

U.S. House of Representatives  
Committee on Ethics

LEGISLATIVE RESOURCE CENTER

17 NOV -6 PM 4: 12

EMPLOYEE POST-TRAVEL DISCLOSURE FORM

This form is for disclosing the receipt of travel expenses from private sources for travel taken in connection with official duties. This form does not eliminate the need to report privately-funded travel on the annual Financial Disclosure Statements of those employees required to file them. In accordance with House Rule 25, clause 5, you must complete this form and file it with the Clerk of the House, 135 Cannon House Office Building, within 15 days after travel is completed. Please do not file this form with the Committee on Ethics.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

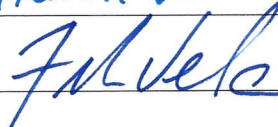
1. Name of Traveler: Mickeala York Carter
2. a. Name of accompanying relative: \_\_\_\_\_ *or* None   
 b. Relationship to Traveler:  Spouse  Child  Other (specify): \_\_\_\_\_
3. a. Dates of departure and return: Departure: 10/18/2017 Return: 10/20/2017  
 b. Dates at personal expense (if any): \_\_\_\_\_ *or* None
4. Departure city: Washington, DC Destination: West Palm Beach, FL Return city: Washington, DC
5. Sponsor(s) (who paid for the trip): South Florida Agricultural Foundation
6. Describe meetings and events attended: Met with South Florida farmers and agriculture industry workers to discuss the agriculture industry and steps that could be taken to benefit the US agriculture industry
7. Attached to this form are EACH of the following (*signify that each item is attached by checking the corresponding box*):
  - a.  a completed Sponsor Post-Travel Disclosure Form;
  - b.  the Primary Trip Sponsor Form completed by the trip sponsor prior to the trip, including all attachments and Grantmaking or Non-Grantmaking Sponsor Forms;
  - c.  page 2 of the completed Traveler Form submitted by the employee; *and*
  - d.  the letter from the Committee on Ethics approving my participation on this trip.
8. a. I represent that I participated in each of the activities reflected in the attached sponsor's agenda. (*Signify that statement is true by checking box*):   
 b. If not, explain: \_\_\_\_\_

I certify that the information contained on this form is true, complete, and correct to the best of my knowledge.

SIGNATURE OF TRAVELER:  DATE: 11/6/17

I authorized this travel in advance. I have determined that all of the expenses listed on the attached Sponsor Post-Travel Disclosure form were necessary and that the travel was in connection with the employee's official duties and would not create the appearance that the employee is using public office for private gain.

NAME OF SUPERVISING MEMBER:  DATE: 11/6/17

SIGNATURE OF SUPERVISING MEMBER: 

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**U.S. House of Representatives  
Committee on Ethics**

**SPONSOR POST-TRAVEL DISCLOSURE FORM**

This form must be completed by an officer of any organization that served as the primary trip sponsor in providing travel expenses or reimbursement for travel expenses to House Members, officers, or employees under House Rule 25, clause 5. ***A completed copy of the form must be provided to each House Member, officer, or employee who participated on the trip within 10 days of their return.*** You must answer all questions, and check all boxes, on this form for your submission to comply with House rules and the Committee's travel regulations. Failure to comply with this requirement may result in the denial of future requests to sponsor trips and/or subject the current traveler to disciplinary action or a requirement to repay the trip expenses.

**NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.**

1. Sponsor(s) (who paid for the trip): South Florida Agricultural Foundation
2. Travel Destination(s): West Palm Beach & Clewiston, Palm Beach & Hendry Counties, Florida
3. Date of Departure: Oct. 18, 2017 Date of Return: Oct. 20, 2017
4. Name(s) of Traveler(s): Mickeala Carter  
(NOTE: You may list more than one traveler on a form only if all information is identical for each person listed.)
5. **Actual amount** of expenses paid on behalf of, or reimbursed to, each individual named in response to Question 4:

	Total Transportation Expenses	Total Lodging Expenses	Total Meal Expenses	Other Expenses (dollar amount per item and description)
Traveler	<b>\$275.64</b>	238.87	139.14	Reimb. \$31.10 to/frm airport
Accompanying Relative				

6. All expenses connected to the trip were for actual costs incurred and not a *per diem* or lump sum payment. (*Signify statement is true by checking box*):

I certify that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature: *Ardis Hammock*

Name: Ardis Hammock Title: President

Organization: South Florida Agricultural Foundation

**I am an officer of the above-named organization (signify statement is true by checking box):**

Address: 224 Datura Street, Suite 1114  
West Palm Beach, FL 33401

Telephone number: 561-315-0481

Email Address: Contact: Cheryl@soflagfoundation.org

*Committee staff may contact the above-named individual if additional information is required.*

If you have questions regarding your completion of this form, please contact the Committee on Ethics at (202) 225-7103.

U.S. House of Representatives  
Committee on Ethics

TRAVELER FORM

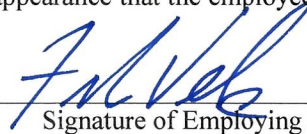
1. Name of Traveler: Mickeala Y Carter
2. Sponsor(s) (who will be paying for the trip): South Florida Agricultural Foundation, Inc.
3. Travel destination(s): West Palm Beach, Clewiston and Belle Glade, FL
4. a. Date of departure 10/18/2017 Date of return: 10/20/2017  
b. Will you be extending the trip at your personal expense?  Yes  No  
If yes, dates at personal expense: \_\_\_\_\_
5. a. Will you be accompanied by a relative at the sponsor's expense?  Yes  No  
b. If yes:  
(1) Name of accompanying relative: \_\_\_\_\_  
(2) Relationship to traveler:  Spouse  Child  Other (specify): \_\_\_\_\_  
(3) Accompanying relative is at least 18 years of age:  Yes  No
6. a. Did the trip sponsor answer "yes" to Question 9(d) on the Primary Trip Sponsor Form (*i.e.*, travel is sponsored by an entity that employs a registered federal lobbyist or foreign agent and you are requesting lodging for two nights)?  Yes  No  
b. If yes, explain why the second night of lodging is warranted:  
\_\_\_\_\_  
\_\_\_\_\_
7. Primary Trip Sponsor Form is attached, including agenda, invitee list, and any other attachments and contributing sponsor forms:  Yes  No  
NOTE: The agenda should show the traveler's individual schedule, including departure and arrival times and identify the specific events in which the traveler will be participating.
8. Explain why participation in the trip is connected to the traveler's individual official or representational duties. Staff should include their job title and how the activities on the itinerary relate to their duties.  
As the Legislative Assistant that covers agriculture issues for a member who sits on the Agriculture Committee, this trip will be beneficial in providing an understanding of the South Florida agriculture industry
9. Is the traveler aware of any registered federal lobbyists or foreign agents involved in planning, organizing, requesting, and/or arranging the trip?  Yes  No
10. **FOR STAFF TRAVELERS:  
TO BE COMPLETED BY YOUR EMPLOYING MEMBER:**

ADVANCED AUTHORIZATION OF EMPLOYEE TRAVEL

I hereby authorize the individual named above, an employee of the U.S. House of Representatives who works under my direct supervision, to accept expenses for the trip described in this request. I have determined that the above-described travel is in connection with my employee's official duties and that acceptance of these expenses will not create the appearance that the employee is using public office for private gain.

Date: \_\_\_\_\_

9/14/17



\_\_\_\_\_  
Signature of Employing Member

**U.S. House of Representatives  
Committee on Ethics**

**PRIMARY TRIP SPONSOR FORM**

This form should be completed by private entities offering to provide travel or reimbursement for travel to House Members, officers, or employees under House Rule 25, clause 5. A completed copy of the form (and any attachments) should be provided to each invited House Member, officer, or employee, who will then forward it to the Committee together with a Traveler Form at least 30 days before the start date of the trip. The trip sponsor should NOT submit the form directly to the Committee. The Committee Web site ([ethics.house.gov](http://ethics.house.gov)) provides detailed instructions for filling out the form.

**NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001. Failure to comply with the Committee's Travel Regulations may also lead to the denial of permission to sponsor future trips.**

1. Sponsor (who will be paying for the trip): \_\_\_\_\_  
South Florida Agricultural Foundation, Inc.
  
2. I represent that the trip will not be financed (in whole or in part) by a registered federal lobbyist or foreign agent (signify that the statement is true by checking box):
  
3. Check only one: I represent that:
  - a. the primary trip sponsor has not accepted from any other source funds intended directly or indirectly to finance any aspect of the trip  or
  - b. the trip is arranged without regard to congressional participation and the primary trip sponsor has accepted funds only from entities that will receive a tangible benefit in exchange for those funds  or.
  - c. the primary trip sponsor has accepted funds from other source(s) intended directly or indirectly to finance all or part of this trip and has enclosed disclosure forms from each of those entities.   
If "c" is checked, list the names of the additional sponsors: \_\_\_\_\_  
\_\_\_\_\_
  
4. Provide names and titles of ALL House Members and employees you are inviting. For each House invitee, provide an explanation of why the individual was invited (include additional pages if necessary):  
See attached list
  
5. Is travel being offered to an accompanying relative of the House invitee(s)?  Yes  No
  
6. Date of departure: Wed., October 18, 2017 Date of return: Friday, October 20, 2017
  
7. a. City of departure: Washington Reagan Airport, Washington, DC  
b. Destination(s): West Palm Beach, Clewiston and Belle Glade, FL  
c. City of return: Washington, DC
  
8. I represent that (check one of the following):
  - a. The sponsor of the trip is an institution of higher education within the meaning of section 101 of the Higher Education Act of 1965:  or
  - b. The sponsor of the trip does not retain or employ a registered federal lobbyist or foreign agent:  or
  - c. The sponsor employs or retains a registered federal lobbyist or foreign agent, but the trip is for attendance at a one-day event and lobbyist/foreign agent involvement in planning, organizing, requesting, or arranging the trip was *de minimis* under the Committee's travel regulations.
  
9. Check one of the following:
  - a. I checked 8(a) or (b) above:
  - b. I checked 8(c) above but am not offering any lodging:
  - c. I checked 8(c) above and am offering lodging and meals for one night:  or
  - d. I checked 8(c) above and am offering lodging and meals for two nights:   
If "d" is checked, explain why the second night of lodging is warranted: \_\_\_\_\_

10. Attached is a detailed agenda of the activities the House invitees will be participating in during the travel (*i.e.*, an hourly description of planned activities for trip invitees) (*indicate agenda is attached by checking box*):

11. Check one:

a. I represent that a registered federal lobbyist or foreign agent will not accompany House Members or employees on any segment of the trip (*signify that the statement is true by checking box*):  *or*

b. N/A – trip sponsor is a U.S. institution of higher education.

12. For **each** sponsor required to submit a sponsor form, describe the sponsor’s interest in the subject matter of the trip **and** its role in organizing and/or conducting the trip:

The South Florida Agricultural Foundation, Inc. is the sole sponsor of this congressional staffers trip. The mission of the South Florida Agricultural Foundation is to provide educational and stewardship

opportunities within the South Florida agricultural industry, including sugarcane, citrus, sweet corn, rice and other local crops. Each stop on the trip represents an important part of food production in

the area, which ranks in the top 10 in the nation for agricultural revenue.

13. Answer parts a and b. Answer part c if necessary.

a. Mode of travel: Air  Rail  Bus  Car  Other  (Specify: \_\_\_\_\_)

b. Class of travel: Coach  Business  First  Charter  Other  (Specify: \_\_\_\_\_)

c. If travel will be first class or by chartered or private aircraft, explain why such travel is warranted:

\_\_\_\_\_  
\_\_\_\_\_

14. I represent that the expenditures related to local area travel during the trip will be unrelated to personal or recreational activities of the invitee(s). (*signify that the statement is true by checking box*):

15. I represent that either (*check one of the following*):

a. The trip involves an event that is arranged or organized *without regard* to congressional participation and that meals provided to congressional participants are similar to those provided to or purchased by other event attendees:  *or*

b. The trip involves events that are arranged specifically *with regard* to congressional participation:

If “b” is checked:

1) Detail the cost per day of meals (approximate cost may be provided): \_\_\_\_\_  
Approx. Wed. lunch/dinner \$44.25, Thurs. brkfast/lunch/dinner \$59.00, Fri. brkfast/lunch \$40.00

2) Provide reason for selecting the location of the event or trip: \_\_\_\_\_  
To provide first hand knowledge and experience of the inner workings of the South Florida agricultural industry.

16. Name, nightly cost, and reasons for selecting each hotel or other lodging facility:

Hotel name: Roland Martin Marina Hotel City: Clewiston, FL Cost per night: 117.00

Reason(s) for selecting: Located in the heart of the Glades area farms on the western part of the tour route

Hotel name: West Palm Beach Marriott City: West Palm Bch, FL Cost per night: 117.00

Reason(s) for selecting: Located near the farms and the airport which is at the eastern end of the tour route

Hotel name: \_\_\_\_\_ City: \_\_\_\_\_ Cost per night: \_\_\_\_\_

Reason(s) for selecting: \_\_\_\_\_

17. I represent that all expenses connected to the trip will be for actual costs incurred and not a per diem or lump sum payment. (signify that the statement is true by checking box):

18. TOTAL EXPENSES FOR EACH PARTICIPANT:

<input type="checkbox"/> actual amounts <input checked="" type="checkbox"/> good faith estimates	Total <i>Transportation</i> Expenses per Participant	Total <i>Lodging</i> Expenses per Participant	Total <i>Meal</i> Expenses per Participant
For each Member, Officer, or employee	\$230.33	\$234.00	\$143.25
For each accompanying relative			

	<i>Other</i> Expenses (dollar amount per item)	Identify Specific Nature of "Other" Expenses (e.g., taxi, parking, registration fee, etc.)
For each Member, Officer, or employee		
For each accompanying relative		

**NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.**

19. Check one:

- a. I certify that I am an officer of the organization listed below.  *or*  
 b. N/A – sponsor is an individual or a U.S. institution of higher education.

20. I certify that I am not a registered federal lobbyist or foreign agent for any sponsor of this trip.

21. I certify by my signature that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature: Ardis Hammock

Name: Ardis Hammock

Title: President

Organization: South Florida Agricultural Foundation, Inc.

Address: 224 Datura St., Ste. 1114, West Palm Beach, FL 33401

Telephone number: 561-315-0481

Email address: Questions contact: Cheryl@SoFLAgFoundation.org

If there are any questions regarding this form please contact the Committee at the following address:

Committee on Ethics  
 U.S. House of Representatives  
 1015 Longworth House Office Building  
 Washington, DC 20515  
 (202) 225-7103 (phone)  
 (202) 225-7392 (general fax)

Susan W. Brooks, Indiana  
*Chairwoman*  
Theodore E. Deutch, Florida  
*Ranking Member*

Patrick Meehan, Pennsylvania  
Trey Gowdy, South Carolina  
Kenny Marchant, Texas  
Leonard Lance, New Jersey

Yvette D. Clarke, New York  
Jared Polis, Colorado  
Anthony Brown, Maryland  
Steve Cohen, Tennessee



ONE HUNDRED FIFTEENTH CONGRESS

## U.S. House of Representatives

### COMMITTEE ON ETHICS

October 13, 2017

Thomas A. Rust  
*Staff Director and Chief Counsel*

Donna Herbert  
*Director of Administration*

Megan Savage  
*Chief of Staff and Counsel to  
the Chairwoman*

Daniel J. Taylor  
*Counsel to the Ranking Member*

1015 Longworth House Office Building  
Washington, D.C. 20515-6328  
Telephone: (202) 225-7103  
Facsimile: (202) 225-7392

Ms. Mikaela Carter  
Office of the Honorable Filemon Vela  
437 Cannon House Office Building  
Washington, DC 20515

Dear Ms. Carter:

Pursuant to House Rule 25, clause 5(d)(2), the Committee on Ethics hereby approves your proposed trip to Clewiston and West Palm Beach, Florida, scheduled for October 18 to 20, 2017, sponsored by the South Florida Agricultural Foundation, Inc.

You must complete an Employee Post-Travel Disclosure Form (which your employing Member must also sign) and file it, together with a Sponsor Post-Travel Disclosure Form completed by the trip sponsor, with the Clerk of the House within 15 days after your return from travel. As part of that filing, you are also required to attach a copy of this letter and both the Traveler and Primary Trip Sponsor Forms (including attachments) you previously submitted to the Committee in seeking pre-approval for this trip. If you are required to file an annual Financial Disclosure Statement, you must also report all travel expenses totaling more than \$390 from a single source on the "Travel" schedule of your annual Financial Disclosure Statement covering this calendar year. Finally, Travel Regulation § 404(d) also requires you to keep a copy of all request forms and supporting information provided to the Committee for three subsequent Congresses from the date of travel.

If you have any further questions, please contact the Committee's Office of Advice and Education at extension 5-7103.

Sincerely,

Susan W. Brooks  
Chairwoman

Theodore E. Deutch  
Ranking Member

SWB/TED:re

**South Florida Agricultural Foundation**  
**ITINERARY**  
**2017 Congressional Staff Tour**  
**October 18-20, 2017**

**Wednesday, October 18, 2017**

7:10 AM	Depart Washington-Reagan National Airport on American Airlines Flight #527
9:49 AM	Arrive West Palm Beach International Airport
10:15 – 10:45AM	Group leaders will meet guests at the West Palm Beach airport, locate luggage and board bus. Guests will be transported by bus for the duration of the trip.
11:00 AM	Depart airport – snacks on board during route to agricultural area
12:00 NOON	Arrive at Roland Martin Marina for lunch & airboat tours, discussion with Ernie Barnett, Florida Water and Land Advisors
3:00 PM	Check into Marina hotel
4:30 PM	Depart hotel, drive through Southern Gardens Citrus, 1820 County Road 833, Clewiston, FL 33440 – Nursery/grove stops, presentation by Citrus Team (Denise Roth, Plant Manager and presentation on Citrus Greening by Tim Eyrich, Vice President of Development, Southern Gardens Citrus)
6:00 PM	Dinner at Dunwody Lodge, 1909 Flaghole Road, Clewiston – American Farm Policy & Trade presentation by Judy Sanchez, Senior Director Of Corporate Communications, U.S. Sugar Corp. Local sugarcane farmers and elected officials will attend. Cattlemen’s Association will cater dinner, highlighting local beef industry
9:00 PM	Return to Marina hotel

**Thursday, October 19, 2017**

8:00 AM	Get breakfast-to-go from marina
8:30 AM	Bus departs marina
9:00 – 11:00 AM	Tour Sugarcane Field operations – Les Baucum, U.S. Sugar Corp. and Judy Sanchez, Senior Director of Corporate Communications, U.S. Sugar Corp.
11:15 – 12:30 PM	Tour Sugarcane Processing Mill & Sugar Refinery
1:00 PM	Lunch on the bus while traveling to Duda
2:00 – 3:30 PM	Tour vegetable operations – A. Duda vegetables, 6000 Duda Rd, Belle Glade, FL



## **South Florida Agricultural Foundation**

### **Itinerary – Page 2**

#### **2017 Congressional Staff Tour**

**October 18-20, 2017**

4:00 – 4:30	Stop at the STA (Stormwater Treatment Area) on Southern Blvd. for presentation by Ernie Barnett, Florida Water and Land Advisors
5:00 PM	Check in at Marriott Hotel, 1001 Okeechobee Blvd., West Palm Beach
6:45 PM	Depart for dinner
7:00	Dinner at The Alchemist Gastropub, 223 Clematis St, West Palm Beach, featuring local produce. Palm Beach County Commissioner Melissa McKinlay, who represents the area where the western county farms and some of the eastern farms are located, will discuss the importance of agriculture to Palm Beach County. A representative from the Florida Department of Agriculture and Consumer Services will talk about the importance of Palm Beach County agriculture to the State of Florida.

#### **Friday, October 20, 2017**

8:30 AM	Check out of Hotel and load bus for tour Breakfast on the bus - Drive to Sons & Daughters Farm and Winery, 5926 Fearnley Rd, Lantana
9:15 – 10:15 AM	Roundtable discussion with farmer members of Florida Farm Bureau's eastern Palm Beach County region; Eva Webb, Assistant Director Field Services, Florida Farm Bureau Federation. Agricultural industry representatives will feature sweet corn, green beans & other vegetables, rice, nursery operations and ag research.
10:30 – 11:30 AM	Tour Sons & Daughters winery operations
11:30 AM – 12:30 PM	Lunch featuring local produce
12:30 PM	Depart for West Palm Beach International Airport
2:50 PM	Depart for Washington-Reagan National Airport on American Airlines Flight # 1849
5:15 PM	Arrive Reagan National Airport

## OCTOBER 2017 CONGRESSIONAL STAFFERS INVITATION LIST

These key congressional staffers were invited to educate them on the vital role that Federal research programs and policy have played in building and maintaining a robust agricultural industry in Florida. They were chosen because their position or their Members' committee assignments include participation in agriculture policy.

Josh	Maxwell	HAC	Agriculture	Committee	HAC
Stacy	Revels	HAC	Agriculture	Committee	HAC
John	Weber	HAC	Agriculture	Committee	HAC
Trevor	White	HAC	Agriculture	Committee	HAC
James	Hauser	Rep.	Alma	Adams	NC
Zellie	Duvall	Rep.	Rick	Allen	GA
Benjamin	Cantrell	Rep.	Jodey	Arrington	TX
Jeffrey	Kuckuck	Rep.	Andy	Biggs	AZ
Matt	McCullough	Rep.	Mike	Bost	IL
Helena	Mastrogianis	Rep.	Brendan	Boyle	PA
Dylan	MacInerney	Rep.	Kevin	Brady	TX
Sahra	Su	Rep.	Kevin	Brady	TX
Sean	Brady	Rep.	Vern	Buchanan	FL
Andrew	Bell	Rep.	Ted	Budd	NC
Steffanie	Bezruki	Rep.	Cheri	Bustos	IL
Robert	Schroeder	Rep.	John	Carter	TX
Steve	Thornton	Rep.	Katherine	Clark	MA
Sarah	Hanson	Rep.	Charlie	Crist	FL
Lauren	Fleming	Rep.	John	Culberson	TX
Maurice	Velazco	Rep.	Val	Demings	FL
Tracey	Chow	Rep.	Jeff	Denham	CA
Miguel	Mendoza	Rep.	Mario	Diaz Balart	FL
Anthony	Zampelli	Rep.	Dan	Donovan	NY
Evan	Lee	Rep.	Neal	Dunn	FL
Kendra	Brown	Rep.	Dwight	Evans	PA
Jeff	Bishop	Rep.	John	Faso	NY
Mary Dee	Beal	Rep.	Drew	Ferguson	GA
Justin	Rusk	Rep.	Brian	Fitzpatrick	PA
Louise	Bentsen	Rep.	Vincente	Gonzalez	TX
Joe	Tvrdy	Rep.	Vicky	Hartzler	MO
Chris	Connelly	Rep.	Vicky	Hartzler	MO
Salim	Alameddin	Rep.	Will	Hurd	TX
Brian	Barnard	Rep.	Evan	Jenkins	WV
Tyler	Threadgill	Rep.	David	Kustoff	TN
Jenny	Busby	Rep.	Al	Lawson	FL
Justin	Roth	Rep.	Martha	McSally	AZ
Michael	Edwards	Rep.	Ted	Poe	TX
Minh	Ta	Rep.	Lisa	Rochester	DE
Andrew	Callahan	Rep.	Tom	Rooney	FL
Jessica	Carter	Rep.	Francis	Rooney	FL
Kenneth	Clifford	Rep.	Francis	Rooney	FL
Jason	Cook	Rep.	David	Rouzer	NC
Kelly	Simpson	Rep.	John	Rutherford	FL

Ryan	Ethington	Rep.	Pete	Session	TX
Cachavious	English	Rep.	Terri	Sewell	AL
Patrick	Hester	Rep.	Elise	Stefanik	NY
Laura	Lyon	Rep.	Scott	Taylor	VA
Kristina	Dunklin	Rep.	David	Valadao	CA
Mickeala	Carter	Rep.	Filemon	Vela	TX
Dwayne	Carson	Rep.	Mark	Walker	NC
Kate	Randle	Rep.	Mimi	Walters	CA
Logan				Wasserman	
	Hollers	Rep.	Debbie	Schultz	FL
Larry	Calhoun	Rep.	Ted	Yoho	FL
Tripp	DeMoss	Rep.	Ted	Yoho	FL
Kevin	Dowling	Rep.	Lee	Zeldin	NY