

COMMITTEE ON ETHICS

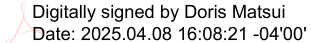
EMPLOYEE POST-TRAVEL DISCLOSURE FORM Original Amendment

This form is for disclosing the receipt of travel expenses from private sources for travel taken in connection with official duties. This form does not eliminate the need to report privately-funded travel on the annual *Financial Disclosure Statements* of those employees required to file them. In accordance with House Rule 25, clause 5, **you must complete this form and file it with the Clerk of the House by email at gifttravelreports@mail.house.gov, within 15 days after travel is completed.** Please **do not** file this form with the Committee on Ethics.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

1. Name of Traveler: Doris Matsui
2. a. Name of Accompanying Relative: Roger Sant **OR** None
b. Relationship to Traveler: Spouse Child Other (specify): _____
3. a. Dates: Departure: 3/27/25 Return: 3/29/25
b. Dates at Personal Expense, if any: _____ **OR** None
4. Departure City: washington Destination: new york city, NY Return City: washington
5. Sponsor(s), Who Paid for the Trip: SEEC Institute
6. Describe Meetings and Events Attended: Met with energy innovators, industry experts, academics, and ambassadors to discuss climate change
7. Attached to this form are **each** of the following, *signify that each item is attached by checking the corresponding box*:
 - a. a completed *Sponsor Post-Travel Disclosure Form*;
 - b. the *Primary Trip Sponsor Form* completed by the trip sponsor **prior** to the trip, **including all** attachments **and** the *Additional Sponsor Form(s)*;
 - c. page 2 of the completed *Traveler Form* submitted by the employee; **and**
 - d. the letter from the Committee on Ethics approving my participation on this trip.
8. a. I represent that I participated in each of the activities reflected in the attached sponsor's agenda. *Signify statement is true by checking the box.*
b. If not, explain: I attended all events except those on Friday afternoon when i had to attend to emergency official congressional business.

I certify that the information contained on this form is true, complete, and correct to the best of my knowledge.

Signature of Traveler: Doris Matsui  Digitally signed by Doris Matsui
Date: 2025.04.08 16:08:21 -04'00' Date: 4/8/25

I authorized this travel in advance. I have determined that all of the expenses listed on the attached *Sponsor Post-Travel Disclosure Form* were necessary and that the travel was in connection with the employee's official duties and would not create the appearance that the employee is using public office for private gain.

Name of Supervising Member: Doris Matsui Date: 4/8/25

Signature of Supervising Member: Doris Matsui  Digitally signed by Doris Matsui
Date: 2025.04.08 16:08:46 -04'00'

COMMITTEE ON ETHICS

SPONSOR POST-TRAVEL DISCLOSURE FORM

Original Amendment

This form must be completed by an officer of any organization that served as the primary trip sponsor in providing travel expenses or reimbursement for travel expenses to House Members, officers, or employees under House Rule 25, clause 5. **A completed copy of the form must be provided to each House Member, officer, or employee who participated in the trip within 10 days of their return.** You must answer all questions, and check all boxes, on this form for your submission to comply with House Rules and the Committee's Travel Regulations. Failure to comply with this requirement may result in the denial of future requests to sponsor trips and/or subject the current traveler to disciplinary action or a requirement to repay the trip expenses.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

1. Sponsor(s) who paid or provided in-kind support for the trip: SEEC Institute

2. Travel Destination(s): New York City

3. Date of Departure: 03/27/25 Date of Return: 03/29/25

4. Name(s) of Traveler(s): Rep. Doris Matsui and Roger Sant

Note: You may list more than one traveler on a form only if **all** information is **identical** for each person listed.

5. **Actual amount** of expenses paid on behalf of, or reimbursed to, each individual named in Question 4:

	Total Transportation Expenses	Total Lodging Expenses	Total Meal Expenses	Total Other Expenses (dollar amount per item and description)
Traveler	37.62	None	62.19	None
Accompanying Family Member	37.62	None	62.19	None

6. All expenses connected to the trip were for actual costs incurred and not a *per diem* or lump sum payment. *Signify statement is true by checking box.*

I certify that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature: Max Frankel Digitally signed by Max Frankel
Date: 2025.04.02 11:37:16 -04'00' Date: 04/02/25

Name: Max Frankel Title: Executive Director

Organization: SEEC Institute

I am an officer of the above-named organization. Signify statement is true by checking box.

Address: 611 Pennsylvania Avenue SE, #150 Washington, DC 20003

Telephone: 828-384-3275 (point of contact: Pearson Croney-Clark) Email: pearson@seecinstitute.org

Committee staff may contact the above-named individual if additional information is required.

If you have questions regarding your completion of this form, please contact the Committee on Ethics at 202-225-7103.

COMMITTEE ON ETHICS

TRAVELER FORM

This form should be completed by House Members, officers, or employees seeking Committee approval of privately-sponsored travel or reimbursement for travel under House Rule 25, clause 5. The completed form should be submitted directly to the Committee by each invited House Member, officer, or employee, together with the completed and signed trip sponsor form(s) and any attachments. A copy of this form, minus this initial page, will be made available for public inspection.

This form and any attachments may be submitted at 1015 Longworth House Office Building or travel.requests@mail.house.gov.

Your completed request must be submitted to the Committee no less than 30 days before your proposed departure date. Absent exceptional circumstances, permission will not be granted for requests received less than 30 days before the trip commences. **You must receive explicit approval from the Committee before you depart on this trip.**

Name of Traveler: Doris Matsui

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

I certify that the information contained on both pages of this form is true, complete, and correct to the best of my knowledge.

Signature: Doris Matsui

Digitally signed by Doris Matsui
Date: 2025.02.24 16:34:56 -05'00'

Name of Signatory (if other than traveler): _____

For Staff (name of employing Member or Committee): _____

Office Address: 2206 Rayburn House Office Building

Telephone Number: 202 225 7163

Email Address of Contact Person: jeremy.marcus@mail.house.gov

Check this box if the sponsoring entity is a media outlet, the purpose of the trip is to make a media appearance sponsored by that entity, *and* these forms are being submitted to the Committee less than 30 days before the trip departure date.

NOTE: You must complete all of the contact information fields above, as Committee staff may need to contact you if additional information is required.

KEEP A COPY OF THIS FORM. Page 2 (but not this page) must be submitted to the Clerk as part of the post-travel disclosure required by House Rule 25. Travel Regulation § 404(d) also requires you to keep a copy of all request forms and supporting paperwork for three subsequent Congresses from the date of travel.

If there are any questions regarding this form, please contact the Committee on Ethics at 202-225-7103 or via email: travel.requests@mail.house.gov.

COMMITTEE ON ETHICS

TRAVELER FORM

1. Name of Traveler: Doris Matsui
2. Sponsor(s) who will be paying or providing in-kind support for the trip: _____
The Sustainable Energy and Environment Coalition (SEEC) Institute
3. City and State **OR** Foreign Country of Travel: New York, New York
4. a. Date of Departure: 03/27/25 Date of Return: 03/29/25
b. Yes No Will you be extending the trip at your personal expense?
If yes, list dates at personal expense: Not accepting round trip transportation or lodging expenses.
5. a. Yes No Will you be accompanied by a family member at the sponsor's expense? **If yes:**
 - (1) Name of Accompanying Family Member: Roger Sant
 - (2) Relationship to Traveler: Spouse Child Other (specify): _____
 - (3) Yes No Accompanying Family Member is at least 18 years of age?
6. a. Yes No Did the trip sponsor answer "Yes" to Question 8(c) on the *Primary Trip Sponsor Form* (i.e., travel is sponsored by an entity that employs a registered federal lobbyist or a foreign agent)?
b. **If yes**, and you are requesting lodging for two nights, explain why the second night is warranted:

7. Yes No *Primary Trip Sponsor Form* is attached, including agenda, invitation, invitee list, and any other attachments and Additional Sponsor Forms.
NOTE: The agenda should show the traveler's individual schedule, including departure and arrival times and identify the specific events in which the traveler will be participating.
8. Explain why participation in the trip is connected to the traveler's individual official or representational duties. **Staff should include their job title and how the activities on the itinerary relate to their duties.**
This is a significant policy focus for the Congresswoman

9. **Yes No Is the traveler aware of any registered federal lobbyists or foreign agents involved in planning, organizing, requesting, or arranging the trip?**
10. For staff travelers, to be completed by your employing Member:

ADVANCED AUTHORIZATION OF EMPLOYEE TRAVEL

I hereby authorize the individual named above, an employee of the U.S. House of Representatives who works under my direct supervision, to accept expenses for the trip described in this request. I have determined that the above-described travel is in connection with my employee's official duties and that acceptance of these expenses will not create the appearance that the employee is using public office for private gain.

Signature of Employing Member: Doris Matsui

Digitally signed by Doris Matsui
Date: 2025.02.24 16:42:02 -05'00'

Date: 2/24/25

COMMITTEE ON ETHICS

PRIMARY TRIP SPONSOR FORM

This form should be completed by private entities offering to provide travel or reimbursement for travel to House Members, officers, or employees under House Rule 25, clause 5. A completed copy of the form (and any attachments) should be provided to each invited House Member, officer, or employee, who will then forward it to the Committee together with a *Traveler Form* **at least 30 days before the start date of the trip**. The trip sponsor should *NOT* submit the form directly to the Committee. The Committee's website (ethics.house.gov) provides detailed instructions for filling out the form. The Committee will notify the House invitees directly of its decision and will not notify the trip sponsors.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001. Failure to comply with the Committee's Travel Regulations may also lead to the denial of permission to sponsor future trips. Signatures must comply with section 104(bb) of the Travel Regulations.

1. Sponsor who will be paying for the trip: _____

2. I represent that the trip will not be financed, in whole or in part, by a registered federal lobbyist or foreign agent. *Signify that the statement is true by checking box.*

3. **Check only one.** I represent that:

a. The primary trip sponsor has not accepted from any other source, funds intended directly or indirectly to finance any aspect of the trip; **OR**

b. The trip is arranged without regard to congressional participation and the primary trip sponsor has accepted funds only from entities that will receive a tangible benefit in exchange for those funds; **OR**

c. The primary trip sponsor has accepted funds, services, or in-kind assistance from other source(s) intended directly or indirectly to finance all or part of this trip and has enclosed disclosure forms from each of those entities.

If "c" is checked, list the names of the additional sponsors: _____

4. Provide names and titles of **ALL** House Members *and* employees you are inviting. **For each House invitee, provide an explanation of why the individual was invited** (include additional pages if necessary): _____

5. Yes No Is travel being offered to an accompanying family member of the House invitee(s)?

6. Date of Departure: _____ Date of Return: _____

7. a. City of departure: _____

b. Destination(s): _____

c. City of return: _____

8. **Check only one.** I represent that

a. The sponsor of the trip is an institution of higher education within the meaning of section 101 of the Higher Education Act of 1965; **OR**

b. The sponsor of the trip does not retain or employ a registered federal lobbyist or foreign agent; **OR**

c. The sponsor employs or retains a registered federal lobbyist or foreign agent, but the trip is for attendance at a one-day event *and* lobbyist / foreign agent involvement in planning, organizing, requesting, or arranging the trip was *de minimis* under the Committee's travel regulations.

9. **Check only one of the following.**
- a. I checked 8(a) or (b) above; **OR**
 - b. I checked 8(c) above but am not offering any lodging; **OR**
 - c. I checked 8(c) above and am offering lodging and meals for one night; **OR**
 - d. I checked 8(c) above and am offering lodging and meals for two nights. If you checked this box, explain why the second night of lodging is warranted. _____
-

10. Attached is a detailed agenda of the activities House invitees will be participating in during the travel (i.e., an hourly description of planned activities for trip invitees). *Indicate agenda is attached by checking box.*

11. **Check only one of the following.**
- a. I represent that a registered federal lobbyist or foreign agent will not accompany House Members or employees on any segment of the trip. *Signify the statement is true by clicking the box; OR*
 - b. *Not Applicable.* Trip sponsor is a U.S. institution of higher education.
12. For **each** sponsor required to submit a sponsor form, describe the sponsor's interest in the subject matter of the trip **and** its role in organizing and/or conducting the trip:
- _____
- _____
-

13. **Answer parts a and b. Answer part c if necessary:**
- a. Mode of travel: Air Rail Bus Car Other (specify: _____)
 - b. Class of travel: Coach Business First Charter Other (specify: _____)
 - c. If travel will be first class, or by chartered or private aircraft, explain why such travel is warranted:
- _____
-

14. I represent that the expenditures related to local area travel during the trip will be unrelated to personal or recreational activities of the invitee(s). *Signify that the statement is true by checking box.*

15. **Check only one.** I represent that either:
- a. The trip involves an event that is arranged or organized *without regard* to congressional participation and that meals provided to congressional participants are similar to those provided to or purchased by other event attendees; **OR**
 - b. The trip involves events that are arranged specifically *with regard* to congressional participation. If "b" is checked:
 - 1) Detail the cost *per day* of meals (approximate cost may be provided): _____
 - 2) Provide the reason for selecting the location of the event or trip: _____
-

16. Name, nightly cost, and reasons for selecting each hotel or other lodging facility:

Hotel Name: _____ City: _____ Cost Per Night: _____

Reason(s) for Selecting: _____

Hotel Name: _____ City: _____ Cost Per Night: _____

Reason(s) for Selecting: _____

Hotel Name: _____ City: _____ Cost Per Night: _____

Reason(s) for Selecting: _____

PRIMARY TRIP SPONSOR FORM ATTACHMENT PAGES

4. Provide names and titles of ALL House Members and employees you are inviting. For each House invitee, provide an explanation of why the individual was invited:

We invited the following House Members and staff because of their crucial role in Congress' response to the climate crisis, particularly as members and staff supporting the Sustainable Energy and Environment Coalition (SEEC). This trip offers a unique opportunity for education and fact-finding, providing firsthand insights into how clean energy and climate efforts. These experiences will equip the delegation with the knowledge and insights needed to craft policies that not only drive innovation but also foster economic growth, create resilient communities, and ensure long-term environmental and economic prosperity for future generations.

Invited members and staff:

Name	District / Role
Rep. Paul Tonko	NY-20
Rep. Doris Matsui	CA-07
Rep. Nellie Pou	NJ-09
Rep. Alexandria Ocasio-Cortez	NY-14
Rep. Dan Goldman	NY-10
David Schutt	Executive Director, U.S. House of Representatives Sustainable Energy and Environment Coalition (SEEC)
Jeremy Marcus	Chief of Staff to Rep. Doris Matsui
*Grayson Flood	Legislative Director to Rep. Alexandria Ocasio-Cortez
*Meera Dheer	Legislative Director to Rep. Dan Goldman

*Additions: SEEC Institute initially invited relatives of Members and a limited number of staff and did not include their names on the form, as their availability was uncertain at the time. As a relatively new organization with limited experience in this process, we respectfully request the Committee's approval for these participants to join the trip despite filing one day late. Moving forward, we will ensure that all invited participants are noted on the form, regardless of confirmation status.

12. For each sponsor required to submit a sponsor form, describe the sponsor's interest in the subject matter of the trip and its role in organizing and/or conducting the trip:

One of SEEC Institute's pillars of work is to provide lawmakers with opportunities to engage directly with climate and clean energy issues through educational field visits. SEEC Institute has led on organizing all logistics and developing a robust agenda. Our team will guide Members throughout the trip.

15.b.1. Detail the cost per day of meals (approximate cost may be provided):

Estimates:

Breakfast: \$23 per meal

Lunch: \$26 per meal

Dinner: \$38 per meal

Total estimated cost per person: \$212

15.b.2. Provide the reason for selecting the location of the event or trip:

We chose New York City for this trip because of the city's leadership in climate and clean energy innovation and commitment to sustainability through transformative projects like renewable energy infrastructure and major startup incubators. Additionally, NYC offers a diverse range of leaders and community organizations who are actively engaged in addressing the climate crisis while fostering economic growth.

18. Total Expenses for each Participant:

<input type="checkbox"/> Actual Amounts <input checked="" type="checkbox"/> Good Faith Estimates	Total Transportation Expenses per Participant	Total Lodging Expenses per Participant	Total Meal Expenses per Participant
For each Member, Officer, or Employee	DC to NYC Acela: \$221.33 NYC to DC Acela: \$185.00 Estimated taxi trips: \$70.00 Rented bus (per person in a group of 11): \$300.00 Estimated cost per person: \$776.33	Draper Hotel: \$260.59 per night. Total estimated cost per person: \$521.18.	Breakfast: \$23 per meal Lunch: \$26 per meal Dinner: \$38 per meal Total estimated cost per person for Thursday at dinner until Saturday dinner: \$212
For each Accompanying Family Member	Same as above	None	Same as above

AGENDA
SEEC INSTITUTE NYC VISIT
MARCH 27-29, 2025

Thursday, March 27

Time	Visit	Location	Description & Logistics
1:52 - 4:49PM	Travel to NYC	Amtrak	Travel to NYC by train departing from Union Station. Departing Thursday after votes to ensure programming can start at 8am the following day.
5:00 - 5:40 PM	Check in to hotel	The Draper	Check in to hotel
5:40 - 6:00 PM	Transit	Taxi	Take taxi to welcome cocktail
6:00 - 8:00 PM (tentative)	Welcome Cocktail	Manhattan	SEEC Institute will host a welcome cocktail with stakeholders involved in climate and clean energy issues. This is in the planning process and will be a widely attended event.
8:00 - 9:00 PM	Working dinner	Manhattan	Working dinner to go over the next day's agenda and answer any questions regarding the trip.

Friday, March 28

Time	Visit	Location	Description & Logistics
8:00 - 8:30 AM	Transit	Transit	Bus pickup - bus will transport delegation throughout the day.
8:30 - 10:30 AM	Visit ConEd Control Center	Manhattan	Briefing with ConEd officials and tour of their control center. ConEd operates one of the world's largest energy delivery systems, and provides service for the 10 million people who live in New York City and Westchester County.
10:30 - 11:00 AM	Transit	Transit	

11:00 AM - 1:00 PM	NYC Housing Authority (NYCHA) and NY Power Authority (NYPA)	Queens	Visit Astoria Houses including: the Astoria Learning Lab, where young NYCHA residents can explore urban agriculture, sustainability programs, and environmental science. Learn about NYCHA and NYPA's collaboration on the Clean Heat for All, Induction Stove Challenge, and Clean Energy Academy programs. Visit the community garden run by the NYC Green City Force, an Americorps member.
1:00-1:30 PM	Transit		Transit to lunch
1:30-2:30 PM	Lunch	Queens or Brooklyn near visit site, TBC	Working lunch. <i>To be confirmed:</i> Discussion with chef and restaurant related nonprofit group to learn about the significant impact of climate change on independent restaurants, chefs, and the local economies they support.
2:30-3:15 PM	Transit	Transit	
3:15 - 4:30 PM	Visit NewLab	Brooklyn	Tour Newlab - a global venture platform for critical technology startups, home to more than 250 deep tech startups and over 1,000 entrepreneurs, inventors, investors, and optimists working together to address critical challenges in energy, mobility, and materials.
4:30 - 5:00 PM	Transit back to hotel	Transit	
5:00 - 6:00 PM	Personal time	Hotel	One hour pause in programming before dinner.
6:00 - 6:15 PM	Transit to dinner	Transit	
6:15 - 7:15 PM	Delegation dinner	TBD	Working dinner at a casual restaurant near the hotel to discuss the day's programming and to go over the next day's agenda.

Saturday, March 29

Time	Visit	Location	Description & Logistics
8:30 - 9:00	Transit		Transit to breakfast meeting on the bus.

9:00 - 10:30 AM	Breakfast meeting with Pacific Island Forum (PIF) Ambassadors	TBC - coordinating with PIF Forum on location	Breakfast with a group of Pacific Island Forum Ambassadors on the pressing challenges of climate change, offering a platform to share knowledge on impacts, mitigation strategies, and opportunities for stronger collaboration.
10:30 - 11:15 AM	Transit	Transit	
11:15 AM - 1:00 PM	Billion Oyster Project	Brooklyn Bridge Park and Governor's Island	Billion Oyster Project is restoring oyster reefs to New York Harbor in collaboration with New York City communities. Oyster reefs provide habitat for hundreds of species, and can protect the city from storm damage - softening the blow of large waves, reducing flooding, and preventing erosion along the shorelines.
1:00 - 2:00 PM	Lunch	Governor's Island	Boxed lunch on site paid for by SEEC Institute.
2:00 - 3:30 PM	New York Climate Exchange	Governor's Island	The Exchange will be a first-of-its-kind model for developing and implementing solutions to the global climate crisis in New York and around the world. It is a global hub that leverages the collective power of education, research, workforce development, policy development, and public programming to advance climate action at the local, national, and global level. Their mission is to confront urgent climate impacts and issues of environmental justice, breaking down silos through an innovative, scalable, and sustainable model that will rapidly develop new urban climate solutions.
3:30 - 4:15 PM	Return to hotel	Transit	
4:15 - 5:00 PM	Prepare to leave	Hotel	Pick up luggage, go to Penn Station.
5:00 - 7:58 PM	Return to DC		Amtrak Acela



To: Members of Congress and staff
From: Max Frankel, Executive Director

Date: Feb 18, 2025
Re: SEEC Institute NYC Delegation

Good afternoon,

On behalf of SEEC Institute, I am pleased to invite you to join a congressional delegation to New York City from March 27-29, 2025. This will be a fact finding trip to explore important climate, clean energy, and sustainability initiatives. This trip will provide a firsthand look at how innovative policies and investments are driving economic growth, creating jobs, and strengthening communities while addressing the climate crisis. Through site visits, discussions with climate and clean energy leaders, and engagement with experts, you will gain valuable insights into how federal policy can further support and scale these efforts nationwide.

Your leadership is critical in advancing policies that promote clean energy and environmental sustainability. This delegation will be an opportunity to engage with stakeholders shaping the future of these solutions and to bring back lessons that can inform policy making in Washington. We hope you will join us for this important and informative visit.

Sincerely,

Max Frankel
Executive Director
SEEC Institute

Contact: Pearson Croney-Clark, Director of External Affairs, pearson@seecinstitute.org



ONE HUNDRED NINETEENTH CONGRESS

U.S. House of Representatives

COMMITTEE ON ETHICS

Washington, DC 20515

March 5, 2025

The Honorable Doris O. Matsui
U.S. House of Representatives
2206 Rayburn House Office Building
Washington, DC 20515

Dear Colleague:

Pursuant to House Rule 25, clause 5(d)(2), the Committee on Ethics hereby approves your and your spouse's proposed trip to New York, New York, scheduled for March 27 to 29, 2025, sponsored by Sustainable Energy and Environment Coalition (SEEC) Institute. We note you are not accepting round trip transportation or lodging expenses from the trip sponsor.

You must complete a Member/Officer Post-Travel Disclosure Form and file it, together with a Sponsor Post-Travel Disclosure Form completed by the trip sponsor, with the Clerk of the House within 15 days after your return from travel. As part of that filing, you are also required to attach a copy of this letter and both the Traveler and Primary Trip Sponsor Forms (including attachments) you previously submitted to the Committee in seeking pre-approval for this trip. You must also report all travel expenses totaling more than \$480 from a single source on the "Travel" schedule of your annual Financial Disclosure Statement covering this calendar year. Finally, Travel Regulation § 404(d) also requires you to keep a copy of all request forms and supporting information provided to the Committee for three subsequent Congresses from the date of travel.

If you have any further questions, please contact the Committee's Office of Advice and Education at extension 5-7103.

Sincerely,

Michael Guest
Chairman

Mark DeSaulnier
Ranking Member

MG/MD:mc