U.S. House of Representatives
111th Congress

EMPLOYEE
POST-TRAVEL DISCLOSURE FORM

This form is for disclosing the receipt of travel expenses from private sources for meetings, speaking engagements, fact-finding trips, or similar events undertaken in connection with official duties. This form does not eliminate the need to report all privately-funded travel on the annual Financial Disclosure Statements of those persons required to file them. In accordance with House Rule 25, clause 5, complete this form and file it with the Clerk of the House of Representatives, B-106 Cannon House Office Building, within 15 days after travel is completed. The Clerk is to make the second page of this form publicly available as soon as possible after it is filed.

Name of Traveler (print or type): Brian Steven Gaston

I certify that the information contained on all pages of this form is true, complete, and correct to the best of my knowledge.

SIGNATURE OF TRAVELER: Brian Steven Gaston

DATE: 2-12-10

I authorized this travel in advance. I have determined that all of the expenses listed on this form were necessary and that the travel was in connection with the employee's official duties and would not create the appearance that the employee is using public office for private gain.

NAME OF SUPERVISING MEMBER: Roy Blunt

SIGNATURE OF SUPERVISING MEMBER: Roy Blunt

DATE: 12 Feb 2010

Version date 3/2009 by Committee on Standards of Official Conduct
EMPLOYEE
POST-TRAVEL DISCLOSURE FORM

1. Name of Traveler (print or type): Brian Steven Gaston

2. a. Name of Accompanying Family Member (if any): 
   b. Relationship to Employee: ☐ Spouse ☐ Child ☐ Other (specify): 

3. a. Date of Departure and Date of Return: January 28-30, 2010
   b. Dates at personal expense (if any): 


5. Sponsor(s) (who paid for the trip): The Congressional Institute

6. Describe meetings and events attended (attach additional pages if necessary): Agenda of meetings attached

7. Attached to this form are EACH of the following (signify that each item is attached by checking the corresponding box):
   a. ☑ the Private Sponsor Travel Certification Form completed by the trip sponsor, including all attachments;
   b. ☑ the Traveler Form completed by the employee; and
   c. ☐ the Committee on Standards’ letter approving my participation on this trip.

8. a. I represent that I participated in each of the activities reflected in the sponsor’s agenda. (Signify that statement is true by checking box): ☑
   b. If not, explain: 

9. TRAVEL EXPENSES: Obtain actual dollar amounts from the sponsor. If exact dollar amounts are unavailable by the due date, provide a good faith estimate and file an amended form once the correct amounts are received.

<table>
<thead>
<tr>
<th></th>
<th>Total Transportation Expenses</th>
<th>Total Lodging Expenses</th>
<th>Total Meal Expenses</th>
</tr>
</thead>
<tbody>
<tr>
<td>For employee:</td>
<td>0-mile change vehicle to the</td>
<td>$383.64</td>
<td>$401.25</td>
</tr>
<tr>
<td>For accompanying family member:</td>
<td>Other Expenses (dollar amount)</td>
<td>Specific Nature of Expenses (e.g., taxi, parking, registration fee, etc.)</td>
<td></td>
</tr>
</tbody>
</table>

For employee: N/A

For accompanying family member:
U.S. House of Representatives  
Committee on Standards of Official Conduct  
PRIVATE SPONSOR TRAVEL CERTIFICATION FORM  
(provide directly to each House invitee)  

This form should be completed by private entities offering to provide travel or reimbursement for travel to House Members, officers, or employees under House Rule 25, clause 5. A completed copy of the form (and any attachments) should be provided to each invited House Member, officer, or employee, who will then forward it to the Committee together with a Traveler Form. The trip sponsor should NOT submit the form directly to the Committee. You must answer every question on the form.

1. Sponsor(s) (who will be paying for the trip): The Congressional Institute

2. I represent that the trip will not be financed (in whole or in part) by a federally-registered lobbyist or a registered foreign agent (Signify that the statement is true by checking box): ✓

3. I represent that the trip sponsor(s) has not accepted from any other source funds earmarked directly or indirectly to finance any aspect of the trip (Signify that the statement is true by checking box): ✓

4. Is travel being offered to an accompanying family member of the House invitee(s)?  ✓ Yes  ☐ No

5. Provide names and titles of ALL House invitees; for each invitee, provide explanation of why the individual was invited (include additional pages if necessary): See attached

6. Dates of travel: January 28-30, 2010


8. Attached is a detailed agenda of the activities taking place during the travel (i.e., an hourly description of planned activities) (Signify “yes” by checking box): ✓

9. I represent that (check one of the following):
   a. The sponsor of the trip is an institution of higher education within the meaning of section 101 of the Higher Education Act of 1965: ☐ or
   b. The sponsor of the trip does not retain or employ a registered federal lobbyist or foreign agent. ✓ or
   c. The sponsor employs or retains a registered federal lobbyist or foreign agent, but the trip is for attendance at a one-day event and lobbyist/foreign agent involvement in planning, organizing, requesting, or arranging the trip was de minimis under the Committee’s travel regulations. ☐

10. If travel is for participation in a one-day event (i.e., if you checked Question 9(c)), check one of the following:
   a. N/A – I checked 9(a) or (b) above. ✓
   b. One-night’s lodging and meals are being offered: ☐ or
   c. Two-nights’ lodging and meals are being offered: ☐ or

   If “c” is checked, explain why the second night is warranted:
11. Check one:
   a. I represent that a federally-registered lobbyist or foreign agent will not accompany House Members or employees on any segment of the trip (Signify that the statement is true by checking box): ☑ or
   b. N/A - trip sponsor is an institution of higher education.

12. Private sponsors must have a direct and immediate relationship to the purpose of the trip or location being visited. Describe the purpose of the trip and the role of each sponsor in organizing and conducting the trip:
The Congressional Institute (CI) president and staff organize, manage and control the event. The purpose of the Congressional Institute, a 501(c)(4) organization is to promote public education about Congress and to hold educational conferences for Members of Congress, staff and others.

13. a. Describe the mode of travel (air, rail, bus, etc.). For air travel, also indicate the type of aircraft (commercial, charter, or privately owned) and class of travel (coach, business class, first class, etc.):
   
   Coach Bus

   b. If travel will be first class or by chartered or private aircraft, provide an explanation describing why such travel is warranted: N/A

14. I represent that the expenditures related to local area travel during the trip will be unrelated to personal or recreational activities of the invited(s). (Signify that the statement is true by checking box): ☑

15. I represent that either (check one of the following):
   a. The trip involves an event that is arranged or organized without regard to congressional participation and that meals provided to congressional participants are similar to those provided to or purchased by other event attendees: ☑ or
   b. The trip involves events that are arranged specifically with regard to congressional participation:

   If "b" is checked, detail the cost per day of meals (approximate cost may be provided): Thursday $117, Friday $215, Saturday $93

16. Reason for selecting the location of the event or trip: Relative proximity to Washington DC, security, and the capacity and capability of handling a large event.

17. Name of hotel or other lodging facility: Renaissance Baltimore Harborplace, Baltimore MD

18. Cost per night of hotel or other lodging facility (approximate cost may be provided): $169 plus 13.5% taxes -

19. Reason(s) for selecting hotel or other lodging facility: Relative proximity to Washington DC, security for Members and other high level government officials, capability of handling a large event.
20. **TOTAL EXPENSES FOR EACH PARTICIPANT:**

<table>
<thead>
<tr>
<th></th>
<th>Total <strong>Transportation</strong> Expenses per Participant</th>
<th>Total <strong>Lodging</strong> Expenses per Participant</th>
<th>Total <strong>Meal</strong> Expenses per Participant</th>
</tr>
</thead>
<tbody>
<tr>
<td>Actual amounts</td>
<td>Total</td>
<td>Total</td>
<td>Total</td>
</tr>
<tr>
<td>For each Member, Officer, or employee</td>
<td>$48</td>
<td>$364</td>
<td>$425</td>
</tr>
<tr>
<td>For each accompanying family member</td>
<td>$48</td>
<td>$0</td>
<td>$346</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th></th>
<th>Other Expenses (dollar amount)</th>
<th>Identify Specific Nature of “Other” Expenses (e.g., taxi, parking, registration fee, etc.)</th>
</tr>
</thead>
<tbody>
<tr>
<td>For each Member, Officer, or employee</td>
<td>n/a</td>
<td></td>
</tr>
<tr>
<td>For each accompanying family member</td>
<td>n/a</td>
<td></td>
</tr>
</tbody>
</table>

21. I represent that all expenses connected to the trip will be for actual costs incurred and not a per diem or lump sum payment. (Signify that the statement is true by checking box). [X]

22. I certify that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature: [Signature]

Name and title: Mark Strand, President

Organization: The Congressional Institute

Address: 1001 N. Fairfax St., Suite 410, Alexandria, VA 22314

Telephone number: 703-837-8812

Fax number: 703-837-8817

Email Address: strand@conginst.org

The Committee staff may contact the above individual if additional information is required.

If there are any questions regarding this form please contact the Committee at the following address:

Committee on Standards of Official Conduct
U.S. House of Representatives
HT-2, The Capitol
Washington, DC 20515
(202) 225-7103 (phone)
(202) 225-7392 (general fax)

Version date 8/2008 by Committee on Standards of Official Conduct
Thursday, January 28, 2010

3:30 PM
Baltimore Ballroom
Opening Session
Welcome by Mark Strand, President of the Congressional Institute

3:35 PM
Baltimore Ballroom
Leadership Presentation

5:15 PM
Baltimore Ballroom
Member Feedback/Working Issue Session
Jobs/Economy Maryland E
Spending/Debt Maryland A
Health Care Baltimore A
National Security Baltimore B
Energy Maryland F
Social Values Watertable Restaurant

6:15 PM
Baltimore Ballroom Foyer
Reception with Congressional Institute Guests

7:15 PM
Maryland Ballroom
Dinner with Congressional Institute Guests
Welcome by Dan Meyer, Chairman of the Congressional Institute
Remarks by Whip Eric Cantor
Keynote Speaker: Michael Oren, Israeli Ambassador

Friday, January 29, 2010

3:00 PM
Baltimore Ballroom
Lunch
President Barack Obama

12:00 PM
Maryland Ballroom
Capitol Hill Media Panel
John King, CNN
Chuck Todd, NBC

2:00 PM
Baltimore Ballroom
Senate Leadership Session
Senator Mitch McConnell

2:45 PM
Baltimore Ballroom
Communicating Our Message
Frank Luntz, The Word Doctors, LLC

3:15 PM
Baltimore Ballroom
The Economy and Job Creation
Stephen Moore, Wall Street Journal
Andy Laperriere, International Strategy & Investment (ISI)

4:00 PM
Baltimore Ballroom
Issue Breakout Session with Experts
Culture Maryland E
Larry Arnn, Hillsdale College
Healthcare Maryland A
Grace-Marie Turner, The Galen Institute
Energy Maryland D
Chris Horner, Competitive Enterprise Institute

7:00 AM
Maryland F
Catholic Mass
Father Dan Coughlin, Chaplain of the House

7:00 AM
Maryland A
Bible Study
Congressman Randy Forbes

8:00 AM
Maryland Ballroom
Breakfast
Speaker Newt Gingrich

9:00 AM
Baltimore Ballroom
NRCC Plenary Session

10:45 AM
Baltimore Ballroom
Landscape Session
David Winston, The Winston Group
Kellyanne Conway, the polling company, inc.

11:45 AM
Baltimore Ballroom
Morning Leadership Wrap Up
6:15 PM
Baltimore Ballroom Foyer
Reception

7:00 PM
Maryland Ballroom
Dinner
Remarks by Leader John Boehner
Keynote Speaker: Coach Lou Holtz, Legendary
NCAA Football Coach

Saturday, January 30, 2010

If you are returning with the group to Washington on the bus, your luggage must be
packed and sitting inside your room near the
doors no later than 9:00 AM on Saturday
morning. It will be placed on the luggage truck
and delivered to the Rayburn Horseshoe Foyer
for pick-up upon our return Saturday.

7:00 AM
Maryland F
Catholic Mass
Father Dan Coughlin, Chaplain of the House

7:00 AM
Maryland A
Bible Study
Congressman Randy Forbes

8:00 AM
Maryland Ballroom
Breakfast
Leader Dick Armey, FreedomWorks

9:00 AM
Baltimore Ballroom
Study on Congressional Communication
Rich Thau, Presentation Testing

10:15 AM
Baltimore Ballroom
Conservative Media Panel
Dennis Prager, The Dennis Prager Show
John Fund, Wall Street Journal
Hugh Hewitt, The Hugh Hewitt Show

11:30 AM
Maryland Ballroom
Lunch: Final Leadership Wrap Up

12:45 PM
Hotel Lobby
Depart for Washington

Agenda

Congress of Tomorrow
2010

January 28-30, 2010
Baltimore

Important Phone Numbers:
Staff Office x74807 (410) 986-4807
USCP Command Post x73079 (410) 209-4570
Attending Physician x73078
<table>
<thead>
<tr>
<th>Name</th>
<th>Institution</th>
<th>Reason for Invitation</th>
</tr>
</thead>
<tbody>
<tr>
<td>Andy</td>
<td>Anuzis</td>
<td>Policy Committee</td>
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<tr>
<td>2 Victor</td>
<td>Arnold-Bik</td>
<td>House Administration Cmte.</td>
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<tr>
<td>3 Brendan</td>
<td>Belair</td>
<td>House Republican Conference</td>
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<tr>
<td>4 Neil</td>
<td>Bradley</td>
<td>Office of the Whip</td>
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<tr>
<td>5 Larry</td>
<td>Brady</td>
<td>Oversight &amp; Gov't Reform Cmte.</td>
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<tr>
<td>6 Jeff</td>
<td>Burton</td>
<td>Office of the Whip</td>
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<tr>
<td>7 Ed</td>
<td>Cassidy</td>
<td>Office of the Leader</td>
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<td>8 Andeliz</td>
<td>Castillo</td>
<td>House Republican Conference</td>
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<tr>
<td>9 David</td>
<td>Cavicke</td>
<td>Energy &amp; Commerce Cmte.</td>
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<tr>
<td>10 Rob</td>
<td>Collins</td>
<td>Office of the Whip</td>
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<tr>
<td>11 Father Dan</td>
<td>Coughlin</td>
<td>Office of the Chaplain</td>
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<tr>
<td>12 Justin</td>
<td>Cox</td>
<td>Office of the Attending Physician</td>
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<tr>
<td>13 Brad</td>
<td>Dayspring</td>
<td>Office of the Whip</td>
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<tr>
<td>14 Jeremy</td>
<td>Deutsch</td>
<td>House Republican Conference Vice-Tuesday Group</td>
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<tr>
<td>15 Kate</td>
<td>Dickens</td>
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<td>16 Bill</td>
<td>Dolbow</td>
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<tr>
<td>18 Karen</td>
<td>Haas</td>
<td>Small Business Cmte.</td>
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<td>19 Hugh</td>
<td>Halpern</td>
<td>Rules Cmte.</td>
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<td>20 Ben</td>
<td>Howard</td>
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<td>21 Barry</td>
<td>Jackson</td>
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<tr>
<td>22 Barrett</td>
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<td>Education &amp; Labor Cmte.</td>
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<td>23 Trevor</td>
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<tr>
<td>24 Mick</td>
<td>Krieger</td>
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<tr>
<td>25 Matt</td>
<td>Lira</td>
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<tr>
<td>26 Matt</td>
<td>Lloyd</td>
<td>House Republican Conference</td>
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<td>27 Melanie</td>
<td>Looney</td>
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<tr>
<td>28 Amy</td>
<td>Lozupone</td>
<td>Office of the Leader</td>
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<tr>
<td>Name</td>
<td>Institution</td>
<td>Reason for Invitation</td>
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<tr>
<td>29</td>
<td>Matt McGinley</td>
<td>Republican Study Cmte.</td>
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<tr>
<td>30</td>
<td>Sean McLaughlin</td>
<td>Judiciary Cmte.</td>
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<td>31</td>
<td>James Min</td>
<td>Office of the Deputy Whip</td>
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<tr>
<td>32</td>
<td>Brian Monahan</td>
<td>Office of the Attending Physician</td>
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<td>John Murray</td>
<td>Office of the Whip</td>
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<td>Valerie Nelson</td>
<td>Office of the Whip</td>
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<td>Kyle Nevins</td>
<td>Office of the Whip</td>
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<tr>
<td>36</td>
<td>Josh Pitcock</td>
<td>House Republican Conference</td>
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<tr>
<td>37</td>
<td>Yleem Roblete</td>
<td>Foreign Affairs Cmte.</td>
</tr>
<tr>
<td>38</td>
<td>Patrick Rothwell</td>
<td>Policy Committee</td>
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<tr>
<td>39</td>
<td>Josh Saltzman</td>
<td>Office of Rep. Sessions</td>
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<td>40</td>
<td>Dave Schnittger</td>
<td>Office of the Leader</td>
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<td>41</td>
<td>Nicole Scott</td>
<td>Agriculture Cmte.</td>
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<td>42</td>
<td>Jeff Shockey</td>
<td>Appropriations Cmte.</td>
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<td>43</td>
<td>Marc Short</td>
<td>House Republican Conference</td>
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<td>44</td>
<td>Bob Simmons</td>
<td>Armed Services Cmte.</td>
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<td>45</td>
<td>Kevin Smith</td>
<td>Office of the Leader</td>
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<td>Bill Smith</td>
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<td>47</td>
<td>Austin Smythe</td>
<td>Budget Cmte.</td>
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<tr>
<td>48</td>
<td>Mike Sommers</td>
<td>Office of the Leader</td>
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<td>49</td>
<td>Jo-Marie St. Martin</td>
<td>Office of the Leader</td>
</tr>
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<td>50</td>
<td>Mike Steel</td>
<td>Office of the Leader</td>
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<tr>
<td>51</td>
<td>Steve Stombres</td>
<td>Office of the Whip</td>
</tr>
<tr>
<td>52</td>
<td>Katie Strand</td>
<td>House Republican Conference</td>
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<tr>
<td>53</td>
<td>Paul Teller</td>
<td>Republican Study Cmte.</td>
</tr>
<tr>
<td>54</td>
<td>Anne Thorsen</td>
<td>Office of the Leader</td>
</tr>
<tr>
<td>55</td>
<td>Jon Traub</td>
<td>Ways &amp; Means Cmte.</td>
</tr>
<tr>
<td>56</td>
<td>Warren Tryon</td>
<td>Financial Services Cmte.</td>
</tr>
<tr>
<td>Name</td>
<td>Institution</td>
<td>Reason for Invitation</td>
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</tr>
<tr>
<td>Mary</td>
<td>Vought</td>
<td>House Republican Conference</td>
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<tr>
<td>Russ</td>
<td>Vought</td>
<td>House Republican Conference</td>
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<tr>
<td>John</td>
<td>Walker</td>
<td>House Republican Conference</td>
</tr>
<tr>
<td>Kristi</td>
<td>Way</td>
<td>Office of the Whip</td>
</tr>
<tr>
<td>Todd</td>
<td>Young</td>
<td>Natural Resources Cmte.</td>
</tr>
</tbody>
</table>
Mr. Brian Gaston  
Office of the Honorable Roy Blunt  
2229 Rayburn House Office Building  
Washington, DC 20515

Dear Mr. Gaston:

Pursuant to House Rule 25, clause 5(d)(2), the Committee on Standards of Official Conduct hereby approves your proposed trip to Baltimore, Maryland, scheduled for January 28 to 30, 2010, sponsored by the Congressional Institute.

You must complete an Employee Travel Disclosure Form (which your employing Member must also sign) and file it with the Clerk of the House within 15 days after your return from travel. As part of that filing, you are required to attach a copy of this letter and the Private Sponsor Travel Certification Form, including all attachments. You must also include a copy of the Traveler Form completed by you and signed by your employing Member. If you are required to file an annual Financial Disclosure Statement, you must also report all travel expenses totaling more than $335 from a single source on Schedule VII of that statement.

If you have any further questions, please contact the Committee’s Office of Advice and Education at extension 5-7103.

Sincerely,

Zoe Lofgren  
Chair

Jo Bonner  
Ranking Republican Member

ZL/JB:slo