Employee Post-Travel Disclosure Form

This form is for disclosing the receipt of travel expenses from private sources for meetings, speaking engagements, fact-finding trips or similar events in connection with official duties. You need not disclose government-funded or political travel on this form, or travel that is unrelated to official duties. This form does not eliminate the need to report all privately-funded travel on the annual Financial Disclosure Statements of those persons required to file them. In accordance with clause 5 of House Rule 25, complete this form and file it with the Clerk of the House of Representatives, B-106 Cannon House Office Building, within 15 days after travel is completed. The Clerk is to make these forms publicly available as soon as possible after they are received. Obtain the dollar amounts from the sponsor; if exact dollar amounts are unavailable, provide a good faith estimate.

Name of Employee (print or type): John Anderson

Name of Accompanying Family Member (if any): None

Relationship to Employee: Spouse Child Other (specify):

Date of Departure and Date of Return: Departed 2 October 2007 – Returned 3 October 2007

Dates at Personal Expense: None


Sponsor(s) (who paid for the trip): National Association of Flood and Stormwater Management Agencies

Describe meetings and events attended (attach additional pages if necessary): On 3 October I served on a panel in the morning on Federal Initiatives in Flood and Stormwater Management, attended a luncheon, and observed other panels in the afternoon until 4:30pm when I departed for the airport to return to Washington, DC.

Attached to this form are EACH of the following (signify "yes" for each item by checking the corresponding box):

1. ☐ the Private Sponsor Travel Certification Form completed by trip sponsor, including all attachments;
2. ☐ the Privately-Sponsored Travel Approval Form completed by the employee; and
3. ☐ the Committee on Standards’ letter approving my participation on this trip.

I represent that I participated in each of the activities reflected in the sponsor’s agenda (signify "yes" by checking box): ☐

If not, explain: I only attended events on the agenda for 3 October, until 4:30pm when I departed for the airport.
### TRAVEL EXPENSES:

<table>
<thead>
<tr>
<th></th>
<th>Total Transportation Expenses</th>
<th>Total Lodging Expenses</th>
<th>Total Meal Expenses</th>
</tr>
</thead>
<tbody>
<tr>
<td>For employee:</td>
<td>614.80</td>
<td>220.35</td>
<td>150.24</td>
</tr>
<tr>
<td>For accompanying family member:</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th></th>
<th>Other Expenses (dollar amount)</th>
<th>Specific Nature of Expenses (e.g., taxi, parking, registration fee, etc.)</th>
</tr>
</thead>
<tbody>
<tr>
<td>For employee:</td>
<td>79.00</td>
<td>airport shuttle and parking</td>
</tr>
<tr>
<td>For accompanying family member:</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

I certify that the information contained in this form is true, complete, and correct to the best of my knowledge.

**SIGNATURE OF EMPLOYEE:**

**DATE:** 22 Oct 2007

I authorized this travel in advance. I have determined that all of the expenses listed above were necessary and that the travel was in connection with the employee’s official duties and would not create the appearance that the employee is using public office for private gain.

**NAME OF SUPERVISING MEMBER:** John Mica/Transportation and Infra. Committee

**SIGNATURE OF SUPERVISING MEMBER:**

**DATE:** 10-22-07

*Version date 4/2007 by Committee on Standards of Official Conduct*
U.S. House of Representatives
Committee on Standards of Official Conduct

PRIVATE SPONSOR TRAVEL CERTIFICATION FORM
(provide directly to each House invitee)

This form should be completed by private entities offering to provide travel or reimbursement for travel to House Members, officers or employees under House Rule XXV, clause 5. A completed copy of the form (and any attachments) should be provided to each invited House Member, officer or employee, who will then forward it to the Committee. The trip sponsor should NOT submit the form directly to the Committee.

Private sponsors are urged to submit this form to each House invitee at least 30 days before travel is scheduled to begin. The failure to provide the Committee with adequate time to review the form and attachments may result in the invitee not receiving approval for the trip. The submission of an incomplete form will delay the review process. Before completing this form, sponsors are urged to carefully review the Committee's private travel guidelines and advisory memoranda detailing the rules and restrictions for private travel, as well as the instructions for completing this form. Sponsors should call the Committee with any questions prior to submitting the form. Please type form.

1. Sponsor(s) (who will be paying for the trip):

2. I represent that the trip will not be financed (in whole or in part) by a federally-registered lobbyist or a registered foreign agent (signify "yes" by checking box): □

3. I represent that the trip sponsor(s) has not accepted from any other source funds earmarked directly or indirectly to finance any aspect of the trip (signify "yes" by checking box): □

4. Is travel being offered to an accompanying family member of the House invitee(s)? □ Yes □ No

5. Provide names and titles of ALL House invitees; for each invitee, provide explanation of why the individual was invited (include additional pages if necessary): John Anderson - Educate Annual Meeting Participants on WRDA and to listen to sessions on national flood risk management issues.


7. Cities of departure - destination - return: Washington, DC - Newport, Rhode Island - Washington, DC

8. Attached is a detailed agenda of the activities taking place during the travel (i.e., an hourly description of planned activities) (signify "yes" by checking box): □

9. I represent that (check one of the following):
   a. The sponsor of the trip is an institution of higher education within the meaning of section 101 of the Higher Education Act of 1965: □ or □
   b. The sponsor of the trip does not retain or employ a federally registered lobbyist or registered foreign agent: □ or □
   c. The trip is for attendance at a one-day event and lobbyist involvement in planning, organizing, requesting, or arranging the trip was de minimis under the Committee's travel regulations: □

10. If travel is for participation in a one-day event (i.e., if you checked Question 9(c)), check one of the following:
    a. One-night's lodging and meals are being offered: □ or □
    b. Two-night's lodging and meals are being offered: □
If "b" is checked, explain why the second night is warranted:
11. If the trip is not sponsored by an institution of higher education, I represent that a federally-registered lobbyist or foreign agent will not accompany House Members or employees on any segment of the trip (signify "yes" by checking box): ☑

12. Private sponsors must have a direct and immediate relationship to the purpose of the trip or location being visited. Describe the role of each sponsor in organizing and conducting the trip: This is the Annual Meeting of the National Association of Flood & Stormwater Management Agencies.

13. Describe each sponsor’s organizational interest in the purpose of the trip: To discuss national flood risk management issues.

14. Describe the type and class of the transportation being provided. Indicate whether coach, business-class or first-class transportation will be provided. In addition, for travel via aircraft, please indicate if travel is being offered on a commercial flight, chartered flight or on an aircraft operated or paid for by a carrier not licensed by the Federal Aviation Administration to operate for compensation or hire (i.e., a private aircraft). If first-class fare is being provided, or if travel is via chartered or private aircraft, please provide an explanation describing why such travel is warranted: Coach

15. I represent that the expenditures related to local area travel during the trip will be unrelated to personal or recreational activities of the invitee(s). (signify "yes" by checking box): ☑

16. I represent that either (check one of the following):
   a. The trip involves an event that is arranged or organized without regard to congressional participation and that meals provided to congressional participants are similar to those provided to or purchased by other event attendees: ☑
   b. The trip involves events that are arranged or organized specifically with regard to congressional participation: ☑
      If "b" is checked, detail the cost per day of meals (approximate cost may be provided):

17. Reason for selecting the location of the event or trip: Annual Meeting is being held in this location.

18. Name of hotel or other lodging facility: Hyatt Regency Newport

19. Cost per night of hotel or other lodging facility (approximate cost may be provided): $195

20. Reason(s) for selecting hotel or other lodging facility: Annual Meeting Site Hotel
21. **TOTAL EXPENSES FOR EACH PARTICIPANT:**

<table>
<thead>
<tr>
<th></th>
<th>Total Transportation Expenses per Participant</th>
<th>Total Lodging Expenses per Participant</th>
<th>Total Meal Expenses per Participant</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Total Expenses per Participant</td>
<td></td>
<td></td>
</tr>
<tr>
<td>For each Member, Officer, or employee</td>
<td>$400</td>
<td>$195</td>
<td>Included</td>
</tr>
<tr>
<td>For each accompanying family member</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th></th>
<th>Other Expenses (dollar amount)</th>
<th>Identify Specific Nature of &quot;Other&quot; Expenses (e.g., taxi, parking, registration fee, etc.)</th>
</tr>
</thead>
<tbody>
<tr>
<td>For each Member, Officer, or employee</td>
<td></td>
<td></td>
</tr>
<tr>
<td>For each accompanying family member</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

22. I represent that reimbursement for miscellaneous travel expenses for the trip, such as travel to and from airports, security costs, interpreter fees, visa application fees, and similar expenses, will be for actual costs incurred and are necessary for the purpose of the trip (signify "yes" by checking box): ☒

23. I certify that the information contained in this form is true, complete, and correct to the best of my knowledge.

**Signature:** [Signature]

**Name and title:** Susan Gilson, Executive Director

**Organization:** National Association of Flood & Stormwater Management Agencies

**Address:** 1301 K Street, NW, Eighth Floor East Tower

**Telephone number:** 202-218-4133

**Fax number:** 202-478-1734

**Email Address:** agilson@carmengroup.com

The Committee staff may contact the above individual above if additional information is required.

If there are any questions regarding this form please contact the Committee at the following address:

Committee on Standards of Official Conduct
U.S. House of Representatives
HT-2, The Capitol
Washington, DC 20515
(202) 225-7103 (phone)
(202) 225-7392 (general fax)
(202) 226-7172 (fax for travel approvals)

*Version dated 4/2001 by Committee on Standards of Official Conduct*
September 5, 2007

John Anderson
Minority Staff Director
Water Resources & Environment Subcommittee
Room B-375
Rayburn House Office Building
Washington, DC 20015

Dear John:

On behalf of the National Association of Flood and Stormwater Management Agencies (NAFSMA), I would very much like to invite you to participate in the association’s upcoming Annual Meeting which will be held in Newport, Rhode Island, on October 1-4, 2007, at the Hyatt Regency Newport. I have attached a copy of the preliminary meeting agenda and a list of NAFSMA’s 2007 Board of Directors and Committee Chairs for your review.

We would be pleased to work with your office in any way to accommodate your availability to participate in the meeting. In particular, it would be great if you could participate in the Wednesday, October 3 morning session to discuss the new policy changes and levee safety provisions included in the pending WRDA conference agreement, water infrastructure financing and wetlands legislative issues. We could, however, move your participation to Tuesday, October 2, to meet scheduling issues you may have if needed.

In addition, we would like to invite you to the President’s Dinner at Castlehill in Newport on Monday evening, October 1, 2007.

We sincerely hope that you are able to join us for this important national event.

Please feel free to call me if you have any questions at 202-218-4133 or if we can assist with arrangements in any way.

Thank you so much for your consideration.

Sincerely,

Susan Gilson
Executive Director
Monday, October 1, 2007
Noon to 4 p.m.  Board of Directors Meeting
2 p.m. to 4 p.m.  Registration Opens/Hospitality Suite
6:30 p.m.  President’s Dinner (By Invitation)
           Castle Hill

Tuesday, October 2, 2007
Flood Risk Management Workshop

8:30 a.m.  Welcome
           Derek Guthrie, NAFSMA President & Chief Engineer,
           Louisville & Jefferson County Metropolitan Sewer District
           Report from the National Flood Risk Policy Summit

9:00 a.m.  Framing the Federal Flood Risk Management Issue
           Honorable John Paul Woodley, Jr.
           Assistant Secretary of the Army (Civil Works)

9:30 a.m.  Session Speakers to be announced to address topics described the
critical topics described below:

            With involvement from the U.S. Army Corps of Engineers and FEMA
            officials, critical issues such as the national levee inventory, levee
            certification, Silver Jackets, Map Modernization, Levee Inspection
            (Vegetation and Encroachment Issues), the Water Resources Devel-
            opment Act, funding, risk communication, and permitting for needed
            operations and maintenance work will be addressed as part of this
            day-long workshop.

Noon to 1 p.m.  NAFSMA Excellence in Communications Awards Luncheon
1:30 to 4 p.m.  
**Flood Risk Management Workshop Continues**
Speakers to be announced addressing topics outlined above.
Discussion of these issues with Corps and FEMA officials will be an integral part of this session.

4 p.m. to 5 p.m.
**NAFSMA Flood Management Committee Meeting**
All attendees urged to participate.

6:00 p.m. to 10 p.m.
**Reception/Dinner Event**  
**International Tennis Hall of Fame**
Don't miss this experience to learn about some of Newport's history in this beautiful and entertaining setting. Music provided for the evening by GQ and the Lady. (Guests may attend for $50 guest fee – no fee for registered attendees).
Busses to leave hotel beginning at 5:45 p.m.
Sponsored by Michael Baker Corporation & NAFSMA

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**Wednesday, October 3, 2007**

8:00 a.m.
**NAFSMA Floodplain Management Committee Meeting**
All attendees urged to participate.

**Wednesday, October 3, 2007 (Continued)**

9 a.m.
**Federal Initiatives in Flood and Storm Water Management**
Water Quality and Wetlands Protection Initiatives
Honi, Benjamin Grumbles, Assistant Administrator for Water, U.S. Environmental Protection Agency (Invited)

Status Report on NPDES Stormwater Permitting & Programmatic Issues
James Hanlon, Director, Office of Wastewater Management, U.S. EPA Office of Water

Water Quality Infrastructure Funding Update
Ken Kirk, Executive Director, National Association of Clean Water Agencies

Wetlands and Endangered Species Legislative Initiatives
Congressional participants to be announced.

USGS Streamgaging Activities Update
10:30 a.m.

Lake Ponchartrain and Vicinity Hurricane Protection Decisionmaking Chronology (HPDC)

Moderator: Steve Fitzgerald, NAFSMA Flood Management Committee Chair and Chair of NAFSMA External Review Team

The HPDC Report
Authors: Doug Wooley and Len Shabman

Local Sponsor Considerations and Roles and Decisionmaking
Authors: Scott Tucker and Doug Harrison

Local Sponsor Perspective
Ed Preau, Asst. Sec. Public Works, State of Louisiana

Noon

Luncheon
Dr. Vincent Covello, Director, Center for Risk Communication

1:30 p.m.

Stormwater and Flood Risk Management Case Studies

Seattle Biological Evaluation: Discussion of an innovative partnership between four federal agencies and the City of Seattle that empowered staff to develop the “Seattle Biological Evaluation.” The program was designed to efficiently meet the Endangered Species Act (ESA) requirements for relatively simple small capital projects and maintenance projects that require a U.S. Army Corps of Engineers permit. Although this evaluation was developed for the geographical area and receiving water bodies within the City of Seattle, this model could easily be adapted for use in other communities throughout the country.

Invited Speakers:

Muffy Walker, Chief Regulatory Branch, U.S. Army Corps of Engineers, Seattle District
Ken Berg, Manager, Western Washington Fish & Wildlife Office, Department of Interior

Steven Landino, Washington State Director, Habitat Conservation Division, U.S. Department of Commerce, NOAA-NMFS

Joy Keniston-Longrie, Director, Major Interagency Projects, Seattle Public Utilities, City of Seattle

2:30 p.m.

Louisiana Coastal Restoration

Moderator: Fred Caver, Caver & Associates

Karen Durham-Aguilera, U.S. Army Corps of Engineers

Jonathan Porthouse, Louisiana Department of Natural Resources
3:15 p.m.  National Levee Safety Committee Report
Gerry Galloway, Chair

4:30 p.m. to 5:30 p.m.  NAFSMA Stormwater Management Committee Meeting
All Attendees Urged to Participate

6:00 p.m.  Reception at Hotel
Dinner on Your Own

Thursday, October 4, 2007

8:30 a.m. to 9:30 a.m.  General Membership Business Meeting
Continental Breakfast
Executive Directors Report
President's Report
Committee Report
Business Session

9:30 a.m.  Update on Coastal Policy Issues and Rhode Island Issues
Pam Pogue, Immediate Past Chair, Association of State Floodplain Managers

10:00 a.m. to Noon  Current and Anticipated Legal Issues for Flood and Stormwater Managers

Speakers:
Edward Thomas, Esq. Michael Baker Jr Inc.
Virginia Albrecht, Hunton & Williams
David Burchmore, Squire, Sanders & Dempsey
Kirk Betts, Betts & Holt

Noon  Formal Sessions Adjourn
Lunch – On Your Own

Networking Sessions

Attendees may choose from the following activities, which will be booked at an additional cost to the Annual Meeting.

Afternoon at Newport National Golf Club
Greens Fees $60 (inc. cart)

Local Tour – Newport Mansions

Friday, October 5, 2007

9 a.m.  NAFSMA Board of Directors Meeting
NAFSMA 2007 BOARD OF DIRECTORS
& COMMITTEE CHAIRMEN

Derek Guthrie (President) – Region IV 2009
Director of Engineering and Chief Engineer
Louisville & Jefferson County Metropolitan Sewer District
700 West Liberty Street
Louisville, KY 40203-1911
T: (502) 540-6370 F: 502-540-6365
Guthrie@msdlouky.org

James Fiedler (Secretary) – At Large 2009
Chief Operating Officer - Watersheds
Santa Clara Valley Water District
5750 Almaden Expressway
San Jose, CA 95118-3614
T: (408) 265-2600 F: (408) 267-7442
jfiedler@valleywater.org

Dusty Williams – Region IX 2007
General Manager Chief Engineer
Riverside County Flood Control & Water Conservation District
995 Market Street
Riverside, CA 92501
(951) 955-1200 Fax: (951) 788-9965
dustyw@co.riverside.ca.us

James Schumacher, P.E. – At Large 2009
City Engineer – City of Charlotte
600 East Fourth Street
Charlotte, NC 28204-2844
T: (704) 336-3656 F: (704) 336-4554
jschumacher@ci.charlotte.nc.us

Mike Stankiewicz Region I 2008
Chief, Flood Control & Shore Protection
New York State Dept. of Environmental Conservation
625 Broadway
Albany, NY 12233
T: (518) 402-8127 F: (518) 402-9029
mrsstanki@gw.dec.state.ny.us

Gale William Fraser, II, PE (Vice President)
General Manager/Chief Engineer
Clark County Regional Flood Control District
600 South Grand Central Parkway, Ste. 300
Las Vegas, Nevada 89106-4511
GFraser@ccrfcd.org

Bill DeGroot (Treasurer) – At Large 2009
Floodplain Management Committee Chairman
Chief, Floodplain Management Program
Urban Drainage & Flood Control District
2480 West 26th Avenue, #156-B
Denver, CO 80211
T: (303) 455-6277 F: (303) 455-7880
bddegroot@udfed.org

Timothy Phillips – At Large 2008
Chief Engineer & General Manager
Flood Control District of Maricopa
2901 West Durango Street
Phoenix, AZ 85009
T: (602) 506-4701 F: (602) 506-3890
mse@mail.maricopa.gov

Bob Vanwyk – At Large 2008
General Manager
Fresno Metropolitan Flood Control District
5469 East Olive
Fresno, CA 93727
T: (559) 456-3292 F: (559) 456-3194
bobv@fresnofloodcontrol.org

Joseph Sobanski – At Large 2009
Chief Engineer
Metropolitan Water Reclamation District Of Greater Chicago
100 East Erie Street
Chicago, IL 60611
312-751-7905
joseph.sobanski@mwrddc.dst.il.us

Continued on next page...
Gary Clark – Region V 2009
Director, Office of Water Resources
Illinois Department of Natural Resources
525 South Second Street
Springfield, IL 62701-1787
T: (217) 782-2152 x1100 F: (217) 785-5014
gclark@dnrmail.state.il.us

Charles Hardt Region VI 2008
Director of Public Works and Development
City of Tulsa
200 Civic Center, Room 512
Tulsa, OK 74103
T: (918) 596-9608 F: (918) 596-7397
chardt@ci.tulsa.ok.us

Jane Duarte At Large 2009
Engineering Manager
City of Tucson, Department of Transportation
5022 East Asa Carr Way
Tucson, AZ 85712
520-791-4251 Fax: 520-791-4373
jane.duarte@tucsonaz.gov

James Oliver At Large 2009
General Manager
Tarrant Regional Water District
P.O. Box 4508
Fort Worth, TX 76164
817-335-3491 Fax: 817-877-5137
joliver@trwd.com

Region X 2007
Vacancy

NAFSMA Committee Chairman

Ben Urbonas
Stormwater Mgmt. Committee Co-Chairman
Manager, MP Program
Urban Drainage and Flood Control District
2480 W. 26th Avenue, Ste. 156-B
Denver, CO 80211
303-455-6377 Fax: 303-455-7880
burbonas@udfcd.org

Tim Richards
Stormwater Mgmt. Committee Co-Chairman
Stormwater Division Manager
City of Charlotte
600 East Fourth Street
Charlotte, NC 28202
704-336-4555 Fax: 704-336-6586
trichards@ci.charlotte.nc.us

David Brookings
Flood Management Committee Chairman
Public Works Administrator
Skagit County Public Works
1111 Cleveland Avenue
Mt. Vernon, WA 98273-4215
(360) 336-9400 F: (360) 336-9478
daveb@co.skagit.wa.us

Susan Gilson
Executive Director
NAFSMA
1301 K Street, NW
8th Floor East
Washington, DC 20005
T: (202) 218-4133 F: (202)478-1734
sgilson@carmengroup.com
U.S. House of Representatives
Committee on Standards of Official Conduct

PRIVATELY-SPONSORED TRAVEL APPROVAL FORM
For Members, Officers and Employees
(submit directly to the Committee)

This form should be completed by House Members, officers or employees seeking Committee approval of privately-sponsored travel or reimbursement for travel under House Rule XXV, clause 5. The completed form should be submitted directly to the Committee by each invited House Member, officer or employee, together with the completed and signed Private Sponsor Travel Certification Form.

Members, officers and employees seeking approval for travel are urged to submit all forms to the Committee at least 30 days before travel is scheduled to begin. The failure to provide the Committee with adequate time to review the form and attachments may result in the invitee not receiving approval for the trip. The submission of an incomplete form will delay the review process. A copy of this form will be made available for public inspection. Please type form. Form (and any attachments) may be faxed to the Committee at (202) 226-7172.

1. Name of Member, officer or employee (traveler): ____________________________________________________________________________
   John Anderson

2. Sponsor(s) (who will be paying for the trip): ________________________________________________________________________________
   National Association of Flood and Stormwater Management Agencies (NAFSMA)

3. a. Dates of travel: ____________________________________________________________________________
   October 2 and 3, 2007
   b. Will you be extending the trip at your personal expense? □ Yes □ No
      If yes, dates at personal expense: ___________________________________________________________________________

4. If travel is for participation a one-day event (per trip sponsor question 10), check one of the following:
   a. Approval for one-night's lodging and meals is being requested: □ or
   b. Approval for two-nights' lodging and meals is being requested: □
      If "b" is checked, explain why the second night is warranted: ___________________________________________________________________________

5. Travel destination(s): _____________________________________________________________________________
   Washington, DC -- Newport, Rhode Island -- Washington, DC

6. Explain why participation in the trip is connected to your official or representational duties:
   Purpose of the trip is to attend the annual meeting of NAFSMA and to make a presentation regarding relevant legislative activities. NAFSMA members are partners in federal flood control projects of the Corps of Engineers.

7. Private Sponsor Travel Certification Form is attached, including agenda, invitee list, and any other attachments (signify "yes" by checking box): □
8. I certify that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature: [Signature]

Name of Signatory (if other than traveler): [Name]

For staff, name of employing Member/Committee: John Mica/Transportation and Infra. Committee

Office address: B-375 Rayburn HOB

Phone number: (202) 225-4380

Email address: John.anderson1@mail.house.gov

Committee staff may contact you if additional information is required.

FOR STAFF:
TO BE COMPLETED BY YOUR EMPLOYING MEMBER:

I hereby authorize the individual named above, an employee of the U.S. House of Representatives who works under my direct supervision, to accept expenses for the trip described in this request. I have determined that the above-described travel is in connection with my employee’s official duties and that acceptance of these expenses will not create the appearance that the employee is using public office for private gain.

Signature of Employing Member

Date: 9-20-07

If there are any questions regarding this form please contact the Committee:

Committee on Standards of Official Conduct
U.S. House of Representatives
HT-2, The Capitol
Washington, DC 20515
(202) 225-7103 (phone)
(202) 225-7392 (general fax)
(202) 226-7172 (fax for travel approvals)
Mr. John Anderson  
Transportation and Infrastructure Committee  
B375 Rayburn House Office Building  
Washington, DC 20515

Dear Mr. Anderson:

Pursuant to House Rule XXV, clause 5(d)(2), the Committee on Standards of Official Conduct hereby approves your proposed trip to New Port, Rhode Island scheduled for October 2 to 3, 2007 sponsored by the National Association of Flood and Stormwater Management Agencies.

You must complete an Employee Travel Disclosure Form (which your employing Member must also sign) and file it with the Clerk of the House within 15 days after your return from travel. As part of that filing, you are required to attach a copy of this letter and the Private Sponsor Travel Certification Form, including all attachments. You must also include a copy of the Privately-Sponsored Travel Approval Form completed by you and signed by your employing Member. If you are required to file an annual Financial Disclosure Statement, you must also report all travel expenses totaling more than $305 from a single source on Schedule VII of that statement.

If you have any further questions, please contact the Committee’s Office of Advice and Education at extension 5-7103.

Sincerely,

Stephanie Tubbs Jones  
Chairwoman  

Doc Hastings  
Ranking Republican Member  

STJ/DH:slo