



U.S. House of Representatives

# COMMITTEE ON ETHICS

## Employee Post-Travel Disclosure Form

Original  Amendment

This form is for disclosing the receipt of travel expenses from private sources for travel taken in connection with official duties. This form does not eliminate the need to report privately-funded travel on the annual *Financial Disclosure Statements* of those employees required to file them. In accordance with House Rule 25, clause 5, **you must complete this form and file it with the Clerk of the House, B-81 Cannon House Office Building, within 15 days after travel is completed.** Please **do not** file this form with the Committee on Ethics.

**NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.**

1. Name of Traveler: Justin Oswald
2. a. Name of Accompanying Relative: \_\_\_\_\_ **OR** None   
 b. Relationship to Traveler:  Spouse  Child  Other (specify): \_\_\_\_\_
3. a. Dates: Departure: February 20, 2019 Return: February 24, 2019  
 b. Dates at Personal Expense, if any: February 23 - 24, 2019 **OR** None
4. Departure City: Albany, NY Destination: Los Angeles, CA Return City: Washington, DC
5. Sponsor(s), Who Paid for the Trip: Motion Picture Association of America, Inc.
6. Describe Meetings and Events Attended: Briefing on piracy and intellectual property; tour of 3 movie lots showcasing the resources needed for production; briefing on evolving business models; briefing on future technology affecting ir
7. Attached to this form are **each** of the following, *signify that each item is attached by checking the corresponding box*:
  - a.  a completed *Sponsor Post-Travel Disclosure Form*;
  - b.  the *Primary Trip Sponsor Form* completed by the trip sponsor **prior** to the trip, **including all** attachments **and** the *Grantmaking or Non-Grantmaking Sponsor Forms*;
  - c.  page 2 of the completed *Traveler Form* submitted by the employee; **and**
  - d.  the letter from the Committee on Ethics approving my participation on this trip.
8. a. I represent that I participated in each of the activities reflected in the attached sponsor's agenda.  
**Signify statement is true by checking the box:**   
 b. If not, explain: \_\_\_\_\_

LEGISLATIVE RESOURCE CENTER  
2019 MAR 18 AM 11:58  
OFFICE OF THE CLERK  
U.S. HOUSE OF REPRESENTATIVES

**I certify that the information contained on this form is true, complete, and correct to the best of my knowledge.**

Signature of Traveler: Justin Oswald Date: 3/11/18

I authorized this travel in advance. I have determined that all of the expenses listed on the attached *Sponsor Post-Travel Disclosure Form* were necessary and that the travel was in connection with the employee's official duties and would not create the appearance that the employee is using public office for private gain.

Name of Supervising Member: Grace Meng Date: 3/18/2019  
Signature of Supervising Member: [Signature]

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U.S. House of Representatives

# COMMITTEE ON ETHICS

## Sponsor Post-Travel Disclosure Form

Original  Amendment

This form must be completed by an officer of any organization that served as the primary trip sponsor in providing travel expenses or reimbursement for travel expenses to House Members, officers, or employees under House Rule 25, clause 5. **A completed copy of the form must be provided to each House Member, officer, or employee who participated on the trip within ten days of their return.** You must answer all questions, and check all boxes, on this form for your submission to comply with House rules and the Committee's travel regulations. Failure to comply with this requirement may result in the denial of future requests to sponsor trips and/or subject the current traveler to disciplinary action or a requirement to repay the trip expenses.

**NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.**

1. Sponsor(s) who paid for the trip: Motion Picture Association of America, Inc.

2. Travel Destination(s): Los Angeles, CA

3. Date of Departure: February 20, 2019 Date of Return: (booked own return flight)

4. Name(s) of Traveler(s): Justin Oswald


*Note:* You may list more than one traveler on a form only if *all* information is *identical* for each person listed.

5. Actual amount of expenses paid on behalf of, or reimbursed to, each individual named in Question 4:

	Total Transportation Expenses	Total Lodging Expenses	Total Meal Expenses	Total Other Expenses (dollar amount per item and description)
Traveler	\$251.30	\$416.86	\$87.18	\$275.82 (shuttle buses)
Accompanying Family Member	N/A	N/A	N/A	N/A

6. All expenses connected to the trip were for actual costs incurred and not a *per diem* or lump sum payment. Signify statement is true by checking box:

I certify that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature:  Date: 3-1-19

Name: Ben Sheffner Title: SVP/Assoc. General Counsel

Organization: Motion Picture Association of America, Inc.

I am an officer of the above-named organization. Signify statement is true by checking box:

Address: 15301 Ventura Blvd, Bldg E; Sherman Oaks, CA 91403

Telephone: 818.935.5784 Email: ben\_sheffner@mpaa.org

*Committee staff may contact the above-named individual if additional information is required.*

If you have questions regarding your completion of this form, please contact the Committee on Ethics at 202-225-7103.





### Primary Trip Sponsor Form

This form should be completed by private entities offering to provide travel or reimbursement for travel to House Members, officers, or employees under House Rule 25, clause 5. A completed copy of the form (and any attachments) should be provided to each invited House Member, officer, or employee, who will then forward it to the Committee together with a *Traveler Form* at least 30 days before the start date of the trip. The trip sponsor should NOT submit the form directly to the Committee. The Committee website (ethics.house.gov) provides detailed instructions for filling out the form.

**NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001. Failure to comply with the Committee's Travel Regulations may also lead to the denial of permission to sponsor future trips.**

1. Sponsor who will be paying for the trip: Motion Picture Association of America, Inc.
  
2. I represent that the trip will not be financed, in whole or in part, by a registered federal lobbyist or foreign agent. Signify that the statement is true by checking box:
  
3. **Check only one.** I represent that:
  - a. The primary trip sponsor has not accepted from any other source, funds intended directly or indirectly to finance any aspect of the trip:  **OR**
  - b. The trip is arranged without regard to congressional participation and the primary trip sponsor has accepted funds only from entities that will receive a tangible benefit in exchange for those funds:  **OR**
  - c. The primary trip sponsor has accepted funds from other source(s) intended directly or indirectly to finance all or part of this trip and has enclosed disclosure forms from each of those entities.   
 If "c" is checked, list the names of the additional sponsors: NBCUniversal is providing a welcome breakfast for all participants.
  
4. Provide names and titles of ALL House Members and employees you are inviting. For each House invitee, provide an explanation of why the individual was invited (include additional pages if necessary): see attached
  
5. Is travel being offered to an accompanying family member of the House invitee(s)?  Yes  No
  
6. Date of Departure: February 20, 2019 Date of Return: February 22, 2019
  
7. a. City of departure: Washington, DC  
 b. Destination(s): Los Angeles, CA  
 c. City of return: Washington, DC
  
8. **Check only one.** I represent that:
  - a. The sponsor of the trip is an institution of higher education within the meaning of section 101 of the Higher Education Act of 1965:  **OR**
  - b. The sponsor of the trip does not retain or employ a registered federal lobbyist or foreign agent:  **OR**
  - c. The sponsor employs or retains a registered federal lobbyist or foreign agent, but the trip is for attendance at a one-day event and lobbyist / foreign agent involvement in planning, organizing, requesting, or arranging the trip was *de minimis* under the Committee's travel regulations.
  
9. **Check only one of the following:**
  - a. I checked 8(a) or (b) above:
  - b. I checked 8(c) above but am not offering any lodging:
  - c. I checked 8(c) above and am offering lodging and meals for one night:  **OR**
  - d. I checked 8(c) above and am offering lodging and meals for two nights:  If you checked this box, explain why the second night of lodging is warranted: The duration of travel & programming are such that two nights are necessary for invitees to attend a full day of programming.





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# COMMITTEE ON ETHICS

10. Attached is a detailed agenda of the activities House invitees will be participating in during the travel (i.e., an hourly description of planned activities for trip invitees). *Indicate agenda is attached by checking box:*

11. **Check only one of the following:**

a. I represent that a registered federal lobbyist or foreign agent will not accompany House Members or employees on any segment of the trip. *Signify that the statement is true by checking box:*  **OR**

b. *Not Applicable.* Trip sponsor is a U.S. institution of higher education:

12. For **each** sponsor required to submit a sponsor form, describe the sponsor's interest in the subject matter of the trip **and** its role in organizing and/or conducting the trip:

see attached

13. **Answer parts a and b. Answer part c if necessary:**

a. Mode of travel: Air  Rail  Bus  Car  Other  (specify: \_\_\_\_\_)

b. Class of travel: Coach  Business  First  Charter  Other  (specify: \_\_\_\_\_)

c. If travel will be first class, or by chartered or private aircraft, explain why such travel is warranted:

14. I represent that the expenditures related to local area travel during the trip will be unrelated to personal or recreational activities of the invitee(s). *Signify that the statement is true by checking box:*

15. **Check only one.** I represent that either:

a. The trip involves an event that is arranged or organized *without regard* to congressional participation and that meals provided to congressional participants are similar to those provided to or purchased by other event attendees:  **OR**

b. The trip involves events that are arranged specifically *with regard* to congressional participation:

If "b" is checked:

1) Detail the cost *per day* of meals (approximate cost may be provided): \_\_\_\_\_  
\$66 for meals on the day of programming, plus \$49.50/day for meals on the travel days

2) Provide the reason for selecting the location of the event or trip: \_\_\_\_\_  
Many of our studios have production studios located in Los Angeles, CA

16. Name, nightly cost, and reasons for selecting each hotel or other lodging facility:

Hotel Name: Universal Hilton City: Universal City, CA Cost Per Night: \$180 + tax

Reason(s) for Selecting: centrally located to all three studios we will be visiting

Hotel Name: \_\_\_\_\_ City: \_\_\_\_\_ Cost Per Night: \_\_\_\_\_

Reason(s) for Selecting: \_\_\_\_\_

Hotel Name: \_\_\_\_\_ City: \_\_\_\_\_ Cost Per Night: \_\_\_\_\_

Reason(s) for Selecting: \_\_\_\_\_

17. I represent that all expenses connected to the trip will be for actual costs incurred and not a per diem or lump sum payment. *Signify that the statement is true by checking box:*



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# COMMITTEE ON ETHICS

**18. Total Expenses for each Participant:**

<input type="checkbox"/> Actual Amounts	Total Transportation Expenses per Participant	Total Lodging Expenses per Participant	Total Meal Expenses per Participant
<input checked="" type="checkbox"/> Good Faith Estimates			
For each Member, Officer, or Employee	\$600	\$360	\$165
For each Accompanying Family Member	N/A	N/A	N/A

	Other Expenses (dollar amount per item)	Identify Specific Nature of "Other" Expenses (e.g., taxi, parking, registration fee, etc.)
For each Member, Officer, or Employee	\$400	Shuttle buses, taxis
For each Accompanying Family Member	N/A	N/A

**NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.**

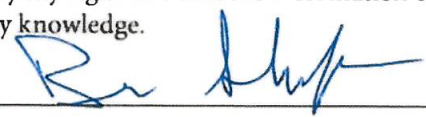
**19. Check only one:**

a. I certify that I am an officer of the organization listed below:  **OR**

b. *Not Applicable.* Trip sponsor is an individual or a U.S. institution of higher education.

20. I certify that I am not a registered federal lobbyist or foreign agent for any sponsor of this trip.

21. I certify by my signature that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature:  Date: 1-16-19

Name: Ben Sheffner

Title: Senior Vice President and Associate General Counsel

Organization: Motion Picture Association of America, Inc.

Address: 15301 Ventura Blvd, Bldg E; Sherman Oaks, CA 91403

Telephone: 818.935.5784

Email: ben\_sheffner@mpaa.org

If there are any questions regarding this form, please contact the Committee at the following address:

**Committee on Ethics**  
U.S. House of Representatives  
1015 Longworth House Office Building, Washington, D.C. 20515  
Phone: 202-225-7103 General Fax: 202-225-7392



U.S. House of Representatives  
Committee on Ethics

NON-GRANTMAKING TRIP SPONSOR FORM

This form should be completed by a private individual or entity that provides funds, services, or in-kind donations to another entity to underwrite, in whole or in part, a trip or an event, meal, or activity that will occur during a trip, or a necessary expense that will be incurred during a trip, with express or implicit knowledge or understanding that one or more House Members or employees may participate in or attend that trip or event, or otherwise may be beneficiaries of the gift or donation. A Non-Grantmaking Sponsor that has a direct involvement in planning, organizing, conducting, or participating in the trip must complete this form. **Provide a copy of your completed form to the primary sponsor of the trip.**

**NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001. Failure to comply with the Committee's Travel Regulations may also lead to the denial of permission to sponsor future trips.**

1. Name of your organization: NBCUniversal Media, LLC
2. Name of Primary Trip Sponsor: Motion Picture Association of America, Inc. (MPAA)
3. My organization has provided funds to the above-named Primary Trip Sponsor to pay all or part of the expenses for a trip to (destination) Los Angeles, CA on (date) February 21, 2019 that primarily is being organized or arranged by the above-named Primary Trip Sponsor.  Yes  No *Yes, in the form of in-kind expenses (continental breakfast) at the destination*
4. My organization has had a direct role in the organizing, planning, arranging, or will have a role in conducting, the trip identified in response to Question 3 or an event that will occur during that trip.  Yes  No *Yes, only with respect to the in-kind portions being provided at the destination.*
5. Check one:
  - a.  My organization does not employ or retain a registered federal lobbyist or foreign agent *or*
  - b.  My organization employs a registered federal lobbyist or foreign agent, but their involvement in planning, organizing, or arranging the trip was *de minimis* under the travel regulations.
6. I certify that I am not a registered federal lobbyist or foreign agent for any sponsor of this trip.
7. I certify by my signature that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature: W. E. Dordel

Name: William Dordelman Title: Senior Vice President

Organization: NBCUniversal Media, LLC

Address: 30 Rockefeller Plaza, New York, NY 10112

Telephone number: 215 286-7550

Email Address: bill\_dordelman@comcast.com

If there are any questions regarding this form please contact the Committee at the following address:

Committee on Ethics  
U.S. House of Representatives  
1015 Longworth House Office Building  
Washington, DC 20515  
(202) 225-7103 (phone)  
(202) 225-7392 (general fax)

*\*NBCUniversal Media, LLC does not employ or retain a federal lobbyist. However, its parent company Comcast Corporation, which is a separate entity, employs lobbyists. Additionally, NBCUniversal Media, LLC's planning, organizing, and arranging activities were de minimis under travel regulations.*



ONE HUNDRED SIXTEENTH CONGRESS

## U.S. House of Representatives

COMMITTEE ON ETHICS

February 13, 2019

Mr. Justin Oswald  
Office of the Honorable Grace Meng  
1317 Longworth House Office Building  
Washington, DC 20515

Dear Mr. Oswald:

Pursuant to House Rule 25, clause 5(d)(2), the Committee on Ethics hereby approves your proposed trip to Los Angeles, California, scheduled for February 20 to 22, 2019, sponsored by Motion Picture Association of America, and NBCUniversal Media, LLC. We note that this trip includes One day at your personal expense. We remind you that, because the Motion Picture Association of America employs a federal lobbyist, you may participate in officially-connected activity on one calendar day only.

You must complete an Employee Post-Travel Disclosure Form (which your employing Member must also sign) and file it, together with a Sponsor Post-Travel Disclosure Form completed by the trip sponsor, with the Clerk of the House within 15 days after your return from travel. As part of that filing, you are also required to attach a copy of this letter and both the Traveler and Primary Trip Sponsor Forms (including attachments) you previously submitted to the Committee in seeking pre-approval for this trip. If you are required to file an annual Financial Disclosure Statement, you must also report all travel expenses totaling more than \$390 from a single source on the "Travel" schedule of your annual Financial Disclosure Statement covering this calendar year. Finally, Travel Regulation § 404(d) also requires you to keep a copy of all request forms and supporting information provided to the Committee for three subsequent Congresses from the date of travel.

If you have any further questions, please contact the Committee's Office of Advice and Education at extension 5-7103.

Sincerely,

A handwritten signature in blue ink, appearing to read "Theodore E. Deutch".

Theodore E. Deutch  
Chairman

A handwritten signature in blue ink, appearing to read "Kenny Marchant".

Kenny Marchant  
Ranking Member

TED/KM:mso



## **MPAA STAFF DELEGATION TRIP PROGRAMMING SCHEDULE**

### **WEDNESDAY, FEBRUARY 20, 2019**

- Own transportation to Albany Airport.
- 1:00PM Depart Albany on United Flight #4827
- 2:45PM Arrive in Chicago. Transfer planes.
- 3:50PM Depart Chicago on United Flight #0592
- 6:15PM Arrive at LAX. Own transportation to Hilton Los Angeles/Universal City. No MPAA programming scheduled for this day.

### **THURSDAY, FEBRUARY 21, 2019**

- 7:45AM Depart hotel for Universal Studios  
**Location: 100 Universal City Plaza, Universal City, CA 91608**  
**Enter through Gate 1 off of Lankershim Blvd. Drop off in front of the Grill/Commissary.**
- 7:50AM Staff Delegation arrives at Universal Studios
- 8:05AM-  
8:07AM **Welcome Remarks by Ivory Zorich, Event Consultant/Programmer, MPAA**  
with light morning refreshments served.  
**Location: Room 1220**
- 8:07AM-  
9:10AM **“Piracy Living Room” Presentation and Discussion with NBCUniversal Executives:**  
**Braxton Perkins, Senior Vice President, IP Analytics, Operations & Tech**  
**David Green, Vice President, Public Policy and Creative Content Protection**  
Description: NBCUniversal technology and policy experts will provide an in-depth presentation on the online piracy ecosystem. The presentation will include demonstrations of how consumers typically obtain unlawful content and how content-theft sites profit through advertising, subscriptions, and malware distribution. The group will also discuss the legal and political efforts the industry is undertaking to reduce the theft of film and television content, and the importance of international trade agreements to that effort. The presentation will also discuss “piracy devices and apps”: the fast-growing phenomenon of set-top boxes that, like Apple TV or Roku, attach to the television to provide easy access to Internet content, but, unlike those legitimate devices, tap into pirated sources for live channels and video on demand content.
- 9:10AM-  
10:50AM **Educational Tour of Universal Lot**  
Description: The tour will provide a first-hand look at the film and TV production process. The presentations will demonstrate how NBCUniversal has worked to reimagine the film experience in new and inventive ways for consumers. The group will visit physical sets, post-production offices with demonstrations on digital editing, and the Wizarding World of Harry Potter experience at Universal Studios. Throughout the

visit, we will discuss the extensive resources that are invested in creating original content and park experiences, and the importance of protecting this valuable intellectual property, including copyrights, trademarks, and the licensing marketplace.

- 10:50AM Proceed to shuttle bus
- 11:15AM Depart Universal Studios for Warner Bros.  
**Location: WB Gate 7, 6561 Forest Lawn Drive, Los Angeles, CA 90068**
- 11:45AM-  
12:45PM **Lunch**  
**Location: SJR Lobby**
- 12:15PM-  
12:45PM **Remarks and Q&A with Jackie Hayes, Senior Vice President and General Counsel, Warner Bros. Home Entertainment Inc.**  
Description: Remarks will be focused on the evolving business models for viewers to access film and television content for home and mobile use.
- 12:45PM-  
2:50PM **Remarks and Educational Tour of Warner Bros. led by Michael Walbrecht, Vice President, Studio & Production Affairs, Warner Bros.**  
Description: Michael Walbrecht will meet with the group to review and discuss federal and state film and television tax policies that impact the film and television industry, along with the pressures of overseas incentives to lure domestic production offshore. Specifically, he will present information on the relationship between the Section 181 tax incentive and state film credits, and how decisions on filming location can impact the economic viability of productions. Walbrecht will also discuss the importance of trade policies to the film and television industry's efforts to protect intellectual property in a global digital economy. The group will continue on an educational tour of Warner Bros.' back-lot facilities. Potential stops, depending on production schedules, will include sound stages to showcase the jobs related to building and maintaining a set, and post-production facilities (i.e. sound dubbing, editing) to highlight the major technology investments required to produce and distribute films and television shows.
- 2:50PM Proceed to shuttle bus
- 3:00PM Depart for Paramount  
**Location: 5555 Melrose, Los Angeles, CA**
- 3:45PM Arrive at Paramount
- 4:00PM-  
5:00PM **Augmented Reality & Virtual Reality Demo with Ted Schilowitz, Paramount Futurist**  
Description: Paramount Futurist Ted Schilowitz works with studio leadership and the technology teams at Paramount/Viacom, exploring forms of new and emerging technologies, with an emphasis on Virtual Reality and Augmented Reality. Ted will demonstrate VR/AR projects for staffers and talk with them about the technology his team develops and how it's used in the industry. This demonstration will also include a discussion of IP and copyright issues.
- 5:00PM- **Educational Tour of Paramount Pictures Studio Lot**



6:30PM Description: The Delegation will begin the tour at the Visitor Center where they will see a brief educational reel describing Paramount Picture's origins and its 105-year industry legacy. The Visitor Center also features select historically significant props. Next, the Delegation will visit the Props Warehouse where they will have the opportunity to see props and costumes from important Paramount films. Studio archivists and props experts will describe to the group what they are seeing and explain their historical significance and practical use in film. This is also an opportunity for a discussion around the studio's intellectual properties and artistic creativity. The Delegation will continue to the one-of-a-kind New York Street backlot, which features ten distinct city neighborhood backdrops used regularly for film and television productions. Guides will explain the industry utility of the various unique architectural elements provided by New York Street, the historical significance of the backlot, and discuss productions who have used New York Street. This will foster a technical discussion of shooting in film and television and allow participants to better understand this part of the production process. The tour will end at the historic Bronson Gate.

6:30PM Proceed to shuttle bus

6:40PM Depart for dinner  
**Location: Eveleigh, 8752 Sunset Boulevard, West Hollywood, CA**

7:00PM - **Dinner**  
9:00PM Description: The dinner discussion will further cover the issues presented throughout the day's events, with remarks by **Greg Saphier, Senior Vice President, External Affairs, Motion Picture Association of America.**

To continue the day's conversation, joining us at dinner will be representatives from the creative community.

9:00PM Proceed to hotel

END OF DAY

**RETURN DATE TO DC**

Booked own return flight to Washington, DC

**U.S. HOUSE OF REPRESENTATIVES  
COMMITTEE ON ETHICS  
PRIMARY TRIP SPONSOR FORM**

**#4. Provide names and titles of ALL House Members and employees you are inviting. For each House invitee, provide an explanation of why the individual was invited.**

- Tim Kurth, Telecom Counsel, House Commerce
- Devin Murphy, Legislative Director, Rep. Matt Gaetz (FL 1<sup>st</sup>)
- Justin Oswald, Chief of Staff, Rep. Grace Meng (NY 6th)
- Tim Robinson, Chief Counsel, House Energy and Commerce Committee (Majority Staff)
- Nick Schemmel, Legislative Director, Rep. Buddy Carter (GA 1<sup>st</sup>)
- Mimi Strobel, Legislative Assistant, Rep. Susan W. Brooks (IN 5<sup>th</sup>)
- Yebbie Watkins, Chief of Staff, Rep. Jim Clyburn (SC 6th)
- Greg Watson, Legislative Assistant, Office of the Minority Whip

*\*\* Each of these individuals works on fiscal, licensing and distribution, international trade, and/or intellectual property issues, which is the focus of our day of programming.*

**#12. For each sponsor required to submit a sponsor form, describe the sponsor's interest in the subject matter of the trip and its role in organizing and/or conducting the trip:**

MPAA serves as the voice and advocate of the American Motion Picture and TV industry. The day of programming will highlight several production facilities, discussions w/both our creative & executive teams, and deepen the participants' understanding of the policy issues facing our industry.

NBCUniversal is a MPAA member. It is listed as a non-grantmaking trip sponsor because it is providing breakfast for participants. NBCUniversal executives are also participating in a panel and organizing a studio tour for participants.