



U.S. House of Representatives

COMMITTEE ON ETHICS

Employee Post-Travel Disclosure Form

Original Amendment

This form is for disclosing the receipt of travel expenses from private sources for travel taken in connection with official duties. This form does not eliminate the need to report privately-funded travel on the annual *Financial Disclosure Statements* of those employees required to file them. In accordance with House Rule 25, clause 5, you must complete this form and file it with the Clerk of the House, B-81 Cannon House Office Building, within 15 days after travel is completed. Please *do not* file this form with the Committee on Ethics.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

1. Name of Traveler: Colby Kuhns
2. a. Name of Accompanying Relative: _____ OR None
 b. Relationship to Traveler: Spouse Child Other (specify): _____
3. a. Dates: Departure: 27 July 2019 Return: 4 August 2019
 b. Dates at Personal Expense, if any: _____ OR None
4. Departure City: Washington, DC Destination: Israel Return City: Washington, DC
5. Sponsor(s), Who Paid for the Trip: American Israel Education Foundation (AIEF)
6. Describe Meetings and Events Attended: Attended educational meetings on Israeli culture, history, government, foreign policies and national security.
7. Attached to this form are *each* of the following, *signify that each item is attached by checking the corresponding box*:
 - a. a completed *Sponsor Post-Travel Disclosure Form*;
 - b. the *Primary Trip Sponsor Form* completed by the trip sponsor *prior* to the trip, *including all attachments and the Grantmaking or Non-Grantmaking Sponsor Forms*;
 - c. page 2 of the completed *Traveler Form* submitted by the employee; *and*
 - d. the letter from the Committee on Ethics approving my participation on this trip.
8. a. I represent that I participated in each of the activities reflected in the attached sponsor's agenda. *Signify statement is true by checking the box:*
 b. If not, explain: _____

LEGISLATIVE RESOURCE CENTER
19 AUG 19 PM 2:05
OFFICE OF THE CLERK
U.S. HOUSE OF REPRESENTATIVES

I certify that the information contained on this form is true, complete, and correct to the best of my knowledge.

Signature of Traveler: Date: 19 August 2019

I authorized this travel in advance. I have determined that all of the expenses listed on the attached *Sponsor Post-Travel Disclosure Form* were necessary and that the travel was in connection with the employee's official duties and would not create the appearance that the employee is using public office for private gain.

Name of Supervising Member: Rep Paul Cook Date: 19 August 2019

Signature of Supervising Member:

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U.S. House of Representatives

COMMITTEE ON ETHICS

Sponsor Post-Travel Disclosure Form

Original Amendment

This form must be completed by an officer of any organization that served as the primary trip sponsor in providing travel expenses or reimbursement for travel expenses to House Members, officers, or employees under House Rule 25, clause 5. A completed copy of the form must be provided to each House Member, officer, or employee who participated on the trip *within ten days of their return*. You must answer all questions, and check all boxes, on this form for your submission to comply with House rules and the Committee's travel regulations. Failure to comply with this requirement may result in the denial of future requests to sponsor trips and/or subject the current traveler to disciplinary action or a requirement to repay the trip expenses.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

- Sponsor(s) who paid for the trip: American Israel Education Foundation (AIEF)
- Travel Destination(s): Tel Aviv, Israel
- Date of Departure: July 27, 2019 Date of Return: August 4, 2019
- Name(s) of Traveler(s): Please see attached

Note: You may list more than one traveler on a form only if *all* information is *identical* for each person listed.

- Actual amount of expenses paid on behalf of, or reimbursed to, each individual named in Question 4:

	Total Transportation Expenses	Total Lodging Expenses	Total Meal Expenses	Total Other Expenses (dollar amount per item and description)
Traveler	\$2,547.87	\$1,628.31	1,306.69	\$3,216.65 Please see breakdown attached
Accompanying Family Member	n/a	n/a	n/a	n/a

- All expenses connected to the trip were for actual costs incurred and not a *per diem* or lump sum payment. Signify statement is true by checking box:

I certify that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature: Rachel Hirsch Date: August 19, 2019

Name: Rachel Hirsch Title: In-House Counsel

Organization: American Israel Education Foundation (AIEF)

I am an officer of the above-named organization. Signify statement is true by checking box:

Address: 251 H Street NW, Washington DC 20001

Telephone: (202) 639-5248 Email: rhirsch@aiefdn.org

Committee staff may contact the above-named individual if additional information is required.

If you have questions regarding your completion of this form, please contact the Committee on Ethics at 202-225-7103.



U.S. House of Representatives

COMMITTEE ON ETHICS

TRAVELER FORM

1. Name of Traveler: Colby Kuhns #

2. Sponsor(s) who will be paying for the trip: American Israel Education Foundation (AIEF)

3. City and State OR Foreign Country of Travel: Israel

4. a. Date of Departure: 27 July 2019 Date of Return: 4 August 2019

b. Will you be extending the trip at your personal expense? Yes No

If yes, list dates at personal expense: _____

5. a. Will you be accompanied by a family member at the sponsor's expense? Yes No If yes:

(1) Name of Accompanying Family Member: _____

(2) Relationship to Traveler: Spouse Child Other (specify): _____

(3) Accompanying Family Member is at least 18 years of age: Yes No

6. a. Did the trip sponsor answer "Yes" to Question 8(c) on the *Primary Trip Sponsor Form* (i.e., travel is sponsored by an entity that employs a registered federal lobbyist or a foreign agent)? Yes No

b. If yes, and you are requesting lodging for two nights, explain why the second night is warranted:

7. *Primary Trip Sponsor Form* is attached, including agenda, invitee list, and any other attachments and contributing sponsor forms: Yes No

NOTE: The agenda should show the traveler's individual schedule, including departure and arrival times and identify the specific events in which the traveler will be participating.

8. Explain why participation in the trip is connected to the traveler's individual official or representational duties. Staff should include their job title and how the activities on the itinerary relate to their duties.

Based on my role as legislative director who also handles foreign affairs and military issues, this

trip will build my knowledge on current and historic issues in the Middle East, including regional

security, Middle East peace, and regional energy advancements.

9. Is the traveler aware of any registered federal lobbyists or foreign agents involved planning, organizing, requesting, or arranging the trip? Yes No

10. For staff travelers, to be completed by your employing Member:

ADVANCED AUTHORIZATION OF EMPLOYEE TRAVEL

I hereby authorize the individual named above, an employee of the U.S. House of Representatives who works under my direct supervision, to accept expenses for the trip described in this request. I have determined that the above-described travel is in connection with my employee's official duties and that acceptance of these expenses will not create the appearance that the employee is using public office for private gain.

Signature of Employing Member

Date 27 June 2019



U.S. House of Representatives

COMMITTEE ON ETHICS

Primary Trip Sponsor Form

This form should be completed by private entities offering to provide travel or reimbursement for travel to House Members, officers, or employees under House Rule 25, clause 5. A completed copy of the form (and any attachments) should be provided to each invited House Member, officer, or employee, who will then forward it to the Committee together with a *Traveler Form* at least 30 days before the start date of the trip. The trip sponsor should *NOT* submit the form directly to the Committee. The Committee website (ethics.house.gov) provides detailed instructions for filling out the form.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001. Failure to comply with the Committee's Travel Regulations may also lead to the denial of permission to sponsor future trips.

1. Sponsor who will be paying for the trip: American Israel Education Foundation (AIEF)
2. I represent that the trip will not be financed, in whole or in part, by a registered federal lobbyist or foreign agent. Signify that the statement is true by checking box:
3. **Check only one.** I represent that:
 - a. The primary trip sponsor has not accepted from any other source, funds intended directly or indirectly to finance any aspect of the trip: OR
 - b. The trip is arranged without regard to congressional participation and the primary trip sponsor has accepted funds only from entities that will receive a tangible benefit in exchange for those funds: OR
 - c. The primary trip sponsor has accepted funds from other source(s) intended directly or indirectly to finance all or part of this trip and has enclosed disclosure forms from each of those entities.
If "c" is checked, list the names of the additional sponsors: _____
4. Provide names and titles of ALL House Members *and* employees you are inviting. For each House invitee, provide an explanation of why the individual was invited (include additional pages if necessary): _____
Please find list attached
5. Is travel being offered to an accompanying family member of the House invitee(s)? Yes No
6. Date of Departure: July 27, 2019 Date of Return: August 4, 2019
7. a. City of departure: Washington, DC
b. Destination(s): Tel Aviv, Israel
c. City of return: Dulles, Virginia
8. **Check only one.** I represent that:
 - a. The sponsor of the trip is an institution of higher education within the meaning of section 101 of the Higher Education Act of 1965: OR
 - b. The sponsor of the trip does not retain or employ a registered federal lobbyist or foreign agent: OR
 - c. The sponsor employs or retains a registered federal lobbyist or foreign agent, but the trip is for attendance at a one-day event *and* lobbyist / foreign agent involvement in planning, organizing, requesting, or arranging the trip was *de minimis* under the Committee's travel regulations.
9. **Check only one of the following:**
 - a. I checked 8(a) or (b) above:
 - b. I checked 8(c) above but am not offering any lodging:
 - c. I checked 8(c) above and am offering lodging and meals for one night: OR
 - d. I checked 8(c) above and am offering lodging and meals for two nights: If you checked this box, explain why the second night of lodging is warranted: _____



U.S. House of Representatives

COMMITTEE ON ETHICS

10. Attached is a detailed agenda of the activities House invitees will be participating in during the travel (i.e., an hourly description of planned activities for trip invitees). *Indicate agenda is attached by checking box:*
11. **Check only one of the following:**
- a. I represent that a registered federal lobbyist or foreign agent will not accompany House Members or employees on any segment of the trip. *Signify that the statement is true by checking box:* OR
- b. *Not Applicable.* Trip sponsor is a U.S. institution of higher education:
12. For *each* sponsor required to submit a sponsor form, describe the sponsor's interest in the subject matter of the trip *and* its role in organizing and/or conducting the trip:
AIEF is a non-profit 501(c)(3) organization with the fundamental purpose of educating policy makers and opinion leaders about the U.S.-Israel relationship. AIEF is solely responsible for recruiting, coordinating, executing, and funding all aspects of this trip. This includes the Sabbath dinner hosted by the Troy family on Friday night.
13. **Answer parts a and b. Answer part c if necessary:**
- a. Mode of travel: Air Rail Bus Car Other (specify: taxis)
- b. Class of travel: Coach Business First Charter Other (specify: charter bus)
- c. If travel will be first class, or by chartered or private aircraft, explain why such travel is warranted:
n/a
14. I represent that the expenditures related to local area travel during the trip will be unrelated to personal or recreational activities of the invitee(s). *Signify that the statement is true by checking box:*
15. **Check only one.** I represent that either:
- a. The trip involves an event that is arranged or organized *without regard* to congressional participation and that meals provided to congressional participants are similar to those provided to or purchased by other event attendees: OR
- b. The trip involves events that are arranged specifically *with regard* to congressional participation:
If "b" is checked:
- 1) Detail the cost *per day* of meals (approximate cost may be provided): _____
\$149 (includes meals, snacks, and water on the bus)
- 2) Provide the reason for selecting the location of the event or trip: The trip will take place in Israel in order to educate Congressional staff about the U.S.-Israel relationship.
16. Name, nightly cost, and reasons for selecting each hotel or other lodging facility:
- | | | |
|--|------------------------|------------------------------|
| Hotel Name: <u>Inbal</u> | City: <u>Jerusalem</u> | Cost Per Night: <u>\$245</u> |
| Reason(s) for Selecting: <u>location and affordability</u> | | |
| Hotel Name: <u>Sheraton</u> | City: <u>Tel Aviv</u> | Cost Per Night: <u>\$249</u> |
| Reason(s) for Selecting: <u>location and affordability</u> | | |
| Hotel Name: <u>Europa</u> | City: <u>Tiberias</u> | Cost Per Night: <u>\$268</u> |
| Reason(s) for Selecting: <u>location and affordability</u> | | |
17. I represent that all expenses connected to the trip will be for actual costs incurred and not a per diem or lump sum payment. *Signify that the statement is true by checking box:*



U.S. House of Representatives

COMMITTEE ON ETHICS

18. Total Expenses for each Participant:

<input type="checkbox"/> Actual Amounts <input checked="" type="checkbox"/> Good Faith Estimates	Total Transportation Expenses per Participant	Total Lodging Expenses per Participant	Total Meal Expenses per Participant
For each Member, Officer, or Employee	\$2,555.09	\$1,501	\$1,046
For each Accompanying Family Member	n/a	n/a	n/a

	Other Expenses (dollar amount per item)	Identify Specific Nature of "Other" Expenses (e.g., taxi, parking, registration fee, etc.)
For each Member, Officer, or Employee	\$3,120	Please see breakdown attached
For each Accompanying Family Member	n/a	n/a

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

19. Check only one:

- a. I certify that I am an officer of the organization listed below: OR
- b. *Not Applicable.* Trip sponsor is an individual or a U.S. institution of higher education.

20. I certify that I am not a registered federal lobbyist or foreign agent for any sponsor of this trip.

21. I certify by my signature that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature: *Rachel Hirsch* Date: June 26, 2019

Name: Rachel Hirsch

Title: In-House Counsel

Organization: American Israel Education Foundation (AIEF)

Address: 251 H Street NW, Washington, DC 20001

Telephone: (202) 639-5248

Email: rhirsch@aiefdn.org

If there are any questions regarding this form, please contact the Committee at the following address:

Committee on Ethics
 U.S. House of Representatives
 1015 Longworth House Office Building, Washington, D.C. 20515
 Phone: 202-225-7103 General Fax: 202-225-7392

Theodore E. Deutch, Florida
Chairman

Kenny Marchant, Texas
Ranking Member

Grace Meng, New York
Susan Wild, Pennsylvania
Dean Phillips, Minnesota
Anthony Brown, Maryland

John Ratcliffe, Texas
George Holding, North Carolina
Jackie Walorski, Indiana
Michael Guest, Mississippi



ONE HUNDRED SIXTEENTH CONGRESS

U.S. House of Representatives

COMMITTEE ON ETHICS

Thomas A. Rust
Staff Director and Chief Counsel

David W. Arrojo
Counsel to the Chairman

Christopher A. Donesa
Counsel to the Ranking Member

1015 Longworth House Office Building
Washington, D.C. 20515-6328
Telephone: (202) 225-7103
Facsimile: (202) 225-7392

July 26, 2019

Mr. Colby Kuhns
Office of the Honorable Paul Cook
1027 Longworth House Office Building
Washington, DC 20515

Dear Mr. Kuhns:

Pursuant to House Rule 25, clause 5(d)(2), the Committee on Ethics hereby approves your proposed trip to Israel,¹ scheduled for July 27 to August 4, 2019, sponsored by American Israel Education Foundation.

You must complete an Employee Post-Travel Disclosure Form (which your employing Member must also sign) and file it, together with a Sponsor Post-Travel Disclosure Form completed by the trip sponsor, with the Clerk of the House within 15 days after your return from travel. As part of that filing, you are also required to attach a copy of this letter and both the Traveler and Primary Trip Sponsor Forms (including attachments) you previously submitted to the Committee in seeking pre-approval for this trip. If you are required to file an annual Financial Disclosure Statement, you must also report all travel expenses totaling more than \$390 from a single source on the "Travel" schedule of your annual Financial Disclosure Statement covering this calendar year. Finally, Travel Regulation § 404(d) also requires you to keep a copy of all request forms and supporting information provided to the Committee for three subsequent Congresses from the date of travel.

Because the trip may involve meetings with foreign government representatives, we note that House employees may accept, under the Foreign Gifts and Decorations Act (FGDA), gifts "of minimal value [currently \$390] tendered as a souvenir or mark of courtesy" by a foreign government. Any tangible gifts valued in excess of minimal value received from a foreign government must, within 60 days of acceptance, be disclosed on a Form for Disclosing Gifts from Foreign Governments and either turned over to the Clerk of the House, or, with the written approval of the Committee, retained for official use.

¹ Please be aware that the Committee's review of the proposed trip does not extend to either the security situation in the destination country or security related to foreign travel in general. We recommend you contact the Sergeant at Arms (SAA) for a safety and security briefing prior to your departure. SAA may be reached at (202) 226-2044 or ohsstaff@mail.house.gov. House travelers should also register for the U.S. State Department's Smart Traveler Enrollment Program at <https://step.state.gov>.

If you have any further questions, please contact the Committee's Office of Advice and Education at extension 5-7103.

Sincerely,

Handwritten signature of Theodore E. Deutch in black ink.

Theodore E. Deutch
Chairman

Handwritten signature of Kenny Marchant in black ink.

Kenny Marchant
Ranking Member

TED/KM:adw

**American Israel Education Foundation (AIEF)
Educational Seminar in Israel
Congressional Staff
July 27 – August 4, 2019**

4. Names of Travelers

1. Florence Akinyemi, State Department Fellow, The Honorable Greg Meeks (D-NY)
2. Grady Bourn, Legislative Director, The Honorable John Carter (R-TX)
3. Kenneth Depew, Legislative Assistant, The Honorable Dan Crenshaw (R-TX)
4. Mark Erste, Legislative Assistant, The Honorable Steve Chabot (R-OH)
5. Luci Griffiths, Senior Legislative Assistant, The Honorable Chris Stewart (R-UT)
6. Delia Kashat, Legislative Assistant, The Honorable Brenda Lawrence (D-MI)
7. Colby Kuhns, Military Legislative Assistant, The Honorable Paul Cook (R-CA)
8. Jonathan Rayner, Military Legislative Assistant, The Honorable Anthony Brown (D-MD)
9. Gisselle Reynolds, Legislative Assistant, The Honorable Mario Diaz-Balart (R-FL)
10. Brooke Stuedell, Legislative Director, The Honorable Xochitl Torres Small (D-CA)
11. Lauren Wolman, Legislative Director, The Honorable Debbie Wasserman Schultz (D-FL)

American Israel Education Foundation (AIEF)
Educational Seminar in Israel
Congressional Staff
July 27 – August 4, 2019

FINAL Breakdown of Other Expenses

Security: \$1,227.07 per person

-AIEF considers the security of its trip participants as its highest priority. A security team accompanies all participants throughout the trip.

Speaker Fees: \$690.55 per person

-Honoraria for guest speakers

Hotels for contract staff (tour guide, bus driver, security guards): \$313.88 per person

Meals for contract staff and speakers: \$290.87 per person

Tour Guide: \$256.75 per person

-As a detailed historical understanding is crucial to maximizing the educational aspect of the trip, a licensed tour guide accompanies the group throughout the trip.

Room Rentals: \$150.41 per person

-The cost of renting rooms at hotels and restaurants for meetings and meals with speakers.

Transportation for contract staff and speakers: \$86.04 per person

Airport Assistance: \$76.47 per person

-We use a service to help participants navigate passport control and customs.

Entrance Fees: \$48.88 per person

-Several sites require an entrance fee, including the southern Western Wall excavations and the holy sites around the Sea of Galilee.

Photography: \$37.07 per person

-On each trip we take a group photo with a professional photographer

Other: \$31.06 per person

-Briefing materials, miscellaneous

Tips: \$7.60 per person

-Tips for hotel staff

**American Israel Education Foundation (AIEF)
Educational Seminar in Israel
U.S. Congressional Staff
July 27 – August 4, 2019**

**House Invitees and Explanations
*updated June 26, 2019***

Florence Akinyemi, State Department Fellow, Rep. Greg Meeks (D-NY)

As a State Department Fellow for the U.S. House of Representatives, this invitee is consistently engaged in issue areas relevant to the U.S. – Israel relationship. These issues include U.S. foreign policy, U.S. appropriations, refugee and immigrant issues, homeland security, cybersecurity, and veteran’s affairs. The AIEF Israel Seminar will explore these issues in depth on the trip, in order to educate the staffer and provide them on-the-ground context for events throughout the region, as well as the strategic partnership between the U.S. and Israel. AIEF strives to provide educational programming to all Congressional staff that work in relevant issue areas. Additionally, Florence Akinyemi serves as State Department Fellow to a member of the relevant House Foreign Affairs Committee.

Grady Bourn, Legislative Director, Rep. John Carter (R-TX)

As a Legislative Director for the U.S. House of Representatives, this invitee is consistently engaged in issue areas relevant to the U.S. – Israel relationship. These issues include U.S. foreign policy, U.S. appropriations, refugee and immigrant issues, homeland security, cybersecurity, and veteran’s affairs. The AIEF Israel Seminar will explore these issues in depth on the trip, in order to educate the staffer and provide them on-the-ground context for events throughout the region, as well as the strategic partnership between the U.S. and Israel. Additionally, Grady Bourn serves as Legislative Assistant to a member of the relevant House Appropriations Committee.

Kenneth Depew, Legislative Assistant, Rep. Dan Crenshaw (R-TX)

As a Legislative Assistant for the U.S. House of Representatives, this invitee is consistently engaged in issue areas relevant to the U.S. – Israel relationship. These issues include U.S. foreign policy, U.S. appropriations, refugee and immigrant issues, homeland security, cybersecurity, and veteran’s affairs. The AIEF Israel Seminar will explore these issues in depth on the trip, in order to educate the staffer and provide them on-the-ground context for events throughout the region, as well as the strategic partnership between the U.S. and Israel. Additionally, Kenneth Depew serves as Legislative Assistant to a member of the relevant House Homeland Security Committee.

Mark Erste, Legislative Assistant, Rep. Steve Chabot (R-OH)

As a Legislative Assistant for the U.S. House of Representatives, this invitee is consistently engaged in issue areas relevant to the U.S. – Israel relationship. These issues include U.S.

foreign policy, U.S. appropriations, refugee and immigrant issues, homeland security, cybersecurity, and veteran's affairs. The AIEF Israel Seminar will explore these issues in depth on the trip, in order to educate the staffer and provide them on-the-ground context for events throughout the region, as well as the strategic partnership between the U.S. and Israel. Additionally, Mark Erste serves as Legislative Assistant to a member of the relevant House Foreign Affairs Committee.

Luci Griffiths, Legislative Assistant, Rep. Chris Stewart (R-UT)

As a Legislative Assistant for the U.S. House of Representatives, this invitee is consistently engaged in issue areas relevant to the U.S. – Israel relationship. These issues include U.S. foreign policy, U.S. appropriations, refugee and immigrant issues, homeland security, cybersecurity, and veteran's affairs. The AIEF Israel Seminar will explore these issues in depth on the trip, in order to educate the staffer and provide them on-the-ground context for events throughout the region, as well as the strategic partnership between the U.S. and Israel. Additionally, Luci Griffiths serves as Legislative Assistant to a member of the relevant House Appropriations Committee and House Permanent Select Committee on Intelligence.

Delia Kashat, Legislative Assistant, Rep. Brenda Lawrence (D-MI)

As a Legislative Assistant for the U.S. House of Representatives, this invitee is consistently engaged in issue areas relevant to the U.S. – Israel relationship. These issues include U.S. foreign policy, U.S. appropriations, refugee and immigrant issues, homeland security, cybersecurity, and veteran's affairs. The AIEF Israel Seminar will explore these issues in depth on the trip, in order to educate the staffer and provide them on-the-ground context for events throughout the region, as well as the strategic partnership between the U.S. and Israel. Additionally, Delia serves as Legislative Assistant to a member of the relevant House Appropriations Committee.

Colby Kuhns, Military Legislative Assistant, Rep. Paul Cook (R-CA)

As a Military Legislative Assistant for the U.S. House of Representatives, this invitee is consistently engaged in issue areas relevant to the U.S. – Israel relationship. These issues include U.S. foreign policy, U.S. appropriations, refugee and immigrant issues, homeland security, cybersecurity, and veteran's affairs. The AIEF Israel Seminar will explore these issues in depth on the trip, in order to educate the staffer and provide them on-the-ground context for events throughout the region, as well as the strategic partnership between the U.S. and Israel. Additionally, Colby Kuhns serves as Military Legislative Assistant to a member of the relevant House Armed Services Committee.

Sara Matar, Senior Legislative Assistant, Rep. Lee Zeldin (R-NY)

As a Senior Legislative Assistant for the U.S. House of Representatives, this invitee is consistently engaged in issue areas relevant to the U.S. – Israel relationship. These issues include U.S. foreign policy, U.S. appropriations, refugee and immigrant issues, homeland security, cybersecurity, and veteran's affairs. The AIEF Israel Seminar will explore these issues in depth on the trip, in order to educate the staffer and provide them on-the-ground context for

events throughout the region, as well as the strategic partnership between the U.S. and Israel. Additionally, Sara Matar serves as Senior Legislative Assistant to a member of the relevant House Foreign Affairs Committee.

Jonathan Rayner, Military Legislative Assistant, Rep. Anthony Brown (D-MD)

As a Military Legislative Assistant for the U.S. House of Representatives, this invitee is consistently engaged in issue areas relevant to the U.S. – Israel relationship. These issues include U.S. foreign policy, U.S. appropriations, refugee and immigrant issues, homeland security, cybersecurity, and veteran’s affairs. The AIEF Israel Seminar will explore these issues in depth on the trip, in order to educate the staffer and provide them on-the-ground context for events throughout the region, as well as the strategic partnership between the U.S. and Israel. Additionally, Jonathan Rayner serves as Military Legislative Assistant to a member of the relevant House Armed Services Committee.

Gisselle Reynolds, Legislative Assistant, Rep. Mario Díaz-Balart (R-FL)

As a Legislative Assistant for the U.S. House of Representatives, this invitee is consistently engaged in issue areas relevant to the U.S. – Israel relationship. These issues include U.S. foreign policy, U.S. appropriations, refugee and immigrant issues, homeland security, cybersecurity, and veteran’s affairs. The AIEF Israel Seminar will explore these issues in depth on the trip, in order to educate the staffer and provide them on-the-ground context for events throughout the region, as well as the strategic partnership between the U.S. and Israel. Additionally, Gisselle Reynolds serves as Legislative Assistant to a member of the relevant House Appropriations Committee.

Ernesto Rodriguez, Legislative Director, Rep. Nanette Barragán (D-CA)

As a Legislative Director for the U.S. House of Representatives, this invitee is consistently engaged in issue areas relevant to the U.S. – Israel relationship. These issues include U.S. foreign policy, U.S. appropriations, refugee and immigrant issues, homeland security, cybersecurity, and veteran’s affairs. The AIEF Israel Seminar will explore these issues in depth on the trip, in order to educate the staffer and provide them on-the-ground context for events throughout the region, as well as the strategic partnership between the U.S. and Israel. Additionally, Ernesto Rodriguez serves as Legislative Director to a member of the relevant House Homeland Security Committee.

Brooke Stuedell, Legislative Director, Rep. Xochitl Torres Small (D-NM)

As a Legislative Director for the U.S. House of Representatives, this invitee is consistently engaged in issue areas relevant to the U.S. – Israel relationship. These issues include U.S. foreign policy, U.S. appropriations, refugee and immigrant issues, homeland security, cybersecurity, and veteran’s affairs. The AIEF Israel Seminar will explore these issues in depth on the trip, in order to educate the staffer and provide them on-the-ground context for events throughout the region, as well as the strategic partnership between the U.S. and Israel. Additionally, Brooke Stuedell serves as Legislative Director to a member of the relevant House Armed Service Committee and Homeland Security Committee.

Lauren Wolman, Legislative Director, Rep. Debbie Wasserman Schultz (D-FL)

As a Legislative Director for the U.S. House of Representatives, this invitee is consistently engaged in issue areas relevant to the U.S. – Israel relationship. These issues include U.S. foreign policy, U.S. appropriations, refugee and immigrant issues, homeland security, cybersecurity, and veteran’s affairs. The AIEF Israel Seminar will explore these issues in depth on the trip, in order to educate the staffer and provide them on-the-ground context for events throughout the region, as well as the strategic partnership between the U.S. and Israel. Additionally, Lauren Wolman serves as Legislative Director to a member of the relevant House Appropriations Committee.

American Israel Education Foundation (AIEF)
Educational Seminar in Israel
Congressional Staff
July 27 – August 4, 2019

Breakdown of Other Expenses

Security: \$1218.75 per person

-AIEF considers the security of its trip participants as its highest priority. A security team accompanies all participants throughout the trip.

Speaker Fees: \$687.50 per person

-Honoraria for guest speakers

Tour Guide: \$281.25 per person

-As a detailed historical understanding is crucial to maximizing the educational aspect of the trip, a licensed tour guide accompanies the group throughout the trip.

Hotels for contract staff (tour guide, bus driver, security guards): \$206.25 per person

Meals for contract staff and speakers: \$200 per person

Room Rentals: \$187.50 per person

-The cost of renting rooms at hotels and restaurants for meetings and meals with speakers.

Hotel Commission \$113

-We pay a 7% hotel room commission to the company that books our hotels.

Airport Assistance: \$62.50

-We use a service to help participants navigate passport control and customs.

Entrance Fees: \$56.25 per person

-Several sites require an entrance fee, including the southern Western Wall excavations and the holy sites around the Sea of Galilee.

Transportation for contract staff and speakers: \$37.50 per person

Other: \$31.25 per person

-Briefing materials, miscellaneous

Photography: \$31.25 per person

-On each trip we take a group photo with a professional photographer

Tips: \$7.19 per person

-Tips for hotel staff

**American Israel Education Foundation (AIEF)
Educational Seminar in Israel
United States Congressional Staff
July 27 – August 4, 2019**

Itinerary

Saturday, July 27, 2019

5:20 PM	Depart Union Station Amtrak #192
8:25 PM	Arrive at Newark International Airport
10:50 PM	Depart Newark International Airport United Flight #90

Sunday, July 28, 2019

4:20 PM	Arrive at Ben-Gurion Airport Transfer to Jerusalem
6:00 PM	Check-in to the Inbal Hotel
7:00 PM	Depart for dinner
7:15-8:00 PM	<i>Setting the Stage</i> Welcome and Orientation - at Touro Restaurant
8:00-10:00 PM	<i>Pulse of The Nation</i> Dinner with Yossi Klein Halevi Senior Fellow, Shalom Hartman Institute in Jerusalem - at Touro Restaurant
10:00-10:30 PM	<i>Shalom Jerusalem</i> Introduction to the history of the city Brief walking survey
10:30 PM	Overnight at the Inbal Hotel

Monday, July 29, 2019

- 7:45 AM Breakfast is served
-at the hotel
- 8:00-9:00 AM *Israel in The Media*
Matti Friedman
- 9:15 AM Depart for Strategic Survey of Jerusalem
- 9:45 AM-12:30 PM *Strategic Survey of Jerusalem, Part I:
The Historic and Holy Basin and City of David*
Guided Survey of the Old City of Jerusalem
- 12:30 PM Depart for lunch
- 1:00-2:00 PM *Israel's Political Map*
Lunch with Tal Shalev
Political Correspondent, *Walla!* News
-at Olive and Fish
- 2:15-3:15 PM *The Palestinian Street*
Meeting with Shimrit Meir
Founding Editor, Al-Masdar
-at Notre Dame Hotel
- 3:30 PM Depart
- 3:45-5:15 PM *Start-Up Nation*
Meeting with:
 - Miriam Ballin, United Hatzalah
 - Aryeh Katz, 6 Degrees
 - Cathy Sebag, MobileODT
 - Ofer Tzadik, Tyoto Care- at the hotel
- 7:00 PM Depart for dinner
- 7:45-9:30 PM Dinner
-at Tali's Atelier, Mahane Yehuda Market
- 9:45 PM Overnight at the Inbal Hotel

Tuesday, July 30, 2019

8:15 AM Breakfast is served
-at the hotel

8:30-9:30 AM *Navigating Obstacles to Peace*
Breakfast with Dr. Tal Becker
Senior Legal Advisor, Ministry of Foreign Affairs
- at the hotel

9:45 AM Depart for Yad Vashem

10:15 AM -12:15 PM *Remembering the Victims of the Holocaust*
Visit to Yad Vashem Holocaust Memorial and Museum

12:30 PM Depart

1:00-2:00 PM *A View from the Palestinian Authority*
Lunch with Dr. Saeb Erekat
Chief Negotiator, Palestinian Authority
- at the American Colony Hotel

2:15 PM Depart

2:45 PM Security Check

3:00-3:45 PM *A View from the Prime Minister's Office*
Meeting with Yuval Gerbi
Deputy Head of Foreign Policy, Office of the Prime Minister
- at The National Security Council Office

4:00 PM Depart

4:30-5:30 PM *Strategic Survey of Jerusalem, Part II:
Post-1967 Neighborhoods & the Security Barrier*

5:30 PM Depart for Tel Aviv

7:00 PM Check-in to the Sheraton Hotel, Tel Aviv

8:00 PM Depart for dinner

- 8:15-9:45 PM *Dinner Meetings with Members of Knesset*
- The Honorable Sharren Haskel, Member of Knesset, Likud Party
 - The Honorable Ksenia Svetlova, Immediate Past Member of Knesset, Zionist Union Party
- at Deca
- 9:45 PM Overnight at the Sheraton Tel Aviv

Wednesday, July 31, 2019

- 7:45 AM Breakfast served
-at the hotel
- 8:00-9:00 AM *Regional Threats Assessment Post-JCPOA*
Breakfast with Brig. Gen. (Res.) Nitzan Nuriel
Former Director, Counter Terrorism Bureau, Prime Minister's Office
-at the hotel
- 9:15 AM Depart
- 10:45 AM -12:45 PM *Israel's Southern Front*
Living in the Shadow of Rocket Fire
- Overlook into Gaza at Nir Am
 - Visit Kibbutz Kfar Aza and meet with local residents
- at Kibbutz Kfar Aza
- 1:00-1:30 PM Lunch with residents
-at Kfar Aza
- 1:30-2:15 PM *Bridging Gaps: People to People Peace Initiatives*
- Dr. Akram Amro, Green Land Society for Health Development
 - Roni Keidar, Road to Recovery
- at Kfar Aza
- 2:30 PM Depart for Tel Aviv
- 4:00-4:30 PM *360° Bird's Eye View*
Briefing from the Azrieli Tower Rooftop
- 4:30 PM Depart
- 5:00 PM Arrive at the hotel
- 6:30 PM Depart for dinner

7:00-8:45 PM *The Israeli Mosaic*

- Ofer Erez, Jerusalem Open House
- Galit Sasson, Mekorot: Israel's National Water Company
- Racheli Yaso-Ngatuo, Yemin Orde Youth Village

- at Eat With

9:00 PM Overnight at the Sheraton Tel Aviv

Thursday, August 1, 2019

7:45 AM Breakfast served
- at the hotel, Topaz hall

8:00-8:45 AM *Settlements in Focus, Part I:*
Lia Weiner, Research Associate, Washington Institute for Near East Policy
- at the hotel

9:00-10:00 AM *Settlements in Focus, Part II:*

- Yariv Oppenheimer, Former CEO, Peace Now
- Oded Revivi, Mayor, Efrat

- at the hotel

10:15 AM Depart

11:30 AM-12:15 PM *Israel's Narrow Waistline*
Briefing at Alfei Menashe

12:15 PM Depart

1:00-2:00 PM *Minority Rights in Israel*
Lunch with Mohammad Darawshe
Director of Planning Equality & Shared Society
Givat Haviva Educational Center
-At Ramada Hotel, Netanya

2:15 PM Depart

2:30-4:45 PM En route briefings:

- *The Jezreel Valley – Strategic Land Bridge Between Africa and Asia*
- *Upper Galilee – Potential for Development*

4:45-5:30 PM *Israel's Northern Border Concerns: Lebanon and Hizballah*
Strategic briefing on Israel's border with Lebanon
With Lt. Col. (Res.) Sarit Zehavi, IDF Northern Command
- at Zarit

5:45 PM Depart

6:45 PM Check-in to Europa Hotel

7:45 PM Depart for Dinner

8:00-10:00 PM *Reflections of the Week*
- at Decks Restaurant

10:00PM Overnight at Europa Hotel

Friday, August 2, 2019

7:30 AM Breakfast at the hotel

8:00 AM Depart

8:30-10:30 AM *Historical Significance of the Sea of Galilee*
Survey of historical and religious sites around the Sea of Galilee

- Mt. of Beatitudes – Sermon on the Mount
- St. Peter's Church
- Capernaum – Jesus's Village

10:30 AM Depart for the Golan Heights

11:00 AM-1:00 PM *Israel's Northern Border Concerns: Syria*
Strategic survey of Israel's border with Syria
With Maj. Ilan Shulman
- at Mizpeh Gadot, Merom Golan

1:00 PM Depart

1:30-2:30 PM Lunch
- at HaBokrim

2:45-5:45 PM Travel back to Jerusalem via the Jordan Valley
En route briefing:
Jordan: Relations with Israel, and the Growing Refugee Crisis

5:45 PM	Check-in to the Inbal Hotel
7:00 PM	Depart for dinner
7:30-9:30 PM	<i>Reflections on the Sabbath in Jerusalem</i> Traditional Sabbath evening dinner With Professor Gil Troy and Linda Adams - at their home in Jerusalem
9:30 PM	Overnight at the Inbal Hotel

Saturday, August 3, 2019

7:45 AM	Breakfast on own - at the hotel
8:00-9:45 AM	Depart En route briefing: <i>Jericho Road and the E-1 Corridor</i>
9:45-11:45AM	<i>History and Geopolitics of the Roman Empire</i> Guided survey of the National Archeological Park at Masada
12:00-1:00 PM	Exploration of the Dead Sea Region - at Herods Hotel
1:00-2:15 PM	Lunch -at Herods Hotel
2:30 PM	Depart for Jerusalem
4:30 PM	Return to hotel
6:15 PM	Depart for dinner
6:30-8:30 PM	<i>The U.S.-Israel Relationship: Bringing it all Together</i> Closing dinner - at Dolphin Yam
8:45 PM	Depart for the airport

Sunday, August 4, 2019

12:20 AM Depart Tel Aviv
United Flight #73

5:50 AM Arrive Dulles