

U.S. House of Representatives  
Committee on Ethics

LEGISLATIVE RESOURCE CENTER

EMPLOYEE POST-TRAVEL DISCLOSURE FORM **FORM 25 PM 4:18**

This form is for disclosing the receipt of travel expenses from private sources for travel taken in connection with official duties. This form does not eliminate the need to report privately-funded travel on the annual Financial Disclosure Statements of those employees required to file them. In accordance with House Rule 25, clause 5, you must complete this form and file it with the Clerk of the House, 135 Cannon House Office Building, within 15 days after travel is completed. Please do not file this form with the Committee on Ethics.

**NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.**

1. Name of Traveler: Gina Foote
2. a. Name of accompanying relative: \_\_\_\_\_ *or* None   
 b. Relationship to Traveler:  Spouse  Child  Other (specify): \_\_\_\_\_
3. a. Dates of departure and return: Departure: 5/6/2017 Return: 5/14/2017  
 b. Dates at personal expense (if any): \_\_\_\_\_ *or* None
4. Departure city: Washington, DC Destination: Israel Return city: Washington, DC
5. Sponsor(s) (who paid for the trip): American Israel Education Foundation (AIEF)
6. Describe meetings and events attended: Meetings and briefings provided a historical and geopolitical examination of the issues that Israel faces,  
including security, regional challenges, and the prospects for peace. They also focused on U.S.-Israel relations.
7. Attached to this form are EACH of the following (*signify that each item is attached by checking the corresponding box*):
  - a.  a completed Sponsor Post-Travel Disclosure Form;
  - b.  the Primary Trip Sponsor Form completed by the trip sponsor prior to the trip, including all attachments and Grantmaking or Non-Grantmaking Sponsor Forms;
  - c.  page 2 of the completed Traveler Form submitted by the employee; *and*
  - d.  the letter from the Committee on Ethics approving my participation on this trip.
8. a. I represent that I participated in each of the activities reflected in the attached sponsor's agenda. (*Signify that statement is true by checking box*):   
 b. If not, explain: \_\_\_\_\_

I certify that the information contained on this form is true, complete, and correct to the best of my knowledge.

SIGNATURE OF TRAVELER: Gina Foote DATE: 5-25-2017

I authorized this travel in advance. I have determined that all of the expenses listed on the attached Sponsor Post-Travel Disclosure form were necessary and that the travel was in connection with the employee's official duties and would not create the appearance that the employee is using public office for private gain.

NAME OF SUPERVISING MEMBER: Ted Poe DATE: 5-25-2017

SIGNATURE OF SUPERVISING MEMBER: [Signature]

**U.S. House of Representatives  
Committee on Ethics**

**SPONSOR POST-TRAVEL DISCLOSURE FORM**

This form must be completed by an officer of any organization that served as the primary trip sponsor in providing travel expenses or reimbursement for travel expenses to House Members, officers, or employees under House Rule 25, clause 5. *A completed copy of the form must be provided to each House Member, officer, or employee who participated on the trip within 10 days of their return.* You must answer all questions, and check all boxes, on this form for your submission to comply with House rules and the Committee's travel regulations. Failure to comply with this requirement may result in the denial of future requests to sponsor trips and/or subject the current traveler to disciplinary action or a requirement to repay the trip expenses.

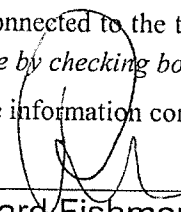
**NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.**

1. Sponsor(s) (who paid for the trip): American Israel Education Foundation (AIEF)
2. Travel Destination(s): Israel
3. Date of Departure: May 6, 2017 Date of Return: May 14, 2017
4. Name(s) of Traveler(s): Please see attached  
(NOTE: You may list more than one traveler on a form only if all information is identical for each person listed.)
5. **Actual amount** of expenses paid on behalf of, or reimbursed to, each individual named in response to Question 4:

	Total Transportation Expenses	Total Lodging Expenses	Total Meal Expenses	Other Expenses (dollar amount per item and description)
Traveler	\$6,722.75	\$1,971	\$890.90	\$3,003 breakdown attached
Accompanying Relative	n/a	n/a	n/a	n/a

6. All expenses connected to the trip were for actual costs incurred and not a *per diem* or lump sum payment. (Signify statement is true by checking box):

I certify that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature:   
 Name: Richard Fishman Title: Executive Director  
 Organization: American Israel Education Foundation (AIEF)

I am an officer of the above-named organization (signify statement is true by checking box):

Address: 251 H Street NW  
Washington, DC 20001

Telephone number: (202) 639-5233

Email Address: rfishman@aiefdn.org

*Committee staff may contact the above-named individual if additional information is required.*

If you have questions regarding your completion of this form, please contact the Committee on Ethics at (202) 225-7103.

U.S. House of Representatives  
Committee on Ethics

TRAVELER FORM

1. Name of Traveler: Gina Foote
2. Sponsor(s) (who will be paying for the trip): American Israel Education Foundation
3. Travel destination(s): Israel
4. a. Date of departure 5/6/2017 Date of return: 5/14/2017  
b. Will you be extending the trip at your personal expense?  Yes  No  
If yes, dates at personal expense: \_\_\_\_\_
5. a. Will you be accompanied by a relative at the sponsor's expense?  Yes  No  
b. If yes:  
(1) Name of accompanying relative: \_\_\_\_\_  
(2) Relationship to traveler:  Spouse  Child  Other (specify): \_\_\_\_\_  
(3) Accompanying relative is at least 18 years of age:  Yes  No
6. a. Did the trip sponsor answer "yes" to Question 9(d) on the Primary Trip Sponsor Form (i.e., travel is sponsored by an entity that employs a registered federal lobbyist or foreign agent and you are requesting lodging for two nights)?  Yes  No  
b. If yes, explain why the second night of lodging is warranted:  
\_\_\_\_\_  
\_\_\_\_\_
7. Primary Trip Sponsor Form is attached, including agenda, invitee list, and any other attachments and contributing sponsor forms:  Yes  No  
NOTE: The agenda should show the traveler's individual schedule, including departure and arrival times and identify the specific events in which the traveler will be participating.
8. Explain why participation in the trip is connected to the traveler's individual official or representational duties. Staff should include their job title and how the activities on the itinerary relate to their duties.  
As Chief of Staff for a Member of the Foreign Affairs Committee, this trip presents an opportunity to learn firsthand about issues relevant to U.S. - Israel relations, U.S. foreign policy, and cybersecurity.
9. Is the traveler aware of any registered federal lobbyists or foreign agents involved in planning, organizing, requesting, and/or arranging the trip?  Yes  No

10. FOR STAFF TRAVELERS:

TO BE COMPLETED BY YOUR EMPLOYING MEMBER:

ADVANCED AUTHORIZATION OF EMPLOYEE TRAVEL

I hereby authorize the individual named above, an employee of the U.S. House of Representatives who works under my direct supervision, to accept expenses for the trip described in this request. I have determined that the above-described travel is in connection with my employee's official duties and that acceptance of these expenses will not create the appearance that the employee is using public office for private gain.

Date: 4/06/2017

  
\_\_\_\_\_  
Signature of Employing Member

**U.S. House of Representatives  
Committee on Ethics**

**PRIMARY TRIP SPONSOR FORM**

This form should be completed by private entities offering to provide travel or reimbursement for travel to House Members, officers, or employees under House Rule 25, clause 5. A completed copy of the form (and any attachments) should be provided to each invited House Member, officer, or employee, who will then forward it to the Committee together with a Traveler Form at least 30 days before the start date of the trip. The trip sponsor should NOT submit the form directly to the Committee. The Committee Web site ([ethics.house.gov](http://ethics.house.gov)) provides detailed instructions for filling out the form.

**NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001. Failure to comply with the Committee's Travel Regulations may also lead to the denial of permission to sponsor future trips.**

1. Sponsor (who will be paying for the trip): \_\_\_\_\_  
American Israel Education Foundation (AIEF)
2. I represent that the trip will not be financed (in whole or in part) by a registered federal lobbyist or foreign agent (signify that the statement is true by checking box):
3. Check only one: I represent that:
  - a. the primary trip sponsor has not accepted from any other source funds intended directly or indirectly to finance any aspect of the trip  *or*
  - b. the trip is arranged without regard to congressional participation and the primary trip sponsor has accepted funds only from entities that will receive a tangible benefit in exchange for those funds  *or*,
  - c. the primary trip sponsor has accepted funds from other source(s) intended directly or indirectly to finance all or part of this trip and has enclosed disclosure forms from each of those entities.   
If "c" is checked, list the names of the additional sponsors: \_\_\_\_\_
4. Provide names and titles of ALL House Members and employees you are inviting. For each House invitee, provide an explanation of why the individual was invited (include additional pages if necessary):  
Please see attached
5. Is travel being offered to an accompanying relative of the House invitee(s)?  Yes  No
6. Date of departure: May 6, 2017 Date of return: May 14, 2017
7. a. City of departure: Washington, D.C.  
b. Destination(s): Israel  
c. City of return: Washington, D.C.
8. I represent that (check one of the following):
  - a. The sponsor of the trip is an institution of higher education within the meaning of section 101 of the Higher Education Act of 1965:  *or*
  - b. The sponsor of the trip does not retain or employ a registered federal lobbyist or foreign agent:  *or*
  - c. The sponsor employs or retains a registered federal lobbyist or foreign agent, but the trip is for attendance at a one-day event and lobbyist/foreign agent involvement in planning, organizing, requesting, or arranging the trip was *de minimis* under the Committee's travel regulations.
9. Check one of the following:
  - a. I checked 8(a) or (b) above:
  - b. I checked 8(c) above but am not offering any lodging:
  - c. I checked 8(c) above and am offering lodging and meals for one night:  *or*
  - d. I checked 8(c) above and am offering lodging and meals for two nights:   
If "d" is checked, explain why the second night of lodging is warranted: \_\_\_\_\_

10. Attached is a detailed agenda of the activities the House invitees will be participating in during the travel (i.e., an hourly description of planned activities for trip invitees) (indicate agenda is attached by checking box):

11. Check one:  
a. I represent that a registered federal lobbyist or foreign agent will not accompany House Members or employees on any segment of the trip (signify that the statement is true by checking box):  or  
b. N/A – trip sponsor is a U.S. institution of higher education.

12. For each sponsor required to submit a sponsor form, describe the sponsor's interest in the subject matter of the trip and its role in organizing and/or conducting the trip:  
AIEF is a non-profit 501(c)(3) organization with the fundamental purpose of educating policy makers and opinion leaders about the U.S.-Israel relationship. AIEF is solely responsible for recruiting, coordinating, executing, and funding all aspects of this trip.  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

13. Answer parts a and b. Answer part c if necessary.  
a. Mode of travel: Air  Rail  Bus  Car  Other  (Specify: \_\_\_\_\_)  
b. Class of travel: Coach  Business  First  Charter  Other  (Specify: \_\_\_\_\_)  
c. If travel will be first class or by chartered or private aircraft, explain why such travel is warranted:  
n/a  
\_\_\_\_\_

14. I represent that the expenditures related to local area travel during the trip will be unrelated to personal or recreational activities of the invitee(s). (signify that the statement is true by checking box):

15. I represent that either (check one of the following):  
a. The trip involves an event that is arranged or organized *without regard* to congressional participation and that meals provided to congressional participants are similar to those provided to or purchased by other event attendees:  or  
b. The trip involves events that are arranged specifically *with regard* to congressional participation:   
If "b" is checked:  
1) Detail the cost per day of meals (approximate cost may be provided): \_\_\_\_\_  
\$121 (includes meals, snacks, and water on the bus)  
\_\_\_\_\_  
2) Provide reason for selecting the location of the event or trip: \_\_\_\_\_  
The trip will take place in Israel in order to educate Congressional staff about the U.S.-Israel relationship.  
\_\_\_\_\_  
\_\_\_\_\_

16. Name, nightly cost, and reasons for selecting each hotel or other lodging facility:  
Hotel name: Mamilla City: Jerusalem Cost per night: \$276, \$326  
Reason(s) for selecting: location and affordability (rate is higher during the Sabbath)  
Hotel name: Sheraton City: Tel Aviv Cost per night: \$260  
Reason(s) for selecting: location and affordability  
Hotel name: Galei Kinneret City: Tiberias Cost per night: \$262  
Reason(s) for selecting: location and affordability  
\_\_\_\_\_

17. I represent that all expenses connected to the trip will be for actual costs incurred and not a per diem or lump sum payment. (signify that the statement is true by checking box):

18. TOTAL EXPENSES FOR EACH PARTICIPANT:

<input type="checkbox"/> actual amounts <input checked="" type="checkbox"/> good faith estimates	Total <i>Transportation</i> Expenses per Participant	Total <i>Lodging</i> Expenses per Participant	Total <i>Meal</i> Expenses per Participant
For each Member, Officer, or employee	\$6,811	\$1,986	\$847.22
For each accompanying relative	n/a	n/a	n/a

	<i>Other</i> Expenses (dollar amount per item)	Identify Specific Nature of "Other" Expenses (e.g., taxi, parking, registration fee, etc.)
For each Member, Officer, or employee	\$2,775.69	breakdown attached
For each accompanying relative	n/a	n/a

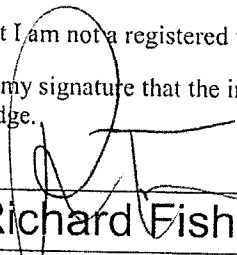
**NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.**

19. Check one:

- a. I certify that I am an officer of the organization listed below.  *or*  
 b. N/A – sponsor is an individual or a U.S. institution of higher education.

20. I certify that I am not a registered federal lobbyist or foreign agent for any sponsor of this trip.

21. I certify by my signature that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature: 

Name: Richard Fishman

Title: Executive Director

Organization: American Israel Education Foundation (AIEF)

Address: 251 H Street NW, Washington DC 20001

Telephone number: (202) 639-5233

Email address: rfishman@aiefdn.org

If there are any questions regarding this form please contact the Committee at the following address:

Committee on Ethics  
 U.S. House of Representatives  
 1015 Longworth House Office Building  
 Washington, DC 20515  
 (202) 225-7103 (phone)  
 (202) 225-7392 (general fax)

Susan W. Brooks, Indiana  
*Chairwoman*  
Theodore E. Deutch, Florida  
*Ranking Member*

Patrick Meehan, Pennsylvania  
Trey Gowdy, South Carolina  
Kenny Marchant, Texas  
Leonard Lance, New Jersey

Yvette D. Clarke, New York  
Jared Polis, Colorado  
Anthony Brown, Maryland  
Steve Cohen, Tennessee



ONE HUNDRED FIFTEENTH CONGRESS

## U.S. House of Representatives

COMMITTEE ON ETHICS

May 3, 2017

Thomas A. Rust  
*Staff Director and Chief Counsel*

Donna Herbert  
*Director of Administration*

Sheria A. Clarke  
*Counsel to the Chairwoman*

Daniel J. Taylor  
*Counsel to the Ranking Member*

1015 Longworth House Office Building  
Washington, D.C. 20515-6328  
Telephone: (202) 225-7103  
Facsimile: (202) 225-7392

Ms. Gina Foote  
Office of the Honorable Ted Poe  
2132 Rayburn House Office Building  
Washington, DC 20515

Dear Ms. Foote:

Pursuant to House Rule 25, clause 5(d)(2), the Committee on Ethics hereby approves your proposed trip to Israel,<sup>1</sup> scheduled for May 6 to 14, 2017, sponsored by the American Israel Education Foundation (AIEF).

You must complete an Employee Post-Travel Disclosure Form (which your employing Member must also sign) and file it, together with a Sponsor Post-Travel Disclosure Form completed by the trip sponsor, with the Clerk of the House within 15 days after your return from travel. As part of that filing, you are also required to attach a copy of this letter and both the Traveler and Primary Trip Sponsor Forms (including attachments) you previously submitted to the Committee in seeking pre-approval for this trip. If you are required to file an annual Financial Disclosure Statement, you must also report all travel expenses totaling more than \$390 from a single source on the "Travel" schedule of your annual Financial Disclosure Statement covering this calendar year. Finally, Travel Regulation § 404(d) also requires you to keep a copy of all request forms and supporting information provided to the Committee for three subsequent Congresses from the date of travel.

Because the trip may involve meetings with foreign government representatives, we note that House employees may accept, under the Foreign Gifts and Decorations Act (FGDA), gifts "of minimal value [currently \$390] tendered as a souvenir or mark of courtesy" by a foreign government. Any tangible gifts valued in excess of minimal value received from a foreign government must, within 60 days of acceptance, be disclosed on a Form for Disclosing Gifts from Foreign Governments filed with the Committee, and either turned over to the Clerk of the House, or, with the written approval of the Committee, retained for official use.

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<sup>1</sup> We note that the U.S. Department of State (State Department) has issued a travel warning concerning travel to Israel, available at <https://travel.state.gov/content/passports/en/alertswarnings/israel-travel-warning.html>. You may wish to contact the State Department regarding the safety of your proposed trip.

Ms. Gina Foote  
Page 2

If you have any further questions, please contact the Committee's Office of Advice and Education at extension 5-7103.



Susan W. Brooks  
Chairwoman

Sincerely,



Theodore E. Deutch  
Ranking Member

SWB/TED:wfs



**American Israel Education Foundation (AIEF)**  
**Educational Seminar in Israel**  
**Senior Congressional Staff**  
**May 6-14, 2017, 2017**

**Final Breakdown of Other Expenses**

Security: \$1,135.88 per person

-AIEF considers the security of its trip participants as its highest priority. A security team accompanies all participants throughout the trip.

Speaker Fees: \$596.99 per person

-Honoraria for guest speakers

Travel Agency Commission: \$419 per person (single occupancy)

-AIEF pays an upcharge of 21% per room per night, split between our U.S. and Israeli travel vendors

Tour Guide: \$194.75 per person

-As a detailed historical understanding is crucial to maximizing the educational aspect of the trip, a licensed tour guide accompanies the group throughout the trip.

Meals for contract staff and speakers: \$159.76 per person

Hotels for contract staff (tour guide, bus driver, security guards): \$154.33 per person

Room Rentals: \$188.11 per person

-The cost of renting rooms at hotels and restaurants for meetings and meals with speakers.

Transportation for individualized tour of Syrian/Israel border: \$54.22

Entrance Fees: \$33.90 per person

-Several sites require an entrance fee, including the southern Western Wall excavations and the holy sites around the Sea of Galilee.

Photography: \$32.91 per person

-On each trip we take a group photo with a professional photographer

Transportation for guests: \$13.83 per person

-Transportation for guest speakers

Other: \$13.28 per person

-Briefing materials, miscellaneous

Tips: \$6.16 per person

-It is customary to tip the driver and tour guide that accompany trip participants.

**American Israel Education Foundation (AIEF)  
Educational Seminar in Israel  
U.S. Senior Congressional Staff  
May 6 – 14, 2017**

**FINAL Itinerary**

**Saturday, May 6, 2017**

5:00 PM Depart DCA

6:27 PM Arrive JFK

10:31 PM Depart JFK

**Sunday, May 7, 2017**

4:15 PM Arrive at Ben-Gurion Airport  
Transfer to Jerusalem  
Check into the Mamilla Hotel

7:00 PM Depart hotel

En route:  
*Shalom Jerusalem: Introduction to the History of the City*

7:45 PM *Setting the Stage*  
Welcome and orientation  
- at Touro

8:15 PM *State of the Nation*  
Dinner with David Horovitz  
Founding Editor, The Times of Israel  
- at Touro

10:15 PM Overnight at the Mamilla Hotel

**Monday, May 8, 2017**

7:45 AM Breakfast is served  
- at the hotel, Meeting Room AB

8:00 AM *Israel's Political Map*  
Breakfast with Prof. Reuven Hazan  
Department of Political Science  
The Hebrew University of Jerusalem  
- at the hotel, Meeting Room AB

9:15 AM Depart for Strategic Survey of Jerusalem

9:30 AM *Strategic Survey of Jerusalem, Part I: The Old City and Holy Basin*

12:30 PM Depart for Knesset

1:00 PM Security Check

1:15 PM *Israeli Democracy in Action*  
Lunch and meeting with Members of Knesset

- The Honorable Yehiel Bar, Zionist Union Party
- The Honorable Anat Berko, Likud Party

- at the Knesset

2:45 PM Depart

3:15 PM *Strategic Survey of Jerusalem, Part II:  
Post-1967 Neighborhoods and the Security Barrier*

4:30 PM Depart

5:00 PM *Israel-Palestinian Authority Relations: An Update*  
Meeting with Dr. Tal Becker  
Acting Legal Adviser  
Ministry of Foreign Affairs  
- at the hotel, Meeting Room AB

7:30 PM Depart for dinner

7:45 PM *The Israeli Mosaic*  
Dinner with:

- Tziona Koenig-Yair, Former National Commissioner, Equal Employment Opportunities Commission
- Sally Oren, Goodwill Ambassador, IsraAID
- Kalman Samuels, Director, Shalva Children's Center
- Dan Slyper, LGBT Caucus, Yesh Atid Party

- at La Guta

9:45 PM Overnight at the Mamilla Hotel

**Tuesday, May 9, 2017**

7:30 AM Breakfast is served

7:45 AM *Minority Rights in Israel*  
Breakfast with Ghaida Rinawi-Zoabi  
General Director, INJAZ – Center for Professional Arab Local Governance  
- at the hotel, Meeting Room AB

8:45 AM Depart for Ramallah

10:00 AM *A View from the Palestinian Authority*  
Meeting with:

- Dr. Saeb Erekat, Head of Negotiation Affairs Department, Palestinian Authority
- Javier Obied, Legal Advisor, Palestinian Authority

- at PLO-NSU Headquarters

11:00 AM Depart for Yad Vashem

12:00 PM Lunch at Yad Vashem

12:45 PM *Remembering the Victims of the Holocaust*  
Visit to Yad Vashem Holocaust Memorial and Museum

3:00 PM Depart

3:15 PM *A View from the Prime Minister's Office*  
Meeting with David Keyes  
Communications Advisor and Foreign Press Liaison, Prime Minister's Office  
- at the Crowne Plaza Hotel, Kerem Carmit Hall

4:15 PM Depart for Tel Aviv

5:30 PM Check into the Sheraton Tel Aviv

7:00 PM Depart for dinner

- 7:30 PM *Start-Up Nation*  
Dinner with:
- Karin Kloosterman, Founder, Eddy
  - Dov Maisel, Chief Operating Officer, United Hatzalah
  - Alon Metrikin-Gold, Director of Education, MobileOD
  - Udi Remer, Director of Business Development, Mobileye
- at Spoons
- 10:30 PM Overnight at the Sheraton Tel Aviv Hotel

**Wednesday, May 10, 2017**

- 7:00 AM Breakfast on own  
- at the hotel, Main Dining Hall
- 7:45 AM Depart for Israel's South
- 8:30 AM *Save a Child's Heart – Cardiac Care for Children*  
Visit to Wolfson Medical Center followed by a visit to the Children's Rehabilitation Home
- 10:30 AM Depart
- 11:30 AM *The Desalination Era*  
Visit to Granot Desalination Plant  
Briefing with Dr. Sarit Bason  
Desalination Unit
- 12:30 PM Depart
- 1:00 PM Lunch  
- at Netachim
- 1:45 PM Depart
- 2:00 PM *Israel's Southern Front*  
Briefing at Overlook into the Gaza Strip  
- at Kibbutz Nir-Am
- 3:00 PM *Living in the Shadow of Rockets*  
Visit to Kibbutz Kfar Aza with Chen Kotler-Abrahams, local resident
- 4:00 PM Depart

4:30 PM *Israel's Missile Defense System*  
Visit to an Iron Dome Battery

5:00 PM Depart for Tel Aviv

6:15 PM *360° Bird's Eye View of Israel*  
Briefing at the Azrieli Center Rooftop

6:45 PM Depart, return to hotel

8:00 PM Depart for Dinner

8:15 PM *Regional Strategic Briefing: Syria and Iraq*  
Dinner with Dr. Jonathan Spyer  
Director, Rubin Center, IDC Herzliya  
- at Lumina

10:15 PM Overnight at the Sheraton Tel Aviv Hotel

**Thursday, May 11, 2017**

7:45 AM Breakfast is served  
- at the hotel, Topaz Hall

8:00 AM *Regional Threat Assessment*  
Breakfast with Brig.-Gen. (Res.) Nitzan Nuriel  
Immediate Past Director, Counter Terrorism Unit, Prime Minister's Office  
- at the hotel, Topaz Hall

9:30 AM Depart

10:30 AM *Israel's Narrow Waistline – Strategic Concerns*  
Briefing at Alfei Menashe

11:30 AM Depart

En route:

- *The Jezreel Valley – the Strategic Land Bridge Between Asia and Africa*
- *Upper Galilee – Potential for Development*

1:30 PM Lunch  
- at Hummus Eliyahu, Rosh Pina

2:30 PM *Treating the Victims of Syria's Civil War*  
Visit to Ziv Medical Center, Tsfat

3:45 PM Depart

4:15 PM *Northern Exposure, Part I: Hezbollah Next Door*  
Briefing with Lt.-Col. (Res.) Sarit Zehavi  
Intelligence Officer, Northern Command  
- at Mt. Adir

5:15 PM Depart

6:00 PM Check into Galei Kinneret Hotel, Tiberias

7:15 PM Depart for dinner

7:30 PM *Reflections on the Week*  
Dinner and Discussion  
- at Decks

9:30 PM Overnight at Galei Kinneret Hotel

**Friday, May 12, 2017**

7:45 AM Breakfast on own  
- at the hotel, Main Dining Hall

8:30 AM Depart hotel

9:00 AM *Historical Significance of the Sea of Galilee*  
Visit to historical and religious sites around the Sea of Galilee

- Mt. of Beatitudes
- St. Peter's Church
- Capernaum

11:00 AM Depart, travel up the Golan Heights

12:00 PM *Northern Exposure, Part II: Strategic Survey of Israel's border with Syria*  
Briefing with Cpt. (Res.) Ilan Schulman  
- at Kibbutz Ein Zivan

1:30 PM Lunch  
- at Habokrim

- 2:45 PM Depart  
Travel back to Jerusalem via the Jordan Valley
- En route:  
*Israel's Relations with the Hashemite Kingdom of Jordan*
- 6:00 PM Check into the Mamilla Hotel
- 7:15 PM Depart for dinner
- 7:30 PM *Reflections on the Sabbath in Jerusalem*  
Traditional Sabbath dinner hosted by Professor Gil Troy and his family  
- at their home in Jerusalem
- 9:30 PM Overnight at the Mamilla Hotel

**Saturday, May 13, 2017**

- 8:00 AM Breakfast on own  
- at the hotel, Main Dining Hall
- 8:30 AM Depart
- En route:
- *The Dead Sea Region – Environmental Concerns*
  - *Jericho Road and the E-1 Corridor – Strategic Concerns*
- 10:00 AM *History and Geopolitics of the Roman Empire*  
Survey of Masada National Park
- 12:00 PM Depart
- 12:30 PM *Exploration of the Dead Sea Region*  
Lunch  
- at Hod Hotel
- 2:30 PM Depart for Jerusalem
- 4:00 PM Return to hotel and pack for departure  
Luggage in the lobby  
Check out
- 5:45 PM Depart for closing dinner



6:00 PM      *The U.S-Israel Relationship: Bringing it all Together*  
- at Cielo

8:00 PM      Depart for the airport

**Sunday, May 14, 2017**

12:15 AM      Depart Tel Aviv

5:13 AM      Arrive JFK

8:50 AM      Depart JFK

10:23 AM      Arrive DCA (Christina Gleason returns Wilmington, DE)

#### 4. Names of Travelers

Alma	Acosta	Executive Director, Congressional Hispanic Caucus	Rep.	Michelle	Lujan Grisham
Dustin	Carmack	Chief of Staff	Rep.	Ron	DeSantis
Captain Mark	Dreiling	Chief of Staff	Rep.	Don	Bacon
John	Dutton	Chief of Staff	Rep.	Andy	Harris
Gina	Foote	Chief of Staff	Rep.	Ted	Poe
Miguel	Franco	Chief of Staff	Rep.	Tony	Cárdenas
Cory	Fritz	Deputy Staff Director, House Foreign Affairs Committee	Rep.	Ed	Royce
James	Langenderfer	Chief of Staff	Rep.	Brian	Mast
Justin	Oswald	Chief of Staff	Rep.	Grace	Meng
Tara	Linnehan Oursler	Chief of Staff	Rep.	C.A. Dutch	Ruppertsberger
Michael	Reed	Chief of Staff	Rep.	Sanford	Bishop

**AIEF Educational Seminar in Israel**  
**House Invitee Explanations, May 6-14, 2017**

Staff First	Staff Last	Title	Rep.	MOC First	MOC Last	P	ST	Reason for Inviting
Alma	Acosta	Executive Director, Congressional Hispanic Caucus	Rep.	Michelle	Lujan Grisham	D	NM	As Executive Director of the Congressional Hispanic Caucus, this invitee is consistently engaged in issue areas relevant to the U.S. – Israel relationship. These issues include U.S. foreign policy, U.S. appropriations, refugee and immigrant issues, homeland security, cybersecurity, and veteran’s affairs. The AIEF Israel Seminar will explore these issues in depth on the trip, in order to educate the staffer and provide them on-the-ground context for events throughout the region, as well as the strategic partnership between the U.S. and Israel. Alma Acosta serves as the Executive Director of the Congressional Hispanic Caucus.
Dustin	Carmack	Chief of Staff	Rep.	Ron	DeSantis	R	FL	As a Chief of Staff for the U.S. House of Representatives, this invitee is consistently engaged in issue areas relevant to the U.S. – Israel relationship. These issues include U.S. foreign policy, U.S. appropriations, refugee and immigrant issues, homeland security, cybersecurity, and veteran’s affairs. The AIEF Israel Seminar will explore these issues in depth on the trip, in order to educate the staffer and provide them on-the-ground context for events throughout the region, as well as the strategic partnership between the U.S. and Israel. Dustin Carmack serves as the Chief of Staff for Rep. Ron Desantis, a member of the relevant House Foreign Affairs Committee.
Captain Mark	Dreiling	Chief of Staff	Rep.	Don	Bacon	R	NE	As a Chief of Staff for the U.S. House of Representatives, this invitee is consistently engaged in issue areas relevant to the U.S. – Israel relationship. These issues include U.S. foreign policy, U.S. appropriations, refugee and immigrant issues, homeland security, cybersecurity, and veteran’s affairs. The AIEF Israel Seminar will explore these issues in depth on the trip, in order to educate the staffer and provide them on-the-ground context for events throughout the region, as well as the strategic partnership between the U.S. and Israel. Captain Mark Dreiling serves as the Chief of Staff for Rep. Don Bacon, a member of the relevant House Armed Services Committee.

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John	Dutton	Chief of Staff	Rep.	Andy	Harris	R	MD	As a Chief of Staff for the U.S. House of Representatives, this invitee is consistently engaged in issue areas relevant to the U.S. – Israel relationship. These issues include U.S. foreign policy, U.S. appropriations, refugee and immigrant issues, homeland security, cybersecurity, and veteran’s affairs. The AIEF Israel Seminar will explore these issues in depth on the trip, in order to educate the staffer and provide them on-the-ground context for events throughout the region, as well as the strategic partnership between the U.S. and Israel. John Dutton serves as Chief of Staff for Rep. Andy Harris, a member of the relevant House Appropriations Committee.
Gina	Footte	Chief of Staff	Rep.	Ted	Poe	R	TX	As a Chief of Staff for the U.S. House of Representatives, this invitee is consistently engaged in issue areas relevant to the U.S. – Israel relationship. These issues include U.S. foreign policy, U.S. appropriations, refugee and immigrant issues, homeland security, cybersecurity, and veteran’s affairs. The AIEF Israel Seminar will explore these issues in depth on the trip, in order to educate the staffer and provide them on-the-ground context for events throughout the region, as well as the strategic partnership between the U.S. and Israel. Gina Footte serves as the Chief of Staff for Rep. Ted Poe, a member of the relevant House Foreign Affairs Committee.
Miguel	Franco	Chief of Staff	Rep.	Tony	Cárdenas	D	CA	As a Chief of Staff for the U.S. House of Representatives, this invitee is consistently engaged in issue areas relevant to the U.S. – Israel relationship. These issues include U.S. foreign policy, U.S. appropriations, refugee and immigrant issues, homeland security, cybersecurity, and veteran’s affairs. The AIEF Israel Seminar will explore these issues in depth on the trip, in order to educate the staffer and provide them on-the-ground context for events throughout the region, as well as the strategic partnership between the U.S. and Israel.

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Cory	Fritz	Deputy Staff Director for Communications, Foreign Affairs Cmte	Rep.	Ed	Royce	R	CA	As a Deputy Staff Director for the House Foreign Affairs Committee, this invitee is consistently engaged in issue areas relevant to the U.S. – Israel relationship. These issues include U.S. foreign policy, U.S. appropriations, refugee and immigrant issues, homeland security, cybersecurity, and veteran’s affairs. The AIEF Israel Seminar will explore these issues in depth on the trip, in order to educate the staffer and provide them on-the-ground context for events throughout the region, as well as the strategic partnership between the U.S. and Israel. Cory Fritz serves as the Deputy Staff Director for Communications for the relevant House Foreign Affairs Committee.
Cynthia	Gaona	Chief of Staff	Rep.	Henry	Cuellar	D	TX	As a Chief of Staff for the U.S. House of Representatives, this invitee is consistently engaged in issue areas relevant to the U.S. – Israel relationship. These issues include U.S. foreign policy, U.S. appropriations, refugee and immigrant issues, homeland security, cybersecurity, and veteran’s affairs. The AIEF Israel Seminar will explore these issues in depth on the trip, in order to educate the staffer and provide them on-the-ground context for events throughout the region, as well as the strategic partnership between the U.S. and Israel. Cynthia Gaona serves as Chief of Staff for Rep. Henry Cuellar, a member of the relevant House Appropriations Committee.
James	Langenderfer	Chief of Staff	Rep.	Brian	Mast	R	FL	As a Chief of Staff for the U.S. House of Representatives, this invitee is consistently engaged in issue areas relevant to the U.S. – Israel relationship. These issues include U.S. foreign policy, U.S. appropriations, refugee and immigrant issues, homeland security, cybersecurity, and veteran’s affairs. The AIEF Israel Seminar will explore these issues in depth on the trip, in order to educate the staffer and provide them on-the-ground context for events throughout the region, as well as the strategic partnership between the U.S. and Israel. James Langenderfer serves as the Chief of Staff for Rep. Brian Mast, a member of the relevant House Foreign Affairs Committee.

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Justin	Oswald	Chief of Staff	Rep.	Grace	Meng	D	NY	As a Chief of Staff for the U.S. House of Representatives, this invitee is consistently engaged in issue areas relevant to the U.S. – Israel relationship. These issues include U.S. foreign policy, U.S. appropriations, refugee and immigrant issues, homeland security, cybersecurity, and veteran’s affairs. The AIEF Israel Seminar will explore these issues in depth on the trip, in order to educate the staffer and provide them on-the-ground context for events throughout the region, as well as the strategic partnership between the U.S. and Israel. Justin Oswald serves as Chief of Staff for Rep. Grace Meng, a member of the relevant House Appropriations Committee.
Tara	Oursler	Chief of Staff	Rep.	C.A. Dutch	Ruppersberger	D	MD	As a Chief of Staff for the U.S. House of Representatives, this invitee is consistently engaged in issue areas relevant to the U.S. – Israel relationship. These issues include U.S. foreign policy, U.S. appropriations, refugee and immigrant issues, homeland security, cybersecurity, and veteran’s affairs. The AIEF Israel Seminar will explore these issues in depth on the trip, in order to educate the staffer and provide them on-the-ground context for events throughout the region, as well as the strategic partnership between the U.S. and Israel. Tara Oursler serves as Chief of Staff for Rep. Dutch Ruppersberger, a member of the relevant House Appropriations Committee.
Michael	Reed	Chief of Staff	Rep.	Sanford	Bishop	D	GA	As a Chief of Staff for the U.S. House of Representatives, this invitee is consistently engaged in issue areas relevant to the U.S. – Israel relationship. These issues include U.S. foreign policy, U.S. appropriations, refugee and immigrant issues, homeland security, cybersecurity, and veteran’s affairs. The AIEF Israel Seminar will explore these issues in depth on the trip, in order to educate the staffer and provide them on-the-ground context for events throughout the region, as well as the strategic partnership between the U.S. and Israel. John Dutton serves as Chief of Staff for Rep. Andy Harris, a member of the relevant House Appropriations Committee.

**American Israel Education Foundation (AIEF)**  
**Educational Seminar in Israel**  
**Senior Congressional Staff**  
**May 6-14, 2017, 2017**

**Breakdown of Other Expenses**

Security: \$888.89 per person

-AIEF considers the security of its trip participants as its highest priority. A security team accompanies all participants throughout the trip.

Speaker Fees: \$500 per person

-Honoraria for guest speakers

Travel Agency Commission: \$419 per person (single occupancy)

-AIEF pays an upcharge of 21% per room per night, split between our U.S. and Israeli travel vendors

Tour Guide: \$212.22 per person

-As a detailed historical understanding is crucial to maximizing the educational aspect of the trip, a licensed tour guide accompanies the group throughout the trip.

Hotels for contract staff (tour guide, bus driver, security guards): \$205.56 per person

Meals for contract staff and speakers: \$177.78 per person

Room Rentals: \$166.67 per person

-The cost of renting rooms at hotels and restaurants for meetings and meals with speakers.

Transportation for individualized tour of Syrian/Israel border: \$66.67

Other: \$61.12 per person

-Briefing materials, miscellaneous

Entrance Fees: \$55.56 per person

-Several sites require an entrance fee, including the southern Western Wall excavations and the holy sites around the Sea of Galilee.

Tips: \$22.22 per person

-It is customary to tip the driver and tour guide that accompany trip participants.