

COMMITTEE ON ETHICS

MEMBER/OFFICER POST-TRAVEL DISCLOSURE FORM Original Amendment

This form is for disclosing the receipt of travel expenses from a private source for travel taken in connection with a Member or officer's official duties. This form does not eliminate the need to report privately-funded travel on the Member or officer's annual *Financial Disclosure Statement*. In accordance with House Rule 25, clause 5, you must complete this form and file it with the Clerk of the House by email at gifttravelreports@mail.house.gov, within 15 days after travel is completed. Please *do not* file this form with the Committee on Ethics.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

1. Name of Traveler: H. Morgan Griffith
2. a. Name of Accompanying Relative: _____ *OR* None
b. Relationship to Traveler: Spouse Child Other (specify): _____
3. a. Dates: Departure: 2/8/2024 Return: 2/9/2024
b. Dates at Personal Expense, if any: _____ *OR* None
4. Departure City: Roanoke, VA Destination: Coral Gables, FL Return City: Roanoke, VA
5. Sponsor(s), Who Paid for the Trip: Conservative Partnership Institute
6. Describe Meetings and Events Attended (attach additional pages if necessary):
Participated in policy workshops and rules discussions
7. Attached to this form are *each* of the following, signify that each item is attached by checking the corresponding box:
 - a. a completed *Sponsor Post-Travel Disclosure Form*;
 - b. the *Primary Trip Sponsor Form* completed by the trip sponsor *prior* to the trip, *including all* attachments *and* the *Additional Sponsor Form(s)*;
 - c. page 2 of the completed *Traveler Form* submitted by the Member or officer; *and*
 - d. the letter from the Committee on Ethics approving my participation on this trip.
8. a. I represent that I participated in each of the activities reflected in the attached sponsor's agenda. *Signify statement is true by checking the box.*
b. If not, explain: _____

I certify that the information contained in this form is true, complete, and correct to the best of my knowledge. I have determined that all of the expenses on the attached *Sponsor Post-Travel Disclosure Form* were necessary and that the travel was in connection with my duties as a Member or officer of the U.S. House of Representatives and would not create the appearance that I am using public office for private gain.

Member / Officer Signature: _____

Date: 2/21/2024

COMMITTEE ON ETHICS

SPONSOR POST-TRAVEL DISCLOSURE FORM

Original Amendment

This form must be completed by an officer of any organization that served as the primary trip sponsor in providing travel expenses or reimbursement for travel expenses to House Members, officers, or employees under House Rule 25, clause 5. A completed copy of the form must be provided to each House Member, officer, or employee who participated in the trip *within 10 days of their return*. You must answer all questions, and check all boxes, on this form for your submission to comply with House Rules and the Committee's Travel Regulations. Failure to comply with this requirement may result in the denial of future requests to sponsor trips and/or subject the current traveler to disciplinary action or a requirement to repay the trip expenses.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

- Sponsor(s) who paid or provided in-kind support for the trip: Conservative Partnership Institute
- Travel Destination(s): Coral Gables, Florida
- Date of Departure: 2/8/24 Date of Return: 2/9/24
- Name(s) of Traveler(s): Morgan Griffith
Note: You may list more than one traveler on a form only if all information is identical for each person listed.
- Actual amount of expenses paid on behalf of, or reimbursed to, each individual named in Question 4:

	Total Transportation Expenses	Total Lodging Expenses	Total Meal Expenses	Total Other Expenses (dollar amount per item and description)
Traveler	\$640.90	\$215	\$102.81	\$18 - airport parking
Accompanying Family Member				

- All expenses connected to the trip were for actual costs incurred and not a *per diem* or lump sum payment. Signify statement is true by checking box.

I certify that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature:  Date: 2/14/24
 Name: Ed Corrigan Title: President

Organization: Conservative Partnership Institute

I am an officer of the above-named organization. Signify statement is true by checking box.

Address: 300 Independence Ave SE, Washington, DC 20003

Telephone: (202) 680-8746 Email: ecorrigan@cpi.org

Committee staff may contact the above-named individual if additional information is required.

If you have questions regarding your completion of this form, please contact the Committee on Ethics at 202-225-7103.

COMMITTEE ON ETHICS

TRAVELER FORM

1. Name of Traveler: H. Morgan Griffith
2. Sponsor(s) who will be paying or providing in-kind support for the trip: Conservative Partnership Institute (CPI)
3. City and State OR Foreign Country of Travel: Coral Gables, FL
4. a. Date of Departure: 2/8/2024 Date of Return: 2/9/2024
b. Yes No Will you be extending the trip at your personal expense?
If yes, list dates at personal expense: _____
5. a. Yes No Will you be accompanied by a family member at the sponsor's expense? If yes:
 - (1) Name of Accompanying Family Member: _____
 - (2) Relationship to Traveler: Spouse Child Other (specify): _____
 - (3) Yes No Accompanying Family Member is at least 18 years of age?
6. a. Yes No Did the trip sponsor answer "Yes" to Question 8(c) on the *Primary Trip Sponsor Form* (i.e., travel is sponsored by an entity that employs a registered federal lobbyist or a foreign agent)?
b. If yes, and you are requesting lodging for two nights, explain why the second night is warranted:

7. Yes No *Primary Trip Sponsor Form* is attached, including agenda, invitation, invitee list, and any other attachments and Additional Sponsor Forms.
NOTE: The agenda should show the traveler's individual schedule, including departure and arrival times and identify the specific events in which the traveler will be participating.
8. Explain why participation in the trip is connected to the traveler's individual official or representational duties. **Staff should include their job title and how the activities on the itinerary relate to their duties.**
This conference will focus on various legislative policy and rules discussions affecting the House of

Representatives.
9. Yes No Is the traveler aware of any registered federal lobbyists or foreign agents involved in planning, organizing, requesting, or arranging the trip?
10. For staff travelers, to be completed by your employing Member:

ADVANCED AUTHORIZATION OF EMPLOYEE TRAVEL

I hereby authorize the individual named above, an employee of the U.S. House of Representatives who works under my direct supervision, to accept expenses for the trip described in this request. I have determined that the above-described travel is in connection with my employee's official duties and that acceptance of these expenses will not create the appearance that the employee is using public office for private gain.

Signature of Employing Member: _____



Date: 1/4/2024

COMMITTEE ON ETHICS

PRIMARY TRIP SPONSOR FORM

This form should be completed by private entities offering to provide travel or reimbursement for travel to House Members, officers, or employees under House Rule 25, clause 5. A completed copy of the form (and any attachments) should be provided to each invited House Member, officer, or employee, who will then forward it to the Committee together with a *Traveler Form* at least 30 days before the start date of the trip. The trip sponsor should *NOT* submit the form directly to the Committee. The Committee's website (ethics.house.gov) provides detailed instructions for filling out the form. The Committee will notify the House invitees directly of its decision and will not notify the trip sponsors.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001. Failure to comply with the Committee's Travel Regulations may also lead to the denial of permission to sponsor future trips. Signatures must comply with section 104(bb) of the Travel Regulations.

1. Sponsor who will be paying for the trip:

Conservative Partnership Institute (CPI)

2. I represent that the trip will not be financed, in whole or in part, by a registered federal lobbyist or foreign agent. *Signify that the statement is true by checking box.*

3. **Check only one.** I represent that:

- a. The primary trip sponsor has not accepted from any other source, funds intended directly or indirectly to finance any aspect of the trip; **OR**
b. The trip is arranged without regard to congressional participation and the primary trip sponsor has accepted funds only from entities that will receive a tangible benefit in exchange for those funds; **OR**
c. The primary trip sponsor has accepted funds, services, or in-kind assistance from other source(s) intended directly or indirectly to finance all or part of this trip and has enclosed disclosure forms from each of those entities.

If "c" is checked, list the names of the additional sponsors: _____

4. Provide names and titles of **ALL** House Members *and* employees you are inviting. **For each House invitee, provide an explanation of why the individual was invited** (include additional pages if necessary): _____

See attached. Invited Members and staff each support the principles and mission of CPI.

5. Yes No Is travel being offered to an accompanying family member of the House invitee(s)?

6. Date of Departure: February 8, 2024 Date of Return: February 9, 2024

7. a. City of departure: Roanoke, VA

b. Destination(s): Coral-Gables Miami, Florida

c. City of return: Roanoke, VA

8. **Check only one.** I represent that

- a. The sponsor of the trip is an institution of higher education within the meaning of section 101 of the Higher Education Act of 1965; **OR**
b. The sponsor of the trip does not retain or employ a registered federal lobbyist or foreign agent; **OR**
c. The sponsor employs or retains a registered federal lobbyist or foreign agent, but the trip is for attendance at a one-day event *and* lobbyist / foreign agent involvement in planning, organizing, requesting, or arranging the trip was *de minimis* under the Committee's travel regulations.

9. **Check only one of the following.**

- a. I checked 8(a) or (b) above; **OR**
- b. I checked 8(c) above but am not offering any lodging; **OR**
- c. I checked 8(c) above and am offering lodging and meals for one night; **OR**
- d. I checked 8(c) above and am offering lodging and meals for two nights. If you checked this box, explain why the second night of lodging is warranted. _____

10. Attached is a detailed agenda of the activities House invitees will be participating in during the travel (i.e., an hourly description of planned activities for trip invitees). *Indicate agenda is attached by checking box.*

11. **Check only one of the following.**

- a. I represent that a registered federal lobbyist or foreign agent will not accompany House Members or employees on any segment of the trip. *Signify the statement is true by clicking the box;* **OR**
- b. *Not Applicable.* Trip sponsor is a U.S. institution of higher education.

12. For *each* sponsor required to submit a sponsor form, describe the sponsor's interest in the subject matter of the trip *and* its role in organizing and/or conducting the trip:

In accordance with its mission of educating, training, and uniting the conservative movement, CPI seeks to educate and equip conservative leaders and office holders and to connect conservative leaders at the federal, state, and local levels.

13. **Answer parts a and b. Answer part c if necessary:**

- a. Mode of travel: Air Rail Bus Car Other (specify: Airport transfers & parking)
- b. Class of travel: Coach Business First Charter Other (specify: _____)
- c. If travel will be first class, or by chartered or private aircraft, explain why such travel is warranted:

N/A

14. I represent that the expenditures related to local area travel during the trip will be unrelated to personal or recreational activities of the invitee(s). *Signify that the statement is true by checking box.*

15. **Check only one.** I represent that either:

- a. The trip involves an event that is arranged or organized *without regard* to congressional participation and that meals provided to congressional participants are similar to those provided to or purchased by other event attendees; **OR**
- b. The trip involves events that are arranged specifically *with regard* to congressional participation. If "b" is checked:

1) Detail the cost *per day* of meals (approximate cost may be provided): _____
\$183.75

2) Provide the reason for selecting the location of the event or trip: _____
Location is easily accessible by direct flights.

16. Name, nightly cost, and reasons for selecting each hotel or other lodging facility:

Hotel Name: Biltmore Hotel City: Coral Gables Cost Per Night: \$317

Reason(s) for Selecting: Hotel has ample meeting space and rooms and is easily accessible by direct

Hotel Name: _____ City: _____ Cost Per Night: _____

Reason(s) for Selecting: _____

Hotel Name: _____ City: _____ Cost Per Night: _____

Reason(s) for Selecting: _____

17. I represent that all expenses connected to the trip will be for actual costs incurred and not a per diem or lump sum payment. *Signify that the statement is true by checking the box.*

18. **Total Expenses for each Participant:**

<input type="checkbox"/> Actual Amounts <input checked="" type="checkbox"/> Good Faith Estimates	Total Transportation Expenses per Participant	Total Lodging Expenses per Participant	Total Meal Expenses per Participant
For each Member, Officer, or Employee	\$350	\$952	\$735
For each Accompanying Family Member	\$350	N/A	\$735

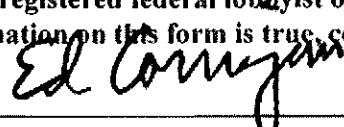
	Other Expenses (dollar amount per item)	Identify Specific Nature of "Other" Expenses (e.g., taxi, parking, registration fee, etc.)
For each Member, Officer, or Employee	\$75	Airport transfers & parking
For each Accompanying Family Member	\$75	Airport transfers & parking

19. *Check only one:*

- a. I certify that I am an officer of the organization listed below; OR
- b. *Not Applicable.* Trip sponsor is an individual or a U.S. institution of higher education.

20. I certify by my signature that

- a. I read and understand the Committee's Travel Regulations;
- b. I am not a registered federal lobbyist or registered foreign agent; and
- c. The information on this form is true, complete, and correct to the best of my knowledge.

Signature:  Date: 1/2/2024
 Name: Ed Corrigan Title: President
 Organization: Conservative Partnership Institute
 Address: 300 Independence Ave SE, Washington, DC 20003
 Email: ecorrigan@cpi.org Telephone: (202) 680-8746

If there are questions regarding this form, please contact the Committee on Ethics at 202-225-7103 or travel.requests@mail.house.gov.

Michael Guest, Mississippi
Chairman
Susan Wild, Pennsylvania
Ranking Member



Thomas A. Rust
Staff Director and Chief Counsel

Keelie Broom
Counsel to the Chairman

David Arrojo
Counsel to the Ranking Member

David P. Joyce, Ohio
John H. Rutherford, Florida
Andrew R. Garbarino, New York
Michelle Fischbach, Minnesota

ONE HUNDRED EIGHTEENTH CONGRESS

U.S. House of Representatives

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Veronica Escobar, Texas
Mark DeSaulnier, California
Deborah K. Ross, North Carolina
Glenn F. Ivey, Maryland

COMMITTEE ON ETHICS

February 8, 2024

The Honorable H. Morgan Griffith
U.S. House of Representatives
2202 Rayburn House Office Building
Washington, DC 20515

Dear Colleague:

Pursuant to House Rule 25, clause 5(d)(2), the Committee on Ethics hereby approves your proposed trip to Coral Gables, Florida, scheduled for February 8 to 9, 2024, sponsored by Conservative Partnership Institute, Inc.

You must complete a Member/Officer Post-Travel Disclosure Form and file it, together with a Sponsor Post-Travel Disclosure Form completed by the trip sponsor, with the Clerk of the House within 15 days after your return from travel. As part of that filing, you are also required to attach a copy of this letter and both the Traveler and Primary Trip Sponsor Forms (including attachments) you previously submitted to the Committee in seeking pre-approval for this trip. You must also report all travel expenses totaling more than \$480 from a single source on the "Travel" schedule of your annual Financial Disclosure Statement covering this calendar year. Finally, Travel Regulation § 404(d) also requires you to keep a copy of all request forms and supporting information provided to the Committee for three subsequent Congresses from the date of travel.

If you have any further questions, please contact the Committee's Office of Advice and Education at extension 5-7103.

Sincerely,

Michael Guest
Chairman

Susan Wild
Ranking Member

MG/SW:rp

2024 Conservative Members Retreat
Conservative Policy & Strategies for 2024
Coral Gables, Florida
February 8-9

Thursday, February 8th

11:03 AM - 3:37 PM Ar Delta Flight 5196 2

7:00 – 7:30 PM **Conservative Members Retreat Welcome Reception**

7:30 – 10:00 PM **Conservative Members Retreat Welcome Dinner**
Remarks on retreat goals and an introduction of conservative policy priorities for 2nd Session of 118th Congress.

Speakers: Mark Meadows, Senior Partner, CPI
Jim DeMint, Senior Partner, CPI
Congressman Scott Perry, PA-10
Congressman Bob Good, VA-05

Friday, February 9th

7:45 AM Breakfast Buffet Opens

8:15 – 8:25 AM **Morning Devotional led by Congressman Bob Good, VA-05**

8:30 – 9:30 AM **Session #1 – Conservative Policy Review**
An after-action review of 2023—what went well for conservatives and what we can learn.

Speakers: Mark Meadows, Senior Partner, CPI
Russ Vought, President, Center for Renewing America
Congressman Bob Good, VA-05
Congressman Chip Roy, TX-21

9:30 – 10:30 AM **Session #2 – Leveraging the Rules and Procedures of the House**
Experts share best practices and lessons learned on legislative process and ideas for reforms – including oversight, investigations, and government accountability.

Speakers: Ed Corrigan, President, CPI
Justin Ouimette, Vice President, State Freedom Caucus Network

10:30 – 11:30 PM **Session #3 – Conservative Policy Priorities in 2024 and Beyond**
Discussing the landscape in which Congress will act over the next several years, including the public's views on key policy issues.

Speakers: Chris Wilson, Founder & CEO, WPA Intelligence
Andy Roth, President, State Freedom Caucus Network
Brad Parscale, Founder & CEO, Campaign Nucleus

11:30 – 12:00 PM Lunch

12:00 – 1:15 PM

Session #4 – Building a Stronger America: Conservative Policy Solutions

Conservative policy leaders will discuss creative ways to address issues like election & immigration reform, government censorship, foreign policy, and economic growth.

Speakers: Russ Vought, President, Center for Renewing America
Stephen Miller, President, America First Legal Foundation
Ken Blackwell, Senior Fellow for Human Rights and Constitutional Governance,
Family Research Council

1:15 – 1:30 PM

- Break -

1:30 – 3:00 PM

Session #5 – Communicating with Constituents and the Public

Using examples from the past year, experts discuss ways conservatives can communicate better.

Speakers: Mollie Hemmingway, Editor in Chief, The Federalist
Paul Teller, Executive Director, Advancing American Freedom
Rachel Cauley, Director of Communications & Fellow, Center for Renewing America

3:00 – 5:15 PM

Session #6 – Retreat Capstone

Review of conservative policy solutions and strategies for advancing them

Speakers: Jim DeMint, Chairman, CPI
Mark Meadows, Senior Partner, CPI
Congressman Bob Good, VA-05

5:15 PM

- Conservative Members Retreat concludes -

6:28 PM - American Airlines 2485
- 11:44 PM Departure

Conservative Members Retreat

The Conservative Partnership Institute
invites you to a Members Retreat to discuss
conservative policy & strategies for 2024

February 8th-9th

THE BILTMORE HOTEL
Miami-Coral Gable

Winter Leadership Conference

The Conservative Partnership Institute invites you
to our 4th annual Winter Leadership Conference
with conservative leaders & allies.

February 9th-11th

THE BILTMORE HOTEL
Miami-Coral Gable

CPI 2024 Conservative Member Retreat & Winter Leadership Conference
Congressional Member & Staffer Invitation List

Name	Title
Alex Mooney	Member of Congress
Andrew Clyde	Member of Congress
Andy Biggs	Member of Congress
Andy Harris	Member of Congress
Andy Ogles	Member of Congress
Anna Paulina Luna	Member of Congress
Barry Moore	Member of Congress
Ben Cline	Member of Congress
Bill Posey	Member of Congress
Bob Good	Member of Congress
Byron Donalds	Member of Congress
Chip Roy	Member of Congress
Clay Higgins	Member of Congress
Dan Bishop	Member of Congress
Debbie Lesko	Member of Congress
Diana Harshbarger	Member of Congress
Eli Crane	Member of Congress
Eric Burlison	Member of Congress
Jeff Duncan	Member of Congress
Jim Jordan	Member of Congress
Josh Brecheen	Member of Congress
Ken Buck	Member of Congress
Lauren Boebert	Member of Congress
Mark Green	Member of Congress
Mary Miller	Member of Congress
Matt Rosendale	Member of Congress
Michael Cloud	Member of Congress
Morgan Griffith	Member of Congress
Paul Gosar	Member of Congress

Ralph Norman	Member of Congress
Randy Weber	Member of Congress
Russ Fulcher	Member of Congress
Scott DesJarlais	Member of Congress
Scott Perry	Member of Congress
Troy Nehls	Member of Congress
Warren Davidson	Member of Congress
Tim Reitz	Executive Director, House Freedom Caucus
Cesar Ybarra	Policy Director, House Freedom Caucus
Harry Fones	Communications Director, House Freedom Caucus
Mark Kelly	Chief of Staff, Congressman Bob Good