

U.S. House of Representatives
Committee on Ethics

EMPLOYEE POST-TRAVEL DISCLOSURE FORM

This form is for disclosing the receipt of travel expenses from private sources for travel taken in connection with official duties. This form does not eliminate the need to report privately-funded travel on the annual Financial Disclosure Statements of those employees required to file them. In accordance with House Rule 25, clause 5, you must complete this form and file it with the Clerk of the House, 135 Cannon House Office Building, within 15 days after travel is completed. Please do not file this form with the Committee on Ethics.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

LEGISLATIVE RESOURCE CENTER
AUG 20 AM 11:14
OFFICE OF THE CLERK
U.S. HOUSE OF REPRESENTATIVES

1. Name of Traveler: Ryan Uyehara
2. a. Name of accompanying relative: _____ or None
- b. Relationship to Traveler: Spouse Child Other (specify): _____
3. a. Dates of departure and return: Departure: 8/5/18 Return: 8/6/18
- b. Dates at personal expense (if any): _____ or None
4. Departure city: Washington, DC Destination: Atlanta Return city: Washington, DC
5. Sponsor(s) (who paid for the trip): _____
Primary- Global Health Council; Secondary: ASTMH, IDSA, PATH, GHTC; Gates Foundation
6. Describe meetings and events attended: I attended meetings with senior CDC officials engaged in global health.
Included meetings and discussions with the CDC Director, researchers, and disease detectives, as well as visit to labs.
7. Attached to this form are EACH of the following (signify that each item is attached by checking the corresponding box):
 - a. a completed Sponsor Post-Travel Disclosure Form;
 - b. the Primary Trip Sponsor Form completed by the trip sponsor prior to the trip, including all attachments and Grantmaking or Non-Grantmaking Sponsor Forms;
 - c. page 2 of the completed Traveler Form submitted by the employee; **and**
 - d. the letter from the Committee on Ethics approving my participation on this trip.
8. a. I represent that I participated in each of the activities reflected in the attached sponsor's agenda. (Signify that statement is true by checking box):
- b. If not, explain: _____

I certify that the information contained on this form is true, complete, and correct to the best of my knowledge.

SIGNATURE OF TRAVELER: Ryan Uyehara DATE: 8/17/18

I authorized this travel in advance. I have determined that all of the expenses listed on the attached Sponsor Post-Travel Disclosure form were necessary and that the travel was in connection with the employee's official duties and would not create the appearance that the employee is using public office for private gain.

NAME OF SUPERVISING MEMBER: Ami Bera DATE: 8/17/18

SIGNATURE OF SUPERVISING MEMBER: Ami Bera



**U.S. House of Representatives
Committee on Ethics**

SPONSOR POST-TRAVEL DISCLOSURE FORM

This form must be completed by an officer of any organization that served as the primary trip sponsor in providing travel expenses or reimbursement for travel expenses to House Members, officers, or employees under House Rule 25, clause 5. *A completed copy of the form must be provided to each House Member, officer, or employee who participated on the trip within 10 days of their return.* You must answer all questions, and check all boxes, on this form for your submission to comply with House rules and the Committee's travel regulations. Failure to comply with this requirement may result in the denial of future requests to sponsor trips and/or subject the current traveler to disciplinary action or a requirement to repay the trip expenses.


NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

1. Sponsor(s) (who paid for the trip): Primary Sponsor: Global Health Council; Secondary Sponsors: American Society for Tropical Medicine and Hygiene, Global Health Technologies Coalition, Infectious Diseases Society of America, PATH
2. Travel Destination(s): CDC Center for Global Health in Atlanta, Georgia
3. Date of Departure: August 5, 2018 Date of Return: August 6, 2018
4. Name(s) of Traveler(s): Ryan Uyehara, Legislative Assistant, Rep. Ami Bera
(NOTE: You may list more than one traveler on a form only if all information is identical for each person listed.)
5. **Actual amount** of expenses paid on behalf of, or reimbursed to, each individual named in response to Question 4:

	Total Transportation Expenses	Total Lodging Expenses	Total Meal Expenses	Other Expenses (dollar amount per item and description)
Traveler	\$836.06	\$178.01	\$89.18	N/A
Accompanying Relative	N/A			

6. All expenses connected to the trip were for actual costs incurred and not a *per diem* or lump sum payment. (Signify statement is true by checking box):

I certify that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature: 
 Name: Loyce Pace Title: President and Executive Director
 Organization: Global Health Council

I am an officer of the above-named organization (signify statement is true by checking box):

Address: 1875 K Street, NW, 4th Floor, Washington, DC 20006

Telephone number: 703-717-5286

Email Address: lpace@globalhealth.org

Committee staff may contact the above-named individual if additional information is required.

If you have questions regarding your completion of this form, please contact the Committee on Ethics at (202) 225-7103.

U.S. House of Representatives
Committee on Ethics

TRAVELER FORM

1. Name of Traveler: Ryan Shizuo Uyehara
2. Sponsor(s) (who will be paying for the trip): Primary sponsor – Global Health Council; Secondary Sponsors – American Society of Tropical Medicine and Hygiene, Infectious Diseases Society of America, PATH & Global Health Technologies Coalition; Grantmaking Sponsor – Bill and Melinda Gates Foundation.
3. Travel destination(s): Atlanta, GA/Centers for Disease Control and Prevention
4. a. Date of departure August 5, 2018 Date of return: August 6, 2018
b. Will you be extending the trip at your personal expense? Yes No
If yes, dates at personal expense: _____
5. a. Will you be accompanied by a relative at the sponsor's expense? Yes No
b. If yes:
(1) Name of accompanying relative: _____
(2) Relationship to traveler: Spouse Child Other (specify): _____
(3) Accompanying relative is at least 18 years of age: Yes No
6. a. Did the trip sponsor answer "yes" to Question 9(d) on the Primary Trip Sponsor Form (*i.e.*, travel is sponsored by an entity that employs a registered federal lobbyist or foreign agent and you are requesting lodging for two nights)? Yes No
b. If yes, explain why the second night of lodging is warranted:

7. Primary Trip Sponsor Form is attached, including agenda, invitee list, and any other attachments and contributing sponsor forms: Yes No
NOTE: The agenda should show the traveler's individual schedule, including departure and arrival times and identify the specific events in which the traveler will be participating.
8. Explain why participation in the trip is connected to the traveler's individual official or representational duties. Staff should include their job title and how the activities on the itinerary relate to their duties.
As Congressman Bera's Leg. Asst. for his work on Foreign Affairs
Committee, I advance his work for the committee on the global health
security agenda, of which CDC plays an integral role.
9. Is the traveler aware of any registered federal lobbyists or foreign agents involved in planning, organizing, requesting, and/or arranging the trip? Yes No

10. **FOR STAFF TRAVELERS:**

TO BE COMPLETED BY YOUR EMPLOYING MEMBER:

ADVANCED AUTHORIZATION OF EMPLOYEE TRAVEL

I hereby authorize the individual named above, an employee of the U.S. House of Representatives who works under my direct supervision, to accept expenses for the trip described in this request. I have determined that the above-described travel is in connection with my employee's official duties and that acceptance of these expenses will not create the appearance that the employee is using public office for private gain.

Date: July 5, 2018



Signature of Employing Member

U.S. House of Representatives
Committee on Ethics

PRIMARY TRIP SPONSOR FORM

This form should be completed by private entities offering to provide travel or reimbursement for travel to House Members, officers, or employees under House Rule 25, clause 5. A completed copy of the form (and any attachments) should be provided to each invited House Member, officer, or employee, who will then forward it to the Committee together with a Traveler Form at least 30 days before the start date of the trip. The trip sponsor should NOT submit the form directly to the Committee. The Committee Web site (ethics.house.gov) provides detailed instructions for filling out the form.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001. Failure to comply with the Committee's Travel Regulations may also lead to the denial of permission to sponsor future trips.

1. Sponsor (who will be paying for the trip): _____
Primary sponsor: Global Health Council (see addendum for additional sponsors providing assistance)
2. I represent that the trip will not be financed (in whole or in part) by a registered federal lobbyist or foreign agent (signify that the statement is true by checking box):
3. *Check only one:* I represent that:
 - a. the primary trip sponsor has not accepted from any other source funds intended directly or indirectly to finance any aspect of the trip *or*
 - b. the trip is arranged without regard to congressional participation and the primary trip sponsor has accepted funds only from entities that will receive a tangible benefit in exchange for those funds *or*
 - c. the primary trip sponsor has accepted funds from other source(s) intended directly or indirectly to finance all or part of this trip and has enclosed disclosure forms from each of those entities.
If "c" is checked, list the names of the additional sponsors: _____
See addendum
4. Provide names and titles of ALL House Members and employees you are inviting. **For each House invitee, provide an explanation of why the individual was invited** (include additional pages if necessary):
Please see addendum for complete list of House employee invitees
5. Is travel being offered to an accompanying relative of the House invitee(s)? Yes No
6. Date of departure: Sunday, August 5 Date of return: Monday, August 6
7. a. City of departure: Washington, DC
b. Destination(s): CDC Headquarters in Atlanta, GA
c. City of return: Washington, DC
8. I represent that (*check one of the following*):
 - a. The sponsor of the trip is an institution of higher education within the meaning of section 101 of the Higher Education Act of 1965: *or*
 - b. The sponsor of the trip does not retain or employ a registered federal lobbyist or foreign agent: *or*
 - c. The sponsor employs or retains a registered federal lobbyist or foreign agent, but the trip is for attendance at a one-day event *and* lobbyist/foreign agent involvement in planning, organizing, requesting, or arranging the trip was *de minimis* under the Committee's travel regulations.
9. Check one of the following:
 - a. I checked 8(a) or (b) above:
 - b. I checked 8(c) above but am not offering any lodging:
 - c. I checked 8(c) above and am offering lodging and meals for one night: *or*
 - d. I checked 8(c) above and am offering lodging and meals for two nights:
If "d" is checked, explain why the second night of lodging is warranted: _____

10. Attached is a detailed agenda of the activities the House invitees will be participating in during the travel (i.e., an hourly description of planned activities for trip invitees) (indicate agenda is attached by checking box):

11. Check one:

- a. I represent that a registered federal lobbyist or foreign agent will not accompany House Members or employees on any segment of the trip (signify that the statement is true by checking box): or
- b. N/A – trip sponsor is a U.S. institution of higher education.

12. For each sponsor required to submit a sponsor form, describe the sponsor's interest in the subject matter of the trip and its role in organizing and/or conducting the trip:

Global Health Council (a 501c3) is a membership organization supporting and connecting advocates, implementers and stakeholders around global health priorities worldwide. The organization convenes stakeholders around global health priorities and actively engages with key decision makers on health policy. GHC advocates with the broader community in U.S. and multilateral forums for sound, strong global health policies and resources.

Please refer to addendum for additional information.

13. Answer parts a and b. Answer part c if necessary.

- a. Mode of travel: Air Rail Bus Car Other (Specify: _____)
- b. Class of travel: Coach Business First Charter Other (Specify: _____)
- c. If travel will be first class or by chartered or private aircraft, explain why such travel is warranted:

14. I represent that the expenditures related to local area travel during the trip will be unrelated to personal or recreational activities of the invitee(s). (signify that the statement is true by checking box):

15. I represent that either (check one of the following):

- a. The trip involves an event that is arranged or organized *without regard* to congressional participation and that meals provided to congressional participants are similar to those provided to or purchased by other event attendees: or
- b. The trip involves events that are arranged specifically *with regard* to congressional participation:

If "b" is checked:

1) Detail the cost per day of meals (approximate cost may be provided): _____
The cost per day of meals will not exceed the per diem rate of \$69 per day for Atlanta

2) Provide reason for selecting the location of the event or trip: _____
All relevant CDC global health programs and staff are located at CDC headquarters in Atlanta, GA. Touring CDC global health programs and labs, and meeting with CDC officials will provide House staff with an important opportunity to learn about the CDC's vital work in protecting American health and promoting health globally.

16. Name, nightly cost, and reasons for selecting each hotel or other lodging facility:

Hotel name: Emory Conference Center Hotel City: Atlanta Cost per night: \$148

Reason(s) for selecting: Hotel is located directly across the street from the CDC campus

Hotel name: _____ City: _____ Cost per night: _____

Reason(s) for selecting: _____

Hotel name: _____ City: _____ Cost per night: _____

Reason(s) for selecting: _____

17. I represent that all expenses connected to the trip will be for actual costs incurred and not a per diem or lump sum payment. (signify that the statement is true by checking box):

18. TOTAL EXPENSES FOR EACH PARTICIPANT:

<input type="checkbox"/> actual amounts <input checked="" type="checkbox"/> good faith estimates	Total <i>Transportation</i> Expenses per Participant	Total <i>Lodging</i> Expenses per Participant	Total <i>Meal</i> Expenses per Participant
For each Member, Officer, or employee	\$880 for refundable airfare; \$150 for taxis	\$148 + taxes	< \$69 per day
For each accompanying relative			

	<i>Other</i> Expenses (dollar amount per item)	Identify Specific Nature of "Other" Expenses (e.g., taxi, parking, registration fee, etc.)
For each Member, Officer, or employee		
For each accompanying relative		

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

19. Check one:

- a. I certify that I am an officer of the organization listed below. *or*
- b. N/A – sponsor is an individual or a U.S. institution of higher education.

20. I certify that I am not a registered federal lobbyist or foreign agent for any sponsor of this trip.

21. I certify by my signature that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature:  _____

Name: Loyce Pace

Title: President and Executive Director

Organization: Global Health Council

Address: 1875 K Street, NW, 4th Floor, Washington, DC 20006

Telephone number: 202-255-7682

Email address: lpace@globalhealth.org

If there are any questions regarding this form please contact the Committee at the following address:

Committee on Ethics
 U.S. House of Representatives
 1015 Longworth House Office Building
 Washington, DC 20515
 (202) 225-7103 (phone)
 (202) 225-7392 (general fax)

Susan W. Brooks, Indiana
Chairwoman
Theodore E. Deutch, Florida
Ranking Member

Kenny Marchant, Texas
Leonard Lance, New Jersey
Mimi Walters, California
John Ratcliffe, Texas

Yvette D. Clarke, New York
Jared Polis, Colorado
Anthony Brown, Maryland
Steve Cohen, Tennessee



ONE HUNDRED FIFTEENTH CONGRESS

U.S. House of Representatives

COMMITTEE ON ETHICS

July 26, 2018

Thomas A. Rust
Staff Director and Chief Counsel

Donna Herbert
Director of Administration

Megan Savage
*Chief of Staff and Counsel to
the Chairwoman*

Daniel J. Taylor
Counsel to the Ranking Member

1015 Longworth House Office Building
Washington, D.C. 20515-6328
Telephone: (202) 225-7103
Facsimile: (202) 225-7392

Mr. Ryan Uyehara
Office of the Honorable Ami Bera
1431 Longworth House Office Building
Washington, DC 20515

Dear Mr. Uyehara:

Pursuant to House Rule 25, clause 5(d)(2), the Committee on Ethics hereby approves your proposed trip to Atlanta, Georgia, scheduled for August 5 to 6, 2018, sponsored by the Global Health Council, PATH, the American Society of Tropical Medicine and Hygiene, and the Infectious Diseases Society of America, with financial support from the Bill & Melinda Gates Foundation. We remind you that, because the trip sponsors employ a federal lobbyist, you may participate in officially-connected activity on one calendar day only.

You must complete an Employee Post-Travel Disclosure Form (which your employing Member must also sign) and file it, together with a Sponsor Post-Travel Disclosure Form completed by the trip sponsor, with the Clerk of the House within 15 days after your return from travel. As part of that filing, you are also required to attach a copy of this letter and both the Traveler and Primary Trip Sponsor Forms (including attachments) you previously submitted to the Committee in seeking pre-approval for this trip. If you are required to file an annual Financial Disclosure Statement, you must also report all travel expenses totaling more than \$390 from a single source on the "Travel" schedule of your annual Financial Disclosure Statement covering this calendar year. Finally, Travel Regulation § 404(d) also requires you to keep a copy of all request forms and supporting information provided to the Committee for three subsequent Congresses from the date of travel.

Mr. Ryan Uyehara
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If you have any further questions, please contact the Committee's Office of Advice and Education at extension 5-7103.

Sincerely,



Susan W. Brooks
Chairwoman



Theodore E. Deutch
Ranking Member

SWB/TED:adw

U.S. House of Representatives Committee on Ethics

Primary Trip Sponsor Form – Addendum

Trip: Congressional Staff Study Tour of CDC Global Health Programs, August 5-6, 2018

1. Secondary sponsors:

While the Global Health Council is the primary sponsor, the following organizations are providing assistance in planning and paying for this trip, and are all members of the Global Health Council:

American Society of Tropical Medicine and Hygiene

PATH and Global Health Technologies Coalition

- The Global Health Technologies Coalition is housed within PATH Infectious Diseases Society of America

3. Additional sponsors:

Bill and Melinda Gates Foundation

- The Bill and Melinda Gates Foundation is providing grant support to the Global Health Council and PATH for this trip

American Society of Tropical Medicine and Hygiene

PATH and Global Health Technologies Coalition

Infectious Diseases Society of America

4. Names and titles of House employees invited:

Luci Arveseth, Legislative Assistant, Rep. Chris Stewart

Ms. Arveseth has been invited because of her role as a legislative assistant working on health and foreign policy issues for Rep. Chris Stewart. As a member of the Appropriations subcommittee on State, Foreign Operations and Related Programs, Rep. Stewart has budget jurisdiction over U.S. funded global health programs which are administered by the CDC Center for Global Health, such as the President's Emergency Plan for AIDS Relief.

Libby Foley, Legislative Assistant, Rep. Betty McCollum

Ms. Foley has been invited because of her role as legislative assistant for Rep. Betty McCollum, who is on the Appropriations subcommittee on Defense. This trip will educate Ms. Foley on the CDC's vital role in countering emerging health threats and its work with the Department and Defense and other agencies in ensuring health security in the U.S. and globally.

Jonathan Golden, Senior Legislative Assistant, Rep. Rick Larsen

Mr. Golden has been invited because of his role as senior legislative assistant for Rep. Larsen, who is on the Armed Services subcommittee on Emerging Threats and Capabilities. This trip will educate Mr. Golden on the CDC's vital role in detecting, preventing and responding to emerging health threats globally and strengthening health security in the U.S. and globally.

Waverly Gordon, Counsel for Healthcare Policy, Minority, Energy and Commerce Committee

Ms. Gordan has been invited because of her vital role as counsel for healthcare policy for Rep. Gene Green, Ranking Member of the health subcommittee of the Energy and Commerce committee, which has jurisdiction over the CDC.

M.A. Keifer, Legislative Assistant, Rep. Barbara Lee

Ms. Keifer has been invited because of her role as legislative assistant working on health issues for Rep. Barbara Lee. As a member of Appropriations subcommittees on Labor, Health and Human Services and State, Foreign Operations and Related Programs, Rep. Lee has budget jurisdiction over the CDC and U.S. funded global health programs which are administered by the CDC, such as the President's Emergency Plan for AIDS Relief.

Cary Leizerowski, Legislative Director, Rep. Dan Donovan

Mr. Leizerowski has been invited because of his vital role as legislative director for Rep. Donovan, who is a member of the Homeland Security subcommittee on Emergency Preparedness, Response and Communications, and the Foreign Affairs subcommittee on Africa, Global Health, Global Human Rights and International Organizations. This trip will educate Mr. Leizerowski on the CDC's vital role in strengthening pandemic preparedness and protecting American health while improving health globally.

Ryan Uyehara, Legislative Assistant, Rep. Ami Bera

Mr. Uyehara has been invited because of his role as legislative assistant working on foreign policy issues for Rep. Ami Bera, who is a member of the Foreign Affairs subcommittee on Africa, Global Health, Global Human Rights and International Organizations. This trip will educate Mr. Uyehara on the CDC's unique and important role as an implementer of U.S. funded global health programs such as the President's Emergency Plan for AIDS Relief, and on the CDC's vital work in strengthening global health security.

Leslie Zelenko, Legislative Assistant, Rep. Mark Pocan

Ms. Zelenko has been invited because of her role as legislative assistant working on foreign policy issues for Rep. Mark Pocan. As a member of the Appropriations subcommittee on Labor, Health and Human Services, Rep. Pocan has budget jurisdiction over the CDC and its global health activities.

12. Describe the sponsor's interest in the subject matter of the trip and its role in organizing and/or conducting the trip:

GHC seeks to inform Congressional staff on CDC's role in gathering and sharing public health data and evidence and in protecting the health of Americans and others around the world, as well as the level of expertise it brings to the global health sphere. GHC is working in partnership with the other cosponsors on trip logistics, the agenda and other materials, and the Congressional travel forms. GHC's Senior Manager for Policy and Advocacy will accompany Congressional staff on the trip.

The American Society of Tropical Medicine and Hygiene (a 501c3), founded in 1903, is the largest international scientific organization of experts dedicated to reducing the worldwide burden of tropical infectious diseases and improving global health. We accomplish this through generating and sharing scientific evidence, informing health policies and practices, fostering career development, recognizing excellence, and advocating for investment in tropical medicine/global health research. ASTMH seeks to help better inform Congressional staff on the unique role that CDC plays in protecting the health of Americans and those around the world

from existing and emerging infectious disease threats. ASTMH staff is working in partnership with the other cosponsors preparing the necessary Congressional travel forms and materials for the House and Senate Ethics Committees and is assisting in logistical matters. The ASTMH Executive Director will accompany Congressional staff on the trip.

PATH, a nonprofit 501c3 organization, is one of the largest global health NGOs in the world. PATH uses entrepreneurial insight, scientific and public health expertise, and partnerships with U.S. agencies and private sector partners to create products that save lives and help countries, primarily in Africa and Asia, to tackle their greatest health needs. Part of their work includes working with CDC to develop new vaccines, drugs, diagnostics and devices, while at the same time advocating for CDC's role in global health more broadly. GHTC, a coalition group of nearly 30 organizations with its secretariat housed within PATH, works to help educate Congressional staff about CDC's unique expertise and capacity to detect, track and contain infectious disease outbreaks and develop the right technologies to advance these efforts. CDC's work is critical to protecting Americans and people around the world from emerging epidemics, as well as monitoring the impact of current tools and global health programs to maximize future investments. PATH is co-funding the trip, and handling the invites to Congressional staff. PATH is also helping with developing content and logistics. GHTC is serving as the lead organization coordinating with CDC staff on the program agenda as well as agency-level approvals. PATH's Policy Officer and GHTC's Director will accompany Congressional staff on the trip

The Infectious Diseases Society of America is a non-profit 501c6 organization representing over 11,000 physician scientists working in infectious diseases responses and research in the U.S. and globally. IDSA supports a policy education program that promotes U.S. leadership in HIV, tuberculosis, antimicrobial resistance and other global infectious diseases issues, and seeks to educate Congressional staff on the CDC's unique and important role in advancing U.S. responses for infectious diseases globally and protecting American health. IDSA staff is working in coalition with other cosponsors on preparing necessary Congressional staff travel forms and materials for the House and Senate Ethics Committees and is aiding in logistical matters. IDSA has registered lobbyists on staff, however, those staff are not involved in the planning or financing of this trip in any way, and will not be accompanying Congressional staff. IDSA's Program Officer for Public Health will accompany Congressional staff on this trip.