



U.S. House of Representatives
COMMITTEE ON ETHICS

Employee Post-Travel Disclosure Form

Original Amendment

This form is for disclosing the receipt of travel expenses from private sources for travel taken in connection with official duties. This form does not eliminate the need to report privately-funded travel on the annual *Financial Disclosure Statements* of those employees required to file them. In accordance with House Rule 25, clause 5, **you must complete this form and file it with the Clerk of the House, B-81 Cannon House Office Building, within 15 days after travel is completed.** Please **do not** file this form with the Committee on Ethics.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

1. Name of Traveler: Ebrahim "Ebbie" Yazdani-Zonoz
2. a. Name of Accompanying Relative: _____ **OR** None
 b. Relationship to Traveler: Spouse Child Other (specify): _____
3. a. Dates: Departure: Wednesday, May 29, 2019 Return: Friday, May 31, 2019
 b. Dates at Personal Expense, if any: _____ **OR** None
4. Departure City: Washington, DC Destination: San Francisco, CA Return City: Washington, DC
5. Sponsor(s), Who Paid for the Trip: The Software Education Foundation d.b.a. Software.org: the BSA Foundation
6. Describe Meetings and Events Attended: Visited various tech companies in the Bay Area to learn more about their operations and the impact of federal policy on the future of privacy and data security.
7. Attached to this form are **each** of the following, *signify that each item is attached by checking the corresponding box*:
 - a. a completed *Sponsor Post-Travel Disclosure Form*;
 - b. the *Primary Trip Sponsor Form* completed by the trip sponsor **prior** to the trip, **including all** attachments **and** the *Grantmaking or Non-Grantmaking Sponsor Forms*;
 - c. page 2 of the completed *Traveler Form* submitted by the employee; **and**
 - d. the letter from the Committee on Ethics approving my participation on this trip.
8. a. I represent that I participated in each of the activities reflected in the attached sponsor's agenda.
Signify statement is true by checking the box:
 b. If not, explain: _____

I certify that the information contained on this form is true, complete, and correct to the best of my knowledge.

Signature of Traveler: Date: June 13, 2019

I authorized this travel in advance. I have determined that all of the expenses listed on the attached *Sponsor Post-Travel Disclosure Form* were necessary and that the travel was in connection with the employee's official duties and would not create the appearance that the employee is using public office for private gain.

Name of Supervising Member: Rep. John Ratcliffe (TX-04) Date: June 13, 2019

Signature of Supervising Member:



U.S. House of Representatives COMMITTEE ON ETHICS

Sponsor Post-Travel Disclosure Form

Original Amendment

This form must be completed by an officer of any organization that served as the primary trip sponsor in providing travel expenses or reimbursement for travel expenses to House Members, officers, or employees under House Rule 25, clause 5. **A completed copy of the form must be provided to each House Member, officer, or employee who participated on the trip within ten days of their return.** You must answer all questions, and check all boxes, on this form for your submission to comply with House rules and the Committee's travel regulations. Failure to comply with this requirement may result in the denial of future requests to sponsor trips and/or subject the current traveler to disciplinary action or a requirement to repay the trip expenses.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

1. Sponsor(s) who paid for the trip: _____
The Software Education Foundation d.b.a. Software.org; the BSA Foundation ("Software.org")

2. Travel Destination(s): San Francisco, CA

3. Date of Departure: Wednesday, May 29, 2019 Date of Return: Friday, May 31, 2019

4. Name(s) of Traveler(s): Ebbie Yazdani

Note: You may list more than one traveler on a form only if *all* information is *identical* for each person listed.

5. Actual amount of expenses paid on behalf of, or reimbursed to, each individual named in Question 4:

	Total Transportation Expenses	Total Lodging Expenses	Total Meal Expenses	Total Other Expenses (dollar amount per item and description)
Traveler	\$821.19	\$540.00	\$145.60	
Accompanying Family Member				

6. All expenses connected to the trip were for actual costs incurred and not a *per diem* or lump sum payment. Signify statement is true by checking box:

I certify that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature: _____ Date: June 5, 2019

Name: Chris Hopfensperger Title: Executive Director

Organization: The Software Education Foundation d.b.a. Software.org; the BSA Foundation ("Software.org")

I am an officer of the above-named organization. Signify statement is true by checking box:

Address: 20 F Street, NW 8th Floor, Washington, DC 20001

Telephone: 202-530-5135 Email: chris@software.org

Committee staff may contact the above-named individual if additional information is required.

If you have questions regarding your completion of this form, please contact the Committee on Ethics at 202-225-7103.



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TRAVELER FORM

- 1. Name of Traveler: Ebrahim Yazdani-Zonoz
- 2. Sponsor(s) who will be paying for the trip: Software.org: the BSA Foundation
- 3. Travel Destination(s): San Francisco, CA
- 4. a. Date of Departure: May 29, 2019 Date of Return: May 31, 2019
- b. Will you be extending the trip at your personal expense? Yes No
If yes, list dates at personal expense: _____
- 5. a. Will you be accompanied by a family member at the sponsor's expense? Yes No **If yes:**
 - (1) Name of Accompanying Family Member: _____
 - (2) Relationship to Traveler: Spouse Child Other (specify): _____
 - (3) Accompanying Family Member is at least 18 years of age: Yes No
- 6. a. Did the trip sponsor answer "Yes" to Question 8(c) on the *Primary Trip Sponsor Form* (i.e., travel is sponsored by an entity that employs a registered federal lobbyist or a foreign agent)? Yes No
- b. **If yes, and you are requesting lodging for two nights, explain why the second night is warranted:**

7. *Primary Trip Sponsor Form* is attached, including agenda, invitee list, and any other attachments and contributing sponsor forms: Yes No

NOTE: The agenda should show the traveler's individual schedule, including departure and arrival times and identify the specific events in which the traveler will be participating.

8. Explain why participation in the trip is connected to the traveler's individual official or representational duties. **Staff should include their job title and how the activities on the itinerary relate to their duties.**

As Legislative Counsel for Rep. John Ratcliffe, I advise him and the office on issues before the Judiciary Committee and the Energy and Commerce Committee, including issues that pertain to developments in the technology and internet space, such as data privacy.

9. **Is the traveler aware of any registered federal lobbyists or foreign agents involved planning, organizing, requesting, or arranging the trip?** Yes No

10. For staff travelers, to be completed by your employing Member:

ADVANCED AUTHORIZATION OF EMPLOYEE TRAVEL

I hereby authorize the individual named above, an employee of the U.S. House of Representatives who works under my direct supervision, to accept expenses for the trip described in this request. I have determined that the above-described travel is in connection with my employee's official duties and that acceptance of these expenses will not create the appearance that the employee is using public office for private gain.

Signature of Employing Member John Ratcliffe Date 04/04/2019



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Primary Trip Sponsor Form

This form should be completed by private entities offering to provide travel or reimbursement for travel to House Members, officers, or employees under House Rule 25, clause 5. A completed copy of the form (and any attachments) should be provided to each invited House Member, officer, or employee, who will then forward it to the Committee together with a *Traveler Form* at least 30 days before the start date of the trip. The trip sponsor should NOT submit the form directly to the Committee. The Committee website (ethics.house.gov) provides detailed instructions for filling out the form.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001. Failure to comply with the Committee's Travel Regulations may also lead to the denial of permission to sponsor future trips.

1. Sponsor who will be paying for the trip: Software.org; the BSA Foundation
2. I represent that the trip will not be financed, in whole or in part, by a registered federal lobbyist or foreign agent. Signify that the statement is true by checking box:
3. **Check only one.** I represent that:
 - a. The primary trip sponsor has not accepted from any other source, funds intended directly or indirectly to finance any aspect of the trip: **OR**
 - b. The trip is arranged without regard to congressional participation and the primary trip sponsor has accepted funds only from entities that will receive a tangible benefit in exchange for those funds: **OR**
 - c. The primary trip sponsor has accepted funds from other source(s) intended directly or indirectly to finance all or part of this trip and has enclosed disclosure forms from each of those entities.
If "c" is checked, list the names of the additional sponsors: _____
4. Provide names and titles of ALL House Members and employees you are inviting. For each House invitee, provide an explanation of why the individual was invited (include additional pages if necessary): See Attachment 1
5. Is travel being offered to an accompanying family member of the House invitee(s)? Yes No
6. Date of Departure: Wednesday, May 29, 2019 Date of Return: Friday, May 31, 2019
7.
 - a. City of departure: Washington, D.C.
 - b. Destination(s): San Francisco, California
 - c. City of return: Washington, D.C.
8. **Check only one.** I represent that:
 - a. The sponsor of the trip is an institution of higher education within the meaning of section 101 of the Higher Education Act of 1965: **OR**
 - b. The sponsor of the trip does not retain or employ a registered federal lobbyist or foreign agent: **OR**
 - c. The sponsor employs or retains a registered federal lobbyist or foreign agent, but the trip is for attendance at a one-day event and lobbyist / foreign agent involvement in planning, organizing, requesting, or arranging the trip was *de minimis* under the Committee's travel regulations.
9. **Check only one of the following:**
 - a. I checked 8(a) or (b) above:
 - b. I checked 8(c) above but am not offering any lodging:
 - c. I checked 8(c) above and am offering lodging and meals for one night: **OR**
 - d. I checked 8(c) above and am offering lodging and meals for two nights: If you checked this box, explain why the second night of lodging is warranted: _____



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10. Attached is a detailed agenda of the activities House invitees will be participating in during the travel (i.e., an hourly description of planned activities for trip invitees). Indicate agenda is attached by checking box:
11. **Check only one of the following:**
 a. I represent that a registered federal lobbyist or foreign agent will not accompany House Members or employees on any segment of the trip. Signify that the statement is true by checking box: OR
 b. Not Applicable. Trip sponsor is a U.S. institution of higher education:
12. For each sponsor required to submit a sponsor form, describe the sponsor's interest in the subject matter of the trip and its role in organizing and/or conducting the trip:
 See Attachment 2
-
-

13. **Answer parts a and b. Answer part c if necessary:**
 a. Mode of travel: Air Rail Bus Car Other (specify: _____)
 b. Class of travel: Coach Business First Charter Other (specify: _____)
 c. If travel will be first class, or by chartered or private aircraft, explain why such travel is warranted:
-
-

14. I represent that the expenditures related to local area travel during the trip will be unrelated to personal or recreational activities of the invitee(s). Signify that the statement is true by checking box:

15. **Check only one.** I represent that either:
 a. The trip involves an event that is arranged or organized without regard to congressional participation and that meals provided to congressional participants are similar to those provided to or purchased by other event attendees: OR
 b. The trip involves events that are arranged specifically with regard to congressional participation:
 If "b" is checked:
 1) Detail the cost per day of meals (approximate cost may be provided): The cost of meals per day is not expected to exceed the per diem percent allowed: \$57.00 for May 29, \$76.00 for May 30, \$57.00 for May 31.
 2) Provide the reason for selecting the location of the event or trip: See Attachment 3
-

16. Name, nightly cost, and reasons for selecting each hotel or other lodging facility:
 Hotel Name: Marriott Union Square 480 Sutter St City: San Francisco, CA Cost Per Night: \$270.00
 Reason(s) for Selecting: We selected the Marriott Union Square because the cost was at the per diem rate.
 Hotel Name: _____ City: _____ Cost Per Night: _____
 Reason(s) for Selecting: _____
 Hotel Name: _____ City: _____ Cost Per Night: _____
 Reason(s) for Selecting: _____

17. I represent that all expenses connected to the trip will be for actual costs incurred and not a per diem or lump sum payment. Signify that the statement is true by checking box:



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18. Total Expenses for each Participant:

<input type="checkbox"/> Actual Amounts	Total Transportation Expenses per Participant	Total Lodging Expenses per Participant	Total Meal Expenses per Participant
<input checked="" type="checkbox"/> Good Faith Estimates			
For each Member, Officer, or Employee	\$1,100.00	\$540.00	\$190.00
For each Accompanying Family Member			

	Other Expenses (dollar amount per item)	Identify Specific Nature of "Other" Expenses (e.g., taxi, parking, registration fee, etc.)
For each Member, Officer, or Employee		
For each Accompanying Family Member		

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

19. Check only one:

- a. I certify that I am an officer of the organization listed below: **OR**
 b. *Not Applicable.* Trip sponsor is an individual or a U.S. institution of higher education.

20. I certify that I am not a registered federal lobbyist or foreign agent for any sponsor of this trip.

21. I certify by my signature that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature: _____

Date: 2/22/2019

Name: Chris Hopfensperger

Title: Executive Director

Organization: Software.org: the BSA Foundation

Address: 20 F Street, NW, Suite 800, Washington, D.C. 20001

Telephone: (202) 530-5135

Email: chris@software.org

If there are any questions regarding this form, please contact the Committee at the following address:

Committee on Ethics
U.S. House of Representatives
 1015 Longworth House Office Building, Washington, D.C. 20515
 Phone: 202-225-7103 General Fax: 202-225-7392

Theodore E. Deutch, Florida
Chairman
Kenny Marchant, Texas
Ranking Member

Grace Meng, New York
Susan Wild, Pennsylvania
Dean Phillips, Minnesota
Anthony Brown, Maryland

John Ratcliffe, Texas
George Holding, North Carolina
Jackie Walorski, Indiana
Michael Guest, Mississippi



ONE HUNDRED SIXTEENTH CONGRESS

U.S. House of Representatives
COMMITTEE ON ETHICS

Thomas A. Rust
Staff Director and Chief Counsel

David W. Arrojo
Counsel to the Chairman

Christopher A. Donesa
Counsel to the Ranking Member

1015 Longworth House Office Building
Washington, D.C. 20515-6328
Telephone: (202) 225-7103
Facsimile: (202) 225-7392

May 24, 2019

Mr. Ebrahim Yazdani-Zonoz
Office of the Honorable John Ratcliffe
223 Cannon House Office Building
Washington, DC 20515

Dear Mr. Yazdani-Zonoz:

Pursuant to House Rule 25, clause 5(d)(2), the Committee on Ethics hereby approves your proposed trip to San Francisco, California, scheduled for May 29 to 31, 2019, sponsored by Software Education Foundation d.b.a. Software.org: the BSA Foundation ("Software.org").

You must complete an Employee Post-Travel Disclosure Form (which your employing Member must also sign) and file it, together with a Sponsor Post-Travel Disclosure Form completed by the trip sponsor, with the Clerk of the House within 15 days after your return from travel. As part of that filing, you are also required to attach a copy of this letter and both the Traveler and Primary Trip Sponsor Forms (including attachments) you previously submitted to the Committee in seeking pre-approval for this trip. If you are required to file an annual Financial Disclosure Statement, you must also report all travel expenses totaling more than \$390 from a single source on the "Travel" schedule of your annual Financial Disclosure Statement covering this calendar year. Finally, Travel Regulation § 404(d) also requires you to keep a copy of all request forms and supporting information provided to the Committee for three subsequent Congresses from the date of travel.

If you have any further questions, please contact the Committee's Office of Advice and Education at extension 5-7103.

Sincerely,

Theodore E. Deutch
Chairman

Kenny Marchant
Ranking Member

TED/KM:kej

**US House of Representatives
Committee on Ethics
Attachments to Private Sponsor Travel Certification Form**

Attachment 1 – Question # 4 – Names, titles, and explanation for invitation for all House invitees

Software.org is inviting the congressional staff below because of their work on policy issues, including data policy, intellectual property rights, emerging technologies, and digital trade, that are of importance to the software industry.

Name	Title	Office
Keith Abouchar	Senior Policy Advisor	Office of Rep. Steny Hoyer
Arlet Abrahamian	Legislative Counsel	Office of Rep. Zoe Lofgren
Emily Ackerman	Legislative Director	Office of Rep. Guy Reschenthaler
Wendy Anderson	Chief of Staff	Office of Rep. Val Demings
Tiffany Angulo	Policy Advisor	Office of Rep. David Schweikert
Perry Apelbaum	Democratic Chief Counsel and Chief of Staff	House Committee on the Judiciary
Ross Arnett	Senior Legislative Assistant	Office of Rep. Raul Ruiz
Jason Attermann	Communications & Policy Advisor	Office of Rep. Ted Deutch
Eric Bagwell	Senior Legislative Clerk	House Committee on the Judiciary
Didier Barjon	Legislative Assistant	Office of Rep. Kathy Castor
Erica Barker	Legislative Assistant	Office of Rep. Doug Collins
Walker Barrett	Legislative Director	Office of Rep. Michael Waltz
Stacy Barton	Chief of Staff	Office of Rep. Steve Chabot
Janice Bashford	Legislative Director	Office of Rep. Karen Bass
Yuri Beckelman	Deputy Chief of Staff	Office of Rep. Mark Takano
Brendan Belair	Chief of Staff	Office of Rep. Doug Collins
Gregory Berry	Chief Counsel	Office of Rep. Sheila Jackson Lee
Raj Bharwani	Republican Deputy Staff Director	House Committee on Science, Space, and Technology
Matt Bisenius	Co-Chief of Staff	Office of Rep. Jim Sensenbrenner
Slade Bond	Chief Democratic Counsel	House Committee on the Judiciary
Rachael Bornstein	Chief of Staff	Office of Rep. Suzanne Bonamici
Amy Bos	Legislative Director	Office of Rep. Jim Sensenbrenner
Chris Bowman	Legislative Director	Office of Rep. Conor Lamb
Joanna Brown	Legislative Director	Office of Rep. Tim Walberg
Geoff Browning	Legislative Assistant	Office of Rep. Katherine Clark
Riley Bushue	Legislative Director	Office of Rep. Greg Walden
Caroline Buyak	Legislative Assistant	Office of Rep. Martha Roby
Colleen Carlos	Legislative Director	Office of Rep. Madeleine Dean
Will Carraco	Legislative Director	Office of Rep. Greg Gianforte
Marc Cevasco	Chief of Staff	Office of Rep. Ted Lieu
Michael Chernin	Legislative Assistant	Office of Rep. Ted Lieu

Michael Collins	Chief of Staff	Office of Rep. John Lewis
Caralee Conklin	Legislative Director	Office of Rep. Louie Gohmert
Joel Creswell	Legislative Assistant	Office of Rep. Dan Lipinski
Allison Crittenden	Legislative Assistant	Office of Rep. Rick Crawford
Sarah Curtis	Deputy Chief of Staff	Office of Rep. Joe Kennedy III
Sarah Czufin	Legislative Director	Office of Rep. Jim Baird
Alexander Damato	Senior Legislative Assistant	Office of Rep. Doris Matsui
Reginald Darby	Legislative Director	Office of Rep. Greg Steube
James Decker	Chief of Staff	Office of Rep. Michael Burgess
Marilyn Dillihay	Chief of Staff	Office of Rep. Steve Cohen
Kayla Dolan	Senior Legislative Assistant	Office of Rep. Richard Hudson
Emily Duhovny	Senior Legislative Assistant	Office of Rep. Paul Tonko
Kevin Eichinger	Chief of Staff	Office of Rep. Jim Jordan
Ben Elleson	Legislative Director	Office of Rep. Billy Long
Jason Everett	Counsel	Office of Rep. Jerry Nadler
Hugh Fike	Legislative Director	Office of Rep. Michael Cloud
Eric Fins	Senior Legislative Assistant	Office of Rep. Joe Kennedy III
Courtney Fogwell	Legislative Director	Office of Rep. Debbie Murcarse-Powell
Miguel Franco	Chief of Staff	Office of Rep. Tony Cárdenas
Carmen Frias	Chief of Staff	Office of Rep. Pramila Jayapal
Julia Friedman	Trade Counsel	House Committee on Ways and Means
Melissa Froelich	Chief Counsel	House Committee on Energy and Commerce
Matt Furlow	Legislative Director	Office of Rep. Ralph Norman
Peter Gelman	Legislative Assistant	Office of Rep. John Sarbanes
Andrew Ginsburg	Legislative Director	Office of Rep. Eric Swalwell
Hope Goins	Democratic Staff Director	House Committee on Homeland Security
Murat Gokcigdem	Chief of Staff	Office of Rep. Eddie Bernice Johnson
Lisa Goldman	Counsel	House Committee on Energy and Commerce
John Gorczynski	Chief of Staff	Office of Rep. Sylvia Garcia
Joe Graupensperger	Chief Counsel for Criminal Justice	House Committee on the Judiciary
David Greengrass	Intellectual Property Counsel	House Committee on the Judiciary
Eric Gustafson	Legislative Director	Office of Rep. Bill Flores
Connie Hair	Chief of Staff	Office of Rep. Louie Gohmert
James Hampson	Legislative Director	Office of Rep. Ken Buck
Sarah Hanson	Legislative Assistant	Office of Rep. Charlie Crist
Arya Hariharan	Democratic Counsel	House Committee on the Judiciary
Hayden Haynes	Chief of Staff	Office of Rep. Mike Johnson
Thomas Hester	Legislative Director	Office of Rep. Michael McCaul
Rob Hicks	Legislative Assistant	Office of Rep. Susan Brooks
Aaron Hiller	Chief Oversight Counsel	House Committee on the Judiciary
Meghan Holland	Legislative Counsel	Office of Rep. Ralph Norman

Danielle Houser	Legislative Assistant	Office of Rep. Neal Dunn
Chris Huckleberry	Deputy Chief of Staff	Office of Rep. Kurt Schrader
Kelley Hudak	Coalitions Director	Office of Rep. Steve Scalise
Rachel Huggins	Legislative Director	Office of Rep. Michael Burgess
Z.J. Hull	Legislative Counsel	Office of Rep. Zoe Lofgren
Peter Hunter	Legislative Director	House Committee on the Judiciary
Shelley Husband	Chief of Staff/General Counsel	House Committee on the Judiciary
Ben Jackson	Legislative Director	Office of Rep. Lizzie Fletcher
Joshua Jackson	Legislative Director	Office of Rep. Adrian Smith
Tasia Jackson	Chief of Staff	Office of Rep. Hakeem Jeffries
Corey Jacobson	Legislative Director	Office of Rep. Ted Lieu
Steve Janushkowsky	Legislative Director	Office of Rep. Brian Babin
Eric Johnson	Field Representative	Office of Rep. Barry Loudermilk
Ashley Jones	Chief of Staff	Office of Rep. Bradley Schneider
Chris Jones	Legislative Assistant	Office of Rep. Gus Bilirakis
Sarah Jorgenson	Senior Professional Staff Member	House Committee on Homeland Security
Jacqui Kappler	Legislative Director	Office of Rep. Hank Johnson
Peter Karafotas	Chief of Staff	Office of Rep. David Cicilline
Graham Kelly	Legislative Director	Office of Rep. Katie Hill
Kyle Kizzier	Chief of Staff	Office of Rep. Paul Mitchell
Natalie Knight	Legislative Assistant	Office of Rep. Lucy McBath
Catherine Knowles	Deputy Chief of Staff	Office of Rep. Susan Brooks
Elise Krekorian	Legislative Assistant	Office of Rep. Jeff Duncan
Travis Krogman	Senior Legislative Assistant	Office of Rep. Ann Kuster
Jeffrey Kuckuck	Senior Policy Advisor	Office of Rep. Andy Biggs
Kate LaBorde	Legislative Director	Office of Rep. Andy Biggs
Sally Larson	Legislative Director	Office of Rep. Doug Collins
Stacey Leavandosky	Chief of Staff	Office of Rep. Zoe Lofgren
Nick Leiserson	Legislative Director	Office of Rep. Jim Langevin
Jerry Leverich	Counsel	House Committee on Energy and Commerce
Tim Lolli	Legislative Director	Office of Rep. Anthony Gonzalez
Brian Looser	Legislative Director	Office of Rep. John Shimkus
Jonathan Lowe	Legislative Director	Office of Rep. Steve Chabot
Diem-Mi Lu	Senior Policy Advisor & Legislative Counsel	Office of Rep. Bill Foster
Mike Lucier	Legislative Director	Office of Rep. Jennifer Wexton
Kelvin Lum	Legislative Assistant	Office of Rep. Ami Bera
Brittany Lundberg	Legislative Assistant	Office of Rep. Peter DeFazio
Joseph Lustig	Senior Legislative Assistant	Office of Rep. Cedric Richmond
Rose Luttenberger	Legislative Assistant	Office of Rep. Frank Pallone
Brittany Madni	Legislative Director	Office of Rep. Troy Balderson

Nicole Manley	Legislative Director	Office of Rep. Ben Cline
Michael Mansour	Legislative Director	Office of Rep. Adam Kinzinger
Torrie Matous	Chief of Staff	Office of Rep. Martha Roby
Svetlana Matt	Legislative Assistant	Office of Rep. Jerry McNerney
Justin Maturo	Legislative Director	Office of Rep. Mark Takano
Eric May	Legislative Director	Office of Rep. Ben McAdams
Lauren McCarty	Counsel	House Committee on Energy and Commerce
Sterling McHale	Legislative Director	Office of Rep. Scott Peters
Liam McKenna	General Counsel	House Committee on Oversight and Reform
Ellen McLaren	Deputy Chief of Staff	Office of Rep. Ted Deutch
Matt McMurray	Special Assistant	Office of Rep. Robin Kelly
Matthew McMurray	Chief of Staff	Office of Rep. Anna Eshoo
Emma Mehrabi	Legislative Director	Office of Rep. Barbara Lee
Emily Michael	Senior Policy Advisor	Office of Rep. Morgan Griffith
Joel Miller	Deputy Chief of Staff	Office of Rep. Brett Guthrie
Virgil Miller	Chief of Staff	Office of Rep. Cedric Richmond
Katherine Moffitt	Legislative Assistant	Office of Rep. Fred Upton
Andrew Mooney	Senior Legislative Assistant	Office of Rep. Randy Hultgren
Dylan Moore	Senior Legislative Assistant	Office of Rep. Larry Bucshon
Miranda Moorman	Legislative Assistant	Office of Rep. Markwayne Mullin
Bo Morris	Legislative Director	Office of Rep. Joe Neguse
Brad Morris	Senior Legislative Assistant	Office of Rep. Mike Johnson
Sarah Moxley	Staff Director	House Committee on Homeland Security
Matt Mulder	Chief Counsel/Legislative Director	Office of Rep. Patrick McHenry
Philip Mulder	Legislative Director	Office of Rep. Mike Doyle
Renuka Nagaraj	Counsel	Office of Rep. David Cicilline
Samuel Negatu	Legislative Counsel	Office of Rep. Matt Cartwright
Ven Neralla	Deputy Chief of Staff	Office of Rep. Pramila Jayapal
Kristan Nevins	Chief of Staff	Office of Rep. Will Hurd
Mike Nichola	Legislative Director	Office of Rep. Darren Soto
Emma Norvell	Senior Policy Advisor	Office of Rep. Jamie Raskin
John Ohly	Professional Staff Member	House Committee on Energy and Commerce
Devon Ombres	Senior Counsel	Office of Rep. Jamie Raskin
Jeffrey O'Neil	Legislative Director	Office of Rep. Ed Perlmutter
Zoe Oreck	Legislative Director	Office of Rep. Hakeem Jeffries
Lauren Orndorff	Legislative Assistant	Office of Rep. Roger Marshall
Davis Pace	Legislative Director	Office of Rep. John Ratcliffe
Nishith Pandya	Legislative Director	Office of Rep. Bobby Rush
Caroline Paris-Behr	Policy Analyst	House Committee on Energy and Commerce
Robert Parmiter	Chief Counsel	House Committee on the Judiciary
Levi Patterson	Legislative Assistant	Office of Rep. Ben Ray Lujan

Rayshon Payton	Legislative Director	Office of Rep. Kendra Horn
Sydney Pettit	Legislative Assistant	Office of Rep. David McKinley
Amy Pfeiffer	Senior Advisor	Office of Rep. James Clyburn
Steven Pfrang	Chief of Staff	Office of Rep. Darin LaHood
Elliott Phaup	Policy Advisor	Office of Rep. Dutch Ruppersberger
Kevin Rambosk	Senior Legislative Assistant	Office of Rep. Debbie Dingell
Rachel Rathore	Senior Legislative Assistant	Office of Rep. Bob Latta
Mark Ratner	Deputy Chief of Staff	Office of Rep. Fred Upton
Sarah Reingold	Legislative Director	Office of Rep. Haley Stevens
Tim Reitz	Legislative Assistant	Office of Rep. Jody Hice
Alejandro Renteria	Legislative Director	Office of Rep. Lou Correa
Joel Richard	Senior Counsel	Office of Rep. Ted Deutch
Michael Richards	Senior Legislative Assistant	Office of Rep. Pete Olson
Ritika Robertson	Chief of Staff	Office of Rep. Ken Buck
Patrick Rooney	Legislative Director	Office of Rep. Dan Meuser
Xenia Ruiz	Legislative Director	Office of Rep. Tom O'Halleran
Glenn Rushing	Chief of Staff	Office of Rep. Sheila Jackson Lee
Terra Sabag	Legislative Director	Office of Rep. Rick Larsen
Jacqueline Sanchez	Legislative Director	Office of Rep. Veronica Escobar
Lauren Sarkesian	Legislative Counsel	Office of Rep. Don Beyer
Patrick Satalin	Deputy Chief of Staff	Office of Rep. Peter Welch
Megan Savage	Chief of Staff	Office of Rep. Susan Brooks
David Scala	Legislative Assistant	Office of Rep. Jim Jordan
Nick Schemmel	Legislative Director	Office of Rep. Earl "Buddy" Carter
Aaron Schmidt	Chief of Staff	Office of Rep. Suzan DelBene
Calli Shapiro	Legislative Director	Office of Rep. Sean Casten
Brendan Shields	Staff Director	House Committee on Homeland Security
Linda Shim	Chief of Staff	Office of Rep. Judy Chu
Jonah Shumate	Chief of Staff	Office of Rep. Rick Crawford
Arthur Sidney	Chief of Staff	Office of Rep. Hank Johnson
Dennis Sills	Senior Legislative Assistant	Office of Rep. G. K. Butterfield
Matthew Simon	Legislative Director	Office of Rep. Debbie Lesko
Kelly Simpson	Chief of Staff	Office of Rep. John Rutherford
Brian Skretny	Legislative Director	Office of Rep. Eliot Engel
Alison Slagell	Legislative Assistant	Office of Rep. Frank Lucas
David Smentek	Legislative Director	Office of Rep. Cathy McMorris Rodgers
Alicia Smith	Professional Staff Member	House Committee on Homeland Security
Corey Solow	Senior Policy Advisor	Office of Rep. A. Donald McEachin
Lauren Soltani	Legislative Director	Office of Rep. Suzan DelBene
Ian Spears	Legislative Assistant	Office of Rep. Lisa Blunt Rochester
Charlyn Stanberry	Chief of Staff	Office of Rep. Yvette D. Clarke

Sarah Stevens	Chief of Staff	Office of Rep. Steve King
Troy Stock	Subcommittee Staff Director	House Committee on Oversight and Reform
Scott Stockwell	Legislative Director	Office of Rep. Dave Loebsack
Mike Stoeber	Legislative Assistant	Office of Rep. Nanette Barragan
Michelle Stoika	Senior Legislative Assistant	Office of Rep. Randy Weber
Zach Stokes	Senior Legislative Assistant	Office of Rep. Kurt Schrader
Mimi Strobel	Legislative Aide	Office of Rep. Susan Brooks
Stuart Styron	Legislative Assistant	Office of Rep. Val Demings
Maxine Sugarman	Legislative Assistant	Office of Rep. Suzanne Bonamici
Tracee Sutton	Legislative Director	Office of Rep. Greg Stanton
Julie Tagen	Chief of Staff	Office of Rep. Jamie Raskin
Katherine Tai	Chief Trade Counsel	House Committee on Ways and Means
Kip Talley	Chief of Staff	Office of Rep. Matt Gaetz
Shantanu Tata	Senior Legislative Assistant	Office of Rep. Suzan DelBene
Sydney Terry	Legislative Director	Office of Rep. Jan Schakowsky
Tejasi Thatte	Deputy Chief of Staff	Office of Rep. Tony Cárdenas
Gary Timmins	Legislative Assistant	Office of Rep. Bill Foster
Sara Trister	Legislative Director	Office of Rep. David Cicilline
Chris Tudor	Deputy Chief of Staff	Office of Rep. Tom McClintock
Valentina Valenta	Legislative Director	Office of Rep. Bill Posey
James Walsh	Legislative Director	Office of Rep. Ted Yoho
Yebbie Watkins	Chief of Staff	Office of Rep. James Clyburn
Greg Watson	Legislative Assistant	Office of Rep. Steve Scalise
Jeffrey Weiland	Counsel	Office of Rep. Steve Scalise
Deborah Weigel	Chief of Staff	Office of Rep. Andy Biggs
Matthew Weisman	Legislative Director	Office of Rep. Steve Cohen
Liz Whitlock	Legislative Director	Office of Rep. John Curtis
Laura Wilson	Senior Policy Advisor	Office of Rep. Bill Johnson
Lauren Wolman	Deputy Chief of Staff	Office of Rep. Brad Sherman
Thomas Woodburn	Legislative Assistant	Office of Rep. Diana DeGette
Austin Yager	Legislative Assistant	Office of Rep. Raul Ruiz
Marshall Yates	Legislative Counsel	Office of Rep. Mo Brooks
Ebbie Yazdani	Legislative Counsel	Office of Rep. John Ratcliffe
Cesar Ybarra	Legislative Assistant	Office of Rep. Andy Biggs
Landon Zinda	Legislative Counsel	Office of Rep. Tom Emmer

Attachment 2 – Question # 12 – Sponsor's interest and role

Software.org, the BSA Foundation is an independent, and nonpartisan international 501(c)(3) research organization that helps policymakers and the broader public better understand the impact that software has on our lives, our economy, and our society. We believe that by working together to examine these issues we can better prepare for the future and help shape government policies and industry culture that will promote both technological advancement and widespread growth.

Software.org seeks to take Congressional staff on an educational tour of global software companies at their San Francisco area facilities. We have invited staff whose Members are on the Judiciary, Energy and Commerce, and the Science, Space & Technology Committees, or are in leadership offices in order to educate them about the software industry and issues of importance to the industry, including its economic impact, the need for computer science education, trade, privacy, intellectual property rights, and other issues. Software.org planned and organized all aspects of the trip, made lodging and travel arrangements, and corresponded with businesses involved to set up events and tours at each location. Software.org is the sole sponsor for this trip, including responsibility for covering cost of meals throughout the trip.

Attachment 3 – Question # 15(b)(2) – Reason for selecting the location of the event or trip

San Francisco, California was chosen due to the number of software companies with major offices located in close proximity to one another. This allows Software.org to share insight into the software industry through in-depth, on-premises conversations with industry experts.



May 2019 San Francisco Staffdel Agenda

Day 1 - Wednesday, May 29, 2019

- 5:30 AM Meet group at Union Station. Ground transportation departs Union Station to Washington Dulles Int'l Airport (IAD). *Approximate travel time: 35 - 45 minutes.*
- 6:30 AM Check in for flights at IAD, go through security.
- 8:18 AM United Airlines Flight #424 Departs IAD to San Francisco Int'l Airport (SFO)
- 11:10 AM UA424 Arrives at SFO.
- 11:45 AM Ground transportation from the airport to Siemens.
- 12:45 PM **Siemens Corporate Technology Lab** (1995 University Ave, Berkeley, CA)
- As the central research and development arm at Siemens, the Corporate Technology (CT) unit helps Siemens businesses successfully establish their innovations on the market. Attendees will participate in a 60-minute tour and hands-on experience showcasing CT's latest projects in robotics, quantum computing, and digital companion applied to manufacturing and the smart management of electric grids
- 2:30 PM Depart Siemens. Ground transportation to Autodesk.
- 3:30 PM **Autodesk Gallery** (1 Market Street #200, San Francisco, CA)
- Attendees will take a guided tour through exhibits at the Autodesk Gallery, demonstrating how innovators have used Autodesk software to transform design, manufacturing, construction, entertainment media, and more. Members of the Autodesk team will then engage with participants in a roundtable discussion on how software is changing the development of today's projects and products.
- 5:30 PM Depart Autodesk. Ground transportation to Keynote Dinner.
- 6:00 PM **Keynote Dinner – Hops & Hominy** (1 Tilman Place, San Francisco, CA 94108)
- Over the course of dinner, invited keynote speakers from the Pentagon Defense Innovation Unit (DIU) will engage attendees on the economic, military, and long-term policy implications of artificial intelligence and more developing technologies.
- 8:00 PM Depart Keynote Dinner. Ground transportation to Marriott Union Square.

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Day 2 - Thursday, May 30, 2019

- 8:30 AM Group meets in hotel lobby. Ground transportation to Splunk.
- 9:00 AM **Splunk** (270 Brannan St, San Francisco, CA 94107)
- At Splunk's headquarters in San Francisco, attendees will learn how the company uses machine-generated big data to solve organizations' IT, security, and business challenges. Splunk staff will engage the participants in a discussion on the applications and benefits of artificial intelligence, followed by a demonstration of Splunk's latest technologies.
- 11:00 AM Depart Splunk. Ground transportation to Adobe.
- 11:30 AM **Adobe** (601 Townsend St, San Francisco, CA 94103)
- Over a working lunch, attendees will learn from Adobe's product developers about the importance of STEM education and the future of jobs in software-enabled industries, followed by a demonstration of Adobe's cutting-edge design software at their San Francisco office.
- 1:30 PM Depart Adobe. Ground transportation to Salesforce.
- 2:00 PM **Salesforce** (350 Mission Street, 3rd Floor, San Francisco, CA 94105)
- Participants will have the opportunity to talk with Salesforce executives and experts about the impact of Salesforce's app economy and engage on how new users can gain the skills necessary to benefit from their versatile platform. Salesforce staff will then walk attendees through an interactive demo of their technology and show how Trailhead empowers users to gain skills and take their careers to new levels.
- 4:00 PM Depart Salesforce. Ground transportation to Microsoft.
- 4:30 PM **Microsoft** (1355 Market Street, San Francisco, CA)
- At a working dinner, Microsoft executives and experts will lead a discussion on important policy issues surrounding software technologies, such as facial recognition and closing the digital divide. Following the discussion, attendees will have the opportunity to demo the Microsoft HoloLens 2.
- 7:00 PM Depart Microsoft. Ground transportation to Marriott Union Square.

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Day 3 – Friday, May 31, 2019

- 7:45 AM Group meets in hotel lobby, check out of hotel. Next stop: IBM
- 8:15 AM IBM (505 Howard St, San Francisco, CA 94105)
- Attendees will participate in the interactive, immersive Watson Experience Center at IBM's offices to see the potential of cognitive computing first-hand. IBM staff will lead a follow-up conversation on IBM Watson and how cognitive computing is already making an impact on various sectors of the economy.
- 10:30 AM Depart IBM. Ground transportation to SFO. *Approximate travel time: 20 – 30 minutes.*
- 11:00 AM Check in for flights at SFO, go through security.
- 12:50 PM United Airlines Flight #727 Departs SFO to IAD
- 8:59 PM UA727 Arrives at IAD.
- 9:30 PM Ground transportation from IAD to Union Station. *Approximate travel time: 45 – 60 min.*
- 10:30 PM Arrive at Union Station, individual transportation home.