

U.S. House of Representatives  
Committee on Ethics

LEGISLATIVE RESOURCE CENTER

18 MAR 16 PM 2:51

EMPLOYEE POST-TRAVEL DISCLOSURE FORM

This form is for disclosing the receipt of travel expenses from private sources for travel taken in connection with official duties. This form does not eliminate the need to report privately-funded travel on the annual Financial Disclosure Statements of those employees required to file them. In accordance with House Rule 25, clause 5, you must complete this form and file it with the Clerk of the House, 135 Cannon House Office Building, within 15 days after travel is completed. Please do not file this form with the Committee on Ethics.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

1. Name of Traveler: Stephanie Gadbois
2. a. Name of accompanying relative: ~~\_\_\_\_\_~~ or None   
 b. Relationship to Traveler:  Spouse  Child  Other (specify): \_\_\_\_\_
3. a. Dates of departure and return: Departure: 2/27/18 Return: 3/2/18  
 b. Dates at <sup>official</sup> personal expense (if any): 1/2 day March 1, and all March 2 or None
4. Departure city: Wash., DC Destination: Monterey, CA Return city: Wash., DC
5. Sponsor(s) (who paid for the trip): AgSafe (and House Judiciary Cmte)
6. Describe meetings and events attended: Attended AgSafe's welcome dinner 2/27, addressed the Activat<sup>8</sup> conference + 3 groups (breakout) 2/28, attended sessions + spoke with farmers 3/1/18
7. Attached to this form are EACH of the following (signify that each item is attached by checking the corresponding box):
  - a.  a completed Sponsor Post-Travel Disclosure Form;
  - b.  the Primary Trip Sponsor Form completed by the trip sponsor prior to the trip, including all attachments and Grantmaking or Non-Grantmaking Sponsor Forms;
  - c.  page 2 of the completed Traveler Form submitted by the employee; and
  - d.  the letter from the Committee on Ethics approving my participation on this trip.
8. a. I represent that I participated in each of the activities reflected in the attached sponsor's agenda. (Signify that statement is true by checking box):  Yes, and much more .  
 b. If not, explain: \_\_\_\_\_

I certify that the information contained on this form is true, complete, and correct to the best of my knowledge.

SIGNATURE OF TRAVELER: Stephanie A Gadbois DATE: 3/16/18

I authorized this travel in advance. I have determined that all of the expenses listed on the attached Sponsor Post-Travel Disclosure form were necessary and that the travel was in connection with the employee's official duties and would not create the appearance that the employee is using public office for private gain.

NAME OF SUPERVISING MEMBER: Bob Goodlatte DATE: 3/16/18

SIGNATURE OF SUPERVISING MEMBER: Bob Goodlatte

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U.S. House of Representatives  
Committee on Ethics

SPONSOR POST-TRAVEL DISCLOSURE FORM

This form must be completed by an officer of any organization that served as the primary trip sponsor in providing travel expenses or reimbursement for travel expenses to House Members, officers, or employees under House Rule 25, clause 5. ***A completed copy of the form must be provided to each House Member, officer, or employee who participated on the trip within 10 days of their return.*** You must answer all questions, and check all boxes, on this form for your submission to comply with House rules and the Committee's travel regulations. Failure to comply with this requirement may result in the denial of future requests to sponsor trips and/or subject the current traveler to disciplinary action or a requirement to repay the trip expenses.

**NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.**

1. Sponsor(s) (who paid for the trip): AgSafe

2. Travel Destination(s): Monterey, California

3. Date of Departure: February 27, 2018 Date of Return: March 1, 2018

4. Name(s) of Traveler(s): Stephanie Gadbois

(NOTE: You may list more than one traveler on a form only if all information is identical for each person listed.)

5. **Actual amount** of expenses paid on behalf of, or reimbursed to, each individual named in response to Question 4:

	Total Transportation Expenses	Total Lodging Expenses	Total Meal Expenses	Other Expenses (dollar amount per item and description)
Traveler	<b>481.34</b>	336.00	269.72	
Accompanying Relative				

6. All expenses connected to the trip were for actual costs incurred and not a *per diem* or lump sum payment. (Signify statement is true by checking box):

I certify that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature: 

Name: Amy Wolfe Title: President and CEO

Organization: AgSafe

**I am an officer of the above-named organization (signify statement is true by checking box):**

Address: 406 Motor City Court, Building D

Modesto, CA 95356

Telephone number: 209-526-4400

Email Address: amy@agsafe.org

*Committee staff may contact the above-named individual if additional information is required.*

If you have questions regarding your completion of this form, please contact the Committee on Ethics at (202) 225-7103.

U.S. House of Representatives  
Committee on Ethics

TRAVELER FORM

1. Name of Traveler: Stephanie Gadbois
2. Sponsor(s) (who will be paying for the trip): AgSafe
3. Travel destination(s): Monterey, CA
4. a. Date of departure 2/27/18 Date of return: 3/2/18  
b. Will you be extending the trip at your personal expense?  Yes  No  
If yes, dates at personal expense: 3/2/18 ; Committee business
5. a. Will you be accompanied by a relative at the sponsor's expense?  Yes  No  
b. If yes:  
(1) Name of accompanying relative: \_\_\_\_\_  
(2) Relationship to traveler:  Spouse  Child  Other (specify): \_\_\_\_\_  
(3) Accompanying relative is at least 18 years of age:  Yes  No
6. a. Did the trip sponsor answer "yes" to Question 9(d) on the Primary Trip Sponsor Form (i.e., travel is sponsored by an entity that employs a registered federal lobbyist or foreign agent and you are requesting lodging for two nights)?  Yes  No  
b. If yes, explain why the second night of lodging is warranted:  
\_\_\_\_\_  
\_\_\_\_\_
7. Primary Trip Sponsor Form is attached, including agenda, invitee list, and any other attachments and contributing sponsor forms:  Yes  No  
NOTE: The agenda should show the traveler's individual schedule, including departure and arrival times and identify the specific events in which the traveler will be participating.
8. Explain why participation in the trip is connected to the traveler's individual official or representational duties. Staff should include their job title and how the activities on the itinerary relate to their duties.  
As Senior Counsel, with responsibility for overseeing reform of the H-2A agricultural guestworker program, I am uniquely suited to speak on behalf of Chairman Goodlatte at the AgSafe Conference
9. Is the traveler aware of any registered federal lobbyists or foreign agents involved in planning, organizing, requesting, and/or arranging the trip?  Yes  No

10. **FOR STAFF TRAVELERS:**

**TO BE COMPLETED BY YOUR EMPLOYING MEMBER:**

ADVANCED AUTHORIZATION OF EMPLOYEE TRAVEL

I hereby authorize the individual named above, an employee of the U.S. House of Representatives who works under my direct supervision, to accept expenses for the trip described in this request. I have determined that the above-described travel is in connection with my employee's official duties and that acceptance of these expenses will not create the appearance that the employee is using public office for private gain.

Date: 2/16/18

  
\_\_\_\_\_  
Signature of Employing Member

U.S. House of Representatives  
Committee on Ethics

PRIMARY TRIP SPONSOR FORM

This form should be completed by private entities offering to provide travel or reimbursement for travel to House Members, officers, or employees under House Rule 25, clause 5. A completed copy of the form (and any attachments) should be provided to each invited House Member, officer, or employee, who will then forward it to the Committee together with a Traveler Form at least 30 days before the start date of the trip. The trip sponsor should NOT submit the form directly to the Committee. The Committee Web site ([ethics.house.gov](http://ethics.house.gov)) provides detailed instructions for filling out the form.

**NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001. Failure to comply with the Committee's Travel Regulations may also lead to the denial of permission to sponsor future trips.**

1. Sponsor (who will be paying for the trip): \_\_\_\_\_  
AgSafe
2. I represent that the trip will not be financed (in whole or in part) by a registered federal lobbyist or foreign agent (signify that the statement is true by checking box):
3. Check only one: I represent that:
  - a. the primary trip sponsor has not accepted from any other source funds intended directly or indirectly to finance any aspect of the trip  *or*
  - b. the trip is arranged without regard to congressional participation and the primary trip sponsor has accepted funds only from entities that will receive a tangible benefit in exchange for those funds  *or*.
  - c. the primary trip sponsor has accepted funds from other source(s) intended directly or indirectly to finance all or part of this trip and has enclosed disclosure forms from each of those entities.If "c" is checked, list the names of the additional sponsors: \_\_\_\_\_
4. Provide names and titles of ALL House Members and employees you are inviting. For each House invitee, provide an explanation of why the individual was invited (include additional pages if necessary):  
Stephanie Gadbois, Special Counsel, House Judiciary Committee  
Mrs. Gadbois will provide an update to the Agriculture Guest Worker Act. \_\_\_\_\_
5. Is travel being offered to an accompanying relative of the House invitee(s)?  Yes  No
6. Date of departure: 2/27/2018 Date of return: 3/1/2018
7. a. City of departure: Washington DC  
b. Destination(s): Monterey, CA  
c. City of return: Monterey, CA
8. I represent that (check one of the following):
  - a. The sponsor of the trip is an institution of higher education within the meaning of section 101 of the Higher Education Act of 1965:  *or*
  - b. The sponsor of the trip does not retain or employ a registered federal lobbyist or foreign agent:  *or*
  - c. The sponsor employs or retains a registered federal lobbyist or foreign agent, but the trip is for attendance at a one-day event *and* lobbyist/foreign agent involvement in planning, organizing, requesting, or arranging the trip was *de minimis* under the Committee's travel regulations.
9. Check one of the following:
  - a. I checked 8(a) or (b) above:
  - b. I checked 8(c) above but am not offering any lodging:
  - c. I checked 8(c) above and am offering lodging and meals for one night:  *or*
  - d. I checked 8(c) above and am offering lodging and meals for two nights:If "d" is checked, explain why the second night of lodging is warranted: \_\_\_\_\_



10. Attached is a detailed agenda of the activities the House invitees will be participating in during the travel (i.e., an hourly description of planned activities for trip invitees) (indicate agenda is attached by checking box):

11. Check one:

a. I represent that a registered federal lobbyist or foreign agent will not accompany House Members or employees on any segment of the trip (signify that the statement is true by checking box):  *or*

b. N/A – trip sponsor is a U.S. institution of higher education.

12. For each sponsor required to submit a sponsor form, describe the sponsor's interest in the subject matter of the trip and its role in organizing and/or conducting the trip:

~~Labor is a necessity for the agricultural industry. With the current labor shortage many agricultural operations are having a difficult time securing the workforce required for production. This session would give participants~~  
critical information on how our legislators are working to address the current labor deficiencies.

AgSafe's mission is to provide practical education and resources for the food and farming industries. In an effort to provide education, AgSafe convenes the Cultiv8 program to bring experts together to discuss critical issues such as labor, technology, and current innovations and trends our agricultural operations are able to use in making strategic decisions for their businesses.

13. Answer parts a and b. Answer part c if necessary.

a. Mode of travel: Air  Rail  Bus  Car  Other  (Specify: \_\_\_\_\_)

b. Class of travel: Coach  Business  First  Charter  Other  (Specify: \_\_\_\_\_)

c. If travel will be first class or by chartered or private aircraft, explain why such travel is warranted:

14. I represent that the expenditures related to local area travel during the trip will be unrelated to personal or recreational activities of the invitee(s). (signify that the statement is true by checking box):

15. I represent that either (check one of the following):

a. The trip involves an event that is arranged or organized *without regard* to congressional participation and that meals provided to congressional participants are similar to those provided to or purchased by other event attendees:  *or*

b. The trip involves events that are arranged specifically *with regard* to congressional participation:

If "b" is checked:

1) Detail the cost per day of meals (approximate cost may be provided): \_\_\_\_\_  
\$65 per day

2) Provide reason for selecting the location of the event or trip: \_\_\_\_\_

This event is being held in a highly productive agricultural region and it is where many of our audience members operate their businesses.

16. Name, nightly cost, and reasons for selecting each hotel or other lodging facility:

Hotel name: Hyatt Regency Monterey City: Monterey Cost per night: \$189

Reason(s) for selecting: Sponsor has a contract with hotel for special hotel pricing.

Hotel name: \_\_\_\_\_ City: \_\_\_\_\_ Cost per night: \_\_\_\_\_

Reason(s) for selecting: \_\_\_\_\_

Hotel name: \_\_\_\_\_ City: \_\_\_\_\_ Cost per night: \_\_\_\_\_

Reason(s) for selecting: \_\_\_\_\_

17. I represent that all expenses connected to the trip will be for actual costs incurred and not a per diem or lump sum payment. (signify that the statement is true by checking box):

18. TOTAL EXPENSES FOR EACH PARTICIPANT:

<input type="checkbox"/> actual amounts <input checked="" type="checkbox"/> good faith estimates	Total Transportation Expenses per Participant	Total Lodging Expenses per Participant	Total Meal Expenses per Participant
For each Member, Officer, or employee	750.00	400.00	130.00
For each accompanying relative			

	Other Expenses (dollar amount per item)	Identify Specific Nature of "Other" Expenses (e.g., taxi, parking, registration fee, etc.)
For each Member, Officer, or employee		
For each accompanying relative		

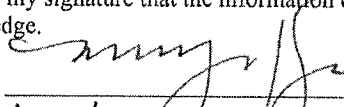
**NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.**

19. Check one:

- a. I certify that I am an officer of the organization listed below.  *or*  
 b. N/A – sponsor is an individual or a U.S. institution of higher education.

20. I certify that I am not a registered federal lobbyist or foreign agent for any sponsor of this trip.

21. I certify by my signature that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature: 

Name: AMY WOLFE

Title: PRESIDENT - CEO

Organization: AGSAFE

Address: 406 MOTOR CITY CT., BLDG. D, MODESTO, CA

Telephone number: 209-526-4400 95356

Email address: AMY@AGSAFE.ORG

If there are any questions regarding this form please contact the Committee at the following address:

Committee on Ethics  
 U.S. House of Representatives  
 1015 Longworth House Office Building  
 Washington, DC 20515  
 (202) 225-7103 (phone)  
 (202) 225-7392 (general fax)

Susan W. Brooks, Indiana  
*Chairwoman*  
Theodore E. Deutch, Florida  
*Ranking Member*

Kenny Marchant, Texas  
Leonard Lance, New Jersey  
Mimi Walters, California  
John Ratcliffe, Texas

Yvette D. Clarke, New York  
Jared Polis, Colorado  
Anthony Brown, Maryland  
Steve Cohen, Tennessee



ONE HUNDRED FIFTEENTH CONGRESS

## U.S. House of Representatives

### COMMITTEE ON ETHICS

February 26, 2018

Thomas A. Rust  
*Staff Director and Chief Counsel*

Donna Herbert  
*Director of Administration*

Megan Savage  
*Chief of Staff and Counsel to  
the Chairwoman*

Daniel J. Taylor  
*Counsel to the Ranking Member*

1015 Longworth House Office Building  
Washington, D.C. 20515-6328  
Telephone: (202) 225-7103  
Facsimile: (202) 225-7392

Ms. Stephanie A. Gadbois  
Committee on the Judiciary  
2138 Rayburn House Office Building  
Washington, DC 20515

Dear Ms. Gadbois:

Pursuant to House Rule 25, clause 5(d)(2), the Committee on Ethics hereby approves your proposed trip to Monterey, California, scheduled for February 27 to March 1, 2018, sponsored by AgSafe. We note that you will be on official House travel from March 1 to March 2, 2018, and official funds will be used to cover your lodging, meals, and incidental expenses for those days, as well as your return transportation.

You must complete an Employee Post-Travel Disclosure Form (which your employing Member must also sign) and file it, together with a Sponsor Post-Travel Disclosure Form completed by the trip sponsor, with the Clerk of the House within 15 days after your return from travel. As part of that filing, you are also required to attach a copy of this letter and both the Traveler and Primary Trip Sponsor Forms (including attachments) you previously submitted to the Committee in seeking pre-approval for this trip. If you are required to file an annual Financial Disclosure Statement, you must also report all travel expenses totaling more than \$390 from a single source on the "Travel" schedule of your annual Financial Disclosure Statement covering this calendar year. Finally, Travel Regulation § 404(d) also requires you to keep a copy of all request forms and supporting information provided to the Committee for three subsequent Congresses from the date of travel.

If you have any further questions, please contact the Committee's Office of Advice and Education at extension 5-7103.

Sincerely,

Susan W. Brooks  
Chairwoman

Theodore E. Deutch  
Ranking Member

SWB/TED:kej



**Cultiv8 2018**  
**February 28, 2018**

**Stephanie Gadbois**  
*Senior*  
**Special Counsel, House Judiciary Committee**

**Hourly Agenda**

**February 27, 2018**

10:34am

Depart DCA for flight to Monterey, CA  
1 Aviation Circle, Washington, DC 20001

3:30pm

Arrive at Monterey Regional Airport  
200 Fred Kane Drive, Suite 200, Monterey, CA 93940

4:00pm

Depart airport enroute to Hyatt Regency Monterey

5:00pm

Arrive at Hyatt Regency Monterey  
Hotel Check In  
1 Old Golf Course Rd, Monterey, CA 93940

6:00pm

Cultiv8 Dinner for participants and speakers  
Montrio Bistro  
414 Calle Principal, Monterey, CA 93940

7:00pm

Cultiv8 Dinner

8:00pm

Return to Hyatt Regency Monterey  
End of activities



## **February 28, 2018**

8:00am

Depart for Inn at Spanish Bay  
2700 17 Mile Drive, Pebble Beach, CA 93953

9:00am

Speaker Preparation

9:30am

Welcome, Overview and Introduction of Cultiv8 Speakers  
Amy Wolfe, President and CEO, AgSafe  
Jim Seybert, Executive Partner, Orfalea College of Business, Cal Poly SLO

10:00am

Cultiv8 Presentation: The Latest in Cyber Security  
Randy Jewell  
Distinguished Engineer, Cisco

10:45am

Cultiv8 Presentation: Keeping Our Farms and Food Safe Presentation  
Mike Boudreaux, Sheriff  
Tulare County, California

11:30am

Lunch

12:30pm

Cultiv8 Presentation: The Future of the Ag Guest Worker Program  
Stephanie Gladbois, Counsel  
House Judiciary Committee

1:15pm

The Cutting Edge of Seed Innovation  
Andy La Vigne, CEO  
American Seed Trade Association  
Jeff Zischke  
Sakata Seed

2:00pm

How Healthy is Our Food?  
Nicholas Gillitt, Ph.D., Vice President of Nutrition Research  
Dole Nutrition Research Laboratory

2:45pm

Interaction with Cultiv8 Speakers – Small Group Breakout Sessions

Randy Jewell

Mike Boudreaux

Stephanie Gladbois

4:30pm

Reception at Spanish Bay

5:30pm

End of Cultiv8 Program

Depart for Hyatt Regency Monterey

### **March 1, 2018**

4:30am

Depart Hyatt Regency Monterey

5:00am

Arrive at Monterey Regional Airport

6:00am

Flight departure for DCA

3:57pm

Flight lands at DCA