

U.S. House of Representatives
Committee on Ethics

LEGISLATIVE RESOURCE CENTER

EMPLOYEE POST-TRAVEL DISCLOSURE FORM

2017 APR -5 PM 12: 57

This form is for disclosing the receipt of travel expenses from private sources for travel taken in connection with official duties. This form does not eliminate the need to report privately-funded travel on the annual Financial Disclosure Statements of those employees required to file them. In accordance with House Rule 25, clause 5, you must complete this form and file it with the Clerk of the House, 135 Cannon House Office Building, within 15 days after travel is completed. Please do not file this form with the Committee on Ethics.

CLERK OF THE CLERK
HOUSE OF REPRESENTATIVES

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

1. Name of Traveler: Alex Shively
2. a. Name of accompanying relative: _____ *or* None
- b. Relationship to Traveler: ___ Spouse ___ Child ___ Other (specify): _____
3. a. Dates of departure and return: Departure: March 23, 2017 Return: March 25, 2017
- b. Dates at personal expense (if any): None *or* None
4. Departure city: WDC Destination: Hot Springs, VA Return city: WDC
5. Sponsor(s) (who paid for the trip): Congressional Institute
6. Describe meetings and events attended: Meetings and lectures on how better to serve the district and manage staff.
7. Attached to this form are EACH of the following (*signify that each item is attached by checking the corresponding box*):
 - a. a completed Sponsor Post-Travel Disclosure Form;
 - b. the Primary Trip Sponsor Form completed by the trip sponsor prior to the trip, including all attachments and Grantmaking or Non-Grantmaking Sponsor Forms;
 - c. page 2 of the completed Traveler Form submitted by the employee; *and*
 - d. the letter from the Committee on Ethics approving my participation on this trip.
8. a. I represent that I participated in each of the activities reflected in the attached sponsor's agenda. (*Signify that statement is true by checking box*):
- b. If not, explain: _____

I certify that the information contained on this form is true, complete, and correct to the best of my knowledge.

SIGNATURE OF TRAVELER: Alex Shively DATE: 4-5-2017

I authorized this travel in advance. I have determined that all of the expenses listed on the attached Sponsor Post-Travel Disclosure form were necessary and that the travel was in connection with the employee's official duties and would not create the appearance that the employee is using public office for private gain.

NAME OF SUPERVISING MEMBER: Keith Rothfus DATE: 4-5-2017

SIGNATURE OF SUPERVISING MEMBER: Keith Rothfus

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U.S. House of Representatives
Committee on Ethics

SPONSOR POST-TRAVEL DISCLOSURE FORM

This form must be completed by an officer of any organization that served as the primary trip sponsor in providing travel expenses or reimbursement for travel expenses to House Members, officers, or employees under House Rule 25, clause 5. *A completed copy of the form must be provided to each House Member, officer, or employee who participated on the trip within 10 days of their return.* You must answer all questions, and check all boxes, on this form for your submission to comply with House rules and the Committee's travel regulations. Failure to comply with this requirement may result in the denial of future requests to sponsor trips and/or subject the current traveler to disciplinary action or a requirement to repay the trip expenses.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

1. Sponsor(s) (who paid for the trip): Congressional Institute

2. Travel Destination(s): Hot Springs, VA

3. Date of Departure: March 23, 2017 Date of Return: March 25, 2017

4. Name(s) of Traveler(s): See attached list

(NOTE: You may list more than one traveler on a form only if all information is identical for each person listed.)

5. **Actual amount** of expenses paid on behalf of, or reimbursed to, each individual named in response to Question 4:

	Total Transportation Expenses	Total Lodging Expenses	Total Meal Expenses	Other Expenses (dollar amount per item and description)
Traveler	\$0.00	\$198.93	\$127.50	\$20 Parking & \$398 Room Rental
Accompanying Relative				

6. All expenses connected to the trip were for actual costs incurred and not a *per diem* or lump sum payment. (Signify statement is true by checking box):

I certify that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature: 

Name: Mark Strand Title: President

Organization: Congressional Institute

I am an officer of the above-named organization (signify statement is true by checking box):

Address: 1700 Diagonal Rpad #730
Alexandria, VA 22314

Telephone number: 703-837-8812

Email Address: strand@conginst.org

Committee staff may contact the above-named individual if additional information is required.

If you have questions regarding your completion of this form, please contact the Committee on Ethics at (202) 225-7103.

**U.S. House of Representatives
Committee on Ethics**

TRAVELER FORM

This form should be completed by House Members, officers, or employees seeking Committee approval of privately-sponsored travel or reimbursement for travel under House Rule 25, clause 5. The completed form should be submitted directly to the Committee by each invited House Member, officer, or employee, together with the completed and signed trip sponsor form(s) and any attachments. A copy of this form, minus this initial page, will be made available for public inspection. *Form (and any attachments) may be faxed to the Committee at (202) 225-7392, sent or delivered to the Committee at 1015 Longworth, or e-mailed to travel.requests@mail.house.gov.*

YOUR COMPLETED REQUEST MUST BE SUBMITTED TO THE COMMITTEE NO LESS THAN 30 DAYS BEFORE YOUR PROPOSED DEPARTURE DATE. Absent exceptional circumstances, permission will not be granted for requests received less than 30 days before the trip commences. You must receive explicit approval from the Committee before you depart on this trip.

Name of Traveler: Alex Shively

**NOTE: Willful or knowing misrepresentations on this form
may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.**

I certify that the information contained on both pages of this form is true, complete, and correct to the best of my knowledge.

Signature:  _____

Name of signatory (if other than traveler): _____

For staff, name of employing Member or committee: Keith Rothfus

Office address: 1205 Longworth HOB

Telephone number: 202-225-2065

Email address of contact person: alex.shively@mail.house.gov

- Check this box if the sponsoring entity is a media outlet, the purpose of the trip is to make a media appearance sponsored by that entity, and these forms are being submitted to the Committee less than 30 days before the trip departure date.

NOTE: You must complete all of the contact information fields above, as Committee staff may need to contact you if additional information is required.

KEEP A COPY OF THIS FORM. Page 2 (but not this page) must be submitted to the Clerk as part of the post-travel disclosure required by House Rule 25. Travel Regulation § 404(d) also requires you to keep a copy of all request forms and supporting paperwork for three subsequent Congresses from the date of travel.

If there are any questions regarding this form please contact the Committee:

Committee on Ethics
1015 Longworth House Office Building
Washington, DC 20515
(202) 225-7103 (phone)
(202) 225-7392 (fax)
Travel email: travel.requests@mail.house.gov

U.S. House of Representatives
Committee on Ethics

TRAVELER FORM

1. Name of Traveler: Alex Shively
2. Sponsor(s) (who will be paying for the trip): The Congressional Institute
3. Travel destination(s): Hot Springs, VA
4. a. Date of departure 3-23-17 Date of return: 3-25-17
b. Will you be extending the trip at your personal expense? Yes No
If yes, dates at personal expense: _____
5. a. Will you be accompanied by a relative at the sponsor's expense? Yes No
b. If yes:
(1) Name of accompanying relative: _____
(2) Relationship to traveler: Spouse Child Other (specify): _____
(3) Accompanying relative is at least 18 years of age: Yes No
6. a. Did the trip sponsor answer "yes" to Question 9(d) on the Primary Trip Sponsor Form (i.e., travel is sponsored by an entity that employs a registered federal lobbyist or foreign agent and you are requesting lodging for two nights)? Yes No
b. If yes, explain why the second night of lodging is warranted:

7. Primary Trip Sponsor Form is attached, including agenda, invitee list, and any other attachments and contributing sponsor forms: Yes No
NOTE: The agenda should show the traveler's individual schedule, including departure and arrival times and identify the specific events in which the traveler will be participating.
8. Explain why participation in the trip is connected to the traveler's individual official or representational duties. Staff should include their job title and how the activities on the itinerary relate to their duties.
As COS for PA12, the forums, meetings and lectures will provide valuable and educational information to better serve the constituents in policy, communication and casework as well as manage staff.
9. Is the traveler aware of any registered federal lobbyists or foreign agents involved in planning, organizing, requesting, and/or arranging the trip? Yes No

10. **FOR STAFF TRAVELERS:**

TO BE COMPLETED BY YOUR EMPLOYING MEMBER:

ADVANCED AUTHORIZATION OF EMPLOYEE TRAVEL

I hereby authorize the individual named above, an employee of the U.S. House of Representatives who works under my direct supervision, to accept expenses for the trip described in this request. I have determined that the above-described travel is in connection with my employee's official duties and that acceptance of these expenses will not create the appearance that the employee is using public office for private gain.

Date: 2-10-17

Keith Rothfus

Signature of Employing Member

**U.S. House of Representatives
Committee on Ethics**

PRIMARY TRIP SPONSOR FORM

This form should be completed by private entities offering to provide travel or reimbursement for travel to House Members, officers, or employees under House Rule 25, clause 5. A completed copy of the form (and any attachments) should be provided to each invited House Member, officer, or employee, who will then forward it to the Committee together with a Traveler Form at least 30 days before the start date of the trip. The trip sponsor should NOT submit the form directly to the Committee. The Committee Web site (ethics.house.gov) provides detailed instructions for filling out the form.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001. Failure to comply with the Committee's Travel Regulations may also lead to the denial of permission to sponsor future trips.

1. Sponsor (who will be paying for the trip): The Congressional Institute

2. I represent that the trip will not be financed (in whole or in part) by a registered federal lobbyist or foreign agent (signify that the statement is true by checking box):
3. Check only one: I represent that:
 - a. the primary trip sponsor has not accepted from any other source funds intended directly or indirectly to finance any aspect of the trip or
 - b. the trip is arranged without regard to congressional participation and the primary trip sponsor has accepted funds only from entities that will receive a tangible benefit in exchange for those funds or.
 - c. the primary trip sponsor has accepted funds from other source(s) intended directly or indirectly to finance all or part of this trip and has enclosed disclosure forms from each of those entities.
If "c" is checked, list the names of the additional sponsors: _____

4. Provide names and titles of **ALL** House Members and employees you are inviting. **For each House invitee, provide an explanation of why the individual was invited** (include additional pages if necessary):
See attached invitation list

5. Is travel being offered to an accompanying relative of the House invitee(s)? Yes No
6. Date of departure: March 23, 2017 Date of return: March 25, 2017
7. a. City of departure: Washington, DC
b. Destination(s): Hot Springs, VA
c. City of return: Washington, DC
8. I represent that (check one of the following):
 - a. The sponsor of the trip is an institution of higher education within the meaning of section 101 of the Higher Education Act of 1965: or
 - b. The sponsor of the trip does not retain or employ a registered federal lobbyist or foreign agent: or
 - c. The sponsor employs or retains a registered federal lobbyist or foreign agent, but the trip is for attendance at a one-day event *and* lobbyist/foreign agent involvement in planning, organizing, requesting, or arranging the trip was *de minimis* under the Committee's travel regulations.
9. Check one of the following:
 - a. I checked 8(a) or (b) above:
 - b. I checked 8(c) above but am not offering any lodging:
 - c. I checked 8(c) above and am offering lodging and meals for one night: or
 - d. I checked 8(c) above and am offering lodging and meals for two nights:
If "d" is checked, explain why the second night of lodging is warranted: _____

10. Attached is a detailed agenda of the activities the House invitees will be participating in during the travel (i.e., an hourly description of planned activities for trip invitees) (indicate agenda is attached by checking box):

11. Check one:

a. I represent that a registered federal lobbyist or foreign agent will not accompany House Members or employees on any segment of the trip (signify that the statement is true by checking box): *or*

b. N/A – trip sponsor is a U.S. institution of higher education.

12. For **each** sponsor required to submit a sponsor form, describe the sponsor's interest in the subject matter of the trip **and** its role in organizing and/or conducting the trip:

See attached statement

13. Answer parts a and b. Answer part c if necessary.

a. Mode of travel: Air Rail Bus Car Other (Specify: _____)

b. Class of travel: Coach Business First Charter Other (Specify: _____)

c. If travel will be first class or by chartered or private aircraft, explain why such travel is warranted:

14. I represent that the expenditures related to local area travel during the trip will be unrelated to personal or recreational activities of the invitee(s). (signify that the statement is true by checking box):

15. I represent that either (check one of the following):

a. The trip involves an event that is arranged or organized *without regard* to congressional participation and that meals provided to congressional participants are similar to those provided to or purchased by other event attendees: *or*

b. The trip involves events that are arranged specifically *with regard* to congressional participation:

If "b" is checked:

1) Detail the cost per day of meals (approximate cost may be provided): _____
Thursday \$37, Friday \$74.50, Saturday \$16

2) Provide reason for selecting the location of the event or trip: _____
Relative proximity to Washington, DC and capability to handle a large event

16. Name, nightly cost, and reasons for selecting each hotel or other lodging facility:

Hotel name: Omni Homestead City: HotSpringVA Cost per night: \$91 + tax

Reason(s) for selecting: Proximity to DC, availability, and facility size

Hotel name: _____ City: _____ Cost per night: _____

Reason(s) for selecting: _____

Hotel name: _____ City: _____ Cost per night: _____

Reason(s) for selecting: _____

17. I represent that all expenses connected to the trip will be for actual costs incurred and not a per diem or lump sum payment. (signify that the statement is true by checking box):

18. TOTAL EXPENSES FOR EACH PARTICIPANT:

<input type="checkbox"/> actual amounts <input checked="" type="checkbox"/> good faith estimates	Total <i>Transportation</i> Expenses per Participant	Total <i>Lodging</i> Expenses per Participant	Total <i>Meal</i> Expenses per Participant
For each Member, Officer, or employee	\$98	\$182 + tax	\$127.50
For each accompanying relative	\$98	\$0	\$127.50

	<i>Other</i> Expenses (dollar amount per item)	Identify Specific Nature of "Other" Expenses (e.g., taxi, parking, registration fee, etc.)
For each Member, Officer, or employee	\$20 & \$398	parking & room rental *addendum attach
For each accompanying relative	\$398	room rental *addendum attached

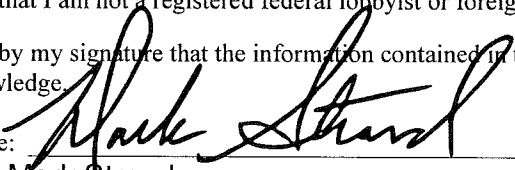
NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

19. Check one:

- a. I certify that I am an officer of the organization listed below. *or*
 b. N/A – sponsor is an individual or a U.S. institution of higher education.

20. I certify that I am not a registered federal lobbyist or foreign agent for any sponsor of this trip.

21. I certify by my signature that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature: 

Mark Strand

Name:

President

Title:

Congressional Institute

Organization:

1700 Diagonal Road #730

Address:

703-837-8812

Telephone number:

strand@conginst.org

Email address:

If there are any questions regarding this form please contact the Committee at the following address:

Committee on Ethics
 U.S. House of Representatives
 1015 Longworth House Office Building
 Washington, DC 20515
 (202) 225-7103 (phone)
 (202) 225-7392 (general fax)

PRIMARY TRIP SPONSOR FORM ADDENDUM

Question 4: Provide names and titles of ALL House Members and employees you are inviting. For each House invitee, provide an explanation of why the individual was invited (include additional pages if necessary):

See attached invitation list. This Congressional Institute sponsored retreat focuses on the important role of the Chief of Staff in congressional offices. Therefore, the invitation to this retreat is being extended to Chiefs of Staff in House and Senate Majority personal offices, the Staff Director in House and Senate Majority committee offices as well as select leadership staff.

Question 12: For each sponsor required to submit a sponsor form, describe the sponsor's interest in the subject matter of the trip and its role in organizing and/or conducting the trip:

The purpose of the Congressional Institute (a 501(c)4 organization) is to promote public education about Congress and to hold educational conferences for Members of Congress, staff and others. The Congressional Institute is the sole organizer and conductor of this event. The Congressional Institute is dedicated to helping Congressional offices better serve their constituents and to otherwise support and further the Member's legislative and representational roles. Chiefs of Staff and Staff Directors play essential parts in these, and other important aspects and functions, of personal, committee, and leadership offices. This retreat is designed to strengthen professional relationships among Chiefs of Staff, educate them on policy issues and best practices, and encourage the exchange of ideas with colleagues.

Question 18: Total expenses for each participant:

The estimated lodging rate and per participant food/refreshment expense figure for this event (and provided on this form) do not include the separate costs to the Congressional Institute to rent conference/banquet space large enough to accommodate this large event with appropriate audio/visual capabilities necessary to conduct our program. Dividing these conference and banquet room rental costs by the number of participants estimated to attend this event, the estimated figure would be \$398.

Susan W. Brooks, Indiana
Chairwoman
Theodore E. Deutch, Florida
Ranking Member

Patrick Meehan, Pennsylvania
Trey Gowdy, South Carolina
Kenny Marchant, Texas
Leonard Lance, New Jersey

Yvette D. Clarke, New York
Jared Polis, Colorado
Anthony Brown, Maryland
Steve Cohen, Tennessee



ONE HUNDRED FIFTEENTH CONGRESS

U.S. House of Representatives

COMMITTEE ON ETHICS

March 17, 2017

Thomas A. Rust
Staff Director and Chief Counsel

Donna Herbert
Director of Administration

Sheria A. Clarke
Counsel to the Chairwoman

Daniel J. Taylor
Counsel to the Ranking Member

1015 Longworth House Office Building
Washington, D.C. 20515-6328
Telephone: (202) 225-7103
Facsimile: (202) 225-7392

Mr. Alex Shively
Office of the Honorable Keith Rothfus
1205 Longworth House Office Building
Washington, DC 20515

Dear Mr. Shively:

Pursuant to House Rule 25, clause 5(d)(2), the Committee on Ethics hereby approves your proposed trip to Hot Springs, Virginia, scheduled for March 23 to 25, 2017, sponsored by the Congressional Institute.

You must complete an Employee Post-Travel Disclosure Form (which your employing Member must also sign) and file it, together with a Sponsor Post-Travel Disclosure Form completed by the trip sponsor, with the Clerk of the House within 15 days after your return from travel. As part of that filing, you are also required to attach a copy of this letter and both the Traveler and Primary Trip Sponsor Forms (including attachments) you previously submitted to the Committee in seeking pre-approval for this trip. If you are required to file an annual Financial Disclosure Statement, you must also report all travel expenses totaling more than \$390 from a single source on the "Travel" schedule of your annual Financial Disclosure Statement covering this calendar year. Finally, Travel Regulation § 404(d) also requires you to keep a copy of all request forms and supporting information provided to the Committee for three subsequent Congresses from the date of travel.

If you have any further questions, please contact the Committee's Office of Advice and Education at extension 5-7103.

Susan W. Brooks
Chairwoman

Sincerely,

Theodore E. Deutch
Ranking Member

SWB/TED:wfs



Chiefs of Staff Retreat
March 23-25, 2017

Thursday, March 23, 2017

10:30 AM	Bus Departs	Rayburn Horseshoe
2:30 PM	Check-In	Garden Room
3:00 PM	Welcome Mark Strand, Congressional Institute	Grand Ballroom East
3:05 PM	An Ethics Primer for People Living in the Goldfish Bowl Jan Baran, Wiley Rein LLP Rob Walker, Wiley Rein LLP Elliot Berke, Berke Farah LLP	Grand Ballroom East
4:30 PM	Tax Reform, Economic Growth and Trade Scott Hodge, Tax Foundation Gordon Gray, American Action Forum Curtis Dubay, American Bankers Association Martin Feldstein, Harvard University	Grand Ballroom East
6:30 PM	Reception & Dinner Tribute to Hon. Bob Michel, Former House Republican Leader Mike Johnson, Former Chief of Staff to House Republican Leader	Grand Ballroom West
8:00 PM	Late Bus Departs	Rayburn Horseshoe

Friday, March 24, 2017

8:00 AM	Breakfast	Grand Ballroom West
9:00 AM	The Success of this Congress will be Measured in Jobs Created David Winston, The Winston Group Myra Miller, The Winston Group	Grand Ballroom East
10:30 AM	The Effective Congressional Office Manager Mark Horstman, Manager Tools	Grand Ballroom East

12:15 PM	Lunch: The Responsibility of Being the Leadership Party in Congress Arthur Brooks, American Enterprise Institute	Grand Ballroom West
2:00 PM	Working with the White House Dan Meyer, Former Head of the White House Office of Legislative Affairs Mike Sommers, Former Chief of Staff to the Speaker of the House	Grand Ballroom East
3:00 PM	Best Practices in the Latest Technologies: Tele-Townhall Meetings, Facebook Live & Twitter Analytics Stephen Patterson, Broadnet Don Seymour, Facebook Nick Schaper, Echelon Insights	Grand Ballroom East
4:30 PM	Reforming Congress Moderator: Mark Strand Kevin Kosar, R Street Institute Betsy Wright Hawkings, Democracy Fund Dave Winston, Winston Group Myra Miller, Winston Group Mike Johnson, Former Chief of Staff to House Republican Leader	Grand Ballroom East
6:30 PM	Reception & Dinner Moneyball of Leadership: Predictors of High Performance Charlie Kim, Co-CEO, Next Jump Megan Messenger, Co-CEO, Next Jump	Grand Ballroom West
<u>Saturday, March 25, 2017</u>		
8:00 AM	Breakfast	Grand Ballroom West
9:00 AM	Handling Demonstrations and Cyber Infiltrations Hon. Paul D. Irving, House Sergeant at Arms Reynold Schweickhardt, House Administration Committee Algirde Pipikaite, CyberSponse	Grand Ballroom East
10:30 AM	Learning from Each Other – Best Practices Exchange Moderator: Mark Strand Greg Facchiano, Office of Rep. Smucker Charlie Keller, Office of Rep. Goodlatte	Grand Ballroom East
12:00 PM	End of Retreat Bus Departs	Hotel Front Entrance

Chiefs of Staff Retreat

Reason for Invitation: You are being invited so that you can hear about the future of the nation and Congress, discover new management ideas, learn how to manage staff better, discuss best practices, and strengthen professional relationships.

Name	Institution	Reason Invited:
1 Rob Adkerson	Office of Rep. Loudermilk	Chief of Staff
2 Kara Ahern	Office of Rep. Cheney	Chief of Staff
3 Josh Althouse	Office of the Speaker	Conservative Outreach Director
4 Eric Amidon	Office of Rep. Zeldin	Chief of Staff
5 Tommy Andrews	Office of the Speaker	Director of Member Services
6 Seth Appleton	Office of Rep. Luetkemeyer	Chief of Staff
7 Reyn Archer	Office of Rep. Fortenberry	Chief of Staff
8 Cyrus Artz	Office of Rep. Foxx	Chief of Staff
9 Luis Bacó	Office of Rep. Gonzalez	Chief of Staff
10 Tim Baker	Office of Rep. Allen	Chief of Staff
11 Rachel Barkley	House Republican Conference	Director of Outreach
12 Ray Baum	House Committee on Energy and	Staff Director
13 Brendan Belair	Office of Rep. Collins (GA)	Chief of Staff
14 Andrew Bell	Office of Rep. Budd	Chief of Staff
15 Megan Bell	Office of Rep. Rogers (KY)	Chief of Staff
16 Brooke Bennett	Office of Rep. Hill	Chief of Staff
17 Eric Bergren	Office of Rep. Guthrie	Chief of Staff
18 Stephen Billy	Office of Rep. Pittenger	Chief of Staff
19 Natalee Binkholder	Office of Rep. Mulvaney	Chief of Staff
20 Igor Birman	Office of Rep. McClintock	Chief of Staff
21 Eric Bohl	Office of Rep. Smith (MO)	Chief of Staff
22 Robert Boland	Office of Rep. Emmer	Deputy Chief of Staff
23 Chris Bond	Office of the House Whip	Communications Director
24 Kyle Bonini	Office of Rep. Trott	Chief of Staff
25 Lorissa Bounds	Office of Rep. Walden	Chief of Staff
26 Joshua Bowlen	Office of Rep. Jones	Chief of Staff

Name		Institution	Reason Invited:
27	Casey Bowman	Office of Rep. Herrera Beutler	Chief of Staff
28	Matt Bravo	Office of the House Whip	Director of Floor Operations
29	Matthew Brennan	Office of Rep. Thompson	Chief of Staff
30	Kelli Briggs	Office of Rep. Tiberi	Chief of Staff
31	Chris Brinson	Office of Rep. Rogers (AL)	Chief of Staff
32	Jennifer Brown	House Committee on Science, Space	Staff Director
33	Marcus Brubaker	Office of Rep. Posey	Chief of Staff
34	Natalie Buchanan	Office of the House Leader	Director of Member Services
35	Brendan Buck	Office of the Speaker	Counselor to the Speaker
36	Teresa Buckley	Office of Rep. Bucshon	Chief of Staff
37	Eric Burgeson	Office of Rep. Shuster	Chief of Staff
38	Stoney Burke	Office of Rep. Hurd	Chief of Staff
39	Jonathan Burks	Office of the Speaker	Chief if Staff
40	Stuart Burns	Office of Rep. Babin	Chief of Staff
41	Jeff Butler	Office of Rep. McHenry	Chief of Staff
42	Larry Calhoun	Office of Rep. Yoho	Chief of Staff
43	Ronald Carara	Office of Rep. Donovan	Chief of Staff
44	Dustin Carmack	Office of Rep. DeSantis	Chief of Staff
45	Ryan Carney	Office of Rep. MacArthur	Chief of Staff
46	James Carstensen	Office of Rep. Young (IA)	Chief of Staff
47	Chris Carter	Office of Rep. Hudson	Chief of Staff
48	Jess Carter	Office of Rep. Rooney, Francis (FL)	Chief of Staff
49	Caroline Cash	Office of Rep. Comer	Chief of Staff
50	Brian Chatwin	Office of Rep. Mooney	Chief of Staff
51	Amanda Cogan	Office of Rep. Gaetz	Chief of Staff
52	Chris Connelly	Office of Rep. Hartzler	Chief of Staff
53	Derick Corbett	Office of Rep. Woodall	Chief of Staff
54	Stephen Cote	House Committee on Rules	Staff Director
55	Michael Cravens	Office of Rep. Harper	Chief of Staff
56	Chris Crawford	Office of Rep. Carter (GA)	Chief of Staff
57	Cindy Crick	Office of Rep. Gowdy	Chief of Staff
58	Nick Crocker	House Republican Conference	Member Services

Name		Institution	Reason Invited:
59	Mark Cruz	Office of Rep. Rokita	Chief of Staff
60	Mike Cunnington	Office of Rep. Labrador	Chief of Staff
61	McKay Daniels	Office of Rep. Gallagher	Chief of Staff
62	Jen Daulby	Office of Rep. Davis	Chief of Staff
63	Dave Davis	Office of Rep. Brady	Chief of Staff
64	Jonathan Day	Office of Rep. Wilson	Chief of Staff
65	Muffy Day	Office of Rep. Love	Chief of Staff
66	Pamela Day	Office of Rep. Young (AK)	Chief of Staff
67	Jeremy Deutsch	House Republican Conference	Chief of Staff
68	Jon DeWitte	Office of Rep. Huizenga	Chief of Staff
69	Monica Didiuk	Office of Rep. Smith (NE)	Chief of Staff
70	Dino DiSanto	Office of Rep. Joyce	Chief of Staff
71	Kelly Dixon	Office of the House Leader	Director of Legislative Operations
72	Derrick Dockery	Office of the Speaker	Coalitions Coordinator
73	Meredith Dolan	Office of Rep. Gibbs	Chief of Staff
74	John Donnelly	Office of Rep. Graves (GA)	Chief of Staff
75	Mark Dreiling	Office of Rep. Bacon	Chief of Staff
76	Andrew Duke	Office of Rep. Hensarling	Chief of Staff
77	Will Dunham	Office of the House Leader	Policy Director
78	John Dutton	Office of Rep. Harris	Chief of Staff
79	Rick Dykema	Office of Rep. Rohrabacher	Chief of Staff
80	David Eiselsberg	Office of Rep. Johnson (TX)	Chief of Staff
81	Jaryn Emhof	Office of Rep. Webster	Chief of Staff
82	Mark Epley	Office of the Speaker	General Counsel
83	Laurie Esau	Office of Rep. Paulsen	Chief of Staff
84	Greg Facchiano	Office of Rep. Smucker	Chief of Staff
85	Kathee Facchiano	Office of Rep. Higgins	Chief of Staff
86	Susan Falconer	Office of Rep. Comstock	Chief of Staff
87	Ben Falkowski	Office of Rep. Walorski	Chief of Staff
88	Ian Field	Office of Rep. McMorris Rodgers	Chief of Staff
89	Allan Filip	Office of Rep. Bishop (MI)	Chief of Staff
90	Kevin Fitzpatrick	House Committee on Small Business	Staff Director

Name		Institution	Reason Invited:
91	Paul Fitzpatrick	Office of Rep. Meadows	Chief of Staff
92	Kevin Fogarty	Office of Rep. King (NY)	Chief of Staff
93	Nicole Foltz	Office of the Speaker	Counsel for Floor Operations
94	Gina Foote	Office of Rep. Poe	Chief of Staff
95	Bart Forsyth	Office of Rep. Sensenbrenner	Chief of Staff
96	Anthony Foti	Office of Rep. Ross	Chief of Staff
97	Nancy Fox	House Committee on Appropriations	Staff Director
98	Laura Fullerton	House Committee on Homeland	Staff Director
99	Jamie Gahun	Office of Rep. Culberson	Chief of Staff
100	Jason Galanes	Office of Rep. LoBiondo	Chief of Staff
101	Brad Gentile	Office of Rep. Katko	Chief of Staff
102	Steve Gilleland	Office of Rep. Carter (TX)	Deputy Chief of Staff
103	Cesar Gonzalez	Office of Rep. Diaz-Balart	Chief of Staff
104	Bob Goodlatte	U.S. House of Representatives	Speaker
105	Joshua Green	Office of Rep. Tipton	Chief of Staff
106	Mark Gruman	Office of Rep. Cramer	Chief of Staff
107	Surya Gunasekara	Office of Rep. Renacci	Chief of Staff
108	Connie Hair	Office of Rep. Gohmert	Chief of Staff
109	Colby Hale	Office of Rep. Williams	Chief of Staff
110	Hugh Halpern	Office of the Speaker	Director of Floor Operations
111	Mike Hamilton	Office of Rep. McKinley	Chief of Staff
112	Derek Harley	Office of Rep. Wenstrup	Chief of Staff
113	Kara Hauck	House Republican Conference	Communications Director
114	Bob Haueter	Office of Rep. Farenthold	Chief of Staff
115	Jonathan Hayes	Office of Rep. Franks	Chief of Staff
116	Hayden Haynes	Office of Rep. Johnson (LA)	Chief of Staff
117	Katie Hazlett	Office of Rep. Frelinghuysen	Chief of Staff
118	Jennifer Hemingway	Office of the Speaker	Director of House Operations
119	Joan Hillebrands	Office of Rep. Upton	Chief of Staff
120	Alyssa Hinman	House Committee on House	Director of Outreach
121	Jim Hippe	Office of Rep. Fleischmann	Chief of Staff
122	Liz Hittos	Office of Rep. Bilirakis	Chief of Staff

Name		Institution	Reason Invited:
123	Nate Hodson	House Republican Conference	Deputy Chief of Staff
124	Hans Hoeg	Office of Rep. Massie	Chief of Staff
125	Scott Hommel	Office of Rep. Zinke	Chief of Staff
126	Michael Hook	Office of Rep. Collins (NY)	Chief of Staff
127	Brett Horton	Office of the House Whip	Chief of Staff
128	Adam Howard	Office of Rep. Turner	Chief of Staff
129	Patrick Howell	Office of Rep. Jenkins (WV)	Chief of Staff
130	Bill Hughes	Office of the House Whip	Policy Director
131	Shelley Husband	House Committee on Judiciary	Staff Director
132	Matt Hutson	Office of Rep. Poliquin	Chief of Staff
133	Barrett Karr	Office of the House Leader	Chief of Staff
134	Dave Karvelas	Office of Rep. Buchanan	Chief of Staff
135	Joe Kasper	Office of Rep. Hunter	Chief of Staff
136	Joseph Kaufman	Office of Rep. Bridenstine	Chief of Staff
137	Charlie Keller	Office of Rep. Goodlatte	Chief of Staff
138	Matt Kellogg	Office of the House Leader	Senior Policy Advisor and Counsel
139	Mark Kelly	Office of Rep. Brat	Chief of Staff
140	Dave Kennett	Office of Rep. Calvert	Chief of Staff
141	Drew Kent	Office of Rep. Dent	Chief of Staff
142	Michael Kirlin	Office of Rep. Meehan	Chief of Staff
143	Kyle Kizzier	Office of Rep. Mitchell	Chief of Staff
144	Tucker Knott	Office of Rep. Holding	Chief of Staff
145	Jason Knox	House Committee on Natural	Staff Director
146	Teresa Koeberlein	Office of Rep. Black	Chief of Staff
147	Tim Kolpien	Office of Rep. Reed	Chief of Staff
148	Lindley Kratovil	Office of Rep. Stefanik	Chief of Staff
149	Daniel Kroese	Office of Rep. Ratcliffe	Chief of Staff
150	Matt Lahr	Office of Rep. Banks	Chief of Staff
151	James Langenderfer	Office of Rep. Mast	Chief of Staff
152	Pete Larkin	Office of Rep. Goodlatte	Chief of Staff
153	Jason Larrabee	Office of Rep. Denham	Chief of Staff
154	RJ Laukitis	Office of Rep. Walberg	Chief of Staff

Name		Institution	Reason Invited:
155	John Leganski	Office of the House Leader	Director of Floor Operations
156	Patrick Leopold	Office of Rep. Jenkins (KS)	Chief of Staff
157	Luke Letlow	Office of Rep. Abraham	Chief of Staff
158	Joe Lillis	Office of Rep. Long	Chief of Staff
159	Courtney Lincoln	Office of Rep. Lucas	Deputy Chief of Staff
160	Matt Lira	Office of the House Leader	Senior Advisor
161	Tony Lis	Office of Rep. Bergman	Chief of Staff
162	Mike Long	Office of the House Leader	Director of Communications
163	Scott Luginbill	Office of Rep. Walker	Chief of Staff
164	Adam Magary	Office of Rep. Lamborn	Chief of Staff
165	Roger Mahan	Office of the House Leader	Senior Policy Advisor
166	Ted Maness	Office of Rep. Kelly (MS)	Chief of Staff
167	Josh Martin	Office of Rep. Thornberry	Chief of Staff
168	Kyle Matous	Office of Rep. Sessions	Chief of Staff
169	Margaux Matter	Office of Rep. Tenney	Chief of Staff
170	Rick May	House Committee on Budget	Staff Director
171	Kelly McCollum	Office of Rep. Griffith	Chief of Staff
172	Matt McCullough	Office of Rep. Bost	Chief of Staff
173	Katherine McGuire	Office of Rep. Hultgren	Chief of Staff
174	Chara McMichael	Office of Rep. Weber	Chief of Staff
175	Pete Meachum	Office of Rep. Duffy	Chief of Staff
176	Carrie Meadows	Office of Rep. Newhouse	Chief of Staff
177	Doug Menorca	Office of Rep. Messer	Chief of Staff
178	Katie Meyer	Office of the House Leader	Senior Policy Advisor
179	Matt Meyer	Office of Rep. Roe	Chief of Staff
180	Bruce Miller	Office of Rep. Amodei	Chief of Staff
181	Jamie Miller	Office of Rep. Wittman	Chief of Staff
182	Megan Miller	Office of Rep. Scalise	Chief of Staff
183	James Min	Office of Rep. McCarthy	Chief of Staff
184	Todd Mitchell	Office of Rep. Lance	Chief of Staff
185	Vivian Moeglein	Office of Rep. Westerman	Chief of Staff
186	Steve Moffitt	Office of Rep. Russell	Chief of Staff

Name		Institution	Reason Invited:
187	Jessica Moore	Office of Rep. Rooney, Tom (FL)	Chief of Staff
188	Sean Moran	House Committee on House	Staff Director
189	Christian Morgan	Office of Rep. Wagner	Chief of Staff
190	David Mork	Office of Rep. Roskam	Chief of Staff
191	Kirsten Mork	House Committee on Financial	Staff Director
192	Susan Mosychuk	Office of Rep. Murphy	Chief of Staff
193	Lauren Muglia	Office of Rep. Perry	Chief of Staff
194	Melissa Murphy	Office of Rep. Rouzer	Chief of Staff
195	Sean Murphy	Office of Rep. Cole	Chief of Staff
196	Jessica Nalepa	Office of Rep. McCaul	Chief of Staff
197	Dave Natonski	Office of Rep. Yoder	Chief of Staff
198	Damon Nelson	House Committee on Intelligence	Staff Director
199	Poppy Nelson	Office of Rep. Amash	Chief of Staff
200	Andrea Niethold	Office of Rep. Barletta	Chief of Staff
201	Mary Noonan	Office of Rep. Smith (NJ)	Chief of Staff
202	Jon Oehmen	Office of Rep. Flores	Chief of Staff
203	Sam Oh	Office of Rep. Walters	Chief of Staff
204	Stacy Palmer-Barton	Office of Rep. Chabot	Chief of Staff
205	Dain Pasocello	Office of Rep. Faso	Chief of Staff
206	Katie Patru	House Committee on House	Deputy Staff Director
207	Krisann Pearce	House Committee on Education and	General Counsel
208	Megan Perez	House Republican Conference	Legislative Director
209	Mark Pettitt	Office of Rep. Brooks (AL)	Chief of Staff
210	Steve Pfrang	Office of Rep. LaHood	Chief of Staff
211	Jilian Plank	Office of Rep. Nunes	Legislative Director
212	Mike Platt	Office of Rep. Blackburn	Chief of Staff
213	Parker Poling	Office of Rep. McHenry	Chief of Staff
214	Amy Porter	Office of Rep. Royce	Chief of Staff
215	Allison Poulos	Office of Rep. Latta	Chief of Staff
216	Chad Ramey	Office of Rep. Reichert	Chief of Staff
217	Marty Reiser	Office of the House Whip	Legislative Counsel
218	Bart Reising	Office of the House Whip	Director of Operations

Name		Institution	Reason Invited:
219	Brian Rell	Office of Rep. Aderholt	Chief of Staff
220	Kevin Reynolds	Office of Rep. Garrett	Chief of Staff
221	Mike Ricci	Office of the Speaker	Communications Director
222	Craig Roberts	Office of Rep. Shimkus	Chief of Staff
223	Brent Robertson	Office of Rep. Marshall	Chief of Staff
224	Ritika Robertson	Office of Rep. Buck	Chief of Staff
225	Sara Rogers	Office of Rep. Marino	Chief of Staff
226	Sarah Rogers	House Republican Conference	Director of Member Services
227	Cole Rojewski	Office of Rep. Valadao	Chief of Staff
228	Mary Rosado	Office of Rep. Barr	Chief of Staff
229	Justin Roth	Office of Rep. McSally	Chief of Staff
230	Justin Rusk	Office of Rep. Fitzpatrick	Chief of Staff
231	Joshua Salpeter	Office of Rep. Ros-Lehtinen	DC Chief of Staff
232	Bobby Saparow	Office of Rep. Ferguson	Chief of Staff
233	Paul Sass	Office of Rep. Graves (MO)	Chief of Staff
234	Megan Savage	Office of Rep. Brooks (IN)	Chief of Staff
235	Paul Sawyer	Office of Rep. Graves (LA)	Chief of Staff
236	Matt Schertz	House Committee on Agriculture	Staff Director
237	Lauryn Schothorst	Office of Rep. Costello	Chief of Staff
238	Alex Schriver	Office of Rep. Byrne	Chief of Staff
239	Brian Schubert	Office of Rep. Dunn	Chief of Staff
240	Roy Schultheis	Office of Rep. Curbelo	Chief of Staff
241	Oliver Schwab	Office of Rep. Schweikert	Chief of Staff
242	Reynold Schweickhardt	Committee on House Administration	Speaker
243	Rebecca Shaw	Office of Rep. Hollingsworth	Chief of Staff
244	Tom Sheehy	House Committee on Foreign Affairs	Staff Director
245	Alex Shively	Office of Rep. Rothfus	Chief of Staff
246	Jonah Shumate	Office of Rep. Crawford	Chief of Staff
247	Bob Simmons	House Committee on Armed Services	Staff Director
248	Kelly Simpson	Office of Rep. Rutherford	Chief of Staff
249	Jon Skladany	House Committee on Oversight and	Staff Director
250	Lindsay Slater	Office of Rep. Simpson	Chief of Staff

Name		Institution	Reason Invited:
251	Amy Smith	Office of Rep. Lewis	Chief of Staff
252	Paul Smith	Office of Rep. Blum	Chief of Staff
253	William Smith	Office of Rep. Palmer	Chief of Staff
254	Mike Smullen	Office of Rep. Johnson (OH)	Chief of Staff
255	Austin Smythe	Office of the Speaker	Policy Director
256	John Sobel	Office of Rep. Cook	Chief of Staff
257	David Sours	Office of Rep. Hice	Chief of Staff
258	Mark Spannagel	Office of Rep. LaMalfa	Chief of Staff
259	Matt Sparks	Office of the House Leader	Press Secretary
260	Andy Speth	Office of the Speaker	Deputy Chief of Staff
261	Brian Steed	Office of Rep. Stewart	Chief of Staff
262	Allison Steil	Office of Rep. Ryan	Deputy Chief of Staff
263	Ben Stein	Office of Rep. Coffman	Chief of Staff
264	Sarah Stevens	Office of Rep. King (IA)	Chief of Staff
265	David Stewart	House Committee on Ways and Means	Staff Director
266	Jordan Stoick	Office of Rep. Noem	Chief of Staff
267	Mike Stopp	Office of Rep. Mullin	Chief of Staff
268	Casey Street	Office of Rep. Palazzo	Chief of Staff
269	Kelle Strickland	Office of Rep. Burgess	Chief of Staff
270	Matthew Stroia	Office of Rep. Kelly (PA)	Chief of Staff
271	AshLee Strong	Office of the Speaker	Press Secretary
272	Matt Sturges	House Committee on Transportation	Staff Director
273	Jessica Sunday	House Republican Conference	Executive Assistnat
274	Amber Talley	Office of Rep. Chaffetz	Chief of Staff
275	Ryan Tarrant	Office of Rep. Moolenaar	Chief of Staff
276	Matthew Taylor	Office of Rep. Sanford	Chief of Staff
277	Brian Thomas	Office of Rep. Marchant	Chief of Staff
278	John Thomas	Office of Rep. Taylor	Chief of Staff
279	Russell Thomasson	Office of Rep. Arrington	Chief of Staff
280	Ryan Thompson	Office of Rep. Barton	Chief of Staff
281	Tyler Threadgill	Office of Rep. Kustoff	Chief of Staff
282	Jon Towers	House Committee on Veterans Affairs	Staff Director

Name		Institution	Reason Invited:
283	Tom Van Flein	Office of Rep. Gosar	Chief of Staff
284	Richard Vaughn	Office of Rep. DesJarlais	Chief of Staff
285	Rachel Ver Velde	Office of Rep. Grothman	Chief of Staff
286	Ashlee Vinyard	Office of Rep. Smith (TX)	Chief of Staff
287	Beau Walker	Office of Rep. Womack	Chief of Staff
288	Don Walker	Office of Rep. Duncan (TN)	Deputy Chief of Staff
289	Jennifer Watson	Office of Rep. Rice	Chief of Staff
290	Austin Weatherford	Office of Rep. Kinzinger	Chief of Staff
291	Deborah Weigel	Office of Rep. Biggs	Chief of Staff
292	Courtney Whetstone	Office of Rep. Stivers	Chief of Staff
293	Jerry White	House Republican Conference	Legislative Director
294	Jeanette Whitener	Office of Rep. Knight	Chief of Staff
295	Eric Wiese	Office of Rep. Granger	Chief of Staff
296	Todd Willens	Office of Rep. Pearce	Chief of Staff
297	Lance Williams	Office of Rep. Duncan (SC)	Chief of Staff
298	Mark Williams	Office of Rep. Conaway	Chief of Staff
299	Devin Wisner	Office of Rep. Bishop (UT)	Chief of Staff
300	Veronica Wong	Office of Rep. Issa	Chief of Staff
301	Leafaina Yahn	Office of Rep. Radewagen	Chief of Staff
302	Jason Yaworske	Office of Rep. Davidson	Chief of Staff
303	Ray Yonkura	Office of Rep. Jordan	Chief of Staff
304	Joby Young	Office of Rep. Scott	Chief of Staff
305	Bill Zito	Office of Rep. Olson	Chief of Staff
306	Eric Zulkosky	Office of the House Whip	Director of Member Services/Policy Advisor