U.S. House of Representatives
COMMITTEE ON ETHICS

Employee Post-Travel Disclosure Form

☐ *Original* ☑ *Amendment*

This form is for disclosing the receipt of travel expenses from private sources for travel taken in connection with official duties. This form does not eliminate the need to report privately-funded travel on the annual *Financial Disclosure Statements* of those employees required to file them. In accordance with House Rule 25, clause 5, you must complete this form and *file it with the Clerk of the House, B-81 Cannon House Office Building*, within 15 days after travel is completed. Please *do not* file this form with the Committee on Ethics.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

1. Name of Traveler: Eric Amidon
2. a. Name of Accompanying Relative: _____ *OR* None ☑
   b. Relationship to Traveler: ☐ Spouse ☐ Child ☐ Other (specify): _____
3. a. Dates: Departure: May 25, 2019 Return: June 2, 2019
   b. Dates at Personal Expense, if any: _____ *OR* None ☑
4. Departure City: Newark Destination: Israel Return City: Newark
5. Sponsor(s), Who Paid for the Trip: The American Israel Education Foundation
6. Describe Meetings and Events Attended: Discussed issues that Israel faces ever day, how Israel and American can work together, and what the future of a peace plan would look like.
7. Attached to this form are *each* of the following, *signify that each item is attached by checking the corresponding box:*
   a. ☑ a completed *Sponsor Post-Travel Disclosure Form*;
   b. ☑ the *Primary Trip Sponsor Form* completed by the trip sponsor *prior* to the trip, *including all* attachments *and* the *Grantmaking* or *Non-Grantmaking Sponsor Forms*;
   c. ☑ page 2 of the completed *Traveler Form* submitted by the employee; *and*
   d. ☑ the letter from the Committee on Ethics approving my participation on this trip.
8. a. I represent that I participated in each of the activities reflected in the attached sponsor's agenda. *Signify statement is true by checking the box:* ☑
   b. If not, explain: _____

LEGISLATIVE RESOURCE CENTER
2019 JUL -2 AM 9:17
U.S. HOUSE OF REPRESENTATIVES

I certify that the information contained on this form is true, complete, and correct to the best of my knowledge.

Signature of Traveler: _____ Date: 7/1/2019

I authorized this travel in advance. I have determined that all of the expenses listed on the attached *Sponsor Post-Travel Disclosure Form* were necessary and that the travel was in connection with the employee's official duties and would not create the appearance that the employee is using public office for private gain.

Name of Supervising Member: Lee Zeldin Date: 7/1/2019

Signature of Supervising Member: _____

Version date 12/2018 by Committee on Ethics

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U.S. House of Representatives
COMMITTEE ON ETHICS

Sponsor Post-Travel Disclosure Form

☑ *Original* ☐ *Amendment*

This form must be completed by an officer of any organization that served as the primary trip sponsor in providing travel expenses or reimbursement for travel expenses to House Members, officers, or employees under House Rule 25, clause 5. A completed copy of the form must be provided to each House Member, officer, or employee who participated on the trip *within ten days of their return*. You must answer all questions, and check all boxes, on this form for your submission to comply with House rules and the Committee's travel regulations. Failure to comply with this requirement may result in the denial of future requests to sponsor trips and/or subject the current traveler to disciplinary action or a requirement to repay the trip expenses.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

1. Sponsor(s) who paid for the trip: American Israel Education Foundation (AIEF)
2. Travel Destination(s): Israel
3. Date of Departure: May 25, 2019 Date of Return: June 2, 2019
4. Name(s) of Traveler(s): Josh Grogis, David Kennett, Kyle Robertson, Lindsay Ryan, Kathryn Sorenson
   Note: You may list more than one traveler on a form only if *all* information is *identical* for each person listed.
5. Actual amount of expenses paid on behalf of, or reimbursed to, each individual named in Question 4:

	Total Transportation Expenses	Total Lodging Expenses	Total Meal Expenses	Total Other Expenses (dollar amount per item and description
Traveler	$8,667.14	$1,840.23	$1,172.39	$3,459.76 breakdown attached
Accompanying Family Member	n/a	n/a	n/a	n/a

6. All expenses connected to the trip were for actual costs incurred and not a *per diem* or lump sum payment. *Signify statement is true by checking box:* ☑

I certify that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature: [signature] Date: June 14, 2019

Name: Rachel Hirsch Title: In-House Counsel

Organization: American Israel Education Foundation (AIEF)

I am an officer of the above-named organization. Signify statement is true by checking box: ☑

Address: 251 H Street NW, Washington DC, 20001

Telephone: (202) 639-5248 Email: rhirsch@aiefdn.org

Committee staff may contact the above-named individual if additional information is required.

If you have questions regarding your completion of this form, please contact the Committee on Ethics at 202-225-7103.

Version date 12/2018 by Committee on Ethics

American Israel Education Foundation (AIEF)
Educational Seminar in Israel
Senior Congressional Staff
May 25 – June 2, 2019

Final Breakdown of Other Expenses

Security: $1,333.12 per person
-AIEF considers the security of its trip participants as its highest priority. A security team accompanies all participants throughout the trip.

Speaker Fees: $567.39 per person
-Honoraria for guest speakers

Hotels for contract staff (tour guide, bus driver, security guards): $379.61 per person

Tour Guide: $320.53 per person
-As a detailed historical understanding is crucial to maximizing the educational aspect of the trip, a licensed tour guide accompanies the group throughout the trip.

Meals for contract staff and speakers: $219.85 per person

Room Rentals: $174.75 per person
-The cost of renting rooms at hotels and restaurants for meetings and meals with speakers.

Hotel Commission $138.51
-We pay a 7% hotel room commission to the company that books our hotels.

Other: $106.75 per person
-Briefing materials, miscellaneous

Airport Assistance: $81.89
-We use a service to help participants navigate passport control and customs.

Transportation for contract staff and speakers: $61.38 per person

Entrance Fees: $37.07 per person
-Several sites require an entrance fee, including the southern Western Wall excavations and the holy sites around the Sea of Galilee.

Photography: $31.57 per person
-On each trip we take a group photo with a professional photographer

Tips: $7.34 per person
-Tips for hotel staff