

U.S. House of Representatives
Committee on Ethics

LEGISLATIVE RESOURCE CENTER

EMPLOYEE POST-TRAVEL DISCLOSURE FORM

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This form is for disclosing the receipt of travel expenses from private sources for travel taken in connection with official duties. This form does not eliminate the need to report privately-funded travel on the annual Financial Disclosure Statements of those employees required to file them. In accordance with House Rule 25, Clause 5, you must complete this form and file it with the Clerk of the House, 135 Cannon House Office Building, within 15 days after travel is completed. Please do not file this form with the Committee on Ethics.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

1. Name of Traveler: Julia Friedman
2. a. Name of accompanying relative: _____ *or* None
 b. Relationship to Traveler: Spouse Child Other (specify): _____
3. a. Dates of departure and return: Departure: 4/5/18 Return: 4/6/18
 b. Dates at personal expense (if any): _____ *or* None
4. Departure city: DC Destination: Atlanta Return city: DC
5. Sponsor(s) (who paid for the trip): BSA Foundation
6. Describe meetings and events attended: Meetings at Microsoft, Salesforce, IBM, Georgia Tech University, Mercedes Benz Stadium and Workday
7. Attached to this form are EACH of the following (*signify that each item is attached by checking the corresponding box*):
 - a. a completed Sponsor Post-Travel Disclosure Form;
 - b. the Primary Trip Sponsor Form completed by the trip sponsor prior to the trip, including all attachments and Grantmaking or Non-Grantmaking Sponsor Forms;
 - c. page 2 of the completed Traveler Form submitted by the employee; **and**
 - d. the letter from the Committee on Ethics approving my participation on this trip.
8. a. I represent that I participated in each of the activities reflected in the attached sponsor's agenda. (*Signify that statement is true by checking box*):
 b. If not, explain: _____

I certify that the information contained on this form is true, complete, and correct to the best of my knowledge.

SIGNATURE OF TRAVELER: [Signature] DATE: 4/12/18

I authorized this travel in advance. I have determined that all of the expenses listed on the attached Sponsor Post-Travel Disclosure form were necessary and that the travel was in connection with the employee's official duties and would not create the appearance that the employee is using public office for private gain.

NAME OF SUPERVISING MEMBER: Richard Neal DATE: 4/13/18

SIGNATURE OF SUPERVISING MEMBER: [Signature]

**U.S. House of Representatives
Committee on Ethics**

SPONSOR POST-TRAVEL DISCLOSURE FORM

This form must be completed by an officer of any organization that served as the primary trip sponsor in providing travel expenses or reimbursement for travel expenses to House Members, officers, or employees under House Rule 25, clause 5. *A completed copy of the form must be provided to each House Member, officer, or employee who participated on the trip within 10 days of their return.* You must answer all questions, and check all boxes, on this form for your submission to comply with House rules and the Committee's travel regulations. Failure to comply with this requirement may result in the denial of future requests to sponsor trips and/or subject the current traveler to disciplinary action or a requirement to repay the trip expenses.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

1. Sponsor(s) (who paid for the trip): The Software Education Foundation d.b.a. Software.org, the BSA foundation ("Software.org")

2. Travel Destination(s): Atlanta, GA
3. Date of Departure: Thursday, April 5, 2018 Date of Return: Friday, April 6, 2018
4. Name(s) of Traveler(s): Tiffany Angulo, Julia Friedman, Saul Hernandez, Elliott Phaup, Svetlana Matt, Christopher Randle, Arthur Sidney, Laura Wilson
(NOTE: You may list more than one traveler on a form only if all information is identical for each person listed.)
5. **Actual amount** of expenses paid on behalf of, or reimbursed to, each individual named in response to Question 4:

	Total Transportation Expenses	Total Lodging Expenses	Total Meal Expenses	Other Expenses (dollar amount per item and description)
Traveler	646.67	148.00	70.32	15.00 Tour Mercedes Benz Stadium
Accompanying Relative				

6. All expenses connected to the trip were for actual costs incurred and not a *per diem* or lump sum payment. (Signify statement is true by checking box):

I certify that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature: _____
 Name: Chris Hoffensperger Title: Executive Director
 Organization: Software.org

I am an officer of the above-named organization (signify statement is true by checking box):

Address: 20 F Street, NW 8th Floor, Washington, DC 20001

Telephone number: 202-872-5500

Email Address: Chris@software.org

Committee staff may contact the above-named individual if additional information is required.

If you have questions regarding your completion of this form, please contact the Committee on Ethics at (202) 225-7103.

U.S. House of Representatives
Committee on Ethics

TRAVELER FORM

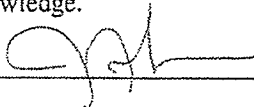
This form should be completed by House Members, officers, or employees seeking Committee approval of privately-sponsored travel or reimbursement for travel under House Rule 25, clause 5. The completed form should be submitted directly to the Committee by each invited House Member, officer, or employee, together with the completed and signed trip sponsor form(s) and any attachments. A copy of this form, minus this initial page, will be made available for public inspection. *Form (and any attachments) may be faxed to the Committee at (202) 225-7392, sent or delivered to the Committee at 1015 Longworth, or e-mailed to travel.requests@mail.house.gov.*

YOUR COMPLETED REQUEST MUST BE SUBMITTED TO THE COMMITTEE NO LESS THAN 30 DAYS BEFORE YOUR PROPOSED DEPARTURE DATE. Absent exceptional circumstances, permission will not be granted for requests received less than 30 days before the trip commences. You must receive explicit approval from the Committee before you depart on this trip.

Name of Traveler: Julia Friedman

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

I certify that the information contained on both pages of this form is true, complete, and correct to the best of my knowledge.

Signature: 

Name of signatory (if other than traveler): _____

For staff, name of employing Member or committee: Ways and Means

Office address: 1540 Longworth

Telephone number: 202-225-7151

Email address of contact person: julia.friedman@mail.house.gov

- Check this box if the sponsoring entity is a media outlet, the purpose of the trip is to make a media appearance sponsored by that entity, and these forms are being submitted to the Committee less than 30 days before the trip departure date.

NOTE: You must complete all of the contact information fields above, as Committee staff may need to contact you if additional information is required.

KEEP A COPY OF THIS FORM. Page 2 (but not this page) must be submitted to the Clerk as part of the post-travel disclosure required by House Rule 25. Travel Regulation § 404(d) also requires you to keep a copy of all request forms and supporting paperwork for three subsequent Congresses from the date of travel.

If there are any questions regarding this form please contact the Committee:

Committee on Ethics
1015 Longworth House Office Building
Washington, DC 20515
(202) 225-7103 (phone)
(202) 225-7392 (fax)
Travel email: travel.requests@mail.house.gov

U.S. House of Representatives
Committee on Ethics

TRAVELER FORM

1. Name of Traveler: Julia Friedman
2. Sponsor(s) (who will be paying for the trip): BSA Foundation
3. Travel destination(s): Atlanta, GA
4. a. Date of departure April 5 Date of return: April 6
b. Will you be extending the trip at your personal expense? Yes No
If yes, dates at personal expense: _____
5. a. Will you be accompanied by a relative at the sponsor's expense? Yes No
b. If yes:
(1) Name of accompanying relative: _____
(2) Relationship to traveler: Spouse Child Other (specify): _____
(3) Accompanying relative is at least 18 years of age: Yes No
6. a. Did the trip sponsor answer "yes" to Question 9(d) on the Primary Trip Sponsor Form (i.e., travel is sponsored by an entity that employs a registered federal lobbyist or foreign agent and you are requesting lodging for two nights)? Yes No
b. If yes, explain why the second night of lodging is warranted:

7. Primary Trip Sponsor Form is attached, including agenda, invitee list, and any other attachments and contributing sponsor forms: Yes No
NOTE: The agenda should show the traveler's individual schedule, including departure and arrival times and identify the specific events in which the traveler will be participating.
8. Explain why participation in the trip is connected to the traveler's individual official or representational duties. Staff should include their job title and how the activities on the itinerary relate to their duties.
Trade Counsel, Ways and Means. This trip will provide a unique opportunity to learn how the software industry plays an important role in American manufacturing, especially on work force and exporting.
9. Is the traveler aware of any registered federal lobbyists or foreign agents involved in planning, organizing, requesting, and/or arranging the trip? Yes No

10. FOR STAFF TRAVELERS:

TO BE COMPLETED BY YOUR EMPLOYING MEMBER:

ADVANCED AUTHORIZATION OF EMPLOYEE TRAVEL

I hereby authorize the individual named above, an employee of the U.S. House of Representatives who works under my direct supervision, to accept expenses for the trip described in this request. I have determined that the above-described travel is in connection with my employee's official duties and that acceptance of these expenses will not create the appearance that the employee is using public office for private gain.

Date: 3-7-18


Signature of Employing Member

U.S. House of Representatives
Committee on Ethics

PRIMARY TRIP SPONSOR FORM

This form should be completed by private entities offering to provide travel or reimbursement for travel to House Members, officers, or employees under House Rule 25, clause 5. A completed copy of the form (and any attachments) should be provided to each invited House Member, officer, or employee, who will then forward it to the Committee together with a Traveler Form at least 30 days before the start date of the trip. The trip sponsor should NOT submit the form directly to the Committee. The Committee Web site (ethics.house.gov) provides detailed instructions for filling out the form.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001. Failure to comply with the Committee's Travel Regulations may also lead to the denial of permission to sponsor future trips.

1. Sponsor (who will be paying for the trip): _____
The Software Education Foundation d.b.a Software.org; the BSA Foundation ("Software.org")
2. I represent that the trip will not be financed (in whole or in part) by a registered federal lobbyist or foreign agent (signify that the statement is true by checking box):
3. Check only one: I represent that:
 - a. the primary trip sponsor has not accepted from any other source funds intended directly or indirectly to finance any aspect of the trip *or*
 - b. the trip is arranged without regard to congressional participation and the primary trip sponsor has accepted funds only from entities that will receive a tangible benefit in exchange for those funds *or*.
 - c. the primary trip sponsor has accepted funds from other source(s) intended directly or indirectly to finance all or part of this trip and has enclosed disclosure forms from each of those entities.
If "c" is checked, list the names of the additional sponsors: _____
4. Provide names and titles of ALL House Members and employees you are inviting. For each House invitee, provide an explanation of why the individual was invited (include additional pages if necessary):
See attachment 1
5. Is travel being offered to an accompanying relative of the House invitee(s)? Yes No
6. Date of departure: Thursday, April 5, 2018 Date of return: Friday, April 6, 2018
7. a. City of departure: Washington, DC and district offices in Georgia
b. Destination(s): Atlanta, GA
c. City of return: Washington, DC
8. I represent that (check one of the following):
 - a. The sponsor of the trip is an institution of higher education within the meaning of section 101 of the Higher Education Act of 1965: *or*
 - b. The sponsor of the trip does not retain or employ a registered federal lobbyist or foreign agent: *or*
 - c. The sponsor employs or retains a registered federal lobbyist or foreign agent, but the trip is for attendance at a one-day event *and* lobbyist/foreign agent involvement in planning, organizing, requesting, or arranging the trip was *de minimis* under the Committee's travel regulations.
9. Check one of the following:
 - a. I checked 8(a) or (b) above:
 - b. I checked 8(c) above but am not offering any lodging:
 - c. I checked 8(c) above and am offering lodging and meals for one night: *or*
 - d. I checked 8(c) above and am offering lodging and meals for two nights:
If "d" is checked, explain why the second night of lodging is warranted: _____

10. Attached is a detailed agenda of the activities the House invitees will be participating in during the travel (i.e., an hourly description of planned activities for trip invitees) (indicate agenda is attached by checking box):

11. Check one:

- a. I represent that a registered federal lobbyist or foreign agent will not accompany House Members or employees on any segment of the trip (signify that the statement is true by checking box): or
- b. N/A – trip sponsor is a U.S. institution of higher education.

12. For each sponsor required to submit a sponsor form, describe the sponsor's interest in the subject matter of the trip and its role in organizing and/or conducting the trip:

See attachment 2

13. Answer parts a and b. Answer part c if necessary.

- a. Mode of travel: Air Rail Bus Car Other (Specify: _____)
- b. Class of travel: Coach Business First Charter Other (Specify: _____)
- c. If travel will be first class or by chartered or private aircraft, explain why such travel is warranted:

14. I represent that the expenditures related to local area travel during the trip will be unrelated to personal or recreational activities of the invitee(s). (signify that the statement is true by checking box):

15. I represent that either (check one of the following):

- a. The trip involves an event that is arranged or organized *without regard* to congressional participation and that meals provided to congressional participants are similar to those provided to or purchased by other event attendees: or
- b. The trip involves events that are arranged specifically *with regard* to congressional participation:

If "b" is checked:

1) Detail the cost per day of meals (approximate cost may be provided): _____

The cost of meals per day is not expected to exceed the per diem percent allowed for the first & last day of travel, \$51.75 for Thursday April 5 and \$51.75 for Friday April 6.

2) Provide reason for selecting the location of the event or trip: _____

Atlanta, Georgia was chosen due to the the number of software companies with major offices located in close proximity to one another. This allows for Software.org to share

insight into the software and data economy through high level presentations and experiences of innovative technologies.

16. Name, nightly cost, and reasons for selecting each hotel or other lodging facility:

Hotel name: Hyatt Place Atlanta Downtown City: Atlanta Cost per night: \$148.00

Reason(s) for selecting: We selected the Hyatt Place Atlanta Downtown as the lodging for this trip because the cost was at the per diem rate.

Hotel name: _____ City: _____ Cost per night: _____

Reason(s) for selecting: _____

Hotel name: _____ City: _____ Cost per night: _____

Reason(s) for selecting: _____

17. I represent that all expenses connected to the trip will be for actual costs incurred and not a per diem or lump sum payment. (signify that the statement is true by checking box):

18. TOTAL EXPENSES FOR EACH PARTICIPANT:

<input type="checkbox"/> actual amounts <input checked="" type="checkbox"/> good faith estimates	Total <i>Transportation</i> Expenses per Participant	Total <i>Lodging</i> Expenses per Participant	Total <i>Meal</i> Expenses per Participant
For each Member, Officer, or employee	\$675.00	148.00	103.50
For each accompanying relative			

	<i>Other</i> Expenses (dollar amount per item)	Identify Specific Nature of "Other" Expenses (e.g., taxi, parking, registration fee, etc.)
For each Member, Officer, or employee	\$15.00	Guided tour of Mercedes-Benz Stadium
For each accompanying relative		

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

19. Check one:

- a. I certify that I am an officer of the organization listed below. *or*
 b. N/A – sponsor is an individual or a U.S. institution of higher education.

20. I certify that I am not a registered federal lobbyist or foreign agent for any sponsor of this trip.

21. I certify by my signature that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature: 

Name: Chris Hopfensperger

Title: Executive Director

Organization: The Software Education Foundation d.b.a. Software.org

Address: 20 F Street, NW 8th Floor, Washington, DC 20001

Telephone number: 202-530-5135

Email address: chris@software.org

If there are any questions regarding this form please contact the Committee at the following address:

Committee on Ethics
 U.S. House of Representatives
 1015 Longworth House Office Building
 Washington, DC 20515
 (202) 225-7103 (phone)
 (202) 225-7392 (general fax)

Susan W. Brooks, Indiana
Chairwoman
Theodore E. Deutch, Florida
Ranking Member



ONE HUNDRED FIFTEENTH CONGRESS

U.S. House of Representatives

COMMITTEE ON ETHICS

March 19, 2018

Thomas A. Rust
Staff Director and Chief Counsel

Donna Herbert
Director of Administration

Megan Savage
*Chief of Staff and Counsel to
the Chairwoman*

Daniel J. Taylor
Counsel to the Ranking Member

1015 Longworth House Office Building
Washington, D.C. 20515-6328
Telephone: (202) 225-7103
Facsimile: (202) 225-7392

Kenny Marchant, Texas
Leonard Lance, New Jersey
Mimi Walters, California
John Ratcliffe, Texas

Yvette D. Clarke, New York
Jared Polis, Colorado
Anthony Brown, Maryland
Steve Cohen, Tennessee

Ms. Julia Friedman
Committee on Ways and Means
1540 Longworth House Office Building
Washington, DC 20515

Dear Ms. Friedman:

Pursuant to House Rule 25, clause 5(d)(2), the Committee on Ethics hereby approves your proposed trip to Atlanta, Georgia, scheduled for April 5 to 6, 2018, sponsored by the Software Education Foundation d.b.a. Software.org: the BSA Foundation ("Software.org").

You must complete an Employee Post-Travel Disclosure Form (which your employing Member must also sign) and file it, together with a Sponsor Post-Travel Disclosure Form completed by the trip sponsor, with the Clerk of the House within 15 days after your return from travel. As part of that filing, you are also required to attach a copy of this letter and both the Traveler and Primary Trip Sponsor Forms (including attachments) you previously submitted to the Committee in seeking pre-approval for this trip. If you are required to file an annual Financial Disclosure Statement, you must also report all travel expenses totaling more than \$390 from a single source on the "Travel" schedule of your annual Financial Disclosure Statement covering this calendar year. Finally, Travel Regulation § 404(d) also requires you to keep a copy of all request forms and supporting information provided to the Committee for three subsequent Congresses from the date of travel.

If you have any further questions, please contact the Committee's Office of Advice and Education at extension 5-7103.

Sincerely,

Susan W. Brooks
Chairwoman

Theodore E. Deutch
Ranking Member

SWB/TED:adw

**US House of Representatives
Committee on Ethics
Attachments to Private Sponsor Travel Certification Form**

Attachment 1 – Question # 4 – Names, titles, and explanation for invitation for all House invitees

Software.org is inviting the congressional staff below because of their work on policy issues, including data policy, intellectual property rights, emerging technologies, and digital trade, that are of importance to the software industry.

Name	Title	Office
Aaron Hiller	Chief Oversight Counsel	House Committee on the Judiciary
Aaron Schmidt	Chief of Staff	Office of Representative Suzan DelBene
Alexander Damato	Tech Advisor/Senior Legislative Assistant	Office of Representative Doris Matsui
Alicia Smith	Professional Staff Member	House Committee on Homeland Security
Allan Filip	Chief of Staff	Office of Representative Mike Bishop
Allison Halataei	General Counsel & Parliamentarian	House Ways and Means Committee (Majority Staff)
Alyssa Wootton	Legislative Director	Office of Representative Scott Perry
Amy Bos	Legislative Director	Office of Representative Jim Sensenbrenner
Amy Pfeiffer	Senior Advisor	House Assistant Minority Leader, James Clyburn
Amy Rutkin	Chief of Staff	Office of Representative Jerrold Nadler
Andrew Mooney	Senior Legislative Assistant	Office of Representative Randy Hultgren
Angela Ellard	Staff Director/Chief Trade Counsel	House Ways and Means Subcommittee on Trade
Angela Ramirez	Chief of Staff	Office of Representative Ben Ray-Lujan
Anna Killius	Legislative Counsel	Office of Representative John Sarbanes
Arlet Abrahamian	Legislative Counsel	Office of Representative Zoe Lofgren
Art Motta	Legislative Aide	Office of Representative Eric Swalwell
Arthur Sidney	Chief of Staff	Office of Representative Henry Johnson
Arya Hariharan	Democratic Counsel	House Committee on the Judiciary
Ashley Gutwein	Senior Counsel	Office of Representative Luke Messer
Ashley Jones	Chief of Staff	Office of Representative Bradley Schneider
Asi Ofosu	Deputy Chief of Staff/Legislative Director	Office of Representative Yvette Clarke
Austin Smythe	Policy Director	Office of the Speaker of the House of Representatives
Austin Weatherford	Chief of Staff	Office of Representative Adam Kinzinger
Becca Brown	Counsel	House Committee on Oversight and Government Reform
Benjamin Elleson	Legislative Assistant	Office of Representative Billy Long
Bernie Raimo	Counsel to the Leader	Office of the House Minority Leader
Bill Hughes	Policy Director	Office of the House Majority Whip
Bob Rogan	Chief of Staff	Office of Representative Peter Welch
Bobby Saporow	Chief of Staff	Office of Representative Drew Ferguson
Brad Morris	Legislative Assistant	Office of Representative Mike Johnson
Brendan Belair	Chief of Staff	Office of Representative Doug Collins

Brendan Shields	Staff Director	House Committee on Homeland Security
Brian Looser	Legislative Director	Office of Representative John Shimkus
Brittany Lundberg	Legislative Assistant	Office of Representative Peter DeFazio
Caralee Conklin	Legislative Director	Office of Representative Louie Gohmert (R-TX-01)
Carmen Frias	Chief of Staff	Office of Representative Pramila Jayapal
Caroline Paris-Behr	Policy Analyst	House Committee on Energy and Commerce, Subcommittee on Digital Commerce and Consumer Protection
Carrie Kohns	Chief of Staff	Office of Representative Karen Bass
Casey Fitzpatrick	Legislative Director	Office of Representative Mimi Walters
Casey Higgins	Assistant to the Speaker for Policy and Trade Counsel	Office of the Speaker of the House of Representatives
Catherine Knowles	Deputy Chief of Staff	Office of Representative Susan Brooks
Cathy Hurwit	Chief of Staff	Office of Representative Jan Schakowsky
Charles Flint	Legislative Director	Office of Representative Marsha Blackburn
Charlyn Stanberry	Legislative Counsel	Office of Representative Yvette Clarke
Chris Carter	Chief of Staff	Office of Representative Richard Hudson
Chris Crawford	Chief of Staff	Office of Representative Buddy Carter
Christopher Randle	Legislative Director	Office of Representative Hakeem Jeffries
Clay Phillips	Chief of Staff	Office of Representative Kathy Castor
Clinton Britt	Chief of Staff	Office of Representative Paul Tonko
Connie Hair	Chief of Staff	Office of Representative Louie Gohmert
Corey Jacobson	Legislative Director	Office of Representative Ted Lieu
Craig Roberts	Chief of Staff	Office of Representative John Shimkus
Dan Harder	Legislative Director	Office of Representative Mike Bishop
Daniel Kroese	Chief of Staff	Office of Representative John Ratcliffe
Daniel Zawitoski	Legislative Director	Office of Representative Scott Peters
Danielle Fulfs	Legislative Assistant	Office of Representative Pramila Jayapal
David Goldman	Chief Counsel for Communications and Technology	House Committee on Energy and Commerce, Subcommittee on Communications and Technology
David Greengrass	Intellectual Property Counsel	House Committee on the Judiciary, Subcommittee on Courts, Intellectual Property, and the Internet
David Smentek	Policy Advisor	House Republican Conference Chairman, Cathy McMorris Rdogers
David Sours	Chief of Staff	Office of Representative Jody Hice
Deborah Weigel	Chief of Staff	Office of Representative Andy Biggs
Derick Corbett	Chief of Staff	Office of Representative Rob Woodall
Didier Barjon	Legislative Assistant	Office of Representative Kathy Castor
Dustin Carmack	Chief of Staff	Office of Representative DeSantis
Edward Hill	Legislative Assistant	Office of Representative G. K. Butterfield
Elaina Murphy	Legislative Assistant	Office of Representative Brett Guthrie
Elisabeth Conklin	Legislative Assistant	Office of Representative Karen Handel
Elizabeth Hittos	Chief of Staff	Office of Representative Gus Bilirakis
Elizabeth Stower	Legislative Director	Office of Representative Ron Kind

Ellen McLaren	Deputy Chief of Staff	Office of Representative Ted Deutch
Elliott Phaup	Policy Advisory/Executive Assistant/Scheduler	Office of Representative C.A. Dutch Ruppertsberger
Emily Duhovny	Legislative Assistant	Office of Representative Paul Tonko
Emma Mehrabi	Legislative Director	Office of Representative Barbara Lee
Eric Bagwell	Senior Legislative Clerk	House Committee on the Judiciary
Eric Bergren	Chief of Staff	Office of Representative Brett Guthrie
Eric Fins	Senior Legislative Assistant	Office of Representative Joe Kennedy
Eric Gustafson	Legislative Director	Office of Representative Bill Flores
Eric Todd Witte	Chief of Staff	Office of Representative Dave Loebsack
Erica Baker	Legislative Assistant	Office of Representative Doug Collins
Eric Johnson	Field Representative	Office of Representative Barry Loudermilk
Eve Lieberman	Chief of Staff	Office of Representative Jared Polis
Garrett Bess	Legislative Director	Office of Representative Ken Buck
Geoff Antell	Assistant to the Speaker for Policy/Counsel	Office of the Speaker of the House of Representatives
Geoff Browning	Legislative Assistant	Office of Representative Katherine Clark
Glenn Rushing	Chief of Staff	Office of Representative Sheila Jackson Lee
Greg Mecher	Chief of Staff	Office of Representative Joe Kennedy
Greg Watson	Legislative Assistant	Office of Representative Steve Scalise
Gregory Berry	Chief Counsel	Office of Representative Sheila Jackson Lee
Hayden Haynes	Chief of Staff	Office of Representative Mike Johnson
Heather Zenone	Senior Policy Advisor	Office of Representative Karen Bass
Hilary Gawrilow	Legislative Director	Office of Representative Jared Polis
Hope Goins	Democratic Staff Director	House Committee on Homeland Security
Isaac Loeb	Legislative Assistant	Office of Representative Peter Welch
James Decker	Chief of Staff	Office of Representative Michael Burgess
James Hampson	Senior Legislative Director	Office of Representative Ken Buck
James Walsh	Legislative Director	Office of Representative Ted S Yoho
Jamila Thompson	Legislative Director	Office of Representative John Lewis
Janice Bashford	Legislative Director	Office of Representative Karen Bass
Janice Fuller	Chief of Staff	Office of Representative Frank Pallone
Jason Everett	Chief Counsel, Intellectual Property	House Committee on the Judiciary, Subcommittee on Courts, Intellectual Property, and the Internet
Jason Gleason	Chief of Staff	Office of Representative John Sarbanes
Jason Lawrence	Chief of Staff	Office of Representative Austin Scott
Jeffrey Kuckuck	Legislative Assistant	Office of Representative Andy Biggs
Jeffrey Wieand	Counsel	House Majority Whip, Steve Scalise
Jeremy Woodrum	Deputy Chief of Staff	Office of Representative Joseph Crowley
Jerry Leverich	Counsel	House Committee on Energy and Commerce, Subcommittee on Communications and Technology
Joan Hillebrands	Chief of Staff	Office of Representative Fred Upton
Joanna Brown	Senior Legislative Assistant	Office of Representative Tim Walberg

Joe Graupensperger	Chief Counsel for Criminal Justice	House Committee on the Judiciary
Joe Lillis	Chief of Staff	Office of Representative Billy Long
Joe Russo	Coalitions Director	House Committee on the Judiciary
Joel Miller	Legislative Director	Office of Representative Brett Guthrie
Joel Richard	Senior Counsel	Office of Representative Ted Deutch
John Donnelly	Chief of Staff	Office of Representative Tom Graves
John Leganski	Floor Director	Office of the House Majority Leader
John Ohly	Professional Staff Member	House Committee on Energy and Commerce
John Seale	Legislative Director	Office of Representative Steve Scalise
Jon Burks	Chief of Staff	Office of the Speaker of the House of Representatives
Jon Oehmen	Chief of Staff	Office of Representative Bill Flores
Jonathan Gray	Legislative Director	Office of Representative Markwayne Mullin
Jonathan Smith	Chief of Staff	Office of Representative Derek Kilmer
Jordan Ballard	Senior Legislative Assistant	Office of Representative Bill Flores
Joseph Lustig	Legislative Assistant	Office of Representative Cedric Richmond
Josh Baggett	Legislative Director	Office of Representative Adam Kinzinger
Josh Rogin	Chief of Staff	Office of Representative Ted Deutch
Joshua Jackson	Legislative Director	Office of Representative Adrian Smith
Julia Friedman	Trade Counsel, Democratic Staff	House Committee on Ways and Means
Julian Johnson	Senior Legislative Assistant/Office Manager	Office of Representative Sanford Bishop
Julie Eddy	Chief of Staff	Office of Representative Doris Matsui
Julie Tagen	Chief of Staff	Office of Representative Jamin Raskin
Kate Forscey	Senior Policy Advisor	Office of Representative Anna Eshoo
Katherine Tai	Chief Trade Counsel	House Committee on Ways and Means, Subcommittee on Trade
Keigan Mull	Trade Counsel	House Ways and Means Committee, Subcommittee on Trade
Keith Abouchar	Senior Policy Advisor	Office of Representative Steny H. Hoyer
Kelley Hudak	Coalitions Director	House Majority Whip, Steve Scalise
Kelly Lungren-McCollum	Chief of Staff	Office of Representative Morgan Griffith
Kelly Simpson	Chief of Staff	Office of Representative John Rutherford
Kenneth DeGraff	Senior Policy Advisor	Office of the House Minority Leader
Kevin Dollhopf	Legislative Assistant	Office of Representative Debbie Dingell
Kevin Eichinger	Chief of Staff	Office of Representative Jim Jordan
Kevin Rambosk	Legislative Assistant	Office of Representative Debbie Dingell
Kip Talley	Chief of Staff	Office of Representative Matt Gaetz
Kristan Nevins	Chief of Staff	Office of Representative Will Hurd
Kyle Jackson	Chief of Staff	Office of Representative Larry Bucshon
Kyle Kizzier	Chief of Staff	Office of Representative Paul Mitchell
Lance Williams	Chief of Staff	Office of Representative Jeff Duncan
Landon Zinda	Legislative Counsel	Office of Representative Tom Emmer

Laura Wilson	Senior Policy Advisor	Office of Representative Bill Johnson
Lauren McCarty	Counsel	House Committee on Energy and Commerce
Lauren Soltani	Legislative Director	Office of Representative Suzan DelBene
Lauryn Schothorst	Chief of Staff	Office of Representative Ryan Costello
Liam McKenna	General Counsel	House Committee on Oversight and Government Reform, Subcommittee on Information Technology
Linda Shim	Chief of Staff	Office of Representative Judy Chu
Lisa Cohen	Chief of Staff	Office of Representative Diana DeGette
Lisa Goldman	Counsel	House Committee on Energy Commerce, Subcommittee on Digital Commerce and Consumer Protection
Lizzy Fox	Legislative Assistant	Office of Representative Eric Swalwell
Loni Hagerup	Co-Chief of Staff	Office of Representative Jim Sensenbrenner
Lorissa Bounds	Chief of Staff	Office of Representative Greg Walden
Marc Cevasco	Chief of Staff	Office of Representative Ted Lieu
Marilyn Dillihay	Chief of Staff	Office of Representative Stephen Cohen
Mark Gruman	Chief of Staff/Legislative Director	Office of Representative Kevin Cramer
Mark Ratner	Deputy Chief of Staff/Legislative Director	Office of Representative Fred Upton
Matt Bisenius	Co-Chief of Staff	Office of Representative Jim Sensenbrenner
Matt Furlow	Legislative Director	Office of Representative Ralph Norman
Matt Mulder	Chief Counsel/Legislative Director	Office of Representative Patrick McHenry
Matthew Hayward	Legislative Director	Office of Representative Jan Schakowsky
Matthew McMurray	Legislative Director	Office of Representative Anna G. Eshoo
Matthew Powell	Senior Legislative Assistant	Office of Representative Thomas Marino
Matthew Weisman	Legislative Director	Office of Representative Steve Cohen
Megan Miller	Chief of Staff	Office of Representative Steve Scalise
Megan Savage	Chief of Staff	Office of Representative Susan Brooks
Melissa Connolly	Senior Legislative Assistant	Office of Representative Jerrold Nadler
Melissa Froelich	Chief Counsel	Energy and Commerce, Subcommittee on Digital Commerce and Consumer Protection
Michael Chernin	Legislative Assistant	Office of Representative Ted Lieu
Michael Collins	Chief of Staff	Office of Representative John Lewis
Michael Hook	Chief of Staff	Office of Representative Chris Collins
Michael Kirlin	Chief of Staff	Office of Representative Pat Meehan
Michael Mansour	Legislative Director	Office of Representative Adam Kinzinger
Michael Reed	Chief of Staff	Office of Representative Sanford Bishop
Michael Richards	Senior Legislative Advisor	Office of Representative Pete Olson
Michael Smullen	Chief of Staff	Office of Representative Bill Johnson
Michael Taggart	Legislative Assistant	Office of Representative Leonard Lance
Miguel Franco	Chief of Staff	Office of Representative Tony Cardenas
Mike Albares	Legislative Director	Office of Representative Martha Roby
Mike Davin	Legislative Assistant	Office of Representative Bob Latta

Mike Flynn	Senior Professional Staff Member/Counsel	House Committee on Homeland Security, Subcommittee on Cybersecurity, Infrastructure Protection, and Security Technologies
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Mike Stopp	Chief of Staff	Office of Representative Markwayne Mullin
Mimi Strobel	Legislative Assistant	Office of Representative Susan Brooks
Muffy Day	Chief of Staff	Office fo Representative Karen Handel
Nicholas Scoufaras	Legislative Assistant	Office of Representative Rob Woodall
Nick Leiserson	Legislative Director	Office of Representative Jim Langevin
Nick Schemmel	Legislative Assistant	Office of Representative Buddy Carter
Nicole Alioto	Chief of Staff	Office of Representative Jerry McNerney
Nishith Pandya	Legislative Director	Office of Representative Bobby Rush
Patrick Satalin	Deputy Chief of Staff/Legislative Director	Office of Representative Peter Welch
Paul Gage	Chief of Staff	Office of Representative Kurt Schrader
Perry Apelbaum	Democratic Chief Counsel and Chief of Staff	House Committee on the Judiciary
Peter Chandler	Chief of Staff	Office of Representative Debbie Dingell
Peter Karafotas	Chief of Staff	Office of Representative David Cicilline
Philip Murphy	Legislative Director	Office of Representative Mike Doyle
Rachel Appleton	Legislative Counsel	Office of Representative Derek Kilmer
Rachael Bornstein	Chief of Staff	Office of Representative Suzanne Bonamici
Rachel Blue (Schwegman)	Senior Legislative Assistant	Office of Representative Bob Latta
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Renuka Nagaraj	Legislative Counsel	Office of Representative David Cicilline
Richard Laukitis	Chief of Staff	Office of Representative Tim Walberg
Ricky Le	Chief of Staff	Office of Representative Eric Swalwell
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Rob Hicks	Legislative Assistant	Office of Representative Susan Brooks
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Robert Parmiter	Chief Council	House Judiciary Committee Subcommittee on Crime, Terrorism, Homeland Security, and Investigations
Robert Peters	Legislative Assistant	Office of Representative John Ratcliffe
Ross Arnett	Senior Legislative Assistant	Office of Representative Raul Ruiz
Ross Olchyk	Legislative Assistant	Office of Representative Billy Long
Ryan Dattilo	Counsel	House Judiciary Committee, Subcommittee on Regulatory Reform, Commercial and Antitrust Law
Ryan Nelson	Legislative Assistant	Office of Representative Kevin Cramer
Ryan Propis	Counsel	House Committee on Homeland Security
Ryan Thompson	Chief of Staff	Office of Representative Joe Barton
Sally Rose Larson	Legislative Director	Office of Representative Doug Collins
Sam Oh	Chief of Staff	Office of Representative Mimi Walters
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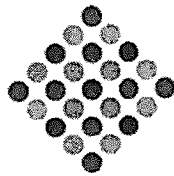
Sara Rogers	Chief of Staff/Communications Director	Office of Representative Thomas Marino
Sara Trister	Legislative Director	Office of Representative David N. Cicilline
Sarah Jorgenson (Grady)	Senior Professional Staff Member	House Committee on Homeland Security
Sarah Moxley	Senior Professional Staff Member	House Committee on Oversight and Government Reform, Subcommittee on Information Technology
Sarah Rubinfeld	Chief of Staff	Office of Representative Raul Ruiz
Sarah Stevens	Chief of Staff	Office of Representative Steven King
Saul Hernandez	Deputy Chief of Staff	Office of Representative G. K. Butterfield
Scott Johnson	Professional Staff Member	House Judiciary Committee, Subcommittee on Crime, Terrorism, Homeland Security, and Investigations
Scott Rasmussen	Senior Legislative Assistant	Office of Representative Huffman
Seema Ibrahim	Legislative Assistant	Office of Representative Austin Scott
Shantanu Tata	Senior Legislative Assistant	Office of Representative Suzan K. DelBene
Shelley Husband	Chief of Staff/General Counsel	House Committee on the Judiciary
Slade Bond	Chief Democratic Counsel	House Committee on the Judiciary, Subcommittee on Regulatory Reform, Commercial and Antitrust Law
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Stacy Barton	Chief of Staff	Office of Representative Steve Chabot
Steve Dwyer	Senior Policy Advisor	Office of the House Minority Whip
Steven Pfrang	Chief of Staff	Office of Representative Darin LaHood
Svetlana Matt	Legislative Assistant	Office of Representative Nerney
Tasia Jackson	Chief of Staff/District Director	Office of Representative Hakeem Jeffries
Ted McCann	Assistant to the Speaker for Policy	Office of the Speaker of the House of Representatives
Teresa Frison	Executive Assistant/Legislative Counsel	Office of Representative Jerry McNerney
Terra Sabag	Legislative Director	Office of Representative Rick Larsen
Thomas Dorney	Senior Policy Advisor	Office of Representative John Lewis
Thomas Hester	Legislative Director	Office of Representative McCaul
Thomas Woodburn	Legislative Assistant	Office of Representative Diana DeGette
Tiffany Angulo	Legislative Assistant	Office of Representative David Schweikert
Tim Baker	Chief of Staff	Office of Representative Rick Allen
Tim Reitz	Legislative Assistant	Office of Representative Jody Hice
Tim Tarpley	Deputy Chief of Staff	Office of Representative Ted Poe
Todd Mitchell	Chief of Staff	Office of Representative Leonard Lance
Torrie Miller Matous	Chief of Staff	Office of Representative Martha Roby
Troy Clair	Chief of Staff	Office of Representative G. K. Butterfield
Troy Stock	Republican Subcommittee Staff Director	House Committee on Oversight and Government Reform, Subcommittee on Information Technology
Tyler Grimm	Legislative Director	Office of Representative Darrell Issa
Virgil Miller	Chief of Staff	Office of Representative Cedric Richmond
Wendy Anderson	Chief of Staff	Office of Representative Valdez Demings
Whitney Daffner	Executive Director, Republican	Joint Economic Committee
Will Miller	Special Assistant to the Speaker (Science, Tech)	Office of the Speaker of the House of Representatives

William Weitz	Chief of Staff	Office of Representative Eliot Engel
William Zito	Chief of Staff	Office of Representative Pete Olson
Yardly Pollas-Kimble	Chief of Staff	Office of Representative Bobby Rush
Yebbie Watkins	Chief of Staff	House Assistant Minority Leader, James Clyburn
Yuri Beckelman	Deputy Chief of Staff	Office of Representative Takano
Yvette Wissmann	Deputy Chief of Staff	Office of Representative Mimi Walters
Z.J. Hull	Legislative Counsel	Office of Representative Zoe Lofgren
Zach Stokes	Senior Legislative Assistant	Office of Representative Kurt Schrader

Attachment 2 – Questions # 12 – Sponsor’s interest and role

Software.org, the BSA Foundation is an independent, and nonpartisan international 501(c)(3) research organization that helps policymakers and the broader public better understand the impact that software has on our lives, our economy, and our society. We believe that by working together to examine these issues we can better prepare for the future and help shape government policies and industry culture that will promote both technological advancement and widespread growth.

Software.org seeks to take Congressional staff on an educational tour of global software companies at their Atlanta area facilities. We have invited staff whose Members are on the Judiciary, Energy and Commerce, Homeland Security, and the Science, Space & Technology Committees, or are in leadership offices in order to educate them about the software industry and issues of importance to the industry, including its economic impact, the need for computer science education, trade, privacy, intellectual property rights, and other issues. Software.org planned and organized all aspects of the trip, made lodging and travel arrangements, and corresponded with businesses involved to set up events and tours at each location. Software.org is the sole sponsor for this trip, including responsibility for covering cost of meals throughout the trip.



software.org

BSA Foundation

Day 1 (Thursday, April 5)

- 6:45 AM Meet at gate at Ronald Reagan National Airport (DCA)
- 8:00 AM Delta Airlines Flight 1139 departs DCA
- 10:00 AM Delta 1139 arrives at Hartsfield-Jackson Atlanta International Airport (ATL)
Bus transport to Microsoft (40-60 minutes)
- 12:00 PM **Microsoft**
Location: 8000 Avalon Boulevard, Suite 900, Alpharetta, Ga 30009
Lunch will be provided at Microsoft
- At Microsoft, attendees will visit the Microsoft Technology Center and be part of in an in-depth conversation about Microsoft's growing impact in the Atlanta region and policy issues key to continuing software's growth throughout the United States. Attendees will also experience a demonstration of Microsoft's cutting-edge cloud software technologies.
- 2:00 PM Depart Microsoft
Bus transport to Workday (20-30 minutes)
- 2:30 PM **Workday**
Location: 2 Ravinia Dr NE, Atlanta, GA 30346
- During the visit to Workday, attendees will have the opportunity to experience how Workday's software is revolutionizing business's HR and finance processes through a hands-on demonstration. They will also discuss with a Workday executive how software is impacting growth throughout the United states, including the Atlanta region, learning about how the cloud is allowing businesses to harness data to improve decisions, and about government solutions that can help support cloud innovation and growth.
- 4:00 PM Depart Workday
Bus transport to Siemens (15-20 min)
- 4:30 PM **Siemens @ Georgia Institute of Technology**
Location: North Avenue, NW, Atlanta Georgia 30332
- Siemens, with approximately 2,500 employees in the Atlanta metro area, has more than two-decade relationship with Georgia Tech pursuing manufacturing innovation through software, conducting frontier-pushing research that supports digital product development, and preparing students to enter the science, technology, engineering and mathematics (STEM) workforce of the future. Attendees will visit the campus to experience a partnership that is pushing the boundaries of advanced manufacturing design, automation and innovation.
- 6:00 PM Depart Siemens
Bus transport to Mercedes-Benz Stadium (20-30 minutes)



6:30 PM **Working Dinner**
with Cynthia Curry, Director of IoT, Metro Atlanta Chamber
Location: Mercedes-Benz Stadium

This working dinner will be held at Mercedes-Benz Stadium so attendees can see the practical implementation of a number of cutting-edge technologies including mobile, analytics, infrastructure and Internet of Things – all connected by leading cloud technologies. The dinner will also feature Cynthia Curry, Director of IoT for the Metro Atlanta Chamber. There are no other events currently scheduled at the stadium during our visit.

9:00 PM Depart Working Dinner
Bus Transport to Hyatt Place Downtown
Location: 330 Peachtree Street NE, Atlanta, GA 30308

Day 2 (Friday, April 6)

8:30 AM Group meets in hotel lobby
Bus transport to Salesforce (15-25 minutes)

9:00 AM **Salesforce**
Location: 950 East Places Ferry Rd NE, Atlanta, GA 30326

At Salesforce, attendees will engage a company executive in a dialogue about the Salesforce ecosystem and its cascading impact on the Atlanta business community. Attendees will also get a behind-the-scenes look at how Salesforce technologies operate and work to empower businesses in the cloud.

10:30 AM Depart Salesforce
Bus transport to IBM (15-20 minutes)

11:00 PM **IBM**
Lunch provided upon departure.
Location: 6303 Barfield Road NE, Sandy Springs, GA 30328

The visit to IBM will allow attendees to explore the newly rebuilt XForce Command Center, a security operations center identifying and helping manage over 35 billion security events a day. Attendees will also engage in discussion with IBM executives about how IBM's cognitive intelligence capabilities are addressing the skills gap in IT security.

12:30 PM Depart IBM
Bus transport to ATL(30-50 minutes).

1:30 PM Arrive at ATL.

3:04 PM Delta Flight 2238 departs for DCA
4:49 PM Arrive at DCA aboard DF 2811