

U.S. House of Representatives  
Committee on Ethics

LEGISLATIVE RESOURCE CENTER

EMPLOYEE POST-TRAVEL DISCLOSURE FORM

2017 APR 13 PM 12:21

This form is for disclosing the receipt of travel expenses from private sources for travel taken in connection with official duties. This form does not eliminate the need to report privately-funded travel on the annual Financial Disclosure Statements of those employees required to file them. In accordance with House Rule 25, clause 5, you must complete this form and file it with the Clerk of the House, 135 Cannon House Office Building, within 15 days after travel is completed. Please do not file this form with the Committee on Ethics.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

1. Name of Traveler: Omar Ashmawy
2. a. Name of accompanying relative: \_\_\_\_\_ or None   
 b. Relationship to Traveler:  Spouse  Child  Other (specify): \_\_\_\_\_
3. a. Dates of departure and return: Departure: 3/28/17 Return: 3/29/17  
 b. Dates at personal expense (if any): \_\_\_\_\_ or None
4. Departure city: Washington, DC Destination: Atlanta, GA Return city: Washington, GA
5. Sponsor(s) (who paid for the trip): Emory University School of Law
6. Describe meetings and events attended: Centennial Discussion "Who Watches the Watchers?" and attendant meetings with students and faculty
7. Attached to this form are EACH of the following (signify that each item is attached by checking the corresponding box):
  - a.  a completed Sponsor Post-Travel Disclosure Form;
  - b.  the Primary Trip Sponsor Form completed by the trip sponsor prior to the trip, including all attachments and Grantmaking or Non-Grantmaking Sponsor Forms;
  - c.  page 2 of the completed Traveler Form submitted by the employee; and
  - d.  the letter from the Committee on Ethics approving my participation on this trip.
8. a. I represent that I participated in each of the activities reflected in the attached sponsor's agenda. (Signify that statement is true by checking box):   
 b. If not, explain: \_\_\_\_\_

I certify that the information contained on this form is true, complete, and correct to the best of my knowledge.

SIGNATURE OF TRAVELER: [Signature] DATE: 4/12/17

I authorized this travel in advance. I have determined that all of the expenses listed on the attached Sponsor Post-Travel Disclosure form were necessary and that the travel was in connection with the employee's official duties and would not create the appearance that the employee is using public office for private gain.

NAME OF SUPERVISING MEMBER: Doc Hastings DATE: 4/12/17

SIGNATURE OF SUPERVISING MEMBER: [Signature]

Version date 2/2015 by Committee on Ethics

U.S. House of Representatives  
Committee on Ethics

Original  Amendment

**SPONSOR POST-TRAVEL DISCLOSURE FORM**

This form must be completed by an officer of any organization that served as the primary trip sponsor in providing travel expenses or reimbursement for travel expenses to House Members, officers, or employees under House Rule 25, clause 5. *A completed copy of the form must be provided to each House Member, officer, or employee who participated on the trip within 10 days of their return.* You must answer all questions, and check all boxes, on this form for your submission to comply with House rules and the Committee's travel regulations. Failure to comply with this requirement may result in the denial of future requests to sponsor trips and/or subject the current traveler to disciplinary action or a requirement to repay the trip expenses.

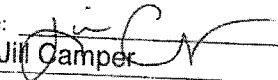
**NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.**

1. Sponsor(s) (who paid for the trip): Emory University School of Law
2. Travel Destination(s): Atlanta, GA
3. Date of Departure: 3/28/17 Date of Return: 3/29/17
4. Name(s) of Traveler(s): Omar Ashmawy  
(NOTE: You may list more than one traveler on a form only if all information is identical for each person listed.)
5. **Actual amount** of expenses paid on behalf of, or reimbursed to, each individual named in response to Question 4:

	Total Transportation Expenses	Total Lodging Expenses	Total Meal Expenses	Other Expenses (dollar amount per item and description)
Traveler	\$149	<del>\$161.82</del> \$155.99	\$20	\$118.55 (airport taxis)
Accompanying Relative				

6. All expenses connected to the trip were for actual costs incurred and not a *per diem* or lump sum payment. (Signify statement is true by checking box):

I certify that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature:   
Name: Jill Camper Title: Associate Director of Student Engagement

Organization: Emory University School of Law

I am an officer of the above-named organization (signify statement is true by checking box):   
Address: 1301 Clifton Road, Atlanta, GA 30322

Telephone number: (404) 727-0587

Email Address: jill.m.camper@emory.edu

Committee staff may contact the above-named individual if additional information is required.

If you have questions regarding your completion of this form, please contact the Committee on Ethics at (202) 225-7103.

U.S. House of Representatives  
Committee on Ethics

TRAVELER FORM

This form should be completed by House Members, officers, or employees seeking Committee approval of privately-sponsored travel or reimbursement for travel under House Rule 25, clause 5. The completed form should be submitted directly to the Committee by each invited House Member, officer, or employee, together with the completed and signed trip sponsor form(s) and any attachments. A copy of this form, minus the initial page, will be made available for public inspection. *Form (and any attachments) may be faxed to the Committee at (202) 225-7392, sent or delivered to the Committee at 1015 Longworth, or e-mailed to [travel.requests@mail.house.gov](mailto:travel.requests@mail.house.gov).*

RECEIVED  
2011 MAR -7 PM 4:33  
COMMITTEE ON ETHICS

**YOUR COMPLETED REQUEST MUST BE SUBMITTED TO THE COMMITTEE NO LESS THAN 30 DAYS BEFORE YOUR PROPOSED DEPARTURE DATE.** Absent exceptional circumstances, permission will not be granted for requests received less than 30 days before the trip commences. You must receive explicit approval from the Committee before you depart on this trip.

Name of Traveler: Omar Ashmawy

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

I certify that the information contained on both pages of this form is true, complete, and correct to the best of my knowledge.

Signature: 

Name of signatory (if other than traveler): \_\_\_\_\_

For staff, name of employing Member or committee: Office of Congressional Ethics

Office address: House of Representatives, 425 3rd Street SW, Ste 1110, Washington, D.C., 20024

Telephone number: (202) 225-9739

Email address of contact person: omar.ashmawy@mail.house.gov

- Check this box if the sponsoring entity is a media outlet, the purpose of the trip is to make a media appearance sponsored by that entity, and these forms are being submitted to the Committee less than 30 days before the trip departure date.

NOTE: You must complete all of the contact information fields above, as Committee staff may need to contact you if additional information is required.

**KEEP A COPY OF THIS FORM.** Page 2 (but not this page) must be submitted to the Clerk as part of the post-travel disclosure required by House Rule 25. Travel Regulation § 404(d) also requires you to keep a copy of all request forms and supporting paperwork for three subsequent Congresses from the date of travel.

If there are any questions regarding this form please contact the Committee:

Committee on Ethics  
1015 Longworth House Office Building  
Washington, DC 20515  
(202) 225-7103 (phone)  
(202) 225-7392 (fax)  
Travel email: [travel.requests@mail.house.gov](mailto:travel.requests@mail.house.gov)

U.S. House of Representatives  
Committee on Ethics

TRAVELER FORM

1. Name of Traveler: Omar Ashmawy
2. Sponsor(s) (who will be paying for the trip): Emory University School of Law
3. Travel destination(s): Atlanta, GA
4. a. Date of departure 3/28/17 Date of return: 3/29/17  
b. Will you be extending the trip at your personal expense?  Yes  No  
If yes, dates at personal expense: \_\_\_\_\_
5. a. Will you be accompanied by a relative at the sponsor's expense?  Yes  No  
b. If yes:  
(1) Name of accompanying relative: \_\_\_\_\_  
(2) Relationship to traveler:  Spouse  Child  Other (specify): \_\_\_\_\_  
(3) Accompanying relative is at least 18 years of age:  Yes  No
6. a. Did the trip sponsor answer "yes" to Question 9(d) on the Primary Trip Sponsor Form (i.e., travel is sponsored by an entity that employs a registered federal lobbyist or foreign agent and you are requesting lodging for two nights)?  Yes  No  
b. If yes, explain why the second night of lodging is warranted:  
\_\_\_\_\_  
\_\_\_\_\_
7. Primary Trip Sponsor Form is attached, including agenda, invitee list, and any other attachments and contributing sponsor forms:  Yes  No  
NOTE: The agenda should show the traveler's individual schedule, including departure and arrival times and identify the specific events in which the traveler will be participating.
8. Explain why participation in the trip is connected to the traveler's individual official or representational duties. Staff should include their job title and how the activities on the itinerary relate to their duties.  
As director of the Office of Congressional Ethics, Emory Law School  
has invited me to discuss my office's work in the context of a larger  
discussion of the role of law in promoting accountable governance
9. Is the traveler aware of any registered federal lobbyists or foreign agents involved in planning, organizing, requesting, and/or arranging the trip?  Yes  No

10. FOR STAFF TRAVELERS:

TO BE COMPLETED BY YOUR EMPLOYING MEMBER:

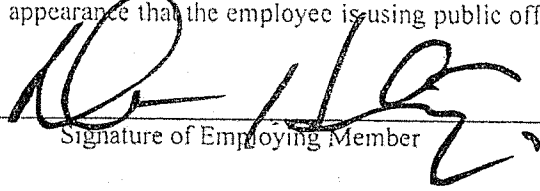
ADVANCED AUTHORIZATION OF EMPLOYEE TRAVEL

I hereby authorize the individual named above, an employee of the U.S. House of Representatives who works under my direct supervision, to accept expenses for the trip described in this request. I have determined that the above-described travel is in connection with my employee's official duties and that acceptance of these expenses will not create the appearance that the employee is using public office for private gain.

Date: 2/27/17

3/7/17

(Rosabertal)

  
Signature of Employing Member

**U.S. House of Representatives  
Committee on Ethics**

**PRIMARY TRIP SPONSOR FORM**

This form should be completed by private entities offering to provide travel or reimbursement for travel to House Members, officers, or employees under House Rule 25, clause 5. A completed copy of the form (and any attachments) should be provided to each invited House Member, officer, or employee, who will then forward it to the Committee together with a Traveler Form at least 30 days before the start date of the trip. The trip sponsor should NOT submit the form directly to the Committee. The Committee Web site ([ethics.house.gov](http://ethics.house.gov)) provides detailed instructions for filling out the form.

**NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001. Failure to comply with the Committee's Travel Regulations may also lead to the denial of permission to sponsor future trips.**

1. Sponsor (who will be paying for the trip): \_\_\_\_\_  
Emory University School of Law
2. I represent that the trip will not be financed (in whole or in part) by a registered federal lobbyist or foreign agent (signify that the statement is true by checking box):
3. Check only one: I represent that:
  - a. the primary trip sponsor has not accepted from any other source funds intended directly or indirectly to finance any aspect of the trip  *or*
  - b. the trip is arranged without regard to congressional participation and the primary trip sponsor has accepted funds only from entities that will receive a tangible benefit in exchange for those funds  *or*.
  - c. the primary trip sponsor has accepted funds from other source(s) intended directly or indirectly to finance all or part of this trip and has enclosed disclosure forms from each of those entities.   
If "c" is checked, list the names of the additional sponsors: \_\_\_\_\_
4. Provide names and titles of ALL House Members and employees you are inviting. For each House invitee, provide an explanation of why the individual was invited (include additional pages if necessary):  
Omar Ashmawy, Director/Chief Counsel, Office of Congressional Ethics. Please see addendum for description.
5. Is travel being offered to an accompanying relative of the House invitee(s)?  Yes  No
6. Date of departure: 3/28/17 Date of return: 3/29/17
7. a. City of departure: Washington, DC  
b. Destination(s): Atlanta, GA  
c. City of return: Washington, DC
8. I represent that (check one of the following):
  - a. The sponsor of the trip is an institution of higher education within the meaning of section 101 of the Higher Education Act of 1965:  *or*
  - b. The sponsor of the trip does not retain or employ a registered federal lobbyist or foreign agent:  *or*
  - c. The sponsor employs or retains a registered federal lobbyist or foreign agent, but the trip is for attendance at a one-day event *and* lobbyist/foreign agent involvement in planning, organizing, requesting, or arranging the trip was *de minimis* under the Committee's travel regulations.
9. Check one of the following:
  - a. I checked 8(a) or (b) above:
  - b. I checked 8(c) above but am not offering any lodging:
  - c. I checked 8(c) above and am offering lodging and meals for one night:  *or*
  - d. I checked 8(c) above and am offering lodging and meals for two nights:   
If "d" is checked, explain why the second night of lodging is warranted: \_\_\_\_\_

10. Attached is a detailed agenda of the activities the House invitees will be participating in during the travel (i.e., an hourly description of planned activities for trip invitees) (indicate agenda is attached by checking box):

11. Check one:

- a. I represent that a registered federal lobbyist or foreign agent will not accompany House Members or employees on any segment of the trip (signify that the statement is true by checking box):  or  
b. N/A – trip sponsor is a U.S. institution of higher education.

12. For each sponsor required to submit a sponsor form, describe the sponsor's interest in the subject matter of the trip and its role in organizing and/or conducting the trip:  
Please see addendum.

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13. Answer parts a and b. Answer part c if necessary.

- a. Mode of travel: Air  Rail  Bus  Car  Other  (Specify: \_\_\_\_\_)  
b. Class of travel: Coach  Business  First  Charter  Other  (Specify: \_\_\_\_\_)  
c. If travel will be first class or by chartered or private aircraft, explain why such travel is warranted:

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14. I represent that the expenditures related to local area travel during the trip will be unrelated to personal or recreational activities of the invitee(s). (signify that the statement is true by checking box):

15. I represent that either (check one of the following):

- a. The trip involves an event that is arranged or organized *without regard* to congressional participation and that meals provided to congressional participants are similar to those provided to or purchased by other event attendees:  or  
b. The trip involves events that are arranged specifically *with regard* to congressional participation:

If "b" is checked:

1) Detail the cost per day of meals (approximate cost may be provided): \_\_\_\_\_  
\$38

2) Provide reason for selecting the location of the event or trip: \_\_\_\_\_  
The event will be attended by Emory Law students and faculty and will take place on Emory's campus.

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16. Name, nightly cost, and reasons for selecting each hotel or other lodging facility:

Hotel name: Sheraton Atlanta City: Atlanta, GA Cost per night: \$165

Reason(s) for selecting: Value for money and roughly equidistant from venue and airport

Hotel name: \_\_\_\_\_ City: \_\_\_\_\_ Cost per night: \_\_\_\_\_

Reason(s) for selecting: \_\_\_\_\_

Hotel name: \_\_\_\_\_ City: \_\_\_\_\_ Cost per night: \_\_\_\_\_

Reason(s) for selecting: \_\_\_\_\_

17. I represent that all expenses connected to the trip will be for actual costs incurred and not a per diem or lump sum payment. (signify that the statement is true by checking box):

18. TOTAL EXPENSES FOR EACH PARTICIPANT:

<input type="checkbox"/> actual amounts <input checked="" type="checkbox"/> good faith estimates	Total <i>Transportation</i> Expenses per Participant	Total <i>Lodging</i> Expenses per Participant	Total <i>Meal</i> Expenses per Participant
For each Member, Officer, or employee	\$129	\$165	\$38
For each accompanying relative			

	<i>Other</i> Expenses (dollar amount per item)	Identify Specific Nature of "Other" Expenses (e.g., taxi, parking, registration fee, etc.)
For each Member, Officer, or employee	\$60	Airport taxis
For each accompanying relative		


**NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.**

19. Check one:

- a. I certify that I am an officer of the organization listed below.  *or*  
 b. N/A – sponsor is an individual or a U.S. institution of higher education.

20. I certify that I am not a registered federal lobbyist or foreign agent for any sponsor of this trip.

21. I certify by my signature that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature:   
 Name: Jill Camper  
 Title: Associate Director of Student Life  
 Organization: Emory University School of Law  
 Address: 1301 Clifton Road, Atlanta, GA 30322  
 Telephone number: (404) 727-0587  
 Email address: jill.m.camper@emory.edu

If there are any questions regarding this form please contact the Committee at the following address:

Committee on Ethics  
 U.S. House of Representatives  
 1015 Longworth House Office Building  
 Washington, DC 20515  
 (202) 225-7103 (phone)  
 (202) 225-7392 (general fax)

**ADDENDUM TO PRIMARY TRIP SPONSOR FORM**  
**RE OMAR ASHMAWY**

4. **Omar Ashmawy** is invited by four student organizations to speak at Emory University School of Law: the Emory chapters of the American Constitution Society, Anti-Corruption Alliance, Democrat Society, and Federalist Society. Mr. Ashmawy is invited in his capacity as staff director and chief counsel of the Office of Congressional Ethics. The topic of the event, which will be moderated by Emory Law faculty and attended by faculty and students will be: "Ethics, Government Accountability, and the Rule of Law." As the OCE director, Mr. Ashmawy is asked to speak to his legal career in public service and the role of his office as an independent entity contributing to government integrity.
  
12. The following student organizations of Emory University School of Law have invited Mr. Ashmawy to speak with funding made possible in aggregate through their individual budgetary allotments from the Student Bar Association: **American Constitution Society, Anti-Corruption Alliance, Democrat Society, and Federalist Society**. Individually and collectively, each of these groups has an interest in inviting speakers who can offer unique perspective on pertinent legal issues, provoke challenging discussion, and provide career inspiration and guidance to our students. As Emory celebrates its centennial under the theme "Advancing the Rule of Law," the aim is a nonpartisan discussion of the role of independent entities, such as the OCE, in promoting government accountability.
  
16. The **Sheraton Atlanta Hotel** at 165 Courtland St NE, Atlanta, GA, 30303, was chosen due to cost and location. At the time of booking, the Sheraton offered a discounted rate in keeping with the student organizations' budget and under the GSA per diem rate for Georgia in March (pre-tax). As a government traveler, it is the organizers' understanding that Mr. Ashmawy's business travel will be tax-exempt for hotel taxes. Should it not be, the rate will slightly exceed the GSA allowance, but given the hotel's location, which is roughly equidistant from the airport and venue, this should be offset by savings in travel costs.



Susan W. Brooks, Indiana  
*Chairwoman*  
Theodore E. Deutch, Florida  
*Ranking Member*



Thomas A. Rust  
*Staff Director and Chief Counsel*

Donna Herbert  
*Director of Administration*

Sheria A. Clarke  
*Counsel to the Chairwoman*

Daniel J. Taylor  
*Counsel to the Ranking Member*

1015 Longworth House Office Building  
Washington, D.C. 20515-6328  
Telephone: (202) 225-7103  
Facsimile: (202) 225-7392

Patrick Meehan, Pennsylvania  
Trey Gowdy, South Carolina  
Kenny Marchant, Texas  
Leonard Lance, New Jersey

ONE HUNDRED FIFTEENTH CONGRESS

## U.S. House of Representatives

COMMITTEE ON ETHICS

March 24, 2017

Yvette D. Clarke, New York  
Jared Polis, Colorado  
Anthony Brown, Maryland  
Steve Cohen, Tennessee

Mr. Omar S. Ashmawy  
Office of Congressional Ethics  
425 3rd Street SW  
Suite 1110  
Washington, DC 20024

Dear Mr. Ashmawy:

Pursuant to House Rule 25, clause 5(d)(2), the Committee on Ethics hereby approves your proposed trip to Atlanta, Georgia, scheduled for March 28 to 29, 2017, sponsored by Emory University School of Law.

You must complete an Employee Post-Travel Disclosure Form (which your employing Member must also sign) and file it, together with a Sponsor Post-Travel Disclosure Form completed by the trip sponsor, with the Clerk of the House within 15 days after your return from travel. As part of that filing, you are also required to attach a copy of this letter and both the Traveler and Primary Trip Sponsor Forms (including attachments) you previously submitted to the Committee in seeking pre-approval for this trip. If you are required to file an annual Financial Disclosure Statement, you must also report all travel expenses totaling more than \$390 from a single source on the "Travel" schedule of your annual Financial Disclosure Statement covering this calendar year. Finally, Travel Regulation § 404(d) also requires you to keep a copy of all request forms and supporting information provided to the Committee for three subsequent Congresses from the date of travel.

If you have any further questions, please contact the Committee's Office of Advice and Education at extension 5-7103.

Sincerely,

Susan W. Brooks  
Chairwoman

Theodore E. Deutch  
Ranking Member

SWB/TED:smm

10. Attached is a detailed agenda of the activities the House invitees will be participating in during the travel (i.e., an hourly description of planned activities for trip invitees) (indicate agenda is attached by checking box):

11. Check one:

- a. I represent that a registered federal lobbyist or foreign agent will not accompany House Members or employees on any segment of the trip (signify that the statement is true by checking box):  or
- b. N/A - trip sponsor is a U.S. institution of higher education.

12. For each sponsor required to submit a sponsor form, describe the sponsor's interest in the subject matter of the trip and its role in organizing and or conducting the trip:  
Please see addendum.

.....  
.....  
.....  
.....

13. Answer parts a and b. Answer part c if necessary.

- a. Mode of travel: Air  Rail  Bus  Car  Other  (Specify: \_\_\_\_\_)
- b. Class of travel: Coach  Business  First  Charter  Other  (Specify: \_\_\_\_\_)
- c. If travel will be first class or by chartered or private aircraft, explain why such travel is warranted:

.....  
.....

14. I represent that the expenditures related to local area travel during the trip will be unrelated to personal or recreational activities of the invitee(s). (signify that the statement is true by checking box):

15. I represent that either (check one of the following):

- a. The trip involves an event that is arranged or organized *without regard* to congressional participation and that meals provided to congressional participants are similar to those provided to or purchased by other event attendees:  or
- b. The trip involves events that are arranged specifically *with regard* to congressional participation:

If "b" is checked:

1) Detail the cost per day of meals (approximate cost may be provided): \_\_\_\_\_  
\$38 (lunch and refreshments at reception)

2) Provide reason for selecting the location of the event or trip: \_\_\_\_\_  
The event will be held on the premises of Emory University School of Law  
and will be attended by law students and faculty.

16. Name, nightly cost, and reasons for selecting each hotel or other lodging facility:

Hotel name: Sheraton Atlanta City: Atlanta, GA Cost per night: \$129.60

Reason(s) for selecting: Please see addendum.

Hotel name: \_\_\_\_\_ City: \_\_\_\_\_ Cost per night: \_\_\_\_\_

Reason(s) for selecting: \_\_\_\_\_

Hotel name: \_\_\_\_\_ City: \_\_\_\_\_ Cost per night: \_\_\_\_\_

Reason(s) for selecting: \_\_\_\_\_

**WORKING AGENDA:**  
**OMAR ASHMAWY VISIT TO EMORY UNIVERSITY SCHOOL OF LAW**

*MARCH 28 TO 29, 2017*

**ATLANTA, GEORGIA**

**PROGRAM SUMMARY:**

As Emory University School of Law commemorates a century of advancing the rule of law, the Emory Law chapters of the American Constitution Society, Anti-Corruption Alliance, Democrat Society, and Federalist Society welcome Omar Ashmawy, the director and chief counsel of the Office of Congressional Ethics, to discuss his office's work in promoting the rule of law and share his legal career in public service. Mr. Ashmawy is also invited to participate in complementary meetings and student discussions while in Atlanta per the below anticipated agenda.

**TUESDAY, MARCH 28, 2017**

<b>8:31 A.M.</b>	<b>DEPART REAGAN NATIONAL AIRPORT (DCA)</b> <b>AMERICAN AIRLINES FLIGHT 4476</b> <i>Airport taxis to be reimbursed.</i>
<b>10:41 A.M.</b>	<b>ARRIVE ATLANTA HARTSFIELD-JACKSON INTERNATIONAL AIRPORT</b>
<b>11:15 A.M.</b>	<b>TRANSFER TO EMORY UNIVERSITY SCHOOL OF LAW</b>
<b>12:00 P.M.</b>	<b>WELCOME AND DISCUSSION WITH DEAN KATHERINE BROKAW</b> <u>Location:</u> Emory University School of Law <u>Attendees:</u> Dean Katherine Brokaw <u>Subject:</u> Dean Brokaw will formally welcome Mr. Ashmawy and share perspective on Emory Law's centennial
<b>12:30 P.M. – 2:15 P.M.</b>	<b>INFORMAL LUNCH DISCUSSION WITH STUDENTS INTERESTED IN LEGAL CAREERS IN PUBLIC AND GOVERNMENTAL SERVICE</b> <u>Location:</u> Slice and Pint Restaurant <u>Attendees:</u> Law students interested in governmental and public service careers. <u>Subject:</u> Mr. Ashmawy is invited to an informal lunch discussion to share his experience and career path in public service, culminating in his current position at the Office of Congressional Ethics.
<b>2:30 P.M. – 4:00 P.M.</b>	<b>FREE FOR EVENT PREPARATION</b> <i>Space will be made available in the Dean's Offices.</i>
<b>4:15 P.M. – 5:00 P.M.</b>	<b>PRE-EVENT MEET-AND-GREET</b>
<b>5:00 P.M. – 6:15 P.M.</b>	<b>EMORY LAW CENTENNIAL DISCUSSION: WHO WATCHES THE WATCHERS? ETHICS, GOVERNMENTAL ACCOUNTABILITY, AND THE RULE OF LAW</b> <u>Location:</u> Hunter Atrium, Emory University School of Law <u>Attendees:</u> Students and Faculty of Emory University School of Law <u>Run-of-Show:</u> <ul style="list-style-type: none"><li>• 5:00-5:05: Welcome, Dean Katherine Brokaw</li><li>• 5:05-5:10: Framing and Opening Remarks, Prof. Fred Smith, Jr.</li><li>• 5:10-5:45 Keynote, Mr. Omar Ashmawy</li><li>• 5:45-6:15 Questions and Discussion with Students and Faculty</li></ul>
<b>6:15 P.M. – 7:00 P.M.</b>	<b>RECEPTION AND NETWORKING WITH STUDENTS AND FACULTY</b> <u>Location:</u> Hunter Atrium, Emory University School of Law
<b>7:00 P.M.</b>	<b>CLOSE OF PROGRAM</b>

WEDNESDAY, MARCH 29, 2017

<b>8:50 A.M.</b>	<b>DEPART ATLANTA HARTSFIELD-JACKSON INTERNATIONAL AIRPORT (<i>AIRPORT TAXI TO BE REIMBURSED</i>)</b> <b>AMERICAN AIRLINES 4713</b>
<b>10:43 A.M.</b>	<b>ARRIVE REAGAN NATIONAL AIRPORT</b> <b>(<i>AIRPORT TAXI TO BE REIMBURSED</i>)</b>

**WORKING AGENDA:  
OMAR ASHMAWY VISIT TO EMORY UNIVERSITY SCHOOL OF LAW**

*MARCH 28 TO 29, 2017*

**ATLANTA, GEORGIA**

**PROGRAM SUMMARY:**

As Emory University School of Law commemorates a century of advancing the rule of law, the Emory Law chapters of the American Constitution Society, Anti-Corruption Alliance, Democrat Society, and Federalist Society welcome Omar Ashmawy, the director and chief counsel of the Office of Congressional Ethics, to discuss his office's work in promoting the rule of law and share his legal career in public service. Mr. Ashmawy is also invited to participate in complementary meetings and student discussions while in Atlanta per the below anticipated agenda.

TUESDAY, MARCH 28, 2017

8:15 A.M.	DEPART DULLES INTERNATIONAL AIRPORT ( <i>AIRPORT TAXI TO BE REIMBURSED</i> ) UNITED FLIGHT 6201
10:11 A.M.	ARRIVE ATLANTA HARTSFIELD-JACKSON INTERNATIONAL AIRPORT ( <i>AIRPORT TAXI TO BE REIMBURSED</i> )
11:15 A.M.	CHECK-IN ATLANTA SHERATON HOTEL
12:00 P.M.	TRANSFER TO EMORY UNIVERSITY SCHOOL OF LAW
12:30 P.M.	<b>WELCOME AND DISCUSSION WITH DEAN ROBERT SCHAPIRO</b> <u>Location:</u> Emory University School of Law <u>Attendees:</u> Dean Robert Schapiro <u>Subject:</u> Dean Schapiro will formally welcome Mr. Ashmawy and share perspective on Emory Law's centennial year.
1:00 P.M. – 2:15 P.M.	<b>“LUNCH AND LEARN” INFORMAL DISCUSSION WITH STUDENTS INTERESTED IN LEGAL CAREERS IN PUBLIC AND GOVERNMENTAL SERVICE</b> <u>Location:</u> Slice and Pint Restaurant <u>Attendees:</u> Law Students interested in governmental and public service careers. <u>Subject:</u> Mr. Ashmawy is invited to an informal lunch discussion to share his experience and career path in public service, culminating in his current position at the Office of Congressional Ethics.
3:00 P.M.	<b>VISIT WITH EMORY LAW CAREER CENTER</b> <u>Location:</u> Emory University School of Law <u>Attendees:</u> Staff Members of the Emory Law Career Center <u>Subject:</u> Mr. Ashmawy is invited to briefly meet with staff of the Emory Law Career Center to discuss potential student internship and externship opportunities.
3:30 P.M.	<b>FREE FOR EVENT PREPARATION</b> <i>SPACE WILL BE MADE AVAILABLE IN THE HUGH F. MACMILLAN LAW LIBRARY.</i>
4:30 P.M.	<b>PRE-EVENT MEET-AND-GREET</b>

5:00 P.M.	<p><b>EMORY LAW CENTENNIAL DISCUSSION:</b>  <b><i>WHO WATCHES THE WATCHERS?</i></b>  <b><i>ETHICS, GOVERNMENTAL ACCOUNTABILITY, AND THE RULE OF LAW</i></b></p> <p><u>Location:</u> Hunter Atrium, Emory University School of Law  <u>Attendees:</u> Students and Faculty of Emory University School of Law  <u>Run-of-Show:</u></p> <ul style="list-style-type: none"> <li>• 5:00-5:05: Welcome, Dean Robert Schapiro</li> <li>• 5:05-5:10: Framing and Opening Remarks, Prof. Fred Smith, Jr.</li> <li>• 5:10-5:30: Keynote, Mr. Omar Ashmawy</li> <li>• 5:30-6:00: Questions and Discussion with Students and Faculty</li> </ul>
6:15 P.M.	<p><b>RECEPTION AND NETWORKING WITH STUDENTS AND FACULTY</b></p> <p><u>Location:</u> Hunter Atrium, Emory University School of Law</p>
7:00 P.M.	<p><b>CLOSE OF PROGRAM</b></p>



WEDNESDAY, MARCH 29, 2017

9:30 A.M.	DEPART ATLANTA HARTSFIELD-JACKSON INTERNATIONAL AIRPORT ( <i>AIRPORT TAXI TO BE REIMBURSED</i> ) UNITED FLIGHT 778
11:15 A.M.	ARRIVE DULLES INTERNATIONAL AIRPORT ( <i>AIRPORT TAXI TO BE REIMBURSED</i> )

**STATE BAR of GEORGIA**  
**COMMISSION ON CONTINUING LAWYER COMPETENCY**

Form 1

104 Marietta Street, NW  
Suite 100  
Atlanta, Georgia 30303  
(404) 527-8710  
www.gabar.org

**CONTINUING LEGAL EDUCATION ACTIVITY ANNOUNCEMENT AND  
REQUEST FOR CONFIRMATION OF THE NUMBER OF APPROVED HOURS**

1. **Name of CLE Sponsor:** Emory School of Law
2. **Name of Contact Person:** Amy Marcellana **Telephone** 404-727-1289
3. **Address (Include Firm's Name):** Emory School of Law 1301 Clifton Road Gambrell Hall  
Atlanta, GA 30322 **Email** \_\_\_\_\_
4. **Title of the CLE Activity:** Who Watches the Watchers? Ethics, Governmental Accountability & Rule of Law
5. **Date(s):** 3/28/17
6. **Location(s) (city and state):** Atlanta, Georgia
7. **Please attach a course brochure or a schedule listing each topic and the time of each topic.**
8. **Requested (A) total CLE Hours and the portions of the total hours devoted to (B) Ethics, (C) Trial and (D) Professionalism: (Please round the hours to the nearest one-tenth of an hour)**

(A) \_\_\_\_\_ minutes = \_\_\_\_\_ Total CLE Hours\*  
60

(Minimum of 12 hours  
per calendar year)

(B)  $\frac{1}{60}$  minutes =  $\frac{1}{60}$  Total Ethics Hours\*  
60

(Minimum of 1 hour  
per calendar year)

(C) \_\_\_\_\_ minutes = \_\_\_\_\_ Total Trial Hours\*  
60

(Minimum of 3 hours per calendar  
year for each active member who appears  
as sole or lead counsel in Superior or  
Court of Georgia in any contested  
criminal case)

State  
civil or

(D) \_\_\_\_\_ minutes = \_\_\_\_\_ Total Professionalism Hours\*  
60

(Minimum of 1 hour  
per calendar year)

9. **The sponsor reaffirms that this CLE activity is in compliance with the Rules and Regulations of the State Bar of Georgia (if not, please attach an explanation).**
10. **The sponsor agrees that it will, within 30 days after this activity, submit to the CCLC.**
- A. **A list, in alphabetical order, of the name and State Bar of Georgia membership number of each Georgia attendee.**
- B. **The required sponsor fee for this CLE activity (mandatory for activities held in Georgia), computed as follows:**

**\$5.00 x the total number of approved CLE hours x the total number of Georgia attendees.**

## **CLE HOURS**

Only the time of actual instruction counts toward CLE credit hours.

Question and answer sessions are considered actual instruction and may be included for CLE credit provided that such question and answer sessions do not exceed ten minutes per CLE credit hour. For example, a program approved for six total CLE credit hours may include up to one total hour of a question and answer session.

CLE credit is not given for:

Breaks, business meetings, introductory remarks, keynote speeches, meals, or speeches in connection with meals.

No CLE credit is given for a CLE activity of less than 60 minutes in length. A CLE activity means the entire program and not the individual topics. Therefore, a program may include individual topics of less than 60 minutes in length.

## **ETHICS HOURS**

Instruction in ethics includes topics on professional responsibility and malpractice.

Instruction in ethics does not include topics such as attorney fees and client development except to the extent that professional responsibility is directly discussed in connection with such topics.

## **TRIAL HOURS**

Trial practice courses are defined as CLE "exclusively limited" to one or more of the following five subjects:

- |                                 |                                    |                   |
|---------------------------------|------------------------------------|-------------------|
| a. evidence                     | c. criminal practice and procedure | e. trial advocacy |
| b. civil practice and procedure | d. ethical conduct of litigation   |                   |

Due to the "exclusively limited" requirement, trial CLE must be (a) clearly segregated and identified (b) a minimum of one hour in length, and (c) limited to one or more of the five listed subjects in order to receive trial CLE credit. The "exclusively limited" requirement does not prohibit credit for a seminar that deals with one or more of the subjects stated in the Rule in the context of a particular field of trial practice, such as medical malpractice, personal injury defense, criminal cases, construction law, etc.

## **PROFESSIONALISM HOURS**

To receive professionalism credit, send materials to Ms. Terie Latala, Chief Justice's Commission on Professionalism, 104 Marietta Street, Suite 620, Atlanta, GA 30303. (404) 225-5040.