

U.S. House of Representatives
Committee on Ethics

EMPLOYEE POST-TRAVEL DISCLOSURE FORM

LEGISLATIVE RESOURCE CENTER

18 MAR 19 PM 1:10

This form is for disclosing the receipt of travel expenses from private sources for travel taken in connection with official duties. This form does not eliminate the need to report privately-funded travel on the annual Financial Disclosure Statements of those employees required to file them. In accordance with House Rule 25, clause 5, you must complete this form and file it with the Clerk of the House, 135 Cannon House Office Building, within 15 days after travel is completed. Please do not file this form with the Committee on Ethics.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

1. Name of Traveler: Max Frankel
2. a. Name of accompanying relative: _____ or None
 b. Relationship to Traveler: Spouse Child Other (specify): _____
3. a. Dates of departure and return: Departure: 2/21/18 Return: 2/23/18
 b. Dates at personal expense (if any): _____ or None
4. Departure city: Washington DC Destination: New Orleans, LA Return city: Washington DC
5. Sponsor(s) (who paid for the trip): ACT The App Association
6. Describe meetings and events attended: Interactive presentations by small tech businesses, accelerators and Apple
in the New Orleans area, discussing policy issues ranging from diversity in entrepreneurship and computer science education to intellectual property and international privacy law.
7. Attached to this form are EACH of the following (*signify that each item is attached by checking the corresponding box*):
 - a. a completed Sponsor Post-Travel Disclosure Form;
 - b. the Primary Trip Sponsor Form completed by the trip sponsor prior to the trip, including all attachments and Grantmaking or Non-Grantmaking Sponsor Forms;
 - c. page 2 of the completed Traveler Form submitted by the employee; **and**
 - d. the letter from the Committee on Ethics approving my participation on this trip.
8. a. I represent that I participated in each of the activities reflected in the attached sponsor's agenda. (*Signify that statement is true by checking box*):
 b. If not, explain: _____

I certify that the information contained on this form is true, complete, and correct to the best of my knowledge.

SIGNATURE OF TRAVELER: [Signature] DATE: 3/19/18

I authorized this travel in advance. I have determined that all of the expenses listed on the attached Sponsor Post-Travel Disclosure form were necessary and that the travel was in connection with the employee's official duties and would not create the appearance that the employee is using public office for private gain.

NAME OF SUPERVISING MEMBER: Mike Quisley DATE: 3/19/18

SIGNATURE OF SUPERVISING MEMBER: [Signature]

**U.S. House of Representatives
Committee on Ethics**

PRIMARY TRIP SPONSOR FORM

This form should be completed by private entities offering to provide travel or reimbursement for travel to House Members, officers, or employees under House Rule 25, clause 5. A completed copy of the form (and any attachments) should be provided to each invited House Member, officer, or employee, who will then forward it to the Committee together with a Traveler Form at least 30 days before the start date of the trip. The trip sponsor should NOT submit the form directly to the Committee. The Committee Web site (ethics.house.gov) provides detailed instructions for filling out the form.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001. Failure to comply with the Committee's Travel Regulations may also lead to the denial of permission to sponsor future trips.

1. Sponsor (who will be paying for the trip): _____
ACT | The App Association
2. I represent that the trip will not be financed (in whole or in part) by a registered federal lobbyist or foreign agent (signify that the statement is true by checking box):
3. Check only one: I represent that:
 - a. the primary trip sponsor has not accepted from any other source funds intended directly or indirectly to finance any aspect of the trip *or*
 - b. the trip is arranged without regard to congressional participation and the primary trip sponsor has accepted funds only from entities that will receive a tangible benefit in exchange for those funds *or*.
 - c. the primary trip sponsor has accepted funds from other source(s) intended directly or indirectly to finance all or part of this trip and has enclosed disclosure forms from each of those entities.
If "c" is checked, list the names of the additional sponsors: _____
4. Provide names and titles of ALL House Members and employees you are inviting. For each House invitee, provide an explanation of why the individual was invited (include additional pages if necessary):
See attached.
5. Is travel being offered to an accompanying relative of the House invitee(s)? Yes No
6. Date of departure: February 21, 2018 Date of return: February 23, 2018
7. a. City of departure: Washington, DC
b. Destination(s): New Orleans, LA
c. City of return: Washington, DC
8. I represent that (check one of the following):
 - a. The sponsor of the trip is an institution of higher education within the meaning of section 101 of the Higher Education Act of 1965: *or*
 - b. The sponsor of the trip does not retain or employ a registered federal lobbyist or foreign agent: *or*
 - c. The sponsor employs or retains a registered federal lobbyist or foreign agent, but the trip is for attendance at a one-day event and lobbyist/foreign agent involvement in planning, organizing, requesting, or arranging the trip was *de minimis* under the Committee's travel regulations.
9. Check one of the following:
 - a. I checked 8(a) or (b) above:
 - b. I checked 8(c) above but am not offering any lodging:
 - c. I checked 8(c) above and am offering lodging and meals for one night: *or*
 - d. I checked 8(c) above and am offering lodging and meals for two nights:
If "d" is checked, explain why the second night of lodging is warranted: _____

10. Attached is a detailed agenda of the activities the House invitees will be participating in during the travel (i.e., an hourly description of planned activities for trip invitees) (indicate agenda is attached by checking box):

11. Check one:

- a. I represent that a registered federal lobbyist or foreign agent will not accompany House Members or employees on any segment of the trip (signify that the statement is true by checking box): or
b. N/A – trip sponsor is a U.S. institution of higher education.

12. For each sponsor required to submit a sponsor form, describe the sponsor's interest in the subject matter of the trip and its role in organizing and/or conducting the trip:

ACT is an international grassroots organization representing small and mid-sized software companies in the mobile app community. ACT's purpose in organizing and conducting this trip is to educate congressional staffers about the tech startup community in New Orleans and how federal policies impact their success. This trip will cover issues important to these companies: data security, intellectual property, digital trade, privacy and computer science education. All these issues will be covered by speakers during this educational trip.

13. Answer parts a and b. Answer part c if necessary.

- a. Mode of travel: Air Rail Bus Car Other (Specify: _____)
b. Class of travel: Coach Business First Charter Other (Specify: _____)
c. If travel will be first class or by chartered or private aircraft, explain why such travel is warranted:

We chartered a bus for transportation to and from the airport and to and from multiple meetings.

14. I represent that the expenditures related to local area travel during the trip will be unrelated to personal or recreational activities of the invitee(s). (signify that the statement is true by checking box):

15. I represent that either (check one of the following):

- a. The trip involves an event that is arranged or organized *without regard* to congressional participation and that meals provided to congressional participants are similar to those provided to or purchased by other event attendees: or
b. The trip involves events that are arranged specifically *with regard* to congressional participation:

If "b" is checked:

1) Detail the cost per day of meals (approximate cost may be provided): _____
Approximate cost per day is \$64 for the full day and \$48 for the travel days.

2) Provide reason for selecting the location of the event or trip: _____
New Orleans was chosen for its vibrant startup community, producing emerging companies in the healthcare, construction, and music industries. New Orleans therefore offers an excellent variety of small tech firms to visit.

16. Name, nightly cost, and reasons for selecting each hotel or other lodging facility:

Hotel name: Omni Royal Orleans City: New Orleans Cost per night: \$173
Reason(s) for selecting: Hotel is close to companies and at federal per diem rate.

Hotel name: _____ City: _____ Cost per night: _____
Reason(s) for selecting: _____

Hotel name: _____ City: _____ Cost per night: _____
Reason(s) for selecting: _____

17. I represent that all expenses connected to the trip will be for actual costs incurred and not a per diem or lump sum payment. (signify that the statement is true by checking box):

18. TOTAL EXPENSES FOR EACH PARTICIPANT:

<input type="checkbox"/> actual amounts <input checked="" type="checkbox"/> good faith estimates	Total <i>Transportation</i> Expenses per Participant	Total <i>Lodging</i> Expenses per Participant	Total <i>Meal</i> Expenses per Participant
For each Member, Officer, or employee	\$575	\$346	\$160.00
For each accompanying relative	N/A	N/A	N/A

	<i>Other</i> Expenses (dollar amount per item)	Identify Specific Nature of "Other" Expenses (e.g., taxi, parking, registration fee, etc.)
For each Member, Officer, or employee	\$0	N/A
For each accompanying relative	N/A	N/A

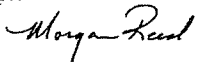
NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

19. Check one:

- a. I certify that I am an officer of the organization listed below. *or*
 b. N/A – sponsor is an individual or a U.S. institution of higher education.

20. I certify that I am not a registered federal lobbyist or foreign agent for any sponsor of this trip.

21. I certify by my signature that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature: 

Name: Morgan Reed

Title: Executive Director

Organization: ACT | The App Association

Address: 1401 K St NW (Ste 501), Washington, DC 20005

Telephone number: 202-331-2130

Email address: mreed@actonline.org

If there are any questions regarding this form please contact the Committee at the following address:

Committee on Ethics
 U.S. House of Representatives
 1015 Longworth House Office Building
 Washington, DC 20515
 (202) 225-7103 (phone)
 (202) 225-7392 (general fax)



ACT | The App Association
The App Economy in the Big Easy
New Orleans, LA
Wednesday, February 21 – Friday, February 23, 2018

Wednesday, February 21 (attendees will be split between two flights)

Flight 1:

SW523 - 2/21 - departing DCA 1:55 p.m. - arriving MSY 5 pm
ACT Staff: Alex and Chelsea

Flight 2:

AA5389 - 2/21 - departing DCA 3:26 p.m. - arriving MSY 5:25 pm
ACT Staff: Caitlin, Graham, Brian

Meet mini-bus @ airport; ride to hotel is about 40 min.

Check-in, then we will all meet to walk to dinner

**Lobby call time is 7:45 p.m.

8:00 – 9:30 p.m.: Dinner, Remoulade

Welcome remarks from ACT | The App Association and overview of programming, logistics, and schedule.

Thursday, February 22

**Bus call: 7:30 a.m. – we have to walk to Canal to meet the bus

8:00 - 9:30 a.m.: Camelback and catered breakfast (Café DuMonde):

<http://www.camelbackventures.org/>

Presenters: Aaron Walker (Founder & CEO) and Elizabeth Bates (Director of Venture Excellence)

643 Magazine Street, New Orleans, LA 70130

Camelback Ventures aims to address the inequities of entrepreneurship by providing coaching, capital, and connections to underrepresented entrepreneurs. Staff will discuss the talent gap and what Camelback is doing in New Orleans to help foster, build, and

attract talent to the city. The discussion will cover policy issues such as computer science education, privacy, and broadband deployment.

10:00 - 11:00 a.m.: Torsh: <http://www.torsh.co/>

Presenter: Courtney Williams (Founder & CEO)

1307 Oretha Castle Haley Boulevard, Suite 201, New Orleans, LA 70113

Torsh is a tool for educators to use to help drive gains in student success through technology that improves instructional effectiveness. The Torsh platform harnesses the power of video, actionable data and expert coaching to promote high quality growth opportunities for educators, accessible at anytime and from anywhere. Staff will discuss the challenges a small education company faces and the related privacy issues.

11:30 a.m. - 12:30 p.m.: Lucid: <https://luc.id/>

Presenter: Patrick Comer (Founder & CEO)

365 Canal St, Suite 700, New Orleans, LA 70130

Lucid is a data-driven company. They re-sell market research and data in a more streamlined and targeted way. Staff will discuss the security measures Lucid implements to protect consumers and their customers, and the challenges a small business faces in a field usually dominated by large companies. Attendees will discuss public policy issues such as data security, digital trade, and lawful access to data.

1:00 p.m. - 3:00 p.m.: Launch Pad and catered lunch (Crabby Jack's):

<https://lp.co/neworleans/>

Presenter: Katy Tackett (Community Manager)

400 Poydras St, Suite 900, New Orleans, LA 70130

Launch Pad is a co-working space located in the heart of the French Quarter. Launch Pad will discuss what they do to help build and support the tech community in New Orleans, and introduce staff to a variety of companies that utilize their space and resources. Staff will discuss how a Launch Pad is advancing startups in New Orleans and how federal policies such as broadband deployment, computer science education, and small business programs impact startups in the Big Easy.

3:30 - 4:30 p.m.: Apple Presentation

Presenter: Sophia Boyer (Policy Analyst & Program Manager)

Idea Village, 900 Camp St, Suite 308, New Orleans, LA 70130

Smokey Fontaine, App Store Editor-in-Chief, will discuss how Apple's App Store provides independent businesses that use the Apple platform to distribute software with tools to expand their market, including a curated, trusted marketplace for consumers, lower overhead, and established intellectual property protections. The group will discuss with Apple staff the federal and international policy issues that impact the platform and those who leverage it to reach their customers, including modern competition policy, privacy, and digital trade.

4:30 p.m. - 6:00 p.m.: Idea Village: <https://ideavillage.org/>

Presenter: Audrey Voelker (Director of Development)

900 Camp St, Suite 308, New Orleans, LA 70130

Idea Village will discuss how they serve the greater tech community in New Orleans including training a tech workforce, connecting talent to companies, and running a highly successful accelerator program aimed at keeping companies in New Orleans. Idea Village will introduce staff to small businesses in their current cohort and companies who successfully completed their program. Staff will discuss the challenges these companies face, the resources available to them in the city of New Orleans, and why they chose to stay and innovate outside the traditional tech centers. Additional policy issues may include privacy, intellectual property, and computer science education.

Bus will drop us back at Canal, and folks will have about 30 min before we need to head to dinner

**Bus call 7:00 p.m.

7:30 p.m. – 9:00 p.m.: Dinner, Flamingo-A-Go-Go

Bus will drop us back at Canal after dinner so that we are in the Quarter

Friday, February 23 (attendees will be split between two flights)

Alex will be in breakfast area w/ vouchers for anyone who wants food in the AM

**8:15 a.m. bus call for AA Flight; Ashley Hayes will join this group, but she is on South West and flying to Houston

Flight 1:

AA 5559 - 2/23 - departing MSY 11:06 am - arriving DCA 2:29 pm

**Attendees on the Southwest flight should plan to leave the hotel at 9:30 a.m.

Flight 2:

SW1005 - 2/23 - departing MSY 12:25 pm - arriving DCA 3:45 pm