

COMMITTEE ON ETHICS

MEMBER/OFFICER POST-TRAVEL DISCLOSURE FORM Original Amendment

This form is for disclosing the receipt of travel expenses from a private source for travel taken in connection with a Member or officer's official duties. This form does not eliminate the need to report privately-funded travel on the Member or officer's annual *Financial Disclosure Statement*. In accordance with House Rule 25, clause 5, **you must complete this form and file it with the Clerk of the House by email at gifttravelreports@mail.house.gov, within 15 days after travel is completed.** Please **do not** file this form with the Committee on Ethics.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

1. Name of Traveler: Ralph Norman
2. a. Name of Accompanying Relative: Elaine Norman OR None
b. Relationship to Traveler: Spouse Child Other (specify): _____
3. a. Dates: Departure: September 5, 2025 Return: September 7, 2025
b. Dates at Personal Expense, if any: _____ OR None
4. Departure City: Charlotte, NC Destination: Dallas, TX Return City: Charlotte, NC
5. Sponsor(s), Who Paid for the Trip: State Freedom Caucus Foundation
6. Describe Meetings and Events Attended (attach additional pages if necessary): Attended conference sessions related to leadership and how to be more effective, budget reforms, and building coalitions. Attended a dinner and an awards ceremony.
7. Attached to this form are **each** of the following, *signify that each item is attached by checking the corresponding box*:
 - a. a completed *Sponsor Post-Travel Disclosure Form*;
 - b. the *Primary Trip Sponsor Form* completed by the trip sponsor **prior** to the trip, **including all** attachments **and** the *Additional Sponsor Form(s)*;
 - c. page 2 of the completed *Traveler Form* submitted by the Member or officer; **and**
 - d. the letter from the Committee on Ethics approving my participation on this trip.
8. a. I represent that I participated in each of the activities reflected in the attached sponsor's agenda. *Signify statement is true by checking the box.*
b. If not, explain: _____

I certify that the information contained in this form is true, complete, and correct to the best of my knowledge. I have determined that all of the expenses on the attached *Sponsor Post-Travel Disclosure Form* were necessary and that the travel was in connection with my duties as a Member or officer of the U.S. House of Representatives and would not create the appearance that I am using public office for private gain.

Member / Officer Signature: _____

Ralph Norman

Date: _____

September 15, 2025

S



State Freedom Caucus Foundation (SFCF)

Dallas, TX
9/5/2025
Congressman Ralph Norman

9/7/2025

0.00	378.00	386.00	0.00
0.00	0.00	386.00	0.00



9/16/25

Andy Roth

President

State Freedom Caucus Foundation



300 Independence Ave. SE, Washington, DC 20003

(202) 937-2309

roth@statefreedomcaucus.org

COMMITTEE ON ETHICS

TRAVELER FORM

1. Name of Traveler: Ralph Norman
2. Sponsor(s) who will be paying or providing in-kind support for the trip: State Freedom Caucus Foundation
3. City and State **OR** Foreign Country of Travel: Dallas, TX
4. a. Date of Departure: 09/05/2025 Date of Return: 09/07/2025
b. Yes No Will you be extending the trip at your personal expense?
If yes, list dates at personal expense: _____
5. a. Yes No Will you be accompanied by a family member at the sponsor's expense? **If yes:**
 - (1) Name of Accompanying Family Member: Elaine Norman
 - (2) Relationship to Traveler: Spouse Child Other (specify): _____
 - (3) Yes No Accompanying Family Member is at least 18 years of age?
6. a. Yes No Did the trip sponsor answer "Yes" to Question 8(c) on the *Primary Trip Sponsor Form* (i.e., travel is sponsored by an entity that employs a registered federal lobbyist or a foreign agent)?
b. **If yes**, and you are requesting lodging for two nights, explain why the second night is warranted:

7. Yes No *Primary Trip Sponsor Form* is attached, including agenda, invitation, invitee list, and any other attachments and Additional Sponsor Forms.
NOTE: The agenda should show the traveler's individual schedule, including departure and arrival times and identify the specific events in which the traveler will be participating.
8. Explain why participation in the trip is connected to the traveler's individual official or representational duties. **Staff should include their job title and how the activities on the itinerary relate to their duties.**
To further my education on my legislative duties as a Member of Congress and increase my understanding of complex issues facing our country.
9. Yes No **Is the traveler aware of any registered federal lobbyists or foreign agents involved in planning, organizing, requesting, or arranging the trip?**
10. For staff travelers, to be completed by your employing Member:

ADVANCED AUTHORIZATION OF EMPLOYEE TRAVEL

I hereby authorize the individual named above, an employee of the U.S. House of Representatives who works under my direct supervision, to accept expenses for the trip described in this request. I have determined that the above-described travel is in connection with my employee's official duties and that acceptance of these expenses will not create the appearance that the employee is using public office for private gain.

Signature of Employing Member: _____

Ralph Norman

Date: _____

July 30, 2025

COMMITTEE ON ETHICS

PRIMARY TRIP SPONSOR FORM

This form should be completed by private entities offering to provide travel or reimbursement for travel to House Members, officers, or employees under House Rule 25, clause 5. A completed copy of the form (and any attachments) should be provided to each invited House Member, officer, or employee, who will then forward it to the Committee together with a *Traveler Form* **at least 30 days before the start date of the trip**. The trip sponsor should *NOT* submit the form directly to the Committee. The Committee website (ethics.house.gov) provides detailed instructions for filling out the form. The Committee will notify the House invitees directly of its decision and will not notify the trip sponsors.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001. ~~DO NOT WRITE IN THESE SPACES~~ future trips. Signatures must comply with section 104(bb) of the Travel Regulations.

1. Sponsor who will be paying for the trip:

State Freedom Caucus Foundation (SFCF)

2. I represent that the trip will not be financed, in whole or in part, by a registered federal lobbyist or foreign agent. *Signify that the statement is true by checking box.*

3. **Check only one.** I represent that:

- a. The primary trip sponsor has not accepted from any other source, funds intended directly or indirectly to finance any aspect of the trip; **OR**
- b. The trip is arranged without regard to congressional participation and the primary trip sponsor has accepted funds only from entities that will receive a tangible benefit in exchange for those funds; **OR**
- c. The primary trip sponsor has accepted funds, services, or in-kind assistance from other source(s) intended directly or indirectly to finance all or part of this trip and has enclosed disclosure forms from each of those entities.

If is checked, list the names of the additional sponsors: _____

4. Provide names and titles of **ALL** House Members *and* employees you are inviting. **For each House invitee, provide an explanation of why the individual was invited** (include additional pages if necessary): SEE ATTACHMENT

5. Yes No Is travel being offered to an accompanying family member of the House invitee(s)?

Date of Departure: 9/5/25 Date of Return: 9/7/25

a. City of departure: Member is providing own transportation

Destination(s): Dallas, TX

City of return: Member is providing own transportation

Check only one. I represent that

- a. The sponsor of the trip is an institution of higher education within the meaning of section 101 of the Higher Education Act of 1965; **OR**
- b. The sponsor of the trip does not retain or employ a registered federal lobbyist or foreign agent; **OR**
- c. The sponsor employs or retains a registered federal lobbyist or foreign agent, but the trip is for attendance at a one-day event *and* lobbyist / foreign agent involvement in planning, organizing, requesting, or arranging the trip was *de minimis*

9. **Check only one of the following.**
- a. I checked 8(a) or (b) above; **OR**
 - b. I checked 8(c) above but am not offering any lodging; **OR**
 - c. I checked 8(c) above and am offering lodging and meals for one night; **OR**
 - d. I checked 8(c) above and am offering lodging and meals for two nights. If you checked this box, explain why the second night of lodging is warranted. _____

10. Attached is a detailed agenda of the activities House invitees will be participating in during the travel (i.e., an hourly description of planned activities for trip invitees). *Indicate agenda is attached by checking box.*

11. **Check only one of the following.**
- a. I represent that a registered federal lobbyist or foreign agent will not accompany House Members or employees on any segment of the trip. *Signify the statement is true by clicking the box;* **OR**
 - b. *Not Applicable.* Trip sponsor is a U.S. institution of higher education.
12. For *each* sponsor required to submit a sponsor form, describe the **SRRU** interest in the subject matter of the trip *and* its role in organizing and/or conducting the trip:
SEE ATTACHMENT

13. **Answer parts a and b. Answer part c if necessary:**
- a. Mode of travel: Air Rail Bus Car Other (specify: MEMBER ARRANGING OWN)
 - b. Class of travel: Coach Business First Charter Other (specify: MEMBER ARRAN)
 - c. If travel will be first class, or by chartered or private aircraft, explain why such travel is warranted:
MEMBERS ARE PROVIDING THEIR OWN TRANSPORTATION

14. I represent that the expenditures related to local area travel during the trip will be unrelated to personal or recreational activities of the invitee(s). *Signify that the statement is true by checking box.*

15. **Check only one.** I represent that either:
- a. The trip involves an event that is arranged or organized *without regard* to congressional participation and that meals provided to congressional participants are similar to those provided to or purchased by other event attendees; **OR**
 - b. The trip involves events that are arranged specifically *with regard* to congressional participation. If is checked:
 - 1) Detail the cost *per day* of meals (approximate cost may be provided): _____
 - 2) Provide the reason for selecting the location of the event or trip: _____

16. Name, nightly cost, and reasons for selecting each hotel or other lodging facility:

Hotel Name: Omni Las Colinas City: Dallas, TX Cost Per Night: 189.00
Reason(s) for Selecting: Hotel is also the location of the Summit sessions.

Hotel Name: _____ City: _____ Cost Per Night: _____
Reason(s) for Selecting: _____

Hotel Name: _____ City: _____ Cost Per Night: _____
Reason(s) for Selecting: _____

17. I represent that all expenses connected to the trip will be for actual costs incurred and not a per diem or lump sum payment. *Signify that the statement is true by checking the box.*

18. **Total Expenses for each Participant:**

<input type="checkbox"/> Actual Amounts <input checked="" type="checkbox"/> Good Faith Estimates	Total Transportation Expenses per Participant	Total Lodging Expenses per Participant	Total Meal Expenses per Participant
For each Member, Officer, or Employee	At own expense.	567.00	431.00
For each Accompanying Family Member	At own expense.	0.00	431.00


	Other Expenses (dollar amount per item)	(e.g., taxi, parking, registration fee, etc.)
For each Member, Officer, or Employee	0.00	
For each Accompanying Family Member	0.00	

19. **Check only one:**

- a. I certify that I am an officer of the organization listed below; **OR**
- b. *Not Applicable.* Trip sponsor is an individual or a U.S. institution of higher education.

20. **I certify by my signature that**

- a.
- b. **I am not a registered federal lobbyist or registered foreign agent; and**
- c. **The information on this form is true, complete, and correct to the best of my knowledge.**

Signature:  Date: 6/20/25
 Name: Andrew Roth Title: President
 Organization: State Freedom Caucus Foundation
 Address: 300 Independence Ave. SE, Washington, DC 20003
 Email: roth@statefreedomcaucus.org Telephone: (202) 937-2309

If there are questions regarding this form, please contact the Committee on Ethics at 202-225-7103 or travel.requests@mail.house.gov.

Invitee List

1. ***Congressman Andy Biggs (R-AZ)*** – invited to participate due to membership in the House Freedom Caucus
2. ***Congressman Ralph Norman (R-SC)*** – invited to participate due to membership in the House Freedom Caucus
3. ***Congressman Chip Roy (R-TX)*** – invited to participate due to membership in the House Freedom Caucus
4. ***Congressman Brandon Gill (R-TX)*** – invited to participate due to membership in the House Freedom Caucus
5. ***Congressman Keith Self (R-TX)*** – invited to participate due to membership in the House Freedom Caucus
6. ***Congressman Mark Harris (R-NC)*** – invited to participate due to membership in the House Freedom Caucus

Thursday, September 4, 2025

3:00 PM: Hotel Check In starts for Thursday arrivals

Friday, September 5, 2025

9:00 AM – 12 Noon: State Leadership Session– Salon A

- State lawmakers strategize ways to more effectively organize, work with outside organizations, and communicate message.

12 Noon – 1:00 PM: Lunch for State Directors and State Leaders— Lake Highlands

1:00 PM - 5:00 PM: Registration, Las Colinas Foyer

2:00 PM - 5:00 PM: Lawmaker Session: Election Integrity, ESG Mandates and Other State Issues, Salon A-D

- Welcome – Andy Roth (5 minutes)
- 2:05 PM – Election Integrity – Discussion with Cleta Mitchell, WY Secretary of State Chuck Gray and MO Secretary of State Denny Hoskins
- 2:55 PM - 3:05 PM – BREAK
- 3:05 PM – ESG and Other State Issues with Noah Wall, State Leadership Initiative, et. al.
- 4:00 PM – Session Ends

3:00 PM: Hotel Check In starts for Friday arrivals

5:00 PM - 8:00 PM: Welcome Reception + Dinner, Las Colinas Ballroom

Saturday, September 6, 2025

7:00 AM Registration Opens

7:30 AM - 9:30 AM: Opening Breakfast, Las Colinas Ballroom

- SFCF President Andy Roth will highlight State Freedom Caucus successes from around the country and how to build on these successes.
- Freedom Caucus Governor Panel, featuring Andy Biggs, et. al.

9:45 AM - 12:15 PM: Lawmaker Breakout Sessions:

Salon A-D (9:45AM – 10:30AM)

- IL/SD/WY – Being Loud the Freedom Caucus Way
- MD/GA/OK/MT- Being Loud the Freedom Caucus Way
- AZ/MO/ID- Bicameral Strategies

- SC/PA/LA- Budget Strategies

Salon A-E (10:40AM – 11:25AM)

- GA/IL/MD- Blue State Strategies
- SC/ID- Growing the Movement
- WY/MT/SD- Going on the Road in the West
- AZ/PA- Purple State Strategies
- MO/OK/LA- Red States working with Governors: Holding the Line

Salon A-D (10:35AM – 12:15PM)

- ID/SD/WY/MT/AZ- West Summit
- GA/SC/LA- South Summit
- MD/PA- MidAtlantic Summit
- IL/MO/OK- Midwest Summit

12:30 PM – 2:00 PM: LUNCH - Members of the House Freedom Caucus Celebrate 10th Anniversary and discuss their policy vision for Washington— Las Colinas Ballroom E-F

2:00 PM - 4:30 PM: Lawmaker Session: Meet Your Research Tools, Salon A-D

- 2:05 PM – Tom Jones, American Accountability Foundation
- 2:35 PM Mike Howell, It's Your Government
- 2:55 PM - 3:05 PM – BREAK
- 3:05 PM – Press Availability
- 4:00 PM – Session Ends

6:00 PM - 7:00 PM: Networking Reception, Outdoor Lawn

7:00 PM - 9:30 PM: State Freedom Caucus Awards Dinner featuring Keynote Riley Gaines— Las Colinas Ballroom

An opportunity to highlight successes from State Freedom Caucuses around the country, while award winners share lessons learned.

- Invocation
- Pledge of Allegiance
- Video Presentation and introduction of the Keynote Speaker Riley Gaines
- Keynote Speech Riley Gaines
- Intro of dinner's Master of Ceremonies – The Blaze's Alex Stein
- Opening Remarks by Stein
- Awards Ceremony
- Concluding Remarks by Andy Roth

Sunday, September 7, 2025

Checkout at 12 PM from hotel and Departures. Thanks for coming!

Michael Guest, Mississippi
Chairman
Mark DeSaulnier, California
Ranking Member

John H. Rutherford, Florida
Andrew R. Garbarino, New York
Ashley Hinson, Iowa
Nathaniel Moran, Texas

Deborah K. Ross, North Carolina
Glenn F. Ivey, Maryland
Sylvia R. Garcia, Texas
Suhas Subramanyam, Virginia



ONE HUNDRED NINETEENTH CONGRESS

U.S. House of Representatives

COMMITTEE ON ETHICS

Thomas A. Rust
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Chief of Staff to the Chairman

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Counsel to the Ranking Member

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<https://Ethics.House.gov>

September 3, 2025

The Honorable Ralph Norman
U.S. House of Representatives
569 Cannon House Office Building
Washington, DC 20515

Dear Colleague:

Pursuant to House Rule 25, clause 5(d)(2), the Committee on Ethics hereby approves your and your spouse's proposed trip to Dallas, Texas, scheduled for September 5 to 7, 2025, sponsored by State Freedom Caucus Foundation.

You must complete a Member/Officer Post-Travel Disclosure Form and file it, together with a Sponsor Post-Travel Disclosure Form completed by the trip sponsor, with the Clerk of the House within 15 days after your return from travel. As part of that filing, you are also required to attach a copy of this letter and both the Traveler and Primary Trip Sponsor Forms (including attachments) you previously submitted to the Committee in seeking pre-approval for this trip. You must also report all travel expenses totaling more than \$480 from a single source on the "Travel" schedule of your annual Financial Disclosure Statement covering this calendar year. Finally, Travel Regulation § 404(d) also requires you to keep a copy of all request forms and supporting information provided to the Committee for three subsequent Congresses from the date of travel.

If you have any further questions, please contact the Committee's Office of Advice and Education at extension 5-7103.

Sincerely,

Michael Guest
Chairman

Mark DeSaulnier
Ranking Member

MG/MD:nl