

U.S. House of Representatives
Committee on Ethics

EMPLOYEE POST-TRAVEL DISCLOSURE FORM

LEGISLATIVE RESOURCE CENTER
17 JUL 17 PM 3:59
U.S. HOUSE OF REPRESENTATIVES

This form is for disclosing the receipt of travel expenses from private sources for travel taken in connection with official duties. This form does not eliminate the need to report privately-funded travel on the annual Financial Disclosure Statements of those employees required to file them. In accordance with House Rule 25, clause 5, you must complete this form and file it with the Clerk of the House, 135 Cannon House Office Building, within 15 days after travel is completed. Please do not file this form with the Committee on Ethics.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

- 1. Name of Traveler: Krista Stafford
- 2. a. Name of accompanying relative: _____ *or* None
- b. Relationship to Traveler: Spouse Child Other (specify): _____
- 3. a. Dates of departure and return: Departure: 02 July 2017 Return: 08 July 2017
- b. Dates at personal expense (if any): _____ *or* None
- 4. Departure city: Washington, DC Destination: Berlin, Germany; Paris, France; Brussels, Belgium Return city: Washington, DC
- 5. Sponsor(s) (who paid for the trip): Woodrow Wilson International Center for Scholars
- 6. Describe meetings and events attended: See attached itinerary

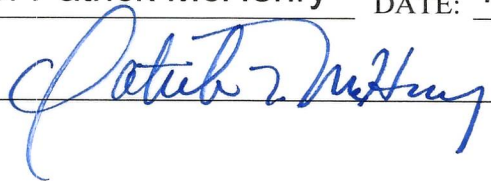
- 7. Attached to this form are EACH of the following (*signify that each item is attached by checking the corresponding box*):
 - a. a completed Sponsor Post-Travel Disclosure Form;
 - b. the Primary Trip Sponsor Form completed by the trip sponsor prior to the trip, including all attachments and Grantmaking or Non-Grantmaking Sponsor Forms;
 - c. page 2 of the completed Traveler Form submitted by the employee; *and*
 - d. the letter from the Committee on Ethics approving my participation on this trip.
- 8. a. I represent that I participated in each of the activities reflected in the attached sponsor's agenda. (*Signify that statement is true by checking box*):
- b. If not, explain: _____

I certify that the information contained on this form is true, complete, and correct to the best of my knowledge.

SIGNATURE OF TRAVELER:  DATE: 7/17/2017

I authorized this travel in advance. I have determined that all of the expenses listed on the attached Sponsor Post-Travel Disclosure form were necessary and that the travel was in connection with the employee's official duties and would not create the appearance that the employee is using public office for private gain.

NAME OF SUPERVISING MEMBER: Rep. Patrick McHenry DATE: 7/17/2017

SIGNATURE OF SUPERVISING MEMBER: 

U.S. House of Representatives
Committee on Ethics

SPONSOR POST-TRAVEL DISCLOSURE FORM

This form must be completed by an officer of any organization that served as the primary trip sponsor in providing travel expenses or reimbursement for travel expenses to House Members, officers, or employees under House Rule 25, clause 5. *A completed copy of the form must be provided to each House Member, officer, or employee who participated on the trip within 10 days of their return.* You must answer all questions, and check all boxes, on this form for your submission to comply with House rules and the Committee's travel regulations. Failure to comply with this requirement may result in the denial of future requests to sponsor trips and/or subject the current traveler to disciplinary action or a requirement to repay the trip expenses.

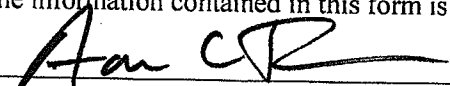
NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

- 1. Sponsor(s) (who paid for the trip): Woodrow Wilson International Center for Scholars
- 2. Travel Destination(s): Berlin, Germany; Paris, France; Brussels, Belgium
- 3. Date of Departure: 02 July 2017 Date of Return: 08 July 2017
- 4. Name(s) of Traveler(s): See attached list
(NOTE: You may list more than one traveler on a form only if all information is identical for each person listed.)
- 5. **Actual amount** of expenses paid on behalf of, or reimbursed to, each individual named in response to Question 4:

	Total Transportation Expenses	Total Lodging Expenses	Total Meal Expenses	Other Expenses (dollar amount per item and description)
Traveler	\$1,797.90	\$2,939.90	\$399.88	\$189.42
Accompanying Relative	N/A	N/A	N/A	N/A

6. All expenses connected to the trip were for actual costs incurred and not a *per diem* or lump sum payment. (Signify statement is true by checking box):

I certify that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature: 

Name: Aaron Jones Title: Director of Congressional Relations

Organization: Woodrow Wilson International Center for Scholars

I am an officer of the above-named organization (signify statement is true by checking box):

Address: One Woodrow Wilson Plaza, 1300 Pennsylvania Avenue NW
Washington, DC 20004

Telephone number: (202) 691-4140

Email Address: aaron.jones@wilsoncenter.org

Committee staff may contact the above-named individual if additional information is required.

If you have questions regarding your completion of this form, please contact the Committee on Ethics at (202) 225-7103.

U.S. House of Representatives
Committee on Ethics

TRAVELER FORM

This form should be completed by House Members, officers, or employees seeking Committee approval of privately-sponsored travel or reimbursement for travel under House Rule 25, clause 5. The completed form should be submitted directly to the Committee by each invited House Member, officer, or employee, together with the completed and signed trip sponsor form(s) and any attachments. A copy of this form, minus this initial page, will be made available for public inspection. *Form (and any attachments) may be faxed to the Committee at (202) 225-7392, sent or delivered to the Committee at 1015 Longworth, or e-mailed to travel.requests@mail.house.gov.*

YOUR COMPLETED REQUEST MUST BE SUBMITTED TO THE COMMITTEE NO LESS THAN 30 DAYS BEFORE YOUR PROPOSED DEPARTURE DATE. Absent exceptional circumstances, permission will not be granted for requests received less than 30 days before the trip commences. You must receive explicit approval from the Committee before you depart on this trip.

Name of Traveler: Krista McCoy Stafford

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

I certify that the information contained on both pages of this form is true, complete, and correct to the best of my knowledge.

Signature: 

Name of signatory (if other than traveler): _____

For staff, name of employing Member or committee: Rep. Patrick McHenry

Office address: 2334 Rayburn House Office Building

Telephone number: 202-225-2576

Email address of contact person: krista.stafford@mail.house.gov

- Check this box if the sponsoring entity is a media outlet, the purpose of the trip is to make a media appearance sponsored by that entity, and these forms are being submitted to the Committee less than 30 days before the trip departure date.

NOTE: You must complete all of the contact information fields above, as Committee staff may need to contact you if additional information is required.

KEEP A COPY OF THIS FORM. Page 2 (but not this page) must be submitted to the Clerk as part of the post-travel disclosure required by House Rule 25. Travel Regulation § 404(d) also requires you to keep a copy of all request forms and supporting paperwork for three subsequent Congresses from the date of travel.

If there are any questions regarding this form please contact the Committee:

Committee on Ethics
1015 Longworth House Office Building
Washington, DC 20515
(202) 225-7103 (phone)
(202) 225-7392 (fax)
Travel email: travel.requests@mail.house.gov

U.S. House of Representatives
Committee on Ethics

TRAVELER FORM

1. Name of Traveler: Krista McCoy Stafford
2. Sponsor(s) (who will be paying for the trip):
Woodrow Wilson International Center for Scholars
3. Travel destination(s): Berlin, Germany; Paris, France; Brussels, Belgium
4. a. Date of departure July 2, 2017 Date of return: July 8, 2017
b. Will you be extending the trip at your personal expense? Yes No
If yes, dates at personal expense: _____
5. a. Will you be accompanied by a relative at the sponsor's expense? Yes No
b. If yes:
(1) Name of accompanying relative: _____
(2) Relationship to traveler: Spouse Child Other (specify): _____
(3) Accompanying relative is at least 18 years of age: Yes No
6. a. Did the trip sponsor answer "yes" to Question 9(d) on the Primary Trip Sponsor Form (i.e., travel is sponsored by an entity that employs a registered federal lobbyist or foreign agent and you are requesting lodging for two nights)? Yes No
b. If yes, explain why the second night of lodging is warranted:

7. Primary Trip Sponsor Form is attached, including agenda, invitee list, and any other attachments and contributing sponsor forms: Yes No
NOTE: The agenda should show the traveler's individual schedule, including departure and arrival times and identify the specific events in which the traveler will be participating.
8. Explain why participation in the trip is connected to the traveler's individual official or representational duties. Staff should include their job title and how the activities on the itinerary relate to their duties.
I am the Senior Legislative Assistant and am responsible for all foreign relations and national security policy. This itinerary includes meetings on NATO, and US-European security challenges, including terrorism.
9. Is the traveler aware of any registered federal lobbyists or foreign agents involved in planning, organizing, requesting, and/or arranging the trip? Yes No


10. **FOR STAFF TRAVELERS:**

TO BE COMPLETED BY YOUR EMPLOYING MEMBER:

ADVANCED AUTHORIZATION OF EMPLOYEE TRAVEL

I hereby authorize the individual named above, an employee of the U.S. House of Representatives who works under my direct supervision, to accept expenses for the trip described in this request. I have determined that the above-described travel is in connection with my employee's official duties and that acceptance of these expenses will not create the appearance that the employee is using public office for private gain.

Date: 5/26/2017



Signature of Employing Member

U.S. House of Representatives
Committee on Ethics

PRIMARY TRIP SPONSOR FORM

This form should be completed by private entities offering to provide travel or reimbursement for travel to House Members, officers, or employees under House Rule 25, clause 5. A completed copy of the form (and any attachments) should be provided to each invited House Member, officer, or employee, who will then forward it to the Committee together with a Traveler Form at least 30 days before the start date of the trip. The trip sponsor should NOT submit the form directly to the Committee. The Committee Web site (ethics.house.gov) provides detailed instructions for filling out the form.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001. Failure to comply with the Committee's Travel Regulations may also lead to the denial of permission to sponsor future trips.

1. Sponsor (who will be paying for the trip): Woodrow Wilson International Center for Scholars
2. I represent that the trip will not be financed (in whole or in part) by a registered federal lobbyist or foreign agent (signify that the statement is true by checking box):
3. Check only one: I represent that:
 - a. the primary trip sponsor has not accepted from any other source funds intended directly or indirectly to finance any aspect of the trip or
 - b. the trip is arranged without regard to congressional participation and the primary trip sponsor has accepted funds only from entities that will receive a tangible benefit in exchange for those funds or
 - c. the primary trip sponsor has accepted funds from other source(s) intended directly or indirectly to finance all or part of this trip and has enclosed disclosure forms from each of those entities.If "c" is checked, list the names of the additional sponsors: Carnegie Corporation of New York (see included Grantmaking Sponsor Form)
4. Provide names and titles of ALL House Members and employees you are inviting. For each House invitee, provide an explanation of why the individual was invited (include additional pages if necessary):
See attached list. All alumni of the Wilson Center Foreign Policy Fellowship Program were invited to participate.
5. Is travel being offered to an accompanying relative of the House invitee(s)? Yes No
6. Date of departure: Sunday, July 2nd Date of return: Saturday, July 8th
7. a. City of departure: Washington, DC
b. Destination(s): Berlin, Germany; Paris, France; Brussels, Belgium
c. City of return: Washington, DC
8. I represent that (check one of the following):
 - a. The sponsor of the trip is an institution of higher education within the meaning of section 101 of the Higher Education Act of 1965; or
 - b. The sponsor of the trip does not retain or employ a registered federal lobbyist or foreign agent: or
 - c. The sponsor employs or retains a registered federal lobbyist or foreign agent, but the trip is for attendance at a one-day event and lobbyist/foreign agent involvement in planning, organizing, requesting, or arranging the trip was *de minimis* under the Committee's travel regulations.
9. Check one of the following:
 - a. I checked 8(a) or (b) above:
 - b. I checked 8(c) above but am not offering any lodging:
 - c. I checked 8(c) above and am offering lodging and meals for one night: or
 - d. I checked 8(c) above and am offering lodging and meals for two nights:If "d" is checked, explain why the second night of lodging is warranted: _____

10. Attached is a detailed agenda of the activities the House invitees will be participating in during the travel (i.e., an hourly description of planned activities for trip invitees) (indicate agenda is attached by checking box):

11. Check one:

a. I represent that a registered federal lobbyist or foreign agent will not accompany House Members or employees on any segment of the trip (signify that the statement is true by checking box): or

b. N/A - trip sponsor is a U.S. institution of higher education.

12. For each sponsor required to submit a sponsor form, describe the sponsor's interest in the subject matter of the trip and its role in organizing and/or conducting the trip:

See attached response.

13. Answer parts a and b. Answer part c if necessary.

a. Mode of travel: Air Rail Bus Car Other (Specify: _____)

b. Class of travel: Coach Business First Charter Other (Specify: _____)

c. If travel will be first class or by chartered or private aircraft, explain why such travel is warranted:

N/A

14. I represent that the expenditures related to local area travel during the trip will be unrelated to personal or recreational activities of the invitee(s). (signify that the statement is true by checking box):

15. I represent that either (check one of the following):

a. The trip involves an event that is arranged or organized *without regard* to congressional participation and that meals provided to congressional participants are similar to those provided to or purchased by other event attendees: or

b. The trip involves events that are arranged specifically *with regard* to congressional participation:

If "b" is checked:

1) Detail the cost per day of meals (approximate cost may be provided): _____

The maximum cost per day of meals will not exceed \$97 (Berlin), \$130 (Paris), or \$162 (Brussels) as stipulated per State Department Per Diem Rates for M&IEs.

2) Provide reason for selecting the location of the event or trip: _____

See attached response.

16. Name, nightly cost, and reasons for selecting each hotel or other lodging facility:

Hotel name: Eurostars Berlin City: Berlin Cost per night: \$200

Reason(s) for selecting: Cost under DoS rules, central location walking distance from all meetings

Hotel name: Newhotel Roblin City: Paris Cost per night: \$326

Reason(s) for selecting: Cost under DoS rules, central location, U.S. Embassy suggestion

Hotel name: Martins Brussels EU Hotel City: Brussels Cost per night: \$146

Reason(s) for selecting: Cost under DoS rules, central location close to EU institutions

17. I represent that all expenses connected to the trip will be for actual costs incurred and not a per diem or lump sum payment. (signify that the statement is true by checking box):

18. **TOTAL EXPENSES FOR EACH PARTICIPANT:**

<input type="checkbox"/> actual amounts <input checked="" type="checkbox"/> good faith estimates	Total Transportation Expenses per Participant	Total Lodging Expenses per Participant	Total Meal Expenses per Participant
For each Member, Officer, or employee	See attached	See attached	See attached
For each accompanying relative	None		

	Other Expenses (dollar amount per item)	Identify Specific Nature of "Other" Expenses (e.g., taxi, parking, registration fee, etc.)
For each Member, Officer, or employee	See attached	See attached
For each accompanying relative	None	

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

19. Check one:

- a. I certify that I am an officer of the organization listed below: or
 b. N/A – sponsor is an individual or a U.S. institution of higher education.

20. I certify that I am not a registered federal lobbyist or foreign agent for any sponsor of this trip.

21. I certify by my signature that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature: 

Name:

Aaron Jones

Title:

Director of Congressional Relations

Organization:

Woodrow Wilson International Center for Scholars

Address:

1300 Pennsylvania Ave NW, Washington, DC 20004

Telephone number:

202.691.4140

Email address:

aaron.jones@wilsoncenter.org

If there are any questions regarding this form please contact the Committee at the following address:

Committee on Ethics
 U.S. House of Representatives
 1015 Longworth House Office Building
 Washington, DC 20515
 (202) 225-7103 (phone)
 (202) 225-7392 (general fax)

U.S. House of Representatives
Committee on Ethics

GRANTMAKING TRIP SPONSOR FORM

This form should be completed by a public charity or private foundation (both as defined under section 501(c)(3) of the Internal Revenue Code) that provides a grant of funds to another entity to underwrite, in whole or in part, a trip or an event, meal, or activity that will occur during a trip, or a necessary expense that will be incurred during a trip, with express or implicit knowledge or understanding that one or more House Members or employees may participate in or attend that trip or event, or otherwise may be beneficiaries of the gift or donation. Provide a copy of your completed form to the primary sponsor of the trip.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001. Failure to comply with the Committee's Travel Regulations may also lead to the denial of permission to sponsor future trips.

1. I certify that (name of your organization): Carnegie Corporation of New York
has been designated a § 501(c)(3) nonprofit charitable organization by the Internal Revenue Service.
 Yes No
2. Name of Primary Trip Sponsor: Woodrow Wilson International Center for Scholars
3. I certify that my organization (*complete a or b*):
 - a. Has provided a grant, gift, or donation to the above-named Primary Trip Sponsor and conducts an audit or review of its grant, gift, or donation to ensure that the funds are spent in accordance with the terms of its grant, gift, or donation. *or*
 - b. Has had a direct role in the organizing, planning, or conducting of a trip to
(destination) _____ on (date) _____ that is
being organized or arranged by the above-named Primary Trip Sponsor.
4. Check one:
 - a. My organization does not employ or retain a registered federal lobbyist or foreign agent *or*
 - b. My organization employs a registered federal lobbyist or foreign agent, but their involvement in planning, organizing, or arranging the trip was *de minimis* under the travel regulations.
5. I certify that I am not a registered federal lobbyist or foreign agent for any sponsor of this trip.
6. I certify by my signature that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature: Nicole Howe Buggs 5/19/17

Name: Nicole Howe Buggs Title: Assoc. Corporate Secy & Dir, Grants Management

Organization: Carnegie Corporation of New York

Address: 437 Madison Avenue, New York, NY 10022

Telephone number: 212.207.6231 Email: nb@carnegie.org

If there are any questions regarding this form please contact the Committee at the following address:

Committee on Ethics
U.S. House of Representatives
1015 Longworth House Office Building
Washington, DC 20515
(202) 225-7103 (phone)
(202) 225-7392 (general fax)

Susan W. Brooks, Indiana
Chairwoman
Theodore E. Deutch, Florida
Ranking Member

Patrick Meehan, Pennsylvania
Trey Gowdy, South Carolina
Kenny Marchant, Texas
Leonard Lance, New Jersey

Yvette D. Clarke, New York
Jared Polis, Colorado
Anthony Brown, Maryland
Steve Cohen, Tennessee



ONE HUNDRED FIFTEENTH CONGRESS

U.S. House of Representatives

COMMITTEE ON ETHICS

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Staff Director and Chief Counsel

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Director of Administration

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Counsel to the Chairwoman

Daniel J. Taylor
Counsel to the Ranking Member

1015 Longworth House Office Building
Washington, D.C. 20515-6328
Telephone: (202) 225-7103
Facsimile: (202) 225-7392

June 26, 2017

Ms. Krista Stafford
Office of the Honorable Patrick McHenry
2334 Rayburn House Office Building
Washington, DC 20515

Dear Ms. Stafford:

Pursuant to House Rule 25, clause 5(d)(2), the Committee on Ethics hereby approves your proposed trip to Germany, France, and Belgium, scheduled for July 2 to 8, 2017, sponsored by the Woodrow Wilson International Center for Scholars and Atlantik-Brücke e.V., with financial support from the Carnegie Corporation of New York

You must complete an Employee Post-Travel Disclosure Form (which your employing Member must also sign) and file it, together with a Sponsor Post-Travel Disclosure Form completed by the trip sponsor, with the Clerk of the House within 15 days after your return from travel. As part of that filing, you are also required to attach a copy of this letter and both the Traveler and Primary Trip Sponsor Forms (including attachments) you previously submitted to the Committee in seeking pre-approval for this trip. If you are required to file an annual Financial Disclosure Statement, you must also report all travel expenses totaling more than \$390 from a single source on the "Travel" schedule of your annual Financial Disclosure Statement covering this calendar year. Finally, Travel Regulation § 404(d) also requires you to keep a copy of all request forms and supporting information provided to the Committee for three subsequent Congresses from the date of travel.

Because the trip may involve meetings with foreign government representatives, we note that House employees may accept, under the Foreign Gifts and Decorations Act (FGDA), gifts "of minimal value [currently \$390] tendered as a souvenir or mark of courtesy" by a foreign government. Any tangible gifts valued in excess of minimal value received from a foreign government must, within 60 days of acceptance, be disclosed on a Form for Disclosing Gifts from Foreign Governments filed with the Committee, and either turned over to the Clerk of the House, or, with the written approval of the Committee, retained for official use.

Ms. Krista Stafford
Page 2

If you have any further questions, please contact the Committee's Office of Advice and Education at extension 5-7103.

Sincerely,



Susan W. Brooks
Chairwoman



Theodore E. Deutch
Ranking Member

SWB/TED:smm



**Woodrow Wilson Foreign Policy Fellowship Program
Primary Trip Sponsor Form – Additional Responses**

12. For each sponsor required to submit a sponsor form, describe the sponsor’s interest in the subject matter of the trip and its role in organizing and/or conducting the trip:

The Wilson Center is the sole organizer of the trip. The Carnegie Corporation of New York funds the Foreign Policy Fellowship but plays no role in choosing participants, selecting the destination, or designing the itinerary.

The Wilson Foreign Policy Fellowship Program aims to educate Congressional staffers on foreign policy issues critical to U.S. national security, as well as to foster bipartisan working relationships. The trip supplements the work of the program's six-week seminar series, providing fellows with an opportunity to gain first-hand understanding of some of the policy challenges and opportunities discussed in the seminars. The focus for this trip is Europe: Challenges and Opportunities. Field visits will include meetings in Berlin on U.S. – German Relations, the German domestic political landscape, the German economic model, the German legislature, and migration issues; in Paris on Franco- U.S. relations, French foreign policy strategy, business opportunities in France under the new administration, and the fight against radicalization in the new age of terrorist threats; in Brussels on the transatlantic relationship, the future of the European institutions, EU-US trade issues, the European legislative process, and NATO: the United States, NATO allies, and partner delegations.

Our goal is to promote a first-hand understanding of policy issues on the legislative agenda through exposure to the perspectives of key stakeholders. The goal of the fellowship program is deeply rooted in the Wilson Center’s mission to “...unite the world of ideas to the world of policy by supporting preeminent scholarship and linking that scholarship to issues of concern to officials in Washington.”

The Carnegie Corporation supports the Wilson Foreign Policy Fellowship Program with a grant, one of several Corporation grants aimed at educating Congressional staffers. The Carnegie Corporation shares the Wilson Center’s interest in fostering bipartisanship in Congress, as well as in educating lawmakers on critical foreign policy issues.



15b (2) Provide reason for selecting the location of the event or trip.

Europe was selected as the general location for the trip given the renewed interest in Europe and the many challenges EU member states are facing as well as the European Union as a whole, which could impact US relations with individual allies as well as the EU. Germany was chosen to highlight the economic might of Europe, to help participants understand the domestic political landscape in the midst of upcoming elections, and to better understand how Germany and Europe are dealing with migration issues. France was selected as a contrast to Germany, to allow participants the chance to see a different perspective on Europe. In addition, France is leading the fight against counterterrorism in Europe and has had to adapt to be able to face new emerging threats. Finally, Brussels is the home to both the EU and NATO, both important organizations with worldwide impact. Here we will visit and learn about both institutions, highlighting transatlantic relations and challenges they face in the future.

Itinerary

SUNDAY, JULY 2ND

PARTICIPANTS TRAVEL TO BERLIN, GERMANY

- 5:00 PM DEPART WASHINGTON REAGAN – DL 3694
- 6:28PM ARRIVE NEW YORK JFK
- 8:37 PM DEPART NEW YORK JFK -DL 422

MONDAY, JULY 3RD

- 11:00 AM ARRIVE BERLIN TXL
- 2:00 PM CHECK-IN EUROSTARS BERLIN HOTEL
LOCATION: FRIEDRICHSTRAÙE 99, 10117 BERLIN, GERMANY
- 2:15 PM DEPART HOTEL, WALK TO U.S. EMBASSY TO CHECK IN WITH SECURITY (15 MIN, 0.8 MILES)
- 3:00-4:00PM BRIEFING WITH U.S. EMBASSY TO GERMANY CHARGE D’AFFAIRES, KENT LOGSDON
FOCUS: U.S. – GERMAN DIPLOMATIC AND TRADE RELATIONS FROM THE U.S. PERSPECTIVE; U.S. PERSPECTIVE ON THE FORTHCOMING ELECTION AND RELATIONS WITH TURKEY AND RUSSIA; THE PROPOSED CREATION OF A FINANCE MINISTER FOR EUROPE; MIGRATION AND GERMAN INTEGRATION POLICIES
LOCATION: PARISER PLATZ 2, 10117 BERLIN, GERMANY
- 4:00-4:15PM WALK TO THE BUNDESTAG (10 MIN, 0.4 MILES)
- 4:15-6:45PM BRIEFING AT THE BUNDESTAG WITH MP FRITZ FELGENTREU, MEMBER OF THE GERMAN BUNDESTAG, DEPUTY DEFENSE POLICY SPOKESMAN OF THE SPD IN THE GERMAN PARLIAMENT
FOCUS: OVERVIEW OF THE GERMAN POLITICAL SYSTEM, SPECIFICALLY THE LEGISLATIVE PROCESS; COMPARE AND CONTRAST OF U.S. AND GERMAN LEGISLATURES AND PROCESSES; DISCUSSION ON THE US-GERMAN RELATIONSHIP FROM THE POINT OF VIEW OF LEGISLATIVE AIDES
LOCATION: PLATZ DER REPUBLIK 1, 11011 BERLIN, GERMANY
- 6:45 – 7:30 PM WALK TO DINNER LOCATION (11 MIN, 0.5 MILES)
- 7:30-9:30PM WORKING DINNER WITH DIANA VILLIERS NEGROPONTE, JD, PHD,
FOCUS: DISCUSSION ON THE HISTORY OF U.S.-EUROPEAN RELATIONS SINCE WWII AND HOW THIS EFFECTS OUR CURRENT DIPLOMATIC AND TRADE RELATIONS TODAY
LOCATION: GAFFEL HAUS BERLIN, DOROTHEENSTRAÙE 65, 10117 BERLIN
- WALK TO HOTEL (5 MIN, 0.2 MILES)

TUESDAY, JULY 4TH

- 8:00 -9:30 AM **BREAKFAST WITH DR. TOBIAS BUNDE**
FOCUS: *DISCUSSION ON FOREIGN AND SECURITY POLICIES OF WESTERN DEMOCRACIES, PARTICULARLY ISSUES RELATED TO NATO SECURITY ISSUES*
LOCATION: EUROSTARS HOTEL, FRIEDRICHSTRABE 99, 10117 BERLIN, GERMANY
- 9:30 – 10:30 AM **TIME TO FINISH PACKING AND WALK TO ATLANTIK-BRÜCKE (7 MIN, 0.4 MILES)**
- 10:30 AM – 3:30 PM **ATLANTIK-BRÜCKE, BERLIN THINK TANK**
LOCATION: MAGNUS-HAUS, AM KUPFERGRABEN 7, 10117 BERLIN-MITTE
- 10:30AM -12:00PM: *BRIEFING ON MIGRATION ISSUES IN GERMANY AND THE EU OF BOTH EXTRA-COMMUNITARY REFUGEES AND INTER-COMMUNITARY IMMIGRANTS. WHAT IS IN STORE FOR REFUGEES THAT CONTINUE TO FLOCK TO GERMANY AND OTHER EU MEMBER STATES?*
 - 12:00- 2:00PM: *BRIEFING ON THE CURRENT DOMESTIC POLITICAL LANDSCAPE IN GERMANY AND HOW THIS MAY AFFECT THE UPCOMING ELECTIONS. WHAT ARE THE MOST IMPORTANT ISSUES TO THE GERMAN PEOPLE? HOW WILL THE ELECTION RESULTS AFFECT US-GERMAN RELATIONS?*
 - 2:00- 3:30PM: *BRIEFING ON THE GERMAN ECONOMIC MODEL AND WHAT WE CAN LEARN FROM BEST PRACTICES IN GERMAN LABOR PRACTICES, APPRENTICESHIP PROGRAMS, AND TRADE POLICIES*
- 3:30 PM **DEPART FOR AIRPORT VIA PASSENGER VAN**
- 6:00 PM **EASYJET FLIGHT 4266 FROM BERLIN SXF TO PARIS ORY**
- 7:55 PM **ARRIVE IN PARIS**
- 9:00 PM **CHECK INTO NEW HOTEL ROBLIN**
LOCATION: 6 RUE CHAUVEAU LAGARDE, 75008 PARIS

WEDNESDAY, JULY 5TH

- 8:00 AM **WALK FROM HOTEL TO THE U.S. EMBASSY (11 MIN, 0.5 MILES)**
- 9:00-11:00 AM **BRIEFING AT UNITED STATES EMBASSY TO FRANCE**
FOCUS: *OVERVIEW OF FRANCO – U.S. DIPLOMATIC AND TRADE RELATIONS FROM THE POLITICAL AND ECONOMIC TEAMS OF THE U.S. EMBASSY; WHAT TO EXPECT FROM THE NEW ADMINISTRATION UNDER PRESIDENT MACRON*
BRIEFING BY: RICHARD HOLTZAPPLE, POLITICAL MINISTER- COUNSELOR; STEVEN ALLEY, MINISTER-COUNSELOR FOR U.S. COMMERCIAL SERVICES; REBECCA NEFF, ECONOMICS COUNSELOR; KEVIN OPSTRUP; POLITICAL OFFICER IN CHARGE OF INTERNAL POLITICS; BENJAMIN CANAVAN, POLITICAL OFFICER IN CHARGE OF POLITICAL-MILITARY AFFAIRS AND FRENCH RELATIONS WITH RUSSIA

LOCATION: 2 AVENUE GABRIEL, 75008

- 11:00 – 11:30 AM **TRAVEL BY PASSENGER VAN TO FRENCH FOREIGN MINISTRY (10 MIN, 1.1 MILES)**
- 11:30-1:00PM **BRIEFING AT FRENCH FOREIGN MINISTRY**
FOCUS: *BRIEFING WITH M. ARNAUD MENTRE, DEPUTY DIRECTOR OF NORTH AMERICAN AFFAIRS, ON HOW THE FRENCH REPUBLIC SETS FOREIGN POLICY STRATEGY AND OBJECTIVES AROUND THE WORLD; DISCUSSION ON U.S. - FRENCH DIPLOMATIC RELATIONS FROM THE FRENCH PERSPECTIVE*
LOCATION: QUAY D'ORSAY, 75007
- 1:00 – 1:30 PM **TRAVEL BY BUS TO LUNCH LOCATION (12 MIN, 1.6 MILES)**
- 1:30-4:00 PM **WORKING LUNCH WITH SECRETARY GENERAL OF THE INTERNATIONAL CHAMBER OF COMMERCE, AMBASSADOR JOHN DANILOVICH**
FOCUS: *NEW BUSINESS OPPORTUNITIES IN FRANCE UNDER THE NEW ADMINISTRATION OF PRESIDENT EMMANUEL MACRON? DISCUSSION ON US TRADE POLICIES IN FRANCE AND MORE BROADLY WITH THE EUROPEAN UNION*
SPEAKERS: ECONOMIC ADVISOR, ERIC CHANEY OF THE MONTAIGNE INSTITUTE; JULIAN KASSUM, ICC DIRECTOR OF GLOBAL DEVELOPMENT; NICOLLE GRAUGNARD, SENIOR MANAGER OF THE ICC COMMISSION ON TRADE AND INVESTMENT, CATHERINE FOSTER, CHIEF OF STAFF TO AMBASSADOR JOHN DANILOVICH
LOCATION: 33 AVENUE DU PRESIDENT WILSON, 75116 PARIS
- 4:00-7:30 PM **FREE TIME**
- 7:30-9:30PM **WORKING DINNER WITH JOSEF KONVITZ, PHD**
FOCUS: *THE URBAN RESPONSE TO POPULISM: LE GRAND PARIS AND MASSIVE INFRASTRUCTURE INVESTMENT; WHY REGULATION IS A PROBLEM IN TRANS-ATLANTIC RELATIONS; REDEFINING COLLECTIVE SECURITY: CROSS-BORDER RISKS AND THE LIMITS OF SOVEREIGNTY.*
LOCATION: LE PHARAMOND, 24 RUE DE LA GRANDE TRUANDERIE, 75001

THURSDAY, JULY 6TH

- 6:45 AM **DEPART HOTEL ON BUS (13 MIN, 2.2 MILES)**
- 8:25 AM **DEPART PARIS NORD ON THALYS TRAIN**
TRAVEL TIME 1H22
- 9:47 AM **ARRIVE BRUSSELS MIDI**
TAKE PASSENGER VAN TO U.S. MISSION (11 MIN, 2.7 MILES)
- 10:30-12:00 PM **BRIEFING AT THE U.S. MISSION TO THE EUROPEAN UNION**
FOCUS: *BRIEFING ON THE TRANSATLANTIC RELATIONSHIP FROM THE U.S. PERSPECTIVE; OVERVIEW OF THE EUROPEAN INSTITUTIONS AND EU-US TRADE ISSUES, INCLUDING TTIP AND DATA PRIVACY ISSUES*

LOCATION: ZINNERSTRAAT - 13 - RUE ZINNER, B-1000 BRUSSELS

- 12:00-12:45PM **LUNCH BREAK IN USEU CAFETERIA OR NEARBY CAFÉ WITH CHRISTOPHER DOSTAL FROM U.S. MISSION TO THE EU**
FOCUS: *OPPORTUNITY FOR INFORMAL CONVERSATION ON COUNTERTERRORISM MEASURES AT THE EU LEVEL*
- 12:45 – 1:15 PM ***WALK TO EUROPEAN COUNCIL (20 MIN, 0.8 MILES)***
- 1:15 -3:00PM **BRIEFING: THE FUTURE OF THE EUROPEAN INSTITUTIONS WITH MR. ANDRE GILLISSEN, DEPUTY HEAD OF CABINET TO PRESIDENT TUSK**
FOCUS: *WHAT TO EXPECT FROM BREXIT NEGOTIATIONS; THE POSSIBILITY OF A MULTISPEED EUROPE; THE FUTURE OF THE EU ENLARGEMENT POLICY; WILL THERE BE A REFORM OF EUROPEAN INSTITUTIONS?*
LOCATION: EUROPEAN COUNCIL, EUROPA BUILDING, RUE DE LA LOI 155, 1000 BRUXELLESEX
- 3:00- 3:15PM ***WALK TO EEAS (4 MIN, 0.2 MILES)***
- 3:15-5:00PM **EXTERNAL ACTION SERVICE, U.S. DIVISION**
FOCUS: *DISCUSSION ON THE TRANSATLANTIC RELATIONSHIP FROM THE EU PERSPECTIVE; OVERVIEW OF EUROPEAN UNION DIPLOMATIC OBJECTIVES IN NORTH AMERICA; BRIEFING ON EU TRADE PRIORITIES AND PROCESSES FOR TRADE DEALS*
SPEAKERS: MR RICHARD TIBBELS, HEAD OF US CANADA DIVISION – EUROPEAN EXTERNAL ACTION SERVICE AND MR HIDDO HOUBEN, HEAD OF US CANADA UNIT, DIRECTORATE-GENERAL TRADE – EUROPEAN COMMISSION
LOCATION: ROND-POINT ROBERT SCHUMAN 9A, 1000 BRUXELLES, BELGIUM
- WALK TO HOTEL (7 MIN, 0.3 MILES)***
- 5:00-6:00 PM **CHECK INTO MARTIN’S BRUSSELS EU HOTEL**
LOCATION: BOULEVARD CHARLEMAGNE 80, 1000 BRUXELLES
- 6:00-6:30 PM ***TRAVEL BY PASSENGER VAN TO CROWELL AND MORING (8 MIN, 1.8 MILES)***
- 6:30 – 9:30 PM **RECEPTION AND BRIEFING WITH CROWELL AND MORING**
FOCUS: *DISCUSSION ON REPRESENTING AMERICAN BUSINESS INTERESTS IN BRUSSELS; SPECIFIC TALKS ON ANTITRUST ISSUES, INTERNATIONAL TRADE LAW IN PRACTICE, AND REGULATORY PRACTICES FOR TRANSNATIONAL COMPANIES*
LOCATION: RUE JOSEPH STEVENS 7, 1000 BRUXELLES
- TRAVEL BY PASSENGER VAN FROM WARANDE TO HOTEL (3 MIN, 0.9 MILES)***

FRIDAY, JULY 7TH

- 8:30 AM **DEPART HOTEL – WALK TO EUROPEAN PARLIAMENT (16 MIN, 0.7 MILES)**
- 9:00- 12:00PM **OVERVIEW OF EUROPEAN LEGISLATION**
FOCUS: *OVERVIEW ON THE ROLE OF THE EUROPEAN PARLIAMENT WITHIN THE EUROPEAN INSTITUTIONS; BRIEFING ON THE EUROPEAN LEGISLATIVE PROCESS: REGULATIONS, DIRECTIVES, AND OTHER ACTS; APPLICATION OF EU LAW THROUGHOUT MEMBER STATES; VISIT TO THE EUROPEAN PARLIAMENT PLENARY CHAMBER AND DISCUSSION ON THE WORKINGS OF A TRANSNATIONAL PARLIAMENT*
LOCATION: RUE WIERTZ 60, 1047 BRUXELLES
- 12:00-12:30PM **TRAVEL BY PASSENGER VAN TO NATO (20 MIN, 5.5 MILES)**
- 12:30-2:00PM **WORKING LUNCH WITH U.S. MISSION TO NATO**
FOCUS: *DISCUSSION ON THE TRANSATLANTIC SECURITY RELATIONSHIP, THE U.S. - NATO RELATIONSHIP; THE FUTURE OF NATO FROM THE U.S. PERSPECTIVE*
LOCATION: NATO HQ, LÉOPOLD III LAAN 1110, 1130 BRUSSEL
SPEAKERS: USNATO POLITICAL ADVISOR, TAMIR WASER; USNATO ACTING DEFENSE ADVISOR, COL. DIRK DRIGGERS; USNATO PUBLIC AFFAIRS ADVISOR, JACK HILLMEYER
- 2:15-3:15 PM **BRIEFING WITH NATO ALLIED DELEGATIONS & PARTNER DELEGATIONS**
FOCUS: *NATO'S PROJECTING STABILITY CONCEPT, INCLUDING PARTNERSHIPS*
LOCATION: NATO HQ, LÉOPOLD III LAAN 1110, 1130 BRUSSEL
SPEAKERS: NATO DASG PASP JAMES APPATHURAI; TURKEY DEPUTY PERMREP GULIN DINC; PORTUGAL DEPUTY PERMREP ANA PAULA MOREIRA; SWEDISH DHM ANDREAS TUVESSON
- 3:00- 5:00 PM **BRIEFING WITH NATO ALLIED DELEGATIONS & PARTNER DELEGATIONS**
FOCUS: *NATO'S DEFENSE AND DETERRENCE EFFORTS, INCLUDING NATO-EU COOPERATION*
LOCATION: NATO HQ, LÉOPOLD III LAAN 1110, 1130 BRUSSEL
SPEAKERS: POLAND DEPUTY PERMREP MICHAL POLAKOW; UK DEFENSE ADVISOR CHRIS KEAY
- TRAVEL BY BUS BACK TO BACK TO HOTEL (15 MIN, 3.5 MILES)**
- 5:00- 7:15 PM **FREE TIME**
- 7:15 – 9:45 PM **OPTIONAL WORKING DINNER: TRIP REFLECTIONS WITH DIANA NEGROPONTE**
FOCUS: *GROUP DISCUSSION ON THE FUTURE OF EUROPE; FOLLOW-UP ON ANY REMAINING QUESTIONS OR COMMENTS FROM ANY OF THE TRIP BRIEFINGS*
LOCATION: LE MARMITON, GALERIE DE LA REINE 38 (RUE DES BOUCHERS 43A) 1000 BRUSSELS

SATURDAY, JULY 8TH

8:00 AM *DEPART HOTEL*
TRAVEL VIA PASSENGER VAN TO AIRPORT (15 MIN, 7.8 MILES)

11:00 AM **DEPART BRUSSELS – DELTA FLIGHT DL 043**

1:18 PM **ARRIVE JFK**

3:00 PM **DEPART JFK- DELTA FLIGHT DL 4027**

4:29PM **ARRIVE DCA**

	Transportation Expenses	Lodging Expenses	Meal Expenses	Other expenses
Final Costs				
Berlin, Germany		\$200 per person total for 1 night	\$71.33 total (2 days)	\$15.28 per person for round trip airport transfer
Paris, France	\$1,797.90 total per person: \$1,608.17 for airfare in coach from Washington, DC to Berlin and from Brussels to Washington, DC; \$77.36 per person one-way coach airfare from Berlin to Paris; \$111.79 per person one-way coach trainfare from Paris to Brussels	\$652 per person total for 2 nights (\$326 per night)	\$171.36 total (1.5 days)	\$84.93 per person for airport transfer to city center, full day of passenger van for travel to and from meeting sites, and transfer to train station from city center
Brussels, Belgium		\$290 per person total for 2 nights (\$145 per night)	\$157.19 total (2 days)	\$89.21 per person for train station transfer, airport transfer, and for 2 days of passenger van for travel to and from meeting sites



**Woodrow Wilson International Center for Scholars
Foreign Policy Fellowship Program
Europe 2017**

July 2nd- 8th, 2017

SUNDAY, JULY 2ND

PARTICIPANTS TRAVEL TO BERLIN, GERMANY

5:00 PM DEPART WASHINGTON REAGAN – DL 3694

6:28PM ARRIVE NEW YORK JFK

8:37 PM DEPART NEW YORK JFK -DL 422

MONDAY, JULY 3RD

11:00 AM ARRIVE BERLIN TXL

2:00 PM CHECK-IN EUROSTARS BERLIN HOTEL
LOCATION: FRIEDRICHSTRABE 99, 10117 BERLIN, GERMANY

3:00-5:00PM BRIEFING AT THE BUNDESTAG WITH CHIEF OF STAFF TO NIELS ANNEN,
MEMBER OF THE GERMAN BUNDESTAG. SPOKESMAN OF FOREIGN
AFFAIRS FOR THE SPD
FOCUS: COMPARE AND CONTRAST OF U.S. AND GERMAN LEGISLATURES
LOCATION: PLATZ DER REPUBLIK 1, 11011 BERLIN, GERMANY

6:00-8:00PM WORKING DINNER WITH, JAN TECHAU, DIRECTOR OF THE AMERICAN
ACADEMY IN BERLIN
FOCUS: HISTORY OF U.S.-GERMAN RELATIONS
LOCATION: TBD

TUESDAY, JULY 4TH

Focus: Germany

8:00 -9:00 AM BREAKFAST WITH AMBASSADOR WOLFGANG ISCHINGER
FOCUS: US- GERMAN RELATIONS AND SECURITY ISSUES
LOCATION: EUROSTARS HOTEL, FRIEDRICHSTRABE 99, 10117 BERLIN,
GERMANY

10:30 AM – 3:30 PM ATLANTIC BREUCKE, BERLIN THINK TANK
LOCATION: MAGNUS-HAUS, AM KUPFERGRABEN 7, 10117 BERLIN-MITTE

- 10:30AM -12:00PM: DOMESTIC POLITICAL LANDSCAPE; UPCOMING ELECTIONS WOTJ
- 12:00- 2:00PM MIGRATION ISSUES- GERMANY AND THE EU
- 2:00- 3:30PM: THE GERMAN ECONOMIC MODEL INCLUDING LABOR PRACTICES WITH REPRESENTATIVES FROM SIEMENS, BMW, AND THE FEDERATION OF GERMAN INDUSTRIES (BDI)

4:00PM **COLLECT LUGGAGE FROM HOTEL AND DEPART FOR AIRPORT**

6:00 PM **EASYJET FLIGHT 4266 FROM BERLIN SXF TO PARIS ORY**

7:55 PM **ARRIVE IN PARIS**

9:00 PM **CHECK INTO NEW HOTEL ROBLIN**
LOCATION: 6 RUE CHAUVEAU LAGARDE, 75008 PARIS, FRANCE

WEDNESDAY, JULY 5TH

Focus: France

09:00-11:00 AM

U.S. EMBASSY PARIS

FOCUS: FRANCO – U.S. RELATIONS, OVERVIEW OF THE NEW ADMINISTRATION

LOCATION: 2 AVENUE GABRIEL, 75008

11:30-1:00PM

BRIEFING AT FRENCH FOREIGN MINISTRY

FOCUS: SETTING FOREIGN POLICY STRATEGY AND OBJECTIVES AROUND THE WORLD; FRANCE- U.S. & FRANCE- EU RELATIONS

LOCATION: QUAY D'ORSAY, 75007

1:30-3:30 PM

WORKING LUNCH WITH SECRETARY GENERAL OF THE INTERNATIONAL CHAMBER OF COMMERCE, JOHN DANILOVICH

FOCUS: BUSINESS OPPORTUNITIES IN FRANCE UNDER THE NEW ADMINISTRATION

LOCATION: TBD

4:00-6:00 PM

BRIEFING AT INTER-MINISTERIAL COMMITTEE FOR THE PREVENTION OF CRIME AND RADICALIZATION

FOCUS: THE NEW AGE OF SECURITY THREATS, COUNTERING RADICALIZATION; INFORMATION SHARING, BEST PRACTICES

LOCATION: PLACE BEAUVAU, 9 RUE DE MIROMESNIL, 75008

6:00-7:00PM

AT LIBERTY

7:30-9:30PM

WORKING DINNER WITH COUNTERTERRORISM EXPERT

LOCATION: TBD

THURSDAY, JULY 6TH

Focus: European Union

- 7:55 AM **DEPART PARIS NORD ON THALYS TRAIN**
TRAVEL TIME 1H22
- 9:17 AM **ARRIVE BRUSSELS MIDI**
- 10:00-12:00 PM **BRIEFING AT THE U.S. MISSION TO THE EUROPEAN UNION**
FOCUS: THE TRANSATLANTIC RELATIONSHIP FROM THE U.S. PERSPECTIVE,
OVERVIEW OF THE EU INCLUDING TRADE, TTIP, AND PRIVACY
LOCATION: ZINNERSTRAAT - 13 - RUE ZINNER, B-1000 BRUSSELS
- 12:00-12:30PM **LUNCH BREAK**
- 1:00 -2:30PM **BRIEFING: THE FUTURE OF THE EUROPEAN INSTITUTIONS**
FOCUS: BREXIT, MULTISPEED EUROPE, EU ENLARGEMENT POLICY, REFORM
OF EUROPEAN INSTITUTIONS
LOCATION: TBD
- 2:30-3:30PM **DROP OFF LUGGAGE AT HOTEL MARTINS EU**
LOCATION: BOULEVARD CHARLEMAGNE 80, 1000 BRUXELLES
- 3:30-5:00PM **EXTERNAL ACTION SERVICE, U.S. DIVISION**
FOCUS: THE TRANSATLANTIC RELATIONSHIP FROM THE EU PERSPECTIVE;
EU TRADE PRIORITIES AND PROCESSES
LOCATION: RUE DE LA LOI, 1000 BRUXELLES, BELGIUM
- 5:30-6:00 PM **AT LIBERTY**
- 6:30 – 8:00 PM **RECEPTION AND BRIEFING WITH CROWELL AND MORING**
FOCUS: ANTITRUST, INTERNATIONAL TRADE, REGULATORY PRACTICES
LOCATION: RUE JOSEPH STEVENS 7, 1000 BRUXELLES

FRIDAY, JULY 7TH

Focus: European Legislation and NATO

- 9:00- 11:00AM **THE SAUSAGE MACHINE OF EUROPEAN LEGISLATION**
FOCUS: TOUR OF THE EUROPEAN PARLIAMENT, EUROPEAN LEGISLATIVE
PROCESS; REGULATIONS, DIRECTIVES, AND OTHER ACTS, APPLICATION OF
EU LAW
LOCATION: RUE WIERTZ 60, 1047 BRUXELLES

- 11:30-12:30 PM **TOUR OF NATO HQ WITH NATO INTERNATIONAL STAFF**
FOCUS: OVERVIEW OF NATO OPERATIONS
LOCATION: NATO HQ, LÉOPOLD III LAAN 1110, 1130 BRUSSEL
- 12:30-2:00PM **WORKING LUNCH WITH U.S. MISSION TO NATO**
FOCUS: PERSPECTIVES ON THE TRANSATLANTIC RELATIONSHIP
LOCATION: NATO HQ, LÉOPOLD III LAAN 1110, 1130 BRUSSEL
- 2:00- 4:00 PM **BRIEFING WITH NATO ALLIED DELEGATIONS & PARTNER DELEGATIONS**
PANEL 1: GEORGIA, AUSTRALIA, JORDAN
FOCUS: NATO COOPERATION OUTSIDE EUROPE
PANEL 2: SWEDEN, FINLAND, AUSTRIA
FOCUS: NATO- EU SECURITY MATTERS AND COOPERATION
LOCATION: NATO HQ, LÉOPOLD III LAAN 1110, 1130 BRUSSEL
- 4:00- 6:00 PM **AT LIBERTY**
- 6:00 – 8:00 PM **WORKING DINNER: TRIP REFLECTIONS WITH DIANA NEGROPONTE, JD, PHD**
FOCUS: THE FUTURE OF EUROPE
LOCATION: TBD

SATURDAY, JULY 8TH

- 11:00 AM **DEPART BRUSSELS – DELTA FLIGHT DL 043**
- 1:18 PM **ARRIVE JFK**
- 3:00 PM **DEPART JFK- DELTA FLIGHT DL 4027**
- 4:29PM **ARRIVE DCA**



List of Invitees Wilson Foreign Policy Fellowship Program Trip to Europe

July 2-8, 2017

House

Name: Kathryn Grant

Title: Communications Director and Senior Advisor, Office of Representative Steny Hoyer

Name: Krista McCoy

Title: Senior Legislative Assistant, Office of Representative Patrick McHenry

Name: Michael Mansour II

Title: Legislative Director, Office of Representative Barbara Comstock

Name: Miranda Lutz

Title: Staff Associate, Subcommittee on Terrorism, Nonproliferation, and Trade, House Foreign Affairs Committee

Name: Robert Edmonson

Title: Chief of Staff, Office of Representative Nancy Pelosi

Name: Todd Sloves

Title: Legislative Director, Office of Representative Joe Crowley

	Transportation Expenses	Lodging Expenses	Meal Expenses	Other expenses
Good faith estimates				
Berlin, Germany	\$1,608.17 for airfare in coach from Washington, DC to Berlin and from Brussels to Washington, DC; \$75 per person one-way coach airfare from Berlin to Paris; \$75 per person one-way coach trainfare from Paris to Brussels	\$200 per person total for 1 night	\$97 or less per day (\$194 total for 2 days) as stipulated by Department of State recommendations	\$20 per person for round trip airport transfer
Paris, France		\$652 per person total for 2 nights (\$326 per night)	\$138 or less per day (\$138 total for 1 day) as stipulated by Department of State recommendations	\$95 per person for airport transfer to city center, full day of passenger van for travel to and from meeting sites, and transfer to train station from city center
Brussels, Belgium		\$290 per person total for 2 nights (\$145 per night)	\$127 or less per day (\$254 total for two days) as stipulated by Department of State recommendations	\$60 per person for train station transfer, airport transfer, and for 2 days of passenger van for travel to and from meeting sites