

COMMITTEE ON ETHICS

EMPLOYEE POST-TRAVEL DISCLOSURE FORM ☒ Original ☐ Amendment

This form is for disclosing the receipt of travel expenses from private sources for travel taken in connection with official duties. This form does not eliminate the need to report privately-funded travel on the annual *Financial Disclosure Statements* of those employees required to file them. In accordance with House Rule 25, clause 5, **you must complete this form and file it with the Clerk of the House by email at gifttravelreports@mail.house.gov, within 15 days after travel is completed.** Please **do not** file this form with the Committee on Ethics.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

1. Name of Traveler: Katherine Getty Koohmaraie
2. a. Name of Accompanying Relative: _____ **OR** ☐ None
b. Relationship to Traveler: ☐ Spouse ☐ Child ☐ Other(specify): _____
3. a. Dates: Departure: 08/03/26 Return: 08/07/26
b. Dates at Personal Expense, if any: _____ **OR** ☐ None
4. Departure City: Houston, TX Destination: Vancouver, Canada Return City: Washington, DC
5. Sponsor(s), Who Paid for the Trip: Center Forward
6. Describe Meetings and Events Attended: The trip strengthened my ability to advise the office on trade, supply chain and other cross-border issues impacted congressional priorities
7. Attached to this form are **each** of the following, *signify that each item is attached by checking the corresponding box*:
 - a. ☒ a completed *Sponsor Post-Travel Disclosure Form*;
 - b. ☒ the *Primary Trip Sponsor Form* completed by the trip sponsor **prior** to the trip, **including all** attachments **and** the *Additional Sponsor Form(s)*;
 - c. ☒ page 2 of the completed *Traveler Form* submitted by the employee; **and**
 - d. ☒ the letter from the Committee on Ethics approving my participation on this trip.
8. a. ☒ I represent that I participated in each of the activities reflected in the attached sponsor's agenda. *Signify statement is true by checking the box.*
b. If not, explain: _____

I certify that the information contained on this form is true, complete, and correct to the best of my knowledge.

Signature of Traveler: Katherine Getty Koohmaraie Date: 08/11/26

I authorized this travel in advance. I have determined that all of the expenses listed on the attached *Sponsor Post-Travel Disclosure Form* were necessary and that the travel was in connection with the employee's official duties and would not create the appearance that the employee is using public office for private gain.

Name of Supervising Member: Neal Dunn Date: 08/11/26

Signature of Supervising Member: _____

COMMITTEE ON ETHICS

SPONSOR POST-TRAVEL DISCLOSURE FORM

☒ Original ☐ Amendment

This form must be completed by an officer of any organization that served as the primary trip sponsor in providing travel expenses or reimbursement for travel expenses to House Members, officers, or employees under House Rule 25, clause 5. **A completed copy of the form must be provided to each House Member, officer, or employee who participated in the trip within 10 days of their return.** You must answer all questions, and check all boxes, on this form for your submission to comply with House Rules and the Committee's Travel Regulations. Failure to comply with this requirement may result in the denial of future requests to sponsor trips and/or subject the current traveler to disciplinary action or a requirement to repay the trip expenses.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

1. Sponsor(s) who paid or provided in-kind support for the trip: Center Forward
2. Travel Destination(s): Vancouver, BC, Canada
3. Date of Departure: Monday, August 3, 2026 Date of Return: Friday, August 7, 2026
4. Name(s) of Traveler(s): Katherine Koohmaraie
*Note: You may list more than one traveler on a form only if **all** information is **identical** for each person listed.*
5. **Actual amount** of expenses paid on behalf of, or reimbursed to, each individual named in Question 4:

	Total Transportation Expenses	Total Lodging Expenses	Total Meal Expenses	Total Other Expenses (dollar amount per item and description)
Traveler	\$1,878.83 USD	\$1,123.40 USD	\$398.74 USD	\$0.00 USD
Accompanying Family Member	N/A	N/A	N/A	N/A

6. ☒ All expenses connected to the trip were for actual costs incurred and not a *per diem* or lump sum payment.
Signify statement is true by checking box.

I certify that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature: Riley Kilburg Date: Friday, August 7, 2026

Name: Riley Kilburg Title: Executive Director

Organization: Center Forward

☒ **I am an officer of the above-named organization. Signify statement is true by checking box.**

Address: 1214A Ingleside Avenue, McLean, VA 22101

Telephone: (563) 542-6821 Email: riley@center-forward.org

Committee staff may contact the above-named individual if additional information is required.

If you have questions regarding your completion of this form, please contact the Committee on Ethics at 202-225-7103.

COMMITTEE ON ETHICS

PRIMARY TRIP SPONSOR FORM

This form should be completed by private entities offering to provide travel or reimbursement for travel to House Members, officers, or employees under House Rule 25, clause 5. A completed copy of the form (and any attachments) should be provided to each invited House Member, officer, or employee, who will then forward it to the Committee together with a *Traveler Form* **at least 30 days before the start date of the trip**. The trip sponsor should *NOT* submit the form directly to the Committee. The Committee's website (ethics.house.gov) provides detailed instructions for filling out the form. The Committee will notify the House invitees directly of its decision and will not notify the trip sponsors.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001. Failure to comply with the Committee's Travel Regulations may also lead to the denial of permission to sponsor future trips. Signatures must comply with section 104(bb) of the Travel Regulations.

1. Sponsor who will be paying for the trip:

Center Forward

2. ☒ I represent that the trip will not be financed, in whole or in part, by a registered federal lobbyist or foreign agent. *Signify that the statement is true by checking box.*

3. **Check only one.** I represent that:

- a. ☒ The primary trip sponsor has not accepted from any other source, funds intended directly or indirectly to finance any aspect of the trip; **OR**
- b. ☐ The trip is arranged without regard to congressional participation and the primary trip sponsor has accepted funds only from entities that will receive a tangible benefit in exchange for those funds; **OR**
- c. ☐ The primary trip sponsor has accepted funds, services, or in-kind assistance from other source(s) intended directly or indirectly to finance all or part of this trip and has enclosed disclosure forms from each of those entities.

If "c" is checked, list the names of the additional sponsors: _____

4. Provide names and titles of **ALL** House Members *and* employees you are inviting. **For each House invitee, provide an explanation of why the individual was invited** (include additional pages if necessary): Please see attachment.

5. Yes ☐ No ☒ Is travel being offered to an accompanying family member of the House invitee(s)?

6. Date of Departure: Monday, August 3, 2026 Date of Return: Friday, August 7, 2026

7. a. City of departure: Washington, D.C. or District

b. Destination(s): Vancouver, BC, Canada

c. City of return: Washington, D.C. or District

8. **Check only one.** I represent that

- a. ☐ The sponsor of the trip is an institution of higher education within the meaning of section 101 of the Higher Education Act of 1965; **OR**
- b. ☒ The sponsor of the trip does not retain or employ a registered federal lobbyist or foreign agent; **OR**
- c. ☐ The sponsor employs or retains a registered federal lobbyist or foreign agent, but the trip is for attendance at a one-day event *and* lobbyist / foreign agent involvement in planning, organizing, requesting, or arranging the trip was *de minimis* under the Committee's travel regulations.

9. **Check only one of the following.**

- a. ☒ I checked 8(a) or (b) above; **OR**
b. ☐ I checked 8(c) above but am not offering any lodging; **OR**
c. ☐ I checked 8(c) above and am offering lodging and meals for one night; **OR**
d. ☐ I checked 8(c) above and am offering lodging and meals for two nights. If you checked this box, explain why the second night of lodging is warranted. _____

10. ☒ Attached is a detailed agenda of the activities House invitees will be participating in during the travel (i.e., an hourly description of planned activities for trip invitees). *Indicate agenda is attached by checking box.*

11. **Check only one of the following.**

- a. ☒ I represent that a registered federal lobbyist or foreign agent will not accompany House Members or employees on any segment of the trip. *Signify the statement is true by clicking the box;* **OR**
b. ☐ *Not Applicable.* Trip sponsor is a U.S. institution of higher education.

12. For **each** sponsor required to submit a sponsor form, describe the sponsor's interest in the subject matter of the trip **and** its role in organizing and/or conducting the trip:

Please see attachment.

13. **Answer parts a and b. Answer part c if necessary:**

- a. Mode of travel: Air ☒ Rail ☐ Bus ☒ Car ☐ Other ☐ (specify: _____)
b. Class of travel: Coach ☒ Business ☐ First ☐ Charter ☐ Other ☐ (specify: _____)
c. If travel will be first class, or by chartered or private aircraft, explain why such travel is warranted: _____

14. ☒ I represent that the expenditures related to local area travel during the trip will be unrelated to personal or recreational activities of the invitee(s). *Signify that the statement is true by checking box.*

15. **Check only one.** I represent that either:

- a. ☐ The trip involves an event that is arranged or organized *without regard* to congressional participation and that meals provided to congressional participants are similar to those provided to or purchased by other event attendees; **OR**
b. ☒ The trip involves events that are arranged specifically *with regard* to congressional participation. If "b" is checked:

1) Detail the cost *per day* of meals (approximate cost may be provided): \$160 USD

2) Provide the reason for selecting the location of the event or trip: Please see attachment.

16. Name, nightly cost, and reasons for selecting each hotel or other lodging facility:

Hotel Name: Please see attachment. City: Vancouver, Canada Cost Per Night: \$290 USD

Reason(s) for Selecting: Please see attachment.

Hotel Name: _____ City: _____ Cost Per Night: _____

Reason(s) for Selecting: _____

Hotel Name: _____ City: _____ Cost Per Night: _____

Reason(s) for Selecting: _____

17. ☒ I represent that all expenses connected to the trip will be for actual costs incurred and not a per diem or lump sum payment. *Signify that the statement is true by checking the box.*

18. **Total Expenses for each Participant:**

☐ Actual Amounts ☒ Good Faith Estimates	Total Transportation Expenses per Participant	Total Lodging Expenses per Participant	Total Meal Expenses per Participant
For each Member, Officer, or Employee	Approximately \$1,600.00 USD	Approximately \$1,200.00 USD	Approximately \$480.00 USD
For each Accompanying Family Member	\$0.00 USD	\$0.00 USD	\$0.00 USD

	Other Expenses (dollar amount per item)	Identify Specific Nature of "Other" Expenses (e.g., taxi, parking, registration fee, etc.)
For each Member, Officer, or Employee	\$16.50 USD	Anthropology Museum Ticket
For each Accompanying Family Member		

19. **Check only one:**

- a. ☒ I certify that I am an officer of the organization listed below; **OR**
b. ☐ *Not Applicable.* Trip sponsor is an individual or a U.S. institution of higher education.

20. **I certify by my signature that**

- a. **I read and understand the Committee's Travel Regulations;**
b. **I am not a registered federal lobbyist or registered foreign agent; and**
c. **The information on this form is true, complete, and correct to the best of my knowledge.**

Signature: Riley Kilburg Date: July 1, 2026
Name: Riley Kilburg Title: Executive Director
Organization: Center Forward
Address: 1214A Ingleside Avenue, McLean, VA 22101
Email: riley@center-forward.org Telephone: (563) 542-6821

If there are questions regarding this form, please contact the Committee on Ethics at 202-225-7103 or travel.requests@mail.house.gov.

COMMITTEE ON ETHICS

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NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

1. Name of Traveler: Katherine Getty Koohmaraie
2. a. Name of Accompanying Relative: _____ **OR** ☒ None
b. Relationship to Traveler: ☐ Spouse ☐ Child ☐ Other(specify): _____
3. a. Dates: Departure: 08/03/26 Return: 08/07/26
b. Dates at Personal Expense, if any: _____ **OR** ☒ None
4. Departure City: Houston, TX Destination: Vancouver, Canada Return City: Washington, DC
5. Sponsor(s), Who Paid for the Trip: Center Forward
6. Describe Meetings and Events Attended: The trip strengthened my ability to advise the office on trade, supply chain and other cross-border issues impacted congressional priorities
7. Attached to this form are **each** of the following, *signify that each item is attached by checking the corresponding box:*
 - a. ☒ a completed *Sponsor Post-Travel Disclosure Form*;
 - b. ☒ the *Primary Trip Sponsor Form* completed by the trip sponsor **prior** to the trip, **including all** attachments **and** the *Additional Sponsor Form(s)*;
 - c. ☒ page 2 of the completed *Traveler Form* submitted by the employee; **and**
 - d. ☒ the letter from the Committee on Ethics approving my participation on this trip.
8. a. ☒ I represent that I participated in each of the activities reflected in the attached sponsor's agenda. *Signify statement is true by checking the box.*
b. If not, explain: _____

I certify that the information contained on this form is true, complete, and correct to the best of my knowledge.

Signature of Traveler: _____ Date: 08/11/26

I authorized this travel in advance. I have determined that all of the expenses listed on the attached *Sponsor Post-Travel Disclosure Form* were necessary and that the travel was in connection with the employee's official duties and would not create the appearance that the employee is using public office for private gain.

Name of Supervising Member: Neal Dunn Date: 08/11/26

Signature of Supervising Member: _____

COMMITTEE ON ETHICS

TRAVELER FORM

This form should be completed by House Members, officers, or employees seeking Committee approval of privately-sponsored travel or reimbursement for travel under House Rule 25, clause 5. The completed form should be submitted directly to the Committee by each invited House Member, officer, or employee, together with the completed and signed trip sponsor form(s) and any attachments. A copy of this form, minus this initial page, will be made available for public inspection.

This form and any attachments may be submitted at 1015 Longworth House Office Building or
travel.requests@mail.house.gov.

Your completed request must be submitted to the Committee no less than 30 days before your proposed departure date. Absent exceptional circumstances, permission will not be granted for requests received less than 30 days before the trip commences. **You must receive explicit approval from the Committee before you depart on this trip.**

Name of Traveler: Katherine Getty Koohmaraie

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

I certify that the information contained on both pages of this form is true, complete, and correct to the best of my knowledge.

Signature: _____

Name of Signatory (if other than traveler): _____

For Staff (name of employing Member or Committee): Rep. Dunn (FL-02)

Office Address: 466 Cannon House Office Building, Washington, DC, 20515

Telephone Number: 2022255235

Email Address of Contact Person: BJ Koohmaraie

☐ Check this box if the sponsoring entity is a media outlet, the purpose of the trip is to make a media appearance sponsored by that entity, and these forms are being submitted to the Committee less than 30 days before the trip departure date.

NOTE: You must complete all of the contact information fields above, as Committee staff may need to contact you if additional information is required.

KEEP A COPY OF THIS FORM. Page 2 (but not this page) must be submitted to the Clerk as part of the post-travel disclosure required by House Rule 25. Travel Regulation § 404(d) also requires you to keep a copy of all request forms and supporting paperwork for three subsequent Congresses from the date of travel.

If there are any questions regarding this form, please contact the Committee on Ethics at 202-225-7103
or via email: travel.requests@mail.house.gov.

COMMITTEE ON ETHICS

PRIMARY TRIP SPONSOR FORM

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NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001. Failure to comply with the Committee's Travel Regulations may also lead to the denial of permission to sponsor future trips. Signatures must comply with section 104(bb) of the Travel Regulations.

1. Sponsor who will be paying for the trip:

Center Forward

2. ☒ I represent that the trip will not be financed, in whole or in part, by a registered federal lobbyist or foreign agent. *Signify that the statement is true by checking box.*

3. **Check only one.** I represent that:

- a. ☒ The primary trip sponsor has not accepted from any other source, funds intended directly or indirectly to finance any aspect of the trip; **OR**
- b. ☐ The trip is arranged without regard to congressional participation and the primary trip sponsor has accepted funds only from entities that will receive a tangible benefit in exchange for those funds; **OR**
- c. ☐ The primary trip sponsor has accepted funds, services, or in-kind assistance from other source(s) intended directly or indirectly to finance all or part of this trip and has enclosed disclosure forms from each of those entities.

If "c" is checked, list the names of the additional sponsors: _____

4. Provide names and titles of **ALL** House Members *and* employees you are inviting. **For each House invitee, provide an explanation of why the individual was invited** (include additional pages if necessary): Please see attachment.

5. Yes ☐ No ☒ Is travel being offered to an accompanying family member of the House invitee(s)?

6. Date of Departure: Monday, August 3, 2026 Date of Return: Friday, August 7, 2026

7. a. City of departure: Washington, D.C. or District

b. Destination(s): Vancouver, BC, Canada

c. City of return: Washington, D.C. or District

8. **Check only one.** I represent that

- a. ☐ The sponsor of the trip is an institution of higher education within the meaning of section 101 of the Higher Education Act of 1965; **OR**
- b. ☒ The sponsor of the trip does not retain or employ a registered federal lobbyist or foreign agent; **OR**
- c. ☐ The sponsor employs or retains a registered federal lobbyist or foreign agent, but the trip is for attendance at a one-day event *and* lobbyist / foreign agent involvement in planning, organizing, requesting, or arranging the trip was *de minimis* under the Committee's travel regulations.

9. **Check only one of the following.**

- a. ☒ I checked 8(a) or (b) above; **OR**
b. ☐ I checked 8(c) above but am not offering any lodging; **OR**
c. ☐ I checked 8(c) above and am offering lodging and meals for one night; **OR**
d. ☐ I checked 8(c) above and am offering lodging and meals for two nights. If you checked this box, explain why the second night of lodging is warranted. _____

10. ☒ Attached is a detailed agenda of the activities House invitees will be participating in during the travel (i.e., an hourly description of planned activities for trip invitees). *Indicate agenda is attached by checking box.*

11. **Check only one of the following.**

- a. ☒ I represent that a registered federal lobbyist or foreign agent will not accompany House Members or employees on any segment of the trip. *Signify the statement is true by clicking the box; OR*
b. ☐ *Not Applicable.* Trip sponsor is a U.S. institution of higher education.

12. For *each* sponsor required to submit a sponsor form, describe the sponsor's interest in the subject matter of the trip *and* its role in organizing and/or conducting the trip:

Please see attachment.

13. **Answer parts a and b. Answer part c if necessary:**

- a. Mode of travel: Air ☒ Rail ☐ Bus ☒ Car ☐ Other ☐ (specify: _____)
b. Class of travel: Coach ☒ Business ☐ First ☐ Charter ☐ Other ☐ (specify: _____)
c. If travel will be first class, or by chartered or private aircraft, explain why such travel is warranted: _____

14. ☒ I represent that the expenditures related to local area travel during the trip will be unrelated to personal or recreational activities of the invitee(s). *Signify that the statement is true by checking box.*

15. **Check only one.** I represent that either:

- a. ☐ The trip involves an event that is arranged or organized *without regard* to congressional participation and that meals provided to congressional participants are similar to those provided to or purchased by other event attendees; **OR**

- b. ☒ The trip involves events that are arranged specifically *with regard* to congressional participation. If "b" is checked:

1) Detail the cost *per day* of meals (approximate cost may be provided): \$160 USD

2) Provide the reason for selecting the location of the event or trip: Please see attachment.

16. Name, nightly cost, and reasons for selecting each hotel or other lodging facility:

Hotel Name: Please see attachment. City: Vancouver, Canada Cost Per Night: \$290 USD

Reason(s) for Selecting: Please see attachment.

Hotel Name: _____ City: _____ Cost Per Night: _____

Reason(s) for Selecting: _____

Hotel Name: _____ City: _____ Cost Per Night: _____

Reason(s) for Selecting: _____

17. ☒ I represent that all expenses connected to the trip will be for actual costs incurred and not a per diem or lump sum payment. *Signify that the statement is true by checking the box.*

18. **Total Expenses for each Participant:**

☐ Actual Amounts ☒ Good Faith Estimates	Total Transportation Expenses per Participant	Total Lodging Expenses per Participant	Total Meal Expenses per Participant
For each Member, Officer, or Employee	Approximately \$1,600.00 USD	Approximately \$1,200.00 USD	Approximately \$480.00 USD
For each Accompanying Family Member	\$0.00 USD	\$0.00 USD	\$0.00 USD

	Other Expenses (dollar amount per item)	Identify Specific Nature of "Other" Expenses (e.g., taxi, parking, registration fee, etc.)
For each Member, Officer, or Employee	\$16.50 USD	Anthropology Museum Ticket
For each Accompanying Family Member		

19. **Check only one:**

- a. ☒ I certify that I am an officer of the organization listed below; **OR**
b. ☐ *Not Applicable.* Trip sponsor is an individual or a U.S. institution of higher education.

20. **I certify by my signature that**

- a. **I read and understand the Committee's Travel Regulations;**
b. **I am not a registered federal lobbyist or registered foreign agent; and**
c. **The information on this form is true, complete, and correct to the best of my knowledge.**

Signature: Riley Kilburg Date: July 1, 2026
Name: Riley Kilburg Title: Executive Director
Organization: Center Forward
Address: 1214A Ingleside Avenue, McLean, VA 22101
Email: riley@center-forward.org Telephone: (563) 542-6821

If there are questions regarding this form, please contact the Committee on Ethics at 202-225-7103 or travel.requests@mail.house.gov.



Center Forward International Chiefs of Staff Issues Conference
Vancouver, BC, Canada — August 3 - 7, 2026
Conference Agenda

Center Forward Contact Information

Ellie Gustafson | (443) 820-6411 | ellie@center-forward.org
Riley Kilburg | (563) 542-6821 | riley@center-forward.org
Ryan McAlpin | (585) 857-1921 | ryan@center-forward.org
James Jablon | (301) 466-0479 | james@center-forward.org

Monday, August 3, 2026

6:05 am EST	Nick Hawatmeh departs from Ronald Reagan Washington National Airport (DCA) Delta Airlines Flight 1193 2 hour 30 min flight time
7:40 am CST	Nick Hawatmeh arrives at Minneapolis-Saint Paul International Airport (MSP)
8:21 am EST	Hailey Barringer, Lyssa Bell, Anne-Marie Boisseau, Carolyn King, Katherine Koochmaraie, Willie Lyles, Carlos Paz, and Andrew Renteria depart from Washington Dulles International Airport (IAD) United Airlines Flight 1914 5 hour 45 min flight time
9:05 am CST	Nick Hawatmeh departs from Minneapolis-Saint Paul International Airport (MSP) Delta Airlines Flight 2482 3 hour 45 min flight time
10:47 am PDT	Rebecca Walldorff departs from San Francisco International Airport (SFO)

United Airlines Flight 2051 | 2 hour 30 min flight time

10:50 am PDT Nick Hawatmeh arrives at Vancouver International Airport (YVR)

11:07 am PDT Hailey Barringer, Lyssa Bell, Anne-Marie Boisseau, Carolyn King, Katherine Koohmaraie, Willie Lyles, Carlos Paz, and Andrew Renteria arrive at Vancouver International Airport (YVR)

After collecting luggage and clearing customs, attendees will proceed to exit. The driver and a member of the Center Forward staff will be on-site to transport attendees to the Delta Hotels Vancouver Downtown Suites.

12:00 pm - 12:45 pm PDT Hailey Barringer, Lyssa Bell, Anne-Marie Boisseau, Carolyn King, Katherine Koohmaraie, Willie Lyles, Carlos Paz, and Andrew Renteria depart Vancouver International Airport (YVR) en route to the Delta Hotels Vancouver Downtown Suites via shuttle (45 min).

Delta Hotels Vancouver Downtown Suites | 550 W Hastings St, Vancouver, BC V6B 1L6, Canada

12:45 pm - 6:00 pm PDT Hotel Check-In & Conference Registration at Delta Hotels Vancouver Downtown Suites

1:12 pm PDT Rebecca Walldorff arrives at Vancouver International Airport (YVR)

3:23 pm EST Jaryn Emhof departs from Ronald Reagan Washington National Airport (DCA)

American Airlines Flight 804 | 1 hour 50 min flight time

4:22 pm EST Roddy Flynn departs from Philadelphia International Airport (PHL)

American Airlines Flight 2356 | 3 hour 30 min flight time

5:10 pm EST Jaryn Emhof arrives at Charlotte Douglas International Airport (CLT)

6:17 pm EST Jaryn Emhof departs from Charlotte Douglas International Airport (CLT)

American Airlines Flight 1817 | 5 hour 50 min flight time

7:09 pm CST Roddy Flynn arrives at Dallas Fort Worth International Airport (DFW)

8:31 pm CST	Roddy Flynn departs from Dallas Fort Worth International Airport (DFW)
	American Airlines Flight 1434 4 hour 15 min flight time
9:05 pm PDT	Jaryn Emhof arrives at Vancouver International Airport (YVR)
10:57 pm PDT	Roddy Flynn arrives at Vancouver International Airport (YVR)

Tuesday, August 4, 2026

BREAKFAST ON YOUR OWN

Breakfast will be available from 6:30 am to 10:30 am and is located in the Stock & Supply Restaurant

*****Business casual attire. Please wear flat, closed-toe shoes, pants, and have a rain jacket or windbreaker*****

8:30 am PDT

Attendees meet in the Stock & Supply Restaurant of Delta Hotels Vancouver Downtown Suites.

Delta Hotels Vancouver Downtown Suites | 550 W Hastings Street, Vancouver, BC V6B 1L6, Canada

**8:30 am - 9:00 am
PDT**

Welcome Remarks & Conference Overview

- Riley Kilburg, Executive Director, Center Forward

Riley Kilburg will lead an overview of the agenda for conference participants and introduce the pressing issues that will be discussed over the next three days.

8:45 am MDT

Shahid Ahmed departs from Chicago O'Hare International Airport (ORD).

United Airlines Flight 1292 | 4 hour 45 min flight time

**9:00 am - 9:45 am
PDT**

Canadian Political Overview

- J.Z. Golden, Senior Congressional Relations Officer, Embassy of Canada to the United States

To prepare participants for upcoming conversations with government and industry leaders, J.Z. Golden will present on the Canadian political system and parties, and share insights into the leading issues defining the U.S.-Canada relationship.

**9:45 am - 11:15 am
PDT**

Polling the Partnership: A Roundtable Discussion Comparing Cross-Border Attitudes on Politics, Trade, and the Future

- Shachi Kurl, President, Angus Reid Institute

Shachi Kurl will lead a roundtable exploring American and Canadian public opinion on politics, trade, and economic policy. Drawing on recent polling and voter research, the conversation will examine public attitudes toward the U.S.-Canada relationship, tariffs and economic competitiveness, institutional trust, affordability, and geopolitical challenges. For participants, the discussion will provide valuable insight into the priorities, concerns, and emerging trends influencing voters on both sides of the border, offering important context for policymaking and cross-border cooperation.

11:15 am - 11:30 am PDT Depart Delta Hotels Vancouver Downtown Suites en route to Ancora Waterfront Dining and Patio via shuttle (15 min).

Ancora Waterfront Dining and Patio | 1600 Howe Street #2, Vancouver, BC V6Z 2L9, Canada

11:30 am - 1:00 pm PDT West Vancouver in the House: An Intimate Conversation with a Member of the Canadian Parliament

- The Honorable Patrick Weiler, Member of Parliament, Liberal Party

Over lunch, attendees will have the opportunity to engage with The Honorable Patrick Weiler, learning about his work on U.S.-Canada trade and coastal economic development as a Member of the Committee on Fisheries and Oceans. The Honorable Patrick Weiler will lead a conversation on strategies for working across the aisle in a multiparty system and discuss governing approaches from a pragmatic point of view.

11:33 am PDT Shahid Ahmed arrives at Vancouver International Airport (YVR).

1:00 pm- 1:45 pm Depart Ancora Waterfront Dining and Patio en route to Nano One Innovation Hub via shuttle (45 min). In transit, a member of the Center Forward team will brief conference participants on the uses for lithium-ion batteries across industries, particularly as it relates to the national security and defense sectors.

Nano One Innovation Hub | 101B – 8575 Government Street, Burnaby BC Canada V3N 4V1

1:45 pm - 3:15 pm North American Technology Leadership: Battery Innovation and Strategic Competition with China

- Adam Johnson, Senior Vice President of External Affairs,

- Nano One
- Dr. Guoxian Liang, Senior Vice President of Technology, Nano One

Conference participants will visit Nano One to discuss the role of emerging battery and clean technology innovations in strengthening North American competitiveness and economic security. Adam Johnson and Dr. Guoxian Liang will lead a conversation focused on U.S.-Canadian efforts to diversify critical mineral supply chains and bilateral strategies to reduce dependence on China for key technologies essential to energy, defense, and industrial resilience. Participants will also explore how U.S.-Canada collaboration can support innovation and reinforce shared national security priorities and gain a better understanding of the making of lithium-ion batteries.

3:15 pm - 3:30 pm

Depart Nano One Innovation Hub en route to Westridge Marine Terminal via shuttle (15 min). In transit, a member of the Center Forward team will brief conference participants on interconnected energy markets in the Pacific Northwest and the economic impact of fuel industries in both the U.S. and Canada.

Westridge Marine Terminal | 7065 Bayview Drive, Burnaby, BC V5A 4T3, Canada

3:30 pm - 5:15 pm

From Pipeline to Port: Infrastructure Behind North American Energy Trade

- Michael Davies, President and Chief Operating Officer, Trans Mountain

Conference attendees will tour the Westridge Marine Terminal to explore the critical role of energy infrastructure, trade corridors, and cross-border supply chains in supporting North American economic competitiveness and energy security. Michael Davies, President and Chief Operating Officer at Trans Mountain, will lead a discussion on the role of maritime trade in strengthening regional economic growth and Trans Mountain priorities related to climate and indigenous communities. The visit will provide participants with a firsthand understanding of the infrastructure, logistics, and workforce that support one of North America's most significant energy export gateways and facilitate trade with key partners around the world.

5:15 pm - 6:00 pm

Depart Westridge Marine Terminal en route to the Delta Hotels Vancouver Downtown Suites via shuttle (45 min)

Delta Hotels Vancouver Downtown Suites | 550 W Hastings Street,
Vancouver, BC V6B 1L6, Canada

DINNER ON YOUR OWN

Wednesday, August 5, 2026

BREAKFAST ON YOUR OWN

Breakfast will be available from 6:30 am to 10:30 am and is located in the Stock & Supply Restaurant

*****Business casual attire*****

8:45 am - 9:00 am Depart the Delta Hotels Vancouver Downtown Suites en route to STEMCELL Technologies via shuttle (15 min). In transit, a member of the Center Forward team will brief conference participants on progress towards British Columbia's Life Sciences and Biomanufacturing Strategy since it was launched in 2023.

STEMCELL Technologies | 1618 Station Street, Vancouver, BC, V6A 1B6, Canada

9:00 am - 10:30 am Innovation Without Borders: Advancing North American Competitiveness in Life Sciences

- Dr. Allen Eaves, CEO, STEMCELL Technologies
- Joan Sheehan, Executive Vice President, Global Sales and Marketing, STEMCELL Technologies

Attendees will participate in a roundtable discussion and tour STEMCELL Technologies to discuss how American and Canadian life sciences and biotechnology sectors are connected. Dr. Allan Eaves and Joan Sheehan will lead a conversation exploring how bilaterally coordinated life sciences strategies and shared investment supports North American dominance in advanced manufacturing for critical medical and scientific products. Participants will gain valuable insight into the policies shaping North America's competitiveness in a strategically important sector, including workforce development, talent mobility, and supply chain diversification. The visit offers a firsthand look at how cross-border collaboration can strengthen innovation, economic security, and the region's ability to compete in the global life sciences economy.

10:30 am - 10:45 am Depart STEMCELL Technologies en route to Dueck Downtown Chevrolet GMC Buick via walking (15 min).

Dueck Downtown Chevrolet GMC Buick | 888 Terminal Avenue, Vancouver, BC V6A 0A9, Canada

10:45 am - 12:00 pm Charging Ahead: EV Regulation, Competition, and Cross-Border Coordination in the Auto Industry

- Sarah Goldfeder, Executive Director, Government Relations & Corporate Affairs, General Motors Canada
- Fawzi Yehya, General Sales Manager, Dueck Downtown Chevrolet GMC Buick

During a visit to the Dueck Downtown Chevrolet GMC Buick Dealership, Sarah Goldfeder and Fawzi Yehya will discuss electric vehicle policy and regulation, competition with China within the auto industry, and the impacts of U.S.-Canada trade policies on small business owners and franchisees. Participants will tour new Cadillac cars and learn about the technologies driving the industry forward.

12:00 pm - 12:15 pm Depart Dueck Downtown Chevrolet GMC Buick en route to Coast Restaurant via shuttle (15 min). In transit, a member of the Center Forward team will brief participants on Vancouver's major industries and business landscape and the Carney government's foreign policy and trade priorities related to energy security and defense.

Coast Restaurant | 1054 Alberni Street, Vancouver, BC V6E 1A3, Canada

12:15 pm - 2:00 pm Lunch with the Regional Office of Global Affairs Canada

- Cameron Jelinski, Regional Director for the Pacific Trade Commissioner Service, Regional Global Affairs Office
- Serena Ko, Deputy Director and Trade Commissioner for Aerospace, Defence, and Security, Regional Global Affairs Office
- Heather McDermott, Deputy Director and Trade Commissioner for Indigenous Business and Clean Energy, Regional Global Affairs Office

Attendees will meet with representatives from Global Affairs Canada to discuss how Canada's Trade Commissioner Service supports businesses in navigating international markets and building commercial relationships around the world. The conversation will explore strategies for strengthening cross-border trade, reducing barriers for small and medium-sized businesses, and fostering trusted economic partnerships between the United States and Canada. The discussion will provide attendees valuable insight into how government trade promotion programs support local employers, exporters, and entrepreneurs. The session will also offer practical

perspectives on supply chain integration and opportunities to expand economic growth through a stronger U.S.-Canada trade relationship.

2:00 pm - 2:30 pm

Depart Coast Restaurant en route to the Museum of Anthropology at the University of British Columbia via shuttle (30 min). In transit, a member of the Center Forward team will brief participants on First Nations history, the role indigenous communities have in modern Canadian culture, government, and politics, and the economic impact of cross-border tourism between the U.S. and Canada.

Museum of Anthropology at the University of British Columbia | 6393 NW Marine Drive, Vancouver, BC V6T 1Z2, Canada

2:30 - 3:30 pm

Guided Tour of the Museum of Anthropology at the University of British Columbia

- Susan Rowley, Director, Museum of Anthropology at the University of British Columbia
- Jennifer Kramer, Curator, Pacific Northwest Coast, Museum of Anthropology at the University of British Columbia

Conference attendees will have the opportunity to see traditional and modern art and artifacts from First Nations indigenous to the Pacific Northwest and gain a stronger understanding of the history and enduring legacy of First Nations in Canadian culture and politics. The museum visit will provide attendees with practical insights into how cultural institutions advance diplomacy, tourism, and economic development for Canada.

3:30 - 4:15 pm

Depart the Museum of Anthropology at the University of British Columbia en route to the Delta Hotels Vancouver Downtown Suites via shuttle (45 min).

Delta Hotels Vancouver Downtown Suites | 550 W Hastings Street, Vancouver, BC V6B 1L6, Canada

4:15 pm - 6:30 pm

Break

6:30 pm - 6:45 pm

Depart the Delta Hotels Vancouver Downtown Suites en route to CinCin Ristorante + Bar via shuttle (15 min).

CinCin Ristorante + Bar | 1154 Robson Street, Vancouver, BC V6E 1B2, Canada

6:45 pm - 8:30 pm

An Evening with Nathaniel Cooper, Senior Representative for the

Government of Alberta

- Nathaniel Cooper, Senior Representative of Alberta to the United States of America, Government of Alberta

Over dinner, conference attendees will have the opportunity to hear from Alberta's Senior Representative to Washington, Mr. Nathaniel Cooper. As former Speaker of the Assembly in the Alberta legislature, Mr. Cooper will speak about his approach to pragmatic governing, Alberta's large natural resource trade with the U.S., and what he envisions for the future of the U.S.-Canada relationship.

8:30 pm - 8:45 pm

Depart Cin Cin en route to the Delta Hotels Vancouver Downtown Suites via shuttle (15 min).

Delta Hotels Vancouver Downtown Suites | 550 W Hastings Street, Vancouver, BC V6B 1L6, Canada

Thursday, August 6, 2026

BREAKFAST ON YOUR OWN

Breakfast will be available from 6:30 am to 10:30 am and is located in the Stock & Supply Restaurant

*****Business casual attire. Please wear flat, closed-toe shoes, jeans/pants, and have a rain jacket or windbreaker*****

9:15 am - 9:30 am Depart the Delta Hotels Vancouver Downtown Suites en route to Industrial Light & Magic via shuttle (15 min). In transit, a member of the Center Forward team will brief participants on the scale of television and film production in Vancouver, highlighting cross-border workforce needs and their impact on the local economy.

Industrial Light & Magic | 1133 Melville Street, 4th Floor,
Vancouver, BC V6E 4E5

9:30 am - 11:15 am Pixels, Production, & Policy: The Future of North America's Entertainment Economy

- Toby Taplin, Executive In Charge, Industrial Light & Magic Vancouver Studio
- Jeff White, Creative Director, Industrial Light & Magic Vancouver Studio

Participants will engage in a roundtable discussion on critical issues facing the cross-border entertainment industry, including digital trade provisions in the USMCA, cross-border labor mobility, and the rise of artificial intelligence. Following the conversation, conference attendees will get a behind-the-scenes tour of the cutting-edge technologies driving Vancouver's booming film and TV industry. The discussion will offer participants diverse perspectives on how trade policy, intellectual property protections, and emerging technologies are shaping one of North America's most globally competitive creative industries. The visit will provide firsthand context on the economic impact of digital trade, as well as the policy challenges and opportunities presented by artificial intelligence and the evolving digital economy.

11:15 am - 11:30 am Depart Industrial Light & Magic en route to the Fairmont Pacific Rim via walking (15 min).

The Fairmont Pacific Rim | 1038 Canada Place, Vancouver, BC V6C 0B9, Canada

11:30 am - 1:30 pm

The North American Advantage: A Luncheon with the Canadian-American Business Council

- Beth Burke, CEO, Canadian-American Business Council
- Additional business representatives and provincial legislators to be confirmed

Cross-border diplomacy and relationship-building, at both national and local levels, play a critical role in building strong public-private engagements. Attendees will have the opportunity to engage with leaders in key areas such as cybersecurity, national security, and inclusive economic development, where international collaboration enhances shared prosperity and advances bilateral security goals. Participants will gain a stronger understanding of the critical manufacturing sectors creating jobs across North America.

1:30 pm - 1:45 pm

Depart the Fairmont Pacific Rim en route to False Creek Community Center via shuttle (15 min). In transit, a member of the Center Forward team will brief participants on the uses of cement across industries and explain why it is commonly used in affordable infrastructure development.

False Creek Community Center - Parking | 1250 Cartwright Street, Vancouver, BC V6H 3R8, Canada

1:45 pm - 3:15 pm

Heidelberg Materials: A Look Into the Cement Process

- Pascal Bouchard, Plant Manager, Heidelberg Materials Delta Plant

Vancouver plays a large role in the northwest U.S. cement market. Conference attendees will visit Heidelberg Materials' Delta plant to learn about its innovative technologies and efforts to advance alternative fuels and low-carbon cement. Following a presentation on the plant's cement process, attendees will tour the facility, where they will see firsthand the Pyro Process Line, Cement Kiln, Control Room, and Quality Control Lab. The visit will provide attendees with a firsthand look at a critical North American supply chain and the factors influencing construction costs, infrastructure development, energy use, and industrial competitiveness.

- 3:15 pm - 3:30 pm** Depart False Creek Community Center en route to the Delta Hotels Vancouver Downtown Suites via shuttle (15 min).
- Delta Hotels Vancouver Downtown Suites | 550 W Hastings Street, Vancouver, BC V6B 1L6, Canada
- 3:30 pm - 6:00 pm** Break
- 6:00 pm - 6:15 pm** Depart the Delta Hotels Vancouver Downtown Suites en route to Elisa Wood-Fired Grill via shuttle (15 min).
- Elisa Wood-Fired Grill | 1109 Hamilton Street, Vancouver, BC
- 6:15 pm - 8:30 pm** Farewell Dinner
- Riley Kilburg, Executive Director, Center Forward
- As attendees prepare to say farewell to Vancouver, Riley Kilburg will lead a conversation on lessons learned in Vancouver that can be taken back to Congress and discuss new approaches to bipartisan governing that will strengthen the U.S.-Canada relationship. Throughout the dinner, conference participants will share insights as to how new relationships can help them advance bipartisan policy goals in Congress.*
- 8:30 pm - 8:40 pm** Depart Elisa Wood-Fired Grill en route to the Vancouver Delta Hotels Vancouver Downtown Suites via shuttle (10 min).
- Delta Hotels Vancouver Downtown Suites | 550 W Hastings Street, Vancouver, BC V6B 1L6, Canada
- 11:35 pm** Hailey Barringer departs Vancouver International Airport (YVR)
- United Airlines Flight 249 | 4 hour 5 min flight time
- 11:59 pm** Jaryn Emhof departs Vancouver International Airport (YVR)
- American Airlines Flight 1305 | 4 hour 5 min flight time

Friday, August 7, 2026

BREAKFAST ON YOUR OWN

Breakfast will be available from 6:30 am to 10:30 am and is located in the Stock & Supply Restaurant

5:40 am MDT	Hailey Barringer arrives at Chicago O'Hare International Airport (ORD)
6:04 am MDT	Jaryn Emhof arrives at Chicago O'Hare International Airport (ORD)
6:55 am MDT	Hailey Barringer departs from Chicago O'Hare International Airport (ORD) United Airlines Flight 5926 2 hour 13 min flight time
7:03 am MDT	Jaryn Emhof departs from Chicago O'Hare International Airport (ORD) American Airlines Flight 523 2 hour flight time
7:24 am PDT	Nick Hawatmeh departs from Vancouver International Airport (YVR) Delta Airlines Flight 3987 1 hour 15 min flight time
8:15 am - 9:00 am PDT	Lyssa Bell, Carolyn King, Katherine Koohmaraie, Willie Lyles, and Andrew Renteria depart the Delta Hotels Vancouver Downtown Suites en route to Vancouver International Airport (YVR) via shuttle (45 min). Vancouver International Airport (YVR) 3211 Grant McConachie Way, Richmond, BC V7B 0A4, Canada
8:40 am PDT	Nick Hawtmeh arrives at Seattle-Tacoma International Airport (SEA)
9:00 am - 9:30 am PDT	Lyssa Bell, Carolyn King, Katherine Koohmaraie, Willie Lyles, and Andrew Renteria complete check-in and security.
9:53 am PDT	Nick Hawatmeh departs from Seattle-Tacoma International Airport (SEA) Delta Airlines Flight 2324 4 hour 15 min flight time

10:00 am EST	Jaryn Emhof arrives at Ronald Reagan Washington National Airport (DCA)
10:08 am EST	Hailey Barringer arrives at Raleigh-Durham International Airport (RDU)
10:55 am PDT	Lyssa Bell, Carolyn King, Katherine Koohmaraie, Willie Lyles, and Andrew Renteria depart from Vancouver International Airport (YVR)
	United Airlines Flight 2470 2 hour 55 min flight time
11:17 am PDT	Carlos Paz departs from Vancouver International Airport (YVR)
	Delta Airlines Flight 4020 1 hour 20 min flight time
12:38 pm PDT	Carlos Paz arrives at Seattle–Tacoma International Airport (SEA)
1:26 pm PDT	Roddy Flynn departs from Vancouver International Airport (YVR)
	American Airlines Flight 1717 4 hour 30 min flight time
2:50 pm MDT	Lyssa Bell, Carolyn King, Katherine Koohmaraie, Willie Lyles, and Andrew Renteria arrive at Denver International Airport (DEN)
3:40 pm MDT	Lyssa Bell, Carolyn King, Katherine Koohmaraie, Willie Lyles, and Andrew Renteria depart from Denver International Airport (DEN)
	United Airlines Flight 421 3 hour 30 min flight time
5:10 pm EST	Nick Hawatmeh arrives at Detroit Metropolitan Wayne County Airport (DTW)
7:56 PM MDT	Roddy Flynn arrives at Chicago O'Hare International Airport (ORD)
8:49 PM MDT	Roddy Flynn departs from Chicago O'Hare International Airport (ORD)
	American Airlines Flight 3177 3 hour 15 min flight time
9:10 pm EST	Lyssa Bell, Carolyn King, Katherine Koohmaraie, Willie Lyles, and Andrew Renteria arrive at Washington Dulles International Airport (IAD)
10:55 pm PDT	Rebecca Walldorff departs from Vancouver International Airport (YVR)
	Delta Airlines Flight 6893 5 hour flight time

11:59 pm EST

Roddy Flynn arrives at Philadelphia International Airport (PHL)

Saturday, August 8, 2026

6:55 am EST

Rebecca Walldorff arrives at Hartsfield-Jackson Atlanta International Airport (ATL)

10:25 pm PDT

Shahid Ahmed and Anne-Marie Boisseau depart from Vancouver International Airport (YVR)

United Airlines Flight 564 | 5 hour flight time

Sunday, August 9, 2026

6:22 am EST

Shahid Ahmed and Anne-Marie Boisseau arrive at at Washington
Dulles International Airport (IAD)

Private Sponsor Travel Certification Form: Supplemental

4.

First	Last	Title	Affiliation	Reason
Shahid	Ahmed	Chief of Staff	Office of Rep. Jennifer McClellan (D-VA)	As Chief of Staff to a Member on the House Committee on Energy and Commerce, Mr. Ahmed can contribute to discussions on the USMCA review related to the provisions on consumer protection and digital trade.
Hailey	Barringer	Chief of Staff	Office of Rep. Emilia Sykes (D-OH)	As Chief of Staff to a Member on the House Committee on Transportation and Infrastructure Subcommittee on Railroads, Pipelines, and Hazardous Material, Ms. Barringer can provide valuable insights into the transit infrastructure that connects North American energy trade.
Lyssa	Bell	Executive Director	Republican Study Committee	As Executive Director of the Republican Study Committee, Ms. Bell can speak to the bipartisan priorities of the caucus related to investing in North American manufacturing, advancing regional security goals, and building durable trade agreements.
Anne-Marie	Boisseau	Chief of Staff	Office of Rep. Lizzie Fletcher (D-TX)	As Chief of Staff to a Member on the House Committee on Energy and Commerce, Ms. Boisseau can share meaningful insights to conversations on cross-border energy infrastructure and North American energy security.
Jaryn	Emhof	Chief of Staff	Office of Rep. Daniel Webster (R-FL)	As Chief of Staff to the Chair of the House Committee on Transportation and Infrastructure Subcommittee on Railroads, Pipelines, and Hazardous Materials, Ms. Emhof can contribute to conversations about bilateral energy infrastructure initiatives and pipeline safety regulations.
Roddy	Flynn	Chief of Staff	Office of Rep. Sarah McBride (D-DE)	As Chief of Staff to a Member on the House Committee on Foreign Affairs, Mr. Flynn can engage in discussions on regional security, cross-border law enforcement initiatives, and diplomacy with the Carney government.
Nick	Hawatmeh	Chief of Staff	Office of Rep. Lisa McClain (R-MI)	As Chief of Staff to a Member on the House Committee on Education and the Workforce Subcommittee on Higher Education and Workforce Development, Mr. Hawatmeh can share insights into workforce development strategies needed to support North America's industrial base and emerging technology sectors.
Carolyn	King	Chief of Staff	Office of Rep. Rob Wittman (R-VA)	As Chief of Staff to a Member on the House Committee on Natural Resources, Ms. King can speak to critical mineral priorities as it relates to the U.S.-Canada trade relationship and potential adjustments to critical mineral policy in the USMCA review process.

Katherine	Koohmaraie	Chief of Staff	Office of Rep. Neal Dunn (R-FL)	As Chief of Staff to Vice Chair of the House Committee on Energy and Commerce, Ms. Koohmaraie can share insights into U.S.-Canada trade relations, including e-commerce regulations, product safety, and critical mineral supply chain security.
Willie	Lyles	Chief of Staff	Office of Rep. Troy Carter (D-LA)	As Chief of Staff to a Member of the House Committee on Homeland Security, Mr. Lyles can share expertise on northern border and maritime security initiatives and strategies for building resilient North American supply chains.
Carlos	Paz	Chief of Staff	Office of Rep. Jimmy Gomez (D-CA)	As Chief of Staff to a Member on the House Committee on Ways and Means, Mr. Paz can share insights on the impact that tariffs have had on the USMCA review, and how Congress can ensure fair trade practices across North America
Andrew	Renteria	Chief of Staff	Office of Rep. David Valadao (R-CA)	As Chief of Staff to a Member on the House Committee on Agriculture, Mr. Renteria can contribute to discussions on agricultural trade provisions of the USMCA and the impact of regional energy coordination on agricultural input costs.
Rebecca	Walldorff	Chief of Staff	Office of Rep. Lucy McBath (D-GA)	As Chief of Staff to a Member on the House Committee on Education and Workforce, Ms. Walldorff can speak to workforce development initiatives for critical sectors for both the U.S. and Canada, and how fair labor provisions are included in the USMCA agreement.

12. Sponsor's interest in the subject matter and role in organizing the trip:

Center Forward's International Chiefs of Staff Issues Conference is being held to bring together a bipartisan group of pragmatic staff and cross-sectoral representatives to focus on common-sense solutions. Center Forward's organizational mission is to provide centrists with the information they need to develop common-sense solutions and provide a collaborative space to develop actionable plans. Center Forward brings together Members of Congress, congressional staff, not-for-profits, academic experts, trade associations, corporations, and unions to find common ground.

Center Forward is the sole organizer of the trip. Center Forward is planning the conference and is responsible for the organization and execution of the event logistics as well as the programming content. Discussion topics will include bilateral trade, tariffs, and workforce development, manufacturing and tech innovation, data privacy and consumer protection, shared energy and infrastructure initiatives, regional security, and the strengthening of economic ties between the two countries' governments and business communities. Participants are expected to include congressional staff and business leaders.

15.b.2) Provide the reason for selecting the location of the event or trip:

Vancouver was selected for this trip to provide U.S. congressional staff and business leaders with an opportunity to engage with Canadian and American businesses and political leaders on issues affecting both the American and Canadian economies. As the two countries remain deeply intertwined, especially in the Pacific Northwest corridor, Canada continues to be a major business hub with many major U.S. companies setting up facilities in the country. This small, bipartisan delegation will focus on finding ways to increase shared economic growth, security, and prosperity while gaining a greater understanding of how Canadian leaders are addressing the challenges facing their nation. This visit will include programming focused on both domestic issues and international cooperation to continue strengthening the critical relationship that already exists between the two countries.

16. Hotel Name: Delta Hotels Vancouver Downtown Suites

Reason(s) for Selecting Hotel: Safe and central location for site visits and government meetings as well as suitable hotel room rates.

COMMITTEE ON ETHICS

TRAVELER FORM

1. Name of Traveler: Katherine Getty Koohmarian
2. Sponsor(s) who will be paying or providing in-kind support for the trip: Center Forward
3. City and State **OR** Foreign Country of Travel: Canada
4. a. Date of Departure: 8/3/2026 Date of Return: 8/7/2026
b. Yes ☐ No ☒ Will you be extending the trip at your personal expense?
If yes, list dates at personal expense: _____
5. a. Yes ☐ No ☒ Will you be accompanied by a family member at the sponsor's expense? **If yes:**
(1) Name of Accompanying Family Member: _____
(2) Relationship to Traveler: ☐ Spouse ☐ Child ☐ Other(specify): _____
(3) Yes ☐ No ☐ Accompanying Family Member is at least 18 years of age?
6. a. Yes ☐ No ☒ Did the trip sponsor answer "Yes" to Question 8(c) on the *Primary Trip Sponsor Form* (i.e., travel is sponsored by an entity that employs a registered federal lobbyist or a foreign agent)?
b. **If yes**, and you are requesting lodging for two nights, explain why the second night is warranted:

7. Yes ☐ No ☐ *Primary Trip Sponsor Form* is attached, including agenda, invitation, invitee list, and any other attachments and Additional Sponsor Forms.
NOTE: The agenda should show the traveler's individual schedule, including departure and arrival times and identify the specific events in which the traveler will be participating.
8. Explain why participation in the trip is connected to the traveler's individual official or representational duties. **Staff should include their job title and how the activities on the itinerary relate to their duties.**
Chief of Staff, Rep. Neal Dunn (FL-02) -This conference offers a unique opportunity to engage directly with Canadian government officials, industry leaders, and bipartisan congressional chiefs of staff on issues affecting the U.S.-Canada economic partnership. The insights gained from policy discussions and stakeholder visits will enhance my ability to advise the office on trade, supply chain, energy, and other cross-border issues that impact constituents and congressional priorities.
9. **Yes ☐ No ☒ Is the traveler aware of any registered federal lobbyists or foreign agents involved in planning, organizing, requesting, or arranging the trip?**
10. For staff travelers, to be completed by your employing Member:

ADVANCED AUTHORIZATION OF EMPLOYEE TRAVEL

I hereby authorize the individual named above, an employee of the U.S. House of Representatives who works under my direct supervision, to accept expenses for the trip described in this request. I have determined that the above-described travel is in connection with my employee's official duties and that acceptance of these expenses will not create the appearance that the employee is using public office for private gain.

Signature of Employing Member: _____

Date: 7/1/26

Michael Guest, Mississippi
Chairman
Mark DeSaulnier, California
Ranking Member

Andrew R. Garbarino, New York
Ashley Hinson, Iowa
Nathaniel Moran, Texas
Brad Knott, North Carolina

Deborah K. Ross, North Carolina
Glenn F. Ivey, Maryland
Sylvia R. Garcia, Texas
Suhas Subramanyam, Virginia



ONE HUNDRED NINETEENTH CONGRESS

U.S. House of Representatives

COMMITTEE ON ETHICS

Thomas A. Rust
Staff Director and Chief Counsel

Jordan Downs
Chief of Staff to the Chairman

David Arrojo
Counsel to the Ranking Member

1015 Longworth House Office Building
Washington, D.C. 20515-6328
Telephone: (202) 225-7103
<https://Ethics.House.gov>

July 29, 2026

Ms. Katherine Getty
Office of the Honorable Neal P. Dunn
466 Cannon House Office Building
Washington, DC 20515

Dear Ms. Getty:

Pursuant to House Rule 25, clause 5(d)(2), the Committee on Ethics hereby approves your proposed trip to Canada,¹ scheduled for August 3 to 7, 2026, sponsored by Center Forward.

You must complete an Employee Post-Travel Disclosure Form (which your employing Member must also sign) and file it, together with a Sponsor Post-Travel Disclosure Form completed by the trip sponsor, with the Clerk of the House within 15 days after your return from travel. As part of that filing, you are also required to attach a copy of this letter and both the Traveler and Primary Trip Sponsor Forms (including attachments) you previously submitted to the Committee in seeking pre-approval for this trip. If you are required to file an annual Financial Disclosure Statement, you must also report all travel expenses totaling more than \$525 from a single source on the "Travel" schedule of your annual Financial Disclosure Statement covering this calendar year. Finally, Travel Regulation § 404(d) also requires you to keep a copy of all request forms and supporting information provided to the Committee for three subsequent Congresses from the date of travel.

Because the trip may involve meetings with foreign government representatives, we note that House employees may accept, under the Foreign Gifts and Decorations Act (FGDA), gifts "of minimal value [currently \$525] tendered as a souvenir or mark of courtesy" by a foreign government. Any tangible gifts valued in excess of minimal value received from a foreign government must, within 60 days of acceptance, be disclosed on a Form for Disclosing Gifts from Foreign Governments and either turned over to the Clerk of the House, or, with the written approval of the Committee, retained for official use.

¹ Please be aware that the Committee's review of the proposed trip does not extend to either the security situation in the destination country or security related to foreign travel in general. We recommend you contact the Office of House Security (OHS) for a safety and security briefing prior to your departure. OHS may be reached at (202) 226-2044 or ohsstaff@mail.house.gov. House travelers should also register for the U.S. State Department's Smart Traveler Enrollment Program at <https://step.state.gov>.

If you have any further questions, please contact the Committee's Office of Advice and Education at extension 5-7103.

Sincerely,

A handwritten signature in blue ink that reads "Michael Guest". The first letter "M" is large and stylized, with a loop that extends upwards and to the left.

Michael Guest
Chairman

A handwritten signature in blue ink that reads "Mark DeSaulnier". The signature is written in a cursive, flowing style.

Mark DeSaulnier
Ranking Member

MG/MD:ks