

COMMITTEE ON ETHICS

MEMBER/OFFICER POST-TRAVEL DISCLOSURE FORM Original Amendment

This form is for disclosing the receipt of travel expenses from a private source for travel taken in connection with a Member or officer's official duties. This form does not eliminate the need to report privately-funded travel on the Member or officer's annual *Financial Disclosure Statement*. In accordance with House Rule 25, clause 5, **you must complete this form and file it with the Clerk of the House by email at gifttravelreports@mail.house.gov, within 15 days after travel is completed.** Please **do not** file this form with the Committee on Ethics.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

1. Name of Traveler: _____
2. a. Name of Accompanying Relative: _____ **OR** None
b. Relationship to Traveler: Spouse Child Other (specify): _____
3. a. Dates: Departure: _____ Return: _____
b. Dates at Personal Expense, if any: _____ **OR** None
4. Departure City: _____ Destination: _____ Return City: _____
5. Sponsor(s), Who Paid for the Trip: _____
6. Describe Meetings and Events Attended (attach additional pages if necessary): _____

7. Attached to this form are **each** of the following, *signify that each item is attached by checking the corresponding box*:
 - a. a completed *Sponsor Post-Travel Disclosure Form*;
 - b. the *Primary Trip Sponsor Form* completed by the trip sponsor **prior** to the trip, **including all** attachments **and** the *Additional Sponsor Form(s)*;
 - c. page 2 of the completed *Traveler Form* submitted by the Member or officer; **and**
 - d. the letter from the Committee on Ethics approving my participation on this trip.
8. a. I represent that I participated in each of the activities reflected in the attached sponsor's agenda. *Signify statement is true by checking the box.*
b. If not, explain: _____

I certify that the information contained in this form is true, complete, and correct to the best of my knowledge. I have determined that all of the expenses on the attached *Sponsor Post-Travel Disclosure Form* were necessary and that the travel was in connection with my duties as a Member or officer of the U.S. House of Representatives and would not create the appearance that I am using public office for private gain.

Member / Officer Signature: _____



Date: _____

COMMITTEE ON ETHICS

SPONSOR POST-TRAVEL DISCLOSURE FORM

Original Amendment

This form must be completed by an officer of any organization that served as the primary trip sponsor in providing travel expenses or reimbursement for travel expenses to House Members, officers, or employees under House Rule 25, clause 5. **A completed copy of the form must be provided to each House Member, officer, or employee who participated in the trip within 10 days of their return.** You must answer all questions, and check all boxes, on this form for your submission to comply with House Rules and the Committee's Travel Regulations. Failure to comply with this requirement may result in the denial of future requests to sponsor trips and/or subject the current traveler to disciplinary action or a requirement to repay the trip expenses.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

1. Sponsor(s) who paid or provided in-kind support for the trip: _____

2. Travel Destination(s): _____

3. Date of Departure: _____ Date of Return: _____

4. Name(s) of Traveler(s): _____

Note: You may list more than one traveler on a form only if **all** information is **identical** for each person listed.

5. **Actual amount** of expenses paid on behalf of, or reimbursed to, each individual named in Question 4:

	Total Transportation Expenses	Total Lodging Expenses	Total Meal Expenses	Total Other Expenses (dollar amount per item and description)
Traveler				
Accompanying Family Member				

6. All expenses connected to the trip were for actual costs incurred and not a *per diem* or lump sum payment. Signify statement is true by checking box.

I certify that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature: _____ Date: _____

Name: _____ Title: _____

Organization: _____

I am an officer of the above-named organization. Signify statement is true by checking box.

Address: _____

Telephone: _____ Email: _____

Committee staff may contact the above-named individual if additional information is required.

If you have questions regarding your completion of this form, please contact the Committee on Ethics at 202-225-7103.

COMMITTEE ON ETHICS

PRIMARY TRIP SPONSOR FORM

This form should be completed by private entities offering to provide travel or reimbursement for travel to House Members, officers, or employees under House Rule 25, clause 5. A completed copy of the form (and any attachments) should be provided to each invited House Member, officer, or employee, who will then forward it to the Committee together with a *Traveler Form* **at least 30 days before the start date of the trip**. The trip sponsor should *NOT* submit the form directly to the Committee. The Committee's website (ethics.house.gov) provides detailed instructions for filling out the form. The Committee will notify the House invitees directly of its decision and will not notify the trip sponsors.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001. Failure to comply with the Committee's Travel Regulations may also lead to the denial of permission to sponsor future trips. Signatures must comply with section 104(bb) of the Travel Regulations.

1. Sponsor who will be paying for the trip: _____

2. I represent that the trip will not be financed, in whole or in part, by a registered federal lobbyist or foreign agent. *Signify that the statement is true by checking box.*

3. **Check only one.** I represent that:

a. The primary trip sponsor has not accepted from any other source, funds intended directly or indirectly to finance any aspect of the trip; **OR**

b. The trip is arranged without regard to congressional participation and the primary trip sponsor has accepted funds only from entities that will receive a tangible benefit in exchange for those funds; **OR**

c. The primary trip sponsor has accepted funds, services, or in-kind assistance from other source(s) intended directly or indirectly to finance all or part of this trip and has enclosed disclosure forms from each of those entities.

If "c" is checked, list the names of the additional sponsors: _____

4. Provide names and titles of **ALL** House Members *and* employees you are inviting. **For each House invitee, provide an explanation of why the individual was invited** (include additional pages if necessary): _____

5. Yes No Is travel being offered to an accompanying family member of the House invitee(s)?

6. Date of Departure: _____ Date of Return: _____

7. a. City of departure: _____

b. Destination(s): _____

c. City of return: _____

8. **Check only one.** I represent that

a. The sponsor of the trip is an institution of higher education within the meaning of section 101 of the Higher Education Act of 1965; **OR**

b. The sponsor of the trip does not retain or employ a registered federal lobbyist or foreign agent; **OR**

c. The sponsor employs or retains a registered federal lobbyist or foreign agent, but the trip is for attendance at a one-day event *and* lobbyist / foreign agent involvement in planning, organizing, requesting, or arranging the trip was *de minimis* under the Committee's travel regulations.

9. **Check only one of the following.**
- a. I checked 8(a) or (b) above; **OR**
 - b. I checked 8(c) above but am not offering any lodging; **OR**
 - c. I checked 8(c) above and am offering lodging and meals for one night; **OR**
 - d. I checked 8(c) above and am offering lodging and meals for two nights. If you checked this box, explain why the second night of lodging is warranted. _____
-

10. Attached is a detailed agenda of the activities House invitees will be participating in during the travel (i.e., an hourly description of planned activities for trip invitees). *Indicate agenda is attached by checking box.*

11. **Check only one of the following.**

- a. I represent that a registered federal lobbyist or foreign agent will not accompany House Members or employees on any segment of the trip. *Signify the statement is true by clicking the box; OR*
- b. *Not Applicable.* Trip sponsor is a U.S. institution of higher education.

12. For **each** sponsor required to submit a sponsor form, describe the sponsor's interest in the subject matter of the trip **and** its role in organizing and/or conducting the trip:

13. **Answer parts a and b. Answer part c if necessary:**

- a. Mode of travel: Air Rail Bus Car Other (specify: _____)
- b. Class of travel: Coach Business First Charter Other (specify: _____)
- c. If travel will be first class, or by chartered or private aircraft, explain why such travel is warranted:

14. I represent that the expenditures related to local area travel during the trip will be unrelated to personal or recreational activities of the invitee(s). *Signify that the statement is true by checking box.*

15. **Check only one.** I represent that either:

- a. The trip involves an event that is arranged or organized *without regard* to congressional participation and that meals provided to congressional participants are similar to those provided to or purchased by other event attendees; **OR**
- b. The trip involves events that are arranged specifically *with regard* to congressional participation. If "b" is checked:

1) Detail the cost *per day* of meals (approximate cost may be provided): _____

2) Provide the reason for selecting the location of the event or trip: _____

16. Name, nightly cost, and reasons for selecting each hotel or other lodging facility:

Hotel Name: _____ City: _____ Cost Per Night: _____

Reason(s) for Selecting: _____

Hotel Name: _____ City: _____ Cost Per Night: _____

Reason(s) for Selecting: _____

Hotel Name: _____ City: _____ Cost Per Night: _____

Reason(s) for Selecting: _____

17. I represent that all expenses connected to the trip will be for actual costs incurred and not a per diem or lump sum payment. *Signify that the statement is true by checking the box.*

18. **Total Expenses for each Participant:**

<input type="checkbox"/> Actual Amounts <input type="checkbox"/> Good Faith Estimates	Total Transportation Expenses per Participant	Total Lodging Expenses per Participant	Total Meal Expenses per Participant
For each Member, Officer, or Employee			
For each Accompanying Family Member			


	Other Expenses (dollar amount per item)	Identify Specific Nature of "Other" Expenses (e.g., taxi, parking, registration fee, etc.)
For each Member, Officer, or Employee		
For each Accompanying Family Member		

19. **Check only one:**

- a. I certify that I am an officer of the organization listed below; **OR**
- b. *Not Applicable.* Trip sponsor is an individual or a U.S. institution of higher education.

20. **I certify by my signature that**

- a. **I read and understand the Committee's Travel Regulations;**
- b. **I am not a registered federal lobbyist or registered foreign agent; and**
- c. **The information on this form is true, complete, and correct to the best of my knowledge.**

Signature: _____  _____ Date: _____
 Name: _____ Title: _____
 Organization: _____
 Address: _____
 Email: _____ Telephone: _____

If there are questions regarding this form, please contact the Committee on Ethics at 202-225-7103 or travel.requests@mail.house.gov.

Explanation for Invitation to Association of Marshall Scholars Legislative Exchange Program:

Members of Congress invited to participate in the Association of Marshall Scholars' Legislative Exchange Program were selected based on their areas of expertise and committee assignments. Member's interests and assignments correlate to the programming content that is designed to educate Members on the current state of affairs related to each topic. Several Members also have established relationships with members of the UK Delegation that will participate in the program, which the program is designed to help strengthen and expand upon.

Member	Reason for Invitation
Gabe Amo (D RI-1)	Committee on Foreign Affairs, Subcommittee on Europe; Committee on Science, Space, and Technology; Co-Chair of the United Kingdom Caucus
Don Bacon (R NE-02)	Committee on Armed Services, Subcommittee on Strategic Forces, Subcommittee on Tactical Air and Land Forces; Chairman of the Cyber, Information Technologies, and Innovation (CITI); Electronic Warfare Working Group (Co-Chair)
Don Beyer (D VA-08)	Committee on Ways and Means, Subcommittee on Trade; Task Force on Artificial Intelligence; Vice Chair of the bipartisan Congressional Artificial Intelligence Caucus; Vice Chair of the New Democrat Coalition's AI Working Group
Salud Carbajal (D CA-24)	Committee on Armed Services, Subcommittee on Strategic Forces, Subcommittee on Tactical Air and Land Forces;
Jim Himes (D CT-04)	Ranking Member of the House Permanent Select Committee on Intelligence; United Kingdom Caucus; Bipartisan Cybersecurity Caucus; Congressional Airforce Caucus
Michael McCaul (R-TX-10)	Chairman Emeritus, House Committee on Foreign Affairs; Chairman Emeritus, House Committee on Homeland Security; Congressional Artificial Intelligence Caucus; Congressional Cybersecurity Caucus
Chellie Pingree (D ME-01)	House Appropriations Committee, Subcommittee on Military Construction and Veterans Affairs; Arts Caucus; Defense Communities Caucus
Linda Sanchez (D CA-38)	Committee on Ways and Means, Subcommittee on Trade; AMS Legislative Exchange Co-Chair
Claudia Tenney (R NY-22)	Committee on Ways and Means, Subcommittee on Trade; House Permanent Select Committee on Intelligence; Committee on Science, Space and Technology
Mike Turner (R OH-10)	Committee on Armed Services, Subcommittee on Strategic Forces, Subcommittee on Tactical Air and Land Forces; Committee on Oversight and Government Reform, Subcommittee on Military and Foreign Affairs; AMS Legislative Exchange Co-Chair

Beth Van Duyne (R TX-24)	Committee on Ways and Means, Subcommittee on Tax Policy Subcommittee on Trade
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Sponsor’s interest in the subject matter of the trip:

The Legislative Exchange is off-the-record and not for attribution. It is a multi-party and transatlantic educational program for legislators.

The Association of Marshall Scholars works to strengthen US-UK ties and also the Marshall Scholarship. Historically, the transatlantic alliance has served as a lynchpin for liberal democracy, prosperity and global peace. A valuable thread of this relationship has been the Marshall Scholarship, an educational programme strengthening international exchange and advancement in nearly every field of human endeavor.

The Association supports members of the United States Congress meeting with members of Parliament and British Government through a bipartisan exchange that includes briefs from a wide array of experts, scholars and private sector leaders, and discussions on issues of critical concern to both countries.

Sponsor’s role in organizing and/or conducting the trip:

The Legislative Exchange is fully organized and coordinated by the staff of the Association. The staff arrange all logistics and set up all individual meetings that take place between the Members of Congress and their UK counterparts. The 70th Anniversary Event that is taking place on Monday, January 15th is hosted by the Speaker of the House of Parliament in the Speaker’s Apartment at Westminster Palace. During the trip, four Association staff members will accompany the Members at all times.

ASSOCIATION OF
**MARSHALL
SCHOLARS**



2025 Legislative Exchange Program
Tentative Schedule (as of 6 Apr)

<u>US Congressional Delegation</u>	<u>UK Parliamentary Delegation</u>
Gabe Amo (D RI-1)	Harriett Baldwin (Con)
Don Bacon (R NE-02)	John Spellar (Lab)
Don Beyer (D VA-08)	Baroness Falkner (Cross) <i>invited</i>
Salud Carbajal (D CA-24)	Baroness Neville-Jones (Con)
Jim Himes (D CT-04)	Lord Wood (Lab)
Michael McCaul (R-TX-10)	Luke Akehurst (Lab)
Chellie Pingree (D ME-01)	Alicia Kearns (Con) <i>invited</i>
Linda Sanchez (D CA-38)	Liam Byrne (Lab)
Claudia Tenney (R NY-22)	Helen Maguire (Lib Dem) <i>invited</i>
Mike Turner (R OH-10)	Nick Timothy (Con) <i>invited</i>
Beth Van Duyne (R TX-24)	Daniel Zeichner (Lab) <i>Friday only</i>

Thursday, May 8, 2025

4:00 PM **US Delegation Meets at Dulles Airport**
British Airways Lounge - Concourse B

5:50 PM **BA Flight 216 Departs for London Heathrow**

Friday, May 9, 2025 (Official Hours: 7:15)

6:15 AM **US Delegation Arrives at London Heathrow**
British Airways Arrival Lounge

7:45 AM **Depart LHR for RAF Lakenheath (Members Only)**
Briefing on Bus - Trip Agenda / AMS Staff
(Official Time: 1hrs)

10:00 AM **Arrive at RAF Lakenheath**
Chester St, Lakenheath, Brandon IP27 9PS, UK
Arrive HQ 48 FW (Bldg. 1085)
Base Tour and Meeting with Sr. Leadership (SECRET/REL TO GBR)

- 48th Fighter Wing Mission Briefing
Briefed by: Col Jack Arthaud, 48 FW/CC
- United States Country Representative Briefing
Briefed by: Col Jack Arthaud, 48 FW/CC

- Break / Proceed to Hanger 7 for F-35 / F-15 Demo
(Official Time: 2hrs)

12:15 PM **Depart RAF Lakenheath for Cambridge University Arms Hotel**
Farewelled by: Col Jack Arthaud and CMSgt Pete Martinez, 48 FW/CCC

1:00 PM **Arrive at University Arms Hotel**
52-42 Regent St, Cambridge CB2 1AD, UK
Break

2:45 PM **Depart University Arms Hotel for Dolby Center** (Optional)
(Meet in Lobby)

Grand Opening Ceremony and Panel (Optional)
Ray Dolby Center / Cavendish Lab - Physics Center
19 J J Thomson Avenue, Cambridge, CB3 0HE, UK

Lord Patrick Vallance, Minister of State for Science, Innovation and
Technology

4:30 PM **Depart University Arms Hotel for Dolby Center**
(Meet in Lobby)

5:00 PM **Grand Opening Tour / Reception**
Ray Dolby Center / Cavendish Lab - Physics Center
19 J J Thomson Avenue, Cambridge, CB3 0HE, UK
(Official Time - 1:15hrs)

6:15 PM **Depart Dolby Center for Fitzwilliam Museum**
Trumpington St, Cambridge CB2 1RB, UK

6:30 PM **Fitzwilliam Museum Highlights Tour**
Trumpington St, Cambridge CB2 1RB, UK
(Official Time - :30min)

7:00 PM **Marshall Scholars Welcome Reception - Fitzwilliam Gallery 4/5**
Trumpington St, Cambridge CB2 1RB, UK
(Official Time - :30min)

7:30 PM **Marshall Scholars Dinner - Fitzwilliam Courtyard**
Trumpington St, Cambridge CB2 1RB, UK

Fireside Chat on Breakthrough Innovations and Artificial Intelligence with
Sherry Coutu, entrepreneur and angel investor; **Reid Hoffman** (1990)

Co-founder, LinkedIn
(Official Time - 2hrs)

Saturday, May 10, 2025 (Official Hours: 9:00)

- 9:00 AM **Depart University Arms Hotel for Downing College**
(Meet in Lobby)
- 9:15 AM **Arrive at Downing College - Howard Building Drawing Room**
Regent Street, Cambridge, CB2 1DQ

Coffee with UK Delegation
- 9:45 AM **Session 1: Leading Conversations**

Amb. Peter Westmacott, senior British diplomat, former Ambassador to the United States
(45 mins)

Followed by:

John Jumper (2007), Nobel Laureate, Director, Google DeepMind
(45 mins)
(Official Time: 1.5hrs)
- 11:15 AM **Short Break**
- 11:30 AM **Session 2: China and AI**

Tarun Chhabra (2005) former Deputy Assistant to the President and Coordinator for Technology and National Security at the United States National Security Council
(Official Time: 1:15hrs)
- 12:45 PM **Lunch and Tour of The Heong Gallery**
Cambridge CB2 1DQ, United Kingdom

Seated buffet lunch served in the West Lodge of the Howard Building, followed by self-led tour of The Heong Gallery, home to modern and contemporary visual art.
(Official Time: 1.5hrs)
- 2:15 PM **Session 3: Global Markets**

David Schwimmer, CEO, London Stock Exchange Group
(Official Time: 1:15hrs)

3:30 PM **Short Break**

3:45 PM **Session 4: Russia / Ukraine & Cybersecurity**

Sir Laurie Bristow, Former British Ambassador to Russia (2016-20) and to Afghanistan (2021); **Michael Schwartz**, investigative reporter with the International desk at The New York Times
(Official Time: 1:15hrs)

5:00 PM **Break**

6:30 PM **Depart University Arms Hotel (via Bus) for Newnham College**
52-42 Regent St, Cambridge CB2 1AD, UK (Meet in Lobby)

6:45 PM - 7:15 PM

Private Briefing on NATO with Admiral Bauer
U.S. Congressional Delegation and U.K. Parliamentary Delegation
Room TBD
(Official Time: .5hrs)

7:15 PM **Marshall Scholars Reception and Dinner at Newnham College**
Sidgwick Avenue, Cambridge, Cambridgeshire, CB3 9DF
Lucia Windsor Room / College Dining Hall

Fireside Chat on The Future of NATO by **Admiral Bauer**, 33rd Chair of the Military Committee of the North Atlantic Treaty Organization (June 2021-Jan 2025) and retired **General John R. Allen**, 14th Commander, International Security Assistance Force – Afghanistan and United States Forces – Afghanistan (July 2011 to February 2013)
(Official Time: 2hrs)

Sunday, May 11, 2025 (Official Hours: 6:00)

9:00 AM **Marshall Scholars FULL English Breakfast - University Arms Hotel - Watson Room**
52-42 Regent St, Cambridge CB2 1AD, UK
(Official Time: 1.5hrs)

10:30 AM **Depart University Arms Hotel for The National Theatre - London**
52-42 Regent St, Cambridge CB2 1AD, UK (Meet in Lobby)

12:30 PM **National Theatre Visit, Discussion and Tour**
London SE1 9PX, UK

Visit will include a backstage tour, set and scenography workshops tour, mainstage theater (Front of House visit), open access theater archive with posters / programs from works that toured the US, information on founding/early NT leadership, etc. National Theater Leadership remarks: **Kate Varah**, Executive Director or **Indu Rubasingham**, Artistic Director
(Official Time: 1.5hrs)

2:00 PM **Depart National Theater for Hotel**

2:30 PM **St. Ermin's Hotel - Check In**
2 Caxton St, London SW1H 0QW, UK

Break

6:15 PM **Depart St. Ermin's Hotel for Royal Automobile Club**
2 Caxton St, London SW1H 0QW, UK (Meet in Lobby)

6:30 PM **Briefing at Royal Automobile Club - Mall Room**
89 Pall Mall, London SW1Y 5HS, UK

Discussion on National Security and the Global Supply Chain with **Sir Stephen Lovegrove**, Chairman, Rolls Royce
Matt Frei, Europe Editor, Channel 4 *moderator*
(Official Time: 1hr)

7:30 PM **Marshall Scholars Dinner - Mountbatten Room**
89 Pall Mall, London SW1Y 5HS, UK
(Official Time: 2hrs)

9:30 PM **Depart Royal Automobile Club for Hotel**

Monday, May 12, 2025 (Official Hours: 9:30)

8:45 AM **US Embassy Briefing**
(Official Time: .45hr)

9:30 AM **Morgan McSweeney, Prime Minister's Chief of Staff**
10 Downing Street
(Official Time: 1hr)

- 10:00 AM **Rt Hon Stephen Doughty, Minister of State for the Americas**
Portcullis House
(Official Time: 1hr)
- 11:00 AM **Lord David Cameron**, former Prime Minister
Portcullis House
(Official Time: 1hr)
- 12:15PM **Lunch at the House of Lords Dining Rooms - Attlee Room**
House of Lords, London SW1A 0PW
- Matthew Palmer**, Chargé d’Affaires U.S. Embassy, London. Previously, he was Deputy Assistant Secretary in the State Department’s Bureau of European and Eurasian Affairs and the Secretary of State’s Special Representative for the Western Balkans. In Washington, he has served on the Secretary’s Policy Planning Staff and at the National Security Council
- Mark Burnett**, U.S. Special Envoy to the UK
(Official Time: 1:45hr)
- 2:00 PM **Liberal Democrat Foreign Affairs team**
Including Calum Miller and Helen Maguire
Portcullis House
(Official Time: 1hr)
- 3:00 PM **Conservative Foreign Affairs Team**
Including Priti Patel and Wendy Morton
Portcullis House
(Official Time: 1hr)
- 4:00 PM **Foreign Affairs Committee - House Committee Room**
Parliament (room TBD)
- The **Rt Hon Emily Thornberry** is the Labour MP for Islington South and Finsbury, and has been an MP continually since 5 May 2005. She is Chair of the Foreign Affairs Committee
(Official Time: 1hr)
- 5:00 PM **Cocktail Reception with UK Delegation**
(Official Time: 1hr)
- 6:00 PM Free Evening

Tuesday, May 13, 2025

- 9:30 AM **Depart St. Ermin's Hotel for Heathrow Airport**
2 Caxton St, London SW1H 0QW, UK (Meet in Lobby)
- 10:30 AM **Arrive at London Heathrow Terminal 5**
Harmondsworth, Hounslow, TW6 2GA
- 12:45 PM **BA Flight 217 Departs for Washington Dulles**
- 3:50 PM **Arrive at Dulles, Washington, DC - Trip End**

COMMITTEE ON ETHICS

TRAVELER FORM

1. Name of Traveler: _____
2. Sponsor(s) who will be paying or providing in-kind support for the trip: _____

3. City and State **OR** Foreign Country of Travel: _____
4. a. Date of Departure: _____ Date of Return: _____
b. Yes No Will you be extending the trip at your personal expense?
If yes, list dates at personal expense: _____
5. a. Yes No Will you be accompanied by a family member at the sponsor's expense? **If yes:**
 - (1) Name of Accompanying Family Member: _____
 - (2) Relationship to Traveler: Spouse Child Other (specify): _____
 - (3) Yes No Accompanying Family Member is at least 18 years of age?
6. a. Yes No Did the trip sponsor answer "Yes" to Question 8(c) on the *Primary Trip Sponsor Form* (i.e., travel is sponsored by an entity that employs a registered federal lobbyist or a foreign agent)?
b. **If yes**, and you are requesting lodging for two nights, explain why the second night is warranted:

7. Yes No *Primary Trip Sponsor Form* is attached, including agenda, invitation, invitee list, and any other attachments and Additional Sponsor Forms.

NOTE: The agenda should show the traveler's individual schedule, including departure and arrival times and identify the specific events in which the traveler will be participating.

8. Explain why participation in the trip is connected to the traveler's individual official or representational duties. **Staff should include their job title and how the activities on the itinerary relate to their duties.**

9. **Yes No Is the traveler aware of any registered federal lobbyists or foreign agents involved in planning, organizing, requesting, or arranging the trip?**

10. For staff travelers, to be completed by your employing Member:

ADVANCED AUTHORIZATION OF EMPLOYEE TRAVEL

I hereby authorize the individual named above, an employee of the U.S. House of Representatives who works under my direct supervision, to accept expenses for the trip described in this request. I have determined that the above-described travel is in connection with my employee's official duties and that acceptance of these expenses will not create the appearance that the employee is using public office for private gain.

Signature of Employing Member: _____ Date: _____

Michael Guest, Mississippi
Chairman
Mark DeSaulnier, California
Ranking Member

John H. Rutherford, Florida
Andrew R. Garbarino, New York
Ashley Hinson, Iowa
Nathaniel Moran, Texas

Deborah K. Ross, North Carolina
Glenn F. Ivey, Maryland
Sylvia R. Garcia, Texas
Suhas Subramanyam, Virginia



ONE HUNDRED NINETEENTH CONGRESS

U.S. House of Representatives

COMMITTEE ON ETHICS

Thomas A. Rust
Staff Director and Chief Counsel

Jordan Downs
Chief of Staff to the Chairman

David Arrojo
Counsel to the Ranking Member

1015 Longworth House Office Building
Washington, D.C. 20515-6328
Telephone: (202) 225-7103
<https://Ethics.House.gov>

April 28, 2025

The Honorable Michael R. Turner
U.S. House of Representatives
2183 Rayburn House Office Building
Washington, DC 20515

Dear Colleague:

Pursuant to House Rule 25, clause 5(d)(2), the Committee on Ethics hereby approves your and your child's proposed trip to United Kingdom,¹ scheduled for May 8 to 13, 2025, sponsored by Association of Marshall Scholars.

You must complete a Member/Officer Post-Travel Disclosure Form and file it, together with a Sponsor Post-Travel Disclosure Form completed by the trip sponsor, with the Clerk of the House within 15 days after your return from travel. As part of that filing, you are also required to attach a copy of this letter and both the Traveler and Primary Trip Sponsor Forms (including attachments) you previously submitted to the Committee in seeking pre-approval for this trip. You must also report all travel expenses totaling more than \$480 from a single source on the "Travel" schedule of your annual Financial Disclosure Statement covering this calendar year. Finally, Travel Regulation § 404(d) also requires you to keep a copy of all request forms and supporting information provided to the Committee for three subsequent Congresses from the date of travel.

Because the trip may involve meetings with foreign government representatives, we note that House Members may accept, under the Foreign Gifts and Decorations Act (FGDA), gifts "of minimal value [currently \$480] tendered as a souvenir or mark of courtesy" by a foreign government. Any tangible gifts valued in excess of minimal value received from a foreign government must, within 60 days of acceptance, be disclosed on a Form for Disclosing Gifts from Foreign Governments and either turned over to the Clerk of the House, or, with the written approval of the Committee, retained for official use.

¹ Please be aware that the Committee's review of the proposed trip does not extend to either the security situation in the destination country or security related to foreign travel in general. We recommend you contact the Office of House Security (OHS) for a safety and security briefing prior to your departure. OHS may be reached at (202) 226-2044 or ohsstaff@mail.house.gov. House travelers should also register for the U.S. State Department's Smart Traveler Enrollment Program at <https://step.state.gov>.

If you have any further questions, please contact the Committee's Office of Advice and Education at extension 5-7103.

Sincerely,



Michael Guest
Chairman



Mark DeSaulnier
Ranking Member

MG/MD:mc