

COMMITTEE ON ETHICS

MEMBER/OFFICER POST-TRAVEL DISCLOSURE FORM Original Amendment

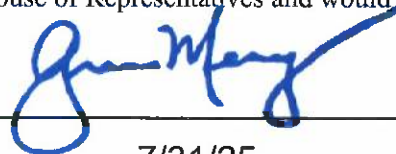
This form is for disclosing the receipt of travel expenses from a private source for travel taken in connection with a Member or officer's official duties. This form does not eliminate the need to report privately-funded travel on the Member or officer's annual *Financial Disclosure Statement*. In accordance with House Rule 25, clause 5, **you must complete this form and file it with the Clerk of the House by email at gifttravelreports@mail.house.gov, within 15 days after travel is completed.** Please **do not** file this form with the Committee on Ethics.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

1. Name of Traveler: Grace Meng
2. a. Name of Accompanying Relative: Tyler Kye **OR** None
b. Relationship to Traveler: Spouse Child Other (specify): _____
3. a. Dates: Departure: 08/10/2024 Return: 08/16/2024
b. Dates at Personal Expense, if any: _____ **OR** None
4. Departure City: NYC Destination: Nairobi Return City: NYC
5. Sponsor(s), Who Paid for the Trip: Bill and Melinda Gates Foundation, Cooperative for Assistance and Relief Everywhere, Inc. and World Vision Inc
6. Describe Meetings and Events Attended (attach additional pages if necessary): Please see attached for itinerary Meet with government officials from the government of Kenya. Meet with locals that live in Kenya, including tribes and non profit organizations
7. Attached to this form are **each** of the following, *signify that each item is attached by checking the corresponding box*:
 - a. a completed *Sponsor Post-Travel Disclosure Form*;
 - b. the *Primary Trip Sponsor Form* completed by the trip sponsor **prior** to the trip, **including all** attachments **and** the *Additional Sponsor Form(s)*;
 - c. page 2 of the completed *Traveler Form* submitted by the Member or officer; **and**
 - d. the letter from the Committee on Ethics approving my participation on this trip.
8. a. I represent that I participated in each of the activities reflected in the attached sponsor's agenda. *Signify statement is true by checking the box.*
b. If not, explain: _____

I certify that the information contained in this form is true, complete, and correct to the best of my knowledge. I have determined that all of the expenses on the attached *Sponsor Post-Travel Disclosure Form* were necessary and that the travel was in connection with my duties as a Member or officer of the U.S. House of Representatives and would not create the appearance that I am using public office for private gain.

Member / Officer Signature: _____



Date: 7/31/25

AGENDA: Learning Tour to Kenya
August 10-17, 2024
CARE International

Saturday, August 10 **Travel Day**

- 5:25 PM Sen. Chris Murphy and son Owen Murphy depart from Washington, D.C.
- KLM flight KL0652 departing IAD at 5:25 PM, arriving in Amsterdam at 7:10 AM on August 11
- 5:45 PM Seema Jayachandran departs from Newark, N.J.
- British Airways flight BA 0184 departing EWR at 5:45 PM, arriving in London at 5:50 AM on August 11
- 6:00 PM Bowen Peard and Rebecca Lee depart from Washington, D.C.
- Brussels Airlines flight SN0516 departing from IAD at 6:00 PM, arriving in Brussels at 7:50 AM on August 11
- 6:10 PM Rep. Grace Meng and son Tyler Kye depart from New York City
- Brussels Airlines flight SN0502 departing JFK at 6:10 PM, arriving in Brussels at 7:40 AM on August 11

Sunday, August 11 **Travel Day**

- 8:50 PM Seema Jayachandran arrives in Nairobi
- British Airways flight BA 0065 departing London at 9:45 AM, arriving in Nairobi at 8:50 PM
- 9:55 PM Sen. Chris Murphy and son Owen Murphy arrive in Nairobi
- KLM flight KL0565 departing Amsterdam at 12:30 PM, arriving in Nairobi at 9:55 pm
- 10:30 PM Rep. Grace Meng, son Tyler Kye, Bowen Peard, Rebecca Lee, and Katharine Nasielski arrive in Nairobi
- Brussels Airlines flight SN0491 departing Brussels at 10:20 AM, arriving in Nairobi at 10:30 PM
- Delegates transfer to Villa Rosa Kempinski Hotel
Location: Villa Rosa Kempinski Hotel

Overnight: Villa Rosa Kempinski Hotel – Nairobi Kenya

Monday, August 12

Nairobi, Kenya

- 7:30 – 8:15 AM Welcome Briefing at Villa Rosa Kempinski Hotel to provide an overview of the trip and introduce CARE staff and delegates to one another (breakfast served)
- Participants: Delegation, CARE staff (Ritua Sharma, Rasik Winfield, Melanie Kibunja, Katharine Nasielski, Patrice Brombeck, Robert Roche, CARE Photographer, CARE Videographer, Medic, Mwende Kusewa (CARE Kenya).*
- 8:15 – 8:45 AM Transfer to U.S. Embassy
- 8:45 – 9:00 AM Delegation makes its way through embassy security and to briefing room
- 9:00 – 11:00 AM **Briefing with U.S. Mission** at Villa Rosa Kempinski Hotel to learn about U.S. development and humanitarian investments in Kenya and U.S. government priorities in the region
Location: U.S. Embassy
- Participants: Delegation, CARE staff (Ritu Sharma, Rasik Winfield, Melanie Kibunja, Katharine Nasielski, Patrice Brombeck, Robert Roche, CARE Photographer, CARE Videographer, Medic, Mwende Kusewa (CARE Kenya), 3-4 Representatives from the U.S. Mission to Kenya.*
- 11:00 – 11:30 AM Delegation transfers to National Museum of Kenya
- 11:30 AM – 12:30 PM **Guided educational tour of National Museum of Kenya** with a focus on the history of land re-distribution in Kenya and its present-day impact on food and nutrition security, as well as on the history of the practice of pastoralism as an important form of livelihood in the Turkana region (to be visited the next day) for millennia and the threat climate changes poses to this practice.
Location: National Museum of Kenya
- Participants: Delegation, CARE staff (Ritu Sharma/Anne Myers, Rasik Winfield, Melanie Kibunja, Katharine Nasielski, Patrice Brombeck, Robert Roche, CARE Photographer, CARE Videographer, Medic, Mwende Kusewa (CARE Kenya), 3-4 Representatives from the U.S. Mission to Kenya.*
- 12:30 – 12:45 PM Delegation transfers to Villa Rosa Kempinski Hotel

12:45 – 1:00 PM	Bathroom break
1:00 – 3:00 PM	<p>Scene-setter briefing: with INGO and technical experts to gain social, political, historical context of development in Kenya and food and nutrition security challenges in the region (lunch served)</p> <p><i>Participants: Delegation, CARE staff (Ritua Sharma, Rasik Winfield, Melanie Kibunja, Katharine Nasielski, Patrice Brombeck, Robert Roche, CARE Photographer, CARE Videographer, Medic, Mwendu Kusewa (CARE Kenya), 2-3 NGO leaders working on food security, rural livelihoods, and climate change adaptation.</i></p> <p><i>Note: Entire time will be allocated to discussing officially connected programming.</i></p>
3:00 – 4:00 PM	Optional: Delegation transfers to Nairobi Giraffe Centre
4:00 – 5:00 PM	<p>Optional visit to Nairobi Giraffe Centre Location: <u>Nairobi Giraffe Centre</u></p>
5:00 – 6:00 PM	Delegation transfers to Villa Rosa Kempinski Hotel
6:00 PM	Downtime and dinner

Overnight: Villa Rosa Kempinski Hotel – Nairobi Kenya

Tuesday, August 13

Kakuma, Kenya

6:30 – 7:00 AM	Delegation transfers to Jomo Kenyatta International Airport, Nairobi.
7:00 – 7:30 AM	Delegation checks in at VIP lounge and boards flight
7:30 – 9:00 AM	<p>Delegation transfers by charter flight from Jomo Kenyatta International Airport, Nairobi to Kakuma, Kenya (breakfast served in-flight) Location: <u>Kakuma Airstrip</u></p>
9:00 AM – 4:45 PM	<p>Visit to Kakuma Refugee Camp:</p> <ul style="list-style-type: none"> ● Meeting with Turkana Deputy County Commissioner to discuss the local government's role in administering the Kakuma Refugee Camp. <ul style="list-style-type: none"> ○ Location: <u>DCC Office</u>

- WFP leads a security briefing and discusses best practices when meeting with camp residents.
 - Location: WFP Office
- Tour of Kakuma Reception Center
 - Location: Reception Center
- Visit the WFP implemented Food Storage Warehouse to learn how food is procured and stored at the camp.
 - Location: Food Storage and Distribution Point
- Visit the WFP implemented Food Distribution Point to learn how camp residents receive rations in part funded by the U.S. government. The delegation will observe the food distribution process serve about 200 newly arrived refugees.
- Meeting with members of the Food Advisory Committee (FAC), made up of camp residents at Food Distribution Point. FAC members will share their experiences living in the camp, and challenges related to food and nutrition security in the camp.
- Tour of IRC administered hospital, with a focus on the services provided to severely malnourished women, children and newborns, including both inpatient and outpatient services.
 - Location: IRC Hospital
- Visit a Bamba Chakula provision shop to learn how camp residents can use WFP-provided cash vouchers to purchase additional food items to supplement the regular food distributions.
 - Location: Bamba Chakula Shops
- Tour of Kalobeyei Horticultural farm
 - Location: Kalobeyei Horticultural farm
- Debrief conversation at WFP office to recap the visit, discuss key takeaways, and address questions from the delegation.

Participants: Delegation, CARE staff (Ritu Sharma/Anne Myers, Rasik Winfield, Melanie Kibunja, Katharine Nasielski, Patrice Brombeck, Robert Roche, CARE Photographer, CARE Videographer, Medic, Mwendu Kusewa (CARE Kenya)), 3-4 members of WFP's Kakuma program team

4:45 – 5:10 PM Transfer to Cairo Palace Hotel
 Location: Cairo Palace Hotel

5:10 – 6:30 PM Downtime

6:30 – 8:30 PM Dinner at Cairo Palace Hotel

Overnight: Cairo Palace Hotel – Kakuma, Kenya

Wednesday, August 14

Kangalita & Lodwar, Kenya

- 6:30 – 7:00 AM Delegation loads into shuttle and transfers to Kakuma airstrip. Boards charter plane.
- 7:00 – 7:20 AM Delegation transfers by charter flight from Kakuma airstrip to Lodwar airport. (brownbag breakfast served in-flight)
- 7:20 – 7:35 AM Delegation loads into convoy
- 7:35 – 9:30 AM Delegation transfers from Lodwar airport to Kangalita Agriculture and Irrigation Project site
- 9:30 – 12:00 PM **Kangalita Agriculture and Irrigation Project Site Visit:**
- Kangalita Canal walk
 - Tour of farm supported by Concern Worldwide’s climate-adaptive agriculture trainings
 - Group discussion with community members
 - Home visit to learn how community members prepare nutritious meals for their families using climate adaptive crops
- Location: Kangalita
- Participants: Delegation, CARE staff (Ritu Sharma, Rasik Winfield, Melanie Kibunja, Katharine Nasielski, Patrice Brombeck, Robert Roche, CARE Photographer, CARE Videographer, Medic, Mwendu Kusewa (CARE Kenya)), 3-4 members of Concern Worldwide’s Kangalita program team*
- 12:00 – 1:30 PM Transfer to Cradle Hotel, Lodwar
- 1:30 – 3:30 PM **Lunch briefing with local leaders in business, government, and civil society** on locally led development with a focus on the impact of climate change on traditional livelihoods in Turkana learn about the impact of ongoing drought on their traditional form of livelihood.
- Location: Cradle Hotel
- Participants: Delegation, CARE staff (Ritu Sharma, Rasik Winfield, Melanie Kibunja, Katharine Nasielski, Patrice Brombeck, Robert Roche, CARE*

Photographer, CARE Videographer, Medic, Mwendu Kusewa (CARE Kenya)), 2-3 local leaders in development, private sector, and government

Note: Entire time will be allocated to discussing officially connected Programming.

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|----------------|-------------------------------------------------------------------------------------------------------------|
| 3:30 – 4:00 PM | Transfer to Lodwar Airport |
| 4:30 – 6:20 PM | Delegation transfers by charter flight from Lodwar Airport to Jomo Kenyatta International Airport, Nairobi. |
| 6:20 – 6:45 PM | Delegation transfers to Villa Rosa Kempinski Hotel |
| 6:45 – 7:30 PM | Executive time to individually attend to official work |
| 7:30 – 8:30 PM | Dinner at the Villa Rosa Kempinski Hotel |

Overnight: Villa Rosa Kempinski Hotel

Thursday, August 15

Nairobi, Kenya

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|-----------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Morning (TBD) | Breakfast at Villa Rosa Kempinski Hotel

Meeting with President Ruto or Foreign Minister (tentative)
<i>Note: Lunch plans TBD until government meeting time is confirmed</i>

<i>Participants: Delegation, CARE staff (Ritu Sharma, Katharine Nasielski Patrice Brombeck, Medic, Mwendu Kusewa (CARE Kenya))</i> |
| 12:00 – 2:00 PM | Delegation transfers to CARE implemented Village Savings and Loan Association program site in Kajiado |
| 2:00 – 4:00 PM | CARE implemented Village Savings and Loan Association to learn how a women-led community group came together to save collectively, enabling members to cover their children's school fees, purchase essential household goods, and take loans to support small business ventures, thereby helping mitigate the worst effects of the COVID pandemic and recent prolonged drought.
Location: <u>Kajiado VSLA</u> |

Participants: Delegation, CARE staff (Ritu Sharma, Rasik Winfield, Melanie Kibunja, Katharine Nasielski Patrice Brombeck, Robert Roche, CARE Photographer, CARE Videographer, Medic, Mwendu Kusewa (CARE Kenya))

4:00 – 6:00 PM Delegation transfers to Villa Rosa Kempinski Hotel

6:00 – 7:00 PM Downtime

7:00 – 9:00 PM **Dinner with Kenyan journalists (TBD)** at Villa Rosa Kempinski Hotel to discuss Chinese investments in Kenya

Participants: Delegation, CARE staff (Ritu Sharma, Rasik Winfield, Melanie Kibunja, Katharine Nasielski, Patrice Brombeck, Robert Roche, CARE photographer, CARE Videographer, Medic
Note: Entire time will be allocated to discussing officially connected programming.

Overnight: Villa Rosa Kempinski Hotel

Friday, August 16

Nairobi, Kenya

6:00 – 6:45 AM Optional: Delegation transfers to Nairobi National Park

6:45 – 9:30 AM **Optional: Safari tour of Nairobi National Park**
Location: Nairobi National Park

9:30 – 10:00 AM Transfer to Vegpro packaging facility

10:00 – 12:00 PM **Tour of VegPro packaging facility** to understand how USAID's Feed the Future program is supporting local Kenyan businesses create market linkages for smallholder farmers
Location: VegPro

Participants: Delegation, VegPro staff, CARE staff (Ritu Sharma, Rasik Winfield, Melanie Kibunja, Patrice Brombeck, Robert Roche, CARE photographer, CARE Videographer, Medic

12:00 – 12:30 PM Delegation transfers to Ankole Grill Kitisuru

- 12:30 – 2:30 PM **Closing lunch at Ankole Grill Kitisuru** to reflect on trip take-aways and the impact of U.S. support and interventions
Location: Ankole Grill Kitisuru
- Participants: Delegation, CARE staff (Ritu Sharma, Rasik Winfield, Melanie Kibunja, Katharine Nasielski, Patrice Brombeck, Robert Roche, CARE photographer, CARE Videographer, Medic, Mwendu Kusewa (CARE Kenya))*
- Note: Entire time will be allocated to discussing officially connected Programming.*
- 2:30 PM – 3:00 PM Delegation transfers to Villa Rosa Kempinski Hotel
- 3:00 – 5:00 PM Downtime, packing
- 5:00 – 5:30 PM Delegation transfers to Ambassador's residence
- 5:30 – 7:30 PM **Dinner with Ambassador Whitman** at Ambassador's residence
Location: Ambassador's Residence
- 10:30 PM Rep. Grace Meng and son Tyler Kye depart from Nairobi
- Brussels Airlines flight SN048 departing Nairobi at 10:30 PM, arriving in Brussels at 6:45 AM on August 17
 - Brussels Airlines flight SN0501 departing Brussels at 10:35 AM, arriving at JFK at 1:00 PM on August 17
- 10:30 PM Bown Peard departs from Nairobi
- United Airlines flight UA9993 departing Nairobi at 10:30 PM, arriving in Brussels at 6:45 AM on August 17
 - United Airlines flight UA0951 departing Brussels at 12:00 PM, arriving at IAD at 2:15 PM on August 17
- 10:45 PM Seema Jayachandran departs Nairobi
- British Airways flight BA0064 departing Nairobi at 10:45 PM, arriving in London at 5:50 AM on August 17
 - British Airways flight BA0189 departing London at 4:30 PM, arriving at EWR at 7:20 PM on August 17
- 11:59 PM Sen. Chris Murphy and son Owen Murphy depart from Nairobi

- KLM flight KL0566 departing Nairobi at 11:59 PM, arriving in Amsterdam at 8:00 AM on August 17
- KLM flight KL0651 departing Amsterdam at 1:05 PM, arriving at IAD at 3:35 PM on August 17

COMMITTEE ON ETHICS

SPONSOR POST-TRAVEL DISCLOSURE FORM Original Amendment

This form must be completed by an officer of any organization that served as the primary trip sponsor in providing travel expenses or reimbursement for travel expenses to House Members, officers, or employees under House Rule 25, clause 5. **A completed copy of the form must be provided to each House Member, officer, or employee who participated in the trip within 10 days of their return.** You must answer all questions, and check all boxes, on this form for your submission to comply with House Rules and the Committee's Travel Regulations. Failure to comply with this requirement may result in the denial of future requests to sponsor trips and/or subject the current traveler to disciplinary action or a requirement to repay the trip expenses.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

- Sponsor(s) who paid or provided in-kind support for the trip: Cooperative for Assistance and Relief Everywhere, Inc. (CARE) and The Bill and Melinda Gates Foundation
- Travel Destination(s): Nairobi, Kenya; Turkana, Kenya
- Date of Departure: August 10, 2024 Date of Return: August 17, 2024
- Name(s) of Traveler(s): Grace Meng

Note: You may list more than one traveler on a form only if *all* information is *identical* for each person listed.

5. Actual amount of expenses paid on behalf of, or reimbursed to, each individual named in Question 4:

	Total Transportation Expenses	Total Lodging Expenses	Total Meal Expenses	Total Other Expenses (dollar amount per item and description)
Traveler	\$8,437.92	\$1124.31	\$385	\$1084.93 (see Addendum A)
Accompanying Family Member				

- All expenses connected to the trip were for actual costs incurred and not a *per diem* or lump sum payment. Signify statement is true by checking box.

I certify that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature: Eric Johnson Date: August 20th, 2024

Name: Eric Johnson Title: Secretary and General Counsel

Organization: Cooperative for Assistance and Relief Everywhere, Inc. (CARE)

I am an officer of the above-named organization. Signify statement is true by checking box.

Address: 151 Ellis St. NE, Atlanta, GA

Telephone: 1-706-424-6163 Email: rasik.winfield@care.org

Committee staff may contact the above-named individual if additional information is required.

If you have questions regarding your completion of this form, please contact the Committee on Ethics at 202-225-7103.

Addendum A: Good Faith Estimate Travel Costs

Total Transportation: \$8,437.92

- Flights To/From the U.S.: \$6,852.40 per person
- Flights within Kenya: \$752.38 (three charter flights over two days)
- Ground Transportation: \$833.14 per person

Total Other Costs: \$1084.93 per person

- Interpreters: \$76.00 per person
- Visa processing fee: \$34 per person
- Security: \$400.00 per person. Security is necessary to ensure that the delegation remains safe throughout their time in country.
- Medic: \$333.33. A trained medic is necessary to provide medical treatment at any time in case delegates fall ill or suffer injury particularly in remote regions of Kenya.
- Meeting Room Rentals at Kempinski Hotel: \$62.50
- Airport Services: \$ 70.00 per person. Airport services will ensure an efficient arrival so that we are able to spend as much time as possible on the educational activities.
- Travel Insurance: \$104.93 per person

AGENDA: Learning Tour to Kenya
August 10-17, 2024
CARE International

Saturday, August 10

Travel Day

- 6:00 PM Rebecca Lee departs from Washington, D.C.
- Brussels Airlines flight SN0516 departing from IAD at 6:00 PM, arriving in Brussels at 7:50 AM on August 11
- 6:10 PM Rep. Grace Meng departs from New York City
- Brussels Airlines flight SN0502 departing JFK at 6:10 PM, arriving in Brussels at 7:40 AM on August 11

Sunday, August 11

Travel Day

- 10:30 PM Rep. Grace Meng and Rebecca Lee arrive in Nairobi
- Brussels Airlines flight SN0491 departing Brussels at 10:20 AM, arriving in Nairobi at 10:30 PM
- Delegates transfer to Villa Rosa Kempinski Hotel

Overnight: Villa Rosa Kempinski Hotel – Nairobi Kenya

Monday, August 12

Nairobi, Kenya

- 7:15 – 8:15 AM **Welcome Briefing** at Villa Rosa Kempinski Hotel to provide an overview of the trip and introduce CARE staff and delegates to one another. (Led by Ritu Sharma, Vice President, US Programs, Policy, and Advocacy, CARE; Rasik Winfield, Program Manager, Learning Tours, CARE) (Breakfast served)
- Participants: Delegation, CARE staff (Ritu Sharma, Rasik Winfield, Melanie Kibunja, Patrice Brombeck, Robert Roche, CARE Photographer, CARE Videographer, Medic, Mwendu Kusewa (CARE Kenya).*
- 8:15 – 8:45 AM Delegation transfers to U.S. Embassy
- 8:45 – 9:00 AM Delegation passes through U.S. Embassy security checkpoint
- 9:00 – 11:00 AM **U.S. Mission Briefing** at U.S. Embassy to learn about U.S. development and humanitarian investments in Kenya and U.S. government priorities in the region (dinner served at Villa Rosa Kempinski Hotel). (Led by U.S. Ambassador Meg

Whitman; Marc Dillard, Deputy Chief of Mission; Jim Potts, Economic Counselor; Steve Mraz, Deputy Political Counselor)

Participants: Delegation, CARE staff (Ritu Sharma, Rasik Winfield, Melanie Kibunja, Patrice Brombeck, Robert Roche, CARE Photographer, CARE Videographer, Medic, Mwende Kusewa (CARE Kenya), 3-4 Representatives from the U.S. Mission to Kenya.

11:00 – 11:30 AM

Delegation transfers to National Museum of Kenya

11:30 – 12:30 PM

Guided educational tour of National Museum of Kenya with a focus on the history of land re-distribution in Kenya and its present-day impact on food and nutrition security, as well as on the history of the practice of pastoralism as an important form of livelihood in the Turkana region (to be visited the next day) for millennia and the threat climate change poses to this practice. (Tour led by Dr. Fredrick Kyalo Manthi, Director of Antiquities, Sites and Monuments, National Museum of Kenya)

Participants: Delegation, museum staff, CARE staff (Ritu Sharma, Rasik Winfield, Melanie Kibunja, Patrice Brombeck, Robert Roche, CARE photographer, CARE Videographer, Medic, Mwende Kusewa (CARE Kenya))

12:30 – 12:45 PM

Delegation transfers to Villa Rosa Kempinski Hotel

12:45 – 1:00 PM

Bathroom break

1:00 – 3:00 PM

Scene-setter briefing at Villa Rosa Kempinski Hotel with INGO and technical experts to gain social, political, historical context of development in Kenya and food and nutrition security challenges in the region (lunch served at Fifteen Rooftop Restaurant). (Led by Ritu Sharma, Vice President, US Programs, Policy, and Advocacy, CARE; Mwende Kusewa, Associate Country Director, CARE; Wangechi Wachira, Executive Director, Centre for Rights Education and Awareness (CREAW); Gabriel Mbokothe, Agriculture, Livelihoods and Private Sector Lead, Catholic Relief Services) (Lunch Served)

Participants: Delegation, CARE staff (Ritua Sharma, Rasik Winfield, Melanie Kibunja, Patrice Brombeck, Robert Roche, CARE Photographer, CARE Videographer, Medic, Mwende Kusewa (CARE Kenya), 3-4 NGO leaders working on food security, rural livelihoods, and climate change adaptation.

Note: Entire time will be allocated to discussing officially connected

programming.

3:00 – 3:15 PM	Bathroom break
3:15 – 4:00 PM	Optional: Delegation transfers to Nairobi Giraffe Centre
4:00 – 5:00 PM	Optional: Guided tour of Nairobi Giraffe Centre (cost of entry to be covered by delegates)
5:00 – 5:45 PM	Optional: Delegation transfers to Villa Rosa Kempinski hotel
5:45 – 6:00 PM	Bathroom break
6:00 – 8:00 PM	Dinner at Villa Rosa Kempinski Hotel

Overnight: Villa Rosa Kempinski Hotel – Nairobi Kenya

Tuesday, August 13

Kakuma, Kenya

6:30 AM	Delegation transfers to Jomo Kenyatta International Airport, Nairobi.
8:00 – 9:50 AM	Delegation transfers by charter flight from Jomo Kenyatta International Airport, Nairobi to Kakuma, Kenya (Brown bag breakfast to be eaten on the flight)
9:50 – 10:00 AM	Delegation transfers to Turkana Deputy County Commissioner's office to begin visit of Kakuma Refugee Camp.
10:00 AM – 5:45 PM	Visit to Kakuma Refugee Camp:
10:00 – 10:40 AM	Meeting with Turkana Deputy County Commissioner to discuss the local government's role in administering the Kakuma Refugee Camp.
10:40 – 10:50 AM	Transfer to World Food Program (WFP) office
10:50 – 11:00 AM	WFP leads a security briefing and discusses best practices when meeting with camp residents.
11:00 – 11:15 AM	Transfer to WFP implemented Food Storage Warehouse

11:15 – 11:45 AM	Visit the WFP implemented Food Storage Warehouse to learn how food is procured and stored at the camp.
11:45 – 12:00 PM	Transfer to the WFP implemented Food Distribution Point
12:00 – 12:45 AM	Visit the WFP implemented Food Distribution Point to learn how camp residents receive rations in part funded by the U.S. government. The delegation will observe the food distribution process serve about 200 newly arrived refugees.
12:45 – 1:30 PM	Lunch meeting with members of the Food Advisory Committee (FAC), made up of camp residents. FAC members will share their experiences living in the camp, and challenges related to food and nutrition security in the camp. (Brown bag lunches to be provided)
1:30 – 1:40 PM	Transfer to the Kakuma Reception Center
1:40 PM – 2:10 PM	Tour the Kakuma Reception Center to learn about how newly arrived refugees are integrated into the camp. (Tour led by Thomas Chika, Logistics Officer, World Food Program)
2:10 – 2:25 PM	Transfer to the International Rescue Committee (IRC) – administered hospital
2:25 – 3:15 PM	Tour of IRC administered hospital, with a focus on the services provided to severely malnourished women, children and newborns, including both inpatient and outpatient services. (Tour led by Boniface Wanganju, Programme and Policy Officer, World Food Program)
3:15 – 3:30 PM	Transfer to WFP supported Bamba Chakula shop
3:30 – 4:00 PM	Visit a Bamba Chakula provision shop to learn how camp residents can use WFP-provided cash vouchers to purchase additional food items to supplement the regular food distributions. (Tour led by Thomas Chika, Logistics Officer, World Food Program)
4:00 – 4:15 PM	Transfer to WFP office
4:15 – 5:45 PM	Debrief conversation with WFP team to recap the visit, discuss key takeaways, and address questions from the delegation. (Led by Tariq Awan, Head of Kakuma Sub Office, World Food Program Kenya; Shane Prigge, Head of Supply Chain & Logistics)

Participants: Delegation, CARE staff (Ritu Sharma, Rasik Winfield, Melanie Kibunja, Patrice Brombeck, Robert Roche, CARE Photographer, CARE Videographer, Medic, Mwendu Kusewa (CARE Kenya)), 3-4 members of WFP's Kakuma program team

5:45 – 6:10 PM Transfer to Cairo Palace Hotel

6:10 – 7:00 PM Downtime

7:00 – 8:30 PM Dinner at Cairo Palace Hotel

Overnight: Cairo Palace Hotel – Kakuma, Kenya

Wednesday, August 14

Kangalita & Lodwar, Kenya

6:30 – 9:30 AM Transfer to Kangalita Agriculture and Irrigation Project implemented by Concern Worldwide (Brown bag breakfast provided, to be eaten en route)

9:30 AM – 12:00 PM **Kangalita Agriculture and Irrigation Project Site Visit:**

- (45 minutes) Kangalita Canal walk: the delegation will tour a canal maintained by the local community that was built in response to recent droughts to supply water to over 500 acres of farmland. (Led by Charles Eris, Program Officer, Concern Worldwide)
- (45 minutes) Tour of farmer field school where community members are taught innovative agricultural practices that are aimed at increasing yield and efficiency of nutritious crops in arid environments. (Led by Charles Eris, Program Officer, Concern Worldwide)
- (45 minutes) Home visit to learn how community members prepare nutritious meals for their families using the crops they were taught to grow in the farmer field school. (Led by Charles Eris, Program Officer, Concern Worldwide)
- (15 minutes) Debrief conversation with Concern Worldwide team to recap the visit, discuss key takeaways, and address questions from the delegation. (Led by Charles Eris, Program Officer, Concern Worldwide)

Participants: Delegation, CARE staff (Ritu Sharma, Rasik Winfield, Melanie Kibunja, Patrice Brombeck, Robert Roche, CARE Photographer, CARE Videographer, Medic, Mwendu Kusewa (CARE Kenya)), 3-4 members of Concern Worldwide's Kangalita program team

- 12:00 – 1:30 PM Transfer to Cradle Hotel, Lodwar
- 1:30 – 3:30 PM **Lunch briefing with local leaders in business, government, and civil society** at the Cradle Hootel, Lodwar, on locally led development with a focus on the impact of climate change on traditional livelihoods in Turkana learn about the impact of ongoing drought on their traditional form of livelihood. (Discussion led by Ritu Sharma, Vice President, US Programs, Policy, and Advocacy, CARE) (Lunch served at Cradle Hotel, Lodwar)
- Participants: Delegation, CARE staff (Ritu Sharma, Rasik Winfield, Melanie Kibunja, Patrice Brombeck, Robert Roche, CARE Photographer, CARE Videographer, Medic, Mwendu Kusewa (CARE Kenya)), Ikeny Kapua, Development Professional, Humphrey Dianga, ACDI/VOCA, and Niva Lopetet, Business Owner.*
- Note: Entire time will be allocated to discussing officially connected Programming.*
- 3:30 – 4:00 PM Transfer to Lodwar Airport
- 4:30 – 6:20 PM Delegation transfers by charter flight from Lodwar Airport to Jomo Kenyatta International Airport, Nairobi. **1 hour and 30 minute briefing and open discussion** on the flight to the delegation led by the CARE team on the differences and similarities in the challenges due to climate change facing agriculturalists in the arid region of Turkana, compared to the more temperate rural regions outside of Nairobi and in other parts of Kenya.
- Participants: Delegation, CARE staff (Ritu Sharma, Rasik Winfield, Melanie Kibunja, Patrice Brombeck, Robert Roche, CARE Photographer, CARE Videographer, Medic, Mwendu Kusewa (CARE Kenya)),*
- 6:20 – 6:45 PM Delegation transfers to Villa Rosa Kempinski Hotel
- 6:45 – 7:30 PM Executive time
- 7:30 – 8:30 PM Dinner at the Villa Rosa Kempinski Hotel

Overnight: Villa Rosa Kempinski Hotel

Thursday, August 15

Nairobi, Kenya

- 6:30 – 9:00 AM Breakfast at the Villa Rosa Kempinski Hotel
- 9:00 – 9:30 AM Delegation transfers to VegPro packaging facility, Nairobi
- 9:30 – 11:30 AM **Tour of VegPro packaging facility** to understand how USAID's Feed the Future program is supporting local Kenyan businesses create market linkages for smallholder farmers. A VegPro floor manager will lead the delegation on a tour of the packaging facility, explaining how nearly a thousand women at a time work in 8-hour shifts processing and packaging fruits and vegetables to be sent to destinations around the world. The plant processes around 200 tons of produce each week, with half coming directly from VegPro's partnering smallholder farmers. A representative of USAID's Feed the Future program will explain to the delegation how VegPro, with support from USAID, has built partnerships with around 2,500 local smallholder farmers, providing them with a direct link to global markets. This has helped farmers cut out middleman brokers and increase their own profits. VegPro also supports farmers by training them on modern farming methods, installing solar powered water pumps and storage tanks, and managing transportation of produce from the farm to the processing plant.
- Participants: Delegation, VegPro staff, 1-2 USAID Feed the Future program managers, CARE staff (Ritu Sharma, Rasik Winfield, Melanie Kibunja, Patrice Brombeck, Robert Roche, CARE photographer, CARE Videographer, Medic, Mwende Kusewa (CARE Kenya))*
- 11:30 – 1:15 PM Delegation transfers to CARE implemented Village Savings and Loan Association program site in Kajiado, Kenya.
- 1:15 – 3:15 PM **CARE implemented Village Savings and Loan Association (VSLA)** to learn how a women-led community group came together to save collectively, enabling members to cover their children's school fees, purchase essential household goods, and take loans to support small business ventures, thereby helping mitigate the worst effects of the COVID pandemic and recent prolonged drought. The visit will include a demonstration of a VSLA meeting led by Katherine David, the savings group's chairwoman, open conversation with members of the group, and a crafting demonstration by members of the beadmaking business collective formed with support from the CARE VSLA program.

Participants: Delegation, CARE staff (Ritu Sharma, Rasik Winfield, Melanie Kibunja, Patrice Brombeck, Robert Roche, CARE Photographer, CARE Videographer, Medic, Mwendu Kusewa (CARE Kenya)), participants in CARE's FFBS program

3:15 PM – 5:15 PM Delegation transfers to Villa Rosa Kempinski Hotel

5:15 – 6:30 PM Downtime

6:30 – 7:30 PM **Call with Kenyan President William Ruto** to understand how the Kenyan government is working to address challenges related to food and nutrition security and climate change
Participants: Delegation, President William Ruto

7:30 – 8:00 PM Downtime

8:00 – 10:00 PM **Dinner discussion at the Villa Rosa Kempinski Hotel with Kenyan civil society leaders** Edwin Okoth and Dr. Stella Bosire on Kenya-China relations and the human rights implications of Kenya's bilateral trade deals. Discussion led by Ritu Sharma, Vice President, US Programs, Policy, and Advocacy, CARE (Dinner served)

Participants: Delegation, Edwin Okoth, Investigative Journalist, Dr. Stella Bosire, Chairperson of the Board of Amnesty International Kenya, CARE staff (Ritu Sharma, Rasik Winfield, Melanie Kibunja, Patrice Brombeck, Robert Roche, CARE photographer, CARE Videographer, Medic, Mwendu Kusewa (CARE Kenya))

Note: Entire time will be allocated to discussing officially connected programming.

Overnight: Villa Rosa Kempinski Hotel

Friday, August 16

Nairobi, Kenya

6:00 – 6:45 AM Optional: Delegation transfers to Nairobi National Park

6:45 – 10:15 AM Optional: Tour of Nairobi National Park

10:15 – 11:00 AM Delegation transfers to Railways Headquarters office building

- 11:00 – 12:00 PM **Meeting with Kenyan Prime Cabinet Secretary Musalia Mudavadi** at the Railways Headquarters office building to discuss how the Kenyan government is working to uphold its commitment to a free civil society. Discussion led by Secretary Mudavadi.
- Participants: Delegation, Prime Cabinet Secretary Musalia Mudavadi, CARE staff (Ritu Sharma, Rasik Winfield, Melanie Kibunja, Patrice Brombeck, Robert Roche, CARE photographer, CARE Videographer, Medic, Mwendu Kusewa (CARE Kenya))*
- 12:00 – 12:30 PM Delegation transfers to Ankole Grill Kitisuru
- 12:30 – 2:30 PM **Closing lunch at Ankole Grill Kitisuru** to reflect on trip take-aways and the impact of U.S. support and interventions. (Led by Ritu Sharma, Vice President, US Programs, Policy, and Advocacy, CARE; Rasik Winfield, Program Manager, Learning Tours, CARE) (Lunch served)
- Participants: Delegation, CARE staff (Ritu Sharma, Rasik Winfield, Melanie Kibunja, Patrice Brombeck, Robert Roche, CARE photographer, CARE Videographer, Medic, Mwendu Kusewa (CARE Kenya))*
- Note: Entire time will be allocated to discussing officially connected Programming.*
- 2:30 PM – 3:00 PM Delegation transfers to Villa Rosa Kempinski Hotel
- 3:00 – 5:00 PM Executive time
- 5:00 – 5:30 PM Delegation transfers to the U.S. Ambassador's residence in Nairobi
- 5:30 – 8:00 PM **Dinner with U.S. Ambassador Meg Whitman** at the Ambassador's residence to further understand U.S. government priorities in the region. The Ambassador will discuss U.S. government investments in the region that are directly under the purview of Rep. Meng and her office as a member of the House Appropriations Subcommittee on State, Foreign Operations, and Related Programs. (Dinner served)
- Participants: Delegation, Amb. Whitman, CARE staff (Ritu Sharma, Rasik Winfield, Melanie Kibunja, Patrice Brombeck, Robert Roche, CARE photographer, CARE Videographer, Medic, Mwendu Kusewa (CARE Kenya))*

Note: Entire time will be allocated to discussing officially connected programming.

8:00 – 8:30 PM

Delegation transfers to Jomo Kenyatta International Airport

10:30 PM

Rep. Grace Meng departs from Nairobi

- Brussels Airlines flight SN048 departing Nairobi at 10:30 PM, arriving in Brussels at 6:45 AM on August 17
- Brussels Airlines flight SN0501 departing Brussels at 10:35 AM, arriving at JFK at 1:00 PM on August 17

10:30 PM

Rebecca Lee departs from Nairobi

- United Airlines flight UA9993 departing Nairobi at 10:30 PM, arriving in Brussels at 6:45 AM on August 17
- United Airlines flight UA0951 departing Brussels at 12:00 PM, arriving at IAD at 2:15 PM on August 17



Monday, July 1, 2024

Representative Grace Meng
2209 Rayburn Office Building
Washington, DC 20515
(202) 225-2601

Dear Representative Meng,

We are pleased to approach you with a special opportunity to join us on a Learning Tour to Kenya over the August 2024 recess. This trip will focus on the drivers and response to the global hunger crisis with particular emphasis on East Africa. It will take place the week of August 12th and include a bi-partisan, bicameral delegation of policymakers.

As you may know, CARE has been leading [Learning Tour trips](#) with members of Congress all over the world since 2009. CARE is excited to take this opportunity to show delegates first-hand the challenges created by the hunger crisis and how the U.S. is responding to save lives and livelihoods.

The Learning Tour will take you off the beaten path to spend time in communities directly benefiting from U.S. investments. We will prioritize time in the field, visiting program sites that allow you to meet with community members and local organizations. Our experience implementing Congressional education trips, and strong ties in many of the communities you will visit, allow us to bring delegations to uniquely remote and challenging contexts. The trip will feature a wide array of implementing partners beyond CARE for you to get a deeper understanding of the work being done. Throughout the trip, you will have a chance to understand both the successes and the challenges facing communities in Kenya, often articulated directly by the program participants themselves. Our goal is to present a comprehensive view of what interventions supported through U.S. investments can accomplish, and the challenges that remain.

Kenya sits on the front lines of the hunger crisis, experiencing both chronic food insecurity and acute humanitarian need. More than a quarter of young children in Kenya are stunted, an indication that they have had too little to eat over a long period of time. Seventy percent of the rural population depend on increasingly difficult small-scale agriculture for their living while the country also hosts thousands displaced from elsewhere in the region. In both contexts, women and girls bear the brunt of the crisis, with higher rates of malnutrition and increased rates of child marriage when resources are scarce. Even so, we are seeing tremendous success from the investments in resilience the U.S. and other donors have made since 2011. Emergency food aid has helped to save lives in immediate danger and programs like Feed the Future have supported communities in building long-term resiliency. On this Learning Tour, you will meet leaders of these communities and return to Capitol Hill with a deeper understanding of the challenges and ways in which the U.S. is investing to save lives, protect livelihoods and build resilience for the future.

We hope you can join us. To allow sufficient time for planning, we would appreciate a response indicating your interest by Friday, July 5, 2024. Please let us know any additional information that would be helpful as well as ways we can tailor this opportunity to meet your needs and availability. You can reach me directly at anne.myers@care.org.

Sincerely,

A handwritten signature in black ink, appearing to read "Anne Myers".

Anne Myers
Vice President, U.S. Advocacy
CARE USA

COMMITTEE ON ETHICS

PRIMARY TRIP SPONSOR FORM

This form should be completed by private entities offering to provide travel or reimbursement for travel to House Members, officers, or employees under House Rule 25, clause 5. A completed copy of the form (and any attachments) should be provided to each invited House Member, officer, or employee, who will then forward it to the Committee together with a *Traveler Form* **at least 30 days before the start date of the trip**. The trip sponsor should *NOT* submit the form directly to the Committee. The Committee’s website (ethics.house.gov) provides detailed instructions for filling out the form. The Committee will notify the House invitees directly of its decision and will not notify the trip sponsors.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001. Failure to comply with the Committee’s Travel Regulations may also lead to the denial of permission to sponsor future trips. Signatures must comply with section 104(bb) of the Travel Regulations.

1. Sponsor who will be paying for the trip:

Cooperative for Assistance and Relief Everywhere, Inc. and World Vision, Inc.

2. I represent that the trip will not be financed, in whole or in part, by a registered federal lobbyist or foreign agent. *Signify that the statement is true by checking box.*

3. **Check only one.** I represent that:

a. The primary trip sponsor has not accepted from any other source, funds intended directly or indirectly to finance any aspect of the trip; **OR**

b. The trip is arranged without regard to congressional participation and the primary trip sponsor has accepted funds only from entities that will receive a tangible benefit in exchange for those funds; **OR**

c. The primary trip sponsor has accepted funds, services, or in-kind assistance from other source(s) intended directly or indirectly to finance all or part of this trip and has enclosed disclosure forms from each of those entities.

If “c” is checked, list the names of the additional sponsors: Bill and Melinda Gates Foundation

4. Provide names and titles of **ALL** House Members *and* employees you are inviting. **For each House invitee, provide an explanation of why the individual was invited** (include additional pages if necessary): Please see Addendum A

5. Yes No Is travel being offered to an accompanying family member of the House invitee(s)?

6. Date of Departure: August 10, 2024 Date of Return: August 17, 2024

7. a. City of departure: New York City, New York

b. Destination(s): Nairobi, Kenya; Lodwar, Kenya; Kakuma Kenya

c. City of return: New York City, New York

8. **Check only one.** I represent that

a. The sponsor of the trip is an institution of higher education within the meaning of section 101 of the Higher Education Act of 1965; **OR**

b. The sponsor of the trip does not retain or employ a registered federal lobbyist or foreign agent; **OR**

c. The sponsor employs or retains a registered federal lobbyist or foreign agent, but the trip is for attendance at a one-day event *and* lobbyist / foreign agent involvement in planning, organizing, requesting, or arranging the trip was *de minimis* under the Committee’s travel regulations.

9. **Check only one of the following.**

- a. I checked 8(a) or (b) above; **OR**
- b. I checked 8(c) above but am not offering any lodging; **OR**
- c. I checked 8(c) above and am offering lodging and meals for one night; **OR**
- d. I checked 8(c) above and am offering lodging and meals for two nights. If you checked this box, explain why the second night of lodging is warranted. _____

10. Attached is a detailed agenda of the activities House invitees will be participating in during the travel (i.e., an hourly description of planned activities for trip invitees). *Indicate agenda is attached by checking box.*

11. **Check only one of the following.**

- a. I represent that a registered federal lobbyist or foreign agent will not accompany House Members or employees on any segment of the trip. *Signify the statement is true by clicking the box;* **OR**
- b. *Not Applicable.* Trip sponsor is a U.S. institution of higher education.

12. For *each* sponsor required to submit a sponsor form, describe the sponsor's interest in the subject matter of the trip *and* its role in organizing and/or conducting the trip:

CARE is host to the delegation and responsible for logistics and content of this trip. CARE is a leading humanitarian organization focused on combating global poverty. The Gates Foundation provided CARE a grant to fund a congressional tour but has not contributed to planning the trip.

13. **Answer parts a and b. Answer part c if necessary:**

- a. Mode of travel: Air Rail Bus Car Other (specify: _____)
- b. Class of travel: Coach Business First Charter Other (specify: _____)
- c. If travel will be first class, or by chartered or private aircraft, explain why such travel is warranted:
Flights within Kenya will be by chartered plane to expedite travel, avoid long drives over difficult terrain, and maximize time spent at program sites.

14. I represent that the expenditures related to local area travel during the trip will be unrelated to personal or recreational activities of the invitee(s). *Signify that the statement is true by checking box.*

15. **Check only one.** I represent that either:

- a. The trip involves an event that is arranged or organized *without regard* to congressional participation and that meals provided to congressional participants are similar to those provided to or purchased by other event attendees; **OR**
- b. The trip involves events that are arranged specifically *with regard* to congressional participation. If "b" is checked:
 - 1) Detail the cost *per day* of meals (approximate cost may be provided): Meal costs will comply with the U.S. Government per diem of \$77 in Nairobi and \$77 in other parts of Kenya such as Lodwar and Turkana
 - 2) Provide the reason for selecting the location of the event or trip: The U.S. government is an important development partner in Kenya and is working to respond to the humanitarian and development issues related to hunger and food and nutrition security in

16. Name, nightly cost, and reasons for selecting each hotel or other lodging facility:

Hotel Name: Villa Rosa Kempinski City: Nairobi, Kenya Cost Per Night: \$250
Reason(s) for Selecting: The hotel offers Western style accommodations and ample security.
Hotel Name: The Cairo Palace Hotel City: Turkana, Kenya Cost Per Night: \$147
Reason(s) for Selecting: The hotel offers western style accommodations and ample security.
Hotel Name: _____ City: _____ Cost Per Night: _____
Reason(s) for Selecting: _____

17. I represent that all expenses connected to the trip will be for actual costs incurred and not a per diem or lump sum payment. *Signify that the statement is true by checking the box.*

18. **Total Expenses for each Participant:**

<input type="checkbox"/> Actual Amounts <input checked="" type="checkbox"/> Good Faith Estimates	Total Transportation Expenses per Participant	Total Lodging Expenses per Participant	Total Meal Expenses per Participant
For each Member, Officer, or Employee	\$ 8,668.40	\$1,147.00	\$385.00
For each Accompanying Family Member	\$ 8,668.40	\$1,147.00	\$385.00

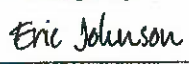
	Other Expenses (dollar amount per item)	Identify Specific Nature of "Other" Expenses (e.g., taxi, parking, registration fee, etc.)
For each Member, Officer, or Employee	\$ 843.40 per person	Interpreter, Security, Insurance, Airport Services
For each Accompanying Family Member	\$ 843.40 per person	Interpreter, Security, Insurance, Airport Services

19. **Check only one:**

- a. I certify that I am an officer of the organization listed below; **OR**
- b. *Not Applicable.* Trip sponsor is an individual or a U.S. institution of higher education.

20. **I certify by my signature that**

- a. **I read and understand the Committee's Travel Regulations;**
- b. **I am not a registered federal lobbyist or registered foreign agent; and**
- c. **The information on this form is true, complete, and correct to the best of my knowledge.**

Signature:  Date: _____
Docusign by: 2E83E4AF7EB7480...
 Name: Eric D. Johnson Title: Secretary and General Counsel
 Organization: Cooperative for Assistance and Relief Everywhere, Inc. (CARE)
 Address: 151 Ellis St. NE, Atlanta, GA
 Email: _____ Telephone: _____

If there are questions regarding this form, please contact the Committee on Ethics at 202-225-7103 or travel.requests@mail.house.gov.

Addendum A: Invited House and Senate Members and Staffers

We invited members of Congress and/or their staffers from the below committees and caucuses. These committees and offices hold a particular relevance to the issues of U.S. foreign assistance, U.S. global leadership, and food insecurity in Kenya.

which will be the focus of the trip.

- House Foreign Affairs Committee
- Senate Foreign Relations Committee
- House Appropriations Committee
- Senate Appropriations Committee
- House leadership offices
- Senate leadership offices

Members of the House of Representatives:

Rep. Grace Meng (D-NY-06)

Rep. Jim Baird (R-IN-04)

Rep. Sheila Cherfilus-McCormick (D-FL-20)

Rep. Jared Moskowitz (D-FL-23)

Rep. Brad Schneider (D-IL-10)

Rep. Brian Mast (R-FL-21)

Rep. Susie Lee (D-NV-03)

Rep. Michael McCaul (R-TX-10)

Rep. Scott Perry (R-PA-10)

Rep. Mark Green (R-TN-07)

Rep. Ronny Jackson (R-TX-13)

Rep. Warren Davidson (R-OH-08)

Rep. Tom Kean (R-NJ-07)

Rep. Gregory Meeks (D-NY-05)

Rep. Brad Sherman (D-CA-32)

Rep. Bill Keating (D-MA-09)

Rep Dina Titus (D-NV-01)

Rep. Ted Lieu (D-CA-36)
Rep. Robert Aderholt (R-AL-04)
Rep. Ben Cline (R-VA-06)
Rep. Mike Garcia (R-CA-27)
Rep. Tony Gonzales (R-TX-23)
Rep. Ryan Zinke (R-MT-01)
Rep. Jake Ellzey (R-TX-06)
Rep. Rosa DeLauro (D-CT-03)
Rep. Steny Hoyer (D-MD-05)
Rep. Marcy Kaptur (D-OH-09)
Rep. Henry Cuellar (D-TX-28)
Rep. Chellie Pingree (D-ME-01)
Rep. Mike Quigley (D-IL-05)
Rep. Pete Aguilar (D-CA-33)
Rep. Adriano Espaillat (D-NY-13)
Rep. Mark Amodei (R-NV-02)
Rep. Keith Self (R-TX-03)
Rep. David Valadao (R-CA-22)
Rep. Julia Letlow (R-LA-05)
Rep. Juan Ciscomani (R-AZ-06)
Rep. Madeleine Dean (D-PA-04)
Rep. Michael Cloud (R-TX-27)
Rep. Sanford Bishop (D-GA-02)
Rep. Andrew Clyde (R-GA-09)
Rep. Stephanie Bice (R-OK-05)
Rep. Michael Guest (R-MS-03)
Rep. Matt Cartwright (D-PA-08)
Rep. Guy Reschenthaler (R-PA-14)

Rep. Mike Simpson (R-ID-02)

Rep. Chuck Fleischmann (R-TN-03)

Rep. Ashley Hinson (R-IA-02)

Rep. Andy Harris (R-MD-01)

Rep. John Carter (R-TX-31)

Rep. John Rutherford (R-FL-05)

Rep. Mike Waltz (R-FL-06)

Rep. Cory Mills (R-FL-07)

Rep. Rich McCormick (R-GA-06)

Rep. Nathaniel Moran (R-TX-01)

Rep. Joaquin Castro (D-TX-20)

Rep. Steve Womack (R-AR-03)

Rep. Chuck Edwards (R-NC-11)

Rep. Dave Joyce (R-OH-14)

Rep. Greg Stanton (D-AZ-04)

Rep. John Moolenaar (R-MI-02)

Rep. Ken Calvert (R-CA-41)

Rep. French Hill (R-AR-02)

Rep. Jason Crow (D-CO-06)

Rep. Jim Costa (D-CA-21)

Rep. Tim Burchett (R-TN-02)

Rep. Scott Franklin (R-FL-18)

Rep. Bill Huizenga (R-MI-04)

Rep. Mike Lawler (R-NY-17)

Rep. Gabe Amo (D-RI-01)

Rep. Tom Cole (R-OK-04)

Rep. Hal Rogers (R-KY-05)

Rep. Mario Diaz-Balart (R-FL-26)

Rep. Dan Newhouse (R-WA-04)

Rep. Ed Case (D-HI-01)

Rep. Joe Morelle (D-NY-25)

Rep. Andy Barr (R-KY-06)

Rep. Joe Wilson (R-SC-02)

Rep. Darrell Issa (R-CA-48)

Rep. Gerry Connolly (D-VA-11)

U.S. Senators:

Sen. Chris Murphy (D-CT)

Sen. Jeff Merkley (D-OR)

Sen. Chris Van Hollen (D-MD)

Sen. Katie Britt (R-AL)

Sen. Cory Booker (D-NJ)

Sen. Marco Rubio (R-FL)

Sen. John Barrasso (R-WY)

Sen. Tim Scott (R-SC)

Sen. Gary Peters (D-MI)

Sen. Lindsey Graham (R-SC)

Sen. John Hoeven (R-ND)

Sen. Cindy Hyde-Smith (R-MS)

Sen. John Boozman (R-AR)

Sen. Raphael Warnock (D-GA)

Sen. Jeanne Shaheen (D-NH)

Sen. John Kennedy (R-LA)

Sen. Brian Schatz (D-HI)

Sen. Susan Collins (R-ME)

Sen. Jon Tester (D-MT)
Sen. Martin Heinrich (D-NM)
Sen. Pete Ricketts (R-NE)
Sen. Patty Murray (D-WA)
Sen. Shelley Moore Capito (R-WV)
Sen. Tim Kaine (D-VA)
Sen. Deb Fischer (R-NE)
Sen. Jim Risch (R-ID)
Sen. Jack Reed (D-RI)
Sen. Tammy Duckworth (D-IL)
Sen. Bill Hagerty (R-TN)
Sen. Dick Durbin (D-IL)
Sen. Tammy Baldwin (D-WI)
Sen. Lisa Murkowski (R-AK)
Sen. Jerry Moran (R-KS)

Addendum B: Good Faith Estimate Travel Costs

Total Transportation: \$ 8,668.40

- Flights To/From the U.S.: \$ 6,852.40 per person
- Flights within Kenya: \$ 1,316.00 (two flights over two days)
- Ground Transportation: \$ 500.00 per person

Total Other Costs: \$ 843.40 per person

- Interpreters: \$ 85.71 per person
- Security: \$ 507.69 per person. Security is necessary to ensure that the delegation remains safe throughout their time in country.
- Airport Services: \$ 150 per person. Airport services will ensure an efficient arrival so that we are able to spend as much time as possible on the educational activities.
- Travel Insurance: \$100 per person

AGENDA: Learning Tour to Kenya
August 10-17, 2024
CARE International

Saturday, August 10 **Travel Day**

- 5:25 PM Sen. Chris Murphy and son Owen Murphy depart from Washington, D.C.
- KLM flight KL0652 departing IAD at 5:25, arriving in Amsterdam at 7:10 AM on August 11
- 6:10 PM Rep. Grace Meng and son Tyler Kye depart from New York City
- Brussels Airlines flight SN0502 departing JFK at 6:10 PM, arriving in Brussels at 7:40 AM on August 11

Sunday, August 11 **Travel Day**

- 9:55 PM Sen. Chris Murphy and son Owen Murphy arrive in Nairobi
- KLM flight KL0565 departing Amsterdam at 12:30 PM, arriving in Nairobi at 9:55 pm
- 10:30 PM Rep. Grace Meng and son Tyler Kye arrive in Nairobi
- Brussels Airlines flight SN0491 departing Brussels at 10:20 AM, arriving in Nairobi at 10:30 PM
- Delegates transfer to Villa Rosa Kempinski Hotel

Overnight: Villa Rosa Kempinski Hotel – Nairobi Kenya

Monday, August 12 **Nairobi, Kenya**

- 8:00 – 11:00 AM Breakfast at hotel/downtime
- 10:00 – 11:00 AM Welcome Briefing at Villa Rosa Kempinski Hotel to provide an overview of the trip and introduce CARE staff and delegates to one another.
- Participants: Delegation, CARE staff (Ritua Sharma/Anne Myers, Rasik Winfield, Melanie Kibunja, Patrice Brombeck, Robert Roche, CARE Photographer, CARE Videographer, Medic, Mwendu Kusewa (CARE Kenya).*
- 11:30 – 12:00 PM Transfer to Fifteen Rooftop Restaurant

12:00 – 2:00 PM **Scene-setter briefing:** with INGO and technical experts to gain social, political, historical context of development in Kenya and food and nutrition security challenges in the region (lunch served)

Participants: Delegation, CARE staff (Ritua Sharma/Anne Myers, Rasik Winfield, Melanie Kibunja, Patrice Brombeck, Robert Roche, CARE Photographer, CARE Videographer, Medic, Mwendu Kusewa (CARE Kenya), 2-3 NGO leaders working on food security, rural livelihoods, and climate change adaptation.

Note: Entire time will be allocated to discussing officially connected programming.

2:00 PM – 2:30 PM Transfer to National Museum of Kenya

2:30 – 3:30 PM **Tour of National Museum of Kenya** to understand the history of Kenya and the region

Participants: Delegation, museum staff, CARE staff (Ritu Sharma/Anne Myers, Rasik Winfield, Melanie Kibunja, Patrice Brombeck, Robert Roche, CARE photographer, CARE Videographer, Medic, Mwendu Kusewa (CARE Kenya))

3:30 – 4:00 PM Transfer to Villa Rosa Kempinski hotel

4:00 – 6:00 PM Downtime

6:30 – 8:30 PM **Dinner briefing with U.S. Mission** at Villa Rosa Kempinski Hotel to learn about U.S. development and humanitarian investments in Kenya and U.S. government priorities in the region.

Participants: Delegation, CARE staff (Ritu Sharma/Anne Myers, Rasik Winfield, Melanie Kibunja, Patrice Brombeck, Robert Roche, CARE Photographer, CARE Videographer, Medic, Mwendu Kusewa (CARE Kenya), 3-4 Representatives from the U.S. Mission to Kenya.

Note: Entire time will be allocated to discussing officially connected Programming.

Overnight: Villa Rosa Kempinski Hotel – Nairobi Kenya

Tuesday, August 13

Kakuma, Kenya

- 6:30 AM Delegation transfers to Wilson Airport, Nairobi.
- 8:00 – 9:50 AM Delegation transfers by charter flight from Wilson Airport, Nairobi to Kakuma, Kenya
- 10:00 AM – 5:00 PM **Visit to Kakuma Refugee Camp:**
- Welcome meeting with local government official
 - Intake center for arriving refugees
 - World Food Program (WFP) implemented Food Distribution Point
 - International Rescue Committee (IRC) Hospital maternal and child malnutrition ward
 - Bamba Chakula provision store which accepts WFP distributed cash-vouchers
- Note: Packed brown bag lunch to be provided.*
- Participants: Delegation, CARE staff (Ritu Sharma/Anne Myers, Rasik Winfield, Melanie Kibunja, Patrice Brombeck, Robert Roche, CARE Photographer, CARE Videographer, Medic, Mwende Kusewa (CARE Kenya)), 3-4 members of WFP's Kakuma program team*
- 5:00 – 5:30 PM Transfer to Cairo Palace Hotel

Overnight: Cairo Palace Hotel.– Kakuma, Kenya

Wednesday, August 14

Kangalita & Lodwar, Kenya

- 7:00 – 10:00 AM Transfer to Kangalita Agriculture and Irrigation Project implemented by Concern Worldwide
- 10:00 – 12:00 PM **Kangalita Agriculture and Irrigation Project Site Visit:**
- Kangalita Canal walk
 - Tour of farmer field school
 - Home visit to learn how community members prepare nutritious meals for their families using climate ad aptive crops
- Participants: Delegation, CARE staff (Ritu Sharma/Anne Myers, Rasik Winfield, Melanie Kibunja, Patrice Brombeck, Robert Roche, CARE Photographer, CARE Videographer, Medic, Mwende Kusewa (CARE Kenya)), 3-4 members of Concern Worldwide's Kangalita program team*
- 12:00 – 1:30 PM Transfer to Cradle Hotel, Lodwar

1:30 – 3:30 PM **Lunch briefing with former Turkana pastoralists** to learn about the impact of ongoing drought on their traditional form of livelihood at Cradle Hotel, Lodwar

Participants: Delegation, CARE staff (Ritu Sharma/Anne Myers, Rasik Winfield, Melanie Kibunja, Patrice Brombeck, Robert Roche, CARE Photographer, CARE Videographer, Medic, Mwende Kusewa (CARE Kenya)), 2-3 former Turkana pastoralists

Note: Entire time will be allocated to discussing officially connected Programming.

3:30 – 4:00 PM Transfer to Lodwar Airport

4:30 – 6:20 PM Delegation transfers by charter flight from Lodwar Airport to Wilson Aiport, Nairobi

6:45 PM Delegation transfers to Villa Rosa Kempinski Hotel

Overnight: Villa Rosa Kempinski Hotel

Thursday, August 15

Nairobi, Kenya

8:30 – 10:00 AM Delegation transfers to CARE implemented farmer field and business school program site

10:00 – 12:30 PM **CARE implemented farmer field and business school site visit** to learn about how farmers are increasing the availability of nutritious food in communities by employing modern farming techniques to increase yields.

Participants: Delegation, CARE staff (Ritu Sharma/Anne Myers, Rasik Winfield, Melanie Kibunja, Patrice Brombeck, Robert Roche, CARE Photographer, CARE Videographer, Medic, Mwende Kusewa (CARE Kenya))

12:30 PM – 3:00 PM Delegation transfers to VegPro packaging facility, Nairobi

3:30 PM – 5:30 PM **Tour of VegPro packaging facility** to understand how USAID's Feed the Future program is supporting local Kenyan businesses create market linkages for smallholder farmers

Participants: Delegation, VegPro staff, CARE staff (Ritu Sharma/Anne Myers, Rasik Winfield, Melanie Kibunja, Patrice Brombeck, Robert Roche, CARE photographer, CARE Videographer, Medic, Mwende Kusewa (CARE Kenya))

7:00 – 9:00 PM

Dinner with U.S. Ambassador Meg Whitman to further understand U.S. government priorities in the region.

Participants: Delegation, Amb. Whitman, CARE staff (Ritu Sharma/Anne Myers, Rasik Winfield, Melanie Kibunja, Patrice Brombeck, Robert Roche, CARE photographer, CARE Videographer, Medic, Mwende Kusewa (CARE Kenya))

Note: Entire time will be allocated to discussing officially connected programming.

Overnight: Villa Rosa Kempinski Hotel

Friday, August 16

Nairobi, Kenya

9:00 – 11:00 AM

Executive time to individually attend to official work

11:00 – 11:30 AM

Delegation transfers to Kenyan government meeting at government office

11:30 – 12:30 PM

Meeting with senior Kenyan government official to understand how the Kenyan government is working to address challenges related to food and nutrition security and climate change

Participants: Delegation, senior Kenyan government official, CARE staff (Ritu Sharma/Anne Myers, Rasik Winfield, Melanie Kibunja, Patrice Brombeck, Robert Roche, CARE photographer, CARE Videographer, Medic, Mwende Kusewa (CARE Kenya))

12:30 – 1:30 PM

Delegation transfers to Cultiva Restaurant

1:30 – 3:30 PM

Closing lunch at Cultiva to reflect on trip take-aways and the impact of U.S. support and interventions

Participants: Delegation, CARE staff (Ritu Sharma/Anne Myers, Rasik Winfield, Melanie Kibunja, Patrice Brombeck, Robert Roche, CARE photographer, CARE Videographer, Medic, Mwende Kusewa (CARE Kenya))

Note: Entire time will be allocated to discussing officially connected Programming.

- | | |
|-------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 3:30 PM – 4:00 PM | Delegation transfers to Villa Rosa Kempinski Hotel |
| 4:00 – 5:00 PM | Executive time to individually attend to official work |
| 5:00 PM | Downtime |
| 10:30 PM | Rep. Grace Meng and son Tyler Kye depart from Nairobi <ul style="list-style-type: none">• Brussels Airlines flight SN048 departing Nairobi at 10:30 PM, arriving in Brussels at 6:45 AM on August 17• Brussels Airlines flight SN0501 departing Brussels at 10:35 AM, arriving at JFK at 1:00 PM on August 17 |
| 11:59 PM | Sen. Chris Murphy and son Owen Murphy depart from Nairobi <ul style="list-style-type: none">• KLM flight KL0566 departing Nairobi at 11:59 PM, arriving in Amsterdam at 8:00 AM on August 17• KLM flight KL0651 departing Amsterdam at 1:05 PM, arriving at IAD at 3:35 PM on August 17 |

CARE and CARE Action Now Structure Explained

CARE, a 501(c)(3) organization, is a leading international humanitarian organization fighting global poverty that places special focus on working alongside underprivileged women who, equipped with the proper resources, can assist whole families and entire communities escape poverty through improved basic education, prevent the spread of HIV, increase access to clean water and sanitation, and expand economic opportunities and the protection of natural resources. CARE also delivers emergency aid to survivors of war and natural disasters, and helps people rebuild their lives.

CARE established CARE Action Now in October 2007 as a related but separately incorporated 501 (c)(4) organization. Served by a mostly independent Board of Directors, CARE Action Now undertakes a variety of programs and activities in furtherance that organizations' comparable missions, most notably directly influencing policymakers through public awareness campaigns, briefings, reports, meetings, testimony, and other areas based on CARE's experience of working with poor people around the world over more than 60 years. The two organizations share facilities and resources, allocating the costs between them based upon use, as is common in the nonprofit sector. CARE provides periodic funding to CARE Action Now using a written grant mechanism to support the range of its advocacy and lobbying activities. CARE Action Now is increasingly raising funds independent of CARE. This is a common structure for related nonprofit organizations, where a 501(c)(3) organization uses some of its limited funding on lobbying to support a related 501(c)(4) rather than doing the lobbying directly itself.

CARE serves as common paymaster for both organizations, so that all shared employees receive one paycheck from CARE for services provided to either CARE or CARE Action Now. CARE Action Now provides to CARE its allocable share of salary, benefits, and payroll taxes. All staff time that qualifies as "lobbying activity" under the Lobby Disclosure Act that is under this arrangement, although those employees may also perform non-lobbying services for CARE. CARE Action Now treats its reimbursement payments to CARE as expenditures for salary and related items on its books.

This relationship which is consistent with customary practice leads us to conclude that CARE has properly completed this form, including that it does not employ or retain lobbyists. However, we include this additional information in the interest of full transparency so that the committee may make this determination for itself.

BILL & MELINDA
GATES *foundation*

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Seattle, WA 98102, USA
V 206.709.3100
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www.gatesfoundation.org

July 9, 2024

House Committee on Ethics
1015 Longworth House Office Building
Washington, DC 20515

This letter is submitted in response to your request regarding a learning trip beginning August 11, 2024. The Bill and Melinda Gates Foundation made a grant to CARE USA on September 9th, 2023 to fund various activities, including congressional tours to provide learning opportunities on U.S. foreign assistance programs.

I send this letter to confirm that the Bill and Melinda Gates Foundation is aware of this project and has provided support, through the assistance of grant funding, to CARE USA for this project for the purpose of providing members of Congress, Congressional staff, other key decision-makers and influential individuals with the personal experience and knowledge of U.S. government programs in the developing world and to provide follow-on information to tour participants, selecting countries that have a broad array of U.S. government development projects.

However, the Foundation did not play a significant role in the project, or in organizing the related trip, and has not been involved in the selection or invitation of travel participants. Decisions regarding travel participants have been controlled by and under the sole discretion of CARE USA. This funding has not been directly or indirectly earmarked to finance any aspect of this trip.

If we can provide any additional information, please contact me at Kim.Webber@gatesfoundation.org, or at 202.662.8195.

Sincerely,



Kim Webber
Senior Program Officer
Global Policy and Advocacy
Bill and Melinda Gates Foundation


COMMITTEE ON ETHICS

ADDITIONAL TRIP SPONSOR FORM

This form should be completed by an organization that provides funds, services, or in-kind assistance to another entity to underwrite, in whole or in part, a trip or an event, meal, or activity that will occur during a trip, or a necessary expense that will be incurred during a trip, with express or implicit knowledge or understanding that one or more House Members or employees may participate in or attend that trip or event, or otherwise may be beneficiaries of the gift or donation. **Provide a copy of your completed form to the primary sponsor of the trip.**

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001. Failure to comply with the Committee's Travel Regulations may also lead to the denial of permission to sponsor future trips. Signatures must comply with section 104(bb) of the Travel Regulations.

1. Name of Primary Trip Sponsor for this trip: Cooperative for Assistance and Relief Everywhere, Inc (CARE)
2. Name of your organization: The Bill and Melinda Gates Foundation
3. Yes No Is your organization designated a § 501(c)(3) charitable organization by the Internal Revenue Service?
4. Yes No Does your organization receive funding from any foreign government or multinational organization?
5. **Check one.** I certify that my organization:
 - a. Has provided a grant, gift, or donation to the above-named Primary Trip Sponsor and conducts an audit or review of its grant, gift, or donation to ensure that the funds are spent in accordance with the terms of its grant, gift, or donation. **OR**
 - b. Has had a direct role in the organizing, planning, or conducting of a trip to
Destination: _____ on Date: _____
that is being organized or arranged by the above-named Primary Trip Sponsor. **OR**
 - c. Has provided in-kind support to the above-named Primary Trip Sponsor (e.g., meeting planning assistance, meeting space and set-up, and paying for expenses related to this trip directly to the service provider).
6. **Check only one:**
 - a. My organization does not employ or retain a registered federal lobbyist or foreign agent **OR**
 - b. My organization employs a registered federal lobbyist or foreign agent, but their involvement in planning, organizing, or arranging the trip was *de minimis* under the travel regulations.
7. **I certify by my signature that**
 - a. I read and understand the Committee's Travel Regulations;
 - b. I am not a registered federal lobbyist or registered foreign agent;
 - c. I am an officer of this organization and am duly authorized to sign this form; and
 - d. The information on this form is true, complete, and correct to the best of my knowledge.

Signature:  Date: 7/8/2024
Name: Kimberly Webber Title: Senior Program Officer
Organization: Bill & Melinda Gates Foundation
Address: 1300 I ST NW, Washington DC, 20005
Telephone: 202-662-8195 Email: kim.webber@gatesfoundation.org

If there are questions regarding this form, please contact the Committee on Ethics at 202-225-7103 or travel.requests@mail.house.gov.

COMMITTEE ON ETHICS

TRAVELER FORM

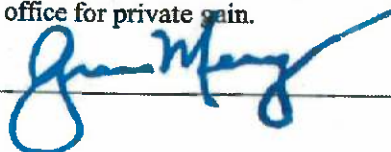
1. Name of Traveler: Grace Meng
2. Sponsor(s) who will be paying or providing in-kind support for the trip: Bill and Melinda Gates Foundation, Cooperative for Assistance and Relief Everywhere, Inc. and World Vision, Inc.
3. City and State **OR** Foreign Country of Travel: Kenya
4. a. Date of Departure: 8/10/24 Date of Return: 8/17/24
b. Yes No Will you be extending the trip at your personal expense?
If yes, list dates at personal expense: _____
5. a. Yes No Will you be accompanied by a family member at the sponsor's expense? If yes:
 - (1) Name of Accompanying Family Member: _____
 - (2) Relationship to Traveler: Spouse Child Other (specify): _____
 - (3) Yes No Accompanying Family Member is at least 18 years of age?
6. a. Yes No Did the trip sponsor answer "Yes" to Question 8(c) on the *Primary Trip Sponsor Form* (i.e., travel is sponsored by an entity that employs a registered federal lobbyist or a foreign agent)?
b. If yes, and you are requesting lodging for two nights, explain why the second night is warranted:

7. Yes No *Primary Trip Sponsor Form* is attached, including agenda, invitation, invitee list, and any other attachments and Additional Sponsor Forms.
NOTE: The agenda should show the traveler's individual schedule, including departure and arrival times and identify the specific events in which the traveler will be participating.
8. Explain why participation in the trip is connected to the traveler's individual official or representational duties. Staff should include their job title and how the activities on the itinerary relate to their duties.
~~The trip will focus on the impact of the growing hunger crisis in East Africa on local communities, particularly vulnerable populations such as women and children, as well as what solutions are working. The Learning Tour will also provide Rep. Meng a firsthand look at how U.S. investments are making a difference, a particularly timely focus given recent funding proposals for international food aid and the ongoing work to reauthorize the Farm Bill.~~
9. Yes No Is the traveler aware of any registered federal lobbyists or foreign agents involved in planning, organizing, requesting, or arranging the trip?
10. For staff travelers, to be completed by your employing Member:

ADVANCED AUTHORIZATION OF EMPLOYEE TRAVEL

I hereby authorize the individual named above, an employee of the U.S. House of Representatives who works under my direct supervision, to accept expenses for the trip described in this request. I have determined that the above-described travel is in connection with my employee's official duties and that acceptance of these expenses will not create the appearance that the employee is using public office for private gain.

Signature of Employing Member: _____



Date: 7/10/24

Michael Guest, Mississippi
Chairman
Susan Wild, Pennsylvania
Ranking Member

David P. Joyce, Ohio
John H. Rutherford, Florida
Andrew R. Garbarino, New York
Michelle Fischbach, Minnesota

Veronica Escobar, Texas
Mark DeSaulnier, California
Deborah K. Ross, North Carolina
Glenn F. Ivey, Maryland



ONE HUNDRED EIGHTEENTH CONGRESS
U.S. House of Representatives
COMMITTEE ON ETHICS

Thomas A. Rust
Staff Director and Chief Counsel

Keelie Broom
Counsel to the Chairman

David Arrojo
Counsel to the Ranking Member

1015 Longworth House Office Building
Washington, D.C. 20515-6328
Telephone: (202) 225-7103
Facsimile: (202) 225-7392

August 8, 2024

The Honorable Grace Meng
U.S. House of Representatives
2209 Rayburn House Office Building
Washington, DC 20515

Dear Colleague:

Pursuant to House Rule 25, clause 5(d)(2), the Committee on Ethics hereby approves your proposed trip to Kenya,¹ scheduled for August 10 to 17, 2024, sponsored by Cooperative for Assistance and Relief Everywhere, Inc. (CARE) and the Bill & Melinda Gates Foundation.

You must complete a Member/Officer Post-Travel Disclosure Form and file it, together with a Sponsor Post-Travel Disclosure Form completed by the trip sponsor, with the Clerk of the House within 15 days after your return from travel. As part of that filing, you are also required to attach a copy of this letter and both the Traveler and Primary Trip Sponsor Forms (including attachments) you previously submitted to the Committee in seeking pre-approval for this trip. You must also report all travel expenses totaling more than \$480 from a single source on the "Travel" schedule of your annual Financial Disclosure Statement covering this calendar year. Finally, Travel Regulation § 404(d) also requires you to keep a copy of all request forms and supporting information provided to the Committee for three subsequent Congresses from the date of travel.

Because the trip may involve meetings with foreign government representatives, we note that House Members may accept, under the Foreign Gifts and Decorations Act (FGDA), gifts "of minimal value [currently \$480] tendered as a souvenir or mark of courtesy" by a foreign government. Any tangible gifts valued in excess of minimal value received from a foreign government must, within 60 days of acceptance, be disclosed on a Form for Disclosing Gifts from Foreign Governments and either turned over to the Clerk of the House, or, with the written approval of the Committee, retained for official use.

¹ Please be aware that the Committee's review of the proposed trip does not extend to either the security situation in the destination country or security related to foreign travel in general. We recommend you contact the Office of House Security (OHS) for a safety and security briefing prior to your departure. OHS may be reached at (202) 226-2044 or ohsstaff@mail.house.gov. House travelers should also register for the U.S. State Department's Smart Traveler Enrollment Program at <https://step.state.gov>.

If you have any further questions, please contact the Committee's Office of Advice and Education at extension 5-7103.

Sincerely,

Handwritten signature of Michael Guest in blue ink.

Michael Guest
Chairman

Handwritten signature of Susan Wild in blue ink.

Susan Wild
Ranking Member

MG/SW:kjf