi.org

MacGregor Obergfell
Research and Program Associate
Postsecondary National Policy Institute
obergfell@pnpi.org

**ATTACHMENT:
House Private Sponsor Travel Certification Form**

4. Provide names and titles of ALL House Members and employees you are inviting. For each House invitee, provide an explanation of why the individual was invited (include additional pages if necessary):

Nabeel Alam
Legislative Aide
Representative Susie Lee

Alex Ricci
Professional Staff Member
Representative Foxx

Amy Jones
Director of Education and Human
Services Policy
Representative Foxx

Kathy Valle
Senior Education Policy Advisor
Chairman Scott

Kaitlyn Montan
Legislative Assistant
Representative Castro

Claire Viall
Professional Staff Member
Chairman Scott

Noelle Verhelst
Legislative Assistant
Representative Smucker

All staff were invited due to their employment with the House Committee on Education and Labor or with a Member who sits on the Committee.

12. For each sponsor required to submit a sponsor form, describe the sponsor's interest in the subject matter of the trip and its role in organizing and/or conducting the trip:

This seminar is designed to deepen participants' understanding of accreditation, its purpose, and its types. The seminar will also increase participants' understanding of the complexities and challenges present in the current system.

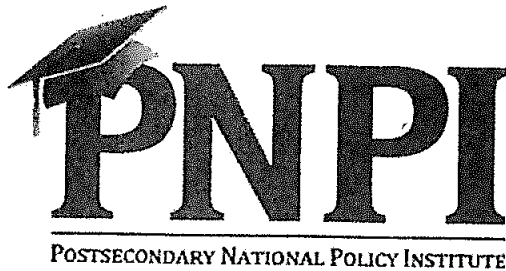
Lumina Foundation is interested in increasing postsecondary education attainment, including through the support of activities that ensure students, policymakers and other stakeholders deepen their understanding of the complexities of the college accreditation process.

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COMMITTEE ON ETHICS

The Bill & Melinda Gates Foundation is interested in expanding opportunities for all students to be able to complete a high-quality, affordable postsecondary education that leads to a sustaining career. Toward that end, it is important to help policymakers better understand accreditation and the role that accreditors play in determining and enforcing program and institution quality requirements.

The Kresge Foundation is committed to increasing opportunities for low-income and students of color to enter and succeed in undergraduate education. Accreditation is a key component of institutional accountability, and a more nuanced understanding of the purposes and types of accreditation will hopefully lead to policies and reforms that help institutions achieve their missions by serving college students well.

PNPI was the sole creator of the agenda and the invitation list, and is managing all event logistics. None of PNPI's funders, the Bill and Melinda Gates Foundation, the Lumina Foundation, and the Kresge Foundation, have played a role in the selection of travel participants or in organizing this trip. All decisions regarding the trip and travel participants were at all times under the sole discretion of PNPI.



Higher Education Accreditation Seminar

Stevensville, Maryland

August 6-7, 2019

Seminar Goals:

- Deepen staff's understanding of what accreditation is, the purposes of accreditation, and the types of accreditation;
- Review the role the federal government plays in overseeing accreditors and accreditation;
- Expand staff's understanding of institutional reviews and accreditor recognition;
- Provide staff with an update on negotiated rulemaking as it relates to higher education accreditation;
- Consider how accreditors are currently assessing student outcomes;
- Introduce staff to alternative approaches to assessing institutional and/or program quality; and,
- Discuss critiques of the current accreditation system and consider potential improvements.

Tuesday, August 6

- | | |
|-----------------------|---|
| 8:45 am | Staff arrive to board shuttle
Peace Circle
Pennsylvania Ave. and First Street NW, Washington, D.C. |
| 9:00 am | Depart Peace Circle |
| 10:15 am | Arrive at Kent Manor Inn
500 Kent Manor Drive
Stevensville, MD 21666 |
| 10:15-10:30 am | Check-In and Registration |

10:30am – 12:00 pm **Welcome & Accreditation Overview**

Speaker:

MaryEllen McGuire, PNPI

Elise Scanlon, Elise Scanlon Law Group

Questions for Discussion:

- What is accreditation?
- What purposes does it serve?
- What types of institutions are accredited?
- What is the higher education triad?
- What are the current roles/responsibilities of and relationships among the members of the higher education triad?
- What types of accreditors are there (regional, nationals, specialty)?
- What is NACIQI? How are members chosen?
- What is NACIQI's role in ensuring accountability?
- What is the relationship between NACIQI and the U.S. Department of Education (ED)?
- What has GAO recently found regarding the strengths and weaknesses of ED's oversight of accreditors?
- What has the IG found and reported?

12:00 – 1:00 pm **Lunch – Ask an Accreditation Expert!**

Lunch will provide an opportunity for staff to ask the day's panelists additional questions in a smaller group setting.

1:00-2:15 pm **Accreditation Simulation: Accrediting Institutions**

Speaker:

Elise Scanlon, Elise Scanlon Law Group

Staff will review the steps involved in accrediting an institution and will take part in a mock accreditation review.

2:15-2:30 pm **Break**

2:30-3:45 pm **Accreditation Exercise: Recognizing Accreditors**

Speaker:

Antoinette Flores, Center for American Progress

Staff will learn more about the recognition process and take part in an exercise designed to help them better understand how the process unfolds.

3:45-4:00 pm **Break**

4:00-5:00 pm **Negotiated Rulemaking**

Speakers:

Antoinette Flores, Center for American Progress

Michale McComis, Accrediting Commission of Career Schools and Colleges

Questions for Discussion:

- What is negotiated rulemaking? How does it work?
- With regard to accreditation: What's happened? What's changed? What's still up for discussion?

5:00-5:30 pm **Break**

5:30-7:00 pm **Working Dinner**

Dinner will provide an opportunity for staff to ask expert panelists additional questions in a smaller group setting. In addition, PNPI staff will review the learning from the day and provide a preview of the second day of programming with an emphasis on what more staff would like to know about postsecondary accreditation.

Question for Participant Discussion:

- Going into tomorrow's programming, what more would you like to learn?

Thursday, August 7

8:00-9:00 am **Breakfast**

9:00-10:30 am **Student Outcomes**

Speakers:

Nathan Arnold, EducationCounsel

Dr. Leah Matthews, Distance Education Accrediting Commission

Jamie Studley, WASC Senior College and University Commission

- How are accreditors currently assessing student outcomes?
- To what extent are accreditors doing it well?
- How else might student outcomes be assessed?

10:30-10:45 am **Break**

10:45am-12:00 pm **Alternative Approaches to Assessing Quality**

Speakers:

Erin Knelper, Higher Education Analytics Center at NORC at University of Chicago

Questions for Discussion:

- What alternatives to traditional accreditation exist?
- How are they assessing quality?

12:00-1:00 pm

Lunch- Ask an Accreditation Expert!

Lunch will provide an opportunity for staff to ask the day's panelists additional questions in a smaller group setting.

1:00-2:30 pm

Accreditation Roundtable: Critiques & Reform

Speakers:

Emily Bouck West, Higher Learning Advocates

Ben Miller, Center for American Progress

Rick O'Donnell, Skills Fund

Jamie Shipley, WASC Senior College and University Commission

The panel will discuss common critiques of the current accreditation system and consider how the current system of accreditation might be improved.

2:30-2:35 pm

Break

2:35-3:15 pm

Closing PNPI Session

Questions for Participant Discussion:

- What is your biggest takeaway from the last two days?
- What were you most surprised to learn?
- How might you apply what you learned to your current work?
- Is there a part of the process you'd like to learn more about?

3:15 pm

Depart from Kent Manor Inn

4:30 pm

Arrive at Peace Circle, Washington, D.C.