U.S. House of Representatives
110th Congress

EMPLOYEE
POST-TRAVEL DISCLOSURE FORM

This form is for disclosing the receipt of travel expenses from private sources for meetings, speaking engagements, fact-finding trips or similar events in connection with official duties. You need not disclose government-funded or political travel on this form, or travel that is unrelated to official duties. This form does not eliminate the need to report all privately-funded travel on the annual Financial Disclosure Statements of those persons required to file them. In accordance with clause 5 of House Rule 25, complete this form and file it with the Clerk of the House of Representatives, B-106 Cannon House Office Building, within 15 days after travel is completed. The Clerk is to make these forms publicly available as soon as possible after they are received. Obtain the dollar amounts from the sponsor; if exact dollar amounts are unavailable, provide a good faith estimate.

Name of Employee (print or type): Rita Neznek

Name of Accompanying Family Member (if any):

Relationship to Employee: ☐ Spouse ☐ Child ☐ Other (specify): 

Date of Departure and Date of Return: September 23rd-24th, 2007

Dates at Personal Expense: 0

Itinerary (cities of departure – destination – return): Depart Washington DC (Dulles) to Pensacola, FL, returning to Washington DC (Reagan)

Sponsor(s) (who paid for the trip): Southeastern Society of American Foresters

Describe meetings and events attended (attach additional pages if necessary): attended meeting on Monday, September 24th, Meeting included a number of speakers. Presented information regarding the status of the forestry provisions of the 2007 Farm Bill.

Attached to this form are EACH of the following (signify “yes” for each item by checking the corresponding box):
1. ☐ the Private Sponsor Travel Certification Form completed by trip sponsor, including all attachments;
2. ☐ the Privately-Sponsored Travel Approval Form completed by the employee; and
3. ☐ the Committee on Standards’ letter approving my participation on this trip.

I represent that I participated in each of the activities reflected in the sponsor’s agenda (signify “yes” by checking box): ☐

If not, explain:

Goodeatte
**TRAVEL EXPENSES:**

<table>
<thead>
<tr>
<th></th>
<th>Total Transportation Expenses</th>
<th>Total Lodging Expenses</th>
<th>Total Meal Expenses</th>
</tr>
</thead>
<tbody>
<tr>
<td>For employee:</td>
<td>390.10</td>
<td>165.38</td>
<td>0.00</td>
</tr>
<tr>
<td>For accompanying family member:</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th></th>
<th>Other Expenses (dollar amount)</th>
<th>Specific Nature of Expenses (e.g., taxi, parking, registration fee, etc.)</th>
</tr>
</thead>
<tbody>
<tr>
<td>For employee:</td>
<td>0.00</td>
<td></td>
</tr>
<tr>
<td>For accompanying family member:</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

I certify that the information contained in this form is true, complete, and correct to the best of my knowledge.

**SIGNATURE OF EMPLOYEE:**

[Signature]

**DATE:** 10/1/07

I authorized this travel in advance. I have determined that all of the expenses listed above were necessary and that the travel was in connection with the employee’s official duties and would not create the appearance that the employee is using public office for private gain.

**NAME OF SUPERVISING MEMBER:**

Bob Goodlatte

**SIGNATURE OF SUPERVISING MEMBER:**

[Signature]

**DATE:** 10/1/07

*Version date 4/2007 by Committee on Standards of Official Conduct*
U.S. House of Representatives
Committee on Standards of Official Conduct

PRIVATE SPONSOR TRAVEL CERTIFICATION FORM
(provide directly to each House invitee)

This form should be completed by private entities offering to provide travel or reimbursement for travel to House Members, officers, or employees under House Rule XXV, clause 5. A completed copy of the form (and any attachments) should be provided to each invited House Member, officer, or employee, who will then forward it to the Committee. The trip sponsor should NOT submit the form directly to the Committee.

Private sponsors are urged to submit this form to each House invitee at least 30 days before travel is scheduled to begin. The failure to provide the Committee with adequate time to review the form and attachments may result in the invitee not receiving approval for the trip. The submission of an incomplete form will delay the review process. Before completing this form, sponsors are urged to carefully review the Committee’s private travel guidelines and advisory memoranda detailing the rules and restrictions for private travel, as well as the instructions for completing this form. Sponsors should call the Committee with any questions prior to submitting the form. Please type form.

1. Sponsor(s) (who will be paying for the trip):
   Southeastern Society of American Foresters

2. I represent that the trip will not be financed (in whole or in part) by a federally-registered lobbyist or a registered foreign agent (signify "yes" by checking box): ☐

3. I represent that the trip sponsor(s) has not accepted from any other source funds earmarked directly or indirectly to finance any aspect of the trip (signify "yes" by checking box): ☐

4. Is travel being offered to an accompanying family member of the House invitee(s)? ☐ Yes  ☐ No

5. Provide names and titles of ALL House invitees; for each invitee, provide explanation of why the individual was invited (include additional pages if necessary): Rula Neznek, Professional Staff, House Comm. on Agric. Neznek is invited to describe possible impacts of the 2007 Farm Bill on nonindustrial private forest landowners.


8. Attached is a detailed agenda of the activities taking place during the travel (i.e., an hourly description of planned activities) (signify "yes" by checking box): ☐

9. I represent that (check one of the following):
   a. The sponsor of the trip is an institution of higher education within the meaning of section 101 of the Higher Education Act of 1965: ☐ or
   b. The sponsor of the trip does not retain or employ a federally registered lobbyist or registered foreign agent: ☐ or
c. The trip is for attendance at a one-day event and lobbyist involvement in planning, organizing, requesting, or arranging the trip was de minimis under the Committee’s travel regulations: ☐

10. If travel is for participation in a one-day event (i.e., if you checked Question 9(c)), check one of the following:
   a. One-night’s lodging and meals are being offered: ☐ or
   b. Two-night’s lodging and meals are being offered: ☐

   If "b" is checked, explain why the second night is warranted:
11. If the trip is not sponsored by an institution of higher education, I represent that a federally-registered lobbyist or foreign agent will not accompany House Members or employees on any segment of the trip (signify "yes" by checking box): □

12. Private sponsors must have a direct and immediate relationship to the purpose of the trip or location being visited. Describe the role of each sponsor in organizing and conducting the trip: The Southeastern Society of American Foresters is holding its annual meeting for professional resource managers, with a conference theme "keeping private forests in forests". SESAF is organizing the meeting; Neznek is invited to be a speaker.

13. Describe each sponsor's organizational interest in the purpose of the trip:

14. Describe the type and class of the transportation being provided. Indicate whether coach, business-class or first-class transportation will be provided. In addition, for travel via aircraft, please indicate if travel is being offered on a commercial flight, chartered flight or on an aircraft operated or paid for by a carrier not licensed by the Federal Aviation Administration to operate for compensation or hire (i.e., a private aircraft). If first-class fare is being provided, or if travel is via chartered or private aircraft, please provide an explanation describing why such travel is warranted: Business class, commercial flight.

15. I represent that the expenditures related to local area travel during the trip will be unrelated to personal or recreational activities of the invitee(s). (signify "yes" by checking box): □

16. I represent that either (check one of the following):
   a. The trip involves an event that is arranged or organized without regard to congressional participation and that meals provided to congressional participants are similar to those provided to or purchased by other event attendees: □ or
   b. The trip involves events that are arranged or organized specifically with regard to congressional participation:
      □
      If "b" is checked, detail the cost per day of meals (approximate cost may be provided):

17. Reason for selecting the location of the event or trip: Convenient for travel for all members of SESAF, who reside in the 3-state area: Florida, Georgia, Alabama

18. Name of hotel or other lodging facility: Hilton Sandestin Beach Golf Resort, Destin, FL

19. Cost per night of hotel or other lodging facility (approximate cost may be provided): $119 plus tax

20. Reason(s) for selecting hotel or other lodging facility: Conference facilities, meal arrangements, and location of numerous private and public forest areas nearby for post-conference field trips
21. **TOTAL EXPENSES FOR EACH PARTICIPANT:**

<table>
<thead>
<tr>
<th>Actual amounts</th>
<th>Total Transportation Expenses per Participant</th>
<th>Total Lodging Expenses per Participant</th>
<th>Total Meal Expenses per Participant</th>
</tr>
</thead>
<tbody>
<tr>
<td>❑</td>
<td>❑</td>
<td>❑</td>
<td>❑</td>
</tr>
<tr>
<td>For each Member, Officer, or employee</td>
<td>$450</td>
<td>$119 + taxes</td>
<td>$50</td>
</tr>
<tr>
<td>For each accompanying family member</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Other Expenses (dollar amount)</th>
<th>Identify Specific Nature of “Other” Expenses (e.g., taxi, parking, registration fee, etc.)</th>
</tr>
</thead>
<tbody>
<tr>
<td>For each Member, Officer, or employee</td>
<td>$196</td>
</tr>
<tr>
<td>For each accompanying family member</td>
<td>Conference registration (includes 2 meals)</td>
</tr>
</tbody>
</table>

22. I represent that reimbursement for miscellaneous travel expenses for the trip, such as travel to and from airports, security costs, interpreter fees, visa application fees, and similar expenses, will be for actual costs incurred and are necessary for the purpose of the trip (signify "yes" by checking box): ❑

23. I certify that the information contained in this form is true, complete, and correct to the best of my knowledge.

**Signature:**

**Name and title:** Alan J. Long, Professor and SE SAF Technical Program Chair

**Organization:** School of Forest Resources & Conservation, University of Florida

**Address:** PO Box 110410, UF, Gainesville, FL 32611-0410

**Telephone number:** 352 846 0891

**Fax number:** 352 846 1277

**Email Address:** ajj2@ufl.edu

The Committee staff may contact the above individual above if additional information is required.

If there are any questions regarding this form please contact the Committee at the following address:

Committee on Standards of Official Conduct
U.S. House of Representatives
HT-2, The Capitol
Washington, DC 20515
(202) 225-7103 (phone)
(202) 225-7392 (general fax)
(202) 226-7172 (fax for travel approvals)
U.S. House of Representatives
Committee on Standards of Official Conduct

PRIVATELY-SPONSORED TRAVEL APPROVAL FORM
For Members, Officers and Employees
(submit directly to the Committee)

This form should be completed by House Members, officers or employees seeking Committee approval of privately-sponsored travel or reimbursement for travel under House Rule XXV, clause 5. The completed form should be submitted directly to the Committee by each invited House Member, officer or employee, together with the completed and signed Private Sponsor Travel Certification Form.

Members, officers and employees seeking approval for travel are urged to submit all forms to the Committee at least 30 days before travel is scheduled to begin. The failure to provide the Committee with adequate time to review the form and attachments may result in the invitee not receiving approval for the trip. The submission of an incomplete form will delay the review process. A copy of this form will be made available for public inspection. Please type form. Form (and any attachments) may be faxed to the Committee at (202) 224-7172.

1. Name of Member, officer or employee (traveler): Rita Neznek

2. Sponsor(s) (who will be paying for the trip): Southeastern Society of American Foresters

3. a. Dates of travel: September 23rd-24th

   b. Will you be extending the trip at your personal expense? □ Yes  □ No
      If yes, dates at personal expense: ________________________

4. If travel is for participation a one-day event (per trip sponsor question 10), check one of the following:
   a. Approval for one-night's lodging and meals is being requested: ✓
   b. Approval for two-nights' lodging and meals is being requested: □
      If "b" is checked, explain why the second night is warranted: ________________________

5. Travel destination(s): Pensacola, FL

6. Explain why participation in the trip is connected to your official or representational duties:
   Invitation to speak regarding private forest implications in the 2007 Farm Bill, which I work on for the Agriculture

7. Private Sponsor Travel Certification Form is attached, including agenda, invitee list, and any other attachments (signify "yes" by checking box): ✓
8. I certify that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature: [Signature]

Name of Signatory (if other than traveler): Rita J. Neznek

For staff, name of employing Member/Committee: Congressman Goodlatte, House Committee on Agr

Office address: 1305 Longworth House Office Building

Phone number: 202-225-4913

Email address: rita.neznek@mail.house.gov

Committee staff may contact you if additional information is required.

FOR STAFF:
TO BE COMPLETED BY YOUR EMPLOYING MEMBER:

I hereby authorize the individual named above, an employee of the U.S. House of Representatives who works under my direct supervision, to accept expenses for the trip described in this request. I have determined that the above-described travel is in connection with my employee's official duties and that acceptance of these expenses will not create the appearance that the employee is using public office for private gain.

Signature of Employing Member

Date: 8/21/07

If there are any questions regarding this form please contact the Committee:

Committee on Standards of Official Conduct
U.S. House of Representatives
HT-2, The Capitol
Washington, DC 20515
(202) 225-7163 (phone)
(202) 225-7392 (general fax)
(202) 226-7172 (fax for travel approvals)

Version date 4/2007 by Committee on Standards of Official Conduct
SES AF 2007 Annual Meeting
Keeping Forests in Forests: The Dilemma of Private Forests in the 21st Century
Sandestin, FL

Monday, September 24
Session 1: Changing dynamics in forest ownership and management

8:30-9:15   Maintaining private forests – the opportunities on the horizon
            Carlton Owen, United States Endowment for Forestry and Communities, Inc., Greenville, SC

9:15-10:00 Changes in private landowner dynamics in the last 10 years
            Mike Clutter, Professor, University of Georgia, Athens, GA

10:00-10:30 Refreshments

Session 2: Public planning and policy contributions to private forests

10:30-11:00 Public ownership – will it sustain working forests?
            Mark Gilsson, Environmental Administrator, Florida Division of State Lands, Tallahassee

11:00-11:30 Strengthening private forests through conservation easements
            Edward Cole, Forester & Attorney, Akerman Senterfitt Law Firm, Jacksonville, FL

11:30-12:00 Making land use planning work for private forests
            George Willson, Willson Consulting LLC, Tallahassee, FL

12:00-1:30 Lunch

1:30-2:00 Impacts of the 2007 Farm Bill on future private forests
            Rita Neznek, House Committee on Agriculture, Washington, DC

Session 3: New revenue opportunities through environmental services and alternative products

2:00-2:30 Valuing carbon sequestration and other environmental services
            Josh Love, Georgia Forestry Commission

2:30-3:00 New market options for landowners
            Don Curtis, President, The Forestry Company, Perry, FL

3:00-3:30 Refreshments

3:30-4:15 How Quality Deer Management strategies and cooperatives benefit southern landowners Brian Murphy, Executive Director, Quality Deer Management Association

4:15-4:45 Conservation/mitigation banking and related programs
            John Wigginton, Westervelt, Auburn AL

5:00-6:00 Poster session

Tuesday, September 25
Session 4: Management implications

8:30-9:00 Enhancing timber values – is this still a viable alternative?
            Bruce Borders, Professor, University of Georgia, Athens, GA

9:00-9:30 Intensive management – is this still a viable alternative?
            Jeff Wright, ArborGen, Summerville SC & Derek Daugherty

9:30-10:00 Forester skills and perspectives – what needs to be encouraged?
            Alan Long, Professor, University of Florida, Gainesville, FL

10:00-10:30 Refreshments

10:30-11:15 Future private forests – considering all the options
            Richard Porterfield, Dean Emeritus, Warnell School of Forest Resources, U. Georgia
April 24, 2007

Rita Neznak
House Committee on Agriculture
1305 Longworth House Office Building
Washington, DC 20515

Dear Rita,

I am the technical program chair for this year’s annual Southeastern Society of American Foresters meeting in Sandestin, FL. The theme is Keeping Forests in Forests: The Dilemma of Private Forests in the 21st Century. The attachment provides a brief introduction to our theme and a list of the key topics our speakers will address. We feel it is critical that one of the talks at the conference should focus on “How the 2007 Farm Bill might affect future private forests”. With your past and current involvement in the Farm Bill process you were recommended as an excellent speaker for handling this topic. Would you be willing to be one of our speakers?

Here are some of the questions we thought that topic might address, although you would be welcome to expand on the list (and ‘upgrade’ the title):

- does it provide any new/realistic opportunities for maintaining sustainable private forests?
- how will foresters and landowners benefit from Farm Bill programs?
- what will they need to do to appropriate those programs?

One of the main points that we are asking all speakers to consider is what do the changes mean for foresters, and how can they benefit from, or use, the various opportunities that are available for maintaining sustainable private forests. We are planning 30 minutes for most presentations, with a 20 to 25 minute talk and 5 to 10 minutes for discussion and questions after each speaker.

The meeting begins with a reception Sunday evening (9/23/07), with the main sessions all day Monday and Tuesday morning. You are invited to participate in all activities and we hope you will be able to stay for the entire Annual Meeting. We will provide free registration and cover your lodging if that is acceptable. We have a limited travel budget but we will also try to help with your transportation cost if necessary.

I look forward to hearing from you and hopefully discussing by phone some of the details. We are looking forward to a great turnout, and would be honored to have you participate.

With best regards,

Alan

Alan J. Long
SESAF Program Committee Chair

Direct responses to: Alan J Long, Professor, Forest Operations ajl2@ufl.edu 352-846-0891 FAX 352-846-1277

The Foundation for the Gator Nation
An Equal Opportunity Institution
FAX

To: Rita Neznek
Agency: House Committee on Agriculture
Fax #: 202 226 1029

From: Alan Long, Professor, Forest Operations & Fire Management

Date & Time: 7/10/07 AM
Pages: 4 (including cover)
Re: Private Sponsor Travel Certification Form

Rita – Let me know if we need to revise any of this.

Alan

Direct responses to: Alan J Long, Professor, Forest Operations ail2@ufl.edu 352-846-0891 FAX 352-846-1277
Ms. Rita Neznek  
Office of the Honorable Bob Goodlatte  
1305 Longworth House Office Building  
Washington, DC 20515

Dear Ms. Neznek:

Pursuant to House Rule XXV, clause 5(d)(2), the Committee on Standards of Official Conduct hereby approves your proposed trip to Pensacola, Florida scheduled for September 23 to 24, 2007 sponsored by the Southeastern Society of American Foresters.

You must complete an Employee Travel Disclosure Form (which your employing Member must also sign) and file it with the Clerk of the House within 15 days after your return from travel. As part of that filing, you are required to attach a copy of this letter and the Private Sponsor Travel Certification Form, including all attachments. You must also include a copy of the Privately-Sponsored Travel Approval Form completed by you and signed by your employing Member. If you are required to file an annual Financial Disclosure Statement, you must also report all travel expenses totaling more than $305 from a single source on Schedule VII of that statement.

If you have any further questions, please contact the Committee’s Office of Advice and Education at extension S 7103.

Sincerely,

Stephanie Tubbs Jones  
Chairwoman

Doc Hastings  
Ranking Republican Member

STJ/DH:ced