

COMMITTEE ON ETHICS

MEMBER/OFFICER POST-TRAVEL DISCLOSURE FORM Original Amendment

This form is for disclosing the receipt of travel expenses from a private source for travel taken in connection with a Member or officer's official duties. This form does not eliminate the need to report privately-funded travel on the Member or officer's annual *Financial Disclosure Statement*. In accordance with House Rule 25, clause 5, **you must complete this form and file it with the Clerk of the House by email at gifttravelreports@mail.house.gov, within 15 days after travel is completed.** Please **do not** file this form with the Committee on Ethics.

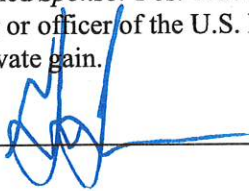
NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

1. Name of Traveler: Greg Landsman
2. a. Name of Accompanying Relative: Sarah Landsman **OR** None
b. Relationship to Traveler: Spouse Child Other (specify): _____
3. a. Dates: Departure: December 8th, 2024 Return: December 9th, 2024
b. Dates at Personal Expense, if any: _____ **OR** None
4. Departure City: Cincinnati Destination: New York City Return City: Washington, DC
5. Sponsor(s), Who Paid for the Trip: UN Foundation
6. Describe Meetings and Events Attended (attach additional pages if necessary): Documents attached

7. Attached to this form are **each** of the following, *signify that each item is attached by checking the corresponding box:*
 - a. a completed *Sponsor Post-Travel Disclosure Form*;
 - b. the *Primary Trip Sponsor Form* completed by the trip sponsor **prior** to the trip, **including all** attachments **and** the *Additional Sponsor Form(s)*;
 - c. page 2 of the completed *Traveler Form* submitted by the Member or officer; **and**
 - d. the letter from the Committee on Ethics approving my participation on this trip.
8. a. I represent that I participated in each of the activities reflected in the attached sponsor's agenda. *Signify statement is true by checking the box.*
b. If not, explain: _____

I certify that the information contained in this form is true, complete, and correct to the best of my knowledge. I have determined that all of the expenses on the attached *Sponsor Post-Travel Disclosure Form* were necessary and that the travel was in connection with my duties as a Member or officer of the U.S. House of Representatives and would not create the appearance that I am using public office for private gain.

Member / Officer Signature: _____



Date: 12/18/24

COMMITTEE ON ETHICS

SPONSOR POST-TRAVEL DISCLOSURE FORM

Original Amendment

This form must be completed by an officer of any organization that served as the primary trip sponsor in providing travel expenses or reimbursement for travel expenses to House Members, officers, or employees under House Rule 25, clause 5. **A completed copy of the form must be provided to each House Member, officer, or employee who participated in the trip within 10 days of their return.** You must answer all questions, and check all boxes, on this form for your submission to comply with House Rules and the Committee's Travel Regulations. Failure to comply with this requirement may result in the denial of future requests to sponsor trips and/or subject the current traveler to disciplinary action or a requirement to repay the trip expenses.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

1. Sponsor(s) who paid or provided in-kind support for the trip: United Nations Foundation

2. Travel Destination(s): New York, New York

3. Date of Departure: Dec. 8, 2024 Date of Return: Dec. 9, 2024

4. Name(s) of Traveler(s): Greg Landsman

Note: You may list more than one traveler on a form only if **all** information is **identical** for each person listed.

5. **Actual amount** of expenses paid on behalf of, or reimbursed to, each individual named in Question 4:

	Total Transportation Expenses	Total Lodging Expenses	Total Meal Expenses	Total Other Expenses (dollar amount per item and description)
Traveler	\$593.55	\$342	\$236.01	
Accompanying Family Member	\$1,012.55	N/A	\$236.01	

6. All expenses connected to the trip were for actual costs incurred and not a *per diem* or lump sum payment. *Signify statement is true by checking box.*

I certify that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature:  Date: Dec. 17, 2024

Name: Peter Yeo Title: Senior Vice President

Organization: United Nations Foundation

I am an officer of the above-named organization. Signify statement is true by checking box.

Address: 1750 Pennsylvania Ave NW Suite 300 Washington, DC 20006

Telephone: 202-887-9040 Email: pyeo@unfoundation.org

Committee staff may contact the above-named individual if additional information is required.

If you have questions regarding your completion of this form, please contact the Committee on Ethics at 202-225-7103.

COMMITTEE ON ETHICS

TRAVELER FORM

This form should be completed by House Members, officers, or employees seeking Committee approval of privately-sponsored travel or reimbursement for travel under House Rule 25, clause 5. The completed form should be submitted directly to the Committee by each invited House Member, officer, or employee, together with the completed and signed trip sponsor form(s) and any attachments. A copy of this form, minus this initial page, will be made available for public inspection.


This form and any attachments may be submitted at 1015 Longworth House Office Building or travel.requests@mail.house.gov.

Your completed request must be submitted to the Committee no less than 30 days before your proposed departure date. Absent exceptional circumstances, permission will not be granted for requests received less than 30 days before the trip commences. **You must receive explicit approval from the Committee before you depart on this trip.**

Name of Traveler: Greg Landsman

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

I certify that the information contained on both pages of this form is true, complete, and correct to the best of my knowledge.

Signature: 

Name of Signatory (if other than traveler): Abbi Fine

For Staff (name of employing Member or Committee): Rep. Greg Landsman

Office Address: 2244 Rayburn House Office Building

Telephone Number: 202-225-2216

Email Address of Contact Person: abbi.fine@mail.house.gov

Check this box if the sponsoring entity is a media outlet, the purpose of the trip is to make a media appearance sponsored by that entity, and these forms are being submitted to the Committee less than 30 days before the trip departure date.

NOTE: You must complete all of the contact information fields above, as Committee staff may need to contact you if additional information is required.

KEEP A COPY OF THIS FORM. Page 2 (but not this page) must be submitted to the Clerk as part of the post-travel disclosure required by House Rule 25. Travel Regulation § 404(d) also requires you to keep a copy of all request forms and supporting paperwork for three subsequent Congresses from the date of travel.

If there are any questions regarding this form, please contact the Committee on Ethics at 202-225-7103 or via email: travel.requests@mail.house.gov.

COMMITTEE ON



ETHICS

TRAVELER FORM

1. Name of Traveler: Greg Landsman
2. Sponsor(s) who will be paying or providing in-kind support for the trip: UN Foundation
3. City and State **OR** Foreign Country of Travel: New York, New York
4. a. Date of Departure: December 8th Date of Return: December 9th
b. Yes No Will you be extending the trip at your personal expense?
If yes, list dates at personal expense: _____
5. a. Yes No Will you be accompanied by a family member at the sponsor's expense? **If yes:**
 - (1) Name of Accompanying Family Member: Sarah Landsman
 - (2) Relationship to Traveler: Spouse Child Other (specify): _____
 - (3) Yes No Accompanying Family Member is at least 18 years of age?
6. a. Yes No Did the trip sponsor answer "Yes" to Question 8(c) on the *Primary Trip Sponsor Form* (i.e., travel is sponsored by an entity that employs a registered federal lobbyist or a foreign agent)?
b. **If yes**, and you are requesting lodging for two nights, explain why the second night is warranted:

7. Yes No *Primary Trip Sponsor Form* is attached, including agenda, invitation, invitee list, and any other attachments and Additional Sponsor Forms.
NOTE: The agenda should show the traveler's individual schedule, including departure and arrival times and identify the specific events in which the traveler will be participating.
8. Explain why participation in the trip is connected to the traveler's individual official or representational duties. **Staff should include their job title and how the activities on the itinerary relate to their duties.**
learning about the functionality of the UN

9. **Yes No Is the traveler aware of any registered federal lobbyists or foreign agents involved in planning, organizing, requesting, or arranging the trip?**
10. For staff travelers, to be completed by your employing Member:

ADVANCED AUTHORIZATION OF EMPLOYEE TRAVEL

I hereby authorize the individual named above, an employee of the U.S. House of Representatives who works under my direct supervision, to accept expenses for the trip described in this request. I have determined that the above-described travel is in connection with my employee's official duties and that acceptance of these expenses will not create the appearance that the employee is using public office for private gain.

Signature of Employing Member: _____

Date: 12/19/24

COMMITTEE ON ETHICS

PRIMARY TRIP SPONSOR FORM

This form should be completed by private entities offering to provide travel or reimbursement for travel to House Members, officers, or employees under House Rule 25, clause 5. A completed copy of the form (and any attachments) should be provided to each invited House Member, officer, or employee, who will then forward it to the Committee together with a *Traveler Form* **at least 30 days before the start date of the trip**. The trip sponsor should *NOT* submit the form directly to the Committee. The Committee's website (ethics.house.gov) provides detailed instructions for filling out the form. The Committee will notify the House invitees directly of its decision and will not notify the trip sponsors.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001. Failure to comply with the Committee's Travel Regulations may also lead to the denial of permission to sponsor future trips. Signatures must comply with section 104(bb) of the Travel Regulations.

1. Sponsor who will be paying for the trip:

United Nations Foundation

2. I represent that the trip will not be financed, in whole or in part, by a registered federal lobbyist or foreign agent. *Signify that the statement is true by checking box.*

3. **Check only one.** I represent that:

a. The primary trip sponsor has not accepted from any other source, funds intended directly or indirectly to finance any aspect of the trip; **OR**

b. The trip is arranged without regard to congressional participation and the primary trip sponsor has accepted funds only from entities that will receive a tangible benefit in exchange for those funds; **OR**

c. The primary trip sponsor has accepted funds, services, or in-kind assistance from other source(s) intended directly or indirectly to finance all or part of this trip and has enclosed disclosure forms from each of those entities.

If "c" is checked, list the names of the additional sponsors: _____

4. Provide names and titles of **ALL** House Members *and* employees you are inviting. **For each House invitee, provide an explanation of why the individual was invited** (include additional pages if necessary): Please see attached.

5. Yes No Is travel being offered to an accompanying family member of the House invitee(s)?

6. Date of Departure: Dec. 8, 2024 Date of Return: Dec. 9, 2024

7. a. City of departure: Washington, DC

b. Destination(s): New York, New York

c. City of return: Washington, DC

8. **Check only one.** I represent that

a. The sponsor of the trip is an institution of higher education within the meaning of section 101 of the Higher Education Act of 1965; **OR**

b. The sponsor of the trip does not retain or employ a registered federal lobbyist or foreign agent; **OR**

c. The sponsor employs or retains a registered federal lobbyist or foreign agent, but the trip is for attendance at a one-day event *and* lobbyist / foreign agent involvement in planning, organizing, requesting, or arranging the trip was *de minimis* under the Committee's travel regulations.

9. **Check only one of the following.**
- a. I checked 8(a) or (b) above; **OR**
 - b. I checked 8(c) above but am not offering any lodging; **OR**
 - c. I checked 8(c) above and am offering lodging and meals for one night; **OR**
 - d. I checked 8(c) above and am offering lodging and meals for two nights. If you checked this box, explain why the second night of lodging is warranted. _____
-

10. Attached is a detailed agenda of the activities House invitees will be participating in during the travel (i.e., an hourly description of planned activities for trip invitees). *Indicate agenda is attached by checking box.*

11. **Check only one of the following.**
- a. I represent that a registered federal lobbyist or foreign agent will not accompany House Members or employees on any segment of the trip. *Signify the statement is true by clicking the box; OR*
 - b. *Not Applicable.* Trip sponsor is a U.S. institution of higher education.
12. For **each** sponsor required to submit a sponsor form, describe the sponsor's interest in the subject matter of the trip **and** its role in organizing and/or conducting the trip:
Please see attached.
-
-

13. **Answer parts a and b. Answer part c if necessary:**
- a. Mode of travel: Air Rail Bus Car Other (specify: _____)
 - b. Class of travel: Coach Business First Charter Other (specify: _____)
 - c. If travel will be first class, or by chartered or private aircraft, explain why such travel is warranted:

-

14. I represent that the expenditures related to local area travel during the trip will be unrelated to personal or recreational activities of the invitee(s). *Signify that the statement is true by checking box.*

15. **Check only one.** I represent that either:
- a. The trip involves an event that is arranged or organized *without regard* to congressional participation and that meals provided to congressional participants are similar to those provided to or purchased by other event attendees; **OR**
 - b. The trip involves events that are arranged specifically *with regard* to congressional participation. If "b" is checked:
 - 1) Detail the cost *per day* of meals (approximate cost may be provided): \$92
 - 2) Provide the reason for selecting the location of the event or trip: This trip will bring participants to UN Headquarters, which is in New York.
-

16. Name, nightly cost, and reasons for selecting each hotel or other lodging facility:
- Hotel Name: Westin Grand Central City: New York, New York Cost Per Night: \$342
Reason(s) for Selecting: Favorable cost and location.
- Hotel Name: _____ City: _____ Cost Per Night: _____
Reason(s) for Selecting: _____
- Hotel Name: _____ City: _____ Cost Per Night: _____
Reason(s) for Selecting: _____

17. I represent that all expenses connected to the trip will be for actual costs incurred and not a per diem or lump sum payment. *Signify that the statement is true by checking the box.*

18. **Total Expenses for each Participant:**

<input type="checkbox"/> Actual Amounts <input checked="" type="checkbox"/> Good Faith Estimates	Total Transportation Expenses per Participant	Total Lodging Expenses per Participant	Total Meal Expenses per Participant
For each Member, Officer, or Employee	\$610	\$342	\$184
For each Accompanying Family Member	\$610	\$0	\$184


	Other Expenses (dollar amount per item)	Identify Specific Nature of "Other" Expenses (e.g., taxi, parking, registration fee, etc.)
For each Member, Officer, or Employee		
For each Accompanying Family Member		

19. **Check only one:**

- a. I certify that I am an officer of the organization listed below; **OR**
- b. *Not Applicable.* Trip sponsor is an individual or a U.S. institution of higher education.

20. **I certify by my signature that**

- a. **I read and understand the Committee's Travel Regulations;**
- b. **I am not a registered federal lobbyist or registered foreign agent; and**
- c. **The information on this form is true, complete, and correct to the best of my knowledge.**

Signature:  Date: 10/28/2024
 Name: Peter Yeo Title: Senior Vice President
 Organization: United Nations Foundation
 Address: 1750 Pennsylvania Ave NW Suite 300 Washington, DC 20006
 Email: pyeo@unfoundation.org Telephone: 202-887-9040

If there are questions regarding this form, please contact the Committee on Ethics at 202-225-7103 or travel.requests@mail.house.gov.

Michael Guest, Mississippi
Chairman
Susan Wild, Pennsylvania
Ranking Member

David P. Joyce, Ohio
John H. Rutherford, Florida
Andrew R. Garbarino, New York
Michelle Fischbach, Minnesota

Veronica Escobar, Texas
Mark DeSaulnier, California
Deborah K. Ross, North Carolina
Glenn F. Ivey, Maryland



ONE HUNDRED EIGHTEENTH CONGRESS

U.S. House of Representatives

COMMITTEE ON ETHICS

Thomas A. Rust
Staff Director and Chief Counsel

Keelie Broom
Counsel to the Chairman

David Arrojo
Counsel to the Ranking Member

1015 Longworth House Office Building
Washington, D.C. 20515-6328
Telephone: (202) 225-7103
Facsimile: (202) 225-7392

December 9, 2024

The Honorable Greg Landsman
U.S. House of Representatives
1432 Longworth House Office Building
Washington, DC 20515

Dear Colleague:

Pursuant to House Rule 25, clause 5(d)(2), the Committee on Ethics hereby approves your proposed trip to New York, New York, scheduled for December 8 to 9, 2024, sponsored by United Nations Foundation.

You must complete a Member/Officer Post-Travel Disclosure Form and file it, together with a Sponsor Post-Travel Disclosure Form completed by the trip sponsor, with the Clerk of the House within 15 days after your return from travel. As part of that filing, you are also required to attach a copy of this letter and both the Traveler and Primary Trip Sponsor Forms (including attachments) you previously submitted to the Committee in seeking pre-approval for this trip. You must also report all travel expenses totaling more than \$480 from a single source on the "Travel" schedule of your annual Financial Disclosure Statement covering this calendar year. Finally, Travel Regulation § 404(d) also requires you to keep a copy of all request forms and supporting information provided to the Committee for three subsequent Congresses from the date of travel.

If you have any further questions, please contact the Committee's Office of Advice and Education at extension 5-7103.

Sincerely,

Michael Guest
Chairman

Susan Wild
Ranking Member

MG/SW:rp



UNF Congressional Learning Trip to United Nations Headquarters

December 8-9, 2024

Sunday, Dec. 8

3:00pm – 5:54pm Amtrak Acela 2262 to Moynihan Train Hall at Penn Station (NYP)

Location: Washington Union Station

5:54pm – 6:30pm Transit via hired shuttle to Westin New York Grand Central
Pick up: 31st Street

6:30pm Arrive at Westin New York Grand Central

6:30pm – 6:55pm Executive Time

6:55pm – 7:00pm Transfer via foot to The Capital Grille

7:00pm – 8:30pm **Working Dinner with Amb. Linda Thomas-Greenfield,
Representative of the United States of America to the United Nations**

The delegation will have a working dinner with Amb. Linda Thomas-Greenfield to discuss U.S. priorities across the UN System.

Location: The Capital Grille, 200 Park Avenue

8:30pm – 8:35pm Transfer to hotel

Overnight Westin New York Grand Central
212 E. 42nd St, New York, NY 10017

Monday, Dec. 9

7:15am – 7:30am Meet in hotel lobby. Please leave your bags with the porter.

7:30am – 8:00am Transit via hired shuttle to UN Headquarters

8:00am – 8:45am **Working Breakfast with Norine Kennedy, Senior Vice President, U.S. Council for International Business; Howard Wachtel, Senior Director, Head of UN and International Organizations Policy, Microsoft; and Fatima Khan, External Relations Officer, World Health Organization (WHO) New York**

The delegation will have a working breakfast with Norine Kennedy, Senior Vice President, U.S. Council for International Business; Howard

Wachtel, Senior Director, Head of UN and International Organizations Policy, Microsoft; and Fatima Khan, External Relations Officer, World Health Organization (WHO) New York to discuss how the UN serves as a vital platform for private sector action on the SDGs and achieving shared global health, climate action, and gender equality goals.

Location: UN Headquarters, Delegates Dining Room, PDR 2&3

8:45am – 9:30am **Meeting with Catherine Russell, Executive Director, UN Children’s Fund (UNICEF)**

The delegation will meet with Catherine Russell, Executive Director of UNICEF to discuss how UNICEF works in the world’s toughest places to reach the most disadvantaged children and adolescents—and to protect the rights of every child, everywhere.

Location: UN Headquarters, Delegates Dining Room, PDR 2&3

9:30am – 10:15am **Meeting with Tom Fletcher, Under-Secretary-General for Humanitarian Affairs and Emergency Relief Coordinator, UN Office for the Coordination of Humanitarian Affairs (OCHA)**

The delegation will meet with Tom Fletcher, Under-Secretary-General for Humanitarian Affairs to discuss how OCHA is coordinating the effective delivery of humanitarian assistance across multiple protracted and emerging crises.

Location: UN Headquarters, Delegates Dining Room, PDR 2&3

10:15am – 10:30am Break

10:30am – 10:45am Transfer to Conference Room of the Secretary-General, 38th Floor, UN Secretariat

10:45am – 11:00am **Meeting with H.E. António Guterres, Secretary-General of the United Nations**

The delegation will meet with the Secretary-General to discuss recent developments and the importance of a strong U.S.-UN relationship.

Location: Conference Room of the Secretary-General, 38th Floor, UN Secretariat

11:00am – 11:45am **Expert Tour of UN Security Council Chamber and United Nations General Assembly Hall**

The delegation will receive an expert guided tour of the UN Security

Council Chamber and UN General Assembly Hall (meetings permitted), highlighting the history, functions, and impact of each body.

11:45am – 12:45pm Transit via hired shuttle to Moynihan Train Hall at Penn Station (NYP)

12:45pm Arrive Moynihan Train Hall at Penn Station (NYP)

12:45pm – 1:02pm Prepare for departure

1:02pm – 3:58pm Amtrak Acela #2159 to Washington Union Station

3:58pm Arrive Washington Union Station

UNF Learning Trip to UN Headquarters (December 8-9, 2024)
Answers to Primary Trip Sponsor Form Questions 4 and 12

4. Names and titles of all House invitees and explanation of why the individual was invited:

The following individuals have been invited to participate in this learning trip to UN Headquarters in New York because they have jurisdiction over or have expressed interest in topics related to U.S. foreign policy, U.S.-UN relations, international organizations, international development, humanitarian assistance, global health, and/or associated subjects.

Rep. Gabe Amo
Rep. Becca Balint
Rep. Nikki Budzinski
Rep. Yadira Caraveo
Rep. Greg Casar
Rep. Jasmine Crockett
Rep. Don Davis
Rep. Chris Deluzio
Rep. Valerie Foushee
Rep. Maxwell Alejandro Frost
Rep. Robert Garcia
Rep. Dan Goldman
Rep. Val Hoyle
Rep. Glenn Ivey
Rep. Jonathan Jackson
Rep. Jeff Jackson
Rep. Sydney Kamlager-Dove
Rep. Tim Kennedy
Rep. Greg Landsman
Rep. Summer Lee
Rep. Seth Magaziner
Rep. Jennifer McClellan
Rep. Morgan McGarvey
Rep. LaMonica McIver
Rep. Rob Menendez Jr.
Rep. Jared Moskowitz
Rep. Kevin Mullin
Rep. Wiley Nickel
Rep. Marie Gluesenkamp Pérez
Rep. Brittany Pettersen
Rep. Delia Ramirez
Rep. Pat Ryan
Rep. Andrea Salinas
Rep. Hillary Scholten
Rep. Eric Sorensen
Rep. Melanie Stansbury

Rep. Emilia Sykes
Rep. Shri Thanedar
Rep. Jill Tokuda
Rep. Gabe Vasquez
Robert Edmonson, Chief of Staff, Rep. Robert Garcia

12. Description of the sponsor's interest in the subject matter of the trip and its role in organizing and/or conducting the trip:

The UN Foundation (UNF) works to educate all Americans, including the U.S. Congress, on the importance of a strong U.S.-UN relationship. Over the course of this trip, the delegation will meet with several high-level UN and U.S. officials, offering policymakers an opportunity to learn about multilateral efforts to address a number of interconnected humanitarian, development, and foreign policy challenges. UNF is the primary sponsor of this trip and is organizing all aspects of the program and logistics. UNF handles all outreach to congressional offices and is the contact for planning purposes.