

U.S. House of Representatives
Committee on Ethics

LEGISLATIVE RESOURCE CENTER

EMPLOYEE POST-TRAVEL DISCLOSURE FORM

17 SEP -5 AM 9:28

This form is for disclosing the receipt of travel expenses from private sources for travel taken in connection with official duties. This form does not eliminate the need to report privately-funded travel on the annual Disclosure Statements of those employees required to file them. In accordance with House Rule 25, clause 5, you must complete this form and file it with the Clerk of the House, 135 Cannon House Office Building, within 15 days after travel is completed. Please do not file this form with the Committee on Ethics.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

1. Name of Traveler: Megan L. Medley
2. a. Name of accompanying relative: _____ or None ☒
b. Relationship to Traveler: ☐ Spouse ☐ Child ☐ Other (specify): _____
3. a. Dates of departure and return: Departure: 8/12/17 Return: 8/20/17
b. Dates at personal expense (if any): _____ or None ☒
4. Departure city: Washington, DC Destination: Israel Return city: Washington, DC
5. Sponsor(s) (who paid for the trip): American Israel Education Foundation
6. Describe meetings and events attended: Fact finding and educational meetings regarding Israel and it's relationships with its regional neighbors and the U.S. (Final itinerary attached.)
7. Attached to this form are EACH of the following (signify that each item is attached by checking the corresponding box):
 - a. ☒ a completed Sponsor Post-Travel Disclosure Form;
 - b. ☒ the Primary Trip Sponsor Form completed by the trip sponsor prior to the trip, including all attachments and Grantmaking or Non-Grantmaking Sponsor Forms;
 - c. ☒ page 2 of the completed Traveler Form submitted by the employee; and
 - d. ☒ the letter from the Committee on Ethics approving my participation on this trip.
8. a. I represent that I participated in each of the activities reflected in the attached sponsor's agenda. (Signify that statement is true by checking box): ☒
b. If not, explain: _____

I certify that the information contained on this form is true, complete, and correct to the best of my knowledge.

SIGNATURE OF TRAVELER: Megan L. Medley DATE: Sept. 5, 2017

I authorized this travel in advance. I have determined that all of the expenses listed on the attached Sponsor Post-Travel Disclosure form were necessary and that the travel was in connection with the employee's official duties and would not create the appearance that the employee is using public office for private gain.

NAME OF SUPERVISING MEMBER: Robert B. Adenholt DATE: 9-5-17

SIGNATURE OF SUPERVISING MEMBER: Robert B. Adenholt

U.S. House of Representatives
Committee on Ethics

☒ Original ☐ Amendment

SPONSOR POST-TRAVEL DISCLOSURE FORM

This form must be completed by an officer of any organization that served as the primary trip sponsor in providing travel expenses or reimbursement for travel expenses to House Members, officers, or employees under House Rule 25, clause 5. *A completed copy of the form must be provided to each House Member, officer, or employee who participated on the trip within 10 days of their return.* You must answer all questions, and check all boxes, on this form for your submission to comply with House rules and the Committee's travel regulations. Failure to comply with this requirement may result in the denial of future requests to sponsor trips and/or subject the current traveler to disciplinary action or a requirement to repay the trip expenses.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

1. Sponsor(s) (who paid for the trip): American Israel Education Foundation (AIEF)
2. Travel Destination(s): Israel
3. Date of Departure: August 12, 2017 Date of Return: August 20, 2017
4. Name(s) of Traveler(s): Please see attached
(NOTE: You may list more than one traveler on a form only if all information is identical for each person listed.)
5. Actual amount of expenses paid on behalf of, or reimbursed to, each individual named in response to Question 4:

	Total Transportation Expenses	Total Lodging Expenses	Total Meal Expenses	Other Expenses (dollar amount per item and description)
Traveler	\$2,336.51	\$1,619.00	\$1,105.10	\$2,673.50 (breakdown attached)
Accompanying Relative	n/a	n/a	n/a	n/a

6. All expenses connected to the trip were for actual costs incurred and not a *per diem* or lump sum payment. (Signify statement is true by checking box): ☒

I certify that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature: [Signature]

Name: Keith Blatt

Title: In-House Counsel

Organization: American Israel Education Foundation (AIEF)

I am an officer of the above-named organization (signify statement is true by checking box): ☒

Address: 251 H Street NW

Washington DC 20001

Telephone number: (202) 639-5374

Email Address: ckern@aiefdn.org

Committee staff may contact the above-named individual if additional information is required.

If you have questions regarding your completion of this form, please contact the Committee on Ethics at (202) 225-7103

4. Names of Travelers

Harry Baumgarten, Legislative Counsel, Rep. Yvette Clarke (D-NY)
Michael Brooks, Legislative Assistant, Rep. Kevin Yoder (R-KS)
Aimee Collins-Mandeville, Senior Legislative Assistant, Rep. Val Demings (D-FL)
Kristina Dunklin, Legislative Director, Rep. David Valadao (R-CA)
John Evich, Legislative Director, Rep. Jaime Herrera Beutler (R-WA)
David Grossman, Senior Legislative Assistant, Rep. Brian Higgins (D-NY)
John Laufer, Deputy Chief of Staff, Rep. Stephanie Murphy (D-FL)
Megan Medley, Deputy Legislative Director, Rep. Robert Aderholt (R-AL)
Justin Meuse, Senior Legislative Assistant, Rep. Jim Himes (D-CT)
Katherine Myers, Legislative Assistant, Rep. Mike Simpson (R-ID)
Jacob Olson, Legislative Director, Rep. David Young (R-OH)
Alejandro Renteria, Legislative Director, Rep. Lou Correa (D-CA)
Sapna Sharma, Military Legislative Assistant, Rep. Anthony Brown (D-MD)

U.S. House of Representatives
Committee on Ethics

TRAVELER FORM

1. Name of Traveler: Megan L. Medley
2. Sponsor(s) (who will be paying for the trip): American Israel Education Foundation (AIEF)
3. Travel destination(s): Israel
4. a. Date of departure Aug. 12, 2017 Date of return: Aug. 20, 2017
b. Will you be extending the trip at your personal expense? ☐ Yes ☒ No
If yes, dates at personal expense: _____
5. a. Will you be accompanied by a relative at the sponsor's expense? ☐ Yes ☒ No
b. If yes:
(1) Name of accompanying relative: _____
(2) Relationship to traveler: ☐ Spouse ☐ Child ☐ Other (specify): _____
(3) Accompanying relative is at least 18 years of age: ☐ Yes ☐ No
6. a. Did the trip sponsor answer "yes" to Question 9(d) on the Primary Trip Sponsor Form (i.e., travel is sponsored by an entity that employs a registered federal lobbyist or foreign agent and you are requesting lodging for two nights)? ☐ Yes ☒ No
b. If yes, explain why the second night of lodging is warranted: _____

7. Primary Trip Sponsor Form is attached, including agenda, invitee list, and any other attachments and contributing sponsor forms: ☒ Yes ☐ No
NOTE: The agenda should show the traveler's individual schedule, including departure and arrival times and identify the specific events in which the traveler will be participating.
8. Explain why participation in the trip is connected to the traveler's individual official or representational duties. Staff should include their job title and how the activities on the itinerary relate to their duties.
I handle foreign relations issues for Rep. Aderholt. Learning more
about the situation in Israel and meeting with officials there will help to
better inform how I advise the Congressman on these issues.
9. Is the traveler aware of any registered federal lobbyists or foreign agents involved in planning, organizing, requesting, and/or arranging the trip? ☐ Yes ☒ No

10. **FOR STAFF TRAVELERS:**

TO BE COMPLETED BY YOUR EMPLOYING MEMBER:

ADVANCED AUTHORIZATION OF EMPLOYEE TRAVEL

I hereby authorize the individual named above, an employee of the U.S. House of Representatives who works under my direct supervision, to accept expenses for the trip described in this request. I have determined that the above-described travel is in connection with my employee's official duties and that acceptance of these expenses will not create the appearance that the employee is using public office for private gain.

Date: July 12, 2017

Robert Aderholt

Signature of Employing Member

U.S. House of Representatives
Committee on Ethics

PRIMARY TRIP SPONSOR FORM

This form should be completed by private entities offering to provide travel or reimbursement for travel to House Members, officers, or employees under House Rule 25, clause 5. A completed copy of the form (and any attachments) should be provided to each invited House Member, officer, or employee, who will then forward it to the Committee together with a Traveler Form at least 30 days before the start date of the trip. The trip sponsor should NOT submit the form directly to the Committee. The Committee Web site (ethics.house.gov) provides detailed instructions for filling out the form.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001. Failure to comply with the Committee's Travel Regulations may also lead to the denial of permission to sponsor future trips.

1. Sponsor (who will be paying for the trip): _____
American Israel Education Foundation (AIEF)
2. I represent that the trip will not be financed (in whole or in part) by a registered federal lobbyist or foreign agent (signify that the statement is true by checking box): ☒
3. Check only one: I represent that:
 - a. the primary trip sponsor has not accepted from any other source funds intended directly or indirectly to finance any aspect of the trip ☒ or
 - b. the trip is arranged without regard to congressional participation and the primary trip sponsor has accepted funds only from entities that will receive a tangible benefit in exchange for those funds ☐ or
 - c. the primary trip sponsor has accepted funds from other source(s) intended directly or indirectly to finance all or part of this trip and has enclosed disclosure forms from each of those entities. ☐If "c" is checked, list the names of the additional sponsors: _____
4. Provide names and titles of ALL House Members and employees you are inviting. For each House invitee, provide an explanation of why the individual was invited (include additional pages if necessary):
Please see attached.
5. Is travel being offered to an accompanying relative of the House invitee(s)? ☐ Yes ☒ No
6. Date of departure: August 12, 2017 Date of return: August 20, 2017
7. a. City of departure: Washington, D.C.
b. Destination(s): Israel
c. City of return: Washington, D.C.
8. I represent that (check one of the following):
 - a. The sponsor of the trip is an institution of higher education within the meaning of section 101 of the Higher Education Act of 1965: ☐ or
 - b. The sponsor of the trip does not retain or employ a registered federal lobbyist or foreign agent: ☒ or
 - c. The sponsor employs or retains a registered federal lobbyist or foreign agent, but the trip is for attendance at a one-day event and lobbyist/foreign agent involvement in planning, organizing, requesting, or arranging the trip was *de minimis* under the Committee's travel regulations. ☐
9. Check one of the following:
 - a. I checked 8(a) or (b) above: ☒
 - b. I checked 8(c) above but am not offering any lodging: ☐
 - c. I checked 8(c) above and am offering lodging and meals for one night: ☐ or
 - d. I checked 8(c) above and am offering lodging and meals for two nights: ☐If "d" is checked, explain why the second night of lodging is warranted: _____

10. Attached is a detailed agenda of the activities the House invitees will be participating in during the travel (*i.e.*, an hourly description of planned activities for trip invitees) (*indicate agenda is attached by checking box*): ☒
11. Check one:
 a. I represent that a registered federal lobbyist or foreign agent will not accompany House Members or employees on any segment of the trip (*signify that the statement is true by checking box*): ☒ *or*
 b. N/A – trip sponsor is a U.S. institution of higher education. ☐
12. For each sponsor required to submit a sponsor form, describe the sponsor's interest in the subject matter of the trip and its role in organizing and/or conducting the trip:
AIEF is a non-profit 501(c)(3) organization with the fundamental purpose of educating policy makers and opinion leaders about the U.S.-Israel relationship. AIEF is solely responsible for recruiting, coordinating, executing, and funding all aspects of this trip. This includes the Friday evening dinner at the home of NAME and NAME; the dinner is funded solely by AIEF.

13. Answer parts a and b. Answer part c if necessary.
 a. Mode of travel: Air ☒ Rail ☐ Bus ☐ Car ☐ Other ☐ (Specify: _____)
 b. Class of travel: Coach ☒ Business ☐ First ☐ Charter ☐ Other ☐ (Specify: _____)
 c. If travel will be first class or by chartered or private aircraft, explain why such travel is warranted:

14. I represent that the expenditures related to local area travel during the trip will be unrelated to personal or recreational activities of the invitee(s). (*signify that the statement is true by checking box*): ☒
15. I represent that either (*check one of the following*):
 a. The trip involves an event that is arranged or organized *without regard* to congressional participation and that meals provided to congressional participants are similar to those provided to or purchased by other event attendees: ☐ *or*
 b. The trip involves events that are arranged specifically *with regard* to congressional participation: ☒
 If "b" is checked:
 1) Detail the cost per day of meals (approximate cost may be provided): _____
 \$138
 2) Provide reason for selecting the location of the event or trip: _____
 The trip will take place in Israel in order to educate participants about the U.S.-Israel relationship.

16. Name, nightly cost, and reasons for selecting each hotel or other lodging facility:
- | | | | | | |
|--------------------------|-----------------------------------|-------|------------------|-----------------|--------------|
| Hotel name: | <u>Inbal</u> | City: | <u>Jerusalem</u> | Cost per night: | <u>\$185</u> |
| Reason(s) for selecting: | <u>Location and affordability</u> | | | | |
| Hotel name: | <u>Sheraton</u> | City: | <u>Tel Aviv</u> | Cost per night: | <u>\$250</u> |
| Reason(s) for selecting: | <u>Location and affordability</u> | | | | |
| Hotel name: | <u>Nof Ginosar</u> | City: | <u>Tiberias</u> | Cost per night: | <u>\$289</u> |
| Reason(s) for selecting: | <u>Location and affordability</u> | | | | |

17. I represent that all expenses connected to the trip will be for actual costs incurred and not a per diem or lump sum payment. (signify that the statement is true by checking box): ☒

18. TOTAL EXPENSES FOR EACH PARTICIPANT:

<input type="checkbox"/> actual amounts <input checked="" type="checkbox"/> good faith estimates	Total <i>Transportation</i> Expenses per Participant	Total <i>Lodging</i> Expenses per Participant	Total <i>Meal</i> Expenses per Participant
For each Member, Officer, or employee	\$2,319.58	\$1,344	\$966
For each accompanying relative	n/a	n/a	n/a

	<i>Other</i> Expenses (dollar amount per item)	Identify Specific Nature of "Other" Expenses (e.g., taxi, parking, registration fee, etc.)
For each Member, Officer, or employee	\$2,456.14	Breakdown attached
For each accompanying relative	n/a	n/a

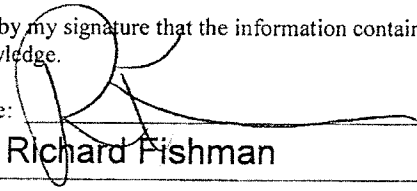
**NOTE: Willful or knowing misrepresentations on this form
may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.**

19. Check one:

- a. I certify that I am an officer of the organization listed below. ☒ or
b. N/A – sponsor is an individual or a U.S. institution of higher education. ☐

20. I certify that I am not a registered federal lobbyist or foreign agent for any sponsor of this trip. ☒

21. I certify by my signature that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature: 

Name: Richard Fishman

Title: Executive Director

Organization: American Israel Education Foundation (AIEF)

Address: 251 H Street NW, Washington DC 20001

Telephone number: (202) 639-5233

Email address: rfishman@aiefdn.org

If there are any questions regarding this form please contact the Committee at the following address:

Committee on Ethics
U.S. House of Representatives
1015 Longworth House Office Building
Washington, DC 20515
(202) 225-7103 (phone)
(202) 225-7392 (general fax)

Susan W. Brooks, Indiana
Chairwoman
Theodore E. Deutch, Florida
Ranking Member

Patrick Meehan, Pennsylvania
Trey Gowdy, South Carolina
Kenny Marchant, Texas
Leonard Lance, New Jersey

Yvette D. Clarke, New York
Jared Polis, Colorado
Anthony Brown, Maryland
Steve Cohen, Tennessee



ONE HUNDRED FIFTEENTH CONGRESS

U.S. House of Representatives

COMMITTEE ON ETHICS

August 3, 2017

Thomas A. Rust
Staff Director and Chief Counsel

Donna Herbert
Director of Administration

Megan Savage
*Chief of Staff and Counsel to
the Chairwoman*

Daniel J. Taylor
Counsel to the Ranking Member

1015 Longworth House Office Building
Washington, D.C. 20515-6328
Telephone: (202) 225-7103
Facsimile: (202) 225-7392

Ms. Megan L. Medley
Office of the Honorable Robert Aderholt
235 Cannon House Office Building
Washington, DC 20515

Dear Ms. Medley:

Pursuant to House Rule 25, clause 5(d)(2), the Committee on Ethics hereby approves your proposed trip to Israel,¹ scheduled for August 12 to 20, 2017, sponsored by the American Israel Education Foundation (AIEF).

You must complete an Employee Post-Travel Disclosure Form (which your employing Member must also sign) and file it, together with a Sponsor Post-Travel Disclosure Form completed by the trip sponsor, with the Clerk of the House within 15 days after your return from travel. As part of that filing, you are also required to attach a copy of this letter and both the Traveler and Primary Trip Sponsor Forms (including attachments) you previously submitted to the Committee in seeking pre-approval for this trip. If you are required to file an annual Financial Disclosure Statement, you must also report all travel expenses totaling more than \$390 from a single source on the "Travel" schedule of your annual Financial Disclosure Statement covering this calendar year. Finally, Travel Regulation § 404(d) also requires you to keep a copy of all request forms and supporting information provided to the Committee for three subsequent Congresses from the date of travel.

Because the trip may involve meetings with foreign government representatives, we note that House employees may accept, under the Foreign Gifts and Decorations Act (FGDA), gifts "of minimal value [currently \$390] tendered as a souvenir or mark of courtesy" by a foreign government. Any tangible gifts valued in excess of minimal value received from a foreign government must, within 60 days of acceptance, be disclosed on a Form for Disclosing Gifts from Foreign Governments filed with the Committee, and either turned over to the Clerk of the House, or, with the written approval of the Committee, retained for official use.

¹ We note that the U.S. Department of State (State Department) has issued a travel warning concerning travel to Israel, The West Bank and Gaza, available at <https://travel.state.gov/content/passports/en/alertswarnings/israel-travel-warning.html>. You may wish to contact the State Department regarding the safety of your proposed trip.

Ms. Megan L. Medley
Page 2

If you have any further questions, please contact the Committee's Office of Advice and Education at extension 5-7103.

Sincerely,



Susan W. Brooks
Chairwoman



Theodore E. Deutch
Ranking Member

SWB/TED:jls

American Israel Education Foundation (AIEF)
Educational Seminar in Israel
U.S. Congressional Staff
August 12-20, 2017

FINAL ITINERARY

SATURDAY, AUGUST 12

4:59 United #4254 departs Ronald Reagan Washington National Airport

6:24 PM United #4254 arrives at Newark Liberty International Airport

10:45 PM Saturday - United #90 departs Newark Liberty International Airport

4:20 PM Sunday

SUNDAY, AUGUST 13

4:20 - 7:00 PM Arrive at Ben Gurion International Airport
 Transfer to Jerusalem

7:00 - 7:30 PM Check into the Inbal Hotel

7:30 PM Depart for dinner

7:45 - 8:15 PM *Setting the Stage*
 Welcome and Orientation
 - at La Guta

8:15 - 9:30 PM *The Pulse of Israel Today*
 Dinner with Matti Friedman
 Author and Journalist
 - at La Guta

9:45 - 10:15 PM *Welcome to Jerusalem*
 Understanding Jerusalem's Historic Basin

10:30 PM Overnight at the Inbal Hotel

MONDAY, AUGUST 14

7:45 AM Breakfast is served

8:00 - 9:00 AM	<i>Israeli Politics Primer</i> Breakfast with Professor Reuven Hazan Political Science Department, Hebrew University - at the Inbal hotel
9:15 AM	Depart hotel
9:30 AM - 12:30 PM	<i>Strategic Overview of Jerusalem, Part I : The Old City and the Holy Basin</i> <ul style="list-style-type: none"> • Church of the Holy Sepulcher • Via Dolorosa • Southern Wall Excavations • Western Wall • City of David
12:30 PM	Depart
1:00 - 2:30 PM	<i>Regional Threats Overview and the Palestinian Street</i> Lunch with <ul style="list-style-type: none"> • Amos Harel, Military Affairs Correspondent, <i>Ha'aretz</i> • Avi Issacharoff, Arab Affairs Correspondent, <i>The Times of Israel</i> - at Caffit Botanical Gardens
2:45 PM	Depart for the Knesset
3:00 PM	Security check
3:30 - 4:30 PM	<i>Israeli Democracy in Action</i> Meetings with Members of Knesset <ul style="list-style-type: none"> • The Honorable Merav Ben Ari, Kulana Party • The Honorable Ofer Shelah, Yesh Atid Party - at the Knesset
4:45 PM	Depart
5:00 – 6:00 PM	<i>Strategic Overview of Jerusalem</i> <i>Part II: Jerusalem's Outlying Neighborhoods and the Security Barrier</i>
6:00 – 6:30 PM	Return to hotel
7:45 PM	Depart for dinner

- 8:00 - 9:45 PM *Colleague to Colleague*
 Dinner with Knesset Staffers from various political parties
- Michaela Cohen, Spokesperson to the Honorable Moshe Kahlon, Kulanu Party
 - Tal Harris, Spokesman to the Honorable Amir Peretz, Zionist Union Party
 - Ben Zilberberg, Advisor to the Honorable Amir Ohana, Likud Party
 - Yair Zivan, Advisor to the Honorable Yair Lapid, Yesh Atid Party
- at Touro
- 9:45 PM Overnight at the Inbal Hotel

TUESDAY, AUGUST 15

- 7:45 AM Breakfast on your own in the main dining room
 Luggage in the lobby
 Check out
- 8:00 – 9:00 AM Regional Strategic Briefing: Syria and Iraq
 Briefing with Dr. Jonathan Spyer
 Director, Rubin Center, Interdisciplinary Center, Herzliya
 -at the Inbal hotel
- 9:15 AM Depart the hotel
- 9:45 AM – 12:00 PM *The Meaning of the Holocaust in the Israeli Psyche*
 Visit to Yad Vashem Holocaust Memorial and Museum
- 12:00 PM Depart
- 12:30 – 2:15 PM *Palestinian Perspective*
 Lunch with Nidal Foqaha
 Director General, Palestinian Peace Coalition/Geneva Initiative
 - at the American Colony hotel
- 2:15 PM Depart
- 2:45 - 4:00 PM *A View from the Prime Minister's Office*
 Meeting with David Keyes
 Spokesperson to the Prime Minister
 - at the Crowne Plaza Hotel

4:00-5:15 PM	Travel to Tel Aviv
	En route briefing: <i>Let There Be Water: Israel Solves its Water Crisis</i>
5:15 PM	Check into Sheraton Tel Aviv Hotel
7:30 PM	Depart for dinner
8:00 – 10:00 PM	Israel's Work at Home and Abroad: From Start Up to Tikkun Olam Dinner with: <ul style="list-style-type: none"> • Gidon Bromberg, EcoPeace • Eytan Buchman, Freightos • Dr. Sion Hourli, Save A Child's Heart • Sivan Ya'ari, Innovation Africa - at Deca
10:00 PM	Overnight at the Sheraton Tel Aviv Hotel

WEDNESDAY, AUGUST 16

7:45 AM	Breakfast is served -at the Sheraton Tel Aviv
8:00 – 9:15 AM	Israel's Missile Defense Breakfast with Col. Yaniv Rotem, Head of Lower Tier, Israel Missile Defense Organization -at the Sheraton Tel Aviv
9:15 AM	Depart for southern Israel
10:30-11:15 AM	<i>Life under Rocket Fire, Part I</i> <i>Briefings on Israel's Border with the Gaza Strip</i> - at Kibbutz Nir Am
11:15 AM	Depart
11:30 AM - 12:30 PM	<i>Life Under Rocket Fire, Part II</i> <i>Meeting with Oshrit Sabag, local resident</i> - at Kibbutz Nahal Oz
12:30 PM	Depart

1:00 – 2:00 PM	Service in the IDF Today Lunch with Israeli Soldiers -at Leonardo, Ashkelon
2:00 PM	Depart
2:30 – 3:00 PM	<i>U.S.-Israel Cooperation: Iron Dome</i> IDF Briefing at Iron Dome Battery - at Ashkelon
3:00 PM	Depart
4:15 PM - 5:15 PM	<i>Arab-Israeli Perspective</i> Meeting with Mohammed Darawshe, Director of Planning, Equality, and Shared Living, Givat Haviva Educational Institute - at the Sheraton Tel Aviv hotel
5:15 PM	Meeting ends
7:15PM	Depart for dinner
7:45 – 9:30 PM	<i>Israel's Approach to Social Issues</i> Dinner with <ul style="list-style-type: none"> • Tziona Koenig-Yair, Immediate Past National Commissioner, Equal Employment Opportunities Commission • Rabbi Dov Lipman, Director of Public Diplomacy, World Zionist Organization • Pnina Radaï, Resource Development Manager, Olim Beyahad • Dan Slyper, LGBT Caucus, Yesh Atid Party - at Spoons
9:30 PM	Overnight at the Sheraton Tel Aviv Hotel

THURSDAY, AUGUST 17

7:30 AM	Luggage in the lobby Check out
7:45 AM	Breakfast is served

8:00 - 9:15 AM	<i>Why a Jewish State?</i> Breakfast with Dr. Einat Wilf Senior Fellow, Jewish People Policy Institute - at the Sheraton Tel Aviv hotel
9:15 AM	Depart for Israel's North
10:15 - 10:45 AM	<i>Israel's Narrow Waistline</i> Briefing at Alfei Menashe
10:45 AM - 12:15 PM	Depart En route briefings: <ul style="list-style-type: none"> • <i>The Jezreel Valley:</i> <i>The Strategic Land Bridge connecting Asia and Africa</i> • <i>Upper Galilee: Potential for Development</i>
12:15 - 1:15 PM	Lunch - at Dona Rosa, Ein Hod
1:15 PM	Depart
2:45 - 4:00 PM	<i>Treating Syria's Wounded</i> Visit to Ziv Medical Center
4:00 PM	Depart
4:45 - 5:30 PM	<i>Hizballah Next Door</i> Strategic briefing on the border with Lebanon With Lt. Col. (Res.) Sarit Zehavi, Northern Border Expert - at Mt. Adir
5:30 PM	Depart
6:30 PM	Check into the Galei Kineret Hotel
8:00 PM	Depart for dinner
8:15 - 10:00 PM	<i>Northern Exposure: Life on the Border with Lebanon and Syria</i> Dinner and discussion - at Decks
10:00 PM	Overnight at the Galei Kineret Hotel

FRIDAY, AUGUST 18

7:30 AM	Breakfast on own Luggage in the lobby Check out
8:30 AM	Depart
9:00 - 11:00 AM	<i>Historical, Religious and Geopolitical Significance of the Sea of Galilee</i> Visit to: <ul style="list-style-type: none">• Mount of Beatitudes• Church of the Primacy of Saint Peter• Capernaum
11:00 AM	Visits ends, depart, travel to the Golan Heights
12:00 - 1:00 PM	<i>The Tragedy in Syria</i> Strategic survey of the Israeli-Syrian border With Cpt. (Res.) Ilan Shulman - at Kibbutz Ein Zivan
1:00 PM	Depart
1:15 - 2:15 PM	Lunch - at Habokrim
2:15 - 5:30 PM	Depart for Jerusalem Travel via the Jordan Valley En route briefings: <ul style="list-style-type: none">• <i>Israel's Relations with the Hashemite Kingdom of Jordan</i>• <i>Jordan's Syrian Refugee Crisis</i>
5:30 PM	Check into the Inbal Hotel
7:15 PM	Depart
7:45 - 9:00 PM	<i>Reflections on the Sabbath in Jerusalem</i> Dinner with Rabbi Susan Silverman and Yossi Abramowitz - at their home in Jerusalem
9:00 PM	Overnight at the Inbal Hotel

SATURDAY, AUGUST 19

7:30 AM	Breakfast on own - at the hotel
8:00 – 9:30 AM	Depart En route briefing: <i>Jericho Road and the E-1 Corridor: Strategic Concerns</i>
9:30 – 11:45 AM	<i>History and Geopolitics of the Roman Empire</i> Visit to Masada National Archeological Site
11:45 AM	Depart
12:00 – 1:30 PM	<i>Israel's Experience in Fighting the Encroachment of Desertification</i> Visit to the Dead Sea and lunch - at Herods
1:30 PM	Depart for Jerusalem
3:00 PM	Return to hotel Prepare for departure Check out
5:30 PM	Depart
6:30 - 8:15 PM	<i>The U.S.-Israel Relationship: Bringing it All Together</i> Closing dinner - at Ester's
8:15 PM	Depart for Ben Gurion Airport
11:10 PM Saturday - 4:15 AM Sunday	United #91 departs Ben Gurion Airport

SUNDAY, AUGUST 20

4:15 AM	United #91 arrives at Newark Liberty International Airport
6:00 AM	United #4931 departs Newark Liberty International Airport
7:33 AM	United #4931 arrives Washington Dulles International Airport

House Invitees

Committees	FIRST	LAST	POSITION	TITLE	MOC F	MOC L	P	S	EXPLANATION FOR INVITE
	Harry	Baumgarten	Legislative Counsel	Rep.	Yvette	Clarke	D	NY	As a Legislative Counsel for the U.S. House of Representatives, this invitee is consistently engaged in issue areas relevant to the U.S. - Israel relationship. These issues include U.S. foreign policy, U.S. appropriations, refugee and immigrant issues, homeland security, cybersecurity, and veteran's affairs. The ALEF Israel Seminar will explore these issues in depth on the trip, in order to educate the staffer and provide them on-the-ground context for events throughout the region, as well as the strategic partnership between the U.S. and Israel.
Appropriations	Michael	Brooks	Senior Legislative Assistant	Rep.	Kevin	Yoder	R	KS	As a Legislative Assistant for the U.S. House of Representatives, this invitee is consistently engaged in issue areas relevant to the U.S.-Israel relationship. These issues include U.S. foreign policy, U.S. appropriations, refugee and immigrant issues, homeland security, cybersecurity, and veteran's affairs. The ALEF Israel Seminar will explore these issues in depth on the trip, in order to educate the staffer and provide them on-the-ground context for events throughout the region, as well as the strategic partnership between the U.S. and Israel. Michael Brooks is the Senior Legislative Assistant for Rep. Kevin Yoder, a member of the relevant House Appropriations Committee.
Homeland Security	Aimee	Collins-Mandeville	Senior Legislative Assistant	Rep.	Val	Demings	D	FL	As a Legislative Assistant for the U.S. House of Representatives, this invitee is consistently engaged in issue areas relevant to the U.S.-Israel relationship. These issues include U.S. foreign policy, U.S. appropriations, refugee and immigrant issues, homeland security, cybersecurity, and veteran's affairs. The ALEF Israel Seminar will explore these issues in depth on the trip, in order to educate the staffer and provide them on-the-ground context for events throughout the region, as well as the strategic partnership between the U.S. and Israel. Aimee Collins-Mandeville is the Senior Legislative Assistant for Rep. Val Demings, a member of the relevant House Homeland Security Committee.
Appropriations	Kristina	Dunklin	Legislative Director/Deputy Chief of Staff	Rep.	David	Valadao	R	CA	As a Legislative Director for the U.S. House of Representatives, this invitee is consistently engaged in issue areas relevant to the U.S.-Israel relationship. These issues include U.S. foreign policy, U.S. appropriations, refugee and immigrant issues, homeland security, cybersecurity, and veteran's affairs. The ALEF Israel Seminar will explore these issues in depth on the trip, in order to educate the staffer and provide them on-the-ground context for events throughout the region, as well as the strategic partnership between the U.S. and Israel. Kristin Dunklin is the Legislative Director/Deputy Chief of Staff for Rep. David Valadao, a member of the relevant House Appropriations Committee.

House invitees

Committees	FIRST	LAST	POSITION	TITLE	MO C F	MO C L	P	S	EXPLANATION FOR INVITE
Appropriations	Jordan	Evch	Legislative Director	Rep.	Jaime	Herrera Beutler	R	WA	As a Legislative Director for the U.S. House of Representatives, this invitee is consistently engaged in issue areas relevant to the U.S.-Israel relationship. These issues include U.S. foreign policy, U.S. appropriations, refugee and immigrant issues, homeland security, cybersecurity, and veteran's affairs. The AIEF Israel Seminar will explore these issues in depth on the trip, in order to educate the staffer and provide them on-the-ground context for events throughout the region, as well as the strategic partnership between the U.S. and Israel. Jordan Evch is the Legislative Director for Rep. Jaime Herrera Beutler, a member of the relevant House Appropriations Committee.
	David	Grossman	Senior Legislative Assistant	Rep.	Brian	Higgins	D	NY	As a Legislative Assistant for the U.S. House of Representatives, this invitee is consistently engaged in issue areas relevant to the U.S.-Israel relationship. These issues include U.S. foreign policy, U.S. appropriations, refugee and immigrant issues, homeland security, cybersecurity, and veteran's affairs. The AIEF Israel Seminar will explore these issues in depth on the trip, in order to educate the staffer and provide them on-the-ground context for events throughout the region, as well as the strategic partnership between the U.S. and Israel. David Grossman is the Senior Legislative Assistant for Rep. Brian Higgins a member of the relevant House Homeland Security Committee.
Armed Services	John	Laufer	Deputy Chief of Staff	Rep.	Stephanie	Murphy	D	FL	As a Deputy Chief of Staff for the U.S. House of Representatives, this invitee is consistently engaged in issue areas relevant to the U.S. - Israel relationship. These issues include U.S. foreign policy, U.S. appropriations, refugee and immigrant issues, homeland security, cybersecurity, and veteran's affairs. The AIEF Israel Seminar will explore these issues in depth on the trip, in order to educate the staffer and provide them on-the-ground context for events throughout the region, as well as the strategic partnership between the U.S. and Israel. John Laufer is the Deputy Chief of Staff for Rep. Stephanie Murphy, a member of the relevant House Armed Services Committee.
Appropriations	Megan	Medley	Deputy Legislative Director	Rep.	Robert	Aderholt	R	AL	As a Deputy Legislative Director for the U.S. House of Representatives, this invitee is consistently engaged in issue areas relevant to the U.S. - Israel relationship. These issues include U.S. foreign policy, U.S. appropriations, refugee and immigrant issues, homeland security, cybersecurity, and veteran's affairs. The AIEF Israel Seminar will explore these issues in depth on the trip, in order to educate the staffer and provide them on-the-ground context for events throughout the region, as well as the strategic partnership between the U.S. and Israel. Megan Medley is the Deputy Legislative Director for Rep. Robert Aderholt a member of the relevant House Appropriations Committee.

House Invitees

Committees	FIRST	LAST	POSITION	TITLE	MO C F	MO C L	P	S	EXPLANATION FOR INVITE
Intelligence	Justin	Meuse	Senior Legislative Assistant	Rep.	Jim	Himes	D	CT	As a Legislative Assistant for the U.S. House of Representatives, this invitee is consistently engaged in issue areas relevant to the U.S.-Israel relationship. These issues include U.S. foreign policy, U.S. appropriations, refugee and immigrant issues, homeland security, cybersecurity, and veteran's affairs. The AIEF Israel Seminar will explore these issues in depth on the trip, in order to educate the staffer and provide them on-the-ground context for events throughout the region, as well as the strategic partnership between the U.S. and Israel. Justin Meuse is the Senior Legislative Assistant for Rep. Jim Himes a member of the relevant House Permanent Select Committee on Intelligence.
Appropriations	Katie	Myers	Legislative Assistant	Rep.	Mike	Simpson	R	JD	As a Legislative Assistant for the U.S. House of Representatives, this invitee is consistently engaged in issue areas relevant to the U.S.-Israel relationship. These issues include U.S. foreign policy, U.S. appropriations, refugee and immigrant issues, homeland security, cybersecurity, and veteran's affairs. The AIEF Israel Seminar will explore these issues in depth on the trip, in order to educate the staffer and provide them on-the-ground context for events throughout the region, as well as the strategic partnership between the U.S. and Israel. Katie Myers is the Legislative Assistant for Rep. Mike Simpson, a member of the relevant House Appropriations Committee.
Appropriations	Jacob	Olson	Legislative Director	Rep.	David	Young	R	OH	As a Legislative Director for the U.S. House of Representatives, this invitee is consistently engaged in issue areas relevant to the U.S.-Israel relationship. These issues include U.S. foreign policy, U.S. appropriations, refugee and immigrant issues, homeland security, cybersecurity, and veteran's affairs. The AIEF Israel Seminar will explore these issues in depth on the trip, in order to educate the staffer and provide them on-the-ground context for events throughout the region, as well as the strategic partnership between the U.S. and Israel. Jacob Olson is the Legislative Director for Rep. David Young, a member of the relevant House Appropriations Committee.
Homeland Security	Alejandro	Renteria	Legislative Director	Rep.	Lou	Correa	D	CA	As a Legislative Director for the U.S. House of Representatives, this invitee is consistently engaged in issue areas relevant to the U.S.-Israel relationship. These issues include U.S. foreign policy, U.S. appropriations, refugee and immigrant issues, homeland security, cybersecurity, and veteran's affairs. The AIEF Israel Seminar will explore these issues in depth on the trip, in order to educate the staffer and provide them on-the-ground context for events throughout the region, as well as the strategic partnership between the U.S. and Israel. Alejandro Renteria is the Legislative Director for Rep. Lou Correa, a member of the relevant House Homeland Security Committee.

House Invitees

Committees	FIRST	LAST	POSITION	TITLE	MOC F	MOC L	P	S	EXPLANATION FOR INVITE
Armed Services	Sapna	Sharma	Military Legislative Assistant	Rep.	Anthony	Brown	D	MD	As a Legislative Assistant for the U.S. House of Representatives, this invitee is consistently engaged in issue areas relevant to the U.S.-Israel relationship. These issues include U.S. foreign policy, U.S. appropriations, refugee and immigrant issues, homeland security, cybersecurity, and veteran's affairs. The AIEF Israel Seminar will explore these issues in depth on the trip, in order to educate the staffer and provide them on-the-ground context for events throughout the region, as well as the strategic partnership between the U.S. and Israel. Sapna Sharma is the Military Legislative Assistant for Rep. Anthony Brown, a member of the relevant House Armed Services Committee.
Foreign Affairs	Martha	Van Lieshout	Legislative Assistant	Rep.	Mark	Meadows	R	NC	As a Legislative Assistant for the U.S. House of Representatives, this invitee is consistently engaged in issue areas relevant to the U.S.-Israel relationship. These issues include U.S. foreign policy, U.S. appropriations, refugee and immigrant issues, homeland security, cybersecurity, and veteran's affairs. The AIEF Israel Seminar will explore these issues in depth on the trip, in order to educate the staffer and provide them on-the-ground context for events throughout the region, as well as the strategic partnership between the U.S. and Israel. Martha Van Lieshout is the Legislative Assistant for Rep. Mark Meadows, a member of the relevant House Foreign Affairs Committee.

**American Israel Education Foundation (AIEF)
Educational Seminar in Israel
Congressional Staff
August 12-20, 2017**

Breakdown of Other Expenses

Security: \$809.52 per person

-AIEF considers the security of its trip participants as its highest priority. A security team accompanies all participants throughout the trip.

Speaker Fees: \$523.81 per person

-Honoraria for guest speakers

Travel Agency Commission: \$284 per person (single occupancy)

-AIEF pays an upcharge of 21% per room per night, split between our U.S. and Israeli travel vendors

Tour Guide: \$214.29 per person

-As a detailed historical understanding is crucial to maximizing the educational aspect of the trip, a licensed tour guide accompanies the group throughout the trip.

Hotels for contract staff (tour guide, bus driver, security guards): \$157.14 per person

Meals for contract staff and speakers: \$152.38 per person

Room Rentals: \$142.86 per person

-The cost of renting rooms at hotels and restaurants for meetings and meals with speakers.

Transportation for individualized tour of Syrian/Israel border: \$47.62

Entrance Fees: \$42.86 per person

-Several sites require an entrance fee, including the southern Western Wall excavations and the holy sites around the Sea of Galilee.

Transportation for Contract Guests and Speakers: \$28.57

Other: \$23.81 per person

-Briefing materials, miscellaneous

Photography: \$23.81 per person

-On each trip we take a group photo with a professional photographer

Tips: 5.48 per person

-It is customary to tip the driver and tour guide that accompany trip participants.

American Israel Education Foundation (AIEF)
Educational Seminar in Israel
Congressional Staff
August 12-20, 2017

Breakdown of Other Expenses

Security: \$915.06 per person

-AIEF considers the security of its trip participants as its highest priority. A security team accompanies all participants throughout the trip.

Speaker Fees: \$609.92 per person

-Honoraria for guest speakers

Tour Guide: \$191.88 per person

-As a detailed historical understanding is crucial to maximizing the educational aspect of the trip, a licensed tour guide accompanies the group throughout the trip.

Hotels for contract staff (tour guide, bus driver, security guards): \$185.91 per person

Meals for contract staff and speakers: \$228.50 per person

Room Rentals: \$287.45 per person

-The cost of renting rooms at hotels and restaurants for meetings and meals with speakers.

Other: \$100.20 per person

-Briefing materials, miscellaneous

Transportation for individualized tour of Syrian/Israel border: \$49.80

Entrance Fees: \$42.63 per person

-Several sites require an entrance fee, including the southern Western Wall excavations and the holy sites around the Sea of Galilee.

Photography: \$29.55 per person

-On each trip we take a group photo with a professional photographer

Transportation for Contract Guests and Speakers: \$27.78

Tips: 4.82 per person

-tips for hotel staff