

☒ Original ☐ Amendment

U.S. House of Representatives  
Committee on Ethics

LEGISLATIVE RESOURCE CENTER

EMPLOYEE POST-TRAVEL DISCLOSURE FORM

18 JUN 14 PM 4:16

This form is for disclosing the receipt of travel expenses from private sources for travel taken in connection with official duties. This form does not eliminate the need to report privately-funded travel on the annual Financial Disclosure Statements of those employees required to file them. In accordance with House Rule 25, clause 5, you must complete this form and file it with the Clerk of the House, 135 Cannon House Office Building, within 15 days after travel is completed. Please do not file this form with the Committee on Ethics.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

1. Name of Traveler: MARK A. CRUZ
2. a. Name of accompanying relative: N/A or None ☒  
b. Relationship to Traveler: ☐ Spouse ☐ Child ☐ Other (specify): \_\_\_\_\_
3. a. Dates of departure and return: Departure: 5/26/18 Return: 6/2/18  
b. Dates at personal expense (if any): None or None ☒
4. Departure city: Washington DC Destination: Tokyo Japan Return city: Washington D.C.
5. Sponsor(s) (who paid for the trip): US Assoc. of Former Members of Congress
6. Describe meetings and events attended: Met with Japanese government, media and education leaders to discuss policy and current events.
7. Attached to this form are EACH of the following (signify that each item is attached by checking the corresponding box):
  - a. ☒ a completed Sponsor Post-Travel Disclosure Form;
  - b. ☒ the Primary Trip Sponsor Form completed by the trip sponsor prior to the trip, including all attachments and Grantmaking or Non-Grantmaking Sponsor Forms;
  - c. ☒ page 2 of the completed Traveler Form submitted by the employee; and
  - d. ☒ the letter from the Committee on Ethics approving my participation on this trip.
8. a. I represent that I participated in each of the activities reflected in the attached sponsor's agenda. (Signify that statement is true by checking box): ☒  
b. If not, explain: \_\_\_\_\_

I certify that the information contained on this form is true, complete, and correct to the best of my knowledge.

SIGNATURE OF TRAVELER: [Signature] DATE: 6/14/18

I authorized this travel in advance. I have determined that all of the expenses listed on the attached Sponsor Post-Travel Disclosure form were necessary and that the travel was in connection with the employee's official duties and would not create the appearance that the employee is using public office for private gain.

NAME OF SUPERVISING MEMBER: Todd Rokite DATE: 6/14/18

SIGNATURE OF SUPERVISING MEMBER: [Signature]

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U.S. House of Representatives  
Committee on Ethics

SPONSOR POST-TRAVEL DISCLOSURE FORM

This form must be completed by an officer of any organization that served as the primary trip sponsor in providing travel expenses or reimbursement for travel expenses to House Members, officers, or employees under House Rule 25, clause 5. *A completed copy of the form must be provided to each House Member, officer, or employee who participated on the trip within 10 days of their return.* You must answer all questions, and check all boxes, on this form for your submission to comply with House rules and the Committee's travel regulations. Failure to comply with this requirement may result in the denial of future requests to sponsor trips and/or subject the current traveler to disciplinary action or a requirement to repay the trip expenses.

**NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.**

1. Sponsor(s) (who paid for the trip): U.S. Association of Former Members of Congress (FMC)
2. Travel Destination(s): Tokyo and Tohoku Japan
3. Date of Departure: 5/26/2018 Date of Return: 6/2/2018
4. Name(s) of Traveler(s): Mark Cruz  
(NOTE: You may list more than one traveler on a form only if all information is identical for each person listed.)
5. **Actual amount** of expenses paid on behalf of, or reimbursed to, each individual named in response to Question 4:

	Total Transportation Expenses	Total Lodging Expenses	Total Meal Expenses	Other Expenses (dollar amount per item and description)
Traveler	\$3965.1	\$1252.14	\$475.58	\$860.78(guides, room fees, interpreter)
Accompanying Relative	N/A	N/A	N/A	N/A

6. All expenses connected to the trip were for actual costs incurred and not a *per diem* or lump sum payment. (Signify statement is true by checking box): ☒

I certify that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature: Sabine Schleidt

Name: Sabine Schleidt Title: Chief Operating Officer

Organization: U.S. Association of Former Members of Congress (FMC)

I am an officer of the above-named organization (signify statement is true by checking box): ☒

Address: 1401 K St. NW, Suite 503  
Washington, DC 20005

Telephone number: 202-507-4849

Email Address: SSchleidt@usafmc.org

Committee staff may contact the above-named individual if additional information is required.

If you have questions regarding your completion of this form, please contact the Committee on Ethics at (202) 225-7103.

U.S. House of Representatives  
Committee on Ethics

TRAVELER FORM

1. Name of Traveler: Mark Cave
2. Sponsor(s) (who will be paying for the trip): U.S. Assoc. of Former Members of Congress
3. Travel destination(s): Tokyo & Tohoku, Japan
4. a. Date of departure 5/26/18 Date of return: 6/2/18  
b. Will you be extending the trip at your personal expense? ☐ Yes ☒ No  
If yes, dates at personal expense: \_\_\_\_\_
5. a. Will you be accompanied by a relative at the sponsor's expense? ☐ Yes ☒ No  
b. If yes:  
(1) Name of accompanying relative: \_\_\_\_\_  
(2) Relationship to traveler: ☐ Spouse ☐ Child ☐ Other (specify): \_\_\_\_\_  
(3) Accompanying relative is at least 18 years of age: ☐ Yes ☐ No
6. a. Did the trip sponsor answer "yes" to Question 9(d) on the Primary Trip Sponsor Form (i.e., travel is sponsored by an entity that employs a registered federal lobbyist or foreign agent and you are requesting lodging for two nights)? ☐ Yes ☒ No  
b. If yes, explain why the second night of lodging is warranted:  
\_\_\_\_\_  
\_\_\_\_\_

7. Primary Trip Sponsor Form is attached, including agenda, invitee list, and any other attachments and contributing sponsor forms: ☒ Yes ☐ No  
NOTE: The agenda should show the traveler's individual schedule, including departure and arrival times and identify the specific events in which the traveler will be participating.

8. Explain why participation in the trip is connected to the traveler's individual official or representational duties. Staff should include their job title and how the activities on the itinerary relate to their duties.

*This trip is an opportunity to learn more about Indiana's trade and economic relationship with Japan. As a chief of staff it is important to connect w/ other countries to advise the member.*

9. Is the traveler aware of any registered federal lobbyists or foreign agents involved in planning, organizing, requesting, and/or arranging the trip? ☐ Yes ☒ No

10. **FOR STAFF TRAVELERS:**

**TO BE COMPLETED BY YOUR EMPLOYING MEMBER:**

ADVANCED AUTHORIZATION OF EMPLOYEE TRAVEL

I hereby authorize the individual named above, an employee of the U.S. House of Representatives who works under my direct supervision, to accept expenses for the trip described in this request. I have determined that the above-described travel is in connection with my employee's official duties and that acceptance of these expenses will not create the appearance that the employee is using public office for private gain.

Date: 4/18/18

  
Signature of Employing Member

U.S. House of Representatives  
Committee on Ethics

**PRIMARY TRIP SPONSOR FORM**

This form should be completed by private entities offering to provide travel or reimbursement for travel to House Members, officers, or employees under House Rule 25, clause 5. A completed copy of the form (and any attachments) should be provided to each invited House Member, officer, or employee, who will then forward it to the Committee together with a Traveler Form at least 30 days before the start date of the trip. The trip sponsor should NOT submit the form directly to the Committee. The Committee Web site (ethics.house.gov) provides detailed instructions for filling out the form.

**NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001. Failure to comply with the Committee's Travel Regulations may also lead to the denial of permission to sponsor future trips.**

1. Sponsor (who will be paying for the trip): \_\_\_\_\_  
U.S. Association of Former Members of Congress
2. I represent that the trip will not be financed (in whole or in part) by a registered federal lobbyist or foreign agent (signify that the statement is true by checking box): ☒
3. Check only one: I represent that:
  - a. the primary trip sponsor has not accepted from any other source funds intended directly or indirectly to finance any aspect of the trip ☐ or
  - b. the trip is arranged without regard to congressional participation and the primary trip sponsor has accepted funds only from entities that will receive a tangible benefit in exchange for those funds ☐ or
  - c. the primary trip sponsor has accepted funds from other source(s) intended directly or indirectly to finance all or part of this trip and has enclosed disclosure forms from each of those entities. ☒If "c" is checked, list the names of the additional sponsors: \_\_\_\_\_  
Sasakawa Peace Foundation USA
4. Provide names and titles of **ALL** House Members and employees you are inviting. **For each House invitee, provide an explanation of why the individual was invited** (include additional pages if necessary):  
Please see attached page as well as the attached invitee list.
5. Is travel being offered to an accompanying relative of the House invitee(s)? ☐ Yes ☒ No
6. Date of departure: May 26, 2018 Date of return: June 2, 2018
7. a. City of departure: Washington, DC  
b. Destination(s): Tokyo and Tohoku  
c. City of return: Washington, DC
8. I represent that (check one of the following):
  - a. The sponsor of the trip is an institution of higher education within the meaning of section 101 of the Higher Education Act of 1965: ☐ or
  - b. The sponsor of the trip does not retain or employ a registered federal lobbyist or foreign agent: ☒ or
  - c. The sponsor employs or retains a registered federal lobbyist or foreign agent, but the trip is for attendance at a one-day event and lobbyist/foreign agent involvement in planning, organizing, requesting, or arranging the trip was *de minimis* under the Committee's travel regulations. ☐
9. Check one of the following:
  - a. I checked 8(a) or (b) above: ☒
  - b. I checked 8(c) above but am not offering any lodging: ☐
  - c. I checked 8(c) above and am offering lodging and meals for one night: ☐ or
  - d. I checked 8(c) above and am offering lodging and meals for two nights: ☐If "d" is checked, explain why the second night of lodging is warranted: \_\_\_\_\_

10. Attached is a detailed agenda of the activities the House invitees will be participating in during the travel (i.e., an hourly description of planned activities for trip invitees) (indicate agenda is attached by checking box): ☒
11. Check one:
- a. I represent that a registered federal lobbyist or foreign agent will not accompany House Members or employees on any segment of the trip (signify that the statement is true by checking box): ☒ or
- b. N/A – trip sponsor is a U.S. institution of higher education. ☐
12. For each sponsor required to submit a sponsor form, describe the sponsor's interest in the subject matter of the trip and its role in organizing and/or conducting the trip:
- Please see attached page.
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
13. Answer parts a and b. Answer part c if necessary.
- a. Mode of travel: Air ☒ Rail ☒ Bus ☒ Car ☐ Other ☐ (Specify: Chartered bus)
- b. Class of travel: Coach ☒ Business ☐ First ☐ Charter ☐ Other ☐ (Specify: Chartered bus)
- c. If travel will be first class or by chartered or private aircraft, explain why such travel is warranted:
- To transport travel participants between airport, hotel, and meeting sites.
- \_\_\_\_\_
14. I represent that the expenditures related to local area travel during the trip will be unrelated to personal or recreational activities of the invitee(s). (signify that the statement is true by checking box): ☒
15. I represent that either (check one of the following):
- a. The trip involves an event that is arranged or organized *without regard* to congressional participation and that meals provided to congressional participants are similar to those provided to or purchased by other event attendees: ☐ or
- b. The trip involves events that are arranged specifically *with regard* to congressional participation: ☒
- If "b" is checked:
- 1) Detail the cost per day of meals (approximate cost may be provided): \_\_\_\_\_
- \$150
- 2) Provide reason for selecting the location of the event or trip: \_\_\_\_\_
- Please see attached page.
- \_\_\_\_\_
- \_\_\_\_\_
16. Name, nightly cost, and reasons for selecting each hotel or other lodging facility:
- Hotel name: Hotel Okura Tokyo City: Tokyo Cost per night: \$272 (inc. breakfast)
- Reason(s) for selecting: Proximity to meeting sites (i.e. US Embassy), access to public transit, and comfort of accomodation
- Hotel name: Richmond Hotel Sendai City: Sendai Cost per night: \$93 (inc. breakfast)
- Reason(s) for selecting: Proximity to meeting sites, access to airport and station, and comfort of accomodation
- Hotel name: \_\_\_\_\_ City: \_\_\_\_\_ Cost per night: \_\_\_\_\_
- Reason(s) for selecting: \_\_\_\_\_

17. I represent that all expenses connected to the trip will be for actual costs incurred and not a per diem or lump sum payment. (signify that the statement is true by checking box): ☒

18. TOTAL EXPENSES FOR EACH PARTICIPANT:

<input type="checkbox"/> actual amounts <input checked="" type="checkbox"/> good faith estimates	Total <i>Transportation</i> Expenses per Participant	Total <i>Lodging</i> Expenses per Participant	Total <i>Meal</i> Expenses per Participant
For each Member, Officer, or employee	\$3,200	\$1274(w/ breakfast) <input checked="" type="checkbox"/>	\$850
For each accompanying relative	N/A	N/A	N/A

	<i>Other</i> Expenses (dollar amount per item)	Identify Specific Nature of "Other" Expenses (e.g., taxi, parking, registration fee, etc.)
For each Member, Officer, or employee	\$600	Interpreter, guide, insurance, room fee
For each accompanying relative	N/A	N/A

**NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.**

19. Check one:

- a. I certify that I am an officer of the organization listed below. ☒ or  
b. N/A – sponsor is an individual or a U.S. institution of higher education. ☐

20. I certify that I am not a registered federal lobbyist or foreign agent for any sponsor of this trip. ☒

21. I certify by my signature that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature: Sabine Schleidt

Name: Sabine Schleidt

Title: Chief Operating Officer

Organization: U.S. Association of Former Members of Congress

Address: 1401 K Street NW, Suite 503 Washington, DC 20005

Telephone number: (202)222-0972

Email address: SSchleidt@usafmc.org

If there are any questions regarding this form please contact the Committee at the following address:

Committee on Ethics  
U.S. House of Representatives  
1015 Longworth House Office Building  
Washington, DC 20515  
(202) 225-7103 (phone)  
(202) 225-7392 (general fax)

U.S. House of Representatives  
Committee on Ethics

**GRANTMAKING TRIP SPONSOR FORM**

This form should be completed by a public charity or private foundation (both as defined under section 501(c)(3) of the Internal Revenue Code) that provides a grant of funds to another entity to underwrite, in whole or in part, a trip or an event, meal, or activity that will occur during a trip, or a necessary expense that will be incurred during a trip, with express or implicit knowledge or understanding that one or more House Members or employees may participate in or attend that trip or event, or otherwise may be beneficiaries of the gift or donation. **Provide a copy of your completed form to the primary sponsor of the trip.**

**NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001. Failure to comply with the Committee's Travel Regulations may also lead to the denial of permission to sponsor future trips.**

1. I certify that (name of your organization): Sasakawa Peace Foundation USA  
has been designated a § 501(c)(3) nonprofit charitable organization by the Internal Revenue Service.  
☒ Yes ☐ No
2. Name of Primary Trip Sponsor: U.S. Association of Former Members of Congress (FMC)
3. I certify that my organization (*complete a or b*):
- a. ☒ Has provided a grant, gift, or donation to the above-named Primary Trip Sponsor and conducts an audit or review of its grant, gift, or donation to ensure that the funds are spent in accordance with the terms of its grant, gift, or donation. *or*
- b. ☐ Has had a direct role in the organizing, planning, or conducting of a trip to  
(destination) \_\_\_\_\_ on (date) \_\_\_\_\_ that is  
being organized or arranged by the above-named Primary Trip Sponsor.
4. Check one:
- a. ☒ My organization does not employ or retain a registered federal lobbyist or foreign agent *or*
- b. ☐ My organization employs a registered federal lobbyist or foreign agent, but their involvement in planning, organizing, or arranging the trip was *de minimis* under the travel regulations.
5. I certify that I am not a registered federal lobbyist or foreign agent for any sponsor of this trip. ☒
6. I certify by my signature that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature: \_\_\_\_\_

Name: James Peter Zumwalt Title: CEO

Organization: Sasakawa Peace Foundation USA

Address: 1819 L Street, NW, Suite 300 Washington, DC 20036

Telephone number: 202 296 6694 Email: jzumwalt@spfusa.org

If there are any questions regarding this form please contact the Committee at the following address:

Committee on Ethics  
U.S. House of Representatives  
1015 Longworth House Office Building  
Washington, DC 20515  
(202) 225-7103 (phone)  
(202) 225-7392 (general fax)



Susan W. Brooks, Indiana  
*Chairwoman*  
Theodore E. Deutch, Florida  
*Ranking Member*

Kenny Marchant, Texas  
Leonard Lance, New Jersey  
Mimi Walters, California  
John Ratcliffe, Texas

Yvette D. Clarke, New York  
Jared Polis, Colorado  
Anthony Brown, Maryland  
Steve Cohen, Tennessee



ONE HUNDRED FIFTEENTH CONGRESS

## U.S. House of Representatives

### COMMITTEE ON ETHICS

May 14, 2018

Thomas A. Rust  
*Staff Director and Chief Counsel*

Donna Herbert  
*Director of Administration*

Megan Savage  
*Chief of Staff and Counsel to  
the Chairwoman*

Daniel J. Taylor  
*Counsel to the Ranking Member*

1015 Longworth House Office Building  
Washington, D.C. 20515-6328  
Telephone: (202) 225-7103  
Facsimile: (202) 225-7392

Mr. Mark Cruz  
Office of the Honorable Todd Rokita  
2439 Rayburn House Office Building  
Washington, D.C. 20515

Dear Mr. Cruz:

Pursuant to House Rule 25, clause 5(d)(2), the Committee on Ethics hereby approves your proposed trip to Japan, scheduled for May 26 to June 2, 2018, sponsored by U.S. Former Members of Congress, with financial support from Sasakawa Peace Foundation USA.

You must complete an Employee Post-Travel Disclosure Form (which your employing Member must also sign) and file it, together with a Sponsor Post-Travel Disclosure Form completed by the trip sponsor, with the Clerk of the House within 15 days after your return from travel. As part of that filing, you are also required to attach a copy of this letter and both the Traveler and Primary Trip Sponsor Forms (including attachments) you previously submitted to the Committee in seeking pre-approval for this trip. If you are required to file an annual Financial Disclosure Statement, you must also report all travel expenses totaling more than \$390 from a single source on the "Travel" schedule of your annual Financial Disclosure Statement covering this calendar year. Finally, Travel Regulation § 404(d) also requires you to keep a copy of all request forms and supporting information provided to the Committee for three subsequent Congresses from the date of travel.

Because the trip may involve meetings with foreign government representatives, we note that House employees may accept, under the Foreign Gifts and Decorations Act (FGDA), gifts "of minimal value [currently \$390] tendered as a souvenir or mark of courtesy" by a foreign government. Any tangible gifts valued in excess of minimal value received from a foreign government must, within 60 days of acceptance, be disclosed on a Form for Disclosing Gifts from Foreign Governments filed with the Committee, and either turned over to the Clerk of the House, or, with the written approval of the Committee, retained for official use.



Mr. Mark Cruz

Page 2

If you have any further questions, please contact the Committee's Office of Advice and Education at extension 5-7103.

Sincerely,



Susan W. Brooks  
Chairwoman



Theodore E. Deutch  
Ranking Member

SWB/TED:wfs

## Addendum

4. This study tour is intended for senior congressional staff of the United States Congress; FMC invited senior congressional staff from the House of Representatives who have previously expressed interest in Japan and U.S.-Japan relations. In addition, staff whose Members serve on committees relevant to the trip's issues area – in particular, security, energy, and trade – were invited. Please find a list of all participants.

12. The Congressional Study Group on Japan – which celebrates its 25<sup>th</sup> anniversary this year – is among the largest and most active parliamentary exchange programs between the U.S. Congress and the legislative branch of another country. The Study Group creates constant channels of communication and dialogue between American legislators and their counterparts in the Japanese Diet through regular roundtables in Washington, DC, throughout the year in addition to trips such as the 2018 U.S. Senior Congressional Staff Study Tour to Japan. It offers both Members of Congress and senior congressional staff a unique educational forum to examine issues including the U.S.-Japan security alliance, energy policy, bilateral and multilateral trade agreements, and social issues such as women in workforce and demographic change. FMC's Congressional Study Group on Japan is responsible for organizing the seminar program, arranging meetings, and inviting expert speakers to the study tour. FMC is solely responsible for all invitations to and communications with trip participants, as well as the budget for the 2018 U.S. Senior Congressional Staff Study Tour to Japan. All trip and event costs, including meals, will be paid by FMC and SPFUSA.

Sasakawa Peace Foundation USA (SPFUSA) awards grant monies to fund the year-round programming of The Congressional Study Group on Japan as a part of their mission of promoting understanding between the U.S. and Japan.

15. b. 2) Tokyo is the financial and political hub of Japan, and the senior staff delegation will meet with American and Japanese government officials, journalists and issue experts on issues ranging from security, women's status to trade. Additionally, through meetings with students and cultural figures as well as a visit to Meiji Shrine, participants will gain a holistic understanding of Japan's rich history, culture and religion.

Tohoku, the northeastern portion of Japan that includes Fukushima and Sendai, was the epicenter of the March 2011 Great East Japan earthquake and resulting tsunami and nuclear disaster at Fukushima Daiichi nuclear power plant. This disaster caused the deaths of tens of thousands of Japanese citizens as well as two American citizens. The earthquake and tsunami resulted in major damage to coastal areas and was compounded by nuclear contamination from the damaged Fukushima Daiichi plant, which forced the evacuation of tens of thousands of Japanese whom remain displaced to this day. Through meetings and site visits, trip participants will hear from local leaders and experts on how the disaster has impacted their community, how the U.S. has supported the region in the aftermath of the disaster, and what challenges remain with regards to energy needs and decontamination efforts.

**2018 U.S. Senior Congressional Staff Study Tour to Japan**

Saturday, May 26, 2018 to Saturday, June 2, 2018

Tokyo and Tohoku, Japan

Participant List

**Mr. Mark Cruz**, Chief of Staff, Office of Rep. Todd Rotika (R-IN)

**Ms. Jen Daulby**, Chief of Staff, Office of Rep. Rodney Davis (R-IL)

**Mr. Austin Durrer**, Chief of Staff, Office of Rep. Charlie Crist (D-FL)

**Ms. Chris Heggem**, Chief of Staff, Office of Rep. Greg Gianforte (R-MT)

**Mr. Juan Hinojosa**, Chief of Staff, Office of Rep. Mike Quigley (D-IL)

**Mr. John McCarthy**, Chief of Staff, Office of Rep. Brendan Boyle (D-PA)

**Mr. Pete Meachum**, Chief of Staff, Office of Rep. Sean Duffy (R-WI)

**Ms. Laurie Saroff**, Chief of Staff, Office of Rep. Lou Correa (D-CA)



# THE CONGRESSIONAL STUDY GROUPS

## GERMANY

Charles W. Dent (R-PA)  
Ted Deutch (D-FL)

## JAPAN

Diana DeGette (D-CO)  
Billy Long (R-MO)

## EUROPE

Jeff Fortenberry (R-NE)  
Peter Welch (D-VT)

February 1, 2018

Dear Colleague:

**It is our pleasure to invite you to join the Fifth Annual Senior Congressional Staff Study Tour to Japan from Saturday, May 26<sup>th</sup> to Saturday, June 2<sup>nd</sup> 2018.** This delegation will travel to Tokyo and Sapporo.

For thirty years, The Congressional Study Groups have run successful, substantive study tours and legislative exchanges for Members of Congress and senior congressional staff, which complement our active year-round programming on Capitol Hill. Our organization is non-partisan and non-advocacy, and our programming model promotes active and candid discussions which foster mutual respect and understanding.

Following the President's first visit to Japan in November 2017, this study tour will provide you and your fellow senior congressional colleagues the opportunity to engage in dialogue with lawmakers, academics, business representatives, and students on the U.S.-Japan relationships. Topics will include:

- security (defense cooperation, cybersecurity, North Korea)
- trade and the economy (bilateral free trade agreement, TPP-11, FDI)
- timely topics (energy, innovation and technology, demographic change, the 2020 Tokyo Olympics)

Since our inaugural delegation in 2014, The Congressional Study Group on Japan has taken 30 senior congressional staff to Japan. For your reference, we have attached the final program itinerary of past trip (May 2017). For the 2018 study tour, we have obtained funding for eight senior congressional staff members from the House and the Senate and are able to provide economy-plus airfare on ANA for this bipartisan delegation. All lodging, transportation, and scheduled meal costs will be paid for by the U.S. Association of Former Members of Congress (FMC), a congressionally-chartered, 501(c)(3) non-profit organization, with the generous support of the Sasakawa Peace Foundation USA. You would be responsible for transfers to and from Washington Dulles International Airport along with incidentals. **Please note that this privately-sponsored trip will be submitted to the Ethics Committee for congressional approval.**

This invitation is non-transferrable, and participation is available on a first-come, first-served basis for a diverse, bipartisan delegation. We look forward to traveling with you, and thank you in advance for your consideration.

Best,

*Sabine Schleidt*

Sabine Schleidt  
Chief Operating Officer

*Alexis Terai*

Alexis Terai  
Senior Programs Officer

PETER M. WEICHLIN  
CHIEF EXECUTIVE OFFICER

SABINE SCHLEIDT  
MANAGING DIRECTOR

SHARON WEST WITW  
DOMESTIC PROGRAMS DIRECTOR

ANDREW LOEB SHOENIG  
ASSOCIATE DIRECTOR OF INTERNATIONAL PROGRAMS

RACHEL HAAS  
SENIOR EXECUTIVE ASSISTANT TO THE CEO

LORRAINE HARBISON  
SENIOR PROGRAMS OFFICER

ALEXIS AYANO TERAI  
INTERNATIONAL PROGRAMS OFFICER

CLIFF STEARNS  
PRESIDENT

MARTIN FROST  
VICE PRESIDENT

AMBASSADOR  
CONNIE A. MORELLA  
DIPLOMATIC ADVISORY  
COUNCIL CHAIR

SECRETARY NORMAN Y. MINETA  
HONORARY CHAIRMAN

*International Programs of FMC*  
*An Association Chartered by the United States Congress*



The United States Association of Former Members of Congress  
1401 K Street, NW Suite 503  
Washington, DC 20005  
Phone: (202) 222-0972 Fax: (202) 222-0977  
[www.usafmc.org](http://www.usafmc.org)



# THE CONGRESSIONAL STUDY GROUPS

## GERMANY

CHARLES W. DENT (R-PA)  
TED DEUTCH (D-FL)

## JAPAN

DIANA DEGETTE (D-CO)  
BILLY LONG (R-MO)

## EUROPE

JEFF FORTENBERRY (R-NE)  
PETER WELCH (D-VT)

## KOREA

AMI BERA (D-CA)  
MIKE KELLY (R-PA)

### 2018 U.S. Senior Congressional Staff Study Tour to Japan

Saturday, May 26, 2018 to Saturday, June 2, 2018

Tokyo and Tohoku, Japan

#### In case of an emergency in Japan, please call:

U.S. Embassy – Tokyo: +81-3-3224-5000

Alexis Terai: +1-651-357-8609 OR 070-3143-9736

*The 2018 U.S. Sr. Congressional Staff Study Tour of The Congressional Study Group on Japan is organized  
in cooperation with the Sasakawa Peace Foundation USA.*

#### Hotels

##### **Hotel Okura**

2-10-4 Toranomom  
Minato-ku  
Tokyo 105-0001  
Tel: +81-3-3582-0111

##### **Richmond Hotel Premier Sendai Ekimae**

2-1-1 Chuo  
Aoba-ku  
Sendai, Miyagi 980-0021  
Tel: +81-22-716-2855

#### Saturday, May 26, 2018

12:20 pm Departure from Washington Dulles International Airport (IAD) to Narita  
International Airport (NRT)

#### Sunday, May 27, 2018 <Casual Attire>

3:25 pm (JST) Arrival in Narita

Late afternoon Check-in at a hotel

6:30 – 8:30pm Informal Dinner

*Nobu – Tokyo  
4-1-28 Toranomom, Minato-ku, Tokyo  
(03-5733-0070)*

**Monday, May 28, 2018 <Business Attire>**

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8:00 – 9:00am

**Japan Overview: Prime Minister Abe's Agenda for 2018**

Breakfast discussion with Tokyo-based journalists: **Ms. Motoko Rich**, Tokyo Bureau Chief, The New York Times; **Mr. Masakatsu Ota**, Senior and Editorial Writer, Kyodo News; and **Mr. Robin Harding**, Tokyo Bureau Chief, Financial Times

*Chelsea Room (12F), Hotel Okura, 2-10-4 Toranomon, Minato-ku, Tokyo*

9:30 – 11:00am

**Communicating Prime Minister Abe's Policies to the World**

Discussion with **Mr. Tomohiko Taniguchi**, Speechwriter and Special Advisor for Prime Minister Shinzo Abe

*Kantei (Prime Minister's Office), 2-3-1 Nagatacho, Chiyoda-ku, Tokyo*

1:00 – 2:00pm

**Informal Lunch**

*Cafeteria, Diet Office Building of the House of Councillors,  
2-1-1 Nagata-cho, Chiyoda-ku, Tokyo*

2:15 – 3:00pm

**Politics, Campaign, and Constituency in Japan**

Discussion with **The Hon. Hiromi Takase**, Member of the House of Councilors, Komeito Party

*Room 907, Diet Office Building of the House of Councillors,  
2-1-1 Nagata-cho, Chiyoda-ku, Tokyo*

3:30 – 5:00pm

**The Influence of Buddhism and Shintoism in Japanese Society**

Visit to **Meiji Jingu Shrine**, and tour guided by priest

*Meiji Jingu, dedicated to Emperor Meiji, the first emperor of modern Japan, is of Shinto origin, a religion native to Japan which centers on polytheistic nature worship and whose origin goes back to primitive times. Over its long history, Shintoism has developed into a religion that has become truly unique in the world, adopting continental influences to combine with its own indigenous traditions. Japanese spiritual and daily life is deeply rooted in Shintoism, and participants will learn of the significant role it plays in the life and mindset of Japanese citizens and politicians.*

*1-1 Yoyogikamizono-cho, Shibuya-ku, Tokyo*

6:30 – 8:30pm

**Informal Dinner with mid-level diplomats from Ministry of Foreign Affairs**

*Andy's Hinomoto, 2-4-4 Yurakucho, Chiyoda-ku, Tokyo  
(03-3214-8021)*

**Tuesday, May 29, 2018      <Business Attire>**

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- 8:00 – 9:30am      **Security in Northeast Asia**  
Breakfast Discussion with **Dr. Akio Takahara**, Dean, Graduate School of Public Policy at University of Tokyo; and **Mr. Tsuneo Watanabe**, Senior Fellow, Sasakawa Peace Foundation  
  
*Chelsea Room (12F), Hotel Okura, 2-10-4 Toranomon, Minato-ku, Tokyo*
- 10:00 – 11:00am      **U.S. Embassy Limited Country Briefing**  
  
*U.S. Embassy – Tokyo, 1-10-5 Akasaka, Minato-ku, Tokyo*
- 11:00 – 11:40am      **Courtesy Call with Amb. William Hagerty**, U.S. Ambassador to Japan  
  
*U.S. Embassy – Tokyo, 1-10-5 Akasaka, Minato-ku, Tokyo*
- Noon – 1:30pm      **Asia in Washington, and Japan in Asia**  
Lunch discussion with **Dr. Kent Calder**, Director, The Edwin O. Reischauer Center For East Asian Studies, Johns Hopkins University  
  
*Akasaka Saryo, Akasaka Eight One Building B1, 2-13-5, Nagatacho, Chiyoda-ku, Tokyo (03-5512-3737)*
- 2:30 – 3:00pm      **Energy Future and Asian Energy Security Strategy**  
Discussion with **Mr. Nobuo Tanaka**, Former Executive Director, International Energy Agency; Chairman, Sasakawa Peace Foundation  
  
*Conference Room, 10F, Sasakawa Peace Foundation Building  
1-15-16 Toranomon, Minato-ku, Tokyo*
- 3:30 – 5:00pm      **Guided tour to Asakusa Sensoji Temple**  
  
*Founded in 645, Senso-ji Temple is the oldest temple in Tokyo which is dedicated to the bodhisattva Kannon. Since the Asakusa Shrine is located next to the Sensoji Temple, the delegation will also learn the history of various religions coexisting in the Japanese Society. The temple is visited by 30 million people per year and many foreign dignitaries, including U.S. Vice President Mike Pence in April 2017.*  
  
*2-3-1 Asakusa, Taito-ku, Tokyo, Japan*
- 6:00 – 7:30pm      **Informal Dinner**  
  
*Shibuya*



Wednesday, May 30, 2018   <Business Attire>   [Please Bring Passport]

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- 8:00 – 9:15am      **Bilateral Trade and Economy**  
Breakfast discussion with representatives of CSGJ Business Advisory Council  
*Mayfair Room (12F), Hotel Okura, 2-10-4 Toranomon, Minato-ku, Tokyo*
- 9:30 – 10:30am    **Womenomics and Demographic Change**  
Discussion with **Ms. Aiko Doden**, Senior Commentator, NHK; **Mr. Toshihiro Menju**, Managing Director and Chief Program Officer, Japan Center for International Exchange; and **Ms. Mitsue Kurihara**, Audit & Supervisory Board Member, Development Bank of Japan  
*Mayfair Room (12F), Hotel Okura, 2-10-4 Toranomon, Minato-ku, Tokyo*
- 12:30 – 2:30pm    **Multilateral Cooperation in Asia**  
Lunch discussion with representatives of ASEAN countries, including **DCM Ethan Chua**, Embassy of Singapore; **DCM Cherdchai Chaivaivid**, Embassy of Thailand  
*Tofuya-Ukai, 4-4-13 Shiba-Koen, Minato-ku, Tokyo, Japan  
(03-3436-1028)*
- 3:00 – 4:15pm      **Unveiling the Infrastructure Hub of Japan**  
**Tour of Tokyo Station**, led by representatives from East Japan Railway  
*Tokyo Station, 1-9-1 Marunouchi Chiyoda-ku, Tokyo*
- 5:00 – 6:15pm      **Voices of the New Generation**  
Discussion with students, hosted by **Prof. Toshihiro Nakayama**, Keio University  
*Conference Room, Sasakawa Peace Foundation Building  
1-15-16 Toranomon, Minato-ku, Tokyo*
- 7:00 – 9:00pm      **Informal Dinner**  
*Toraju, 1-17-1 Kabukicho, Shinjuku, Tokyo  
(03-3205-8686)*

**Thursday, May 31, 2018**      **<Business Casual Attire>**

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- Starting at 6:30am      Breakfast available at hotel
- 8:00am      Check-out and departure from the hotel
- 8:48 – 10:07am      Depart on bullet train (Yamabiko 43) from Tokyo Station to Koriyama Station
- 11:45am – 12:30pm      Informal Lunch  
*Abukuma Kogen Service Area*
- 1:30 – 4:30pm      Visit to **Fukushima Daiichi Nuclear Power Plant**  
*22 Kitabara Ottozawa Okuma-machi, Futaba-gun, Fukushima*
- 5:00pm      Departure from Fukushima Nuclear Power Plant to Sendai
- 7:00 – 8:30pm      **Tohoku from American Perspectives**  
Dinner with participants of JET (Japan Exchange and Teaching) Program working in Sendai  
*Date no Irori Kurano-Sho, So-bonten*  
*AK Building 4F, 1-8-38 Chuo, Aoba-ku, Sendai-shi, Miyagi*  
*(022-268-2488)*

**Friday, June 1, 2018**      **<Business Attire>**

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- Starting at 6:30am      Breakfast available at hotel
- 9:00am      Departure from hotel to the next meeting
- 9:30 – 11:15am      **U.S. – Japan Alliance: Disaster Relief Cooperation**  
Visit to **Japan Ground Self-Defense Force North Eastern Army** and discussion with their leadership  
*1-1 Minaminometate, Miyagino-ku, Sendai-shi, Miyagi*
- 11:45am – 12:30pm      **Informal Lunch**  
*Nihon Ryori, Sendai, Tenshu-dai, Aoba-ku Sendai*
- 1:00 – 2:30pm      **Future of Medical System**  
Visit to **Tohoku University Tohoku Medical Megabank Organization**

2-1 Seiryō-machi, Aoba-ku, Sendai, Miyagi

3:30 – 5:00pm

**Japanese History and Tradition**  
Guided visit to Entsuin Temple

*Entsuin Temple was built in 1647 as the memorial temple of Date Mitsumune, a grandson of Date Masamune, one of the most powerful feudal lords. This Buddhist temple houses the mausoleum of Date Mitsumune, which is decorated in Western symbols such as diamonds, hearts, crosses. For its historical significance, the castle site has been designated a National Historic Monument by the Japanese Government. The visit will allow the delegation to learn about Japan's encounter with the Christian West during the 15<sup>th</sup> century, and how it impacted the modern Japanese history and culture.*

67, Chonai, Matsushima, Miyagi-gun, Miyagi

6:30 – 8:00pm

**Closing Dinner: Lessons Learned**  
Debrief dinner conversation

*Sumiyaki Wagyu Wabiuchi, 2-1-10 Kakyoin, Aoba-ku, Sendai, Miyagi  
(022-222-9775)*

**Saturday, June 2, 2018**

**<Casual Attire>**

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6:30am	Check out and departure from the hotel
8:00am	Departure from Sendai Airport (SDJ) via NH3232
9:10am	Arrival at Narita Airport (NRT)
11:00am	NH0002 to IAD from Narita [DURRER, Austin; TERA, Alexis]
4:10pm	UA0804 to IAD from Narita [SAROFF, Laurie; CRUZ, Mark]
5:10pm	NH0012 to ORD from Narita [MCCARTHY, John; ROBERTSON, Ritika]