



U.S. House of Representatives

COMMITTEE ON ETHICS

Employee Post-Travel Disclosure Form

Original Amendment

This form is for disclosing the receipt of travel expenses from private sources for travel taken in connection with official duties. This form does not eliminate the need to report privately-funded travel on the annual *Financial Disclosure Statements* of those employees required to file them. In accordance with House Rule 25, clause 5, **you must complete this form and file it with the Clerk of the House, B-81 Cannon House Office Building, within 15 days after travel is completed.** Please **do not** file this form with the Committee on Ethics.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

1. Name of Traveler: Paige Hutchinson
2. a. Name of Accompanying Relative: _____ OR None
 b. Relationship to Traveler: Spouse Child Other (specify): _____
3. a. Dates: Departure: May 25, 2019 Return: June 1, 2019
 b. Dates at Personal Expense, if any: _____ OR None
4. Departure City: Washington, DC Destination: Tokyo, Japan Return City: Washington, DC
5. Sponsor(s), Who Paid for the Trip: Sasakawa Peace Foundation, US Association of Former Members of Congress
6. Describe Meetings and Events Attended: I attended meetings with business leaders, academics, lawmakers and academics on the subject of security, trade and the economy, infrastructure and technology.
7. Attached to this form are **each** of the following, *signify that each item is attached by checking the corresponding box:*
 - a. a completed *Sponsor Post-Travel Disclosure Form*;
 - b. the *Primary Trip Sponsor Form* completed by the trip sponsor **prior** to the trip, **including all** attachments **and** the *Grantmaking or Non-Grantmaking Sponsor Forms*;
 - c. page 2 of the completed *Traveler Form* submitted by the employee; **and**
 - d. the letter from the Committee on Ethics approving my participation on this trip.
8. a. I represent that I participated in each of the activities reflected in the attached sponsor's agenda. **Signify statement is true by checking the box:**
 b. If not, explain: _____

LEGISLATIVE RESOURCE CENTER
 2019 JUN 19 AM 9:26
 OFFICE OF THE CLERK
 U.S. HOUSE OF REPRESENTATIVES

I certify that the information contained on this form is true, complete, and correct to the best of my knowledge and belief.

Signature of Traveler: *Paige Hutchinson* Date: June 13, 2019

I authorized this travel in advance. I have determined that all of the expenses listed on the attached *Sponsor Post-Travel Disclosure Form* were necessary and that the travel was in connection with the employee's official duties and would not create the appearance that the employee is using public office for private gain.

Name of Supervising Member: Rep. Colin Allred (TX-32) Date: June 13, 2019

Signature of Supervising Member: *Colin Allred*



U.S. House of Representatives

COMMITTEE ON ETHICS

Sponsor Post-Travel Disclosure Form

Original Amendment

This form must be completed by an officer of any organization that served as the primary trip sponsor in providing travel expenses or reimbursement for travel expenses to House Members, officers, or employees under House Rule 25, clause 5. **A completed copy of the form must be provided to each House Member, officer, or employee who participated on the trip within ten days of their return.** You must answer all questions, and check all boxes, on this form for your submission to comply with House rules and the Committee's travel regulations. Failure to comply with this requirement may result in the denial of future requests to sponsor trips and/or subject the current traveler to disciplinary action or a requirement to repay the trip expenses.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

1. Sponsor(s) who paid for the trip: U.S. Association of Former Members of Congress (FMC)

2. Travel Destination(s): Tokyo, Osaka, and Nara

3. Date of Departure: 05/25/2019 Date of Return: 06/01/2019

4. Name(s) of Traveler(s): Paige Hutchinson

Note: You may list more than one traveler on a form only if *all* information is *identical* for each person listed.

5. Actual amount of expenses paid on behalf of, or reimbursed to, each individual named in Question 4:

	Total Transportation Expenses	Total Lodging Expenses	Total Meal Expenses	Total Other Expenses (dollar amount per item and description)
Traveler	\$4,059.93	\$1,594	\$388.65	\$695.53 (guides, room fees, interpreter, luggage delivery)
Accompanying Family Member	N/A	N/A	N/A	N/A

6. All expenses connected to the trip were for actual costs incurred and not a *per diem* or lump sum payment. Signify statement is true by checking box:

I certify that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature: Sabine Schleidt Date: 06/06/2019

Name: Sabine Schleidt Title: Chief Operating Officer

Organization: U.S. Association of Former Members of Congress (FMC)

I am an officer of the above-named organization. Signify statement is true by checking box:

Address: 1401 K St. NW, Suite 503, Washington, DC 20005

Telephone: 202-507-4849 Email: SSchleidt@usafmc.org

Committee staff may contact the above-named individual if additional information is required.

If you have questions regarding your completion of this form, please contact the Committee on Ethics at 202-225-7103.



U.S. House of Representatives
COMMITTEE ON ETHICS

TRAVELER FORM

- 1. Name of Traveler: Paige B. Hutchinson
- 2. Sponsor(s) who will be paying for the trip: Former Members of Congress (FMC)
Sasakawa Peace Foundation
- 3. Travel Destination(s): Tokyo, Japan
- 4. a. Date of Departure: May 25, 2019 Date of Return: June 1, 2019
b. Will you be extending the trip at your personal expense? Yes No
If yes, list dates at personal expense: _____
- 5. a. Will you be accompanied by a family member at the sponsor's expense? Yes No If yes:
(1) Name of Accompanying Family Member: _____
(2) Relationship to Traveler: Spouse Child Other (specify): _____
(3) Accompanying Family Member is at least 18 years of age: Yes No
- 6. a. Did the trip sponsor answer "Yes" to Question 8(c) on the *Primary Trip Sponsor Form* (i.e., travel is sponsored by an entity that employs a registered federal lobbyist or a foreign agent)? Yes No
b. If yes, and you are requesting lodging for two nights, explain why the second night is warranted:

7. *Primary Trip Sponsor Form* is attached, including agenda, invitee list, and any other attachments and contributing sponsor forms: Yes No

NOTE: The agenda should show the traveler's individual schedule, including departure and arrival times and identify the specific events in which the traveler will be participating.

8. Explain why participation in the trip is connected to the traveler's individual official or representational duties. Staff should include their job title and how the activities on the itinerary relate to their duties.
As the Chief of Staff for a member of the House Foreign Affairs Committee, this trip would allow me to deepen

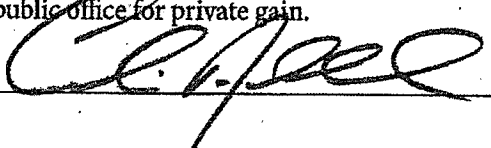
my understanding of security and trade issues.

9. Is the traveler aware of any registered federal lobbyists or foreign agents involved planning, organizing, requesting, or arranging the trip? Yes No

10. For staff travelers, to be completed by your employing Member:

ADVANCED AUTHORIZATION OF EMPLOYEE TRAVEL

I hereby authorize the individual named above, an employee of the U.S. House of Representatives who works under my direct supervision, to accept expenses for the trip described in this request. I have determined that the above-described travel is in connection with my employee's official duties and that acceptance of these expenses will not create the appearance that the employee is using public office for private gain.

Signature of Employing Member  Date 4-10-19



U.S. House of Representatives

COMMITTEE ON ETHICS

Primary Trip Sponsor Form

This form should be completed by private entities offering to provide travel or reimbursement for travel to House Members, officers, or employees under House Rule 25, clause 5. A completed copy of the form (and any attachments) should be provided to each invited House Member, officer, or employee, who will then forward it to the Committee together with a *Traveler Form* at least 30 days before the start date of the trip. The trip sponsor should **NOT** submit the form directly to the Committee. The Committee website (ethics.house.gov) provides detailed instructions for filling out the form.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001. Failure to comply with the Committee's Travel Regulations may also lead to the denial of permission to sponsor future trips.

1. Sponsor who will be paying for the trip: U.S. Association of Former Members of Congress
2. I represent that the trip will not be financed, in whole or in part, by a registered federal lobbyist or foreign agent. Signify that the statement is true by checking box:
3. **Check only one.** I represent that:
 - a. The primary trip sponsor has not accepted from any other source, funds intended directly or indirectly to finance any aspect of the trip: OR
 - b. The trip is arranged without regard to congressional participation and the primary trip sponsor has accepted funds only from entities that will receive a tangible benefit in exchange for those funds: OR
 - c. The primary trip sponsor has accepted funds from other source(s) intended directly or indirectly to finance all or part of this trip and has enclosed disclosure forms from each of those entities.
If "c" is checked, list the names of the additional sponsors: Sasakawa Peace Foundation USA
4. Provide names and titles of ALL House Members *and* employees you are inviting. For each House invitee, provide an explanation of why the individual was invited (include additional pages if necessary): Please see attached page as well as the attached invitee list
5. Is travel being offered to an accompanying family member of the House invitee(s)? Yes No
6. Date of Departure: May 25, 2019 Date of Return: June 1, 2019
7.
 - a. City of departure: Washington, DC
 - b. Destination(s): Tokyo, Osaka, and Nara
 - c. City of return: Washington, DC
8. **Check only one.** I represent that:
 - a. The sponsor of the trip is an institution of higher education within the meaning of section 101 of the Higher Education Act of 1965: OR
 - b. The sponsor of the trip does not retain or employ a registered federal lobbyist or foreign agent: OR
 - c. The sponsor employs or retains a registered federal lobbyist or foreign agent, but the trip is for attendance at a one-day event *and* lobbyist / foreign agent involvement in planning, organizing, requesting, or arranging the trip was *de minimis* under the Committee's travel regulations.
9. **Check only one of the following:**
 - a. I checked 8(a) or (b) above:
 - b. I checked 8(c) above but am not offering any lodging:
 - c. I checked 8(c) above and am offering lodging and meals for one night: OR
 - d. I checked 8(c) above and am offering lodging and meals for two nights: If you checked this box, explain why the second night of lodging is warranted: _____



U.S. House of Representatives

COMMITTEE ON ETHICS

10. Attached is a detailed agenda of the activities House invitees will be participating in during the travel (i.e., an hourly description of planned activities for trip invitees). *Indicate agenda is attached by checking box:*
11. **Check only one of the following:**
- a. I represent that a registered federal lobbyist or foreign agent will not accompany House Members or employees on any segment of the trip. *Signify that the statement is true by checking box:* OR
- b. *Not Applicable.* Trip sponsor is a U.S. institution of higher education:
12. For *each* sponsor required to submit a sponsor form, describe the sponsor's interest in the subject matter of the trip *and* its role in organizing and/or conducting the trip:
Please see attached page.

13. **Answer parts a and b. Answer part c if necessary:**
- a. Mode of travel: Air Rail Bus Car Other (specify: Chartered bus _____)
- b. Class of travel: Coach Business First Charter Other (specify: Chartered bus _____)
- c. If travel will be first class, or by chartered or private aircraft, explain why such travel is warranted:
To transport travel participants between airport, hotel, and meeting sites.

14. I represent that the expenditures related to local area travel during the trip will be unrelated to personal or recreational activities of the invitee(s). *Signify that the statement is true by checking box:*
15. **Check only one.** I represent that either:
- a. The trip involves an event that is arranged or organized *without regard* to congressional participation and that meals provided to congressional participants are similar to those provided to or purchased by other event attendees: OR
- b. The trip involves events that are arranged specifically *with regard* to congressional participation:
If "b" is checked:
- 1) Detail the cost *per day* of meals (approximate cost may be provided): _____
\$120
- 2) Provide the reason for selecting the location of the event or trip: _____
Please see attached page
16. Name, nightly cost, and reasons for selecting each hotel or other lodging facility:
- Hotel Name: Hotel Okura Tokyo City: Tokyo Cost Per Night: \$260 inc. bf
Reason(s) for Selecting: Proximity to meeting sites, access to public transit, and comfort of accommodation
- Hotel Name: ANA Crowne Plaza Osaka City: Osaka Cost Per Night: \$252 inc. bf
Reason(s) for Selecting: Proximity to meeting sites, access to public transit, and comfort of accommodation
- Hotel Name: _____ City: _____ Cost Per Night: _____
Reason(s) for Selecting: _____
17. I represent that all expenses connected to the trip will be for actual costs incurred and not a per diem or lump sum payment. *Signify that the statement is true by checking box:*



U.S. House of Representatives

COMMITTEE ON ETHICS

18. Total Expenses for each Participant:

<input type="checkbox"/> Actual Amounts <input checked="" type="checkbox"/> Good Faith Estimates	Total Transportation Expenses per Participant	Total Lodging Expenses per Participant	Total Meal Expenses per Participant
For each Member, Officer, or Employee	\$3200	\$1544 (with breakfast)	\$660
For each Accompanying Family Member	N/A	N/A	N/A

	Other Expenses (dollar amount per item)	Identify Specific Nature of "Other" Expenses (e.g., taxi, parking, registration fee, etc.)
For each Member, Officer, or Employee	\$600	Interpreter, guide, insurance, meeting room fee
For each Accompanying Family Member	N/A	N/A

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

19. Check only one:

- a. I certify that I am an officer of the organization listed below: OR
 b. Not Applicable. Trip sponsor is an individual or a U.S. institution of higher education.

20. I certify that I am not a registered federal lobbyist or foreign agent for any sponsor of this trip.

21. I certify by my signature that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature: Sabine Schleidt Date: 4/18/2019

Name: Sabine Schleidt

Title: Chief Operating Officer

Organization: US Association of Former Members of Congress

Address: 1401 K Street NW Suite 503 Washington, DC 20005

Telephone: (202) 222-0972

Email: SSchleidt@usafmc.org

If there are any questions regarding this form, please contact the Committee at the following address:

Committee on Ethics

U.S. House of Representatives

1015 Longworth House Office Building, Washington, D.C. 20515

Phone: 202-225-7103 General Fax: 202-225-7392



U.S. House of Representatives

COMMITTEE ON ETHICS

Grantmaking Trip Sponsor Form

This form should be completed by a public charity or private foundation (both as defined under section 501(c)(3) of the Internal Revenue Code) that provides a grant of funds to another entity to underwrite, in whole or in part, a trip or an event, meal, or activity that will occur during a trip, or a necessary expense that will be incurred during a trip, with express or implicit knowledge or understanding that one or more House Members or employees may participate in or attend that trip or event, or otherwise may be beneficiaries of the gift or donation. Provide a copy of your completed form to the primary sponsor of the trip.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001. Failure to comply with the Committee's Travel Regulations may also lead to the denial of permission to sponsor future trips.

1. I certify that (name of your organization): Sasakawa Peace Foundation USA
has been designated a § 501(c)(3) nonprofit charitable organization by the Internal Revenue Service. Yes No

2. Name of Primary Trip Sponsor: U.S. Association of Former Members of Congress (FMC)

3. I certify that my organization (check and complete a or b):

a. Has provided a grant, gift, or donation to the above-named Primary Trip Sponsor and conducts an audit or review of its grant, gift, or donation to ensure that the funds are spent in accordance with the terms of its grant, gift, or donation. OR

b. Has had a direct role in the organizing, planning, or conducting of a trip to

Destination: _____ on Date: _____

that is being organized or arranged by the above-named Primary Trip Sponsor.

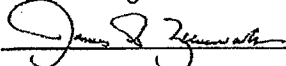
4. Check only one:

a. My organization does not employ or retain a registered federal lobbyist or foreign agent OR

b. My organization employs a registered federal lobbyist or foreign agent, but their involvement in planning, organizing, or arranging the trip was *de minimis* under the travel regulations.

5. I certify that I am not a registered federal lobbyist or foreign agent for any sponsor of this trip.

6. I certify by my signature that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature:  Date: 04.10.2019

Name: James Zumwalt Title: CEO

Organization: Sasakawa Peace Foundation USA

Address: 1819 L Street, NW, Suite 300 Washington, DC 20036

Telephone: (202)296-6694 Email: jzumwalt@spfusa.org

If there are any questions regarding this form, please contact the Committee at the following address:

Committee on Ethics

U.S. House of Representatives

1015 Longworth House Office Building, Washington, D.C. 20515

Phone: 202-225-7103 General Fax: 202-225-7392

Theodore E. Deutch, Florida
Chairman
Kenny Marchant, Texas
Ranking Member

Grace Meng, New York
Susan Wild, Pennsylvania
Dean Phillips, Minnesota
Anthony Brown, Maryland

John Ratcliffe, Texas
George Holding, North Carolina
Jackie Walorski, Indiana
Michael Guest, Mississippi



ONE HUNDRED SIXTEENTH CONGRESS

U.S. House of Representatives

COMMITTEE ON ETHICS

Thomas A. Rust
Staff Director and Chief Counsel

David W. Arrojo
Counsel to the Chairman

Christopher A. Donesa
Counsel to the Ranking Member

1015 Longworth House Office Building
Washington, D.C. 20515-6328
Telephone: (202) 225-7103
Facsimile: (202) 225-7392

May 20, 2019

Ms. Paige Hutchinson
Office of the Honorable Colin Z. Allred
328 Cannon House Office Building
Washington, DC 20515

Dear Ms. Hutchinson:

Pursuant to House Rule 25, clause 5(d)(2), the Committee on Ethics hereby approves your proposed trip to Japan,¹ scheduled for May 25 to June 1, 2019, sponsored by United States Association of Former Members of Congress, with financial support from Sasakawa Peace Foundation USA.

You must complete an Employee Post-Travel Disclosure Form (which your employing Member must also sign) and file it, together with a Sponsor Post-Travel Disclosure Form completed by the trip sponsor, with the Clerk of the House within 15 days after your return from travel. As part of that filing, you are also required to attach a copy of this letter and both the Traveler and Primary Trip Sponsor Forms (including attachments) you previously submitted to the Committee in seeking pre-approval for this trip. If you are required to file an annual Financial Disclosure Statement, you must also report all travel expenses totaling more than \$390 from a single source on the "Travel" schedule of your annual Financial Disclosure Statement covering this calendar year. Finally, Travel Regulation § 404(d) also requires you to keep a copy of all request forms and supporting information provided to the Committee for three subsequent Congresses from the date of travel.

Because the trip may involve meetings with foreign government representatives, we note that House employees may accept, under the Foreign Gifts and Decorations Act (FGDA), gifts "of minimal value [currently \$390] tendered as a souvenir or mark of courtesy" by a foreign government. Any tangible gifts valued in excess of minimal value received from a foreign government must, within 60 days of acceptance, be disclosed on a Form for Disclosing Gifts from Foreign Governments and either turned over to the Clerk of the House, or, with the written approval of the Committee, retained for official use.

¹ Please be aware that the Committee's review of the proposed trip does not extend to either the security situation in the destination country or security related to foreign travel in general. We recommend you contact the Sergeant at Arms (SAA) for a safety and security briefing prior to your departure. SAA may be reached at (202) 226-2044 or ohsstaff@mail.house.gov. House travelers should also register for the U.S. State Department's Smart Traveler Enrollment Program at <https://step.state.gov>.

If you have any further questions, please contact the Committee's Office of Advice and Education at extension 5-7103.

Sincerely,

Handwritten signature of Theodore E. Deutch in blue ink.

Theodore E. Deutch
Chairman

Handwritten signature of Kenny Marchant in blue ink.

Kenny Marchant
Ranking Member

TED/KM:tn

2019 U.S. Senior Congressional Staff Study Tour to Japan

Participant List

Mr. Chris Connelly, Chief of Staff, Office of Rep. Vicky Hartzler (R-MO-4)

Ms. Jen Daulby, Chief of Staff, Office of Rep. Rodney Davis (R-IL-13)

Mr. Ned Michalek, Chief of Staff, Office of Rep. Eliot Engel (D-NY-16)

Ms. Julie Nickson, Chief of Staff, Office of Rep. Barbara Lee (D-CA-13)

Mr. Mitchell Rivard, Chief of Staff, Office of Rep. Dan Kildee (D-MI-5)

Mr. John Sobel, Chief of Staff, Office of Rep. Paul Cook (R-CA-8)

Ms. Ashlee Vinyard, Chief of Staff, Office of Rep. Jim Baird (R-IN-4)

Ms. Paige Hutchinson, Chief of Staff, Office of Rep. Colin Allred (D-TX-32)

Addendum (updated on May 15, 2019)

4. This study tour is intended for senior congressional staff of the United States Congress; FMC invited senior congressional staff from the House of Representatives who have previously expressed an interest in U.S.-Japan relations during year-round roundtables on Capitol Hill related to Japan and/or during one-on-one meetings. In addition, staff whose Members serve on committees relevant to the trip's issues area – in particular, security, energy, and trade – were invited. Please find a list of all participants.

12. The Congressional Study Group on Japan is among the largest and most active parliamentary exchange programs between the U.S. Congress and the legislative branch of another country. The Study Group creates constant channels of communication and dialogue between American legislators and their counterparts in the Japanese Diet through regular roundtables in Washington, DC, throughout the year in addition to trips such as the 2019 U.S. Senior Congressional Staff Study Tour to Japan. It offers both Members of Congress and senior congressional staff a unique educational forum to examine issues including the U.S.-Japan security alliance, energy policy, bilateral and multilateral trade agreements, and social issues such as women in workforce and demographic change. FMC's Congressional Study Group on Japan is responsible for organizing the seminar program, arranging meetings, and inviting expert speakers to the study tour. FMC is solely responsible for all invitations to and communications with trip participants, as well as the budget for the 2019 U.S. Senior Congressional Staff Study Tour to Japan. All trip and event costs, including meals, will be paid by FMC and SPFUSA.

Sasakawa Peace Foundation USA (SPFUSA) awards grant monies to fund the year-round programming of The Congressional Study Group on Japan as a part of their mission of promoting understanding between the U.S. and Japan.

15. b. 2) **Tokyo** is the financial and political hub of Japan, and the senior staff delegation will meet with American and Japanese government officials, journalists and issue experts on issues ranging from security, women's status to trade. Additionally, through a visit to Meiji Shrine, participants will gain a holistic understanding of Japan's rich history, culture and religion.

Osaka is the second largest metropolitan area in Japan. The program in Osaka includes a visit to the Headquarter of Panasonic, which will provide senior staff an opportunity to discuss innovation and technology. Meeting with the Prefectural Governor will allow the delegation to learn about regional issues and efforts to revitalize the economy. Additionally, a visit to Osaka Castle, one of the largest castles in Japan, will provide a historical background of the Castle's role in unifying Japan during 16th century.

Nara is Japan's first permanent capital that was established in 710. Since then, Nara has served as a host of some of Japan's oldest temples and shrines. Visit to Kasuga Shrine and Todaiji Temple, both of which are listed UNESCO World Heritage Site, will have the delegation understand Japan's oldest history, and its influence on modern Japan.



FORMER MEMBERS OF CONGRESS The Congressional Study Groups

2019 U.S. Senior Congressional Staff Study Tour to Japan
Saturday, May 25, 2019 to Saturday, June 1, 2019
Tokyo, Osaka and Nara, Japan

In case of an emergency in Japan, please call:
U.S. Embassy – Tokyo: +81-3-3224-5000
Alexis Terai: +1-651-357-8609 OR 070-3143-9736

The 2019 U.S. Sr. Congressional Staff Study Tour of The Congressional Study Group on Japan is organized in cooperation with the Sasakawa Peace Foundation USA.

Hotels

Hotel Okura
2-10-4 Toranomom
Minato-ku
Tokyo 105-0001
Tel: +81-3-3582-0111

ANA Crowne Plaza Osaka
1-3-1
Dojimahama, Kita-ku
Osaka-shi, Osaka 530-0004
Tel: +81-6-6347-1112

Saturday, May 25, 2019

12:10 pm Departure from Washington Dulles International Airport (IAD) to Narita International Airport (NRT) via NH0001

Sunday, May 26, 2019 <Casual Attire>

3:25 pm (JST) Arrival in Narita

Late afternoon Check-in at a hotel

6:30 – 8:30pm Informal Dinner

Nobu – Tokyo
4-1-28 Toranomom, Minato-ku, Tokyo

Monday, May 27, 2019 <Business Attire>

- 8:00 – 9:30am **Welcome Breakfast/Japanese Politics 101**
Breakfast discussion with **Ms. Junko Chano, Executive Director, Sasakawa Peace Foundation, Dr. Ryo Sahashi, Tokyo University** and **Dr. Toshihiro Nakayama, Keio University**
Mayfair Room (12F), Hotel Okura, 2-10-4 Toranomon, Minato-ku, Tokyo
- 10:00 – Noon **Sports Diplomacy: Briefing on the Preparations for the Tokyo 2020 Paralympic Games**
Visit to **Nippon Foundation Paralympic Support Center and Para Arena**, guided by Ms. Eri Yamamoto-MacDonald
4F The Nippon Zaidan Bldg, 1-2-2 Akasaka, Minato-ku, Tokyo
- 12:15am – 1:00pm **Informal lunch**
Tamagaki, 30F Grand Nikko Tokyo Daiba, 2-6-1 Daiba, Minato-ku, Tokyo
- 1:30 – 2:50pm **Communicating Prime Minister Abe's Policies to the World**
Discussion with **Mr. Tomohiko Taniguchi**, Speechwriter and Special Advisor for Prime Minister Shinzo Abe
Kantei, 2-3-1 Nagatacho, Chiyoda-ku, Tokyo
- 3:00 – 4:30pm **Tour of the Japanese Diet**, guided by a staff from the Japanese Diet's International Division
*National Diet of Japan
1-7-1 Nagata-cho, Chiyoda-ku, Tokyo*
- 6:00 – 8:00pm **How the Legislative Branch Works in Japan**
Dinner conversation with legislative staffers from the Japan's National Diet
Banya, 49F Shinjuku Sumitomo Bldg, 2-6-1 Nishi-Shinjuku, Shinjuku-ku, Tokyo

Tuesday, May 28, 2019 **<Business Attire>**

- 8:00 – 9:00am **Breakfast Discussion with the Hon. Rui Matsukawa, Member of the House of Councillors, LDP**
- Topaz Room (B2), Hotel Okura, 2-10-4 Toranomom, Minato-ku, Tokyo*
- 9:30 – 11:00am **Demographic Change and Japanese Workforce**
Discussion with **Ms. Yumiko Murakami**, Head, OECD Tokyo Centre
- Topaz Room (B2), Hotel Okura, 2-10-4 Toranomom, Minato-ku, Tokyo*
- 11:30am – 1:15pm **Multilateral Cooperation in Asia**
Lunch discussion with representatives of ASEAN countries, including **DCM Ethan Chua**, Embassy of Singapore; **DCM Eduardo Menez**, Embassy of the Philippines
- Tofuya-Ukai, 4-4-13 Shiba-Koen, Minato-ku, Tokyo, Japan*
- 1:45 – 3:30pm **Visit to NEC Future Creation Hub**
- 5-7-1 Shiba Minato-ku, Tokyo 108-8001*
- 4:00 – 5:30pm **Guided tour to Asakusa Sensoji Temple**
- Founded in 645, Senso-ji Temple is the oldest temple in Tokyo which is dedicated to the bodhisattva Kannon. Since the Asakusa Shrine is located next to the Sensoji Temple, the delegation will also learn the history of various religions coexisting in the Japanese Society. The temple is visited by 30 million people per year and many foreign dignitaries, including U.S. Vice President Mike Pence in April 2017. Because of the unique nature of Japan's religious/cultural society and the way it interacts with the expectations of the Japanese people in their government, business and other entities, it is an important discussion and educational opportunity to better understand the way Japan and the Japanese people deal with other nations. There will also be a discussion of the impact of other religious doctrines on Japanese society, religious tolerance within the nation.*
- 2-3-1 Asakusa, Taito-ku, Tokyo, Japan*
- 7:00 – 8:30pm **Informal Dinner**
- 2-6-1 Dogenzaka, Shibuya-ku, Tokyo*

Wednesday, May 29, 2019 <Business Attire>

8:00 –9:15am

Bilateral Trade and Economy

Breakfast discussion with representatives of **CSGJ Business Advisory Council**

Mayfair Room (12F), Hotel Okura, 2-10-4 Toranomon, Minato-ku, Tokyo

10:00 – 10:30am

Courtesy Call with **Amb. William Hagerty**, U.S. Ambassador to Japan

U.S. Embassy – Tokyo, 1-10-5 Akasaka, Minato-ku, Tokyo

10:30 – 11:15am

U.S. Embassy Limited Country Briefing

U.S. Embassy – Tokyo, 1-10-5 Akasaka, Minato-ku, Tokyo

11:45am – 1:15pm

Foreigners in Japan 101: Expectation and Reality

Lunch discussion with **Patrick Harlan**, commentator, lecturer at Tokyo Institute of Technology

Akasaka Saryo, Akasaka Eight One Building B1, 2-13-5, Nagatacho, Chiyoda-ku, Tokyo

2:00 – 3:30pm

The Influence of Buddhism and Shintoism in Japanese Society

Visit to **Meiji Jingu Shrine**, and tour guided by priest

Meiji Jingu, dedicated to Emperor Meiji, the first emperor of modern Japan, is of Shinto origin, a religion native to Japan which centers on polytheistic nature worship and whose origin goes back to primitive times. Over its long history, Shintoism has developed into a religion that has become truly unique in the world, adopting continental influences to combine with its own indigenous traditions. Japanese spiritual and daily life is deeply rooted in Shintoism, and participants will learn of the significant role it plays in the life and mindset of Japanese citizens and politicians.

1-1 Yoyogikamizono-cho, Shibuya-ku, Tokyo

4:00 – 5:30pm

Tokyo's Transformation in 150 Years

Guided visit to Edo-Tokyo Museum

1-4-1 Yokoami, Sumida-ku, Tokyo 130-0015

7:00 – 9:00pm

Prospect of U.S.-Japan Alliance

Dinner with service members from the U.S. Forces Japan, including Colonel Jeffrey “Hanes” Alexander, Director of Operations/J-3, and Colonel Jason Kidder, USFJ Chief of Staff/former J-5 Director

Otoro Nishi-Azabu, 2-13-12 Nishi-Azabu, Minato-ku, Tokyo

Thursday, May 30, 2019 **<Business Attire>**

- Starting at 6:30am Breakfast available at hotel
- 8:30am Check-out and departure from the hotel
- 9:00 – 10:30am **Unveiling the Infrastructure Hub of Japan
Tour of Tokyo Station Bullet Train Control Facility**, led by
representatives from East Japan Railway

Tokyo Station, 1-9-1 Marunouchi Chiyoda-ku, Tokyo
- 11:20am Depart on bullet train from Tokyo Station to Shin Osaka Station
(Nozomi 331)
- 11:45am – 1:00pm **On-Board Briefings and Cockpit Tour from Central Japan Railway
Company**
- 1:50pm Arrival at Shin Osaka Station
(Nozomi 331)
- 2:15 – 3:45pm Meeting with **Ms. Aya Wada, Director for Business and International
Promotion, Economic Strategy Bureau, Osaka City Government**

4-20 Ofukacho, Kita-ku, Osaka
- 4:00 – 5:00pm Guided visit to **Osaka Castle**

Osaka Castle served as a key staging point for the Edo unification in the 1600's, that essentially created modern-day Japan. Along with an explanation of the historical importance of the castle, our travelers will have discussions about how the unification of the country led to the eventual creation of the Diet and the representative parliamentary republic that Japan is currently. There will also be discussions about the historical goals of various Japanese political entities and where the entities of today would like to move Japan, politically, financially and culturally.

1-1 Osakajo, Chuo, Osaka
- 7:00 – 8:30pm **Introduction to Osaka**
Dinner conversation with Consul General Karen Kelley, Political-Economic Officer Mr. Colin Fishwick, Mr. Toru Takei, Kyodo News, and Ms. Hiraku Nagano, Asahi TV Holdings

Yoshikawa Nanba Ten, ASORUTI Namba Bldg 4F, 13-10 Nanba-Sennichimae, Chuo, Osaka

Friday, May 31, 2019 <Business Attire>

- Starting at 7:00am Breakfast available at hotel
- 8:00am Departure from hotel to the next meeting
- 9:00 – 10:30am Visit to **Panasonic HQ** and discussion with the representatives
1006 Oaza Kadoma, Kadoma-shi, Osaka
- 11:00am – Noon Discussion with students at **Osaka School of International Public Policy, Osaka University**, led by Prof. Masataka Nakauchi
1-13 Machikaneyama-cho, Toyonaka, Osaka
- 12:10 – 1:15pm **Voices of New Generations**
Lunch discussion with graduate students
SSI Toyonaka Lounge, Osaka University Hall, 1-13 Machikaneyama-cho, Toyonaka, Osaka
- 2:00 – 4:00pm Guided visit to **Kasuga Shrine and Todaiji Temple**
Heijo – now called Nara – became Japan’s first permanent capital in 710. Since then, Nara has served as a host of some of Japan’s oldest temples and shrines. Kasuga Shrine and Todaiji Temple are UNESCO World Heritage sites because of their importance to the religious history and culture of Japan, which is integrally involved in Japanese life, including politics. The same discussions that will be had at the Asakusa Sensoji Temple will be echoed at these facilities, with other area political and cultural leaders. This is a particularly important site for discussing religious tolerance and inclusion, as it combines aspects of Buddhism and Shinto.
160 Kasugano-cho, Nara
- 6:00 – 8:00pm **Closing Dinner: Lessons Learned**
Debrief dinner conversation
Kushikatsu Aji-no-Sekisbo Daiyoshi, DAIICHI 8 B1, 1-1-2 Taishi, Nishinari-ku, Osaka

Saturday, June 1, 2019

- 7:50am Departure from Osaka Itami Airport to Narita Airport via NH2176
- 9:05am Arrival at Narita Airport (NRT)
- 11:05am Departure from Narita Airport to Dulles International Airport via NH0002