☐ *Original* ☒ *Amendment*

U.S. House of Representatives
Committee on Ethics

LEGISLATIVE RESOURCE CENTER
18 APR 26 AM 11:01
OFFICE OF THE CLERK
U.S. HOUSE OF REPRESENTATIVES

EMPLOYEE POST-TRAVEL DISCLOSURE FORM

This form is for disclosing the receipt of travel expenses from private sources for travel taken in connection with official duties. This form does not eliminate the need to report privately-funded travel on the annual Financial Disclosure Statements of those employees required to file them. In accordance with House Rule 25, clause 5, **you must complete this form and file it with the Clerk of the House, 135 Cannon House Office Building, within 15 days after travel is completed**. Please **do not** file this form with the Committee on Ethics.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

1. Name of Traveler: Charles Castagna

2. a. Name of accompanying relative: _____ ***or*** None ■
   b. Relationship to Traveler: ☐ Spouse ☐ Child ☐ Other (specify): _____

3. a. Dates of departure and return: Departure: April 4, 2018 Return: April 6, 2018
   b. Dates at personal expense (if any): _____ ***or*** None ☐

4. Departure city: Washington, D.C. Destination: Galveston, TX Return city: Washington, D.C.

5. Sponsor(s) (who paid for the trip): Seafood Harvesters of America

6. Describe meetings and events attended: Went out into the Gulf to witness the work of Commercial Fishermen met with fishermen to discuss accountable fishing practices, toured seafood processing and retail operation

7. Attached to this form are EACH of the following (*signify that each item is attached by checking the corresponding box*):
   a. ■ a completed Sponsor Post-Travel Disclosure Form;
   b. ■ the Primary Trip Sponsor Form completed by the trip sponsor prior to the trip, including all attachments and Grantmaking or Non-Grantmaking Sponsor Forms;
   c. ■ page 2 of the completed Traveler Form submitted by the employee; ***and***
   d. ■ the letter from the Committee on Ethics approving my participation on this trip.

8. a. I represent that I participated in each of the activities reflected in the attached sponsor's agenda. (*Signify that statement is true by checking box*): ■
   b. If not, explain: _____

I certify that the information contained on this form is true, complete, and correct to the best of my knowledge.

SIGNATURE OF TRAVELER: _____ DATE: 4/26/2018

I authorized this travel in advance. I have determined that all of the expenses listed on the attached Sponsor Post-Travel Disclosure form were necessary and that the travel was in connection with the employee's official duties and would not create the appearance that the employee is using public office for private gain.

NAME OF SUPERVISING MEMBER: Carlos Curbelo DATE: 4/26/2018

SIGNATURE OF SUPERVISING MEMBER: _____

Version date 2/2015 by Committee on Ethics

☐ *Original* ☐ *Amendment*

U.S. House of Representatives
Committee on Ethics

SPONSOR POST-TRAVEL DISCLOSURE FORM

This form must be completed by an officer of any organization that served as the primary trip sponsor in providing travel expenses or reimbursement for travel expenses to House Members, officers, or employees under House Rule 25, clause 5. ***A completed copy of the form must be provided to each House Member, officer, or employee who participated on the trip within 10 days of their return.*** You must answer all questions, and check all boxes, on this form for your submission to comply with House rules and the Committee's travel regulations. Failure to comply with this requirement may result in the denial of future requests to sponsor trips and/or subject the current traveler to disciplinary action or a requirement to repay the trip expenses.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

Sponsor(s) (who paid for the trip): Seafood Harvesters of America

Travel Destination(s): Galveston, TX (By way of Houston)

3 Date of Departure: April 4, 2018 Date of Return: April 6, 2018

4 Name(s) of Traveler(s): Charles Castagna

(NOTE: You may list more than one traveler on a form only if all information is identical for each person listed.)

5 **Actual amount** of expenses paid on behalf of, or reimbursed to, each individual named in response to Question 4:

	Total *Transportation* Expenses	Total *Lodging* Expenses	Total *Meal* Expenses	*Other* Expenses (dollar amount per item and description)
Traveler	485.36	273.70	237.48	
Accompanying Relative				

6 All expenses connected to the trip were for actual costs incurred and not a *per diem* or lump sum payment. (*Signify statement is true by checking box*): ☒

I certify that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature: [signature] FOR CHRISTOPHER BROWN, PRES.

Name: Scott Coughlin Title: Executive Director (Interim)

Organization: Seafood Harvesters of America

I am an officer of the above-named organization (*signify statement is true by checking box*): ☒

Address: 3033 Wilson Blvd. Suite 765
Arlington, VA 22201

Telephone number: (206) 228-4141

Email Address: scott@seafoodharvesters.org

Committee staff may contact the above-named individual if additional information is required.

If you have questions regarding your completion of this form, please contact the Committee on Ethics at (202) 225-7103.

Version date 2/2013 by Committee on Ethics

U.S. House of Representatives
Committee on Ethics

PRIMARY TRIP SPONSOR FORM

This form should be completed by private entities offering to provide travel or reimbursement for travel to House Members, officers, or employees under House Rule 25, clause 5. A completed copy of the form (and any attachments) should be provided to each invited House Member, officer, or employee, who will then forward it to the Committee together with a Traveler Form ***at least 30 days before the start date of the trip***. The trip sponsor should NOT submit the form directly to the Committee. The Committee Web site (ethics.house.gov) provides detailed instructions for filling out the form.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001. Failure to comply with the Committee's Travel Regulations may also lead to the denial of permission to sponsor future trips.

1. Sponsor (who will be paying for the trip): The Seafood Harvesters of America

2. I represent that the trip will not be financed (in whole or in part) by a registered federal lobbyist or foreign agent (*signify that the statement is true by checking box*): ■

3. *Check only one:* I represent that:
   a. the primary trip sponsor has not accepted from any other source funds intended directly or indirectly to finance any aspect of the trip ■ ***or***
   b. the trip is arranged without regard to congressional participation and the primary trip sponsor has accepted funds only from entities that will receive a tangible benefit in exchange for those funds ☐ ***or***.
   c. the primary trip sponsor has accepted funds from other source(s) intended directly or indirectly to finance all or part of this trip and has enclosed disclosure forms from each of those entities. ☐
   If "c" is checked, list the names of the additional sponsors: _____

4. Provide names and titles of **ALL** House Members and employees you are inviting. **For each House invitee, provide an explanation of why the individual was invited** (include additional pages if necessary):
   See Attached: Educational Fact-Finding Trip Invitation List

5. Is travel being offered to an accompanying relative of the House invitee(s)? ☐ Yes ■ No

6. Date of departure: April 4, 2018 Date of return: April 6, 2018

7. a. City of departure: Washington, DC
   b. Destination(s): Galveston, TX
   c. City of return: Washington DC

8. I represent that (*check one of the following*):
   a. The sponsor of the trip is an institution of higher education within the meaning of section 101 of the Higher Education Act of 1965: ☐ ***or***
   b. The sponsor of the trip does not retain or employ a registered federal lobbyist or foreign agent: ☐ ***or***
   c. The sponsor employs or retains a registered federal lobbyist or foreign agent, but the trip is for attendance at a one-day event *and* lobbyist/foreign agent involvement in planning, organizing, requesting, or arranging the trip was *de minimis* under the Committee's travel regulations. ■

9. Check one of the following:
   a. I checked 8(a) or (b) above: ☐
   b. I checked 8(c) above but am not offering any lodging: ☐
   c. I checked 8(c) above and am offering lodging and meals for one night: ☐ ***or***
   d. I checked 8(c) above and am offering lodging and meals for two nights: ■
   If "d" is checked, explain why the second night of lodging is warranted:
   The educational event on April 5th runs from 8am to 9pm. Two nights lodging in Galveston is required in order to attend.

10. Attached is a detailed agenda of the activities the House invitees will be participating in during the travel (*i.e.*, an hourly description of planned activities for trip invitees) (*indicate agenda is attached by checking box*): ☒

11. Check one:
    a. I represent that a registered federal lobbyist or foreign agent will not accompany House Members or employees on any segment of the trip (*signify that the statement is true by checking box*): ☒ ***or***
    b. N/A – trip sponsor is a U.S. institution of higher education. ☐

12. For **each** sponsor required to submit a sponsor form, describe the sponsor's interest in the subject matter of the trip **and** its role in organizing and/or conducting the trip:

    The Seafood Harvesters of America represent commercial fishermen operating from the Bering Sea to the Gulf of Mexico and north to New England. Federal fishery management regulations and practices are of vital interest to Harvesters' members. The Harvesters' role in organizing this trip include: inviting Congressional staff; preparation and presentation of written materials and briefings; and making all necessary travel, lodging and meal arrangements.

13. *Answer parts a and b. Answer part c if necessary.*
    a. Mode of travel: Air ☒ Rail ☐ Bus ☐ Car ☐ Other ☐ (Specify: _____)
    b. Class of travel: Coach ☒ Business ☐ First ☐ Charter ☐ Other ☐ (Specify: _____)
    c. If travel will be first class or by chartered or private aircraft, explain why such travel is warranted:

14. I represent that the expenditures related to local area travel during the trip will be unrelated to personal or recreational activities of the invitee(s). (*signify that the statement is true by checking box*): ☒

15. I represent that either (*check one of the following*):
    a. The trip involves an event that is arranged or organized *without regard* to congressional participation and that meals provided to congressional participants are similar to those provided to or purchased by other event attendees: ☐ ***or***
    b. The trip involves events that are arranged specifically *with regard* to congressional participation: ☒

    If "b" is checked:

    1) Detail the cost per day of meals (approximate cost may be provided): $75 per person

    2) Provide reason for selecting the location of the event or trip: Galveston is a thriving commercial fishing port, and a significant number of Harvesters' members make their living there. The location is conducive to having Congressional staff meet commercial fishermen and hear from them directly on successes and challenges of fisheries management.

16. Name, nightly cost, and reasons for selecting each hotel or other lodging facility:

    Hotel name: Tremont House City: Galveston, TX Cost per night: $137
    Reason(s) for selecting: Only decent, available hotel within walking distance to events

    Hotel name: _____ City: _____ Cost per night: _____
    Reason(s) for selecting: _____

    Hotel name: _____ City: _____ Cost per night: _____
    Reason(s) for selecting: _____

17. I represent that all expenses connected to the trip will be for actual costs incurred and not a per diem or lump sum payment. (*signify that the statement is true by checking box*): ☒

18. TOTAL EXPENSES FOR EACH PARTICIPANT:

☐ actual amounts ☒ good faith estimates	Total *Transportation* Expenses per Participant	Total *Lodging* Expenses per Participant	Total *Meal* Expenses per Participant
For each Member, Officer, or employee	$450.00	$275.00	$130.00
For each accompanying relative	N/A	N/A	N/A

	Other Expenses (dollar amount per item)	Identify Specific Nature of "Other" Expenses (*e.g.*, taxi, parking, registration fee, etc.)
For each Member, Officer, or employee	N/A	N/A
For each accompanying relative	N/A	N/A

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

19. Check one:
    a. I certify that I am an officer of the organization listed below. ☒ ***or***
    b. N/A – sponsor is an individual or a U.S. institution of higher education. ☐

20. I certify that I am not a registered federal lobbyist or foreign agent for any sponsor of this trip. ☒

21. I certify by my signature that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature: SCOTT COUGHLIN, FOR CHRIS BROWN, PRESIDENT OF SEAFOOD HARVESTER

Name: Scott Coughlin

Title: Interim Executive Director

Organization: The Seafood Harvesters of America

Address: 3033 Wilson Blvd, Suite 765, Arlington VA 22201

Telephone number: 703-647-4136 office 206-228-4141 mobile

Email address: scott@seafoodharvesters.org

If there are any questions regarding this form please contact the Committee at the following address:

Committee on Ethics
U.S. House of Representatives
1015 Longworth House Office Building
Washington, DC 20515
(202) 225-7103 (phone)
(202) 225-7392 (general fax)

Version date 4/2013 by Committee on Ethics

Fisheries Management Fact Finding Trip, Galveston, Texas

Seafood Harvesters of America
April 4-6, 2018
Agenda

April 4, 2018 – TRAVEL DAY

4:00 pm	Arrive at Houston (Hobby) Airport, Southwest Flight #42
4:30 pm	Meet shuttle (Galveston Limo Service) at Zone 4
5:30 pm	Arrive at hotel: The Tremont House 2300 Ships Mechanic Row, Galveston (409) 763-0300
6:30 pm	Discretionary time

April 5, 2018

6:45 am – 7:30 am	Breakfast: The Tremont Café, The Tremont House
7:45 am	Meet in hotel lobby for walk to docks
8:00 am – 3:00pm	Educational fact-finding trip aboard commercial fishing vessel, offshore several miles from Galveston to red snapper fishing grounds. Briefings from commercial fishermen and Harvesters board members on accountable fishing practices and how they relate to U.S. fisheries law. Lunch provided on boat.
3:00 pm – 5:00 pm	Deliver catch to Galveston fish buyer; tour of seafood processing and retail operation; discussion of U.S. seafood value supply chain.
5:00 pm – 5:45 pm	Travel to hotel, change for dinner
5:45	Meet in lobby for walk to Olympia Grille - 100 21st St, Galveston (409) 765-0021
6:00 pm – 9:00 pm	Seafood dinner meeting with commercial fishermen and discussion of sustainable fishing and fishery management practices.

April 6, 2018 – TRAVEL DAY

6:30 am – 7:15 am	Breakfast: The Tremont Café, The Tremont House
7:30 am	Shuttle to Houston (Hobby) Airport

10:05 am Southwest Flight #1753, Houston (Hobby) Airport