

Original Amendment

U.S. House of Representatives
Committee on Ethics

LEGISLATIVE RESOURCE CENTER

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EMPLOYEE POST-TRAVEL DISCLOSURE FORM

This form is for disclosing the receipt of travel expenses from private sources for travel taken in connection with official duties. This form does not eliminate the need to report privately-funded travel on the annual Financial Disclosure Statements of those employees required to file them. In accordance with House Rule 25, clause 5, you must complete this form and file it with the Clerk of the House, 135 Cannon House Office Building, within 15 days after travel is completed. Please do not file this form with the Committee on Ethics.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

Michael Collins

1. Name of Traveler: _____
2. a. Name of accompanying relative: _____ or None
 b. Relationship to Traveler: Spouse Child Other (specify): _____
3. a. Dates of departure and return: Departure: 10/15/2018 Return: 10/15/2018
 b. Dates at personal expense (if any): _____ or None
4. Departure city: Washington DC Destination: Atlanta GA Return city: _____
5. Sponsor(s) (who paid for the trip): Motion Picture Association of America, Inc
6. Describe meetings and events attended: MPAA Serves as the voice of America motion picture. The day of events highlighted production, and high level discussions.
7. Attached to this form are EACH of the following (signify that each item is attached by checking the corresponding box):
 - a. a completed Sponsor Post-Travel Disclosure Form;
 - b. the Primary Trip Sponsor Form completed by the trip sponsor prior to the trip, including all attachments and Grantmaking or Non-Grantmaking Sponsor Forms;
 - c. page 2 of the completed Traveler Form submitted by the employee; and
 - d. the letter from the Committee on Ethics approving my participation on this trip.
8. a. I represent that I participated in each of the activities reflected in the attached sponsor's agenda. (Signify that statement is true by checking box):
 b. If not, explain: _____

I certify that the information contained on this form is true, complete, and correct to the best of my knowledge.

SIGNATURE OF TRAVELER: Michael Collins DATE: 10-25-2018

I authorized this travel in advance. I have determined that all of the expenses listed on the attached Sponsor Post-Travel Disclosure form were necessary and that the travel was in connection with the employee's official duties and would not create the appearance that the employee is using public office for private gain.

NAME OF SUPERVISING MEMBER: John Lewis DATE: 10-25-2018

SIGNATURE OF SUPERVISING MEMBER: John Lewis

U.S. House of Representatives
Committee on Ethics

SPONSOR POST-TRAVEL DISCLOSURE FORM

This form must be completed by an officer of any organization that served as the primary trip sponsor in providing travel expenses or reimbursement for travel expenses to House Members, officers, or employees under House Rule 25, clause 5. *A completed copy of the form must be provided to each House Member, officer, or employee who participated on the trip within 10 days of their return.* You must answer all questions, and check all boxes, on this form for your submission to comply with House rules and the Committee's travel regulations. Failure to comply with this requirement may result in the denial of future requests to sponsor trips and/or subject the current traveler to disciplinary action or a requirement to repay the trip expenses.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

1. Sponsor(s) (who paid for the trip): Motion Picture Association of America, Inc.

2. Travel Destination(s): Atlanta, GA

3. Date of Departure: October 15, 2018 Date of Return: October 15, 2018

4. Name(s) of Traveler(s): Michael Collins

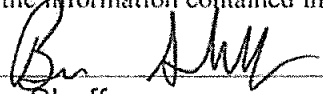
(NOTE: You may list more than one traveler on a form only if all information is identical for each person listed.)

5. **Actual amount** of expenses paid on behalf of, or reimbursed to, each individual named in response to Question 4:

	Total Transportation Expenses	Total Lodging Expenses	Total Meal Expenses	Other Expenses (dollar amount per item and description)
Traveler	N/A	N/A	\$30.36	\$121.90 (shuttle buses)
Accompanying Relative	N/A	N/A	N/A	N/A

6. All expenses connected to the trip were for actual costs incurred and not a *per diem* or lump sum payment. (Signify statement is true by checking box):

I certify that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature: 

Name: Ben Sheffner Title: SVP and Associate General Counsel

Organization: Motion Picture Association of America, Inc.

I am an officer of the above-named organization (signify statement is true by checking box):

Address: 15301 Ventura Blvd, Bldg E
Sherman Oaks, CA 91403

Telephone number: 818.935.5784

Email Address: ben_sheffner@mpaa.org

Committee staff may contact the above-named individual if additional information is required.

If you have questions regarding your completion of this form, please contact the Committee on Ethics at (202) 225-7103.

U.S. House of Representatives
Committee on Ethics

TRAVELER FORM

1. Name of Traveler: Michael Collins
2. Sponsor(s) (who will be paying for the trip): Motion Picture Association of America, Inc
3. Travel destination(s): Atlanta, GA
4. a. Date of departure October 14, 2018 Date of return: October 15, 2018
b. Will you be extending the trip at your personal expense? Yes No
If yes, dates at personal expense: _____
5. a. Will you be accompanied by a relative at the sponsor's expense? Yes No
b. If yes:
(1) Name of accompanying relative: _____
(2) Relationship to traveler: Spouse Child Other (specify): _____
(3) Accompanying relative is at least 18 years of age: Yes No
6. a. Did the trip sponsor answer "yes" to Question 9(d) on the Primary Trip Sponsor Form (i.e., travel is sponsored by an entity that employs a registered federal lobbyist or foreign agent and you are requesting lodging for two nights)? Yes No
b. If yes, explain why the second night of lodging is warranted:

7. Primary Trip Sponsor Form is attached, including agenda, invitee list, and any other attachments and contributing sponsor forms: Yes No
NOTE: The agenda should show the traveler's individual schedule, including departure and arrival times and identify the specific events in which the traveler will be participating.

8. Explain why participation in the trip is connected to the traveler's individual official or representational duties. Staff should include their job title and how the activities on the itinerary relate to their duties.
MPAA serves as the voice and advocate of the American Motion Picture and TV industry. The Day the program will highlight several productions facilities, discussions w/creative & executive teams, and deepen the participation of the policy issues facing our industry. Chief of Staff (MS)

9. Is the traveler aware of any registered federal lobbyists or foreign agents involved in planning, organizing, requesting, and/or arranging the trip? Yes No

10. **FOR STAFF TRAVELERS:**

TO BE COMPLETED BY YOUR EMPLOYING MEMBER:

ADVANCED AUTHORIZATION OF EMPLOYEE TRAVEL

I hereby authorize the individual named above, an employee of the U.S. House of Representatives who works under my direct supervision, to accept expenses for the trip described in this request. I have determined that the above-described travel is in connection with my employee's official duties and that acceptance of these expenses will not create the appearance that the employee is using public office for private gain.

Date:

9-11-2018

John Lewis
Signature of Employing Member

U.S. House of Representatives
Committee on Ethics

PRIMARY TRIP SPONSOR FORM

This form should be completed by private entities offering to provide travel or reimbursement for travel to House Members, officers, or employees under House Rule 25, clause 5. A completed copy of the form (and any attachments) should be provided to each invited House Member, officer, or employee, who will then forward it to the Committee together with a Traveler Form at least 30 days before the start date of the trip. The trip sponsor should NOT submit the form directly to the Committee. The Committee Web site (ethics.house.gov) provides detailed instructions for filling out the form.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001. Failure to comply with the Committee's Travel Regulations may also lead to the denial of permission to sponsor future trips.

1. Sponsor (who will be paying for the trip):
Motion Picture Association of America, Inc
2. I represent that the trip will not be financed (in whole or in part) by a registered federal lobbyist or foreign agent (signify that the statement is true by checking box):
3. *Check only one.* I represent that:
 - a. the primary trip sponsor has not accepted from any other source funds intended directly or indirectly to finance any aspect of the trip *or*
 - b. the trip is arranged without regard to congressional participation and the primary trip sponsor has accepted funds only from entities that will receive a tangible benefit in exchange for those funds *or*
 - c. the primary trip sponsor has accepted funds from other source(s) intended directly or indirectly to finance all or part of this trip and has enclosed disclosure forms from each of those entities.If "c" is checked, list the names of the additional sponsors:

4. Provide names and titles of ALL House Members and employees you are inviting. **For each House invitee, provide an explanation of why the individual was invited** (include additional pages if necessary):
see attached

5. Is travel being offered to an accompanying relative of the House invitee(s)? Yes No
6. Date of departure: October 14, 2018 Date of return: October 15, 2018
7. a. City of departure: Washington, DC
b. Destination(s): Atlanta, GA
c. City of return: Washington, DC
8. I represent that (*check one of the following*):
 - a. The sponsor of the trip is an institution of higher education within the meaning of section 101 of the Higher Education Act of 1965: *or*
 - b. The sponsor of the trip does not retain or employ a registered federal lobbyist or foreign agent: *or*
 - c. The sponsor employs or retains a registered federal lobbyist or foreign agent, but the trip is for attendance at a one-day event *and* lobbyist/foreign agent involvement in planning, organizing, requesting, or arranging the trip was *de minimis* under the Committee's travel regulations.
9. Check one of the following:
 - a. I checked 8(a) or (b) above:
 - b. I checked 8(c) above but am not offering any lodging:
 - c. I checked 8(c) above and am offering lodging and meals for one night: *or*
 - d. I checked 8(c) above and am offering lodging and meals for two nights:If "d" is checked, explain why the second night of lodging is warranted:

10. Attached is a detailed agenda of the activities the House invitees will be participating in during the travel (i.e., an hourly description of planned activities for trip invitees) (indicate agenda is attached by checking box):

11. Check one:

- a. I represent that a registered federal lobbyist or foreign agent will not accompany House Members or employees on any segment of the trip (signify that the statement is true by checking box): *or*
- b. N/A – trip sponsor is a U.S. institution of higher education.

12. For each sponsor required to submit a sponsor form, describe the sponsor’s interest in the subject matter of the trip and its role in organizing and/or conducting the trip:

MPAA serves as the voice and advocate of the American Motion Picture and TV industry. The day of programming will highlight several production facilities, discussions w/creative & executive teams, and deepen the participants’ understanding of the policy issues facing our industry.

13. Answer parts a and b. Answer part c if necessary.

- a. Mode of travel: Air Rail Bus Car Other (Specify: _____)
- b. Class of travel: Coach Business First Charter Other (Specify: _____)
- c. If travel will be first class or by chartered or private aircraft, explain why such travel is warranted:
chartered bus for Allanta airport transfers and day-of programming (not chartered aircraft)

14. I represent that the expenditures related to local area travel during the trip will be unrelated to personal or recreational activities of the invitee(s). (signify that the statement is true by checking box):

15. I represent that either (check one of the following):

- a. The trip involves an event that is arranged or organized *without regard* to congressional participation and that meals provided to congressional participants are similar to those provided to or purchased by other event attendees: *or*
- b. The trip involves events that are arranged specifically *with regard* to congressional participation:

If “b” is checked:

1) Detail the cost per day of meals (approximate cost may be provided):

\$59 for meals on the day of programming, plus \$23 for meals on travel day

2) Provide reason for selecting the location of the event or trip:

All of MPAA's member company studios use production facilities in Georgia, which is one of the busiest filming locations in the world, and MPAA member companies produce more feature length films in Georgia than any US state.

16. Name, nightly cost, and reasons for selecting each hotel or other lodging facility:

Hotel name: Peachtree City Hotel and Conference Center City: Peachtree City, GA Cost per night: \$93 + tax

Reason(s) for selecting: centrally located to all three studios we will be visiting

Hotel name: _____ City: _____ Cost per night: _____

Reason(s) for selecting: _____

Hotel name: _____ City: _____ Cost per night: _____

Reason(s) for selecting: _____

17. I represent that all expenses connected to the trip will be for actual costs incurred and not a per diem or lump sum payment. (signify that the statement is true by checking box):

18. TOTAL EXPENSES FOR EACH PARTICIPANT:

<input type="checkbox"/> actual amounts <input checked="" type="checkbox"/> good faith estimates	Total <i>Transportation</i> Expenses per Participant	Total <i>Lodging</i> Expenses per Participant	Total <i>Meal</i> Expenses per Participant
For each Member, Officer, or employee	\$400	\$112	\$82
For each accompanying relative	N/A	N/A	N/A

	<i>Other</i> Expenses (dollar amount per item)	Identify Specific Nature of "Other" Expenses (e.g., taxi, parking, registration fee, etc.)
For each Member, Officer, or employee	\$350	shuttle busses, taxis
For each accompanying relative	N/A	N/A

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

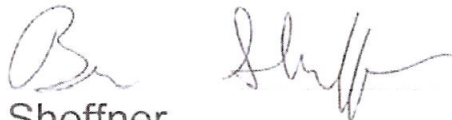
19. Check one:

- a. I certify that I am an officer of the organization listed below. *or*
 b. N/A – sponsor is an individual or a U.S. institution of higher education.

20. I certify that I am not a registered federal lobbyist or foreign agent for any sponsor of this trip.

21. I certify by my signature that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature:



Name: Ben Sheffner

Title: Senior Vice President and Associate General Counsel

Organization: Motion Picture Association of America, Inc.

Address: 15301 Ventura Blvd, Bldg E, Sherman Oaks, CA 91403

Telephone number: 818.935.5784

Email address: ben_sheffner@mpaa.org

If there are any questions regarding this form please contact the Committee at the following address:

Committee on Ethics
 U.S. House of Representatives
 1015 Longworth House Office Building
 Washington, DC 20515
 (202) 225-7103 (phone)
 (202) 225-7392 (general fax)

SUSAN W. BROOKS, Indiana
Chairwoman
Theodore E. Deutch, Florida
Ranking Member

Kenny Marchant, Texas
Leonard Lance, New Jersey
Mimi Walters, California
John Ratcliffe, Texas

Yvette D. Clarke, New York
Jared Polis, Colorado
Anthony Brown, Maryland
Steve Cohen, Tennessee



ONE HUNDRED FIFTEENTH CONGRESS

U.S. House of Representatives

COMMITTEE ON ETHICS

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Staff Director and Chief Counsel

Donna Herbert
Director of Administration

Megan Savage
*Chief of Staff and Counsel to
the Chairwoman*

Daniel J. Taylor
Counsel to the Ranking Member

1015 Longworth House Office Building
Washington, D.C. 20515-6328
Telephone: (202) 225-7103
Facsimile: (202) 225-7392

October 9, 2018

Mr. Michael Collins
Office of the Honorable John Lewis
343 Cannon House Office Building
Washington, DC 20515

Dear Mr. Collins:

Pursuant to House Rule 25, clause 5(d)(2), the Committee on Ethics hereby approves your proposed trip to Peachtree City, Georgia, scheduled for October 14 to 15, 2018, sponsored by Motion Picture Association of America. We remind you that, because the trip sponsor employs a federal lobbyist, you may participate in officially-connected activity on one calendar day only.

You must complete an Employee Post-Travel Disclosure Form (which your employing Member must also sign) and file it, together with a Sponsor Post-Travel Disclosure Form completed by the trip sponsor, with the Clerk of the House within 15 days after your return from travel. As part of that filing, you are also required to attach a copy of this letter and both the Traveler and Primary Trip Sponsor Forms (including attachments) you previously submitted to the Committee in seeking pre-approval for this trip. If you are required to file an annual Financial Disclosure Statement, you must also report all travel expenses totaling more than \$390 from a single source on the "Travel" schedule of your annual Financial Disclosure Statement covering this calendar year. Finally, Travel Regulation § 404(d) also requires you to keep a copy of all request forms and supporting information provided to the Committee for three subsequent Congresses from the date of travel.

If you have any further questions, please contact the Committee's Office of Advice and Education at extension 5-7103.

Sincerely,



Susan W. Brooks
Chairwoman



Theodore E. Deutch
Ranking Member

SWB/TED:adw

**U.S. HOUSE OF REPRESENTATIVES
COMMITTEE ON ETHICS
PRIMARY TRIP SPONSOR FORM**

#4. Provide names and titles of ALL House Members and employees you are inviting. For each House invitee, provide an explanation of why the individual was invited.

- Janice Bashford, Legislative Director, Rep. Karen Bass (CA 37th District)
- Chris Buki, Legislative Director, Rep. David McKinley (WV 1st District)
- Michael Collins, Chief of Staff, Rep. John Lewis (GA 5th District)
- Paige Decker, Director, Member Services and Coalitions, House Ways and Means Committee
- Jasmine Dickerson, Legislative Director, Rep. Lisa Blunt Rochester (DE At-large)
- Paul Guaglianone, Conservative Coalitions Director, Office of the Speaker of the House
- Jonathan Halpern, Legislative Director, Rep. Sanford Bishop (GA 2nd District)
- Juan Hinojosa, Chief of Staff, Rep. Mike Quigley (IL 5th District)
- Sally Rose Larson, Legislative Director, Rep. Doug Collins (GA 9th District)
- Michael Mansour, Legislative Director, Rep. Adam Kinzinger (IL 16th District)
- Zoe Oreck, Legislative Director, Rep. Hakeem Jeffries (NY 8th District)
- Joshua Rogin, Chief of Staff, Rep. Ted Deutch (FL 22nd District)
- Linda Shim, Chief of Staff, Rep. Judy Chu (CA 27th District)
- Arthur Sidney, Chief of Staff, Rep. Hank Johnson (GA 4th District)
- Tejasi Thatte, Deputy Chief of Staff and Counsel, Rep. Tony Cárdenas (CA 29th District)
- Evan Viau, Legislative Clerk, House E&C Committee, Communications & Technology Subcommittee
- Kayla Williams, Legislative Assistant, Rep. Brian Higgins (NY 26th District)

*** Each of these individuals works on fiscal, licensing and distribution, and/or intellectual property issues, which is the focus of our day of programming.*

**MPAA CONGRESSIONAL STAFF DELEGATION ITINERARY
ATLANTA, GEORGIA**

SUNDAY, OCTOBER 14

4:05PM Depart Washington Reagan National on Southwest Flight #4336

6:00PM Arrive at Atlanta

Ivory Zorich/MPAA will meet you and other Hill staff at the Southwest baggage claim with "MPAA Delegation" sign. A shuttle van will then take staff and luggage to Peachtree City Hotel & Conference Center for drop-off.
Location: 2443 Hwy 54 W, Peachtree City, GA 30269

7:00PM Arrive at Peachtree City Hotel. No MPAA programming scheduled for this day.

MONDAY, OCTOBER 15

7:45AM **Light Morning Refreshments**

Location: Brooks Meeting Room, Peachtree City Hotel

** NOTE: Please check out of hotel and bring luggage to meeting room, as we will not be returning to hotel after programming day.

8:00AM- **Welcome Remarks by Ivory Zorich, Event Consultant/Programmer, MPAA**
8:03AM

8:03AM- **Piracy Living Room Presentation and Discussion**
9:00AM **with David Green, Vice President, Public Policy and Creative Content
Protection, NBCUniversal**

Description: An NBCUniversal expert will provide an in-depth presentation on the online piracy ecosystem. The presentation will include demonstrations of how consumers typically obtain unlawful content and how content-theft sites profit through advertising, subscriptions, and malware distribution. The group will also discuss the legal and political efforts the industry is undertaking to reduce the theft of film and television content, and the importance of international trade agreements to that effort. The presentation will also discuss "piracy devices and apps": the fast-growing phenomenon of set-top boxes that, like Apple TV or Roku, attach to the television to provide easy access to Internet content, but, unlike those legitimate devices, tap into pirated sources for live channels and video on demand content.

9:00AM Proceed to shuttle bus with luggage

9:10AM Depart hotel for Pinewood Atlanta Studios
Location: 461 Sandy Creek Road, Fayetteville, GA

9:30AM Staff Delegation arrives at Pinewood Atlanta Studios

9:40AM- **Welcome Remarks and Presentation**
10:30AM **with Frank Patterson, President, Pinewood Atlanta Studios**
Location: Screening Room

Description: The group will meet President Frank Patterson, who will share

Pinewood's 80-year history of setting the stage for great storytellers to entertain the world. He will discuss important recent changes in the film industry, including the impact of digital distribution on the future of the industry, before leading the group on a tour of the 2nd largest purpose-built studio in North America.

- 10:30AM-
11:30AM **Educational Tour of Pinewood Atlanta Studios**
Description: Following Frank's presentation, the tour will provide a first-hand look at purpose-built facilities and the technology behind the film and television production process. This will provide a concrete perspective of the level of infrastructure Georgia has invested into the film industry.'
- 11:30AM Proceed to shuttle bus
- 11:40AM Depart Pinewood Atlanta Studios for EUE/Screen Gems Atlanta
Location: 175 Lakewood Way SW, Atlanta, GA
- 12:15PM Arrive at EUE Screen Gems Atlanta
- 12:30PM-
1:30PM **Lunch Discussion with Georgia Studio Alliance Representatives:
with TBD (names/titles to follow shortly)**
Location: Catering Trailer
Description: Over lunch, Georgia Studio Alliance representatives will talk about the variety of jobs within the production pipeline at their facilities in Georgia, the economic impact of the film and television industry on the local economy, and how all of these jobs depend on copyright and the right of artists to be fairly compensated for their work. They will also discuss their work with the Governor and Lt. Governor's offices and the University and Technical/Career College Systems and other industry groups, to offer access and resources to train much-needed local crew for key areas including electric, grip and construction.
-
- 1:30PM-
3:00PM **Educational Tour of EUE/Screen Gems Atlanta
with Kris Bagwell, Executive Vice President, EUE/Screen Gems Atlanta**
Description: Lunch will be followed by an educational "Walk-and-Talk" tour of the facilities hosted by Kris Bagwell. The tour will touch on the history of EUE/Screen Gems and highlight key working stages to showcase the jobs related to building and maintaining a set. Staffers will also have an opportunity to meet some of the local women and men whose jobs depend on the film and television industry in Georgia.
- 3:00PM Proceed to shuttle bus
- 3:10PM Depart EUE/Screen Gems Atlanta for Tyler Perry Studios
Location: 315 Deshler St SW, Atlanta, GA
- 3:25PM Arrive at Tyler Perry Studios

- 3:30PM-
5:45PM **Educational Tour of Tyler Perry Studios**
with Steve Mensch, President/General Manager Studio Operations, Tyler Perry Studios
Andy Norman, Vice President of Facilities/Studio Operations, Tyler Perry Studios
Michelle Sneed, President of Production and Development, Tyler Perry Studios
Brannon Anthony, General Counsel, Tyler Perry Studios
Jessica Hardaway, Director of Communications and Engagement, Tyler Perry Studios
- Description: The group will be given an exclusive look at Tyler Perry Studios, located on the beautiful grounds of 330 acres of the decommissioned Fort McPherson Army base in East Point Georgia. Guests will visit the state of the art studio sound stages, back lots, historical district, and be given special access to sets not shown to the public. The tour will focus on the growth of the movie industry in Georgia and how the studio is a global destination for motion pictures and television production and tourism.
- 5:45PM Proceed to shuttle bus
- 6:00PM Depart for Atlanta Airport
- 6:30PM Arrive at Atlanta Airport. Staff may purchase their dinner at airport.
- 8:20PM Southwest Flight #845 departs Atlanta
-
- 10:05PM Arrive at Washington Reagan National