Employee Post-Travel Disclosure Form

CANADA		The same of	22
	Original	\Box	Amendment

This form is for disclosing the receipt of travel expenses from private sources for travel taken in connection with official duties. This form does not eliminate the need to report privately-funded travel on the annual *Financial Disclosure Statements* of those employees required to file them. In accordance with House Rule 25, clause 5, you must complete this form and *file it with the Clerk of the House*, *B-81 Cannon House Office Building*, within 15 days after travel is completed. Please *do not* file this form with the Committee on Ethics.

NO	OTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 1	8 U.S.C. § 1001
1.	Molicea (Mimi) Pair	
2.	a. Name of Accompanying Relative:	OR None
	b. Relationship to Traveler: Spouse Child Other (specify):	
3.	a. Dates: Departure: June 8, 2019 Return: June 9, 2019	
	b. Dates at Personal Expense, if any:	OR None
4.	Departure City: Washington D.C. Destination: Warrenton, VA Return City: Washington D.C.	ngton D.C.
5.	Sponsor(s), Who Paid for the Trip: Partnership for a Secure America	
6.	Describe Meetings and Events Attended: Events pertained to Partnership for a Secure America's Con-	gressional
	Partnership Program. Topics of discussion pertained to US national security and foreign policy	
8.	 a. ✓ a completed Sponsor Post-Travel Disclosure Form; b. ✓ the Primary Trip Sponsor Form completed by the trip sponsor prior to the trip, including all atta the Grantmaking or Non-Grantmaking Sponsor Forms; c. ✓ page 2 of the completed Traveler Form submitted by the employee; and d. ✓ the letter from the Committee on Ethics approving my participation on this trip. a. I represent that I participated in each of the activities reflected in the attached sponsor's agendation of the structure by checking the box: ✓ b. If not, explain: 	chments and
	ertify that the information contained on this form is true, complete, and correct to the best of my known atture of Traveler: Date: 6/21/2019	Medge!
I au Dis cre	uthorized this travel in advance. I have determined that all of the expenses listed on the attached <i>Sponsor sclosure Form</i> were necessary and that the travel was in connection with the employee's official duties and rate the appearance that the employee is using public office for private gain. The state of Supervising Member: State State Date: 6/21/2019	Post-Travel l would not
Sig	nature of Supervising Member:	

Sponsor Post-Travel Disclosure Form

Original	П	Amendmen	
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of the retur	e form must be prov n. You must answer mittee's travel regul	wel expenses to Flouse Men vided to each House Mem all questions, and check a ations. Failure to comply w	nbers, officers, or employed ber, officer, or employed bl boxes, on this form for this requirement m	oyees under House Rule who participated on the ryour submission to co av result in the denial o	nsor in providing travel expenses 25, clause 5. A completed copy he trip within ten days of their omply with House rules and the f future requests to sponsor trips
ana/(n subject the currer	it traveler to disciplinary a	ction or a requirement	to repay the trip expense	es.
NOTI	3: Willful or knowin	g misrepresentations on thi	s form may be subject to	criminal prosecution p	ursuant to 18 U.S.C. § 1001.
1. S	Sponsor(s) who pa	id for the trip: Partnersh	nip for a Secure Amer	ica	
a 11	73 7 7 1	Airlia Cantor Marra			
		(s): Airlie Center, Warrer		1 0 004	
3. I	Jate of Departure:	June 8, 2019	Date of	Return: June 9, 2019	9
	Name(s) of Travele				
r .	vote: You may list	more than one traveler of	on a form only if <i>all</i> ir	iformation is identica	<i>l</i> for each person listed.
5. A	Actual amount of	expenses paid on behalf	of, or reimbursed to,	each individual name	d in Question 4:
		Total Transportation Expenses	Total Lodging Expenses	Total Meal Expenses	Total Other Expenses (dollar amount per item and description
	Traveler	\$35	\$90	\$77	\$191
	Accompanying Family Member				
Si	tatement is true by	checking box: 🔽			· lump sum payment. Signify
		nation contained in this	s form is true, comple	ete, and correct to the	best of my knowledge.
Signa	iture:	Salvitan		Date: Ju	ne 13, 2019
Name	e: John Súllivan			Title: Co	ongressional Relations
Orga	nization: Partners	ship for a Secure Americ	a		
l am	an officer of the al	bove-named organizatio	n. Signify statement i	is true by checking bo	x: 🗹
Addr	ess: 1129 20th St	reet NW, Suite 500, Was	shington D.C. 20036		
Telep	hone: 202-293-85	80		Email: sulliva	n@psaonline.org

Committee staff may contact the above-named individual if additional information is required. If you have questions regarding your completion of this form, please contact the Committee on Ethics at 202-225-7103.

TRAVELER FORM

parent .	Name of Traveler: Melissa (Mimi) Bair
	Sponsor(s) who will be paying for the trip: Partnership for a Secure America, Carnegie Corporation of New York
3.	Travel Destination(s): Warrenton, VA
4.	a. Date of Departure: June 8, 2019 Date of Return: June 9, 2019
	b. Will you be extending the trip at your personal expense? Yes No
	If yes, list dates at personal expense:
5.	a. Will you be accompanied by a family member at the sponsor's expense? Yes No If yes:
	(1) Name of Accompanying Family Member:
	(2) Relationship to Traveler: Spouse Other (specify):
	(3) Accompanying Family Member is at least 18 years of age: Yes No
6.	a. Did the trip sponsor answer "Yes" to Question 8(c) on the <i>Primary Trip Sponsor Form</i> (i.e., travel is sponsored by an entity that employs a registered federal lobbyist or a foreign agent)? Yes No
	b. If yes, and you are requesting lodging for two nights, explain why the second night is warranted:
7.	Primary Trip Sponsor Form is attached, including agenda, invitee list, and any other attachments and contributing sponsor forms: Yes No NOTE: The agenda should show the traveler's individual schedule, including departure and arrival times and identify the specific events in which the traveler will be participating.
8.	Explain why participation in the trip is connected to the traveler's individual official or representational duties. Staff should include their job title and how the activities on the itinerary relate to their duties.
	As a Legislative Assistant handling national defense, national security, and foreign policy, this program will provide opportunities
	to focus on these areas by engaging with experts in the field through lectures and panels as well as one-on-one interactions.Also
	through simulated foreign affairs crises, there will be opportunities to engage more deeply with the subject material.
9.	Is the traveler aware of any registered federal lobbyists or foreign agents involved planning, organizing, requesting, or arranging the trip? Yes No
10). For staff travelers, to be completed by your employing Member:
	ADVANCED AUTHORIZATION OF EMPLOYEE TRAVEL
di tr	nereby authorize the individual named above, an employee of the U.S. House of Representatives who works under my rect supervision, to accept expenses for the trip described in this request. I have determined that the above-described avel is in connection with my employee's official duties and that acceptance of these expenses will not create the opearance that the employee is using public office for private gain.
Si	gnature of Employing Member

Primary Trip Sponsor Form

This form should be completed by private entities offering to provide travel or reimbursement for travel to House Members, officers, or employees under House Rule 25, clause 5. A completed copy of the form (and any attachments) should be provided to each invited House Member, officer, or employee, who will then forward it to the Committee together with a Traveler Form at least 30 days before the start date of the trip. The trip sponsor should NOT submit the form directly to the Committee. The Committee website (ethics. house.gov) provides detailed instructions for filling out the form.

NOTE: Willful or knowing microprocontations on this fo

1.	Sponsor who will be paying for the trip: Partnership for a Secure America
2.	I represent that the trip will not be financed, in whole or in part, by a registered federal lobbyist or foreign agent. Signify that the statement is true by checking box:
3.	Check only one. I represent that:
	a. The primary trip sponsor has not accepted from any other source, funds intended directly or indirectly to finance any aspect of the trip: OR
	b. The trip is arranged without regard to congressional participation and the primary trip sponsor has accepted funds only from entities that will receive a tangible benefit in exchange for those funds:
	c. The primary trip sponsor has accepted funds from other source(s) intended directly or indirectly to finance all or part of this trip and has enclosed disclosure forms from each of those entities.
	If "c" is checked, list the names of the additional sponsors: Carnegie Corporation of New York
4.	Provide names and titles of ALL House Members <i>and</i> employees you are inviting. For each House invitee, provide are explanation of why the individual was invited (include additional pages if necessary):
5.	Is travel being offered to an accompanying family member of the House invitee(s)? Yes No
5. 6.	Is travel being offered to an accompanying family member of the House invitee(s)?
6.	
6.	Date of Departure: June 8, 2019 Date of Return: June 9, 2019
6.	Date of Departure: June 8, 2019 a. City of departure: Washington D.C. b. Destination(s): Warrenton, VA
	Date of Departure: June 8, 2019 a. City of departure: Washington D.C. b. Destination(s): Warrenton, VA c. City of return: Washington D.C.
6. 7.	Date of Departure: June 8, 2019 a. City of departure: Washington D.C. b. Destination(s): Warrenton, VA
6. 7.	Date of Departure: June 8, 2019 a. City of departure: Washington D.C. b. Destination(s): Warrenton, VA c. City of return: Washington D.C. Check only one. I represent that: a. The sponsor of the trip is an institution of higher education within the meaning of section 101 of the Higher Education Act of 1965: OR b. The sponsor of the trip does not retain or employ a registered federal lobbyist or foreign agent: OR
6. 7.	Date of Departure: June 8, 2019 a. City of departure: Washington D.C. b. Destination(s): Warrenton, VA c. City of return: Washington D.C. Check only one. I represent that: a. The sponsor of the trip is an institution of higher education within the meaning of section 101 of the Higher
6. 7. 8.	Date of Departure: June 8, 2019 a. City of departure: Washington D.C. b. Destination(s): Warrenton, VA c. City of return: Washington D.C. Check only one. I represent that: a. The sponsor of the trip is an institution of higher education within the meaning of section 101 of the Higher Education Act of 1965: OR b. The sponsor of the trip does not retain or employ a registered federal lobbyist or foreign agent: OR c. The sponsor employs or retains a registered federal lobbyist or foreign agent, but the trip is for attendance at a one-day event and lobbyist / foreign agent involvement in planning, organizing, requesting, or arranging the trip
6. 7. 8.	Date of Departure: June 8, 2019 a. City of departure: Washington D.C. b. Destination(s): Warrenton, VA c. City of return: Washington D.C. Check only one. I represent that: a. The sponsor of the trip is an institution of higher education within the meaning of section 101 of the Higher Education Act of 1965: DR b. The sponsor of the trip does not retain or employ a registered federal lobbyist or foreign agent: OR c. The sponsor employs or retains a registered federal lobbyist or foreign agent, but the trip is for attendance at a one-day event and lobbyist / foreign agent involvement in planning, organizing, requesting, or arranging the trip was de minimis under the Committee's travel regulations. Check only one of the following: a. I checked 8(a) or (b) above: I date of Return: June 9, 2019 Date of Return: June 9, 2019 Date of Return: June 9, 2019
6. 7. 8.	Date of Departure: June 8, 2019 a. City of departure: Washington D.C. b. Destination(s): Warrenton, VA c. City of return: Washington D.C. Check only one. I represent that: a. The sponsor of the trip is an institution of higher education within the meaning of section 101 of the Higher Education Act of 1965: OR b. The sponsor of the trip does not retain or employ a registered federal lobbyist or foreign agent: OR c. The sponsor employs or retains a registered federal lobbyist or foreign agent, but the trip is for attendance at a one-day event and lobbyist / foreign agent involvement in planning, organizing, requesting, or arranging the trip was de minimis under the Committee's travel regulations. Check only one of the following:

	hourly description of planned activiti	ctivities House invitees will be participa es for trip invitees). <i>Indicate agenda is at</i>	ting in during the travel (i.e., an tracked by checking box: 🔽		
11.	Check only one of the following: a. I represent that a registered federal	lobbyist or foreign agent will not accom the statement is true by checking box:	pany House Members or employees on		
	b. Not Applicable. Trip sponsor is a U.	S. institution of higher education:			
12.	For <i>each</i> sponsor required to submit a trip <i>and</i> its role in organizing and/or	n sponsor form, describe the sponsor's ir conducting the trip:			
	Carnegie is focused on educating fur	ture leaders in national security and fore	eign policy. The purpose of this trip is to		
	foster and promote bipartisanship, a	goal that Partnership for a Secure Ame	rica (PSA) supports. PSA is a 501(c)3		
	registered nonprofit and has sole res	sponsibility for organizing and conducting	g the trip.		
13.	Answer parts a and b. Answer part c	if neccessary;			
		Bus ☑ Car ☐ Other ☐ (specif	v·		
	b. Class of travel: Coach ☑ Busin	ess First Charter Other	· \(\square\) (specify:		
	c. If travel will be first class, or by cha	rtered or private aircraft, explain why st	ich travel is warranted:		
14.	I represent that the expenditures relative recreational activities of the invitee(s).	ed to local area travel during the trip wi Signify that the statement is true by che	ll be unrelated to personal or		
15.	Check only one. I represent that either a. The trip involves an event that is arr		ongressional participation and that		
	b. The trip involves events that are arranged specifically with regard to congressional participation: If "b" is checked:				
	1) Detail the cost <i>per day</i> of meals (approximate cost may be provided): \$3	8		
	Provide the reason for selecting tallow travel for participants and	the location of the event or trip: The loca	ation is close to Washington D.C. to		
16.	Name, nightly cost, and reasons for se	lecting each hotel or other lodging facili	tv:		
	Hotel Name: Airlie Center	5 5	Cost Per Night: \$90		
	Reason(s) for Selecting:				
	Hotel Name:	City:	Cost Per Night		
	Hotel Name:	City:	Cost Per Night		

18.	Total	Expenses	for	each	Participant:
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Actual Amounts	Total Transportation	Total Lodging Expenses	Total Meal Expenses
Good Faith Estimates	Expenses per Participant	per Participant	per Participant
For each Member, Officer, or Employee	\$35	\$90	\$77 (over 2 days)
For each Accompanying Family Member			
	Other Expenses (dollar amount per item)	Identify Specific Nature of (e.g., taxi, parking, registr	
For each Member, Officer, or Employee	\$191	Conference Services over	r 2 days
For each Accompanying Family Member			
b. Not Applicable. Trip sponsor. 10. I certify that I am not a register. 11. I certify by my signature that	ered federal lobbyist or foreig	n agent for any sponsor of	this trip. 🔲
best of my knowledge.			
Nathan Sermonis			
itle:			
Partnership for a S			
.ddress: 1129 20th Street NW, S			
elephone:			

If there are any questions regarding this form, please contact the Committee at the following address: Committee on Ethics

U.S. House of Representatives

1015 Longworth House Office Building, Washington, D.C. 20515

Phone: 202-225-7103 General Fax: 202-225-7392

sermonis@psaonline.org

Email:

U.S. House of Representatives Committee on Ethics

GRANTMAKING TRIP SPONSOR FORM

This form should be completed by a public charity or private foundation (both as defined under section 501(c)(3) of the Internal Revenue Code) that provides a grant of funds to another entity to underwrite, in whole or in part, a trip or an event, meal, or activity that will occur during a trip, or a necessary expense that will be incurred during a trip, with express or implicit knowledge or understanding that one or more House Members or employees may participate in or attend that trip or event, or otherwise may be beneficiaries of the gift or donation. Provide a copy of your completed form to the primary sponsor of the trip.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001. Failure to comply with the Committee's Travel Regulations may also lead to the denial of permission to sponsor future trips.

	I certify that (name of your organization): has been designated a § 501(c)(3) nonprofit charitable organization by the Internal Revenue Service. Yes No
2.	Name of Primary Trip Sponsor: Partiets up my a Youre Hiverice
3.	
	(destination) on (date) that is being organized or arranged by the above-named Primary Trip Sponsor.
1.	 Check one: a. ☑ My organization does not employ or retain a registered federal lobbyist or foreign agent <u>or</u> b. ☐ My organization employs a registered federal lobbyist or foreign agent, but their involvement in planning, organizing, or arranging the trip was <i>de minimis</i> under the travel regulations.
5.	I certify that I am not a registered federal lobbyist or foreign agent for any sponsor of this trip.
5.	I certify by my signature that the information contained in this form is true, complete, and correct to the best of my knowledge.
	Signature: MHBrug 1 S
	Name: NICELE HOWE BUGG! Title: ASSOCIATE CORPORATE SECRETARY DIR, GRANTS ME Organization: CARNESIE CORPORATION OF MY
	Address: 437 MADISON ATE INY INY 10022
	Telephone number: 212/371-3200 Email: Now Carnegie. org
lf	there are any questions regarding this form please contact the Committee at the following address:
	Committee on Ethics U.S. House of Representatives 1015 Longworth House Office Building

Version date 4/2013 by Committee on Ethics

Washington, DC 20515 (202) 225-7103 (phone) (202) 225-7392 (general fax)

Theodore E. Deutch, Florida Chairman Kenny Marchant, Texas Ranking Member

Grace Meng, New York Susen Wild, Pennsylvania Dean Phillips, Minnesota Anthony Brown, Maryland

John Rateliffe, Texas George Holding, North Carolina Jackie Walorski, Indiana Michael Guest, Mississippi

ONE HUNDAED SIX FLENTH CONGRESS

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COMMITTEE ON ETHICS

Thomas A. Rust
Staff Director and Chief Counsel

David W. Arrojo Counsel to the Charrman

Christopher A. Donesa Counsel to die Renking Member

Washington, D.C. 20315-6328 Telephone (202) 225-7103 Facsimile (202) 225-7392

June 4, 2019

Ms. Melissa Bair Office of the Honorable Steve Stivers 2234 Rayburn House Office Building Washington, DC 20515

Dear Ms. Bair:

Pursuant to House Rule 25, clause 5(d)(2), the Committee on Ethics hereby approves your proposed trip to Warrenton, Virginia, scheduled for June 8 to 9, 2019, sponsored by Partnership for a Secure America, with financial support from the Carnegie Corporation of New York.

You must complete an Employee Post-Travel Disclosure Form (which your employing Member must also sign) and file it, together with a Sponsor Post-Travel Disclosure Form completed by the trip sponsor, with the Clerk of the House within 15 days after your return from travel. As part of that filing, you are also required to attach a copy of this letter and both the Traveler and Primary Trip Sponsor Forms (including attachments) you previously submitted to the Committee in seeking pre-approval for this trip. If you are required to file an annual Financial Disclosure Statement, you must also report all travel expenses totaling more than \$390 from a single source on the "Travel" schedule of your annual Financial Disclosure Statement covering this calendar year. Finally, Travel Regulation § 404(d) also requires you to keep a copy of all request forms and supporting information provided to the Committee for three subsequent Congresses from the date of travel.

If you have any further questions, please contact the Committee's Office of Advice and Education at extension 5-7103.

Sincerely,

Theodore E. Deutch Chairman Kenny Marchant Ranking Member

TED/KM:mso



Congressional Partnership Program Retreat Spring 2019

Saturday, June 8th

1:30 pm

Depart from Union Station, Washington, DC

3:00 - 4:00 pm

Arrive at Airlie Conference Center & Check-in

4:00 - 5:00 pm

Material Review and Preparation

5:00 - 5:30 pm

Opening Remarks and Review of Agenda:

Andy Semmel, PSA Chairman

Andy Semmel will outline retreat agenda, provide logistical information for the weekend (i.e. location of restrooms, where to store luggage, etc.), and all attendees will introduce themselves.

5:30 - 7:00 pm

Airlie House - Meadow Room

Guest Speakers: Ed Levine, former Professional Staff Member on Senate Committee on Foreign Relations; Tom Mooree, former Professional Staff Member on Senate Committee on Foreign Relations.

Senate Committee on Foreign Relations

Topic: Bipartisan Panel on the ratification of the New

START Treaty

Discussion will cover the specifics of how a bipartisan Congressional staff group negotiated Senate consent of the 2010 ratification of the New START Treaty.

.7:0.0 - 7:30 pm

"Federal Room

Pre-Dinner Reception

Informal conversations with guest speakers

Attendees will have an opportunity to informally speak with the Ed Levine, Tom Moore, VADM Michael Franken, and Carol Giacomo.

7:30 - 9:00 pm

Federal Room

Keynote Dinner

Guest Speaker: Carol Giacomo, Member of the New

York Time Editorial Board; Former Diplomatic

Correspondent for Reuters

Topic: Being a Reporter on US Foreign Policy

Carol Giacomo will speak on her experience as a foreign policy and diplomatic reporter and may discuss her thoughts of the current U.S. foreign policy posture

9:00 - 10:00 pm

Federal Room

After-Dinner Reception

Informal conversations with guest speakers

Attendees will have an opportunity to informally speak with the Ed Levine, Tom Moore, VADM Michael Franken, and Carol Giacomo.

Sunday, June 9th

Between 8:00 - 9:00 am

Airlie House – Dining Room

Breakfast

9:00 - 12:00 pm

Group A

Airlie House - Meadow Room

National Security Council Simulation

National Security Advisor: Mr. Robert Sheldon, Head of Technology Strategy for Public Sector at

CrowdStrike (Invited)

Participants will engage in a simulation where they are asked to negotiate a solution to a

hypothetical foreign policy crisis.

9:00 - 10:30 am

Group B

Airlie House – Jefferson Room

Guest Speaker: VADM Michael Franken, Deputy

Commander of AFRICOM (2015-2017) **Topic:** U.S. Security Priorities in Africa

VADM Franken will discuss issues relevant to U.S.

national security interests in Africa

10:30 - 12:00 pm

Group B

Airlie House – Jefferson Room

Guest Speaker: Ambassador Bob King, U.S. Special Envoy for North Korea Human Rights

Issues 2009-2017

Topic: North Korea Negotiations

	ng will discuss ongoing nego orea and related issues to U	
A * 1 * 1 1		

12:00	- 1	L:00	pm
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Airlie House – Dining Room Lunch

1:00 - 2:00 pm

Informal conversations with guest speakers

2:00 - 5:00 pm

Group B

Airlie House – Meadow Room National Security Council Simulation

National Security Advisor: Mr. Robert Sheldon, Head of Technology Strategy for Public Sector at CrowdStrike (*Invited*)

Participants will engage in a simulation where they are asked to negotiate a solution to a hypothetical foreign policy crisis.

2:00 - 3:30 pm

Group A

Airlie House – Jefferson Room

Guest Speaker: VADM Michael Franken, Deputy

Commander of AFRICOM (2015-2017) **Topic:** U.S. Security Priorities in Africa

VADM Franken will discuss issues relevant to U.S. national security interests in Africa

3:30 - 5:00 pm

Group A

Airlie House – Jefferson Room

Guest Speaker: Ambassador Bob King, U.S. Special Envoy for North Korea Human Rights

Issues 2009-2017

Topic: North Korea Negotiations

Amb. King will discuss ongoing negotiations with North Korea and related issues to U.S. national security

5:00 - 5:30 pm

Airlie House – Meadow Room Wrap-up and Departure from Airlie



Congressional Partnership Program Summer 2019 House of Representatives

All invited congressional staff members handle foreign policy and national security topics in their professional office capacity.

Mimi Bair

Rep. Steve Stivers (R-OH)

Jessica Carter

Rep. Francis Rooney (R-FL)

Gabriel Cruz

Rep. Stephanie Murphy (D-FL)

David Dorfman

Rep. Yvette Clarke (D-NY)

Betsy Dudley

Rep. Steve Cohen (D-TN)

John Gorczynski

Rep. Sylvia Garcia (D-TX)

Zachary Keck

House Committee on Foreign Affairs (Majority)

Samuel Mahler

Rep. Tom Graves (R-GA)

Lindsay Markle

Rep. Jim Banks (R-IN)

Michael McCabe

Rep. Brian Fitzatrick (R-PA)

Taylor Redick

House Committee on Foreign Affairs (Majority)

Matthew Rich

Rep. Jared Golden (D-ME)

Todd Ringler

Rep. Ben Ray Luján (D-NM)

Shira Siegel

Rep. Nita M. Lowey (D-NY)

Christina Tsafoulias

Rep. David Trone (D-MD)

Josh Wentzel

Rep. Mark Meadows (R-NC)