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OFFICE OF THE CLERK  
U.S. HOUSE OF REPRESENTATIVES

U.S. House of Representatives  
Committee on Ethics

EMPLOYEE POST-TRAVEL DISCLOSURE FORM

This form is for disclosing the receipt of travel expenses from private sources for travel taken in connection with official duties. This form does not eliminate the need to report privately-funded travel on the annual Financial Disclosure Statements of those employees required to file them. In accordance with House Rule 25, clause 5, you must complete this form and file it with the Clerk of the House, 135 Cannon House Office Building, within 15 days after travel is completed. Please do not file this form with the Committee on Ethics.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

- 1. Name of Traveler: Joseph Kalmin
- 2. a. Name of accompanying relative: \_\_\_\_\_ *or* None   
 b. Relationship to Traveler:  Spouse  Child  Other (specify): \_\_\_\_\_
- 3. a. Dates of departure and return: Departure: 11/08/18 Return: 11/10/18  
 b. Dates at personal expense (if any): \_\_\_\_\_ *or* None
- 4. Departure city: Washington, DC Destination: New Orleans, LA Return city: Washington, DC
- 5. Sponsor(s) (who paid for the trip): Louisiana Sugar Cane Foundation
- 6. Describe meetings and events attended: See attached itinerary

- 7. Attached to this form are EACH of the following (*signify that each item is attached by checking the corresponding box*):
  - a.  a completed Sponsor Post-Travel Disclosure Form;
  - b.  the Primary Trip Sponsor Form completed by the trip sponsor prior to the trip, including all attachments and Grantmaking or Non-Grantmaking Sponsor Forms;
  - c.  page 2 of the completed Traveler Form submitted by the employee; *and*
  - d.  the letter from the Committee on Ethics approving my participation on this trip.
- 8. a. I represent that I participated in each of the activities reflected in the attached sponsor's agenda. (*Signify that statement is true by checking box*):   
 b. If not, explain: \_\_\_\_\_

I certify that the information contained on this form is true, complete, and correct to the best of my knowledge.

SIGNATURE OF TRAVELER: *Joey Kalmin* DATE: 11/13/18

I authorized this travel in advance. I have determined that all of the expenses listed on the attached Sponsor Post-Travel Disclosure form were necessary and that the travel was in connection with the employee's official duties and would not create the appearance that the employee is using public office for private gain.

NAME OF SUPERVISING MEMBER: Rep. Daniel M. Donovan, Jr. DATE: 11/13/18

SIGNATURE OF SUPERVISING MEMBER: *Daniel M. Donovan Jr.*

**U.S. House of Representatives  
Committee on Ethics**

**SPONSOR POST-TRAVEL DISCLOSURE FORM**

This form must be completed by an officer of any organization that served as the primary trip sponsor in providing travel expenses or reimbursement for travel expenses to House Members, officers, or employees under House Rule 25, clause 5. *A completed copy of the form must be provided to each House Member, officer, or employee who participated on the trip within 10 days of their return.* You must answer all questions, and check all boxes, on this form for your submission to comply with House rules and the Committee's travel regulations. Failure to comply with this requirement may result in the denial of future requests to sponsor trips and/or subject the current traveler to disciplinary action or a requirement to repay the trip expenses.

**NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.**

1. Sponsor(s) (who paid for the trip): Louisiana Sugar Cane Foundation
2. Travel Destination(s): New Orleans, LA (Houma, LA, Thibodaux, LA, Belle Rose, LA, Gramercy, LA, New Orleans, LA)
3. Date of Departure: Thursday, November 8, 2018 Date of Return: Saturday, November 10, 2018
4. Name(s) of Traveler(s): Matthew Ceja, Jason Cooke, Zellie Duvall, Miriam Fry, Caroline Holden, Joseph Kalmin, Brian Martin  
(NOTE: You may list more than one traveler on a form only if all information is identical for each person listed.)
5. **Actual amount** of expenses paid on behalf of, or reimbursed to, each individual named in response to Question 4:

	Total Transportation Expenses	Total Lodging Expenses	Total Meal Expenses	Other Expenses (dollar amount per item and description)
Traveler	590.65	249.00	116.25	
Accompanying Relative				

6. All expenses connected to the trip were for actual costs incurred and not a *per diem* or lump sum payment. (Signify statement is true by checking box):

I certify that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature: Kenneth Gravois

Name: Kenneth Gravois Title: President

Organization: Louisiana Sugar Cane Foundation

I am an officer of the above-named organization (signify statement is true by checking box):

Address: P O Box 874

Thibodaux, LA 70302-0874

Telephone number: 225-281-9472

Email Address: lscf@bellsouth.net

*Committee staff may contact the above-named individual if additional information is required.*

If you have questions regarding your completion of this form, please contact the Committee on Ethics at (202) 225-7103.

U.S. House of Representatives  
Committee on Ethics

TRAVELER FORM

1. Name of Traveler: Joseph Kalmin
2. Sponsor(s) (who will be paying for the trip): Louisiana Sugar Cane Foundation, Inc.
3. Travel destination(s): New Orleans, LA; Houma, LA; Thibodaux, LA; Belle Rose, LA; Gramercy, LA
4. a. Date of departure 11/08/2018 Date of return: 11/10/2018  
b. Will you be extending the trip at your personal expense?  Yes  No  
If yes, dates at personal expense: \_\_\_\_\_
5. a. Will you be accompanied by a relative at the sponsor's expense?  Yes  No  
b. If yes:  
(1) Name of accompanying relative: \_\_\_\_\_  
(2) Relationship to traveler:  Spouse  Child  Other (specify): \_\_\_\_\_  
(3) Accompanying relative is at least 18 years of age:  Yes  No
6. a. Did the trip sponsor answer "yes" to Question 9(d) on the Primary Trip Sponsor Form (i.e., travel is sponsored by an entity that employs a registered federal lobbyist or foreign agent and you are requesting lodging for two nights)?  Yes  No  
b. If yes, explain why the second night of lodging is warranted:  
\_\_\_\_\_  
\_\_\_\_\_
7. Primary Trip Sponsor Form is attached, including agenda, invitee list, and any other attachments and contributing sponsor forms:  Yes  No  
NOTE: The agenda should show the traveler's individual schedule, including departure and arrival times and identify the specific events in which the traveler will be participating.
8. Explain why participation in the trip is connected to the traveler's individual official or representational duties. Staff should include their job title and how the activities on the itinerary relate to their duties.  
As the Legislative Assistant in Congressman Donovan's office tasked with handling agricultural issues, this trip would serve to educate me on the issues under my area of responsibility
9. Is the traveler aware of any registered federal lobbyists <sup>of</sup> foreign agents involved in planning, organizing, requesting, and/or arranging the trip?  Yes  No SK

10. FOR STAFF TRAVELERS:

TO BE COMPLETED BY YOUR EMPLOYING MEMBER:

ADVANCED AUTHORIZATION OF EMPLOYEE TRAVEL

I hereby authorize the individual named above, an employee of the U.S. House of Representatives who works under my direct supervision, to accept expenses for the trip described in this request. I have determined that the above-described travel is in connection with my employee's official duties and that acceptance of these expenses will not create the appearance that the employee is using public office for private gain.

Date: 09/14/2018

David M. Donovan  
Signature of Employing Member

U.S. House of Representatives  
Committee on Ethics

PRIMARY TRIP SPONSOR FORM

This form should be completed by private entities offering to provide travel or reimbursement for travel to House Members, officers, or employees under House Rule 25, clause 5. A completed copy of the form (and any attachments) should be provided to each invited House Member, officer, or employee, who will then forward it to the Committee together with a Traveler Form at least 30 days before the start date of the trip. The trip sponsor should NOT submit the form directly to the Committee. The Committee Web site (ethics.house.gov) provides detailed instructions for filling out the form.

**NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001. Failure to comply with the Committee's Travel Regulations may also lead to the denial of permission to sponsor future trips.**

1. Sponsor (who will be paying for the trip): \_\_\_\_\_  
Louisiana Sugar Cane Foundation, Inc.
2. I represent that the trip will not be financed (in whole or in part) by a registered federal lobbyist or foreign agent (signify that the statement is true by checking box):
3. Check only one: I represent that:
  - a. the primary trip sponsor has not accepted from any other source funds intended directly or indirectly to finance any aspect of the trip  *or*
  - b. the trip is arranged without regard to congressional participation and the primary trip sponsor has accepted funds only from entities that will receive a tangible benefit in exchange for those funds  *or*.
  - c. the primary trip sponsor has accepted funds from other source(s) intended directly or indirectly to finance all or part of this trip and has enclosed disclosure forms from each of those entities.   
If "c" is checked, list the names of the additional sponsors: \_\_\_\_\_
4. Provide names and titles of ALL House Members and employees you are inviting. For each House invitee, provide an explanation of why the individual was invited (include additional pages if necessary):  
See attached list
5. Is travel being offered to an accompanying relative of the House invitee(s)?  Yes  No
6. Date of departure: Thursday, November 8, 2018 Date of return: Saturday, November 10, 2018
7. a. City of departure: Washington Reagan airport in Washington, DC  
b. Destination(s): New Orleans, LA; Houma, LA; Thibodaux, LA; Belle Rose, LA; Gramercy, LA  
c. City of return: Washington, DC
8. I represent that (check one of the following):
  - a. The sponsor of the trip is an institution of higher education within the meaning of section 101 of the Higher Education Act of 1965:  *or*
  - b. The sponsor of the trip does not retain or employ a registered federal lobbyist or foreign agent:  *or*
  - c. The sponsor employs or retains a registered federal lobbyist or foreign agent, but the trip is for attendance at a one-day event and lobbyist/foreign agent involvement in planning, organizing, requesting, or arranging the trip was *de minimis* under the Committee's travel regulations.
9. Check one of the following:
  - a. I checked 8(a) or (b) above:
  - b. I checked 8(c) above but am not offering any lodging:
  - c. I checked 8(c) above and am offering lodging and meals for one night:  *or*
  - d. I checked 8(c) above and am offering lodging and meals for two nights:   
If "d" is checked, explain why the second night of lodging is warranted: \_\_\_\_\_

10. Attached is a detailed agenda of the activities the House invitees will be participating in during the travel (i.e., an hourly description of planned activities for trip invitees) (indicate agenda is attached by checking box):
11. Check one:
- a. I represent that a registered federal lobbyist or foreign agent will not accompany House Members or employees on any segment of the trip (signify that the statement is true by checking box):  *or*
- b. N/A – trip sponsor is a U.S. institution of higher education.
12. For each sponsor required to submit a sponsor form, describe the sponsor's interest in the subject matter of the trip and its role in organizing and/or conducting the trip:
- The Louisiana Sugar Cane Foundation, Inc. is the sole sponsor of this congressional staffers trip.  
The mission of the Louisiana Sugar Cane Foundation is to provide educational and stewardship  
opportunities within the Louisiana sugar industry. Each stop on this trip represents an important part  
of the Louisiana sugar industry.
- 
13. Answer parts a and b. Answer part c if necessary.
- a. Mode of travel: Air  Rail  Bus  Car  Other  (Specify: \_\_\_\_\_)
- b. Class of travel: Coach  Business  First  Charter  Other  (Specify: \_\_\_\_\_)
- c. If travel will be first class or by chartered or private aircraft, explain why such travel is warranted:
- \_\_\_\_\_
- 
14. I represent that the expenditures related to local area travel during the trip will be unrelated to personal or recreational activities of the invitee(s). (signify that the statement is true by checking box):
15. I represent that either (check one of the following):
- a. The trip involves an event that is arranged or organized *without regard* to congressional participation and that meals provided to congressional participants are similar to those provided to or purchased by other event attendees:  *or*
- b. The trip involves events that are arranged specifically *with regard* to congressional participation:
- If "b" is checked:
- 1) Detail the cost per day of meals (approximate cost may be provided): \_\_\_\_\_  
 Thursday meals for \$41.25; Friday meals for \$58.00; Saturday breakfast for \$17.00
- 2) Provide reason for selecting the location of the event or trip: \_\_\_\_\_  
 To provide first hand knowledge and experience of the inner working of the  
 Louisiana sugarcane industry.
- 
16. Name, nightly cost, and reasons for selecting each hotel or other lodging facility:
- Hotel name: Hampton Inn City: Thibodaux Cost per night: \$94  
 Reason(s) for selecting: located on the tour route and in the Bayou Lafourche sugar region
- Hotel name: Astor Crowne Plaza City: New Orleans Cost per night: \$150  
 Reason(s) for selecting: on route and close proximity to the site of where sugarcane was first grown by the Jesuit priests on Baronne St.
- Hotel name: \_\_\_\_\_ City: \_\_\_\_\_ Cost per night: \_\_\_\_\_  
 Reason(s) for selecting: \_\_\_\_\_

17. I represent that all expenses connected to the trip will be for actual costs incurred and not a per diem or lump sum payment. (signify that the statement is true by checking box):
18. TOTAL EXPENSES FOR EACH PARTICIPANT:

<input type="checkbox"/> actual amounts <input checked="" type="checkbox"/> good faith estimates	Total Transportation Expenses per Participant	Total Lodging Expenses per Participant	Total Meal Expenses per Participant
For each Member, Officer, or employee	590.65	244.00	116.25
For each accompanying relative			

	Other Expenses (dollar amount per item)	Identify Specific Nature of "Other" Expenses (e.g., taxi, parking, registration fee, etc.)
For each Member, Officer, or employee		
For each accompanying relative		

**NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.**

19. Check one:  
 a. I certify that I am an officer of the organization listed below.  *or*  
 b. N/A – sponsor is an individual or a U.S. institution of higher education.
20. I certify that I am not a registered federal lobbyist or foreign agent for any sponsor of this trip.
21. I certify by my signature that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature: Kenneth Gravois  
 Name: Kenneth Gravois  
 Title: President  
 Organization: Louisiana Sugar Cane Foundation, Inc.  
 Address: P O Box 874, Thibodaux, LA 70302-0874  
 Telephone number: 225-281-9472  
 Email address: lscf@bellsouth.net

If there are any questions regarding this form please contact the Committee at the following address:

Committee on Ethics  
 U.S. House of Representatives  
 1015 Longworth House Office Building  
 Washington, DC 20515  
 (202) 225-7103 (phone)  
 (202) 225-7392 (general fax)

Susan W. Brooks, Indiana  
*Chairwoman*  
Theodore E. Deutch, Florida  
*Ranking Member*

Kenny Marchant, Texas  
Leonard Lance, New Jersey  
Mimi Walters, California  
John Ratcliffe, Texas

Yvette D. Clarke, New York  
Jared Polis, Colorado  
Anthony Brown, Maryland  
Steve Cohen, Tennessee



ONE HUNDRED FIFTEENTH CONGRESS

## U.S. House of Representatives

COMMITTEE ON ETHICS

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*Staff Director and Chief Counsel*

Donna Herbert  
*Director of Administration*

Megan Savage  
*Chief of Staff and Counsel to  
the Chairwoman*

Daniel J. Taylor  
*Counsel to the Ranking Member*

1015 Longworth House Office Building  
Washington, D.C. 20515-6328  
Telephone: (202) 225-7103  
Facsimile: (202) 225-7392

November 6, 2018

Mr. Joseph Kalmin  
Office of the Honorable Daniel Donovan  
1541 Longworth House Office Building  
Washington, DC 20515

Dear Mr. Kalmin:

Pursuant to House Rule 25, clause 5(d)(2), the Committee on Ethics hereby approves your proposed trip to Thibodaux and New Orleans, Louisiana, scheduled for November 8 to 10, 2018, sponsored by Louisiana Sugar Cane Foundation, Inc.

You must complete an Employee Post-Travel Disclosure Form (which your employing Member must also sign) and file it, together with a Sponsor Post-Travel Disclosure Form completed by the trip sponsor, with the Clerk of the House within 15 days after your return from travel. As part of that filing, you are also required to attach a copy of this letter and both the Traveler and Primary Trip Sponsor Forms (including attachments) you previously submitted to the Committee in seeking pre-approval for this trip. If you are required to file an annual Financial Disclosure Statement, you must also report all travel expenses totaling more than \$390 from a single source on the "Travel" schedule of your annual Financial Disclosure Statement covering this calendar year. Finally, Travel Regulation § 404(d) also requires you to keep a copy of all request forms and supporting information provided to the Committee for three subsequent Congresses from the date of travel.



If you have any further questions, please contact the Committee's Office of Advice and Education at extension 5-7103.

Sincerely,



Susan W. Brooks  
Chairwoman



Theodore E. Deutch  
Ranking Member

SWB/TED:mso



## 2018 Congressional Staffers Invitation List

This group was invited to educate these key congressional staffers on the vital role that Federal research programs and policy have played in building and maintaining a robust sugarcane industry in Louisiana.

<u>Staffer</u>	<u>Office</u>	
Craig Anderson	Cong. Austin Scott	GA
Erik Ashida	Cong. Denny Heck	WA
Ashley Bailey	Cong. Billy Long	MO
Tim Baker	Cong. Rick Allen	GA
Jimmy Ballard	Cong. Rodney Davis	IL
Janice Bashford	Cong. Karen Bass	CA
Mary Dee Beal	Cong. Drew Ferguson	GA
Derron Bennett	Cong. Al Lawson	FL
Steffanie Bezruki	Cong. Cheri Bustos	IL
Matthew Blackwell	Cong. Joe Wilson	SC
John Boothroyd	Cong. John Moolenaar	MI
Laura Lee Burkett	Cong. Steven Palazzo	MS
Aaron Calkins	Cong. Raul Labrador	ID
Marc Canellas	Cong. Derek Kilmer	WA
Shana Chandler	Cong. Adam Smith	WA
Nick Christensen	Cong. Sam Graves	MO
Will Collier	Cong. Dave Loebsack	IA
Elisabeth Conklin	Cong. Karen Handel	GA
Jason Cooke	Cong. David Rouzer	NC
Kris Cooke	Cong. Ann Wagner	MO
Clayton Cox	Cong. Louise Slaughter	NY
Allison Crittenden	Cong. Rick Crawford	AR
Sarah Czufin	Cong. Adam Kinzinger	IL
Mike Davin	Cong. Robert Latta	OH
Muffy Day	Cong. Karen Handel	GA
Robert Dougherty	Cong. Julia Brownley	CA
Zellie Duvall	Cong. Rick Allen	GA
Mitch Erdel	Cong. Blaine Luetkemeyer	MO
Rhonda Foxx	Cong. Alma Adams	NC
Miriam Fry	Cong. Bradley Byrne	AL
Danielle Fulfs	Cong. Pramila Jaypal	WA
Rachel Gentile	Cong. Alan Lowenthal	CA
Ben Goldeen	Cong. Jim Costa	CA
Jim Goldenstein	Cong. James Comer	KY
Christopher Grawien	Cong. Glenn Grothman	WI
Chay Halbert	Cong. Mark Takano	CA
Caryn Hamner	Cong. Jody Hice	GA
Dalton Henry	Cong. Roger Marshall	KS
Holly Heussner	Cong. Liz Cheney	WY
Cody Hoefler	Cong. Steve Russell	OK
Andrew Hugin	Cong. David Kustoff	TN
Caroline Holden	Cong. Buddy Carter	GA

Brandon Honeycutt	Cong. Jimmy Panetta	CA
Christopher Huckleberry	Cong. Kurt Schrader	OR
Tyler Jensen	Cong. Adam Smith	WA
Allen Jones	Cong. Bobby Scott	VA
Benjamin Jordon	Cong. Karen Handel	GA
Mariel Jorgensen	Cong. Ruben Gallego	AZ
Brian Kaissi	Cong. Raja Krishnamoorthi	IL
Joseph Kalmin	Cong. Daniel Donocan	NY
Jeffrey Kratz	Cong. Don Bacon	NE
Patrick Large	Cong. Steven Palazzo	MS
Will Layden	Cong. Bruce Westerman	AR
R. J. Layher	Cong. Mike Bost	IL
Morgan Leonard	Cong. Grace Napolitano	CA
Joe Lustig	Cong. Cedric Richmond	LA
Robert MacGregor	Cong. Steve Pearce	NM
Christina Mahoney	Cong. Emanuel Cleaver	MO
Bryan Martin	Cong. Walter Jones	NC
Cody McClelland	Cong. Donald McEachin	VA
Ryan McCormick	Cong. Sean Duffy	WI
Ryan McManus	Cong. Barbara Comstock	VA
Bryan McVae	Cong. Martha McSally	AZ
Mathu Meiners	Cong. Steve King	IA
Torrie Miller Matous	Cong. Martha Roby	AL
Clay Mills	Cong. Mo Brooks	AL
Thomas Mills	Cong. Trent Kelly	MS
Jack Minor	Cong. Mark Walker	NC
Elaina Murphy	Cong. Brett Guthrie	KY
Katy Nazaretova	Cong. Rick Larsen	WA
Andrew Neill	Cong. Cathy Rodgers	WA
Claire Osborn	Cong. Andy Barr	KY
Zachary Ostro	Cong. Robin Kelly	IL
Miya Patel	Cong. John Delaney	MD
Levi Wyatt Patterson	Cong. Ben Ray Lujan	NM
Michael Peterson	Cong. Peter Visclosky	IN
Jackson Pineau	Cong. Steve Cohen	TN
Alexandra Pinson	Cong. Harold Rogers	KY
George Pollack	Cong. Peter King	NY
Sruthi Prabhu	Cong. Robert Pittenger	NC
Scott Reber	Cong. Mia Love	UT
Brian Edward Rell	Cong. Robert Aderholt	AL
Emily Richardson	Cong. David Price	NC
Mary Ellen Richardson	Cong. Darin LaHodd	IL
Kelly Riddle	Cong. Jacky Rosen	NV
Martin Rivera	Cong. Darren Soto	FL
Patricia Ross	Cong. Nancy Pelosi	CA
Katy Rowley	Cong. John Yarmuth	KY
Alexandra Sabater	Cong. Ruben Gallego	AZ
Valeria Sandoval	Cong. Lou Correa	CA
Kate Schisler	Cong. Donald Beyer	VA
William Seabrock	Cong. Susan Davis	CA

Rebecca Shaw	Cong. Trey Hollingsworth	IN
Natasha Silva	Cong. Stephen Lynch	MA
Ashley Smith	Cong. David Scott	GA
Evan Smith	Cong. Mark DeSaulnier	CA
Jamie Smith	Cong. Gerald Connolly	VA
Justin Sok	Cong. Jason Smith	MO
Katherine Stewart	Cong. Alma Adams	NC
Jimmy Stringer	Cong. Gregg Harper	MS
Maxine Sugarman	Cong. Suzanne Bonamici	OR
Joon Suh	Cong. Terri Sewell	AL
Marco Sylvester	Cong. Robert Pittenger	NC
Tanner Tempel	Cong. Ron Estes	KS
Gary Timmins	Cong. Bill Foster	IL
Rosanna Torres	Cong. Nydia Velazquez	NY
Nick Tortorici	Cong. John Faso	NY
Claire Trokey	Cong. Steve Scalise	LA
Matthew Tucker	Cong. Mike Gallagher	WI
Natalie Valentine	Cong. Bobby Scott	VA
Joseph Van Wye	Cong. David Cicilline	RI
Naomi Villaca	Cong. Mike Gallagher	WI
Jose Juan Villalvazo	Cong. Tony Cardenas	CA
Lin Whitehouse	Cong. James Clyburn	SC
Cody Willming	Cong. Linda Sanchez	CA
Jeffrey Wilson	Cong. Michael Turner	OH
Josh Woodward	Cong. Ted Yoho	FL
Blair Wriston	Cong. Donald McEachin	VA
Adam York	Cong. Lynn Jenkins	KS
Nate Zimpher	Cong. David Joyce	OH

**ITINERARY FOR  
CONGRESSIONAL STAFF TOUR  
(November 8-9, 2018)**

**Thursday, November 8, 2018**

- 8:30 a.m. - 10:35 a.m.** Group travels to New Orleans, LA on American airlines flight # 4588 from Washington-Reagan National Airport.
- 10:35 a.m.** Group arrives at the New Orleans International Airport.
- 10:50 a.m. – 12:00 p.m.** Group Leaders will pick up the group at the New Orleans Airport and transport the group for the duration of the trip. Travel to Houma, LA.
- 12:00 p.m. – 1:00 p.m.** Lunch and tour briefing at the USDA-ARS, Sugarcane Research Laboratory in Houma. During this lunch, a briefing on the history of the Louisiana sugarcane industry and a description of the process of creating sugar from sugarcane will be provided.
- 1:00 p.m. – 2:30 p.m.** Tour the USDA-ARS, Sugarcane Research Laboratory. This tour will focus on the research to improve sugarcane production practices to help farmers manage risks through improved plant breeding and varietal selection. Participants will be given a tour of the sugarcane crossing greenhouse and field plots.
- 2:30 p.m. – 3:00 p.m.** Travel to the John Deere Thibodaux Factory, Thibodaux, LA for a tour of the facility.
- 3:00 p.m. – 4:30 p.m.** Tour the John Deere Thibodaux Factory. The group will learn of the local, national, and international economic impact of the largest producer of sugarcane harvesting equipment. The group will tour the factory to observe equipment being built.
- 4:30 p.m. – 4:45 p.m.** Travel to the Hampton Inn in Thibodaux.
- 4:45 p.m.** Arrive at the Hampton Inn in Thibodaux.
- 6:00 p.m. – 6:15 p.m.** Travel to the American Legion Hall in Thibodaux, LA for dinner.
- 6:15 p.m. – 8:30p.m.** Dinner at the American Legion Hall in Thibodaux, LA. Here the group will interact with growers and processors with discussions of important sugar industry issues. Dinner will be served consisting of Louisiana delicacies.
- 8:30 p.m. – 8:45p.m.** Depart from the American Legion Hall for the Hampton Inn in Thibodaux.
- 8:45 p.m.** Arrive at Hampton Inn for the night.

**Friday, November 9, 2018**

Please check out before leaving for tours. You will not return to this hotel. Continental breakfast will be in lobby of hotel prior to our departing.

- 8:30 a.m. - 9:00 a.m.** Travel from the Hampton Inn for a field tour of Carmouche Planting (Mr. L.J. Carmouche) sugarcane farm in Belle Rose, LA.
- 9:00 a.m. – 10:45 a.m.** Field tour to observe the various steps for growing and harvesting sugarcane. Participants will observe sugarcane harvesting and talk with the producer to learn of the challenges and rewards of growing sugarcane in south Louisiana.
- 10:45 a.m. – 11:00 a.m.** Travel to Lula-Westfield, LLC (Lula Factory), a raw sugar factory in Belle Rose, LA.
- 11:00 a.m. – 12:45 p.m.** Tour the Lula Raw Sugar Factory to observe the various steps for processing sugarcane into raw sugar that include preparation, clarification, evaporation, and crystallization. A tour of the factory will be given after the overview.
- 12:45 p.m. – 1:45p.m.** Lunch will be served at St. Jules Catholic Church, Belle Rose, LA. During lunch, Dr. Mike Salassi, Agricultural Economist with the LSU AgCenter, will discuss the impact of the sugar industry on the Louisiana economy.
- 1:45 p.m. – 2:30p.m.** Travel to Louisiana Sugar Refinery in Gramercy, LA
- 2:30 p.m. - 4:45 p.m.** Tour the Louisiana Sugar Refinery for refinery tour. This tour will discuss the process of converting raw sugar into refined sugar. Participants will learn of the recent business venture regarding vertical integration within the Louisiana sugar industry. A tour of the refinery will be given after the overview.
- 4:45 p.m. - 6:00 p.m.** Travel to the Astor Crowne Plaza in New Orleans.
- 6:00 p.m.** Arrive at the Astor Crowne Plaza.
- 7:15 p.m. – 9:30 p.m.** Dinner at Bourbon House. Staffers will continue interactions with local sugarcane growers and processors. Participants will debrief from the events of the day. They will learn of the day's sugar production from the field to the table.

**Saturday, November, 10, 2018**

Check out prior to breakfast.

**7:30 a.m. – 8:30a.m.** Breakfast Briefing - meeting room in the Astor Crowne Plaza.

**8:30 a.m. – 9:00a.m.** Van shuttle will transport you back to the New Orleans airport for your American Airlines flight # 4588 departing New Orleans at 11:05 a.m. arriving Washington Reagan at 2:32 p.m.

LOUISIANA  
SUGAR CANE  
FOUNDATION



# LOUISIANA SUGAR CANE FOUNDATION, INC.

P. O. Box 874  
Thibodaux, LA 70302  
e-mail: [lscf@bellsouth.net](mailto:lscf@bellsouth.net)

Kenneth Gravois, President  
Daniel Viator, Secretary  
Mike Sternfels, Treasurer

September 10, 2018

## To Prospective Tour Participants –

The Louisiana Sugar Cane Foundation, Inc., a non-profit organization founded to increase public awareness of the Louisiana sugar industry through education and stewardship opportunities, is sponsoring a congressional staff trip to Louisiana on November 8-10, 2018. The purpose of the trip is to give staffers an opportunity to tour the Louisiana sugar industry to gain firsthand knowledge of sugarcane research, harvesting and processing operations, and to discuss the impact of the sugar industry on Louisiana.

The Foundation would like to extend an invitation to you to participate in this trip. As a tour participant, you will depart from Ronald Reagan National Airport on American airlines flight # 4588 on Thursday, November 8, 2018 at 8:30 a.m., arriving in New Orleans International Airport at 10:35 a.m. From New Orleans, you will ride by chartered bus approximately one hour to the USDA-ARS Sugarcane Research Laboratory in Houma for a luncheon presentation outlining the history of the Louisiana sugar industry. After lunch, participants will be given a tour of the facility. This tour will focus on the research to improve sugarcane production practices to help farmers manage risks through improved plant breeding and varietal selection. You will depart Houma for Thibodaux to tour the John Deere Thibodaux plant, which manufacturers cane harvesting machinery. Hotel accommodations for Thursday evening will be at the Hampton Inn in Thibodaux and a dinner is scheduled at 6:00 p.m. at the American Legion Hall. You will return to the Hampton at 8:45 p.m.

On Friday, participants will be given a tour of on-farm harvesting operations in Belle Rose, followed by a tour of Lula Raw Sugar Factory in Belle Rose to experience the steps required to make raw sugar from sugarcane. Lunch will be served at St. Jules Catholic Church Hall. Here Dr. Mike Salassi, an agricultural economist with the Louisiana State University Agricultural Center, will discuss the impact of the sugar industry on the Louisiana economy. Following lunch, you will travel to Louisiana Sugar Refinery in Gramercy. Here you will see the process of producing refined sugar from raw sugar. After departing this tour, you will arrive at the Astor Crowne Plaza in New Orleans where you will be staying for the night. That evening, dinner will be provided at a nearby restaurant. On Saturday morning, breakfast will be provided at 7:30 a.m. in a designated room of the Astor Crowne Plaza. At 8:30 a.m., a shuttle will transport you back to the New Orleans airport for your American airlines flight #4588 departing New Orleans at 11:05 a.m. arriving Washington Reagan at 2:32 p.m. The Foundation will assume all travel, lodging and meal expenses associated with the trip. Vouchers will be distributed to cover the costs of local transportation to and from National Airport.



**Participating House employees must submit the attached completed form to the House Committee at least thirty (30) days before the date of the proposed trip.** If you have any questions regarding the rules of the House Committee on Standard Official Conduct, please contact the Committee at 202-225-7103.

We hope you will be able to join the Foundation on this fact-finding trip. We believe it will be a worthwhile experience and that you will gain a better understanding of the Louisiana sugarcane industry. **Space is limited, so please advise us as soon as possible if you will be able to participate or if you have any questions.** The best way to contact us is via e-mail at [lscf@bellsouth.net](mailto:lscf@bellsouth.net). Someone will return your call as soon as possible.

Sincerely,

***Kenneth Gravois***

Kenneth Gravois  
President