

Original  Amendment

U.S. House of Representatives  
Committee on Ethics

LEGISLATIVE RESOURCE CENTER

EMPLOYEE POST-TRAVEL DISCLOSURE FORM

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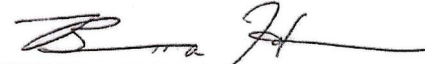
OFFICE OF THE CLERK  
U.S. HOUSE OF REPRESENTATIVES

This form is for disclosing the receipt of travel expenses from private sources for travel taken in connection with official duties. This form does not eliminate the need to report privately-funded travel on the annual Financial Disclosure Statements of those employees required to file them. In accordance with House Rule 25, clause 5, you must complete this form and file it with the Clerk of the House, 135 Cannon House Office Building, within 15 days after travel is completed. Please do not file this form with the Committee on Ethics.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

1. Name of Traveler: Brianna Hearn
2. a. Name of accompanying relative: \_\_\_\_\_ or None   
 b. Relationship to Traveler:  Spouse  Child  Other (specify): \_\_\_\_\_
3. a. Dates of departure and return: Departure: Aug. 14, 2017 Return: Aug. 17, 2017  
 b. Dates at personal expense (if any): \_\_\_\_\_ or None
4. Departure city: Washington, DC or member district \_\_\_\_\_ Destination: Des Moines, IA Return city: Washington, DC or member district \_\_\_\_\_
5. Sponsor(s) (who paid for the trip): See Attachment A
6. Describe meetings and events attended: Meetings and tours designed to deepen my understanding of agriculture and the production and use of renewable fuels such as ethanol and biodiesel.
7. Attached to this form are EACH of the following (signify that each item is attached by checking the corresponding box):
  - a.  a completed Sponsor Post-Travel Disclosure Form;
  - b.  the Primary Trip Sponsor Form completed by the trip sponsor prior to the trip, including all attachments and Grantmaking or Non-Grantmaking Sponsor Forms;
  - c.  page 2 of the completed Traveler Form submitted by the employee; *and*
  - d.  the letter from the Committee on Ethics approving my participation on this trip.
8. a. I represent that I participated in each of the activities reflected in the attached sponsor's agenda. (Signify that statement is true by checking box):   
 b. If not, explain: \_\_\_\_\_

I certify that the information contained on this form is true, complete, and correct to the best of my knowledge.

SIGNATURE OF TRAVELER:  DATE: 8/29/2017

I authorized this travel in advance. I have determined that all of the expenses listed on the attached Sponsor Post-Travel Disclosure form were necessary and that the travel was in connection with the employee's official duties and would not create the appearance that the employee is using public office for private gain.

NAME OF SUPERVISING MEMBER: Congressman Leonard Lance DATE: 8/29/2017

SIGNATURE OF SUPERVISING MEMBER: 

Version date 2/2015 by Committee on Ethics

Susan W. Brooks, Indiana  
*Chairwoman*  
Theodore E. Deutch, Florida  
*Ranking Member*

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ONE HUNDRED FIFTEENTH CONGRESS

## U.S. House of Representatives

COMMITTEE ON ETHICS

August 4, 2017

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*Staff Director and Chief Counsel*

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*Director of Administration*

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the Chairwoman*

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*Counsel to the Ranking Member*

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Telephone: (202) 225-7103  
Facsimile: (202) 225-7392

Ms. Brianna Hearn  
Office of the Honorable Leonard Lance  
2352 Rayburn House Office Building  
Washington, DC 20515

Dear Ms. Hearn:

Pursuant to House Rule 25, clause 5(d)(2), the Committee on Ethics hereby approves your proposed trip to Des Moines, Iowa, scheduled for August 14 to 17, 2017, sponsored by the Iowa Renewable Fuels Association, with financial support from the National Biodiesel Foundation, the Renewable Fuels Foundation, the Iowa Corn Growers Association, the Iowa Soybean Association, the Iowa Biodiesel Board, the Missouri Corn Growers Association, the North Dakota Ethanol Council, Renew Kansas, Farm Credit Services of America, Renewable Fuels Nebraska, the Kansas Soybean Association, the Ames Chamber of Commerce, Golden Grain Energy, the Iowa Biotechnology Association, Association Motor Club Marketing, Iowa State University College of Agriculture and Life Sciences, and Iowa State University Bioeconomy Institute.

You must complete an Employee Post-Travel Disclosure Form (which your employing Member must also sign) and file it, together with a Sponsor Post-Travel Disclosure Form completed by the trip sponsor, with the Clerk of the House within 15 days after your return from travel. As part of that filing, you are also required to attach a copy of this letter and both the Traveler and Primary Trip Sponsor Forms (including attachments) you previously submitted to the Committee in seeking pre-approval for this trip. If you are required to file an annual Financial Disclosure Statement, you must also report all travel expenses totaling more than \$390 from a single source on the "Travel" schedule of your annual Financial Disclosure Statement covering this calendar year. Finally, Travel Regulation § 404(d) also requires you to keep a copy of all request forms and supporting information provided to the Committee for three subsequent Congresses from the date of travel.

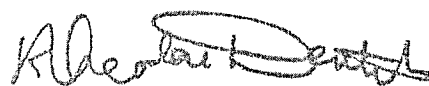
Ms. Brianna Hearn  
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If you have any further questions, please contact the Committee's Office of Advice and Education at extension 5-7103.

Sincerely,



Susan W. Brooks  
Chairwoman



Theodore E. Deutch  
Ranking Member

SWB/TED:jl