

U.S. House of Representatives  
Committee on Ethics

LEGISLATIVE RESOURCE CENTER

EMPLOYEE POST-TRAVEL DISCLOSURE FORM

18 JUN 12 PM 4:15

This form is for disclosing the receipt of travel expenses from private sources for travel taken in connection with official duties. This form does not eliminate the need to report privately-funded travel on the Annual Financial Disclosure Statements of those employees required to file them. In accordance with House Rule 25, clause 5, you must complete this form and file it with the Clerk of the House, 135 Cannon House Office Building, within 15 days after travel is completed. Please do not file this form with the Committee on Ethics.

**NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.**

1. Name of Traveler: Robert Butora
2. a. Name of accompanying relative: \_\_\_\_\_ or None ☒  
b. Relationship to Traveler: ☐ Spouse ☐ Child ☐ Other (specify): \_\_\_\_\_
3. a. Dates of departure and return: Departure: May 28, 2018 Return: June 2, 2018  
b. Dates at personal expense (if any): \_\_\_\_\_ or None ☒
4. Departure city: Washington, DC Destination: London, UK Return city: Washington, DC
5. Sponsor(s) (who paid for the trip): R Street Institute
6. Describe meetings and events attended: Attended seminars and receptions to learn about the United Kingdom's harm reduction strategy to address, drug, alcohol, and tobacco dependence
7. Attached to this form are EACH of the following (signify that each item is attached by checking the corresponding box):  
a. ☒ a completed Sponsor Post-Travel Disclosure Form;  
b. ☒ the Primary Trip Sponsor Form completed by the trip sponsor prior to the trip, including all attachments and Grantmaking or Non-Grantmaking Sponsor Forms;  
c. ☒ page 2 of the completed Traveler Form submitted by the employee; *and*  
d. ☒ the letter from the Committee on Ethics approving my participation on this trip.
8. a. I represent that I participated in each of the activities reflected in the attached sponsor's agenda. (Signify that statement is true by checking box): ☒  
b. If not, explain: \_\_\_\_\_

I certify that the information contained on this form is true, complete, and correct to the best of my knowledge.

SIGNATURE OF TRAVELER: Robert Butora DATE: 6/11/2011

I authorized this travel in advance. I have determined that all of the expenses listed on the attached Sponsor Post-Travel Disclosure form were necessary and that the travel was in connection with the employee's official duties and would not create the appearance that the employee is using public office for private gain.

NAME OF SUPERVISING MEMBER: Leonard Lance DATE: 6/11/2018

SIGNATURE OF SUPERVISING MEMBER: Leonard Lance

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U.S. House of Representatives  
Committee on Ethics

SPONSOR POST-TRAVEL DISCLOSURE FORM

This form must be completed by an officer of any organization that served as the primary trip sponsor in providing travel expenses or reimbursement for travel expenses to House Members, officers, or employees under House Rule 25, clause 5. *A completed copy of the form must be provided to each House Member, officer, or employee who participated on the trip within 10 days of their return.* You must answer all questions, and check all boxes, on this form for your submission to comply with House rules and the Committee's travel regulations. Failure to comply with this requirement may result in the denial of future requests to sponsor trips and/or subject the current traveler to disciplinary action or a requirement to repay the trip expenses.

**NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.**

1. Sponsor(s) (who paid for the trip): R Street Institute

2. Travel Destination(s): London, United Kingdom

3. Date of Departure: May 26, 2018 Date of Return: June 2, 2018

4. Name(s) of Traveler(s): Robert Butora

(NOTE: You may list more than one traveler on a form only if all information is identical for each person listed.)

5. Actual amount of expenses paid on behalf of, or reimbursed to, each individual named in response to Question 4:

	Total Transportation Expenses	Total Lodging Expenses	Total Meal Expenses	Other Expenses (dollar amount per item and description)
Traveler	\$1420.37	\$1,023.50	\$371.82	\$144.29 (use of hotel conference rooms)
Accompanying Relative	N/A	N/A	N/A	N/A

6. All expenses connected to the trip were for actual costs incurred and not a *per diem* or lump sum payment. (Signify statement is true by checking box): ☒

I certify that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature: 

Name: Caroline Kitchens

Title: Federal Affairs Manager

Organization: R Street Institute

I am an officer of the above-named organization (signify statement is true by checking box): ☒

Address: 1212 New York Ave NW #900

Washington, DC 20010

Telephone number: 202-862-5820

Email Address: ckitchens@rstreet.org

*Committee staff may contact the above-named individual if additional information is required.*

If you have questions regarding your completion of this form, please contact the Committee on Ethics at (202) 225-7103.

U.S. House of Representatives  
Committee on Ethics

TRAVELER FORM

1. Name of Traveler: Robert Butora
2. Sponsor(s) (who will be paying for the trip): R Street Institute
3. Travel destination(s): London, United Kingdom
4. a. Date of departure May 28, 2018 Date of return: June 2, 2018  
b. Will you be extending the trip at your personal expense? ☐ Yes ☒ No  
If yes, dates at personal expense: \_\_\_\_\_
5. a. Will you be accompanied by a relative at the sponsor's expense? ☐ Yes ☒ No  
b. If yes:  
(1) Name of accompanying relative: \_\_\_\_\_  
(2) Relationship to traveler: ☐ Spouse ☐ Child ☐ Other (specify): \_\_\_\_\_  
(3) Accompanying relative is at least 18 years of age: ☐ Yes ☐ No
6. a. Did the trip sponsor answer "yes" to Question 9(d) on the Primary Trip Sponsor Form (i.e., travel is sponsored by an entity that employs a registered federal lobbyist or foreign agent and you are requesting lodging for two nights)? ☐ Yes ☒ No  
b. If yes, explain why the second night of lodging is warranted:  
\_\_\_\_\_  
\_\_\_\_\_
7. Primary Trip Sponsor Form is attached, including agenda, invitee list, and any other attachments and contributing sponsor forms: ☒ Yes ☐ No  
NOTE: The agenda should show the traveler's individual schedule, including departure and arrival times and identify the specific events in which the traveler will be participating.
8. Explain why participation in the trip is connected to the traveler's individual official or representational duties. Staff should include their job title and how the activities on the itinerary relate to their duties.  
Staff is Senior Health Policy Advisor handling opioid and tobacco  
issues on the E&C Health Subcommittee. The committee and FDA are  
examining tobacco harm reduction strategies to implement in the US.
9. Is the traveler aware of any registered federal lobbyists or foreign agents involved in planning, organizing, requesting, and/or arranging the trip? ☐ Yes ☒ No

10. **FOR STAFF TRAVELERS:**

**TO BE COMPLETED BY YOUR EMPLOYING MEMBER:**

ADVANCED AUTHORIZATION OF EMPLOYEE TRAVEL

I hereby authorize the individual named above, an employee of the U.S. House of Representatives who works under my direct supervision, to accept expenses for the trip described in this request. I have determined that the above-described travel is in connection with my employee's official duties and that acceptance of these expenses will not create the appearance that the employee is using public office for private gain.

Date: 7/11/2018

Leonard Lance  
Signature of Employing Member

U.S. House of Representatives  
Committee on Ethics

**PRIMARY TRIP SPONSOR FORM**

This form should be completed by private entities offering to provide travel or reimbursement for travel to House Members, officers, or employees under House Rule 25, clause 5. A completed copy of the form (and any attachments) should be provided to each invited House Member, officer, or employee, who will then forward it to the Committee together with a Traveler Form at least 30 days before the start date of the trip. The trip sponsor should NOT submit the form directly to the Committee. The Committee Web site ([ethics.house.gov](http://ethics.house.gov)) provides detailed instructions for filling out the form.

**NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001. Failure to comply with the Committee's Travel Regulations may also lead to the denial of permission to sponsor future trips.**

1. Sponsor (who will be paying for the trip):  
R Street Institute
2. I represent that the trip will not be financed (in whole or in part) by a registered federal lobbyist or foreign agent (signify that the statement is true by checking box): ☒
3. Check only one: I represent that:
  - a. the primary trip sponsor has not accepted from any other source funds intended directly or indirectly to finance any aspect of the trip ☐ or
  - b. the trip is arranged without regard to congressional participation and the primary trip sponsor has accepted funds only from entities that will receive a tangible benefit in exchange for those funds ☐ or
  - c. the primary trip sponsor has accepted funds from other source(s) intended directly or indirectly to finance all or part of this trip and has enclosed disclosure forms from each of those entities. ☒If "c" is checked, list the names of the additional sponsors:  
DrugScience, the Independent Scientific Committee on Drugs, is helping to organize a reception on 5/30
4. Provide names and titles of ALL House Members and employees you are inviting. For each House invitee, provide an explanation of why the individual was invited (include additional pages if necessary):  
See attached page
5. Is travel being offered to an accompanying relative of the House invitee(s)? ☐ Yes ☒ No
6. Date of departure: May 28, 2018 Date of return: June 2, 2018
7. a. City of departure: Washington, DC  
b. Destination(s): London, UK  
c. City of return: Washington, DC
8. I represent that (check one of the following):
  - a. The sponsor of the trip is an institution of higher education within the meaning of section 101 of the Higher Education Act of 1965: ☐ or
  - b. The sponsor of the trip does not retain or employ a registered federal lobbyist or foreign agent: ☒ or
  - c. The sponsor employs or retains a registered federal lobbyist or foreign agent, but the trip is for attendance at a one-day event and lobbyist/foreign agent involvement in planning, organizing, requesting, or arranging the trip was *de minimis* under the Committee's travel regulations. ☐
9. Check one of the following:
  - a. I checked 8(a) or (b) above: ☒
  - b. I checked 8(c) above but am not offering any lodging: ☐
  - c. I checked 8(c) above and am offering lodging and meals for one night: ☐ or
  - d. I checked 8(c) above and am offering lodging and meals for two nights: ☐If "d" is checked, explain why the second night of lodging is warranted: \_\_\_\_\_



10. Attached is a detailed agenda of the activities the House invitees will be participating in during the travel (i.e., an hourly description of planned activities for trip invitees) (indicate agenda is attached by checking box): ☒
11. Check one:
- I represent that a registered federal lobbyist or foreign agent will not accompany House Members or employees on any segment of the trip (signify that the statement is true by checking box): ☒ or
  - N/A - trip sponsor is a U.S. institution of higher education. ☐
12. For each sponsor required to submit a sponsor form, describe the sponsor's interest in the subject matter of the trip and its role in organizing and/or conducting the trip:
- R Street is a non-profit public policy research organization with a research agenda that supports integrated harm reduction with tobacco, opioid and drug use as central elements. This trip furthers our goals of educating policymakers' staff on harm reduction concepts. We are organizing all events independently with the exception of a reception on 5/30, which is planned in collaboration with DrugScience. DrugScience is an independent, science-led UK based drugs charity that seeks to reduce the harms of drugs by providing objective information on drug effects, harms and potential medical uses to the public, professionals and decision-makers. DrugScience reserved a room for the 5/30 reception and gave input on the guest list.
13. Answer parts a and b. Answer part c if necessary.
- Mode of travel: Air ☒ Rail ☐ Bus ☐ Car ☐ Other ☐ (Specify: \_\_\_\_\_)
  - Class of travel: Coach ☒ Business ☐ First ☐ Charter ☐ Other ☐ (Specify: \_\_\_\_\_)
  - If travel will be first class or by chartered or private aircraft, explain why such travel is warranted:  
N/A
14. I represent that the expenditures related to local area travel during the trip will be unrelated to personal or recreational activities of the invitee(s). (signify that the statement is true by checking box): ☒
15. I represent that either (check one of the following):
- The trip involves an event that is arranged or organized *without regard* to congressional participation and that meals provided to congressional participants are similar to those provided to or purchased by other event attendees: ☐ or
  - The trip involves events that are arranged specifically *with regard* to congressional participation: ☒
- If "b" is checked:
- Detail the cost per day of meals (approximate cost may be provided): \_\_\_\_\_  
Cost per day of meals will not exceed \$198 when combined with incidentals (official Federal Government per diem)
  - Provide reason for selecting the location of the event or trip: \_\_\_\_\_  
The UK is a global leader in integrating harm reduction in its public health programs. House staff will meet with British public health providers, clinical experts and civil servants to learn from their approach and evaluate how harm reduction might be applied in a U.S. context
16. Name, nightly cost, and reasons for selecting each hotel or other lodging facility:
- Hotel name: Radisson Blu Edwardian Grafton City: London Cost per night: \$263.30  
Reason(s) for selecting: conference room facilities; group discount; proximity to central London
- Hotel name: \_\_\_\_\_ City: \_\_\_\_\_ Cost per night: \_\_\_\_\_  
Reason(s) for selecting: \_\_\_\_\_
- Hotel name: \_\_\_\_\_ City: \_\_\_\_\_ Cost per night: \_\_\_\_\_  
Reason(s) for selecting: \_\_\_\_\_

17. I represent that all expenses connected to the trip will be for actual costs incurred and not a per diem or lump sum payment. (signify that the statement is true by checking box): ☒

18. **TOTAL EXPENSES FOR EACH PARTICIPANT:**

<input type="checkbox"/> actual amounts <input checked="" type="checkbox"/> good faith estimates	Total Transportation Expenses per Participant	Total Lodging Expenses per Participant	Total Meal Expenses per Participant
For each Member, Officer, or employee	\$751.80	\$1,316.72	Less than \$700
For each accompanying relative	N/A	N/A	N/A

	Other Expenses (dollar amount per item)	Identify Specific Nature of "Other" Expenses (e.g., taxi, parking, registration fee, etc.)
For each Member, Officer, or employee	\$50 \$200 \$100	Underground fare Uber / Taxi Other Miscellaneous Incidentals
For each accompanying relative	N/A	N/A

**NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.**

19. Check one:

- a. I certify that I am an officer of the organization listed below. ☒ *or*  
b. N/A - sponsor is an individual or a U.S. institution of higher education. ☐

20. I certify that I am not a registered federal lobbyist or foreign agent for any sponsor of this trip. ☒

21. I certify by my signature that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature: Eli Lehrer  
Eli Lehrer (Apr 25, 2012)

Name: Eli Lehrer

Title: President

Organization: R Street Institute

Address: 1212 New York Ave NW, #900, Washington, DC, 20005

Telephone number: (202) 862-5820

Email address: elehrer@rstreet.org

If there are any questions regarding this form please contact the Committee at the following address:

Committee on Ethics  
U.S. House of Representatives  
1015 Longworth House Office Building  
Washington, DC 20515  
(202) 225-7103 (phone)  
(202) 225-7392 (general fax)

**U.S. House of Representatives  
Committee on Ethics**

**NON-GRANTMAKING TRIP SPONSOR FORM**

This form should be completed by a private individual or entity that provides funds, services, or in-kind donations to another entity to underwrite, in whole or in part, a trip or an event, meal, or activity that will occur during a trip, or a necessary expense that will be incurred during a trip, with express or implicit knowledge or understanding that one or more House Members or employees may participate in or attend that trip or event, or otherwise may be beneficiaries of the gift or donation. A Non-Grantmaking Sponsor that has a direct involvement in planning, organizing, conducting, or participating in the trip must complete this form. **Provide a copy of your completed form to the primary sponsor of the trip.**

**NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001. Failure to comply with the Committee's Travel Regulations may also lead to the denial of permission to sponsor future trips.**

1. Name of your organization: DrugScience
2. Name of Primary Trip Sponsor: R Street Institute
3. My organization has provided funds to the above-named Primary Trip Sponsor to pay all or part of the expenses for a trip to (destination) London  
on (date) 5/28/18-6/2/18 that primarily is being organized or arranged by the above-named Primary Trip Sponsor. ☐ Yes ☒ No
4. My organization has had a direct role in the organizing, planning, arranging, or will have a role in conducting, the trip identified in response to Question 3 or an event that will occur during that trip.  
☒ Yes ☐ No
5. Check one:
  - a. ☒ My organization does not employ or retain a registered federal lobbyist or foreign agent or
  - b. ☐ My organization employs a registered federal lobbyist or foreign agent, but their involvement in planning, organizing, or arranging the trip was *de minimis* under the travel regulations.
6. I certify that I am not a registered federal lobbyist or foreign agent for any sponsor of this trip. ☒
7. I certify by my signature that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature: D BADCOCK  
U.S. HOUSE OF REPRESENTATIVES

Name: David Badcock

Title: Acting CEO

Organization: DrugScience

Address: 2 Langley Lane, London, SW8, 1GB

Telephone number: 07501919193

Email Address: david.badcock@drugscience.org.uk

If there are any questions regarding this form please contact the Committee at the following address:

Committee on Ethics  
U.S. House of Representatives  
1015 Longworth House Office Building  
Washington, DC 20515  
(202) 225-7103 (phone)  
(202) 225-7392 (general fax)

Susan W. Brooks, Indiana  
*Chairwoman*  
Theodore E. Deutch, Florida  
*Ranking Member*

Kenny Marchant, Texas  
Leonard Lance, New Jersey  
Mimi Walters, California  
John Ratcliffe, Texas

Yvette D. Clarke, New York  
Jared Polis, Colorado  
Anthony Brown, Maryland  
Steve Cohen, Tennessee



ONE HUNDRED FIFTEENTH CONGRESS

## U.S. House of Representatives

### COMMITTEE ON ETHICS

Thomas A. Rust  
*Staff Director and Chief Counsel*

Donna Herbert  
*Director of Administration*

Megan Savage  
*Chief of Staff and Counsel to  
the Chairwoman*

Daniel J. Taylor  
*Counsel to the Ranking Member*

1015 Longworth House Office Building  
Washington, D.C. 20515-6328  
Telephone: (202) 225-7103  
Facsimile: (202) 225-7392

May 23, 2018

Mr. Robert Butora  
Office of the Honorable Leonard Lance  
2352 Rayburn House Office Building  
Washington, DC 20515

Dear Mr. Butora:

Pursuant to House Rule 25, clause 5(d)(2), the Committee on Ethics hereby approves your proposed trip to the United Kingdom,<sup>1</sup> scheduled for May 28 to June 2, 2018, sponsored by R Street Institute and DrugScience.

You must complete an Employee Post-Travel Disclosure Form (which your employing Member must also sign) and file it, together with a Sponsor Post-Travel Disclosure Form completed by the trip sponsor, with the Clerk of the House within 15 days after your return from travel. As part of that filing, you are also required to attach a copy of this letter and both the Traveler and Primary Trip Sponsor Forms (including attachments) you previously submitted to the Committee in seeking pre-approval for this trip. If you are required to file an annual Financial Disclosure Statement, you must also report all travel expenses totaling more than \$390 from a single source on the "Travel" schedule of your annual Financial Disclosure Statement covering this calendar year. Finally, Travel Regulation § 404(d) also requires you to keep a copy of all request forms and supporting information provided to the Committee for three subsequent Congresses from the date of travel.

Because the trip may involve meetings with foreign government representatives, we note that House employees may accept, under the Foreign Gifts and Decorations Act (FGDA), gifts "of minimal value [currently \$390] tendered as a souvenir or mark of courtesy" by a foreign government. Any tangible gifts valued in excess of minimal value received from a foreign government must, within 60 days of acceptance, be disclosed on a Form for Disclosing Gifts from Foreign Governments filed with the Committee, and either turned over to the Clerk of the House, or, with the written approval of the Committee, retained for official use.

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<sup>1</sup> We note that the U.S. Department of State (State Department) has issued a travel warning concerning travel to the United Kingdom, *available at* <https://travel.state.gov/content/travel/en/traveladvisories/traveladvisories/united-kingdom-travel-advisory.html>. You may wish to contact the State Department regarding the safety of your proposed trip.



Mr. Robert Butora  
Page 2

If you have any further questions, please contact the Committee's Office of Advice and Education at extension 5-7103.

Sincerely,

A handwritten signature in blue ink, appearing to read "Susan W. Brooks".

Susan W. Brooks  
Chairwoman

A handwritten signature in blue ink, appearing to read "Theodore E. Deutch".

Theodore E. Deutch  
Ranking Member

SWB/TED:mmm



1212 New York Ave NW  
Suite 900  
Washington, DC 20005  
202.525.5717

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**R Street Congressional Delegation on Harm Reduction**  
London, United Kingdom  
May 28-June 2, 2018

**List of House Invitees and Reason for Inviting**

1. Jacquelyn Bolen, Professional Staff Member for House Energy and Commerce Committee, Health Subcommittee  
*Jacquelyn Bolen is a staff member on the committee of jurisdiction that deals with opioid and tobacco-related issues.*
2. Adam Buckalew, Professional Staff Member for House Energy and Commerce Committee, Health Subcommittee  
*Adam Buckalew is a staff member on the committee of jurisdiction that deals with opioid and tobacco-related issues.*
3. Rob Butora, Senior Adviser, Health Care for Rep. Leonard Lance  
*Robert Butora handles healthcare issues and his boss' role on the E&C Health subcommittee, which handles opioid and tobacco-related issues.*
4. Rachel Schwegman, Senior Legislative assistant for Rep. Bob Latta  
*Rachel Schwegman's boss sits on the E&C Health subcommittee, which handles opioid and tobacco-related issues.*
5. Sophie Trainor, Senior Policy Adviser for Rep. Brett Guthrie  
*Sophie Trainor's boss sits on the E&C Health subcommittee, which handles opioid and tobacco-related issues.*
6. Elizabeth Allen, Health Legislative Assistant for Rep. Michael Burgess  
*Elizabeth Allen handles healthcare issues for Michael Burgess, chairman of the E&C Health subcommittee.*
7. Anna Hevia, Senior Legislative Assistant for Rep. Tony Cardenas  
*Anna Hevia handles healthcare issues for Rep. Cardenas, who is on the E&C Health subcommittee.*
8. Stephen Holland, Counsel for Rep. Kurt Schrader  
*Stephen Holland handles healthcare issues for Rep. Kurt Schrader who is on the E&C Health subcommittee.*

**Itinerary**

**Monday, May 28**

6:20pm

Depart Washington DC (Flight # DL4383)



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Suite 900  
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## **Tuesday, May 29**

- 6:45am Arrive in London; Ground transportation to hotel  
Hotel: Radisson Blu Edwardian Grafton  
130 Tottenham Court Rd, Fitzrovia, London W1T 5AY, UK
- 2:00pm-5:00pm Meet with NHS England Addictions Clinical Academic Group  
Lambeth Drug and Alcohol Treatment Consortium, Lorraine Hewitt House, 12/14  
Brighton Terrace, Brixton, SW9 8DG  
*The delegation will meet with several practitioners and clinical experts with NHS  
England's Addictions Clinical Academic Group. We will also tour their onsite  
harm reduction clinic.*
- 6:00pm-8:00pm Dinner at the Grenadier  
18 Wilton Row, Belgravia, London SW1X 7NR, UK  
*Casual buffet-style dinner at a British pub.*

## **Wednesday, May 30**

- 9:00am-11:00am Meet with David Nutt, Imperial College London  
Imperial College London  
*David Nutt is the Edmond J Safra Professor of Neuropsychopharmacology and  
director of the Neuropsychopharmacology Unit in the Division of Brain Sciences  
at Imperial College London. He was chair of the UK's advisory committee on the  
misuse of drugs until 2009.*
- 12:00pm-3:00pm Lunch meeting with Harm Reduction International  
Unit 2C09 Southbank Technopark, 90 London Road, London SE1 1LN  
*Lunch presentation and discussion with Fionnuala Murphy, head of advocacy for  
Harm Reduction International, the leading non-government organization working  
to promote and expand support for harm reduction.*
- 4:00pm-6:00pm Meet with DrugScience  
House of Lords  
*DrugScience is an independent, science-led nonprofit on drugs research, which  
brings together leading drugs experts to carry out original research into drug  
harms and effects.*
- 6:00pm-8:00pm Reception with Members of the Lords  
House of Lords



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*Planned in coordination with DrugScience, this reception will give the delegation the opportunity to mingle with Members of the House of Lords and external stakeholders.*

### **Thursday, May 31**

10:00am-12:00pm      Meet with Peter Hajek, Wolfson Institute of Preventive Medicine  
Hotel Conference Room  
*Professor Peter Hajek is Director of Tobacco Dependence Research Unit at the Wolfson Institute of Preventive Medicine. Dr. Hajek will discuss his scientific research on tobacco harm reduction, including the "Maudsley Model", the withdrawal-oriented treatment for smokers that he developed which is now used across the UK Specialist Stop-Smoking Service and abroad.*

*Lunch*

1:00pm-3:00pm      Meet with Sarah Jakes and Gerry Stimson, New Nicotine Alliance UK  
Hotel Conference Room  
*New Nicotine Alliance is a UK-based non-profit group that promotes and supports tobacco harm reduction.*

3:00pm-4:30pm      Meet with Christopher Russell, Centre for Substance Use Research  
Hotel Conference Room  
*CSUR is a research agency studying substance use and abuse using qualitative and quantitative methods.*

6:00pm-8:00pm      Reception with City of London  
Guildhall Basinghall Suite, Gresham St, London EC2V 7HH, UK

### **Friday, June 1**

10:00am-12:00pm      Meet with David Mackintosh, City of London  
Guildhall Conference Room  
*David Mackintosh is the Head of Community Safety for the City of London and the Policy Adviser/Director to the London Drug and Alcohol Policy Forum.*

2:00pm-4:00pm      Lecture on addiction by Carrie Wade  
*Neuroscience of Addiction: Is it a Choice?*  
Hotel Conference Room



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*Dr. Carrie Wade, R Street's Director of Harm Reduction Policy, is a former drug-abuse researcher whose scientific background specializes in the biological mechanisms of opioid addiction. Her lecture will cover:*

- 1. What is addiction, 2) what are the disruptions in addiction, 3) how does a neurobiological framework benefit diagnosis, treatment and recovery?*

4:00pm-6:00pm

Wrap-up Discussion

Hotel Conference Room

*The delegation will reflect on the material presented during the trip and consider the benefits and potential challenges of applying harm-reduction approaches to public health in the U.S. context.*

**Saturday, June 2**

11:30am

Depart London (Flight # DL 4382)

2:50:pm

Arrive Washington DC



## **Attendees**

### **Senate:**

1. Andi Fristedt, Deputy Director, Health Policy for Senate Health, Education, Labor and Pensions Committee (Minority staff)
2. Margaret Coulter, Health Policy Adviser for Senate Health, Education, Labor and Pensions Committee (Majority staff)
3. Kristen Molloy, Legislative Assistant for Sen. Tim Kaine (D-Virginia)
4. Jaymi Light, Legislative Assistant for Sen. Todd Young (R-Indiana)
5. Ansley Rhyne, Legislative Assistant for Sen. Marco Rubio (R-Florida)
6. Alison Toal, Legislative Assistant for Sen. Cory Gardner (R- Colorado)
7. Rita Habib, Legislative Assistant for Sen. Michael Bennet (D-Colorado)
8. Megan DesCamps, Health Policy Advisor for Sen. Heidi Heitkamp (D-North Dakota)

### **House of Representatives:**

1. Jacquelyn Bolen, Professional Staff Member for House Energy and Commerce Committee, Health Subcommittee (Minority staff)
2. Rob Butora, Senior Adviser, Health Care for Rep. Leonard Lance (R- New Jersey)
3. Rachel Schwegman, Senior Legislative Assistant for Rep. Bob Latta (R-Ohio)
4. Sophie Trainor, Senior Policy Adviser for Rep. Brett Guthrie (R-Kentucky)
5. Elizabeth Allen, Health Legislative Assistant for Rep. Michael Burgess (R-Texas)
6. Anna Hevia, Senior Legislative Assistant for Rep. Tony Cardenas (D-California)
7. Stephen Holland, Counsel for Rep. Kurt Schrader (D-Oregon)

### **R Street Staff:**

1. Carrie Wade, Director of Harm Reduction Policy
2. Caroline Kitchens, Federal Affairs Manager
3. Nicolas John, Northeast Region Manager
4. Ryan Anderson, Events Manager

## Itinerary

### Monday, May 28

- 4:20pm Arrive at Dulles Airport (R Street will reimburse Uber fare)
- 6:20pm Depart Washington DC (Flight # DL4383)

### Tuesday, May 29

- 6:45am Arrive in London; Go through customs
- 8:15am Ground transportation to the hotel  
Hotel: Radisson Blu Edwardian Grafton  
130 Tottenham Court Rd, Fitzrovia, London W1T 5AY, UK  
*Taxis will meet the delegation by the baggage claim and transport the group by bus to the hotel.*
- 9:30am Arrive at hotel; time for delegates to check into hotel rooms, eat breakfast and prepare for the day
- 11:00am-12:30pm Introductory Presentations  
*Hotel Conference Room*  
*DC: Personal Preference*  
The delegation will meet with the program materials and talk through the week's activities.
- 12:30pm Lunch on our own  
Suggestions: Rio Cafe 66 Grafton Way, Warren's Sandwich Bar 13  
Warren St, Eat 350 Euston Rd.
- 1:30pm London Underground transit  
Euston to Brixton station
- 2:00pm-5:00pm Meet with NHS England Addictions Clinical Academic Group  
Lambeth Drug and Alcohol Treatment Consortium, Lorraine Hewitt  
House, 12/14 Brighton Terrace, Brixton, SW9 8DG  
*DC: Business Casual, No Jeans*

*The delegation will meet with several practitioners and clinical experts with NHS England's Addictions Clinical Academic Group. Discussions will be centered on patient experiences with harm reduction clinics, the Lambeth injectable heroin clinical trial, best clinical practices on addictions and substance use, mental health priorities.*

*2-4:00pm- Presentations and discussion*

- 1. Dr Emily Finch, Clinical Director - Addictions Clinical Academic Group*
- 2. Dr Michael J Kelleher, Consultant Addictions Specialist and Clinical Lead for Lambeth Addictions*
- 3. Dr Luke Mitcheson, Head of Psychology, Addictions Clinical Academic Group and Clinical Lead*
- 4. 5:00pm- Tour of onsite harm reduction clinic*

5:00pm London Underground transit

6:00pm-8:00pm Dinner at the Grenadier  
18 Wilton Row, Belgravia, London SW1X 7NR, UK  
*Casual buffet-style dinner at a British pub.*  
*"Harm reduction 101:" Dr. Carrie Wade, R Street's Director of Harm Reduction Policy and a former drug-abuse researcher whose scientific background specializes in the biological mechanisms of opioid addiction, will give a presentation on the underlying principles of harm reduction and its basic applications. The delegation will discuss the promise and limitations of harm reduction as a public health philosophy.*

### **Wednesday, May 3**

10:15am- London Underground Transit to Harm Reduction International Warren Street Station to Elephant and Castle, transfer Oxford Circus

11:00am-1:00pm Lunch meeting with Harm Reduction International  
Unit 2C09 Southbank Technopark, 90 London Road, London SE1 LN  
*DC: Business Attire*

*Lunch presentation and discussion with Fionnuala Murphy, head of advocacy for Harm Reduction International, the leading non-government organization working to promote and expand support for harm reduction*

*Murphy's presentation will focus on the "10 by 20" campaign, Harm Reduction International initiative to have governments redirect 10% of the resources currently spent on ineffective punitive responses to drugs and invest it in harm reduction by 2020.*

- 1:00pm-2:00pm      London Underground Transit to Hotel  
Elephant and Castle to Warren Street Station, transfer Oxford Circus
- 2:00pm-5:30pm      Meet with DrugScience  
Church House Westminster, Deans Yard, Westminster, SW1P 3NZ  
*DC: Business Attire*  
*DrugScience is an independent, science-led nonprofit on drugs research, which brings together leading drugs experts to carry out original research into drug harms and effects.*
- 5:30pm-6:00pm      London Underground Transit to House of Lords  
Warren Street Station to Westminster, transfer Green Park
- 6:00pm-8:00pm      DrugScience Reception  
House of Lords  
*DC: Business Attire*  
*The reception will feature informal presentations from Steve Rolles, Founder of Transform Drug Policy Foundation; Carrie Wade, R Street; and David Badcock, CEO DrugScience. Presenters will discuss their organization's priorities and activities in the harm reduction space.*

**Thursday, May 31**

*DC: Business Casual All Day*

- 10:00am-12:00pm      Meet with Peter Hajek, Wolfson Institute of Preventive Medicine  
Hotel Conference Room  
*Professor Peter Hajek is Director of Tobacco Dependence Research Unit at the Wolfson Institute of Preventive Medicine.*
- 12:00pm-1:00pm      *Catered Lunch and Discussion Time*
- 1:00pm-3:00pm      Meet with Sarah Jakes and Gerry Stimson, New Nicotine Alliance UK  
Hotel Conference Room

*New Nicotine Alliance is a UK-based non-profit group that promotes and supports tobacco harm reduction.*

3:00pm-4:30pm Meet with Christopher Russell, Centre for Substance Use Research  
Hotel Conference Room

*CSUR is a research agency studying substance use and abuse using qualitative and quantitative methods. Dr. Russell will discuss research on e-cigarette use patterns in both the UK and US*

4:30pm- **R Street Institute:** Dinner; bookkeeping and preparation time for lecture  
**Delegates:** networking time, dinner, personal time

### **Friday, June 1**

*DC: Business Attire All Day*

1:00pm-4:00pm Meetings at Guildhall Conference Room, City of London  
*The delegation will meet with several civil servants that will focus on the criminal justice angle of harm reduction, including prison populations and laws regarding nuisance behaviors.*

4:00pm-6:00pm Personal time

6:00pm-8:00pm Reception with City of London  
Guildhall Basinghall Suite, Gresham St, London EC2V 7HH, UK

### **Saturday, June 2**

*DC: Casual/Personal Comfort*

7:30am Meet in lobby for bus transportation to Heathrow

8:30am Arrive at Heathrow

11:30am Depart London (Flight # DL 4382)

2:50pm Arrive Washington DC