

U.S. House of Representatives
Committee on Ethics

EMPLOYEE POST-TRAVEL DISCLOSURE FORM

This form is for disclosing the receipt of travel expenses from private sources for travel taken in connection with official duties. This form does not eliminate the need to report privately-funded travel on the annual Financial Disclosure Statements of those employees required to file them. In accordance with House Rule 25, clause 5, you must complete this form and file it with the Clerk of the House, 135 Cannon House Office Building, within 15 days after travel is completed. Please do not file this form with the Committee on Ethics.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

LEGISLATIVE RESOURCE CENTER
18 AUG 18 AM 11:28
OFFICE OF THE CLERK
U.S. HOUSE OF REPRESENTATIVES

1. Name of Traveler: Katie Allen
2. a. Name of accompanying relative: _____ or None
 b. Relationship to Traveler: Spouse Child Other (specify): _____
3. a. Dates of departure and return: Departure: July 28, 2018 Return: August 4, 2018
 b. Dates at personal expense (if any): _____ or None
4. Departure city: Washington, DC Destination: Maputo, Mozambique Return city: Washington, DC
5. Sponsor(s) (who paid for the trip): World Vision International and RESULTS Educational Fund
6. Describe meetings and events attended: Meetings with Mozambican Ministry of Health & Zambezia
Provincial Health Director; visits to maternal and child health, HIV/AIDS, and malaria programs funded by U.S. Government
7. Attached to this form are EACH of the following (signify that each item is attached by checking the corresponding box):
 - a. a completed Sponsor Post-Travel Disclosure Form;
 - b. the Primary Trip Sponsor Form completed by the trip sponsor prior to the trip, including all attachments and Grantmaking or Non-Grantmaking Sponsor Forms;
 - c. page 2 of the completed Traveler Form submitted by the employee; **and**
 - d. the letter from the Committee on Ethics approving my participation on this trip.
8. a. I represent that I participated in each of the activities reflected in the attached sponsor's agenda. (Signify that statement is true by checking box):
 b. If not, explain: _____

I certify that the information contained on this form is true, complete, and correct to the best of my knowledge.

SIGNATURE OF TRAVELER: Katie Allen DATE: 8/16/2018

I authorized this travel in advance. I have determined that all of the expenses listed on the attached Sponsor Post-Travel Disclosure form were necessary and that the travel was in connection with the employee's official duties and would not create the appearance that the employee is using public office for private gain.

NAME OF SUPERVISING MEMBER: Derek Kilmer DATE: 8/16/2018

SIGNATURE OF SUPERVISING MEMBER: [Signature]

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**U.S. House of Representatives
Committee on Ethics**

SPONSOR POST-TRAVEL DISCLOSURE FORM

This form must be completed by an officer of any organization that served as the primary trip sponsor in providing travel expenses or reimbursement for travel expenses to House Members, officers, or employees under House Rule 25, clause 5. *A completed copy of the form must be provided to each House Member, officer, or employee who participated on the trip within 10 days of their return.* You must answer all questions, and check all boxes, on this form for your submission to comply with House rules and the Committee's travel regulations. Failure to comply with this requirement may result in the denial of future requests to sponsor trips and/or subject the current traveler to disciplinary action or a requirement to repay the trip expenses.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

1. Sponsor(s) (who paid for the trip): World Vision International and RESULTS Educational Fund
2. Travel Destination(s): Maputo and Zambezia Provinces of Mozambique
3. Date of Departure: July 28 Date of Return: Aug 4
4. Name(s) of Traveler(s): Katie Allen
(NOTE: You may list more than one traveler on a form only if all information is identical for each person listed.)
5. **Actual amount** of expenses paid on behalf of, or reimbursed to, each individual named in response to Question 4:

	Total Transportation Expenses	Total Lodging Expenses	Total Meal Expenses	Other Expenses (dollar amount per item and description)
Traveler	\$4,497.65	\$725.57	\$223.55	Translation/Print:\$91.85 & Visa Fee:\$160
Accompanying Relative				

6. All expenses connected to the trip were for actual costs incurred and not a *per diem* or lump sum payment. (Signify statement is true by checking box):

I certify that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature: *Lisa Bos*
 Name: Lisa Bos Title: Director of Government Relations
 Organization: World Vision US

I am an officer of the above-named organization (signify statement is true by checking box):

Address: 300 I St. NE, Washington, DC 20002
 Telephone number: 202-572-6545
 Email Address: lbos@worldvision.org

Committee staff may contact the above-named individual if additional information is required.

If you have questions regarding your completion of this form, please contact the Committee on Ethics at (202) 225-7103.

U.S. House of Representatives
Committee on Ethics

TRAVELER FORM

1. Name of Traveler: Katie Allen
2. Sponsor(s) (who will be paying for the trip): World Vision International and RESULTS Educational Fund
3. Travel destination(s): Mozambique - Maputo, Quelimane
4. a. Date of departure July 28, 2018 Date of return: August 4, 2018
b. Will you be extending the trip at your personal expense? Yes No
If yes, dates at personal expense: _____
5. a. Will you be accompanied by a relative at the sponsor's expense? Yes No
b. If yes:
(1) Name of accompanying relative: _____
(2) Relationship to traveler: Spouse Child Other (specify): _____
(3) Accompanying relative is at least 18 years of age: Yes No
6. a. Did the trip sponsor answer "yes" to Question 9(d) on the Primary Trip Sponsor Form (i.e., travel is sponsored by an entity that employs a registered federal lobbyist or foreign agent and you are requesting lodging for two nights)? Yes No
b. If yes, explain why the second night of lodging is warranted:

7. Primary Trip Sponsor Form is attached, including agenda, invitee list, and any other attachments and contributing sponsor forms: Yes No
NOTE: The agenda should show the traveler's individual schedule, including departure and arrival times and identify the specific events in which the traveler will be participating.

8. Explain why participation in the trip is connected to the traveler's individual official or representational duties. Staff should include their job title and how the activities on the itinerary relate to their duties.

As LD, I advise Rep. Kilmer on US foreign assistance policy and appropriations. Mozambique is a priority country for US maternal & child health investments, which the itinerary will showcase.

9. Is the traveler aware of any registered federal lobbyists or foreign agents involved in planning, organizing, requesting, and/or arranging the trip? Yes No

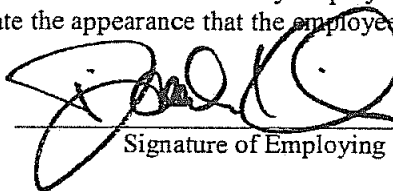
10. FOR STAFF TRAVELERS:

TO BE COMPLETED BY YOUR EMPLOYING MEMBER:

ADVANCED AUTHORIZATION OF EMPLOYEE TRAVEL

I hereby authorize the individual named above, an employee of the U.S. House of Representatives who works under my direct supervision, to accept expenses for the trip described in this request. I have determined that the above-described travel is in connection with my employee's official duties and that acceptance of these expenses will not create the appearance that the employee is using public office for private gain.

Date: 6/26/2018



Signature of Employing Member

**U.S. House of Representatives
Committee on Ethics**

PRIMARY TRIP SPONSOR FORM

This form should be completed by private entities offering to provide travel or reimbursement for travel to House Members, officers, or employees under House Rule 25, clause 5. A completed copy of the form (and any attachments) should be provided to each invited House Member, officer, or employee, who will then forward it to the Committee together with a Traveler Form at least 30 days before the start date of the trip. The trip sponsor should NOT submit the form directly to the Committee. The Committee Web site (ethics.house.gov) provides detailed instructions for filling out the form.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001. Failure to comply with the Committee's Travel Regulations may also lead to the denial of permission to sponsor future trips.

1. Sponsor (who will be paying for the trip): _____
World Vision International and RESULTS Educational Fund
2. I represent that the trip will not be financed (in whole or in part) by a registered federal lobbyist or foreign agent (signify that the statement is true by checking box):
3. Check only one: I represent that:
 - a. the primary trip sponsor has not accepted from any other source funds intended directly or indirectly to finance any aspect of the trip *or*
 - b. the trip is arranged without regard to congressional participation and the primary trip sponsor has accepted funds only from entities that will receive a tangible benefit in exchange for those funds *or*.
 - c. the primary trip sponsor has accepted funds from other source(s) intended directly or indirectly to finance all or part of this trip and has enclosed disclosure forms from each of those entities.
If "c" is checked, list the names of the additional sponsors: _____
The Bill and Melinda Gates Foundation
4. Provide names and titles of ALL House Members and employees you are inviting. **For each House invitee, provide an explanation of why the individual was invited** (include additional pages if necessary):
Please see addendum A.
5. Is travel being offered to an accompanying relative of the House invitee(s)? Yes No
6. Date of departure: July 28, 2018 Date of return: August 4, 2018
7. a. City of departure: Washington, DC
b. Destination(s): Maputo, Mozambique
c. City of return: Washington, DC
8. I represent that (check one of the following):
 - a. The sponsor of the trip is an institution of higher education within the meaning of section 101 of the Higher Education Act of 1965: *or*
 - b. The sponsor of the trip does not retain or employ a registered federal lobbyist or foreign agent: *or*
 - c. The sponsor employs or retains a registered federal lobbyist or foreign agent, but the trip is for attendance at a one-day event *and* lobbyist/foreign agent involvement in planning, organizing, requesting, or arranging the trip was *de minimis* under the Committee's travel regulations.
9. Check one of the following:
 - a. I checked 8(a) or (b) above:
 - b. I checked 8(c) above but am not offering any lodging:
 - c. I checked 8(c) above and am offering lodging and meals for one night: *or*
 - d. I checked 8(c) above and am offering lodging and meals for two nights:
If "d" is checked, explain why the second night of lodging is warranted: _____

10. Attached is a detailed agenda of the activities the House invitees will be participating in during the travel (i.e., an hourly description of planned activities for trip invitees) (indicate agenda is attached by checking box):

11. Check one:

a. I represent that a registered federal lobbyist or foreign agent will not accompany House Members or employees on any segment of the trip (signify that the statement is true by checking box): **or**

b. N/A – trip sponsor is a U.S. institution of higher education.

12. For **each** sponsor required to submit a sponsor form, describe the sponsor's interest in the subject matter of the trip **and** its role in organizing and/or conducting the trip:

World Vision operates development programs in Mozambique and RESULTS Educational Fund advocates for U.S. foreign assistance funding that supports such programs. World Vision and RESULTS Educational Fund are jointly responsible for the planning, organizing and conducting of the trip. To improve the understanding of maternal and child health programs and U.S. foreign assistance, the Bill and Melinda Gates Foundation provides grant funding to World Vision and RESULTS Educational Fund to support learning trips for Congressional staff. Besides their role as financial donor, the Foundation has had no participation in the planning or execution of the trip.

13. Answer parts a and b. Answer part c if necessary.

a. Mode of travel: Air Rail Bus Car Other (Specify: _____)

b. Class of travel: Coach Business First Charter Other (Specify: _____)

c. If travel will be first class or by chartered or private aircraft, explain why such travel is warranted:

A charter flight within Mozambique will be required to visit a distant rural province of the country where U.S. government programs are operating.

14. I represent that the expenditures related to local area travel during the trip will be unrelated to personal or recreational activities of the invitee(s). (signify that the statement is true by checking box):

15. I represent that either (check one of the following):

a. The trip involves an event that is arranged or organized *without regard* to congressional participation and that meals provided to congressional participants are similar to those provided to or purchased by other event attendees: **or**

b. The trip involves events that are arranged specifically *with regard* to congressional participation:

If "b" is checked:

1) Detail the cost per day of meals (approximate cost may be provided): _____
\$50 (good faith estimate)

2) Provide reason for selecting the location of the event or trip: _____
The U.S. government provides significant funding for development programs in Mozambique, which is a priority country for U.S. global health investments. The delegation will have the opportunity to review U.S. government and partner programs to review their impact and efficacy, and hear from Mozambican officials on their development priorities.

16. Name, nightly cost, and reasons for selecting each hotel or other lodging facility:

Hotel name: Radisson Blu Hotel & Residence City: Maputo Cost per night: \$160

Reason(s) for selecting: Central location, adequate security, and appropriate meeting space

Hotel name: Milénio Hotel City: Quelimane Cost per night: \$100

Reason(s) for selecting: Adequate security, located near project visits

Hotel name: _____ City: _____ Cost per night: _____

Reason(s) for selecting: _____

17. I represent that all expenses connected to the trip will be for actual costs incurred and not a per diem or lump sum payment. (signify that the statement is true by checking box):

18. TOTAL EXPENSES FOR EACH PARTICIPANT:

<input type="checkbox"/> actual amounts <input checked="" type="checkbox"/> good faith estimates	Total <i>Transportation</i> Expenses per Participant	Total <i>Lodging</i> Expenses per Participant	Total <i>Meal</i> Expenses per Participant
For each Member, Officer, or employee	\$3500	\$680	\$300
For each accompanying relative			

	<i>Other</i> Expenses (dollar amount per item)	Identify Specific Nature of "Other" Expenses (e.g., taxi, parking, registration fee, etc.)
For each Member, Officer, or employee	\$250	Visa fees
For each accompanying relative		

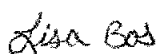
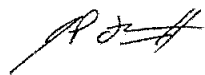
NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

19. Check one:

- a. I certify that I am an officer of the organization listed below. *or*
 b. N/A -- sponsor is an individual or a U.S. institution of higher education.

20. I certify that I am not a registered federal lobbyist or foreign agent for any sponsor of this trip.

21. I certify by my signature that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature:  
 Name: Lisa Bos John Paul Fawcett
 Title: Dir. of Government Relations Director, Global Policy & Advocacy
 Organization: World Vision RESULTS and RESULTS Educational Fund
 Address: 300 I Street NE, Washington, DC 1101 15th St. NW, Suite 1200, Washington, DC
 Telephone number: 202-572-6545 202-783-7100
 Email address: lbos@worldvision.org jfawcett@results.org

If there are any questions regarding this form please contact the Committee at the following address:

Committee on Ethics
 U.S. House of Representatives
 1015 Longworth House Office Building
 Washington, DC 20515
 (202) 225-7103 (phone)
 (202) 225-7392 (general fax)

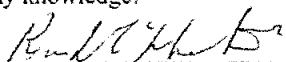
U.S. House of Representatives
Committee on Ethics

GRANTMAKING TRIP SPONSOR FORM

This form should be completed by a public charity or private foundation (both as defined under section 501(c)(3) of the Internal Revenue Code) that provides a grant of funds to another entity to underwrite, in whole or in part, a trip or an event, meal, or activity that will occur during a trip, or a necessary expense that will be incurred during a trip, with express or implicit knowledge or understanding that one or more House Members or employees may participate in or attend that trip or event, or otherwise may be beneficiaries of the gift or donation. Provide a copy of your completed form to the primary sponsor of the trip.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001. Failure to comply with the Committee's Travel Regulations may also lead to the denial of permission to sponsor future trips.

1. I certify that (name of your organization): The Bill and Melinda Gates Foundation
has been designated a § 501(c)(3) nonprofit charitable organization by the Internal Revenue Service.
 Yes No
2. Name of Primary Trip Sponsor: World Vision International and RESULTS Educational Fund
3. I certify that my organization (complete a or b):
- a. Has provided a grant, gift, or donation to the above-named Primary Trip Sponsor and conducts an audit or review of its grant, gift, or donation to ensure that the funds are spent in accordance with the terms of its grant, gift, or donation. *or*
- b. Has had a direct role in the organizing, planning, or conducting of a trip to
(destination) _____ on (date) _____ that is
being organized or arranged by the above-named Primary Trip Sponsor.
4. Check one:
- a. My organization does not employ or retain a registered federal lobbyist or foreign agent *or*
- b. My organization employs a registered federal lobbyist or foreign agent, but their involvement in planning, organizing, or arranging the trip was *de minimis* under the travel regulations.
5. I certify that I am not a registered federal lobbyist or foreign agent for any sponsor of this trip.
6. I certify by my signature that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature: 

Name: Ryan McMaster Title: Senior Program Officer

Organization: Bill and Melinda Gates Foundation

Address: 1300 I Street NW, Washington, DC 20006

Telephone number: 202-340-7608 Email: Ryan.McMaster@gatesfoundation.org

If there are any questions regarding this form please contact the Committee at the following address:

Committee on Ethics
U.S. House of Representatives
1015 Longworth House Office Building
Washington, DC 20515
(202) 225-7103 (phone)
(202) 225-7392 (general fax)

Susan W. Brooks, Indiana
Chairwoman
Theodore E. Deutch, Florida
Ranking Member

Kenny Marchant, Texas
Leonard Lance, New Jersey
Mimi Walters, California
John Ratcliffe, Texas

Yvette D. Clarke, New York
Jared Polis, Colorado
Anthony Brown, Maryland
Steve Cohen, Tennessee



ONE HUNDRED FIFTEENTH CONGRESS

U.S. House of Representatives

COMMITTEE ON ETHICS

July 20, 2018

Thomas A. Rust
Staff Director and Chief Counsel

Donna Herbert
Director of Administration

Megan Savage
*Chief of Staff and Counsel to
the Chairwoman*

Daniel J. Taylor
Counsel to the Ranking Member

1015 Longworth House Office Building
Washington, D.C. 20515-6328
Telephone: (202) 225-7103
Facsimile: (202) 225-7392

Ms. Katherine "Katie" Allen
Office of the Honorable Derek Kilmer
1520 Longworth House Office Building
Washington, DC 20515

Dear Ms. Allen:

Pursuant to House Rule 25, clause 5(d)(2), the Committee on Ethics hereby approves your proposed trip to Mozambique,¹ scheduled for July 28 to August 4, 2018, sponsored by World Vision International and RESULTS Educational Fund, with financial support from the Bill and Melinda Gates Foundation.

You must complete an Employee Post-Travel Disclosure Form (which your employing Member must also sign) and file it, together with a Sponsor Post-Travel Disclosure Form completed by the trip sponsor, with the Clerk of the House within 15 days after your return from travel. As part of that filing, you are also required to attach a copy of this letter and both the Traveler and Primary Trip Sponsor Forms (including attachments) you previously submitted to the Committee in seeking pre-approval for this trip. If you are required to file an annual Financial Disclosure Statement, you must also report all travel expenses totaling more than \$390 from a single source on the "Travel" schedule of your annual Financial Disclosure Statement covering this calendar year. Finally, Travel Regulation § 404(d) also requires you to keep a copy of all request forms and supporting information provided to the Committee for three subsequent Congresses from the date of travel.

Because the trip may involve meetings with foreign government representatives, we note that House employees may accept, under the Foreign Gifts and Decorations Act (FGDA), gifts "of minimal value [currently \$390] tendered as a souvenir or mark of courtesy" by a foreign government. Any tangible gifts valued in excess of minimal value received from a foreign government must, within 60 days of acceptance, be disclosed on a Form for Disclosing Gifts from Foreign Governments filed with the Committee, and either turned over to the Clerk of the House, or, with the written approval of the Committee, retained for official use.

¹ We note that the U.S. Department of State (State Department) has issued a travel advisory concerning travel to Mozambique, available at https://travel.state.gov/content/travel/en/international-travel/International-Travel-Country-Information-Pages/Mozambique.html#. You may wish to contact the State Department regarding the safety of your proposed trip.

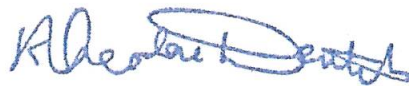
Ms. Katherine "Katie" Allen
Page 2

If you have any further questions, please contact the Committee's Office of Advice and Education at extension 5-7103.

Sincerely,



Susan W. Brooks
Chairwoman



Theodore E. Deutch
Ranking Member

SWB/TED:jeb

Staff below were invited due to their role in advising their Member of Congress on critical foreign assistance and/or global health issues.

Staffer Name	Congressional Office	Title
Katie Morley	Rep. Steve Womack (R-AR)	Health LA
Maria Bowie	Rep. Tom Cole (R-OK)	Deputy COS/Foreign Policy LA
Joshua Jackson	Rep. Tom Cole (R-OK)	Women's Issues LA
Alex Pinson	Rep. Hal Rogers (R-KY)	Foreign Policy LA
Travis Martinez	Rep. Dan Newhouse (R-WA)	Foreign Policy LA
Carrie Meadows	Rep. Dan Newhouse (R-WA)	COS
Tiffany Howard	Rep. Dan Donovan (R-NY)	Foreign Policy LA
Thomas Hester	Rep. Michael McCaul (R-TX)	LD
Rachel Wagley	Rep. Ann Wagner (R-MO)	LD/Foreign Policy LA
Molly Burke	Rep. Ann Wagner (R-MO)	LA
Jeremy Marcus	Rep. Matt Cartwright (D-PA)	Deputy COS/LD/Foreign Policy LA
Katie Allen	Rep. Derek Kilmer (D-WA)	LD
Tyler Jensen	Rep. Adam Smith (D-WA)	Foreign Policy LA
Walter Gonzales	Rep. Dutch Ruppersberger (D-MD)	LD/Foreign Policy LA
Michael Brooks	Rep. Kevin Yoder (R-KS)	Foreign Policy LA
Maddie Jurden	Rep. Kevin Yoder (R-KS)	LC
Patrick Large	Rep. Steven Palazzo (R-MS)	Foreign Policy LA
Jeremy Woodrum	Rep. Joseph Crowley (D-NY)	Deputy COS/Foreign Policy LA
Chris Griswold	Rep. Tom MacArthur (R-NJ)	Deputy COS/Foreign Policy LA
Ryan Carney	Rep. Tom MacArthur (R-NJ)	COS
Grace Hilliard	Rep. Mark Walker (R-NC)	Women's Issues LA
Scott MacKenzie	Rep. John Culberson (R-TX)	Foreign Policy LA
Gisselle Reynolds	Rep. Mario Diaz-Balart (R-FL)	Foreign Policy LA

Mozambique Congressional Staff Learning Trip

July 28 – August 4

Transit Day – Saturday, July 28

5:40pm Depart Washington, D.C. from Dulles to Maputo on South African Airlines

Transit Day – Sunday, July 29

9:15pm Arrival in Maputo – Staff will be at the airport to greet the group.

10:00pm Transit to Radisson Blu Hotel and check in.

Overnight: Radisson Blu, Maputo

Day 1 – Monday, July 30

Location: Maputo

Attire: Business Casual

8:00am Breakfast

9:00am Welcome and orientation from World Vision US, RESULTS and World Vision Mozambique staff, including security briefing. Location – Radisson Blu

9:30am–11:30am USAID Mission Briefing at the Radisson with Mission Director Jennifer Adams and representatives from Maternal and Child Health, Nutrition, Education, and Democracy, Rights and Governance teams. Discussion will focus on U.S. government investments, strategies, and priorities in Mozambique, with the goal of giving trip participants an improved understanding of the U.S. government's role in these sectors. In particular, we will focus on the health sector as the primary focus area for the trip. This discussion will help set the stage for field visits and give context to the work that will be seen over the course of the trip.

12:00pm–1:30pm Working lunch at the Radisson. Invited guests will include USAID technical staff and USAID partners (PATH, ICAP, Friends in Global Health, FHI-360, VillageReach) to discuss how US foreign assistance programs are operating in Mozambique and the relationship between USAID, non-governmental organizations and the Government of Mozambique. Discussion will touch on both the challenges and opportunities to improve health and development outcomes in Mozambique.

2:00pm–2:30pm Transit to Mozambique Ministry of Health.

2:30pm–4:00pm Meeting with Mozambique Ministry of Health officials, including Health Minister Nazira Abdula and other technical experts on maternal and child health, nutrition, HIV/AIDS, tuberculosis, and malaria. Discussion of the current health challenges in Mozambique and priorities for the government, including efforts to improve domestic funding for global health and strategies to address the leading

causes of death for mothers and children. Meeting will help grow understanding of the role of the Ministry of Health and how it works in collaboration with the U.S. government.

4:00pm –4:30pm

Transit to Radisson Blu

6:00pm–8:00pm

(Tentative) Evening dinner reception with U.S. Ambassador to Mozambique, Dean Pittman. Discussion of the Ambassador's perspective on the U.S. partnership with Mozambique and areas of focus for the partnership in the future, with an emphasis on opportunities in global health.

Overnight: Radisson Blu, Maputo

Day 2 – Tuesday, July 31

Location: Maputo and Zambezia Province - Quelimane

Attire: Casual

7:00am

Breakfast at Radisson Blu and check out

8:00am–8:30am

Transit to Maputo airport for charter flight to Quelimane in Zambezia Province

8:30am–9:30am

Check in for charter flight

9:30am–11:30am

Flight to Quelimane – scene setter discussion in transit with pre-reads on U.S. government priorities in Zambezia.

11:30am–12:30pm

Transit to Milenio Hotel in Quelimane and check in

12:30pm–2:00pm

Lunch with World Vision staff/partners working in Quelimane, including USAID provincial representative. Presentation the context in Zambezia (history of the province, cultural and development challenges, data on health issues facing the population, USAID priorities) and overview of projects that will be seen over the next two days, with opportunity for Q&A.

2:00pm–2:30pm

Transit to Zambezia provincial offices

2:30pm–3:30pm

Courtesy meeting with Zambezia provincial officials, including Governor Dr. Abdul Razak Noormahomed. Discussion of the government's strategy to improve health in Zambezia and other priorities, including the role the U.S. government is playing in helping to support those priorities.

3:30pm–4:00pm

Transit to DREAMS (Determined, Resilient, Empowered, AIDS-free, Mentored, and Safe) program funded by PEPFAR (President's Plan for AIDS Relief).

4:00pm–5:15pm

Visit with DREAMS girls group. Discussion of the focus of the group in keeping girls AIDS-free and empowered through livelihood activities, such as sewing and baking. Discussion on some of the health messages and lessons the group has focused on, including family planning. Walk to see some of the group's businesses and to interact with group members.

5:30pm–5:45pm Transit to Milenio Hotel

6:30pm–8:00pm Working dinner– debrief of the day and review of next day's itinerary

Overnight: Milenio Hotel, Quelimane

Day 3 – Wednesday, August 1

Location: Zambezia Province - Mocuba

Attire: Casual

7:00am Breakfast

8:00am–10:00am Transit to Mocuba – scene setter discussions in vehicles including pre-reads on the site visits (snacks and drinks available in vehicles)

10:00am–11:00am Tour of community-level health center to see the health interventions and services that are provided. Discussion with health center staff on the leading health issues for mothers and children and how the facility is working to address them, including nutrition, family planning, malaria, tuberculosis and immunizations (or similar COVida activities). COVida (Together for Children) is a U.S. government supported program, through PEPFAR, that is focused on improving the health, nutritional status and well-being of orphans and vulnerable children in Mozambique.

11:00am–1:00pm Discussion with community health workers/activistas about the role they play in health service delivery at the household level. Visit with a activista to a household (or two if time allows) that has been impacted positively by COVida interventions, particularly early childhood development, health and nutrition. See how this program is improving not only household health, but also household resiliency.

1:00pm–2:30pm Lunch (possibly in transit if needed)

2:30pm–4:00pm Visit with Global Fund-supported health committee that is focused on reducing incidences of Malaria. Discussion and presentation by the group, including a skit. Visit to a household with a member of the committee to hear from beneficiaries about how the health committee has improved the health status of the household.

4:00pm–6:00pm Transit to Quelimane – debrief of the day's visits in vehicles

7:00pm–8:00pm Working dinner – review of next day's itinerary

Overnight: Milenio Hotel, Quelimane

Day 3 – Thursday, August 2

Location: Quelimane, Moputo

Attire: Casual

7:30am	Breakfast and check out of hotel
8:15am–8:30am	Transit to Centro de Saude 24 de Julho health facility
8:30am–10:00am	Visit to adolescent-friendly health services funded by PEPFAR. Discussion with project staff and girl “ambassadors” about the impact of the program and how it is improving health and empowering them. This visit will show the unique facets of health services that are focused on meeting the needs of adolescent girls.
10:00am–10:30am	Transit to savings group
10:30am–12:00pm	Visit with savings group supported by PEPFAR as part of the SCIP project (Serving Communities Through Integrated Programming). Hear from savings group members about their activities and how the program is improving their health and their families. This visit will give a greater understanding about how linked activities, like livelihoods, are a part of improving health outcomes.
12:00pm–1:30pm	Working Lunch in Quelimane – discussion of challenges faced by adolescent girls in Mozambique and reflecting on site visits and program impacts. Key question to discuss – how does the U.S. government do better in providing health services to adolescent girls, who are the largest population in most developing countries?
1:30pm–2:00pm	Transit to Quelimane airfield for charter flight back to Maputo
2:00pm–4:00pm	Flight to Maputo
4:30pm–5:00pm	Transit to Radisson Blu and check in
6:00pm–7:30pm	Working dinner – debrief of the day and review of next day’s itinerary

Overnight: Radisson Blu Maputo

Day 5 – Friday, August 3

Location: Maputo

Attire: Casual

8:00am	Breakfast
9:00am–9:30am	Transit to Maputo National Drug Warehouse
9:30am–11:00am	(Tentative) Tour and discussion at Maputo National Drug Warehouse, supported by Mozambique government and USAID. Discuss the USAID Global Health Supply Chain Program-Procurement and Supply Management (GHSC-PSM) project in Mozambique, which provides technical and operational assistance to the Ministry of Health (MOH) Central Medical Stores (CMAM), Central Laboratory Department, and Provincial Warehouses to manage the country’s supply chain, including partnership with Coca-Cola around essential medicine distribution.

11:00am–11:30am	Transit to Radisson Blu
11:30am–12:30pm	Check out of Radisson Blu (we will have late check out time of 1:00)
12:30pm–1:30pm	Debrief lunch at the Radisson with World Vision and USAID staff (invited). Discussion of impressions from the trip and site visits, as well as time to ask questions and give feedback on how programs can be improved.
1:30pm–2:00pm	Transit to Maputo airport
4:05pm	Depart for Dulles on South Africa Airlines

Transit Day – Saturday, August 4

6:25am	Arrive at Dulles
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