

COMMITTEE ON ETHICS

MEMBER/OFFICER POST-TRAVEL DISCLOSURE FORM Original Amendment

This form is for disclosing the receipt of travel expenses from a private source for travel taken in connection with a Member or officer's official duties. This form does not eliminate the need to report privately-funded travel on the Member or officer's annual *Financial Disclosure Statement*. In accordance with House Rule 25, clause 5, **you must complete this form and file it with the Clerk of the House by email at gifttravelreports@mail.house.gov, within 15 days after travel is completed.** Please **do not** file this form with the Committee on Ethics.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

1. Name of Traveler: Thomas Suozzi
2. a. Name of Accompanying Relative: _____ **OR** None
b. Relationship to Traveler: Spouse Child Other (specify): _____
3. a. Dates: Departure: April 1, 2024 Return: April 8, 2024
b. Dates at Personal Expense, if any: _____ **OR** None
4. Departure City: New York, NY Destination: Warsaw, Poland Return City: Washington, DC
5. Sponsor(s), Who Paid for the Trip: CSIS; Howard G. Buffett Foundation
6. Describe Meetings and Events Attended (attach additional pages if necessary):
Met with Ukrainian President Zelenskyy. Dinner with US Ambassador to Poland. Met with Kosiniak-Kamysz (Minister of Nat. Defence and Deputy PM of Poland). Met with 82nd Airborne Division, including Brig. Gen. Jerry Baird. Met with US Ambassador to Ukraine. Lunch with Mayor of Bucha. Visited the Church of St Andrew. Toured Irpin. Dinner with MP Olexandre Vasiuk. Met with Klitschko, mayor of Kyiv. Met with Herman Hatuschenko, minister of energy. Interviewed with Radio Free Europe. Visited Babyn Yar Museum.
7. Attached to this form are **each** of the following, *signify that each item is attached by checking the corresponding box*:
 - a. a completed *Sponsor Post-Travel Disclosure Form*;
 - b. the *Primary Trip Sponsor Form* completed by the trip sponsor **prior** to the trip, **including all** attachments **and** the *Additional Sponsor Form(s)*;
 - c. page 2 of the completed *Traveler Form* submitted by the Member or officer; **and**
 - d. the letter from the Committee on Ethics approving my participation on this trip.
8. a. I represent that I participated in each of the activities reflected in the attached sponsor's agenda. *Signify statement is true by checking the box.*
b. If not, explain: _____

I certify that the information contained in this form is true, complete, and correct to the best of my knowledge. I have determined that all of the expenses on the attached *Sponsor Post-Travel Disclosure Form* were necessary and that the travel was in connection with my duties as a Member or officer of the U.S. House of Representatives and would not create the appearance that I am using public office for private gain.

Member / Officer Signature: 

Date: 4/22/24

COMMITTEE ON ETHICS

SPONSOR POST-TRAVEL DISCLOSURE FORM

Original Amendment

This form must be completed by an officer of any organization that served as the primary trip sponsor in providing travel expenses or reimbursement for travel expenses to House Members, officers, or employees under House Rule 25, clause 5. **A completed copy of the form must be provided to each House Member, officer, or employee who participated in the trip within 10 days of their return.** You must answer all questions, and check all boxes, on this form for your submission to comply with House Rules and the Committee's Travel Regulations. Failure to comply with this requirement may result in the denial of future requests to sponsor trips and/or subject the current traveler to disciplinary action or a requirement to repay the trip expenses.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

1. Sponsor(s) who paid or provided in-kind support for the trip: Center for Strategic & International Studies;
The Howard G. Buffett Foundation

2. Travel Destination(s): Poland (Warsaw & Rzeszow); Ukraine (Kyiv & Odesa); Moldova (Chisinau)

3. Date of Departure: April 1, 2024 Date of Return: April 8, 2024

4. Name(s) of Traveler(s): Chuck Edwards, Ashley Hinson, Wiley Nickel, Tom Suozzi

Note: You may list more than one traveler on a form only if *all* information is *identical* for each person listed.

5. **Actual amount** of expenses paid on behalf of, or reimbursed to, each individual named in Question 4:

	Total Transportation Expenses	Total Lodging Expenses	Total Meal Expenses	Total Other Expenses (dollar amount per item and description)
Traveler	\$6,722	\$1,210	\$530	\$1,800
Accompanying Family Member				

6. All expenses connected to the trip were for actual costs incurred and not a *per diem* or lump sum payment. Signify statement is true by checking box.

I certify that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature:  Date: 04/19/2024

Name: Elizabeth Hoffman Title: Director of Congressional Affairs

Organization: Center for Strategic and International Studies

I am an officer of the above-named organization. Signify statement is true by checking box.

Address: 1616 Rhode Island Ave. NW Washington DC 20036

Telephone: 202-775-3186 Email: EHoffman@csis.org

Committee staff may contact the above-named individual if additional information is required.

If you have questions regarding your completion of this form, please contact the Committee on Ethics at 202-225-7103.

COMMITTEE ON ETHICS


TRAVELER FORM

1. Name of Traveler: Thomas Suozzi
2. Sponsor(s) who will be paying or providing in-kind support for the trip: Center for Strategic and Interational Studies
3. City and State OR Foreign Country of Travel: Poland, Ukraine, Moldova
4. a. Date of Departure: April 1, 2024 Date of Return: April 8, 2024
b. Yes No Will you be extending the trip at your personal expense?
If yes, list dates at personal expense: _____
5. a. Yes No Will you be accompanied by a family member at the sponsor's expense? If yes:
(1) Name of Accompanying Family Member: _____
(2) Relationship to Traveler: Spouse Child Other(specify): _____
(3) Yes No Accompanying Family Member is at least 18 years of age?
6. a. Yes No Did the trip sponsor answer "Yes" to Question 8(c) on the Primary Trip Sponsor Form (i.e., travel is sponsored by an entity that employs a registered federal lobbyist or a foreign agent)?
b. If yes, and you are requesting lodging for two nights, explain why the second night is warranted:

7. Yes No Primary Trip Sponsor Form is attached, including agenda, invitation, invitee list, and any other attachments and Additional Sponsor Forms.
NOTE: The agenda should show the traveler's individual schedule, including departure and arrival times and identify the specific events in which the traveler will be participating.
8. Explain why participation in the trip is connected to the traveler's individual official or representational duties. Staff should include their job title and how the activities on the itinerary relate to their duties.
member of congress to Ukraine. On this trip, Congressman Suozzi will assess the need for foreign aid to Ukraine, which will be considered on the House floor shortly. As a member of the Homeland Security Committee, Suozzi will meet with US military personnel and participate in several briefings on international security.
9. Yes No Is the traveler aware of any registered federal lobbyists or foreign agents involved in planning, organizing, requesting, or arranging the trip?
10. For staff travelers, to be completed by your employing Member:

ADVANCED AUTHORIZATION OF EMPLOYEE TRAVEL

I hereby authorize the individual named above, an employee of the U.S. House of Representatives who works under my direct supervision, to accept expenses for the trip described in this request. I have determined that the above-described travel is in connection with my employee's official duties and that acceptance of these expenses will not create the appearance that the employee is using public office for private gain.

Signature of Employing Member:  Date: March 4, 2024

COMMITTEE ON ETHICS

TRAVELER FORM

This form should be completed by House Members, officers, or employees seeking Committee approval of privately-sponsored travel or reimbursement for travel under House Rule 25, clause 5. The completed form should be submitted directly to the Committee by each invited House Member, officer, or employee, together with the completed and signed trip sponsor form(s) and any attachments. A copy of this form, minus this initial page, will be made available for public inspection.

This form and any attachments may be submitted at 1015 Longworth House Office Building or travelrequests@mail.house.gov.

Your completed request must be submitted to the Committee no less than 30 days before your proposed departure date. Absent exceptional circumstances, permission will not be granted for requests received less than 30 days before the trip commences. You must receive explicit approval from the Committee before you depart on this trip.

Name of Traveler: Thomas Suozzi

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

I certify that the information contained on both pages of this form is true, complete, and correct to the best of my knowledge.

Signature: 

Name of Signatory (if other than traveler): Matthew Fried

For Staff (name of employing Member or Committee): Suozzi

Office Address: 1117 Longworth

Telephone Number: 606-923-5485

Email Address of Contact Person: matt.fried@mail.house.gov

Check this box if the sponsoring entity is a media outlet, the purpose of the trip is to make a media appearance sponsored by that entity, and these forms are being submitted to the Committee less than 30 days before the trip departure date.

NOTE: You must complete all of the contact information fields above, as Committee staff may need to contact you if additional information is required.

KEEP A COPY OF THIS FORM. Page 2 (but not this page) must be submitted to the Clerk as part of the post-travel disclosure required by House Rule 25. Travel Regulation § 404(d) also requires you to keep a copy of all request forms and supporting paperwork for three subsequent Congresses from the date of travel.

If there are any questions regarding this form, please contact the Committee on Ethics at 202-225-7103 or via email: travelrequests@mail.house.gov.

COMMITTEE ON ETHICS

PRIMARY TRIP SPONSOR FORM

This form should be completed by private entities offering to provide travel or reimbursement for travel to House Members, officers, or employees under House Rule 25, clause 5. A completed copy of the form (and any attachments) should be provided to each invited House Member, officer, or employee, who will then forward it to the Committee together with a *Traveler Form* **at least 30 days before the start date of the trip**. The trip sponsor should *NOT* submit the form directly to the Committee. The Committee's website (ethics.house.gov) provides detailed instructions for filling out the form. The Committee will notify the House invitees directly of its decision and will not notify the trip sponsors.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001. Failure to comply with the Committee's Travel Regulations may also lead to the denial of permission to sponsor future trips. Signatures must comply with section 104(bb) of the Travel Regulations.

1. Sponsor who will be paying for the trip:

Center for Strategic and International Studies

2. I represent that the trip will not be financed, in whole or in part, by a registered federal lobbyist or foreign agent. Signify that the statement is true by checking box.

3. **Check only one.** I represent that:

- a. The primary trip sponsor has not accepted from any other source, funds intended directly or indirectly to finance any aspect of the trip; **OR**
- b. The trip is arranged without regard to congressional participation and the primary trip sponsor has accepted funds only from entities that will receive a tangible benefit in exchange for those funds; **OR**
- c. The primary trip sponsor has accepted funds, services, or in-kind assistance from other source(s) intended directly or indirectly to finance all or part of this trip and has enclosed disclosure forms from each of those entities.

If "c" is checked, list the names of the additional sponsors: The Howard G. Buffet Foundation

4. Provide names and titles of **ALL** House Members *and* employees you are inviting. **For each House invitee, provide an explanation of why the individual was invited** (include additional pages if necessary): see full list of attendees attached

5. Yes No Is travel being offered to an accompanying family member of the House invitee(s)?

6. Date of Departure: April 1, 2024 Date of Return: April 8, 2024

7. a. City of departure: Washington DC or the Member's district

b. Destination(s): Poland (Warsaw & Rzeszow), Ukraine (Kyiv & Odesa), Moldova (Chişinău)

c. City of return: Washington DC or the Member's district

8. **Check only one.** I represent that

- a. The sponsor of the trip is an institution of higher education within the meaning of section 101 of the Higher Education Act of 1965; **OR**
- b. The sponsor of the trip does not retain or employ a registered federal lobbyist or foreign agent; **OR**
- c. The sponsor employs or retains a registered federal lobbyist or foreign agent, but the trip is for attendance at a one-day event *and* lobbyist / foreign agent involvement in planning, organizing, requesting, or arranging the trip was *de minimis* under the Committee's travel regulations.

9. **Check only one of the following.**
- I checked 8(a) or (b) above; **OR**
 - I checked 8(c) above but am not offering any lodging; **OR**
 - I checked 8(c) above and am offering lodging and meals for one night; **OR**
 - I checked 8(c) above and am offering lodging and meals for two nights. If you checked this box, explain why the second night of lodging is warranted. _____
-
10. Attached is a detailed agenda of the activities House invitees will be participating in during the travel (i.e., an hourly description of planned activities for trip invitees). *Indicate agenda is attached by checking box.*
11. **Check only one of the following.**
- I represent that a registered federal lobbyist or foreign agent will not accompany House Members or employees on any segment of the trip. *Signify the statement is true by clicking the box;* **OR**
 - Not Applicable.* Trip sponsor is a U.S. institution of higher education.
12. For *each* sponsor required to submit a sponsor form, describe the sponsor's interest in the subject matter of the trip *and* its role in organizing and/or conducting the trip:
 CSIS has been producing research, as well as hosting public and private events for members both prior to and after Russia's invasion of Ukraine in February 2022. This trip will educate Members of Congress on how U.S. military and economic assistance to Ukraine is being utilized. The trip is being organized and planned entirely by CSIS.
-
13. **Answer parts a and b. Answer part c if necessary:**
- Mode of travel: Air Rail Bus Car Other (specify: _____)
 - Class of travel: Coach Business First Charter Other (specify: _____)
 - If travel will be first class, or by chartered or private aircraft, explain why such travel is warranted:

-
14. I represent that the expenditures related to local area travel during the trip will be unrelated to personal or recreational activities of the invitee(s). *Signify that the statement is true by checking box.*
15. **Check only one.** I represent that either:
- The trip involves an event that is arranged or organized *without regard* to congressional participation and that meals provided to congressional participants are similar to those provided to or purchased by other event attendees; **OR**
 - The trip involves events that are arranged specifically *with regard* to congressional participation. If "b" is checked:
 - Detail the cost *per day* of meals (approximate cost may be provided): approximately \$ 95 / per day
 - Provide the reason for selecting the location of the event or trip: see attached
-
16. Name, nightly cost, and reasons for selecting each hotel or other lodging facility:
- | | | | | | |
|--------------------------|--|-------|--------------------------|-----------------|--------------|
| Hotel Name: | <u>Hotel Bristol</u> | City: | <u>Warsaw, Poland</u> | Cost Per Night: | <u>\$160</u> |
| Reason(s) for Selecting: | <u>vicinity to the center of the city and the U.S. Embassy</u> | | | | |
| Hotel Name: | <u>InterContinental</u> | City: | <u>Kyiv, Ukraine</u> | Cost Per Night: | <u>\$243</u> |
| Reason(s) for Selecting: | <u>location + underground shelter for security purposes</u> | | | | |
| Hotel Name: | <u>Nobil Luxury Boutique</u> | City: | <u>Chişinău, Moldova</u> | Cost Per Night: | <u>\$154</u> |
| Reason(s) for Selecting: | <u>central location</u> | | | | |

17. I represent that all expenses connected to the trip will be for actual costs incurred and not a per diem or lump sum payment. *Signify that the statement is true by checking the box.*

18. **Total Expenses for each Participant:**

<input type="checkbox"/> Actual Amounts <input checked="" type="checkbox"/> Good Faith Estimates	Total Transportation Expenses per Participant	Total Lodging Expenses per Participant	Total Meal Expenses per Participant
For each Member, Officer, or Employee	\$6,600	\$1,400	\$600
For each Accompanying Family Member			

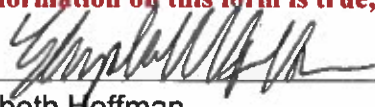
	Other Expenses (dollar amount per item)	Identify Specific Nature of "Other" Expenses (e.g., taxi, parking, registration fee, etc.)
For each Member, Officer, or Employee	\$1580	security detail and close protection officer
For each Accompanying Family Member		

19. **Check only one:**

- a. I certify that I am an officer of the organization listed below; **OR**
- b. *Not Applicable.* Trip sponsor is an individual or a U.S. institution of higher education.

20. **I certify by my signature that**

- a. **I read and understand the Committee's Travel Regulations;**
- b. **I am not a registered federal lobbyist or registered foreign agent; and**
- c. **The information on this form is true, complete, and correct to the best of my knowledge.**

Signature:  Date: March 1, 2024
 Name: Elizabeth Hoffman Title: Director, Congressional & C
 Organization: Center for Strategic and International Studies
 Address: 1616 Rhode Island Ave. NW Washington DC 20036
 Email: ehoffman@csis.org Telephone: 202-775-3186

If there are questions regarding this form, please contact the Committee on Ethics at 202-225-7103 or travel.requests@mail.house.gov.

COMMITTEE ON ETHICS

ADDITIONAL TRIP SPONSOR FORM

This form should be completed by an organization that provides funds, services, or in-kind assistance to another entity to underwrite, in whole or in part, a trip or an event, meal, or activity that will occur during a trip, or a necessary expense that will be incurred during a trip, with express or implicit knowledge or understanding that one or more House Members or employees may participate in or attend that trip or event, or otherwise may be beneficiaries of the gift or donation. **Provide a copy of your completed form to the primary sponsor of the trip.**

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001. Failure to comply with the Committee's Travel Regulations may also lead to the denial of permission to sponsor future trips. Signatures must comply with section 104(bb) of the Travel Regulations.

1. Name of Primary Trip Sponsor for this trip: Center for Strategic and International Studies

2. Name of your organization: The Howard G. Buffett Foundation

3. Yes No Is your organization designated a § 501(c)(3) charitable organization by the Internal Revenue Service?

4. Yes No Does your organization receive funding from any foreign government or multinational organization?

5. **Check one.** I certify that my organization:

a. Has provided a grant, gift, or donation to the above-named Primary Trip Sponsor and conducts an audit or review of its grant, gift, or donation to ensure that the funds are spent in accordance with the terms of its grant, gift, or donation. **OR**

b. Has had a direct role in the organizing, planning, or conducting of a trip to

Destination: _____ on Date: _____

that is being organized or arranged by the above-named Primary Trip Sponsor. **OR**

c. Has provided in-kind support to the above-named Primary Trip Sponsor (e.g., meeting planning assistance, meeting space and set-up, and paying for expenses related to this trip directly to the service provider).

6. **Check only one:**

a. My organization does not employ or retain a registered federal lobbyist or foreign agent **OR**

b. My organization employs a registered federal lobbyist or foreign agent, but their involvement in planning, organizing, or arranging the trip was *de minimis* under the travel regulations.

7. **I certify by my signature that**

a. I read and understand the Committee's Travel Regulations;

b. I am not a registered federal lobbyist or registered foreign agent;

c. I am an officer of this organization and am duly authorized to sign this form; and

d. The information on this form is true, complete, and correct to the best of my knowledge.

Signature: _____

Charlotte Ryan

Date: 02.22.2024

Name: _____

Charlotte Ryan

Title: _____

VP Administration

Organization: _____

The Howard G. Buffett Foundation

Address: _____

1053 W. Rotary Way, Suite A Decatur, IL 62521

Telephone: _____

217-362-8604

Email: _____

cbr@hgbfoundation.org

If there are questions regarding this form, please contact the Committee on Ethics at 202-225-7103 or travel.requests@mail.house.gov.

Michael Guest, Mississippi
Chairman
Susan Wild, Pennsylvania
Ranking Member

David P. Joyce, Ohio
John H. Rutherford, Florida
Andrew R. Garbarino, New York
Michelle Fischbach, Minnesota

Veronica Escobar, Texas
Mark DeSaulnier, California
Deborah K. Ross, North Carolina
Glenn F. Ivey, Maryland



ONE HUNDRED EIGHTEENTH CONGRESS

U.S. House of Representatives

COMMITTEE ON ETHICS

Thomas A. Rust
Staff Director and Chief Counsel

Keelie Broom
Counsel to the Chairman

David Arrojo
Counsel to the Ranking Member

1015 Longworth House Office Building
Washington, D.C. 20515-6328
Telephone: (202) 225-7103
Facsimile: (202) 225-7392

March 27, 2024

The Honorable Thomas Suozzi
U.S. House of Representatives
1117 Longworth House Office Building
Washington, DC 20515

Dear Colleague:

Pursuant to House Rule 25, clause 5(d)(2), the Committee on Ethics hereby approves your proposed trip to Poland, Ukraine, and Moldova,¹ scheduled for April 1 to 8, 2024, sponsored by Center for Strategic and International Studies and the Howard G. Buffett Foundation.

You must complete a Member/Officer Post-Travel Disclosure Form and file it, together with a Sponsor Post-Travel Disclosure Form completed by the trip sponsor, with the Clerk of the House within 15 days after your return from travel. As part of that filing, you are also required to attach a copy of this letter and both the Traveler and Primary Trip Sponsor Forms (including attachments) you previously submitted to the Committee in seeking pre-approval for this trip. You must also report all travel expenses totaling more than \$480 from a single source on the "Travel" schedule of your annual Financial Disclosure Statement covering this calendar year. Finally, Travel Regulation § 404(d) also requires you to keep a copy of all request forms and supporting information provided to the Committee for three subsequent Congresses from the date of travel.

Because the trip may involve meetings with foreign government representatives, we note that House Members may accept, under the Foreign Gifts and Decorations Act (FGDA), gifts "of minimal value [currently \$480] tendered as a souvenir or mark of courtesy" by a foreign government. Any tangible gifts valued in excess of minimal value received from a foreign government must, within 60 days of acceptance, be disclosed on a Form for Disclosing Gifts from Foreign Governments and either turned over to the Clerk of the House, or, with the written approval of the Committee, retained for official use.

¹ Please be aware that the Committee's review of the proposed trip does not extend to either the security situation in the destination country or security related to foreign travel in general. We recommend you contact the Office of House Security (OHS) for a safety and security briefing prior to your departure. OHS may be reached at (202) 226-2044 or ohsstaff@mail.house.gov. House travelers should also register for the U.S. State Department's Smart Traveler Enrollment Program at <https://step.state.gov>.

If you have any further questions, please contact the Committee's Office of Advice and Education at extension 5-7103.

Sincerely,

Handwritten signature of Michael Guest in blue ink.

Michael Guest
Chairman

MG/SW:rp

Handwritten signature of Susan Wild in blue ink.

Susan Wild
Ranking Member

4. Provide names and titles of ALL House Members and employees you are inviting. For each House invitee, provide an explanation of why the individual was invited (include additional pages if necessary):

- Rep. Mike Quigley (D-IL) is the co-chair of Congressional Ukrainian Caucus.
- Rep. Chuck Edwards (R-NC) is a member of the Appropriations Committee and the Problem Solvers Caucus.
- Rep. Wiley Nickel (D-NC) is a member of the House Financial Services Committee.
- Rep. Ashley Hinson (R-IA) is a member of the Appropriations Committee.
- Rep. Jake Ellzey (R-TX) is a member of the Appropriations Committee and the Baltic Caucus.
- Rep. Tom Suozzi (D-NY) is a member of the Homeland Security Committee and a former member of the Ways and Means Committee.

12. For each sponsor required to submit a sponsor form, describe the sponsor's interest in the subject matter of the trip and its role in organizing and/or conducting the trip:

CSIS has been producing research, as well as hosting public and private events for members both prior to and after Russia's invasion of Ukraine in February 2022. This trip will educate Members of Congress on how U.S. military, economic, humanitarian assistance to Ukraine is being utilized. The trip is being organized and planned entirely by CSIS.

The Howard G. Buffet Foundation focuses on conflict mitigation and food security, issues that converge in Ukraine. By the end of 2024, the foundation will give Ukraine at least \$800 million in humanitarian aid to help revitalize agricultural infrastructure, aid civilian areas affected by conflict, facilitate mine clearance efforts, and provide vital equipment for security officials and healthcare facilities. The Howard G. Buffet Foundation plays no role in selecting the trip participants or meetings.

15. b. 2) Provide the reason for selecting the location of the event or trip:

This trip will educate Members on how U.S. military and economic assistance to Ukraine is being utilized, the contributions of partner countries like Poland and Moldova, and the scope and scale of reconstruction needs for the region.

16. Name, nightly cost, and reasons for selecting each hotel or other lodging facility:

Nobil Luxury Boutique (Chisinau, Moldova) : \$154.00 per night; chosen for central location in city

**CSIS Staff Delegation Trip to Poland, Ukraine, and Moldova
Itinerary**

April 1-8, 2024

Cities Include:

- Warsaw, Poland
- Rzeszow, Poland
- Kyiv, Ukraine
- Odesa, Ukraine
- Chisinau, Moldova

Monday, April 1 (Travel)

PM Arrive at Airport closest to Member's District

PM Depart on Flight to Warsaw

Tuesday, April 2

Location: Warsaw, Poland

2:00PM Arrive in Warsaw, Poland

2:00PM-3:00PM Customs and Transit to Hotel

3:00-3:30PM Check in to Hotel (Sofitel Victoria Warsaw)

3:30-4:00PM Transit to Ministry of Foreign Affairs

4:00-5:00PM Meeting with Ministry of Foreign Affairs
Description: Discussion with the Minister about how Poland supports Ukraine through bilateral and EU-level diplomatic efforts and aid packages promote stability in the region.
Meeting with: Paweł Zalewski (Minister of Foreign Affairs); Dorota Markiewicz-Zemke (Deputy director, Department of the Americas); Małgorzata Kosiura-Każmierska (Director, Eastern Department); Mirosław Broiło (Deputy director, acting head of Foreign Minister's Secretariat); Daniel Gromann (Desk officer for bilateral and multilateral cooperation with the USA)

5:00-5:30PM Transit back to Hotel

5:30-6:15PM Personal Time

6:15-6:30PM Transit to Working Dinner

6:30-8:30PM Working Dinner with U.S. Ambassador to Poland, Mark Brzezinski
Description: The Ambassador will engage in conversation on USG positions on bilateral political, economic, and social issues.
Meeting with: U.S. Ambassador Mark Brzezinski, Anthony Pirnot (Political Counselor), Douglass O'Neill (Economic Counselor)

8:30-8:45PM Transit Back to Hotel

Wednesday, April 3

Location: Warsaw and Rzeszow, Poland

9:00-9:30AM Check out of Hotel and Transit to Meeting

9:30-10:45AM Briefing with Chief of the General Staff of the Polish Military
Description: Briefing on the Polish government's security assistance contributions to Ukraine during the war.
Meeting with: General Wieslaw Kukula and other Defense Officials

10:45-11:00AM Transit to Uprising Museum

11:00-11:45AM Guided tour of Uprising Museum

11:45AM-12:15PM Transit to Warsaw Chopin Airport

12:15PM Arrive at Warsaw Chopin Airport

1:25PM Fly to Rzeszow, Poland LOT Flight #3801

2:15PM Arrive in Rzeszow, transfer to vehicle

2:15-2:30PM Transit to Polish Center for International Aid Foundation (PCPM) Medical Transit Center ("Medevac Hub")

2:30PM-4:20PM Meeting and Tour PCPM Medical Transit Center
Description: Briefing on how PCPM transports ill and wounded Ukrainians to other countries in Europe to receive treatment.
Meeting with: Adam Szyszka (Manager, Medevac Hub) & Zofia Kwolek (PCPM Board Member)

4:20-4:30PM Transit to Forward Operating Base

4:30-6:45PM Meeting with 82nd Airborne Division
Description: To tour the 82nd Airborne's operating base and classified briefing on U.S. military support.
Meeting with: Brigadier General Jerry Baird, Captain John Ramos, and other service members from the 82nd Airborne

6:45PM Depart Forward Operating Base for train station
8:00PM Arrive at Przemysl Train Station
8:30PM Depart Przemysl, Poland for Kyiv, Ukraine

Thursday, April 4

Location: Kyiv, Ukraine

7:40AM Arrive in Kyiv, Ukraine and check in to Hotel

9:00-9:30AM Depart Hotel for Crimea Platform

9:30-10:30AM Meeting with Head of State Service for Ethnic Affairs and Freedom of Conscience, Crimea Platform, Save Ukraine
Description: Discussion of ethnic and religious minorities and children in occupied territories.
Meeting with: Viktor Yelenskyi, Tamila Tasheva, Mykola Kuleba, Myroslava Kharchenko

10:30-11:00AM Transit to Meeting at U.S. Embassy

11:00AM-12:00PM Meeting with U.S. Ambassador and Embassy Officials
Description: Country brief and discussion on U.S. engagement in Ukraine.
Meeting with: Ambassador Bridget Brink and Embassy staff

12:00-12:15PM Transit to working lunch

12:15PM-1:45PM Lunch with General Prosecutor and Mayor of Bucha
Description: Lunch discussion with the Ukrainian Prosecutor General and the Mayor of Bucha about Russian war crimes and efforts to pursue justice for victims.
Meeting with: Prosecutor General Andriy Kostin & Mayor Anatoliy Fedoruk

1:45-2:15PM Transit to Bucha

2:15PM-2:35PM Tour and briefing of Church of St. Andrew and Pyervozvannoho All Saints
Description: Briefing on the atrocities following the start of the war.
Meeting with: Prosecutor General & Mayor Anatoliy Fedoruk; Roman Avramenko

2:35-2:45PM Transit to Victims Hub

2:45-3:45PM Meeting at Victims Hub

Description: Visit to the Victim and Witness Coordination Center established by the Ukrainian government to conduct interviews and provide comprehensive assistance to survivors.
Meeting with: Roundtable discussion with survivors on the human impacts of the war.

- 5:00-5:30PM Transfer to Ministry of Defense
- 5:30-6:45PM Meeting with Minister of Defense
Description: Briefing on the current state of Ukrainian forces and challenges for the year ahead
Meeting with: Rustem Umerov (Minister) and other Defense Officials, including the Commander in Chief of the Armed Forces
- 6:45-7:15PM Break/Freshen Up
- 7:15-7:30PM Transit to Dinner
- 7:30-8:45PM Working Dinner with CSIS International Security Program Colleagues and The Polish Institute of International Affairs (PISM)
Description: Conversation with CSIS security experts and former military from Poland and Australia
Meeting with: Dr. Seth Jones (CSIS), Dr. Eliot Cohen (CSIS), Jacek Foks (Polish Institute of International Affairs aka PISM), Sławomir Dębski (PISM), Mick Ryan (ret. Maj. General in Australian Army)
- 8:45-9:00PM Transit back to Hotel

Friday, April 5

Location: Kyiv, Ukraine

- 8:00-8:15AM Transit from Hotel to Meeting
- 8:15-9:15AM Working Breakfast with Veterans' Support Organizations
Description: A roundtable discussion with groups supporting veterans of the war.
Meeting with: Olga Rudneva (CEO, Superhumans), Kateryna Kovalchuk (Head of Partnerships, Superhumans), Serhiy Guzenskij (veteran & Superhumans patient), Ganna Demydenko (Operations Manager, Legal 100), Edward Marshall (Founder, Pilsa Sluzhb)
- 9:15-9:30AM Transit to National Anti-Corruption Bureau of Ukraine Office
- 9:30-10:45AM Meeting with National Anti-Corruption Bureau of Ukraine (NABU) and the Specialized Anti-Corruption Prosecutor's Office (SAPO)
Description: Discussion of government efforts to limit corruption.

Meeting with: Semen Kryvonos (Director, NABU); Oleksandr Vasylovych Klymenko (Head, SAPO)

- 10:45AM-12:30PM Transfer to Yahidne village
- 12:30-1:30PM Tour and briefing at local school
Description: Site of where more than 350 civilians (including 77 children) were forcibly detained in basement for a month-long occupation.
Meeting with: local families
- 1:30-2:00PM Transit to State Administration Building
- 2:00-3:30PM Award Ceremony, Meeting and Lunch with President of Ukraine
Description: Attendance at award ceremony for teachers, doctors, and military on the two-year anniversary of the liberation of Chernihiv, followed by a private lunch meeting with the President to receive an update on the war in Ukraine.
Meeting with: President Zelensky
- 3:30-4:45PM Transfer to Chernihiv Regional Hospital Area
- 3:45-4:30PM Briefing at Chernihiv Strike Site
Description: Overview of destruction of the hospital due to Russian missile attack
Meeting with: local families
- 4:30-6:00PM Transfer to Kyiv
- 6:00-7:00PM Meeting with Minister of Energy
Description: Discussions on how Ukraine's energy sector has been affected by the war and how the Ministry navigated this past winter.
Meeting with: Minister Herman Halushchenko
- 7:00-9:00PM Working Dinner with American Chamber of Commerce
Description: Discussion on private investment and reconstruction projects in Ukraine.
Meeting with: Andy Hunder (President, AmCham Ukraine); Lenna Koszarny (CEO, Horizon Capital); Artem Gerganov (Citi); Natalia Pylyptseva (Bunge); Leonid Polupan (Microsoft); Dmytro Rudenko (P&G)
- 9:00-9:15PM Transit to Hotel

Saturday, April 6

Location: Kyiv, Ukraine & Palanca, Moldova

- 7:30-8:00AM Transit to Radio Free Europe/Radio Liberty

- 8:00-9:30AM Meeting and Media Interviews with Radio Free Europe/Radio Liberty, Public Interest Journalism Lab, and Public Broadcasting Company Suspilne
Description: RFE/RL has offered extensive coverage of Ukraine prior to and during the current conflict, including political, social, and economic developments. Briefing will share their reporting on war crimes and foreign assistance oversight.
Meeting with: Natalie Sedletska (RFE/RL, Kyiv Bureau Chief), Nataliya Gumenyuk (PIJL), Mykola Chernotytskyi (Suspilne)
- 9:30-10:00AM Transit to Babyn Yar Museum
- 10:00-11:00AM Babyn Yar Museum
Description: Putting the current war into historical context through a discussion of past war crimes committed in the country.
Meeting with: Alex Moroz
- 10:45-11:00AM Transit to working lunch
- 11:00AM-12:45PM Meeting with Victory Harvest, Ministry of Agrarian Policy & Food, and Project Expedite Justice
Description: Project Expedite Justice and Victory will discuss food supply and the agriculture sector in Ukraine. The Ministry will discuss their work to ensure food security, support farmers in conflict-affected areas with resources and assistance and contributing to the overall resilience of Ukraine's economy amidst the challenges posed by the conflict.
Meeting with: Markiyan Dmytrasevych (Deputy Minister of Agrarian Policy and Food); Dmytro Solomchuk (Head of Supervisory board, Member of the Rada Committee on Agrarian and Land Policy), Ivan Slobodyank (Head of Ukrainian Congress of Farmers), Andriy Kuzmich (Vice President of Farmers and Private Landowners of Ukraine), Hryhoriy Botsion (farmer, Ukrainian Armed Forces soldier), Olena Repa (farmer), Yulia Zalozneva (CEO of Victory Harvest)
- 12:45PM-8:00PM Drive to Moldova
- 8:00-10:00PM Dinner at Purcari Winery with Briefing from U.S. Mission
Description: Briefing by USAID on the ways in which USG is supporting Moldova's agriculture industry following Russian embargoes
Meeting with: Diana Lazar (USAID)

Sunday, April 7

Location: Odesa, Ukraine & Chisinau, Moldova

- 7:30-9:30AM Depart Hotel (in Moldova) for Briefing (in Odesa)
- 9:30-10:20AM Briefing on the current situation in Odesa region

Description: Briefing on the recent attacks on the port of Odesa and the ways in which the local government is managing the response.
Meeting with: Oleh Kiper (Head of the Odesa Regional State (Military Administration)); Kateryna Marchenko (Acting Director of the Department of International Cooperation and Protocol); Ivan Draluk (Adviser to Oleg Kiper); Petro Sukhomeylo (Acting Representative of Foreign Affairs of Ukraine in Odesa)

- 10:20-10:35AM Transit to Port
- 10:35-11:00AM Tour of Port Facilities destroyed by Russians
Description: Odesa's port infrastructure plays a crucial role in Ukraine's economy and trade. It handles a significant portion of Ukraine's maritime trade, including imports and exports of various goods such as grains, metals, chemicals, and energy resources.
Meeting with: Ukrainian Sea Ports Authority: Dmytro Barinov (Deputy Chairman of the State Enterprise); Denys Pavilianiti-Karpov (State Enterprise)
- 11:00-11:10AM Transit
- 11:10AM-12:10PM Roundtable with U.S. Logistics Company
Description: Briefing on imports and exports in the Black Sea and the impact on them from the war.
Meeting with: Derek Berlin (Logistics Plus), Solomiia Bobrovska (Member of Parliament)
- 12:10-12:20PM Transit to Church
- 12:20-1:10PM Site visit at Transfiguration Cathedral with UNHCR
Description: Tour and briefing of Cathedral that was once destroyed by Stalin and then attacked again by a Russian missile in July 2023.
Meeting with: Alexander Mundt (UNHCR), Marcel van Maastrigt (UNHCR, Head of Office for Odesa), Myroslav Vdodovych (Chief Priest of the Cathedral)
- 1:10-1:20PM Transit to site of recent strikes
- 1:20-2:20PM Briefing and Visit at Residential Strike Site with UNHCR
Description: on emergency response efforts
Meeting with: Alex Mundt (UNHCR), Marcel van Maastrigt (UNHCR, Head of Office for Odesa), and local families
- 2:20-3:00PM Odesa to Palanca Border Crossing
- 3:00-3:45PM Border Crossing
- 3:45-6:15PM Drive to Chişinău, Moldova

6:15-6:45PM Check into hotel and freshen up and change clothes

6:45-7:00PM Transit to the U.S. Ambassador's Residence

7:00-9:00PM Dinner with President Maia Sandu & U.S. Ambassador to Moldova
Description: Discussion of the impacts of the war on Moldova and how the government is working to curb Russian influence and corruption.
Meeting with: Maia Sandu (President of Moldova); U.S. Ambassador to Moldova Kent Logsdon; Laura Hruby (U.S. Embassy), Stanislav Secieru (Moldovan National Security Advisor); Olga Rosca (Moldovan Foreign Policy Advisor)

Monday, April 8 (Travel)

Location: Chisinau, Moldova

7AM Checkout of Hotel

7:30-8:00AM Breaking Meeting with Moldovan Minister of Foreign Affairs and U.S. Ambassador to Moldova
Description: Discussion of the impacts of the war on Moldova and how Moldova is supporting refugee resettlement.
Meeting with: Mihai Popsoi (Foreign Minister), Kent Logsdon (U.S. Ambassador), Mary Alexander (Officer, U.S. Embassy)

8:00-8:30AM Transit to Airport

10AM Depart Chisinau on Flight TK270

7:50PM Arrive at Dulles International Airport (IAD)