U.S. House of Representatives
Committee on Ethics

EMPLOYEE POST-TRAVEL DISCLOSURE FORM

This form is for disclosing the receipt of travel expenses from private sources for travel taken in connection with official duties. This form does not eliminate the need to report privately-funded travel on the standard Travel Disclosure Statements of those employees required to file them. In accordance with House Rule 25, clause 5, you must complete this form and file it with the Clerk of the House, B-106 Cannon House Office Building, within 15 days after travel is completed. Please do not file this form with the Committee on Ethics.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

1. Name of Traveler: Jed R. Bullock

2. a. Name of accompanying relative: [ ] Spouse [ ] Child [ ] Other (specify): [ ] or None [ ]


5. Sponsor(s) (who paid for the trip): Partnership for a Secure America

6. Describe meetings and events attended: Please see attached itinerary. Attended briefings, group discussions, and a simulation exercise about negotiation principles, national security policy decision making, Afghanistan, Iran, and Russia.

7. Attached to this form are EACH of the following (signify that each item is attached by checking the corresponding box):
   a. ☐ a completed Sponsor Post-Travel Disclosure Form;
   b. ☐ the Primary Trip Sponsor Form completed by the trip sponsor prior to the trip, including all attachments and Grantmaking or Non-Grantmaking Sponsor Forms;
   c. ☐ page 2 of the completed Traveler Form submitted by the employee; and
   d. ☐ the letter from the Committee on Ethics approving my participation on this trip.

8. a. I represent that I participated in each of the activities reflected in the attached sponsor’s agenda. (Signify that statement is true by checking box): ☐

   b. If not, explain:

   ________________________________

I certify that the information contained on this form is true, complete, and correct to the best of my knowledge.


I authorized this travel in advance. I have determined that all of the expenses listed on the attached Sponsor Post-Travel Disclosure form were necessary and that the travel was in connection with the employee’s official duties and would not create the appearance that the employee is using public office for private gain.


SIGNATURE OF SUPERVISING MEMBER:

Version date 2/2013 by Committee on Ethics
U.S. House of Representatives  
Committee on Ethics  

SPONSOR POST-TRAVEL DISCLOSURE FORM

This form must be completed by an officer of any organization that served as the primary trip sponsor in providing travel expenses or reimbursement for travel expenses to House Members, officers, or employees under House Rule 25, clause 5. A completed copy of the form must be provided to each House Member, officer, or employee who participated on the trip within 10 days of their return. You must answer all questions, and check all boxes, on this form for your submission to comply with House rules and the Committee's travel regulations. Failure to comply with this requirement may result in the denial of future requests to sponsor trips and/or subject the current traveler to disciplinary action or a requirement to repay the trip expenses.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

1. Sponsor(s) (who paid for the trip): Partnership for a Secure America

2. Travel Destination(s): Airlie Center, Warrenton VA

3. Date of Departure: 11/9/13  
Date of Return: 11/10/13

4. Name(s) of Traveler(s): Please see attached list.  
(Note: You may list more than one traveler on a form only if all information is identical for each person listed.)

5. Actual amount of expenses paid on behalf of, or reimbursed to, each individual named in response to Question 4:

<table>
<thead>
<tr>
<th>Traveler</th>
<th>Total Transportation Expenses</th>
<th>Total Lodging Expenses</th>
<th>Total Meal Expenses</th>
<th>Other Expenses (dollar amount per item and description)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>$31</td>
<td>$90</td>
<td>$92 (2 days)</td>
<td>$126 for conference services over 2 days</td>
</tr>
<tr>
<td>Accompanying Relative</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

6. All expenses connected to the trip were for actual costs incurred and not a per diem or lump sum payment. (Signify statement is true by checking box): ☐

I certify that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature: Nathan Sermonis  
Name: Nathan Sermonis  
Title: Deputy Executive Director

Organization: Partnership for a Secure America

I am an officer of the above-named organization (signify statement is true by checking box): ☐

Address: 1775 K St. NW, Suite 400

Telephone number: 202-293-8580  
Email Address: sermonis@psaonline.org

Committee staff may contact the above-named individual if additional information is required.

If you have questions regarding your completion of this form, please contact the Committee on Ethics at (202) 225-7103.

Version date 2/2013 by Committee on Ethics
1. Name of Traveler: Jed R. Bullock  

2. Sponsor(s) (who will be paying for the trip): Partnership for a Secure America and Carnegie Corporation of New York

3. Travel destination(s): Airlie Center, Warrenton, Virginia

4. a. Date of departure: November 9, 2013  
   Date of return: November 10, 2013
   b. Will you be extending the trip at your personal expense?  Yes  No
      If yes, dates at personal expense: __________________________

5. a. Will you be accompanied by a relative at the sponsor’s expense?  Yes  No
   b. If yes:
      (1) Name of accompanying relative: __________________________
      (2) Relationship to traveler:  Spouse  Child  Other (specify): __________________________
      (3) Accompanying relative is at least 18 years of age:  Yes  No

6. a. Did the trip sponsor answer “yes” to Question 9(d) on the Primary Trip Sponsor Form (i.e., travel is sponsored by an entity that employs a registered federal lobbyist or foreign agent and you are requesting lodging for two nights)?  Yes  No
   b. If yes, explain why the second night of lodging is warranted: __________________________

7. Primary Trip Sponsor Form is attached, including agenda, invitee list, and any other attachments and contributing sponsor forms:  Yes  No
   NOTE: The agenda should show the traveler’s individual schedule, including departure and arrival times and identify the specific events in which the traveler will be participating.

8. Explain why participation in the trip is connected to the traveler’s individual official or representational duties. Staff should include their job title and how the activities on the itinerary relate to their duties.
   Participation in this retreat will enhance my understanding of current foreign policy matters and enable me to better contribute as a senior policy advisor responsible for national security and energy issues.

9. Is the traveler aware of any registered federal lobbyists or foreign agents involved in planning, organizing, requesting, and/or arranging the trip?  Yes  No

10. FOR STAFF TRAVELERS:
    TO BE COMPLETED BY YOUR EMPLOYING MEMBER:

    ADVANCED AUTHORIZATION OF EMPLOYEE TRAVEL
    I hereby authorize the individual named above, an employee of the U.S. House of Representatives who works under my direct supervision, to accept expenses for the trip described in this request. I have determined that the above-described travel is in connection with my employee’s official duties and that acceptance of these expenses will not create the appearance that the employee is using public office for private gain.
    Date: 10/01/2013
    Signature of Employing Member
U.S. House of Representatives
Committee on Ethics

PRIMARY TRIP SPONSOR FORM

This form should be completed by private entities offering to provide travel or reimbursement for travel to House Members, officers, or employees under House Rule 25, clause 5. A completed copy of the form (and any attachments) should be provided to each invited House Member, officer, or employee, who will then forward it to the Committee together with a Traveler Form at least 30 days before the start date of the trip. The trip sponsor should NOT submit the form directly to the Committee. The Committee Web site (ethics.house.gov) provides detailed instructions for filling out the form.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001. Failure to comply with the Committee's Travel Regulations may also lead to the denial of permission to sponsor future trips.

1. Sponsor (who will be paying for the trip): Partnership for a Secure America

2. I represent that the trip will not be financed (in whole or in part) by a registered federal lobbyist or foreign agent (signify that the statement is true by checking box): [ ]

3. Check only one: I represent that:
   a. the primary trip sponsor has not accepted from any other source funds intended directly or indirectly to finance any aspect of the trip [ ] or [ ]
   b. the trip is arranged without regard to congressional participation and the primary trip sponsor has accepted funds only from entities that will receive a tangible benefit in exchange for those funds [ ] or [ ]
   c. the primary trip sponsor has accepted funds from other source(s) intended directly or indirectly to finance all or part of this trip and has enclosed disclosure forms from each of those entities. [ ]

   If "c" is checked, list the names of the additional sponsors: Carnegie Corporation of New York

4. Provide names and titles of ALL House Members and employees you are inviting. For each House invitee, provide an explanation of why the individual was invited (include additional pages if necessary):

   See attached.

5. Is travel being offered to an accompanying relative of the House invitee(s)? [ ] Yes [ ] No

6. Date of departure: Nov 9, 2013 Date of return: Nov 10, 2013

7. a. City of departure: Washington, DC
   b. Destination(s): Warrenton, VA
   c. City of return: Washington, DC

8. I represent that (check one of the following):
   a. The sponsor of the trip is an institution of higher education within the meaning of section 101 of the Higher Education Act of 1965: [ ] or [ ]
   b. The sponsor of the trip does not retain or employ a registered federal lobbyist or foreign agent: [ ] or [ ]
   c. The sponsor employs or retains a registered federal lobbyist or foreign agent, but the trip is for attendance at a one-day event and lobbyist/foreign agent involvement in planning, organizing, requesting, or arranging the trip was de minimis under the Committee's travel regulations: [ ]

9. Check one of the following:
   a. I checked 8(a) or (b) above: [ ]
   b. I checked 8(c) above but am not offering any lodging: [ ]
   c. I checked 8(c) above and am offering lodging and meals for one night: [ ] or [ ]
   d. I checked 8(c) above and am offering lodging and meals for two nights: [ ]

   If "d" is checked, explain why the second night of lodging is warranted:
   See attached.
10. Attached is a detailed agenda of the activities the House invitees will be participating in during the travel (i.e., an hourly description of planned activities for trip invitees) (indicate agenda is attached by checking box): ☐

11. Check one:
   a. I represent that a registered federal lobbyist or foreign agent will not accompany House Members or employees on any segment of the trip (signify that the statement is true by checking box): ☐ or ☐
   b. N/A – trip sponsor is a U.S. institution of higher education. ☐

12. For each sponsor required to submit a sponsor form, describe the sponsor’s interest in the subject matter of the trip and its role in organizing and/or conducting the trip:
    Carnegie is focused on educating future leaders in national security and foreign policy. The purpose of this trip is to foster and promote bipartisanship, a goal that Partnership for a Secure America (PSA) as a 501(c)(3) registered nonprofit aims to support. PSA has sole responsibility for organizing and conducting the trip.

13. Answer parts a and b. Answer part c if necessary.
   a. Mode of travel: Air ☐ Rail ☐ Bus ☐ Car ☐ Other ☐ (Specify: ________________________)
   b. Class of travel: Coach ☐ Business ☐ First ☐ Charter ☐ Other ☐ (Specify: ________________________)
   c. If travel will be first class or by chartered or private aircraft, explain why such travel is warranted:

14. I represent that the expenditures related to local area travel during the trip will be unrelated to personal or recreational activities of the invitee(s). (signify that the statement is true by checking box): ☐

15. I represent that either (check one of the following):
   a. The trip involves an event that is arranged or organized without regard to congressional participation and that meals provided to congressional participants are similar to those provided to or purchased by other event attendees: ☐ or ☐
   b. The trip involves events that are arranged specifically with regard to congressional participation: ☐
      If “b” is checked:
      1) Detail the cost per day of meals (approximate cost may be provided): $46
      2) Provide reason for selecting the location of the event or trip:
         This location is close to Washington, DC to allow travel for participants and speakers.

16. Name, nightly cost, and reasons for selecting each hotel or other lodging facility:
    Hotel name: Airlie Center                     City: Warrenton, VA           Cost per night: $90
    Reason(s) for selecting: __________________________
    Hotel name: __________________                   City: __________________     Cost per night: __________________
    Reason(s) for selecting: __________________________
    Hotel name: __________________                   City: __________________     Cost per night: __________________
    Reason(s) for selecting: __________________________
17. I represent that all expenses connected to the trip will be for actual costs incurred and not a per diem or lump sum payment. (signify that the statement is true by checking box). □

18. TOTAL EXPENSES FOR EACH PARTICIPANT:

<table>
<thead>
<tr>
<th></th>
<th>Total Transportation Expenses per Participant</th>
<th>Total Lodging Expenses per Participant</th>
<th>Total Meal Expenses per Participant</th>
</tr>
</thead>
<tbody>
<tr>
<td>For each Member, Officer, or employee</td>
<td>$35</td>
<td>$90</td>
<td>$92 (over 2 days)</td>
</tr>
<tr>
<td>For each accompanying relative</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th></th>
<th>Other Expenses (dollar amount per item)</th>
<th>Identify Specific Nature of “Other” Expenses (e.g., taxi, parking, registration fee, etc.)</th>
</tr>
</thead>
<tbody>
<tr>
<td>For each Member, Officer, or employee</td>
<td>$191</td>
<td>Conference Services over 2 days (including meeting space, A/V, Artefacts)</td>
</tr>
<tr>
<td>For each accompanying relative</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

19. Check one:
   a. I certify that I am an officer of the organization listed below. □ or □
   b. N/A – sponsor is an individual or a U.S. institution of higher education. □

20. I certify that I am not a registered federal lobbyist or foreign agent for any sponsor of this trip. □

21. I certify by my signature that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature: [Signature]
Name: Nathan Sermonis
Title: Deputy Executive Director
Organization: Partnership for a Secure America
Address: 2000 P St. NW Suite 505, Washington, DC 20036
Telephone number: 202-293-8580
Email address: sermonis@psaonline.org

If there are any questions regarding this form please contact the Committee at the following address:

Committee on Ethics
U.S. House of Representatives
1015 Longworth House Office Building
Washington, DC 20515
(202) 225-7103 (phone)
(202) 225-7392 (general fax)
U.S. House of Representatives
Committee on Ethics

GRANTMAKING TRIP SPONSOR FORM

This form should be completed by a public charity or private foundation (both as defined under section 501(c)(3) of the Internal Revenue Code) that provides a grant of funds to another entity to underwrite, in whole or in part, a trip or an event, meal, or activity that will occur during a trip, or a necessary expense that will be incurred during a trip, with express or implicit knowledge or understanding that one or more House Members or employees may participate in or attend that trip or event, or otherwise may be beneficiaries of the gift or donation. Provide a copy of your completed form to the primary sponsor of the trip.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001. Failure to comply with the Committee’s Travel Regulations may also lead to the denial of permission to sponsor future trips.

1. I certify that (name of your organization): Carnegie Corporation of New York has been designated a § 501(c)(3) nonprofit charitable organization by the Internal Revenue Service.
   □ Yes □ No

2. Name of Primary Trip Sponsor: Partnership for a Secure America

3. I certify that my organization (complete a or b):
   a. ☑ Has provided a grant, gift, or donation to the above-named Primary Trip Sponsor and conducts an audit or review of its grant, gift, or donation to ensure that the funds are spent in accordance with the terms of its grant, gift, or donation. or
   b. □ Has had a direct role in the organizing, planning, or conducting of a trip to
      (destination) on (date) that is being organized or arranged by the above-named Primary Trip Sponsor.

4. Check one:
   a. ☑ My organization does not employ or retain a registered federal lobbyist or foreign agent or
   b. □ My organization employs a registered federal lobbyist or foreign agent, but their involvement in planning, organizing, or arranging the trip was de minimis under the travel regulations.

5. I certify that I am not a registered federal lobbyist or foreign agent for any sponsor of this trip. ☑

6. I certify by my signature that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature: [Signature]

Name: Ellen Brom Title: CAP

Organization: Carnegie Corporation of New York

Address: 457 Madison Ave. NY, NY 10022

Telephone number: 212-371-3207 Email:

If there are any questions regarding this form please contact the Committee at the following address:

Committee on Ethics
U.S. House of Representatives
1015 Longworth House Office Building
Washington, DC 20515
(202) 225-7103 (phone)
(202) 225-7392 (general fax)

Version date 4/2013 by Committee on Ethics
Mr. Jed R. Bullock
Office of the Honorable Pedro R. Pierluisi
1213 Longworth House Office Building
Washington, DC 20515

Dear Mr. Bullock:

Pursuant to House Rule 25, clause 5(d)(2), the Committee on Ethics hereby approves your proposed trip to Warrenton, Virginia, scheduled for November 9 to 10, 2013, sponsored by the Partnership for a Secure America with support from the Carnegie Corporation.

You must complete an Employee Post-Travel Disclosure Form (which your employing Member must also sign) and file it, together with a Sponsor Post-Travel Disclosure Form completed by the trip sponsor, with the Clerk of the House within 15 days after your return from travel. As part of that filing, you are also required to attach a copy of this letter and both the Traveler and Primary Trip Sponsor Forms (including attachments) you previously submitted to the Committee in seeking pre-approval for this trip. If you are required to file an annual Financial Disclosure Statement, you must also report all travel expenses totaling more than $350 from a single source on the “Travel” schedule of that statement.

If you have any further questions, please contact the Committee’s Office of Advice and Education at extension 5-7103.

Sincerely,

K. Michael Conaway
Chairman

Linda T. Sánchez
Ranking Member

KMC/LTS:tn
Sarah Arkin
Senior Legislative Assistant
Representative Debbie Wasserman Schultz

Annie Boyajian
Senior Legislative Assistant
Representative Jackie Walorski

Michael Harold
Senior Legislative Assistant
Representative Earl Blumenauer

Justin Brown
Staff Director
House Veterans Affairs Committee
(Minority)

Alexander Hutkin
Legislative Aide/New Media Director
Representative Vicky Hartzler

Jed Bullock
Senior Policy Advisor
Representative Pedro Pierluisi

Amanda Ladden-Stirling
Legislative Correspondent
Representative Steve Womack

Chad Carlough
US Coast Guard Fellow
House Homeland Security Committee
(Majority)

Sophia Lafargue
Chief of Staff
Representative Gregory W. Meeks

Joshua Cohen
Legislative Assistant
Representative Pedro Pierluisi

Alexander Schorsch
Legislative Assistant
Representative Pete Visclosky

Christopher Grawien
Legislative Assistant
Representative Tom Petri

Michael Shapiro
Legislative Assistant
Representative Pete Roskam

Robert Yavor
Legislative Assistant
Representative Buck McKeon
Congressional Partnership Program Retreat Fall 2013

Saturday, November 9th

2:30 pm
Depart from Union Station, Washington, DC

4:00 – 5:00 pm
Tack Room
Arrive at Airlie Conference Center & Check-in

5:00 – 5:30 pm
Airlie House – Meadow Room
Opening Remarks and Agenda Review:
Graeme Bannerman, PSA Board of Directors
Andy Semmel, PSA Executive Director

Negotiations Review:
Dr. Christos Kyrou, Center for International Relations

5:30 – 7:00 pm
Airlie House – Meadow Room
Douglas Ollivant
New America Foundation
Smart Strategy Initiative
Topic: Rethinking Grand Strategy

7:00 – 7:30 pm
Airlie House – Jefferson Room
Pre-Dinner Reception
Informal conversations with guest speakers

7:30 – 9:00 pm
Airlie House – Jefferson Room
Keynote Dinner
Amb. Ronald Neumann,
Former U.S. Ambassador to Afghanistan (2005-2007),
Bahrain (2001-2004), and Algeria (1994-1997)

9:00 – 10:00 pm
Airlie House – Jefferson Room
After-Dinner Reception
Informal conversations with guest speakers
Congressional Partnership Program Retreat Fall 2013

Sunday, November 10th

* Participants will separate into two different groups today following first morning speaker.*

8:00 – 9:00 am  
Airlie House – Dining Room  
Breakfast

9:00 – 12:00 pm  
*Group A*  
Airlie House – Meadow Room  
National Security Council Simulation  
Guest National Security Advisor:  
**Stephen Grummon,**  
Former Director for Persian Gulf/South Asian Affairs, National Security Council

Guest Negotiations Expert:  
**Dr. Christos Kyrou,**  
Research Director, Center for International Relations

9:00 – 10:30 pm  
*Group B*  
Tack Room  
**William Pomeranz,**  
Woodrow Wilson International Center  
Kennan Institute Deputy Director  
**Topic:** The End of the Reset; Putin’s View of U.S.-Russian Relations

10:30 – 12:00 pm  
*Group B*  
Tack Room  
**Barbara Slavin,**  
Atlantic Council Senior Fellow  
**Topic:** Is a Breakthrough Possible with Iran?

12:00 – 1:00 pm  
Airlie House – Dining Room  
Lunch
Congressional Partnership Program Retreat Fall 2013

1:00 – 4:00 pm

*Group B*
Airlie House – Meadow Room

National Security Council Simulation
Guest National Security Advisor:
Stephen Grummon,
Former Director for Persian Gulf/South Asian
Affairs, National Security Council

Guest Negotiations Expert:
Dr. Christos Kyrou,
Research Director, Center for International
Relations

1:00 – 2:30 pm

*Group A*
Tack Room

William Pomeranz,
Woodrow Wilson International Center
Kennan Institute Deputy Director

*Topic*: The End of the Reset; Putin’s View of
U.S.-Russian Relations

2:30 – 4:00 pm

*Group A*
Tack Room

Barbara Slavin,
Atlantic Council Senior Fellow

*Topic*: Is a Breakthrough Possible with Iran?

4:00 – 4:30 pm

Airlie House – Meadow Room

Wrap-up and Departure from Airlie