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LEGISLATIVE RESOURCE CENTER

EMPLOYEE POST-TRAVEL DISCLOSURE FORM 18 OCT 24 AM 10: 52 sing the receipt of travel expenses from Travel This form is for disclosing the receipt of travel expenses from private sources for travel taken in connection with official duties. This form does not eliminate the need to report privately-funded travel on the annual Financial Disclosure Statements of those employees required to file them. In accordance with House Rule 25, clause 5, you must complete this form and file it with the Clerk of the House, 135 Cannon House Office Building, within 15 days after travel is completed. Please do not file this form with the Committee on Ethics.

> NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

1.	Name of Traveler: Caitlin Hodgkins
2.	a. Name of accompanying relative: b. Relationship to Traveler: Spouse Child Other (specify):
3.	a. Dates of departure and return: Departure: 10/15/18 Return: 10/17/18
	b. Dates at personal expense (if any): or None
4.	Departure city: Washington, DC Destination: Bay City, MI Return city: Washington, DC
5.	Sponsor(s) (who paid for the trip): Michigan Sugar Industry Education Institute
6.	Describe meetings and events attended: agenda attached
7.	Attached to this form are EACH of the following (signify that each item is attached by checking the corresponding box):
	a. a completed Sponsor Post-Travel Disclosure Form;
	b. Enthe Primary Trip Sponsor Form completed by the trip sponsor prior to the trip, including all attachments and Grantmaking or Non-Grantmaking Sponsor Forms;
	c. page 2 of the completed Traveler Form submitted by the employee; and
	d. the letter from the Committee on Ethics approving my participation on this trip.
8.	 a. I represent that I participated in each of the activities reflected in the attached sponsor's agenda. (Signify that statement is true by checking box): b. If not, explain:
	b. If not, explain:
kno	ertify that the information contained on this form is true, complete, and correct to the best of my owledge.
	SNATURE OF TRAVELER: DATE: DATE: DATE: DATE: DATE: DATE:
Spo	athorized this travel in advance. I have determined that all of the expenses listed on the attached onsor Post-Travel Disclosure form were necessary and that the travel was in connection with the ployee's official duties and would not create the appearance that the employee is using public office private gain.
	ME OF SUPERVISING MEMBER: Rep. James P. McGovern DATE: 10/24/18
1123	1 DETE.
SIC	SNATURE OF SUPERVISING MEMBER:
Vers	ion date 2/2015 by Committee on Ethics

Origin	nai 🗌	Amendment
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SPONSOR POST-TRAVEL DISCLOSURE FORM

This form must be completed by an officer of any organization that served as the primary trip sponsor in providing travel expenses or reimbursement for travel expenses to House Members, officers, or employees under House Rule 25, clause 5. A completed copy of the form must be provided to each House Member, officer, or employee who participated on the trip within 10 days of their return. You must answer all questions, and check all boxes, on this form for your submission to comply with House rules and the Committee's travel regulations. Failure to comply with this requirement may result in the denial of future requests to sponsor trips and/or subject the current traveler to disciplinary action or a requirement to repay the trip expenses.

> NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

	Sponsor(s) (who paid for the trip): Michigan Sugar Industry Education Institute					
2.	Travel Destinat	ion(s): Bay City	, Michigan	w		
3.	Date of Departu	re: 10/15/20	18	Date of	f Return: 10/17/2018	
4.	Caitlin Hadakina					
	(NOTE: You m	ay list more than	one traveler on a	form only if <u>all</u>	l information is identical for each person listed.)	
5.	Actual amount	of expenses paid	on behalf of, or r	eimbursed to, e	each individual named in response to Question 4:	
		Total Transportation Expenses	Total Lodging Expenses	Total Meal Expenses	Other Expenses (dollar amount per item and description)	
	Traveler	678.17	186.48	147.00		
	Accompanying Relative					
					The state of the s	
6.		onnected to the tri		costs incurred	and not a per diem or lump sum payment. (Sign	
5.	I certify that the	by checking box	ined in this form	is true, comple	and not a per diem or lump sum payment. (Sign	
5.	I certify that the Signature:	by checking box): 🔳	is true, comple	ete, and correct to the best of my knowledge.	
6.	I certify that the Signature: David	information continued by the book in the b	ained in this form	is true, comple	ete, and correct to the best of my knowledge. Title: Vice President	
5.	I certify that the Signature: Name: David Organization:	information continued by the continued b	ained in this form	is true, comple	ete, and correct to the best of my knowledge.	
6.	I certify that the Signature: David Organization: I am an officer	information continued by the continued b	ained in this form all this form a	ation Institute	ete, and correct to the best of my knowledge. Title: Vice President	
6.	I certify that the Signature: David Organization: I am an officer	information continuous with the state of the above-name of Reese Road,	ained in this form ained in this form Industry Educenced organization Frankenmuth,	ation Institute	ete, and correct to the best of my knowledge.	
6.	I certify that the Signature: David Organization: I am an officer Address: 3775	information continuous with the state of the above-name of Reese Road,	ained in this form Industry Educated organization Frankenmuth,	ation Institute	ete, and correct to the best of my knowledge.	

TRAVELER FORM

1.	Name of Traveler: Caitlin Rose Hodgkins
2.	Sponsor(s) (who will be paying for the trip): Michigan Sugar Industry Education Institute
3.	Travel destination(s): Bay City, Michigan
4.	a. Date of departure 10/15/18 Date of return: 10/17/18
	b. Will you be extending the trip at your personal expense? Yes No If yes, dates at personal expense:
5.	 a. Will you be accompanied by a relative at the sponsor's expense? Yes No b. If yes: (1) Name of accompanying relative:
	(2) Relationship to traveler: Spouse Child Other (specify):
	(3) Accompanying relative is at least 18 years of age:
6.	a. Did the trip sponsor answer "yes" to Question 9(d) on the Primary Trip Sponsor Form (i.e., travel is sponsored by an entity that employs a registered federal lobbyist or foreign agent and you are requesting lodging for two nights)? Yes No b. If yes, explain why the second night of lodging is warranted:
7.	Primary Trip Sponsor Form is attached, including agenda, invitee list, and any other attachments and contributing sponsor forms: Yes No Note: The agenda should show the traveler's individual schedule, including departure and arrival times and identify the specific events in which the traveler will be participating.
8.	Explain why participation in the trip is connected to the traveler's <u>individual</u> official or representational duties. Staff should include their job title and how the activities on the itinerary relate to their duties. I serve on Rep. James P. McGovern's legislative staff, covering food and nutrition issues. In that role, I staff the Congressman on the
	House Agriculture Committee.
9.	Is the traveler aware of any registered federal lobbyists or foreign agents involved in planning, organizing, requesting, and/or arranging the trip? Yes No
10.	FOR STAFF TRAVELERS: TO BE COMPLETED BY YOUR EMPLOYING MEMBER:
	ADVANCED AUTHORIZATION OF EMPLOYEE TRAVEL
	I hereby authorize the individual named above, an employee of the U.S. House of Representatives who works under my direct supervision, to accept expenses for the trip described in this request. I have determined that the above-described travel is in connection with my employee's official duties and that acceptance of these expenses will not create the appearance that the employee is using public office for private gain.
	Date: 9/17/18 Signature of Employing Member
	Diministration of Different intermediate

PRIMARY TRIP SPONSOR FORM

This form should be completed by private entities offering to provide travel or reimbursement for travel to House Members, officers, or employees under House Rule 25, clause 5. A completed copy of the form (and any attachments) should be provided to each invited House Member, officer, or employee, who will then forward it to the Committee together with a Traveler Form <u>at least 30 days before the start date of the trip</u>. The trip sponsor should NOT submit the form directly to the Committee. The Committee Web site (ethics.house.gov) provides detailed instructions for filling out the form.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001. Failure to comply with the Committee's Travel Regulations may also lead to the denial of permission to sponsor future trips.

l.	Sponsor (who will be paying for the trip): Michigan Sugar Industry Education Institiute (MSIE!)
2.	
۷.	I represent that the trip will not be financed (in whole or in part) by a registered federal lobbyist or foreign agent (signify that the statement is true by checking box):
3.	 Check only one: I represent that: a. the primary trip sponsor has not accepted from any other source funds intended directly or indirectly to finance any aspect of the trip or b. the trip is arranged without regard to congressional participation and the primary trip sponsor has accepted funds only from entities that will receive a tangible benefit in exchange for those funds or c. the primary trip sponsor has accepted funds from other source(s) intended directly or indirectly to finance all or part of this trip and has enclosed disclosure forms from each of those entities. If "c" is checked, list the names of the additional sponsors:
4.	Provide names and titles of ALL House Members and employees you are inviting. For each House invitee, provide an explanation of why the individual was invited (include additional pages if necessary): See Attached List Each individual has been chosen to be invited to meet the mission of MSIEI of providing increased
	awareness of the sugar industry and other agricultural related industries in Michigan
5.	Is travel being offered to an accompanying relative of the House invitee(s)? Yes No
6.	Date of departure: Monday, October 15, 2018 Date of return: Wednesday, October 17, 2018
7.	a. City of departure: Washington Reagan Airport In Washington, DC
	b. Destination(s): MBS Airpor in Saginaw, MI
	c. City of return; Washington Reagan Airport in Washington, DC
8.	I represent that (check one of the following):
	a. The sponsor of the trip is an institution of higher education within the meaning of section 101 of the Higher Education Act of 1965: \square or
	 b. The sponsor of the trip does not retain or employ a registered federal lobbyist or foreign agent; or c. The sponsor employs or retains a registered federal lobbyist or foreign agent, but the trip is for attendance at a one-day event and lobbyist/foreign agent involvement in planning, organizing, requesting, or arranging the trip was de minimis under the Committee's travel regulations.
9.	Check one of the following:
	a. I checked 8(a) or (b) above:
	b. I checked 8(c) above but am not offering any lodging:
	c. I checked 8(c) above and am offering lodging and meals for one night: \square or
	d. I checked 8(c) above and am offering lodging and meals for two nights: If "d" is checked, explain why the second night of lodging is warranted:

	ng the travel (i.e., ecking box):			
trip and its role in organizing and/or conducting the trip: The mission of the Michigan Sugar Industry Education Institute is to increase public awas sugarbeet and other agricultural related industry processes in the state of Michigan thro and stewardship opportunities. 13. Answer parts a and b. Answer part c if necessary. a. Mode of travel: Air Rail Bus Car Other (Specify: b. Class of travel: Coach Business First Charter Other (Specify: c. If travel will be first class or by chartered or private aircraft, explain why such travel is warr recreational activities of the invitee(s). (signify that the statement is true by checking box): 14. I represent that either (check one of the following): a. The trip involves an event that is arranged or organized without regard to congressional p that meals provided to congressional participants are similar to those provided to or pure event attendees: or pure event attendees: or pure event attendees: for a graph of meals (approximate cost may be provided): Mon. 10/15, Lun/Din \$50 - Tue, 10/16 Break/Lun/Din \$70 - Wed, 10/17 Break/Lun/Din Bay City, Michigan is centrally located in the heart of the sugarbeet growing and processing locations. 16. Name, nightly cost, and reasons for selecting each hotel or other lodging facility: Hotel name: Courtyard by Marriott City: Bay City Cost per night:	a. I represent that a registered federal lobbyist or foreign agent will not accompany House Members of employees on any segment of the trip (signify that the statement is true by checking box): are			
a. Mode of travel: Air Rail Bus Car Other (Specify: b. Class of travel: Coach Business First Charter Other (Specify: c. If travel will be first class or by chartered or private aircraft, explain why such travel is warr 14. I represent that the expenditures related to local area travel during the trip will be unrelated recreational activities of the invitee(s). (signify that the statement is true by checking box): 15. I represent that either (check one of the following): a. The trip involves an event that is arranged or organized without regard to congressional p that meals provided to congressional participants are similar to those provided to or pure event attendees: or b. The trip involves events that are arranged specifically with regard to congressional participant if "b" is checked: 1) Detail the cost per day of meals (approximate cost may be provided): Mon, 10/15, Lun/Din \$50 - Tue, 10/16 Break/Lun/Din \$70 - Wed, 10/17 Break/Lu 2) Provide reason for selecting the location of the event or trip: Bay City, Michigan is centrally located in the heart of the sugarbeet growing and processing locations. 16. Name, nightly cost, and reasons for selecting each hotel or other lodging facility: Hotel name: Courtyard by Marriott City: Bay City Cost per night:	vareness of			
c. If travel will be first class or by chartered or private aircraft, explain why such travel is warr 14. I represent that the expenditures related to local area travel during the trip will be unrelated recreational activities of the invitee(s). (signify that the statement is true by checking box): 15. I represent that either (check one of the following): a. The trip involves an event that is arranged or organized without regard to congressional p that meals provided to congressional participants are similar to those provided to or pure event attendees: b. The trip involves events that are arranged specifically with regard to congressional participant if "b" is checked: 1) Detail the cost per day of meals (approximate cost may be provided): Mon, 10/15, Lun/Din \$50 - Tue, 10/16 Break/Lun/Din \$70 - Wed, 10/17 Break/Lu 2) Provide reason for selecting the location of the event or trip: Bay City, Michigan is centrally located in the heart of the sugarbaet growing and processing locations of the event or trip: Bay City, Michigan is centrally located in the heart of the sugarbaet growing and processing locations of the location of the event or trip: Bay City, Michigan is centrally located in the heart of the sugarbaet growing and processing locations of the location of the event or trip: Bay City, Michigan is centrally located in the heart of the sugarbaet growing and processing locations of the location of the event or trip: Bay City, Michigan is centrally located in the heart of the sugarbaet growing and processing locations of the location of the sugarbaet growing and processing locations of the location of th)			
14. I represent that the expenditures related to local area travel during the trip will be unrelated recreational activities of the invitee(s). (signify that the statement is true by checking box): 15. I represent that either (check one of the following): a. The trip involves an event that is arranged or organized without regard to congressional p that meals provided to congressional participants are similar to those provided to or pure event attendees: 1 or 15. The trip involves events that are arranged specifically with regard to congressional participant If "b" is checked: 1 Detail the cost per day of meals (approximate cost may be provided): 10. Mon, 10/15, Lun/Din \$50 - Tue, 10/16 Break/Lun/Din \$70 - Wed, 10/17 Break/Lun/Din Bay City, Michigan is centrally located in the heart of the sugarbeet growing and processing locations. 16. Name, nightly cost, and reasons for selecting each hotel or other lodging facility: Hotel name: Courtyard by Marriott City: Bay City Cost per night:)			
15. I represent that either (check one of the following): a. The trip involves an event that is arranged or organized without regard to congressional p that meals provided to congressional participants are similar to those provided to or pure event attendees: b. The trip involves events that are arranged specifically with regard to congressional participat If "b" is checked: 1) Detail the cost per day of meals (approximate cost may be provided): Mon, 10/15, Lun/Din \$50 - Tue, 10/16 Break/Lun/Din \$70 - Wed, 10/17 Break/Lu 2) Provide reason for selecting the location of the event or trip: Bay City, Michigan is centrally located in the heart of the sugarbeet growing and processing locations. 16. Name, nightly cost, and reasons for selecting each hotel or other lodging facility: Hotel name: Courtyard by Marriott City: Bay City Cost per night:	rranted:			
Hotel name: Courtyard by Marriott City: Bay City Cost per night:	participation and rchased by other ation:			
	\$102.00			
Hotel name: City: Cost per night:				
Reason(s) for selecting:	• • • • • • • • • • • • • • • • • • • •			
Hotel name: City: Cost per night: Reason(s) for selecting:				

- 17. I represent that all expenses connected to the trip will be for actual costs incurred and not a per diem or lump sum payment. (signify that the statement is true by checking box):
- 18. TOTAL EXPENSES FOR EACH PARTICIPANT:

☐ actual amounts ☐ good faith estimates	Total <i>Transportation</i> Expenses per Participant	Total Lodging Expenses per Participant	Total <i>Meal</i> Expenses per Participant
For each Member, Officer, or employee	\$600.00	\$230.00	\$150.00
For each accompanying relative			
	Other Expenses (dollar amount per item)	Identify Specific Nature o taxi, parking, registration	
For each Member, Officer, or employee	0.00		
For each accompanying relative			

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

19.	Check one: a. I certify that I am an officer of the organization listed below. b. N/A – sponsor is an individual or a U.S. institution of higher education.
20.	I certify that I am not a registered federal lobbyist or foreign agent for any sponsor of this trip.
21.	I certify by my signature that the information contained in this form is true, complete, and correct to the best of my knowledge.
	Signature: \\ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \
	Name: Scott Roggenbuck
	Title: President/Chairperson
	Organization: Michigan Sugar Industry Education Instititute
	Address: 3775 South Reese Road, Frankenmuth, MI 48734
	Telephone number: 989-670-7888
	Email address: msieisherri@gmail.com

If there are any questions regarding this form please contact the Committee at the following address:

Committee on Ethics U.S. House of Representatives 1015 Longworth House Office Building Washington, DC 20515 (202)225-7103 (phone) (202)225-7392 (general fax) Susan W. Brooks, Indiana Chairwoman Theodore E. Deutch, Florida Ranking Member

Kenny Marchant, Texas Leonard Lance, New Jersey Mimi Walters, California John Ratcliffe, Texas

Yvette D. Clarke, New York Jared Polis, Colorado Anthony Brown, Maryland Steve Cohen, Tennessee



U.S. House of Representatives

COMMITTEE ON ETHICS

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Donna Herbert
Director of Administration

Megan Savage Chief of Staff and Counsel to the Chairwoman

Daniel J. Taylor Counsel to the Ranking Member

1015 Longworth House Office Building Washington, D.C. 20515–6328 Telephone: (202) 225–7103 Facsimile: (202) 225–7392

October 12, 2018

Ms. Caitlin Hodgkins Office of the Honorable James McGovern 438 Cannon House Office Building Washington, DC 20515

Dear Ms. Hodgkins:

Pursuant to House Rule 25, clause 5(d)(2), the Committee on Ethics hereby approves your proposed trip to Bay City, Michigan, scheduled for October 15 to 17, 2018, sponsored by Michigan Sugar Industry Education Institute.

You must complete an Employee Post-Travel Disclosure Form (which your employing Member must also sign) and file it, together with a Sponsor Post-Travel Disclosure Form completed by the trip sponsor, with the Clerk of the House within 15 days after your return from travel. As part of that filing, you are also required to attach a copy of this letter and both the Traveler and Primary Trip Sponsor Forms (including attachments) you previously submitted to the Committee in seeking pre-approval for this trip. If you are required to file an annual Financial Disclosure Statement, you must also report all travel expenses totaling more than \$390 from a single source on the "Travel" schedule of your annual Financial Disclosure Statement covering this calendar year. Finally, Travel Regulation § 404(d) also requires you to keep a copy of all request forms and supporting information provided to the Committee for three subsequent Congresses from the date of travel.

If you have any further questions, please contact the Committee's Office of Advice and Education at extension 5-7103.

Sincerely,

Susan W. Brooks Chairwoman

SULANU BROOKS

Theodore E. Deutch Ranking Member

SWB/TED:re



Michigan Sugar Industry Education Institute

3775 South Reese Road, Frankenmuth, MI 48734



Revised: 8/24/18

Michigan Sugar Industry Education Institute (MSIEI), a non-profit organization founded to increase public awareness of the Michigan Sugar industry through education and stewardship opportunities, is sponsoring a congressional staff trip to Michigan on October 15-17, 2018. You are invited to experience the fascinating process of growing, harvesting and processing of sugarbeets in Michigan.

Learn about advanced technologies in field research of seed varieties, harvesting equipment and the processing of sugarbeets. Your experience will include a tour of a sugarbeet processing facility that processes a sugarbeet into pure granulated sugar. Michigan is well known for its agricultural diversity and while this tour is focused on the sugar industry you will visit other important agricultural commodity operations.

	Officially	
Event Time	connected activity	Detailed description of activity
LYON INDS	ROTIAITA	PARTIES OF SCHOOL OF SCHOOL
Tour Day 1		Monday, October 15, 2018
9:40 A.M.		Departure: Ronald Reagan National Airport - Delta Flight #TBD
1:08 P.M.		Arrival: MBS Saginaw Airport
1:30 P.M.	20 Mln	Travel Time to Courtyard Marriott, 2 E Main St, Bay City, MI 48708
		During the 16 minute bus trip participants will receive an introduction of MSIEL MISIEL Mission Statement
6:00 P.M.	1 hour	along with what to expect over the next few days. Lunch provided on the Bus.
5.00 P.IM.	1 nour	Meet & Greet/History of Sugar Industry in Michigan/Grower/Members -
		Michigan Sugar Corporate Office Participants will walk from hotel to Michigan Sugar Company's corporate office (100 ft). Participants meet
		and greet other participants and receive a presentation of the history of the Sugar Industry in Michigan.
6:00 P.M.	2 nours	<u>Dinner – Real Seafood Restaurant</u>
		Participants will walk form Michigan Sugar Company's corporate offices to the restaurant (100 feet) where
		for two hours they will meet representatives from different Michigan related Ag Related vendors who will give a presentation of how they impact the agricultural industry in Michigan. (Greenstone Farm Credit, ACH
9:00 P.M.		Seeds, COOP Elevator, Michigan Sugar Company, Nalco etc.)
5.00 P.M.		Return to Hotel
Tour Day 2		
		Tuesday. October 16. 2018
7:30 A.M.	1 have	Breakfast - Michigan Sugar Company Corporate Office - participants will walk from hotel (100ft)
	1 hour	Breakfast — Michigan Sugar Company Corporate Office – participants will walk from hotel (100ft) Mark Flegenheimer, President & CEO / Richard Gerstenberger, Chairman
7:30 A.M.	1 hour	Breakfast — Michigan Sugar Company Corporate Office – participants will walk from hotel (100ft) Mark Flegenheimer, President & CEO / Richard Gerstenberger, Chairman Participants will hear from Michigan's sugar industry leaders and how the sugar industry is currently
7:30 A.M.		Breakfast — Michigan Sugar Company Corporate Office – participants will walk from hotel (100ft) Mark Flegenheimer, President & CEO / Richard Gerstenberger, Chairman Participants will hear from Michigan's sugar industry leaders and how the sugar industry is currently impacting not only the state of Michigan but the country.
7:30 A.M. 8:00 A.M.		Breakfast — Michigan Sugar Company Corporate Office — participants will walk from hotel (100ft) Mark Flegenheimer, President & CEO / Richard Gerstenberger, Chairman Participants will hear from Michigan's sugar industry leaders and how the sugar industry is currently impacting not only the state of Michigan but the country. Sugarbeet Facility Processing Tour / Presentation Participants will load a bus and travel 2.3 miles to a sugarbeet processing facility. Participants will get a first.
7:30 A.M. 8:00 A.M. 9:00 A.M.	1 ½ hour	Breakfast — Michigan Sugar Company Corporate Office — participants will walk from hotel (100ft) Mark Flegenheimer, President & CEO / Richard Gerstenberger, Chairman Participants will hear from Michigan's sugar industry leaders and how the sugar industry is currently impacting not only the state of Michigan but the country. Sugarbeet Facility Processing Tour / Presentation Participants will load a bus and travel 2.3 miles to a sugarbeet processing facility. Participants will get a first-hand experience in detail of how sugarbeets are processed into sugar while processing is in full production.
7:30 A.M. 8:00 A.M. 9:00 A.M.		Breakfast — Michigan Sugar Company Corporate Office — participants will walk from hotel (100ft) Mark Flegenheimer, President & CEO / Richard Gerstenberger, Chairman Participants will hear from Michigan's sugar Industry leaders and how the sugar Industry is currently impacting not only the state of Michigan but the country. Sugarbeet Facility Processing Tour / Presentation Participants will load a bus and travel 2.3 miles to a sugarbeet processing facility. Participants will get a first-hand experience in detail of how sugarbeets are processed into sugar while processing is in full production. Travel time: Participants will receive a presentation of what by-products are derived from the sugarbeet
7:30 A.M. 8:00 A.M. 9:00 A.M.	1 ½ hour ½ hour	Breakfast — Michigan Sugar Company Corporate Office — participants will walk from hotel (100ft) Mark Flegenheimer, President & CEO / Richard Gerstenberger, Chairman Participants will hear from Michigan's sugar industry leaders and how the sugar industry is currently impacting not only the state of Michigan but the country. Sugarbeet Facility Processing Tour / Presentation Participants will load a bus and travel 2.3 miles to a sugarbeet processing facility. Participants will get a first-hand experience in detail of how sugarbeets are processed into sugar while processing is in full production. Travel time: Participants will receive a presentation of what by-products are derived from the sugarbeet process.
7:30 A.M. 8:00 A.M. 9:00 A.M.	1 ½ hour ½ hour	Breakfast — Michigan Sugar Company Corporate Office — participants will walk from hotel (100ft) Mark Flegenheimer, President & CEO / Richard Gerstenberger, Chairman Participants will hear from Michigan's sugar industry leaders and how the sugar industry is currently impacting not only the state of Michigan but the country. Sugarbeet Facility Processing Tour / Presentation Participants will load a bus and travel 2.3 miles to a sugarbeet processing facility. Participants will get a first-hand experience in detail of how sugarbeets are processed into sugar while processing is in full production. Travel time: Participants will receive a presentation of what by-products are derived from the sugarbeet process. John Verhaar Dairy Farm
7:30 A.M. 8:00 A.M. 9:00 A.M.	1 ½ hour ½ hour	Breakfast — Michigan Sugar Company Corporate Office — participants will walk from hotel (100ft) Mark Flegenheimer, President & CEO / Richard Gerstenberger, Chairman Participants will hear from Michigan's sugar Industry leaders and how the sugar Industry is currently impacting not only the state of Michigan but the country. Sugarbeet Facility Processing Tour / Presentation Participants will load a bus and travel 2.3 miles to a sugarbeet processing facility. Participants will get a first-hand experience in detail of how sugarbeets are processed into sugar while processing is in full production. Travel time: Participants will receive a presentation of what by-products are derived from the sugarbeet process. John Verhaar Dairy Farm Participants will tour one of 8 modern robotic dairy farms in Michigan.
7:30 A.M. 8:00 A.M. 9:00 A.M. 10:30 A.M.	1 ½ hour ½ hour	Breakfast — Michigan Sugar Company Corporate Office — participants will walk from hotel (100ft) Mark Flegenheimer, President & CEO / Richard Gerstenberger, Chairman Participants will hear from Michigan's sugar Industry leaders and how the sugar industry is currently impacting not only the state of Michigan but the country. Sugarbeet Facility Processing Tour / Presentation Participants will load a bus and travel 2.3 miles to a sugarbeet processing facility. Participants will get a first-hand experience in detail of how sugarbeets are processed into sugar while processing is in full production. Travel time: Participants will receive a presentation of what by-products are derived from the sugarbeet process. John Verhaar Dairy Farm Participants will tour one of 8 modern robotic dairy farms in Michigan. LuBudde Processing Plant / Presentation Participants will travel on bus 10 miles and tour a processing plant that dries vegetable by-products from
7:30 A.M. 8:00 A.M. 9:00 A.M. 10:30 A.M. 11:00 A.M.	1 ½ hour ½ hour ½ hour	Breakfast — Michigan Sugar Company Corporate Office — participants will walk from hotel (100ft) Mark Flegenheimer, President & CEO / Richard Gerstenberger, Chairman Participants will hear from Michigan's sugar Industry leaders and how the sugar industry is currently impacting not only the state of Michigan but the country. Sugarbeet Facility Processing Tour / Presentation Participants will load a bus and travel 2.3 miles to a sugarbeet processing facility. Participants will get a first-hand experience in detail of how sugarbeets are processed into sugar while processing is in full production. Travel time: Participants will receive a presentation of what by-products are derived from the sugarbeet process. John Verhaar Dairy Farm Participants will tour one of 8 modern robotic dairy farms in Michigan. LuBudde Processing Plant / Presentation Participants will travel on bus 10 miles and tour a processing plant that dries vegetable by-products from several ag processing industries (tomatoes, beet pulp and other vegetables) to be used for animal feed.
7:30 A.M. 8:00 A.M. 9:00 A.M. 10:30 A.M.	1 ½ hour ½ hour ½ hour	Breakfast — Michigan Sugar Company Corporate Office — participants will walk from hotel (100ft) Mark Flegenheimer, President & CEO / Richard Gerstenberger, Chairman Participants will hear from Michigan's sugar Industry leaders and how the sugar industry is currently impacting not only the state of Michigan but the country. Sugarbeet Facility Processing Tour / Presentation Participants will load a bus and travel 2.3 miles to a sugarbeet processing facility. Participants will get a first-hand experience in detail of how sugarbeets are processed into sugar while processing is in full production. Travel time: Participants will receive a presentation of what by-products are derived from the sugarbeet process. John Verhaar Dairy Farm Participants will tour one of 8 modern robotic dairy farms in Michigan. LuBudde Processing Plant / Presentation Participants will travel on bus 10 miles and tour a processing plant that dries vegetable by-products from several ag processing industries (tomatoes, beet pulp and other vegetables) to be used for animal feed. Lunch/Research Presentation at Saginaw Valley Research & Extension Center
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7:30 A.M. 8:00 A.M. 9:00 A.M. 10:30 A.M. 11:00 A.M.	1 ½ hour ½ hour ½ hour	Breakfast — Michigan Sugar Company Corporate Office — participants will walk from hotel (100ft) Mark Flegenheimer, President & CEO / Richard Gerstenberger, Chairman Participants will hear from Michigan's sugar Industry leaders and how the sugar industry is currently impacting not only the state of Michigan but the country. Sugarbeet Facility Processing Tour / Presentation Participants will load a bus and travel 2.3 miles to a sugarbeet processing facility. Participants will get a first-hand experience in detail of how sugarbeets are processed into sugar while processing is in full production. Travel time: Participants will receive a presentation of what by-products are derived from the sugarbeet process. John Verhaar Dairy Farm Participants will tour one of 8 modern robotic dairy farms in Michigan. LuBudde Processing Plant / Presentation Participants will travel on bus 10 miles and tour a processing plant that dries vegetable by-products from several ag processing industries (tomatoes, beet pulp and other vegetables) to be used for animal feed. Lunch/Research Presentation at Saginaw Valley Research & Extension Center Participants will receive hands-on harvesting presentation on bean harvesting and superheet harvesting



Michigan Sugar Industry Education Institute (MSIEI) 3775 South Reese Road, Frankenmuth, MI 48734 989-670-7888 – sherrimsiei@gmail.com

harvesting equipment.





Michigan Sugar Industry Education Institute



3775 South Reese Road, Frankenmuth, MI 48734

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3:30 P.M.	1 hour	Thistledown Farms / Trademark: Everbest Organics Participants will tour and be educated about cleaning, processing and packaging a variety of dry beans and soy beans that are organic and non-GMO or non-genetically modified organism crops.
4:30 P.M.	½ hour	Travel Time:
5:00 P.M.		To the Hotel to freshen up for Dinner – Presentation on Young Farmers Program <u>Travel Time:</u>
6:30 P.M.	2 hours	Frankenmuth - Presentation on Food Safety Defense. <u>Dinner - Frankenmuth Bavarian Inn Restaurant / Michigan on Main</u>
		Bavarian Inn known worldly for its family style chicken dinners and German atmosphere is the largest independently owned restaurant in the nation. Participants will receive a behind the scenes tour. Dessert at Michigan on Main is known for its focus on seasonality & local sourcing as its top priorities. Using Michigan products on its menu as celebrating our great states diverse agricultural economy.
10:00 P.M.		Return to Hotel
Tour Day 3		Wednesday, October 17, 2018
8:00 A.M.	1 hour	Breakfast / Meeting – Michigan Sugar Company Corporate Board Room - GMO Spokeswoman – Allyson Maxwell & Rita Herford – will discuss safety and science of GMO crops.
12:00 PM	20 Min	Travel Time: Presentation /discussion on trip highlights.

The Institute will assume all travel, lodging and meal expenses associated with the trip.

Departure: MBS Airport for departure at 1:45 P.M.

Page 5 Agenda







Michigan Sugar Industry Education Institute

3775 South Reese Road, Frankenmuth, MI 48734

Updated 9/11/10

House - Staffers Invite List October 15, 16 & 17 2018 Tour - Page 1 of 2

	O CLANOIC MIVIEU E	131 October 13, 10 & 17 2016 1	our - Page 1 of 2
Abraham	Luke Lettow	Representative Ralph Abraham	Louisiana
Adams	Rhonda Foxox	Representative Alma Adams	North Carolina
Aderholt	Mark Dawson	Representative Robert Aderholt	Alabama
Allen	Tim Baker	Representative Rick Allen	Georgia
Arnash	Carolyn Jodice	Representative Justin Arnash	Michigan
Arrington	Russell Thomasson	Representative Jody Arrington	Texas
Bacon	Rachel Pearce	Representative Don Bacon	Nebraska
Bergman	Gabe Hisem	Representative Jack Bergman	Michigan
Bishop	Dominic Restuccia	Representative Mike Bishop	Michigan
Bost	Matt McCullough	Representative Mike Bost	Illinois
Boyle	John McCarthy	Representative Brendan F Boyle	Pennsylvania
Bustos	Jon Pyatt	Representative Cheri Bustos	Minois
Comer	Caroline Cash	Representative James Comer	Kentucky
Conaway	Matt Russell	Representative Michael Conaway	Texas
Costa	Juan Lopex	Representative Jim Costa	California
Crawford	Jonah.Shumate	Representative Rick Crawford	Airzona
Custer	Abby Curran-Horrell	Representative Ann McLane Custer	New Hampshire
Davidson	Peter Rivera	Representative Warren Davidson	Ohio
Davidson	Mathew.Silver	Representative Warren Davidson	Ohio
Davis	Jen Daufby	Representative Rodney Davis	Illinois
Delauro	Eric Anthony	Representative Rosa DeLauro	Connecticut
Denham	Jason Larrabee	Representative Jeff Denham	California
DesJarlais	Richard Vaughn	Representative Scott DesJarlais	Tennesee
Dingell	Kevin Dollhopf	Representative Debbie Dingell	Michigan
Dunn	Brian Schubert	Representative Neal Dunn	Florida
Evans	Kim Tumer	Representative Dwight Evans	Pennsylvania
Faso	Dain Pascocello	Representative John Faso	New York
Frelinghuysen	Austin Bone	Representative Rodney Frelinghuysen	New Jersey
Fudge	Veleter Mazyck	Representative Marsha Fudge	Ohio
Glbbs	Alex Briggs	Representative Bob Gibbs	Ohio
Gibbs	Meredith Dolan	Representative Bob Gibbs	Ohio
Harris	Tim Daniels	Representative Andy Harris	Maryland
Hartzler	Chris Connelly	Representative Vickie Hartzler	Montana
Huizenga	Raaed Hadad	Representative Bill Huizenga	Michigan
Joyce	Chris Hooper	Representative David Joyce	Ohio
loyce	Kimberly Ross	Representative David Joyce	Ohio
Kaptur	Edward Edney	Representative Marcy Kaptur	Ohio
Kelly	Ted Maness	Representative Trent Kelly	Mississippi
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House - Staffers Invite List October 15, 16 & 17 2018 Tour - Page 2 of 2

Kildee	Jordan Dickinson	Representative Dan Kildee	Michigan
King	Sarah Stevens	Representative Steve King	lowa
LaMalfa	Mark Spannagel	Representative Doug LaMalfa	California
Latta	Madeline Barter	Representative Bob Latta	Ohio
Lawrence	Alex Huang	Representative Brenda Lawrence	Michigan
Lawson	Tola Thompson	Representative Al Lawson	Florida
Levin	Kathleen Luttenberger	Representative Sandy Lavin	Michigan
Lowey	Dana	Representative Nita Lowey	New York
Lucas	Stacey Glascock	Representative Frank Lucas	Oklahoma
Maloney	Christina Parisi	Representative Carolyn Maloney	New York
Maloney	Tim Persico	Representative Sean Patrick Maloney	New York
Marshall	Brent Robertson	Representative Roger Marshall	Kansas
McGovern	Jennifer Chandler	Representative Jim McGovern	Massachusetts
Mitchell	Derek Judd	Representative Paul Mitchell	Michigan
Mitchell	Ed Smith	Representative Paul Mitchell	Michigan
Moolenaar	John Boothroyd	Representative John Moolenaar	Michigan
Moolenaar	Mike Telliga	Representative John Modenaar	Michigan
Notan	Emily German	Representative Rick Notan	Minnesota
O'Halleran	Jeremy Nordquist	Representative Tom O'Halleran	Airizona
Palazzo	Patrick Large	Representative Steven Palazzo	Mississippi
Paneita	Tom Tucker	Representative Jimmy Panetta	California
Peterson	Adam Durand	Representative Collin Peterson	Minnesota
Peterson	Mike Stranz	Representative Collin Peterson	Minnesota
² ingree	Jesse Connolly	Representative Chellie Pingree	Maine
Renacci	Randy Herndon	Representative Jim Renacci	Ohio
Rochester	Minh Ta	Representative Lisa Blunt Rochester	Deleware
Rogers	Chris Brinson	Representative Mike Rogers	Alabama
Roonney	Corey Schrodt	Representative Tom Rooney	Alauania Florida
Rouzer	Melissa Murphy	Representative David Rouzer	
Ryan	Ron Grimes	Representative Tim Ryan	North Carolina
kyan	Anne Sokolov	Representative Tim Ryan	Ohio
icolf	Gary Woodward	Representative David Scott	Ohio
coti	Joby Young	Representative Austin Scott	Georgia
oto	Nicole McLaren	Representative Darren Sota	Georgia
tivers	Nick Bush	Representative Steve Stivers	Florida
hompson	Matthew Brennan	Representative Glenn Thompson	Ohio
rott	Bridget Dobyan	A STATE OF THE PARTY OF THE PAR	Pennsylvania
umer	Dan Hare	Representative David Trott Representative Mike Turner	Michigan
pton	Katherine Moffitt	Representative Fred Upton	Ohio
aladao	Kristina Dunklin		Michigan
ela	Perry Finney-Brody	Representative David Valadao	California
alberg	Mark Pieschel	Representative Filemon Vela	Texas
/alz		Representative Tim Walberg	Michigan
enstrup	Josh Syrjamaki	Representative Tim Walz	Minnesota
oder	Lisa Langenderier Michael Brooks	Representative Brad Wenstrup	Ohio
oho	Larry Calhoun	Representative Kevin Yoder	Kansas
VIIV	Larry Camoun	Representative Ted Yoho	Florida