

U.S. House of Representatives  
Committee on Ethics

LEGISLATIVE RESOURCE CENTER

EMPLOYEE POST-TRAVEL DISCLOSURE FORM **APR 30 PM 1:33**

This form is for disclosing the receipt of travel expenses from private sources for travel taken in connection with official duties. This form does not eliminate the need to report privately-funded travel on the annual Financial Disclosure Statements of those employees required to file them. In accordance with House Rule 25, clause 5, you must complete this form and file it with the Clerk of the House, 135 Cannon House Office Building, within 15 days after travel is completed. Please do not file this form with the Committee on Ethics.

**NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.**

1. Name of Traveler: Juan Hinojosa
2. a. Name of accompanying relative: Jenny Hinojosa *or* None   
 b. Relationship to Traveler:  Spouse  Child  Other (specify): \_\_\_\_\_
3. a. Dates of departure and return: Departure: 04/13/2018 Return: 04/15/2018  
 b. Dates at personal expense (if any): \_\_\_\_\_ *or* None
4. Departure city: Washington, DC Destination: Middleburg, VA Return city: Washington, DC
5. Sponsor(s) (who paid for the trip): Center Forward
6. Describe meetings and events attended: Attended various panels and discussions aimed at building our office's policies and communciation strategies.
7. Attached to this form are EACH of the following (signify that each item is attached by checking the corresponding box):
  - a.  a completed Sponsor Post-Travel Disclosure Form;
  - b.  the Primary Trip Sponsor Form completed by the trip sponsor prior to the trip, including all attachments and Grantmaking or Non-Grantmaking Sponsor Forms;
  - c.  page 2 of the completed Traveler Form submitted by the employee; *and*
  - d.  the letter from the Committee on Ethics approving my participation on this trip.
8. a. I represent that I participated in each of the activities reflected in the attached sponsor's agenda. (Signify that statement is true by checking box):   
 b. If not, explain: \_\_\_\_\_

I certify that the information contained on this form is true, complete, and correct to the best of my knowledge.

SIGNATURE OF TRAVELER: [Signature] DATE: 04/30/2018

I authorized this travel in advance. I have determined that all of the expenses listed on the attached Sponsor Post-Travel Disclosure form were necessary and that the travel was in connection with the employee's official duties and would not create the appearance that the employee is using public office for private gain.

NAME OF SUPERVISING MEMBER: Mike Quigley DATE: 04/30/2018

SIGNATURE OF SUPERVISING MEMBER: [Signature]

U.S. House of Representatives  
Committee on Ethics

SPONSOR POST-TRAVEL DISCLOSURE FORM

This form must be completed by an officer of any organization that served as the primary trip sponsor in providing travel expenses or reimbursement for travel expenses to House Members, officers, or employees under House Rule 25, clause 5. *A completed copy of the form must be provided to each House Member, officer, or employee who participated on the trip within 10 days of their return.* You must answer all questions, and check all boxes, on this form for your submission to comply with House rules and the Committee's travel regulations. Failure to comply with this requirement may result in the denial of future requests to sponsor trips and/or subject the current traveler to disciplinary action or a requirement to repay the trip expenses.


**NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.**

- Sponsor(s) (who paid for the trip): Center Forward
- Travel Destination(s): Middleburg, VA
- Date of Departure: 4/13/18 Date of Return: 4/15/18
- Name(s) of Traveler(s): Katie Grant, Mark Henson, Juan Hinojosa, Brad Howard, Eric Lausten  
(NOTE: You may list more than one traveler on a form only if all information is identical for each person listed.)
- Actual amount** of expenses paid on behalf of, or reimbursed to, each individual named in response to Question 4:

	Total Transportation Expenses	Total Lodging Expenses	Total Meal Expenses	Other Expenses (dollar amount per item and description)
Traveler	\$0	\$250	\$250	\$250 (waived registration fee)
Accompanying Relative	\$0	\$0	\$0	\$0

- All expenses connected to the trip were for actual costs incurred and not a *per diem* or lump sum payment. (Signify statement is true by checking box):

I certify that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature:   
 Name: April Beeman Title: Program Director  
 Organization: Center Forward

**I am an officer of the above-named organization (signify statement is true by checking box):**   
 Address: 1440 G Street, NW  
Washington, D.C. 20005  
 Telephone number: (202) 550-4325  
 Email Address: april@center-forward.org

*Committee staff may contact the above-named individual if additional information is required.*

If you have questions regarding your completion of this form, please contact the Committee on Ethics at (202) 225-7103.

U.S. House of Representatives  
Committee on Ethics

TRAVELER FORM

1. Name of Traveler: Juan Hinojosa
2. Sponsor(s) (who will be paying for the trip): Center Forward
3. Travel destination(s): Middleburg, VA
4. a. Date of departure April 13, 2018 Date of return: April 15, 2018  
b. Will you be extending the trip at your personal expense?  Yes  No  
If yes, dates at personal expense: \_\_\_\_\_
5. a. Will you be accompanied by a relative at the sponsor's expense?  Yes  No  
b. If yes:  
(1) Name of accompanying relative: Jenny Hinojosa  
(2) Relationship to traveler:  Spouse  Child  Other (specify): \_\_\_\_\_  
(3) Accompanying relative is at least 18 years of age:  Yes  No
6. a. Did the trip sponsor answer "yes" to Question 9(d) on the Primary Trip Sponsor Form (i.e., travel is sponsored by an entity that employs a registered federal lobbyist or foreign agent and you are requesting lodging for two nights)?  Yes  No  
b. If yes, explain why the second night of lodging is warranted:  
\_\_\_\_\_  
\_\_\_\_\_
7. Primary Trip Sponsor Form is attached, including agenda, invitee list, and any other attachments and contributing sponsor forms:  Yes  No  
NOTE: The agenda should show the traveler's individual schedule, including departure and arrival times and identify the specific events in which the traveler will be participating.
8. Explain why participation in the trip is connected to the traveler's individual official or representational duties. Staff should include their job title and how the activities on the itinerary relate to their duties.  
As Chief of Staff, I help set our office's policy and communications strategies. The sessions and discussions at this event will help us strategies ways to achieve bipartisan policy consensus.
9. Is the traveler aware of any registered federal lobbyists or foreign agents involved in planning, organizing, requesting, and/or arranging the trip?  Yes  No

10. **FOR STAFF TRAVELERS:**

**TO BE COMPLETED BY YOUR EMPLOYING MEMBER:**

**ADVANCED AUTHORIZATION OF EMPLOYEE TRAVEL**

I hereby authorize the individual named above, an employee of the U.S. House of Representatives who works under my direct supervision, to accept expenses for the trip described in this request. I have determined that the above-described travel is in connection with my employee's official duties and that acceptance of these expenses will not create the appearance that the employee is using public office for private gain.

Date: 3/14/18

Mike Dugley  
Signature of Employing Member

**U.S. House of Representatives  
Committee on Ethics**

**PRIMARY TRIP SPONSOR FORM**

This form should be completed by private entities offering to provide travel or reimbursement for travel to House Members, officers, or employees under House Rule 25, clause 5. A completed copy of the form (and any attachments) should be provided to each invited House Member, officer, or employee, who will then forward it to the Committee together with a Traveler Form at least 30 days before the start date of the trip. The trip sponsor should NOT submit the form directly to the Committee. The Committee Web site ([ethics.house.gov](http://ethics.house.gov)) provides detailed instructions for filling out the form.

**NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001. Failure to comply with the Committee's Travel Regulations may also lead to the denial of permission to sponsor future trips.**

1. Sponsor (who will be paying for the trip): \_\_\_\_\_  
Center Forward
2. I represent that the trip will not be financed (in whole or in part) by a registered federal lobbyist or foreign agent (signify that the statement is true by checking box):
3. *Check only one:* I represent that:
  - a. the primary trip sponsor has not accepted from any other source funds intended directly or indirectly to finance any aspect of the trip  *or*
  - b. the trip is arranged without regard to congressional participation and the primary trip sponsor has accepted funds only from entities that will receive a tangible benefit in exchange for those funds  *or*.
  - c. the primary trip sponsor has accepted funds from other source(s) intended directly or indirectly to finance all or part of this trip and has enclosed disclosure forms from each of those entities.   
If "c" is checked, list the names of the additional sponsors: \_\_\_\_\_
4. Provide names and titles of **ALL** House Members and employees you are inviting. **For each House invitee, provide an explanation of why the individual was invited** (include additional pages if necessary):  
Please see attachment
5. Is travel being offered to an accompanying relative of the House invitee(s)?  Yes  No
6. Date of departure: April 13, 2018 Date of return: April 15, 2018
7.
  - a. City of departure: Washington, DC
  - b. Destination(s): Middleburg, VA
  - c. City of return: Middleburg, VA
8. I represent that (*check one of the following*):
  - a. The sponsor of the trip is an institution of higher education within the meaning of section 101 of the Higher Education Act of 1965:  *or*
  - b. The sponsor of the trip does not retain or employ a registered federal lobbyist or foreign agent:  *or*
  - c. The sponsor employs or retains a registered federal lobbyist or foreign agent, but the trip is for attendance at a one-day event *and* lobbyist/foreign agent involvement in planning, organizing, requesting, or arranging the trip was *de minimis* under the Committee's travel regulations.
9. Check one of the following:
  - a. I checked 8(a) or (b) above:
  - b. I checked 8(c) above but am not offering any lodging:
  - c. I checked 8(c) above and am offering lodging and meals for one night:  *or*
  - d. I checked 8(c) above and am offering lodging and meals for two nights:   
If "d" is checked, explain why the second night of lodging is warranted: \_\_\_\_\_

10. Attached is a detailed agenda of the activities the House invitees will be participating in during the travel (i.e., an hourly description of planned activities for trip invitees) (indicate agenda is attached by checking box):

11. Check one:

a. I represent that a registered federal lobbyist or foreign agent will not accompany House Members or employees on any segment of the trip (signify that the statement is true by checking box):  or

b. N/A – trip sponsor is a U.S. institution of higher education.

12. For each sponsor required to submit a sponsor form, describe the sponsor's interest in the subject matter of the trip and its role in organizing and/or conducting the trip:  
Please see attachment

13. Answer parts a and b. Answer part c if necessary.

a. Mode of travel: Air  Rail  Bus  Car  Other  (Specify: \_\_\_\_\_)

b. Class of travel: Coach  Business  First  Charter  Other  (Specify: \_\_\_\_\_)

c. If travel will be first class or by chartered or private aircraft, explain why such travel is warranted:

14. I represent that the expenditures related to local area travel during the trip will be unrelated to personal or recreational activities of the invitee(s). (signify that the statement is true by checking box):

15. I represent that either (check one of the following):

a. The trip involves an event that is arranged or organized *without regard* to congressional participation and that meals provided to congressional participants are similar to those provided to or purchased by other event attendees:  or

b. The trip involves events that are arranged specifically *with regard* to congressional participation:

If "b" is checked:

1) Detail the cost per day of meals (approximate cost may be provided): \_\_\_\_\_

2) Provide reason for selecting the location of the event or trip: \_\_\_\_\_

16. Name, nightly cost, and reasons for selecting each hotel or other lodging facility:

Hotel name: Salamander Resort City: Middleburg, Cost per night: \$125  
Reason(s) for selecting: Ample meeting space with necessary a/v resources in close proximity

Hotel name: \_\_\_\_\_ City: \_\_\_\_\_ Cost per night: \_\_\_\_\_

Reason(s) for selecting: \_\_\_\_\_

Hotel name: \_\_\_\_\_ City: \_\_\_\_\_ Cost per night: \_\_\_\_\_

Reason(s) for selecting: \_\_\_\_\_

17. I represent that all expenses connected to the trip will be for actual costs incurred and not a per diem or lump sum payment. (signify that the statement is true by checking box):


18. TOTAL EXPENSES FOR EACH PARTICIPANT:

<input type="checkbox"/> actual amounts <input checked="" type="checkbox"/> good faith estimates	Total <i>Transportation</i> Expenses per Participant	Total <i>Lodging</i> Expenses per Participant	Total <i>Meal</i> Expenses per Participant
For each Member, Officer, or employee	\$60	\$250	\$250
For each accompanying relative	\$60	\$0	\$250

	<i>Other</i> Expenses (dollar amount per item)	Identify Specific Nature of "Other" Expenses (e.g., taxi, parking, registration fee, etc.)
For each Member, Officer, or employee	\$0	
For each accompanying relative	\$0	

**NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.**

19. Check one:  
 a. I certify that I am an officer of the organization listed below.  *or*  
 b. N/A – sponsor is an individual or a U.S. institution of higher education.
20. I certify that I am not a registered federal lobbyist or foreign agent for any sponsor of this trip.
21. I certify by my signature that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature:   
 Name: April Beeman  
 Title: Program Director  
 Organization: Center Forward  
 Address: 1440 G St, NW Washington, DC 20005  
 Telephone number: (202) 550-4325  
 Email address: april@center-forward.org

If there are any questions regarding this form please contact the Committee at the following address:

Committee on Ethics  
 U.S. House of Representatives  
 1015 Longworth House Office Building  
 Washington, DC 20515  
 (202) 225-7103 (phone)  
 (202) 225-7392 (general fax)

Susan W. Brooks, Indiana  
*Chairwoman*  
Theodore E. Deutch, Florida  
*Ranking Member*



Thomas A. Rust  
*Staff Director and Chief Counsel*

Donna Herbert  
*Director of Administration*

Megan Savage  
*Chief of Staff and Counsel to  
the Chairwoman*

Daniel J. Taylor  
*Counsel to the Ranking Member*

1015 Longworth House Office Building  
Washington, D.C. 20515-6328  
Telephone: (202) 225-7103  
Facsimile: (202) 225-7392

Kenny Marchant, Texas  
Leonard Lance, New Jersey  
Mimi Walters, California  
John Ratcliffe, Texas

Yvette D. Clarke, New York  
Jared Polis, Colorado  
Anthony Brown, Maryland  
Steve Cohen, Tennessee

ONE HUNDRED FIFTEENTH CONGRESS

## U.S. House of Representatives

### COMMITTEE ON ETHICS

April 5, 2018

Mr. Juan A. Hinojosa  
Office of the Honorable Mike Quigley  
2458 Rayburn House Office Building  
Washington, DC 20515

Dear Mr. Hinojosa:

Pursuant to House Rule 25, clause 5(d)(2), the Committee on Ethics hereby approves your and your spouse's proposed trip Middleburg, Virginia, scheduled for April 13 to 15, 2018, sponsored by Center Forward.

You must complete an Employee Post-Travel Disclosure Form (which your employing Member must also sign) and file it, together with a Sponsor Post-Travel Disclosure Form completed by the trip sponsor, with the Clerk of the House within 15 days after your return from travel. As part of that filing, you are also required to attach a copy of this letter and both the Traveler and Primary Trip Sponsor Forms (including attachments) you previously submitted to the Committee in seeking pre-approval for this trip. If you are required to file an annual Financial Disclosure Statement, you must also report all travel expenses totaling more than \$390 from a single source on the "Travel" schedule of your annual Financial Disclosure Statement covering this calendar year. Finally, Travel Regulation § 404(d) also requires you to keep a copy of all request forms and supporting information provided to the Committee for three subsequent Congresses from the date of travel.

If you have any further questions, please contact the Committee's Office of Advice and Education at extension 5-7103.

Sincerely,

Susan W. Brooks  
Chairwoman

Theodore E. Deutch  
Ranking Member

SWB/TED:wfs

**Private Sponsor Travel Certification Form: Supplemental**

**4. Name and Title House Invitees:**

First	Last	Title	Affiliation	Reason
Scott	Petersen	Deputy Chief of Staff/Legislative Director	Office of Representative Jim Costa	As Legislative Director for Congressman Costa, Chair of the Blue Dog Coalition, Mr. Petersen offers insight into the priorities of an office that is involved in bipartisan legislation on the agriculture committee.
Fabrice	Coles	Executive Director, Congressional Black Caucus	Office of Representative Cedric Richmond	Mr. Coles will speak to his role in coordinating the policy agenda of the Congressional Black Caucus.
Jonathan	Smith	Chief of Staff	Office of Representative Derek Kilmer	As Chief of Staff to a Member focused on corporate tax reform, Mr. Smith can offer insight into bipartisan efforts on this issue.
Chad	Obermiller	Chief of Staff	Office of Representative Ami Bera	As Chief of Staff to Rep. Bera, a medical doctor, Ms. O'Quinn can offer a unique perspective on healthcare and small business issues.
Jon	Pyatt	Chief of Staff	Office of Representative Cheri Bustos	Mr. Pyatt will be able to share his experience as a chief for a member actively engaged in finding bipartisan common ground on issues specifically related



				to infrastructure and agriculture.
Bruce	Miller	Chief of Staff	Office of Representative Mark Amodei	In his role as chief of staff for Rep. Amodei, Mr. Miller can speak to the anticipated Republican agenda for the 2017 legislative session.
Eric	Lausten	Chief of Staff	Office of Representative Daniel Lipinski	Mr. Lausten will be able to speak to transportation priorities from the perspective of an office focused on finding common ground and pragmatic solutions.
Julie	Eddy	Chief of Staff	Office of Representative Doris Matsui	As the chief of staff for an active member of the Energy and Commerce Committee, Ms. Eddy will be able to speak to the challenges of reaching bipartisan consensus on healthcare reform options.
David	Bond	Deputy Chief of Staff/Legislative Director	Office of Representative Katherine Clark	Mr. Bond has served in many offices currently engages in outreach to progressive groups and offers the perspective of those entities as well as his work on

				numerous pieces of legislation.
Mike	Goodman	Chief of Staff	Office of Representative Ron Kind	Mr. Goodman serves as Chief of Staff to Rep. Kind, a long-time leader in the New Democrats, who focuses on issues impacting small businesses. He will offer important insights to efforts in this area.
Mark	Henson	Chief of Staff	Office of Representative Jim Himes	As the Chief of Staff to a Member of the Financial Services Committee, Mr. Henson can offer insight into legislative efforts regarding those issues. He will also be able to address the priorities of the New Democrat Coalition, of which Mr. Himes is Chair.
Adam	Howard	Chief of Staff	Office of Representative Mike Turner	As a chief of staff for a Member that has participated in past Center Forward programming, Mr. Howard can speak to the need for bipartisan cooperation.
Andy	Flick	Deputy Chief of Staff	Office of Representative Seth Moulton	Mr. Flick can provide insight from the perspective of a Freshman office and its legislative

				priorities.
Katie	Grant	Communications Director	Office of House Democratic Whip Steny Hoyer	As the communications director in the Minority Whip's office, Ms. Grant offers perspective on the messaging of important issues within the caucus.
James	Leuschen	Senior Policy Advisor	Office of House Democratic Whip Steny Hoyer	Mr. Leuschen has extensive policy experience and can speak to corporate tax reform ideas in great detail as well as provide insight into other legislative priorities.
Michael	Lukso	Legislative Director	Office of Representative Josh Gottheimer	Mr. Lukso is legislative director to a freshman Congressman and will offer his take on legislations based on experience working in a variety of offices.
Tricia	Russell	Chief of Staff	Office of Representative Josh Gottheimer	After many years with Rep. Steve Israel, Ms. Russell now leads a freshman office and has a valued perspective from a variety of offices and can speak to enduring legislative bipartisan priorities.

Erin	Doty Georges	Legislative Director	Office of Representative Raul Ruiz	Ms. Doty Georges is a veteran legislative professional who will be able to lend her perspective from a variety of different offices on common sense legislation.
Drew	Kent	Chief of Staff	Office of Representative Charlie Dent	As chief of staff for a chair of the Tuesday Group and an active Republican Member, Mr. Kent will contribute to the discussions of common ground and bipartisan legislative solutions.
Jeff	Carroll	Democratic Staff Director	House Energy and Commerce Committee	Mr. Carroll will be able to add the committee's perspective to the discussion on healthcare reform.
Brad	Howard	Chief of Staff	Office of Representative Stephanie Murphy	Mr. Howard has extensive experience with the Blue Dog Coalition and moderate issues across the country and will be able to offer this perspective combined with his role in organizing a freshman office.
Juan	Hinojosa	Chief of Staff	Office of Representative Mike Quigley	As chief of staff to a Member focused on improving infrastructure needs in his district, Mr.

				Hinojosa can address the issue and probability of it moving forward in this Congress.
Brian	Romick	Senior Advisor	Office of Democratic Whip Steny Hoyer	Mr. Romick actively engages with moderate Members during legislative negotiations and will speak to the challenges expected in the remainder of 2018.
Jennifer	Daulby	Chief of Staff	Office of Representative Rodney Davis	Ms. Daulby can relay her experiences as the chief for an Agricultural Committee member with a
Natasha	Dabrowski	Communications Director, New Democrat Coalition	Office of Representative Ron Kind	As the communications director for the New Democrat Coalition, Ms. Dabrowski will be able to speak to the challenges of communicating the legislative priorities of centrist Members.
JD	Grom	Executive Director, New Democrat Coalition	Office of Representative Jim Himes	As executive director of the New Democrats, Mr. Grom is actively engaged in efforts to advance bipartisan dialogue and pragmatic legislation.
Abby	Curran Horrell	Chief of Staff	Office of Representative	Ms. Horrell will be able to add her

			Annie Kuster	perspective working with a Member whose district has a more rural, pragmatic population and their legislative priorities.
Joel	Bailey	Chief of Staff	Office of Representative Jimmy Panetta	Mr. Bailey has worked for a number of centrist Member offices and can speak to the importance of pragmatic approaches to critical issues.
Virgil	Miller	Chief of Staff	Office of Representative Cedric Richmond	Mr. Miller serves a chief of staff to New Democrat Coalition Member Rep. Richmond, who serves as chair of the CBC and can speak to the agendas of both groups.
Sarah	Rubensfield	Chief of Staff	Office of Representative Raul Ruiz	As chief of staff to an active Energy and Commerce Committee member, Ms. Rubensfield will add her insight to ongoing committee efforts to modernize broadband and combat the opioid crisis.
Lee	Slater	Director of Outreach and Member Services	House Democratic Staff, Ways and Means Committee	Mr. Slater will share his insights working with Members on tax reform and other legislative priorities.

Lea	Sulkala	Chief of Staff	Office of Representative Linda Sanchez	Ms. Sulkala will share her experience as chief of staff to an active CHC and House Ways and Means member.
Tim	Walsh	Chief of Staff	Office of Representative Juan Vargas	Mr. Walsh will share his experiences in the office of Financial Services committee member.
Charlie	Dent	Congressman	15 <sup>th</sup> District of Pennsylvania	Mr. Dent is a longtime co-chair of the Tuesday Group and will add his perspective on the role of pragmatic members of both parties in our discussion panel.
Scott	Peters	Congressman	52 <sup>nd</sup> District of California	Mr. Peters is a Member of the New Democrat Coalition and will add his perspective to our discussion panel.
Beau	Walker	Chief of Staff	Office of Representative Steve Womack	As chief of staff to an Appropriations and Budget Committee member, Mr. Walker will be able to speak to the ongoing budget process and fiscal priorities.
Pete	Meachum	Chief of Staff	Office of Representative Sean Duffy	Mr. Meachum is a long serving Republican chief of staff who can share legislative

				insight and priorities of the Financial Services Committee.
John	McCarthy	Chief of Staff	Office of Representative Brendan Boyle	As a chief of staff for a Budget Committee member, Mr. McCarthy will be able to share insight into ongoing funding issues.
Michael	Mansour	Legislative Director	Office of Representative Adam Kinzinger	Mr. Mansour will speak to the priorities of a moderate Republican office.
Brooke	Lillard	Communications Director	Office of Representative Henry Cuellar	Ms. Lillard will be able to speak to the legislative and communications agenda of the fiscally conservative Blue Dog Coalition.
Cary	Leizerowski	Legislative Director	Office of Representative Daniel Donovan	Mr. Leizerowski can speak to the priorities of the Tuesday Group moderate Republicans and Homeland Security priorities.
Daniel	Zawitoski	Chief of Staff	Office of Representative Scott Peters	Mr. Zawitoski offers a perspective gained as a chief of staff for a moderate California Member.
Ami	Bera	Congressman	7 <sup>th</sup> District of California	Rep. Bera will participate in discussions on healthcare reform and broader policy perspectives for



				the 2017 legislative agenda.
Steven	Smith	Communications Director	Office of Representative Ed Royce	As the communications director for a moderate Republican Member, Mr. Smith will contribute his insight on the legislative priorities for the upcoming year and where common ground may be found.

**12. Sponsor's interest in the subject matter and role in organizing the trip:**

Center Forward's Issues Retreat is being convened to bring together centrists from various industries, organizations and the public sector to focus on pragmatic solutions. Center Forward's organizational mission is to provide centrists the information they need to craft common sense solutions and provide support in turning those ideas into results. Center Forward brings together Members of Congress, not-for profits, academic experts, trade associations, corporations and unions to find common ground.

Center Forward is the sole organizer of the trip. Center Forward is planning the retreat and is responsible for the organization and execution of the event logistics as well as the programming content. Discussion topics will include NAFTA and trade, communicating legislative policies in a dynamic environment, opportunities for bipartisanship and the 2018 political and legislative landscape. Participants are expected to include policymakers and advocate groups as well as business leaders and some researchers.



Agenda

**2018 Center Forward Issues Conference**

**Friday, April 13- Sunday, April 15, 2018**

**The Salamander**

**Middleburg, VA**

**Friday, April 13**

3:00 pm – 5:00 pm

Registration – Business Center of the Salamander

6:00 pm – 8:00 pm

Welcome BBQ Reception - Mt. Defiance Cider Barn, 495 E. Washington St, Middleburg, VA

**Welcome Remarks – Moving Forward as  
Moderates – Libby Greer, Center Forward Board**

*Attire is casual.*

**Saturday, April 14**

8:30 am

Breakfast Buffet - Middleburg Foyer

*Daytime attire is casual*

Program Location

Middleburg I and II

9:00 am – 9:05 am

Welcome Remarks and Introduction

***Bud Cramer, Board Chairman, Center Forward***

9:05 – 9:30 am Breakfast Remarks

***Leadership Update and Look Ahead***

***House Democratic Whip Steny Hoyer***

9:30 am – 10:45 am Discussion Panel

***NAFTA: What Happens Next?***

***Panelists: Mike Harney, Chief of Staff, Office of Senator Mark Warner***

***Jeremy Wilson-Simeran, Policy Officer at the Ontario Office, Embassy of Canada***

***Karen Antebi, Economic Counselor to Secretary Idefenso Guarjardo Villarreal, Economic Counselor for the Trade and NAFTA Office of the Embassy of Mexico***

***Katherine Tai, Chief Trade Counsel, House Ways and Means Committee, Minority Staff***

***Moderated By Cindy Brown, Board Member, Center Forward***

10:45 – 11:00 am Break

11:00 am – 12:15 pm Discussion Panel

***The Impact of Communications and the Media on the Legislative Process***

***Panelists: Katie Grant, Communications Director,  
Office of House Democratic Whip Steny Hoyer  
Reid Wilson, Correspondent, The Hill  
Moderated By Kristen Hawn  
(Additional panelists to be confirmed)***

12:00 pm – 1:15 pm

Lunch- Middleburg Foyer

***Governing from the Middle: Lessons Learned from  
Recent Elections and Reapportionment***

***Doug Sosnik, Former White House Political Director and  
Deputy Legislative Director***

***Author, "Applebee's America: What Political, Business,  
and Religious Leaders Can Learn From Each Other***

1:15pm – 1:30 pm

Break

1:30 – 2:45 pm

Discussion Panel

***The Way Ahead: Finding Middle Ground Again***

***Panelists: Congressman Ami Bera***

***Congressman Brendan Boyle***

***Congressman Charlie Dent***

***Congressman Scott Peters***

***Congressman Kurt Schrader***

***Moderated by Bud Cramer, Chairman, Center Forward***

***Closing/Housekeeping Remarks, Cori Kramer, Executive Director, Center Forward***

3:00 – 4:30 pm            Moderate Round table discussions – perspectives from House offices on the 2018 legislative session

4:30 – 6:00 pm            Break

6:00 pm – 7:00 pm        Reception - Middleburg Foyer/Garden

Virginia Wine Tasting

*Attire is business casual*

7:00 pm – 8:30 pm        Dinner – Middleburg II and III

***Remarks exploring the role of pragmatism in a volatile political environment***

***Speaker, to be confirmed***

***Closing Remarks, Cori Kramer***

**Sunday, April 15**

8:00 am – 10:00 am      Breakfast Buffet – Middleburg Foyer