

U.S. House of Representatives
Committee on Ethics

LEGISLATIVE RESOURCE CENTER

EMPLOYEE POST-TRAVEL DISCLOSURE FORM 17 JUL 24 AM 11:34

This form is for disclosing the receipt of travel expenses from private sources for travel taken in connection with official duties. This form does not eliminate the need to report privately-funded travel on the annual Financial Disclosure Statements of those employees required to file them. In accordance with House Rule 25, clause 5, you must complete this form and file it with the Clerk of the House, 135 Cannon House Office Building, within 15 days after travel is completed. Please do not file this form with the Committee on Ethics.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

1. Name of Traveler: Joshua Satterfield
2. a. Name of accompanying relative: _____ or None
 b. Relationship to Traveler: Spouse Child Other (specify): _____
3. a. Dates of departure and return: Departure: July 1, 2017 Return: July 9, 2017
 b. Dates at personal expense (if any): _____ or None
4. Departure city: Washington, DC Destination: Ben Gurion Airport, Tel Aviv, Israel Return city: Washington, DC
5. Sponsor(s) (who paid for the trip): American Israel Education Foundation (AIEF)
6. Describe meetings and events attended: Meetings took place throughout the country with legislative, academic, scientific, military, and other leaders and were meant to inform and provide an accurate picture of Israel and its interactions with regions and international nations
7. Attached to this form are EACH of the following (signify that each item is attached by checking the corresponding box):
 - a. a completed Sponsor Post-Travel Disclosure Form;
 - b. the Primary Trip Sponsor Form completed by the trip sponsor prior to the trip, including all attachments and Grantmaking or Non-Grantmaking Sponsor Forms;
 - c. page 2 of the completed Traveler Form submitted by the employee; and
 - d. the letter from the Committee on Ethics approving my participation on this trip.
8. a. I represent that I participated in each of the activities reflected in the attached sponsor's agenda. (Signify that statement is true by checking box):
 b. If not, explain: _____

I certify that the information contained on this form is true, complete, and correct to the best of my knowledge.

SIGNATURE OF TRAVELER: [Signature] DATE: 7/24/2017

I authorized this travel in advance. I have determined that all of the expenses listed on the attached Sponsor Post-Travel Disclosure form were necessary and that the travel was in connection with the employee's official duties and would not create the appearance that the employee is using public office for private gain.

NAME OF SUPERVISING MEMBER: Mia Love DATE: 7/24/2017

SIGNATURE OF SUPERVISING MEMBER: [Signature]

(17)

**U.S. House of Representatives
Committee on Ethics**

SPONSOR POST-TRAVEL DISCLOSURE FORM

This form must be completed by an officer of any organization that served as the primary trip sponsor in providing travel expenses or reimbursement for travel expenses to House Members, officers, or employees under House Rule 25, clause 5. *A completed copy of the form must be provided to each House Member, officer, or employee who participated on the trip within 10 days of their return.* You must answer all questions, and check all boxes, on this form for your submission to comply with House rules and the Committee's travel regulations. Failure to comply with this requirement may result in the denial of future requests to sponsor trips and/or subject the current traveler to disciplinary action or a requirement to repay the trip expenses.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

1. Sponsor(s) (who paid for the trip): _____
American Israel Education Foundation (AIEF)

2. Travel Destination(s): Israel

3. Date of Departure: July 1, 2017 Date of Return: July 9, 2017

4. Name(s) of Traveler(s): Please see attached

(NOTE: You may list more than one traveler on a form only if all information is identical for each person listed.)

5. **Actual amount** of expenses paid on behalf of, or reimbursed to, each individual named in response to Question 4:

	Total Transportation Expenses	Total Lodging Expenses	Total Meal Expenses	Other Expenses (dollar amount per item and description)
Traveler	\$2,857.89	\$1,423	\$1,065.93	\$2,666.06 (breakdown attached)
Accompanying Relative	n/a	n/a	n/a	n/a

6. All expenses connected to the trip were for actual costs incurred and not a *per diem* or lump sum payment. (Signify statement is true by checking box):

I certify that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature: _____

Name: Richard Fishman Title: Executive Director

Organization: American Israel Education Foundation (AIEF)

I am an officer of the above-named organization (signify statement is true by checking box):

Address: 251 H Street NW
Washington, DC 20001

Telephone number: (202) 639-5233

Email Address: rfishman@aiefdn.org

Committee staff may contact the above-named individual if additional information is required.

If you have questions regarding your completion of this form, please contact the Committee on Ethics at (202) 225-7103.

4. Names of Travelers with identical information

Brian	Barnard
Derron	Bennett
Grant	Dubler
Spencer	Freebairn
Thomas	Hester
Lara	Hopkins
Scott	Hughes
Alexander	Hutkin
Daniel	Kouchi
Elizabeth	Leibowitz
Emily	Leviner
Carly	Reed
Joshua	Satterfield
Zachary	Stokes
Sharon	Wagener

U.S. House of Representatives
Committee on Ethics

TRAVELER FORM

1. Name of Traveler: Joshua Satterfield
2. Sponsor(s) (who will be paying for the trip): American Israel Education Foundation (AIEF)
3. Travel destination(s): Israel
4. a. Date of departure July 1, 2017 Date of return: July 9, 2017
b. Will you be extending the trip at your personal expense? Yes No
If yes, dates at personal expense: _____
5. a. Will you be accompanied by a relative at the sponsor's expense? Yes No
b. If yes:
(1) Name of accompanying relative: _____
(2) Relationship to traveler: Spouse Child Other (specify): _____
(3) Accompanying relative is at least 18 years of age: Yes No
6. a. Did the trip sponsor answer "yes" to Question 9(d) on the Primary Trip Sponsor Form (i.e., travel is sponsored by an entity that employs a registered federal lobbyist or foreign agent and you are requesting lodging for two nights)? Yes No
b. If yes, explain why the second night of lodging is warranted:

7. Primary Trip Sponsor Form is attached, including agenda, invitee list, and any other attachments and contributing sponsor forms: Yes No
NOTE: The agenda should show the traveler's individual schedule, including departure and arrival times and identify the specific events in which the traveler will be participating.

8. Explain why participation in the trip is connected to the traveler's individual official or representational duties. Staff should include their job title and how the activities on the itinerary relate to their duties.

I am a senior legislative assistant covering international affairs and military issues for the Congresswoman.

This trip will help me understand regional issues and make more informed recommendations to the

Congresswoman on policy matters. In addition, many of our Jewish constituents would like us to take a more active role
crafting policy related to US-Israeli relations. This will help us do that. Additionally, Israel provides a model for Utah in dealing with water issues because of its similar geography

9. Is the traveler aware of any registered federal lobbyists or foreign agents involved in planning, organizing, requesting, and/or arranging the trip? Yes No

10. **FOR STAFF TRAVELERS:**

TO BE COMPLETED BY YOUR EMPLOYING MEMBER:

ADVANCED AUTHORIZATION OF EMPLOYEE TRAVEL

I hereby authorize the individual named above, an employee of the U.S. House of Representatives who works under my direct supervision, to accept expenses for the trip described in this request. I have determined that the above-described travel is in connection with my employee's official duties and that acceptance of these expenses will not create the appearance that the employee is using public office for private gain.

Date: 3/26/2017

[Signature]
Signature of Employing Member

**U.S. House of Representatives
Committee on Ethics**

PRIMARY TRIP SPONSOR FORM

This form should be completed by private entities offering to provide travel or reimbursement for travel to House Members, officers, or employees under House Rule 25, clause 5. A completed copy of the form (and any attachments) should be provided to each invited House Member, officer, or employee, who will then forward it to the Committee together with a Traveler Form at least 30 days before the start date of the trip. The trip sponsor should NOT submit the form directly to the Committee. The Committee Web site (ethics.house.gov) provides detailed instructions for filling out the form.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001. Failure to comply with the Committee's Travel Regulations may also lead to the denial of permission to sponsor future trips.

1. Sponsor (who will be paying for the trip): _____
American Israel Education Foundation (AIEF) _____
2. I represent that the trip will not be financed (in whole or in part) by a registered federal lobbyist or foreign agent (signify that the statement is true by checking box):
3. Check only one: I represent that:
 - a. the primary trip sponsor has not accepted from any other source funds intended directly or indirectly to finance any aspect of the trip *or*
 - b. the trip is arranged without regard to congressional participation and the primary trip sponsor has accepted funds only from entities that will receive a tangible benefit in exchange for those funds *or*.
 - c. the primary trip sponsor has accepted funds from other source(s) intended directly or indirectly to finance all or part of this trip and has enclosed disclosure forms from each of those entities.
If "c" is checked, list the names of the additional sponsors: _____
4. Provide names and titles of ALL House Members and employees you are inviting. For each House invitee, provide an explanation of why the individual was invited (include additional pages if necessary):
Please see attached

5. Is travel being offered to an accompanying relative of the House invitee(s)? Yes No
6. Date of departure: July 1, 2017 Date of return: July 9, 2017
7. a. City of departure: Washington, D.C.
b. Destination(s): Israel
c. City of return: Washington, D.C.
8. I represent that (check one of the following):
 - a. The sponsor of the trip is an institution of higher education within the meaning of section 101 of the Higher Education Act of 1965: *or*
 - b. The sponsor of the trip does not retain or employ a registered federal lobbyist or foreign agent: *or*
 - c. The sponsor employs or retains a registered federal lobbyist or foreign agent, but the trip is for attendance at a one-day event and lobbyist/foreign agent involvement in planning, organizing, requesting, or arranging the trip was *de minimis* under the Committee's travel regulations.
9. Check one of the following:
 - a. I checked 8(a) or (b) above:
 - b. I checked 8(c) above but am not offering any lodging:
 - c. I checked 8(c) above and am offering lodging and meals for one night: *or*
 - d. I checked 8(c) above and am offering lodging and meals for two nights:
If "d" is checked, explain why the second night of lodging is warranted: _____

10. Attached is a detailed agenda of the activities the House invitees will be participating in during the travel (i.e., an hourly description of planned activities for trip invitees) (indicate agenda is attached by checking box):
11. Check one:
- a. I represent that a registered federal lobbyist or foreign agent will not accompany House Members or employees on any segment of the trip (signify that the statement is true by checking box): or
- b. N/A – trip sponsor is a U.S. institution of higher education.
12. For each sponsor required to submit a sponsor form, describe the sponsor's interest in the subject matter of the trip and its role in organizing and/or conducting the trip:
AIEF is a non-profit 501(c)(3) organization with the fundamental purpose of educating policy makers and opinion leaders about the U.S.-Israel relationship. AIEF is solely responsible for recruiting, coordinating, executing, and funding all aspects of this trip. This includes the Friday evening dinner at the home of Karyn and Joe Gelman - the dinner is funded solely by AIEF.
-
-
13. Answer parts a and b. Answer part c if necessary.
- a. Mode of travel: Air Rail Bus Car Other (Specify: _____)
- b. Class of travel: Coach Business First Charter Other (Specify: _____)
- c. If travel will be first class or by chartered or private aircraft, explain why such travel is warranted:
n/a
-
14. I represent that the expenditures related to local area travel during the trip will be unrelated to personal or recreational activities of the invitee(s). (signify that the statement is true by checking box):
15. I represent that either (check one of the following):
- a. The trip involves an event that is arranged or organized *without regard* to congressional participation and that meals provided to congressional participants are similar to those provided to or purchased by other event attendees: or
- b. The trip involves events that are arranged specifically *with regard* to congressional participation:
- If "b" is checked:
- 1) Detail the cost per day of meals (approximate cost may be provided): _____
\$129
- 2) Provide reason for selecting the location of the event or trip: _____
The trip will take place in Israel in order to educate participants about the U.S.-Israel relationship.
-
16. Name, nightly cost, and reasons for selecting each hotel or other lodging facility:
- Hotel name: Inbal City: Jerusalem Cost per night: \$256
Reason(s) for selecting: location and affordability
- Hotel name: Sheraton City: Tel Aviv Cost per night: \$260
Reason(s) for selecting: location and affordability
- Hotel name: Nof Ginosar City: Tiberias Cost per night: \$189
Reason(s) for selecting: location and affordability

17. I represent that all expenses connected to the trip will be for actual costs incurred and not a per diem or lump sum payment. (signify that the statement is true by checking box):

18. TOTAL EXPENSES FOR EACH PARTICIPANT:

<input type="checkbox"/> actual amounts <input type="checkbox"/> good faith estimates	Total <i>Transportation</i> Expenses per Participant	Total <i>Lodging</i> Expenses per Participant	Total <i>Meal</i> Expenses per Participant
For each Member, Officer, or employee	\$2,529.50	\$1,733	\$900
For each accompanying relative	n/a	n/a	n/a

	<i>Other</i> Expenses (dollar amount per item)	Identify Specific Nature of "Other" Expenses (e.g., taxi, parking, registration fee, etc.)
For each Member, Officer, or employee	\$2,517	breakdown attached
For each accompanying relative	n/a	n/a

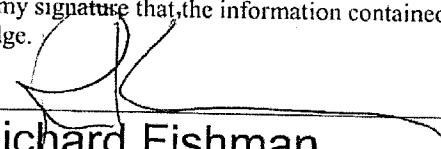
NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

19. Check one:

- a. I certify that I am an officer of the organization listed below. *or*
 b. N/A – sponsor is an individual or a U.S. institution of higher education.

20. I certify that I am not a registered federal lobbyist or foreign agent for any sponsor of this trip.

21. I certify by my signature that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature: 

Name: Richard Fishman

Title: Executive Director

Organization: American Israel Education Foundation (AIEF)

Address: 251 H Street NW, Washington DC 20001

Telephone number: (202) 639-5233

Email address: rfishman@aiefdn.org

If there are any questions regarding this form please contact the Committee at the following address:

Committee on Ethics
 U.S. House of Representatives
 1015 Longworth House Office Building
 Washington, DC 20515
 (202) 225-7103 (phone)
 (202) 225-7392 (general fax)

Susan W. Brooks, Indiana
Chairwoman
Theodore E. Deutch, Florida
Ranking Member

Patrick Meehan, Pennsylvania
Trey Gowdy, South Carolina
Kenny Marchant, Texas
Leonard Lance, New Jersey

Yvette D. Clarke, New York
Jared Polis, Colorado
Anthony Brown, Maryland
Steve Cohen, Tennessee



ONE HUNDRED FIFTEENTH CONGRESS

U.S. House of Representatives

COMMITTEE ON ETHICS

June 23, 2017

Thomas A. Rust
Staff Director and Chief Counsel

Donna Herbert
Director of Administration

Sheria A. Clarke
Counsel to the Chairwoman

Daniel J. Taylor
Counsel to the Ranking Member

1015 Longworth House Office Building
Washington, D.C. 20515-6328
Telephone: (202) 225-7103
Facsimile: (202) 225-7392

Mr. Josh Satterfield
Office of the Honorable Mia B. Love
217 Cannon House Office Building
Washington, DC 20515

Dear Mr. Satterfield:

Pursuant to House Rule 25, clause 5(d)(2), the Committee on Ethics hereby approves your proposed trip to Israel,¹ scheduled for July 1 to 9, 2017, sponsored by the American Israel Education Foundation (AIEF).

You must complete an Employee Post-Travel Disclosure Form (which your employing Member must also sign) and file it, together with a Sponsor Post-Travel Disclosure Form completed by the trip sponsor, with the Clerk of the House within 15 days after your return from travel. As part of that filing, you are also required to attach a copy of this letter and both the Traveler and Primary Trip Sponsor Forms (including attachments) you previously submitted to the Committee in seeking pre-approval for this trip. If you are required to file an annual Financial Disclosure Statement, you must also report all travel expenses totaling more than \$390 from a single source on the "Travel" schedule of your annual Financial Disclosure Statement covering this calendar year. Finally, Travel Regulation § 404(d) also requires you to keep a copy of all request forms and supporting information provided to the Committee for three subsequent Congresses from the date of travel.

Because the trip may involve meetings with foreign government representatives, we note that House employees may accept, under the Foreign Gifts and Decorations Act (FGDA), gifts "of minimal value [currently \$390] tendered as a souvenir or mark of courtesy" by a foreign government. Any tangible gifts valued in excess of minimal value received from a foreign government must, within 60 days of acceptance, be disclosed on a Form for Disclosing Gifts from Foreign Governments filed with the Committee, and either turned over to the Clerk of the House, or, with the written approval of the Committee, retained for official use.

¹ We note that the U.S. Department of State (State Department) has issued a travel warning concerning travel to Israel, available at <https://travel.state.gov/content/passports/en/alertswarnings/israel-travel-warning.html>. You may wish to contact the State Department regarding the safety of your proposed trip.

Mr. Josh Satterfield

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If you have any further questions, please contact the Committee's Office of Advice and Education at extension 5-7103.

Sincerely,



Susan W. Brooks
Chairwoman



Theodore E. Deutch
Ranking Member

SWB/TED:wfs

**American Israel Education Foundation
Educational Seminar in Israel
U.S. Congressional Staff
July 1-9, 2017**

Itinerary

SATURDAY, JULY 1, 2017

5:20 PM Depart Washington, D.C. (Union Station)

7:09 PM Arrive at Newark

10:45 PM Depart Newark

SUNDAY, JULY 2, 2017

4:20 PM Arrive at Ben-Gurion Airport

7:00 PM Check into the Inbal Jerusalem Hotel

7:45 PM Depart Hotel

8:00 PM – 8:20 PM *Welcome and Orientation*
- at la Guta

8:20 PM – 9:45 PM *The Pulse of Israel Today*
Dinner with Yaakov Katz
Author and Journalist
- la Guta

9:45 PM Dinner ends

10:30 PM Overnight at the Inbal Jerusalem

MONDAY, JULY 3, 2017

7:45 AM – 8:00 AM Breakfast served

8:00 AM – 9:00 AM *Israeli Politics Primer*
Breakfast with Professor Prof. Sam Lehman-Wilzig
Chairman, School of Communication, Bar Ilan University
- at the hotel

9:00 AM	Session concludes
9:15 AM	Depart
9:30 AM – 12:45 PM	<i>Strategic Overview of Jerusalem</i> <i>Part I: The Old City and the Holy Basin</i> <ul style="list-style-type: none"> ▪ Church of the Holy Sepulcher ▪ Via Dolorosa ▪ Southern Wall Excavations ▪ Western Wall
12:45 PM – 2:00 PM	Lunch with Amb. Dr. Daniel Taub Former Israeli Ambassador to the U.K. -at Anna
2:00 PM	Depart
2:30 PM – 3:15 PM	<i>Strategic Overview of Jerusalem</i> <i>Part II: Jerusalem's Outlying Neighborhoods and the Security Barrier</i>
3:15 PM	Depart for the Knesset
3:30 PM – 4:00 PM	Security Check
4:00 PM – 5:00 PM	<i>Israeli Democracy in Action</i> Meetings with Members of Knesset <ul style="list-style-type: none"> ▪ The Honorable Amir Ohana, Likud Party ▪ The Honorable Dr. Nachman Shai, Zionist Union Party -at the Knesset
5:00 PM	Return to Hotel
7:15 PM	Depart for dinner
7:30 PM – 9:45 PM	<i>Colleague to Colleague: Knesset Staffers</i> Dinner with Knesset Staffers from various political parties <ul style="list-style-type: none"> ▪ Uri Perednick, Likud Party ▪ Hila Nataneli, Kulanu Party ▪ Yair Zivan, Yesh Atid Party ▪ Tsafirir Gidron, Zionist Union Party - at Touro
9:45 PM	Overnight at the Inbal Jerusalem

TUESDAY, JULY 4, 2017

- 7:30 AM – 8:00 AM Breakfast on own in the main dining room
Luggage in the lobby
Check out
- 8:00 AM Depart
- 8:30 AM – 9:30 AM *Minority Rights in Israel*
Lunch with Ghaida Rinawie Zoabi
General Director, INJAZ: Center for Professional Arab Local Governance
- 9:30 AM Depart for Yad Vashem
- 10:00 AM – 12:15 PM *The Meaning of the Holocaust in the Israeli Psyche*
Visit to Yad Vashem Holocaust Memorial and Museum
- 12:15 PM Depart
- 12:45 PM – 2:00 PM *A View From the Palestinian Authority*
Lunch with Nidal Foqaha
Director General, Palestinian Peace Coalition/ Geneva Initiative
-at the American Colony hotel, Pasha Hall
- 2:00 PM Depart
- 2:30 PM – 3:45 PM *A View from the Government*
Meeting with Benjamin Krasna
- 3:45 PM Depart for Tel Aviv
- En Route Briefing:
Let There Be Water: Israel Solves its Water Crisis
- 5:00 PM Check into Sheraton Tel Aviv
- 7:00 PM Depart for dinner
- 7:30 PM – 9:30 PM *Regional Threats Overview and the Palestinian Street*
Dinner with:
▪ Avi Issacharoff, Mideast Analyst, Times of Israel
- 9:30 PM Depart

Overnight at the Sheraton Tel Aviv

WEDNESDAY, JULY 5, 2017

- 7:30 AM – 8:15 AM Breakfast on own at the hotel
- 8:30 AM Depart for Israel's South
- 9:30 AM – 11:30 AM *Life Under Rocket Fire*
Briefings on Israel's Border with the Gaza Strip
-Overlook into Gaza at Nir Am
-Meeting with Oshrit Sabag, local resident of Kibbutz Nachal Oz
- 11:30 AM Depart
- 12:15 PM – 1:30 PM *Israel's Missile Defense*
Lunch with Ari Sacher, Iron Dome Systems Project Manager, Rafael
Advanced Defense Systems
-at Space
- 1:30 PM – 2:30 PM *Ethics in the IDF*
Dessert with Matan Katzman
Co-Founder, My Truth
-at Space
- 2:30 PM Depart for Hotel
- 4:00 PM Return to hotel
- 6:30 PM Depart for dinner
- 7:00 PM – 10:00 PM *Tikkun Olam: Israel's Global Footprint*
 - Ariel Beery, Founder, Mobile ODT
 - Gidon Brumburg, Israeli Director, EcoPeace Middle East
 - Moishe Friedman, Founder, KamaTech
 - Yotam Polizer, co-CEO, IsraAID- at Spoons
- 10:00 PM Overnight at the Sheraton Tel Aviv

THURSDAY, JULY 6, 2017

- 7:30 AM – 7:45 AM Luggage in the lobby
Check out

7:45 AM – 8:00 AM Breakfast served

8:00 AM – 9:15 AM *Regional Strategic Briefing: Syria and Iraq*
Briefing with Jonathan Spyer
Director, Rubin Center at IDC, Herzliya
- at the hotel

9:15 AM Depart, travel north

10:00 AM – 10:45 AM *Israel's Narrow Waistline*
Briefing at Alfei Menashe

10:45 AM Depart
En route briefing:

- *The Jezreel Valley: The Strategic Land Bridge connecting Asia and Africa*
- *Upper Galilee: Potential for Development*

12:30 PM – 1:30 PM Lunch
- Yokneam

1:30 PM Depart

2:45 PM – 4:15 PM *Treating Syria's Wounded*
Visit to Ziv Medical Center

4:15 PM Depart

4:45 PM – 5:30 PM *Hezbollah Next Door*
Briefing on the border with Lebanon
With Maj. (Res.) Sarit Zehavi
Northern Border Expert
- at Mt. Adir

5:30 PM Depart

6:30 PM Check into the Nof Ginosar Hotel

8:00 PM Depart for dinner

8:15 PM – 10:00 PM *Northern Exposure*
Israeli Life on the Border with Lebanon and Syria
Dinner and Discussion

- at Decks

10:00 PM Overnight at Nof Ginosar Tiberias

FRIDAY, JULY 7, 2017

8:00 AM – 8:30 AM Breakfast on own
Luggage in the lobby
Check out

8:30 AM Depart

9:00 AM – 11:00 AM *Historical, Religious and Geopolitical Significance of the Sea of Galilee*
Visit to:

- Mt. of Beatitudes
- Primacy of Peter Church
- Capernaum

11:00 AM Visits ends, depart, travel to the Golan Heights

12:00 PM – 1:00 PM *The Tragedy in Syria*
Strategic guided survey of the Israeli-Syrian border
- at Ein Zivan

1:00 PM Depart

1:15 PM – 2:30 PM Lunch
- at HaBokrim

2:30 PM – 5:30 PM Depart for Jerusalem
Travel via the Jordan Valley

En route briefing:

- *Israel's Relations with the Hashemite Kingdom of Jordan*
- *Jordan's Syrian Refugee Crisis*

5:30 PM Check into the Inbal Jerusalem Hotel

6:45 PM Depart

7:00 PM – 9:00 PM *Reflections on the Sabbath in Jerusalem*
Traditional Sabbath dinner
With Daniel and Eli Sheva Gordis
- at their home in Jerusalem

9:00 PM Overnight at the Inbal Jerusalem Hotel

SATURDAY, JULY 8, 2017

8:00 AM – 8:30 AM Breakfast on own
- at the hotel, main dining room

8:30 AM Depart

En route briefing:

- *Jericho Road and the E-1 Corridor: Strategic Concerns*

10:00 AM – 12:15 PM *History and Geopolitics of the Roman Empire*
Visit to Masada National Archeological Site

12:15 PM Depart

12:30 PM – 2:00 PM *Israel's Experience in Fighting the Encroachment of Desertification*
Visit to the Dead Sea and lunch
-at Herods

2:00 PM Depart for Jerusalem

3:30 PM Return to hotel
Prepare for departure
Check out

6:30 PM *The U.S.–Israel Relationship: Bringing it All Together*
Closing dinner
- at the hotel

8:30 PM Depart for the Airport

11:10 PM Depart Ben Gurion

SUNDAY, JULY 9, 2017

4:15 AM Arrive Newark

6:00 AM Depart Newark

7:33 AM Arrive Washington, D.C. (DCA)

**American Israel Education Foundation (AIEF)
Educational Seminar in Israel
Congressional Staff
July 1-9, 2017**

Breakdown of Other Expenses

Security: \$967.12 per person

-AIEF considers the security of its trip participants as its highest priority. A security team accompanies all participants throughout the trip.

Speaker Fees: \$511.84 per person

-Honoraria for guest speakers

Travel Agency Commission: \$366.00 per person (single occupancy)

-AIEF pays an upcharge of 21% per room per night, split between our U.S. and Israeli travel vendors

Tour Guide: \$198.83 per person

-As a detailed historical understanding is crucial to maximizing the educational aspect of the trip, a licensed tour guide accompanies the group throughout the trip.

Meals for contract staff and speakers: \$173.11 per person

Room Rentals: \$127.18 per person

-The cost of renting rooms at hotels and restaurants for meetings and meals with speakers.

Hotels for contract staff (tour guide, bus driver, security guards): \$124.25 per person

Transportation for contract staff and speakers: \$60.06 per person

Transportation for individualized tour of Syrian/Israel border: \$52.42

Entrance Fees: \$42.84 per person

-Several sites require an entrance fee, including the southern Western Wall excavations and the holy sites around the Sea of Galilee.

Photography: \$27.15 per person

-On each trip we take a group photo with a professional photographer

Other: \$9.29 per person

-Briefing materials, miscellaneous

Tips: \$5.97 per person

-It is customary to tip the driver and tour guide that accompany trip participants.