



U.S. House of Representatives COMMITTEE ON ETHICS

Employee Post-Travel Disclosure Form

Original Amendment

This form is for disclosing the receipt of travel expenses from private sources for travel taken in connection with official duties. This form does not eliminate the need to report privately-funded travel on the annual *Financial Disclosure Statements* of those employees required to file them. In accordance with House Rule 25, clause 5, **you must complete this form and file it with the Clerk of the House, B-81 Cannon House Office Building, within 15 days after travel is completed.** Please **do not** file this form with the Committee on Ethics.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

1. Name of Traveler: Michael Perez
2. a. Name of Accompanying Relative: _____ **OR** None
 b. Relationship to Traveler: Spouse Child Other (specify): _____
3. a. Dates: Departure: May 2, 2019 Return: May 3, 2019
 b. Dates at Personal Expense, if any: _____ **OR** None
4. Departure City: Washington, DC Destination: New York, NY Return City: Washington, DC
5. Sponsor(s), Who Paid for the Trip: United Nations Foundation
6. Describe Meetings and Events Attended: Meetings with UN Officials to discuss humanitarian crisis in Yemen, also guided tour of the UN headquarters.
7. Attached to this form are **each** of the following, *signify that each item is attached by checking the corresponding box:*
 - a. a completed *Sponsor Post-Travel Disclosure Form*;
 - b. the *Primary Trip Sponsor Form* completed by the trip sponsor **prior** to the trip, **including all** attachments **and** the *Grantmaking or Non-Grantmaking Sponsor Forms*;
 - c. page 2 of the completed *Traveler Form* submitted by the employee; **and**
 - d. the letter from the Committee on Ethics approving my participation on this trip.
8. a. I represent that I participated in each of the activities reflected in the attached sponsor's agency report. **Signify statement is true by checking the box:**
 b. If not, explain: _____

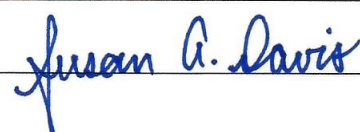
LEGISLATIVE RESOURCE CENTER
2019 MAY 16 PM 2:07
OFFICE OF THE CLERK
U.S. HOUSE OF REPRESENTATIVES

I certify that the information contained on this form is true, complete, and correct to the best of my knowledge.

Signature of Traveler:  Date: 5/16/2019

I authorized this travel in advance. I have determined that all of the expenses listed on the attached *Sponsor Post-Travel Disclosure Form* were necessary and that the travel was in connection with the employee's official duties and would not create the appearance that the employee is using public office for private gain.

Name of Supervising Member: Susan A. Davis Date: 5/16/2019

Signature of Supervising Member: 

(5)

**House Invitee List for United Nations Foundation
Congressional Staff Learning Trip to the United Nations
Thursday, May 2, 2019 – Friday, May 3, 2019**

The following staff have been invited to participate in this learning trip to United Nations Headquarters in New York because they work on issues related to UN funding, international affairs, foreign policy, national security, global health, humanitarian assistance, and related topics.

- Reyn Archer, *Chief of Staff, Rep. Jeff Fortenberry (R-NE)*
- Jack Arriaga, *Foreign Policy Legislative Assistant, Rep. Suzanne Bonamici (D-OR)*
- Disha Banik, *Foreign Policy Legislative Assistant, Rep. Hakeem Jeffries (D-NY)*
- Isabela Belchior, *Legislative Counsel, Rep. Sheila Jackson Lee (D-TX)*
- Peter Billerbeck, *House Foreign Affairs, Rep. Seth Moulton (D-MA)*
- Andrew Bower, *Legislative Assistant, Rep. Alan Lowenthal (D-CA)*
- Christopher Buki, *Foreign Policy Legislative Assistant, Rep. David McKinley (R-WV)*
- Ben Chao, *Legislative Correspondent, Rep. Ed Case (D-HI)*
- Perry Chappell, *Legislative Assistant, Rep. David Rouzer (R-NC)*
- Kat Cosgrove, *Foreign Policy Legislative Assistant, Rep. Chris Pappas (D-NH)*
- Jon Green, *Foreign Policy Advisor, Rep. Jason Crow (D-CO)*
- Jessica Hagens-Jordan, *Defense and Foreign Policy Advisor, Rep. Jim Himes (D-CT)*
- Jonathan Halpern, *Legislative Director, Rep. Sanford Bishop (D-GA)*
- Hailey Hart, *Foreign Policy Legislative Assistant, Rep. Blaine Luetkemeyer (R-MO)*
- Holly Hough, *Foreign Policy Legislative Assistant, Rep. Duncan Hunter (R-CA)*
- Timothy Huebner, *Legislative Assistant, Rep. Debbie Dingell (D-MI)*
- Erik Kinney, *Foreign Policy Legislative Assistant, Rep. Jim Sensenbrenner (R-WI)*
- Andrew Kohlrieser, *Foreign Policy Legislative Assistant, Rep. Bill Huizenga (R-MI)*
- Jay Kronzer, *Legislative Director, Rep. Mark Green (R-TN)*
- Jennifer Lauterbach, *Foreign Policy Legislative Assistant, Rep. Debbie Lesko (R-AZ)*
- Sofya Leonova, *Legislative Director, Rep. Daniel Lipinski (D-IL)*
- Chrissy Liotta, *Legislative Aide, Rep. Kevin Hern (R-OK)*

- Zach Martin, *Senior Legislative Assistant, Rep. Collin Peterson (D-MN)*
- Carson Middleton, *Deputy Chief of Staff/Legislative Director, Rep. Virginia Foxx (R-NC)*
- Davis Pace, *Legislative Director, Rep. John Ratcliffe (R-TX)*
- Max Pedrotti, *Foreign Policy Legislative Assistant, Rep. Carol Miller (R-WV)*
- Michael Perez, *Foreign Policy Legislative Assistant, Rep. Susan Davis (D-CA)*
- Mary Ellen Richardson, *Senior Legislative Assistant, Rep. Darin LaHood (R-IL)*
- Samantha Schifrin, *Legislative Assistant, Rep. David Price (D-NC)*
- Brooke Stuedell, *Foreign Policy Legislative Assistant, Rep. Xochitl Torres Small (D-NM)*
- Amy Surber, *Legislative Director, Rep. Jim Banks (R-IN)*
- Clayton Swope, *Foreign Policy Legislative Assistant, Rep. Derek Kilmer (D-WA)*
- Ben Talus, *Foreign Policy Legislative Assistant, Rep. Donna Shalala (D-FL)*
- Betsy Thompson, *Senior Defense & Foreign Policy Advisor, Rep. John Garamendi (D-CA)*
- William Tranghese, *Foreign Policy Legislative Assistant, Rep. Richard Neal (D-MA)*
- Shivani Vakharia, *Foreign Policy Legislative Assistant, Rep. Tom Graves (R-GA)*
- Jennifer Van der Heide, *Foreign Policy Legislative Assistant, Rep. Deb Haaland (D-NM)*
- Jesse von Stein, *Foreign Policy Legislative Assistant, Rep. Don Young (R-AK)*
- Dominique Warren, *Foreign Policy Legislative Assistant, Rep. Rashida Tlaib (D-MI)*
- Leslie Zelenko, *Foreign Policy Legislative Assistant, Rep. Mark Pocan (D-WI)*

UNITED NATIONS FOUNDATION

AGENDA FOR:
United Nations Foundation's
Congressional Staff Learning Trip to UN Headquarters
May 2-3, 2019

Thursday, May 2, 2019

- 3:25 PM – 6:56 PM **Depart Washington, D.C. via Amtrak Northeast Regional# 134**
Union Station
- 6:56 PM – 7:30 PM **Transfer to EVEN Hotels New York - Midtown East**
- 7:30 PM – 7:45 PM **Check in at EVEN Hotels New York - Midtown East and Prepare for Dinner**
221 E 44th St, New York, NY 10017
- 7:45 PM – 8:00 PM **Transfer to Osteria Laguna Restaurant for Dinner**
209 42nd St, New York, NY 10017
- 8:00 PM – 9:30 PM **Working Dinner with Delegation Participants and Briefing the Office for the Coordination of Humanitarian Affairs (OCHA), the United Nations Development Programme (UNDP) and Members of the Business Council for the United Nations (BCUN).**
- **Ms. Melanie Hauenstein Regional Advisor in UNDPs Arab States Bureau,**
 - **Mr. George Khoury, Middle East Division Director (OCHA)**
 - **Mr. Daniel Schwartz, Director, Global Policy Affairs (MasterCard)**
 - **Ms. Michele Malejki, Global Head of Strategic Programs for Corporate Sustainability (HP, Inc.)**

Osteria Laguna Restaurant, 209 E 42nd St, New York, NY 10017

Briefing Focus: Explore the challenges for securing access, safe distribution corridors and providing protection for humanitarian workers while maintaining operational independence amid ongoing conflict in Yemen. Discuss the role of humanitarian and private sector partnerships in bringing innovation, new technologies and optimizing humanitarian response.

Friday, May 3, 2019

- 7:30 AM – 7:45 AM **Hotel check-out. Please leave your luggage with the porter and meet in the lobby for departure to the U.S. Mission to the United Nations**
EVEN Hotels New York - Midtown East, 221 E 44th St, New York, NY 10017
- 7:45 AM – 8:00 AM **Transfer to the U.S. Mission to the United Nations**
- 8:00 AM – 9:15 AM **Working Breakfast and Briefing by the U.S. Mission to the United Nations**
U.S. Mission to the United Nations, 799 United Nations Plaza, New York, NY 10017
- Briefing Focus: To discuss the humanitarian crisis in Yemen and efforts by U.S.-UN to mitigate this conflict.*
- 9:15 AM – 9:45 AM **Transfer to the United Nations Headquarters**

UNITED NATIONS FOUNDATION

- 9:45 AM – 10:30 AM **Briefing by Mr. Gresham Barrett, Sr. Director DC Office World Food Programme (WFP)**
Location: UNHQ CR-A
- Briefing Focus: To discuss WFPs operations overall, including hotspots, and their work in Yemen.*
- 10:30 AM – 11:15 AM **Briefing by Mr. Andrew Gilmour, Assistant Secretary-General for Human Rights, United Nations Office of the High Commissioner for Human Rights (OHCHR)**
Location: UNHQ CR-A
- Briefing Focus: Provide overview of the Office of the UN High Commissioner's work and priorities for 2019 and discuss the High-Commissioners efforts to secure and advocate for the human rights of affected civilians in the Yemen conflict.*
- 11:15 AM – 11:20 AM **Break**
- 11:20 AM – 12:05 PM **Briefing by Mr. Stewart Simonson, Assistant Director-General, WHO's office at the United Nations in New York, Ms. Ann Erb Leoncavallo, Humanitarian Specialist, United Nations Population Agency (UNFPA)**
Location: UNHQ CR-A
- Briefing Focus: Discuss the ongoing health crisis in Yemen, its impact in the overall humanitarian situation and the UN's efforts to provide treatment amid challenges.*
- 12:05 PM – 12:20 PM **Transfer to UN Guided Tour**
- 12:20 PM – 1:20 PM **United Nations Guided Tour and Briefing**
UNHQ
- Briefing Focus: UN expert-led tour including in-depth daily briefing, historic overview, and chamber-specific briefings on the UN Security Council, UN General Assembly, Economic and Social Council, and Trusteeship Council.*
- 1:20 PM – 1:30 PM **Transfer to Private Dining Room**
- 1:30 PM – 2:30 PM **Lunch Briefing by and Mr. Darko Mocibob, UN Departments of Political/Peacebuilding Affairs and Peace Operations (DPPA-DPO)**
Location: UNHQ Private Dining Room 1-3
- Briefing Focus: Discuss the UN's ongoing programs to mediate the conflict in Yemen, including the ongoing operationalization of Security Council actions and resolutions.*
- 2:30 PM – 2:45 PM **Depart United Nations Headquarters for New York Penn Station**
- 2:45 PM – 3:35 PM **Transit to New York Penn Station**
- 3:35 PM – 7:07 PM **Depart NYC via Amtrak Northeast Regional #173**
New York Penn Station