

# COMMITTEE ON ETHICS

## MEMBER/OFFICER POST-TRAVEL DISCLOSURE FORM *Original* *Amendment*

This form is for disclosing the receipt of travel expenses from a private source for travel taken in connection with a Member or officer's official duties. This form does not eliminate the need to report privately-funded travel on the Member or officer's annual *Financial Disclosure Statement*. In accordance with House Rule 25, clause 5, **you must complete this form and file it with the Clerk of the House by email at [gifttravelreports@mail.house.gov](mailto:gifttravelreports@mail.house.gov), within 15 days after travel is completed.** Please **do not** file this form with the Committee on Ethics.

**NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.**

1. Name of Traveler: \_\_\_\_\_
2. a. Name of Accompanying Relative: \_\_\_\_\_ **OR**  None  
b. Relationship to Traveler:  Spouse  Child  Other (specify): \_\_\_\_\_
3. a. Dates: Departure: \_\_\_\_\_ Return: \_\_\_\_\_  
b. Dates at Personal Expense, if any: \_\_\_\_\_ **OR**  None
4. Departure City: \_\_\_\_\_ Destination: \_\_\_\_\_ Return City: \_\_\_\_\_
5. Sponsor(s), Who Paid for the Trip: \_\_\_\_\_
6. Describe Meetings and Events Attended (attach additional pages if necessary): \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

7. Attached to this form are **each** of the following, *signify that each item is attached by checking the corresponding box*:
  - a.  a completed *Sponsor Post-Travel Disclosure Form*;
  - b.  the *Primary Trip Sponsor Form* completed by the trip sponsor **prior** to the trip, **including all** attachments **and** the *Additional Sponsor Form(s)*;
  - c.  page 2 of the completed *Traveler Form* submitted by the Member or officer; **and**
  - d.  the letter from the Committee on Ethics approving my participation on this trip.
8. a.  I represent that I participated in each of the activities reflected in the attached sponsor's agenda. *Signify statement is true by checking the box.*  
b. If not, explain: \_\_\_\_\_  
\_\_\_\_\_

**I certify that the information contained in this form is true, complete, and correct to the best of my knowledge.** I have determined that all of the expenses on the attached *Sponsor Post-Travel Disclosure Form* were necessary and that the travel was in connection with my duties as a Member or officer of the U.S. House of Representatives and would not create the appearance that I am using public office for private gain.

Member / Officer Signature:  \_\_\_\_\_

Date: \_\_\_\_\_

# COMMITTEE ON ETHICS

## SPONSOR POST-TRAVEL DISCLOSURE FORM

Original  Amendment

This form must be completed by an officer of any organization that served as the primary trip sponsor in providing travel expenses or reimbursement for travel expenses to House Members, officers, or employees under House Rule 25, clause 5. **A completed copy of the form must be provided to each House Member, officer, or employee who participated in the trip within 10 days of their return.** You must answer all questions, and check all boxes, on this form for your submission to comply with House Rules and the Committee's Travel Regulations. Failure to comply with this requirement may result in the denial of future requests to sponsor trips and/or subject the current traveler to disciplinary action or a requirement to repay the trip expenses.

**NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.**

1. Sponsor(s) who paid or provided in-kind support for the trip: \_\_\_\_\_

2. Travel Destination(s): \_\_\_\_\_

3. Date of Departure: \_\_\_\_\_ Date of Return: \_\_\_\_\_

4. Name(s) of Traveler(s): \_\_\_\_\_

*Note:* You may list more than one traveler on a form only if **all** information is **identical** for each person listed.

5. **Actual amount** of expenses paid on behalf of, or reimbursed to, each individual named in Question 4:

	Total Transportation Expenses	Total Lodging Expenses	Total Meal Expenses	Total Other Expenses (dollar amount per item and description)
Traveler				
Accompanying Family Member				

6.  All expenses connected to the trip were for actual costs incurred and not a *per diem* or lump sum payment. Signify statement is true by checking box.

**I certify that the information contained in this form is true, complete, and correct to the best of my knowledge.**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Organization: \_\_\_\_\_

**I am an officer of the above-named organization. Signify statement is true by checking box.**

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_ Email: \_\_\_\_\_

*Committee staff may contact the above-named individual if additional information is required.*

If you have questions regarding your completion of this form, please contact the Committee on Ethics at 202-225-7103.

# COMMITTEE ON ETHICS

## TRAVELER FORM

1. Name of Traveler: Marilyn Strickland
2. Sponsor(s) who will be paying or providing in-kind support for the trip: U.S. Association of Former Members of Congress
3. City and State **OR** Foreign Country of Travel: Japan
4. a. Date of Departure: January 20, 2024 Date of Return: January 27, 2024  
b. Yes  No  Will you be extending the trip at your personal expense?  
If yes, list dates at personal expense: \_\_\_\_\_
5. a. Yes  No  Will you be accompanied by a family member at the sponsor's expense? **If yes:**  
(1) Name of Accompanying Family Member: Patrick Erwin  
(2) Relationship to Traveler:  Spouse  Child  Other (specify): \_\_\_\_\_  
(3) Yes  No  Accompanying Family Member is at least 18 years of age?
6. a. Yes  No  Did the trip sponsor answer "Yes" to Question 8(c) on the *Primary Trip Sponsor Form* (i.e., travel is sponsored by an entity that employs a registered federal lobbyist or a foreign agent)?  
b. **If yes**, and you are requesting lodging for two nights, explain why the second night is warranted:  
\_\_\_\_\_  
\_\_\_\_\_
7. Yes  No  *Primary Trip Sponsor Form* is attached, including agenda, invitation, invitee list, and any other attachments and Additional Sponsor Forms.  
NOTE: The agenda should show the traveler's individual schedule, including departure and arrival times and identify the specific events in which the traveler will be participating.
8. Explain why participation in the trip is connected to the traveler's individual official or representational duties. **Staff should include their job title and how the activities on the itinerary relate to their duties.**  
The Congresswoman hopes to learn more about the US-Japan relationship as a member of the House Armed Services Committee and representative of a trade-dependent state.  
\_\_\_\_\_
9. **Yes  No  Is the traveler aware of any registered federal lobbyists or foreign agents involved in planning, organizing, requesting, or arranging the trip?**
10. For staff travelers, to be completed by your employing Member:

### ADVANCED AUTHORIZATION OF EMPLOYEE TRAVEL

I hereby authorize the individual named above, an employee of the U.S. House of Representatives who works under my direct supervision, to accept expenses for the trip described in this request. I have determined that the above-described travel is in connection with my employee's official duties and that acceptance of these expenses will not create the appearance that the employee is using public office for private gain.

Signature of Employing Member: Marilyn Strickland Signature Digitally signed by Marilyn Strickland Signature  
Date: 2024.01.09 11:57:28 -05'00'

Date: 1/5/2024

# COMMITTEE ON ETHICS

## PRIMARY TRIP SPONSOR FORM

This form should be completed by private entities offering to provide travel or reimbursement for travel to House Members, officers, or employees under House Rule 25, clause 5. A completed copy of the form (and any attachments) should be provided to each invited House Member, officer, or employee, who will then forward it to the Committee together with a *Traveler Form* **at least 30 days before the start date of the trip**. The trip sponsor should *NOT* submit the form directly to the Committee. The Committee's website (ethics.house.gov) provides detailed instructions for filling out the form. The Committee will notify the House invitees directly of its decision and will not notify the trip sponsors.

**NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001. Failure to comply with the Committee's Travel Regulations may also lead to the denial of permission to sponsor future trips. Signatures must comply with section 104(bb) of the Travel Regulations.**

1. Sponsor who will be paying for the trip: \_\_\_\_\_

2.  I represent that the trip will not be financed, in whole or in part, by a registered federal lobbyist or foreign agent. *Signify that the statement is true by checking box.*

3. **Check only one.** I represent that:

a.  The primary trip sponsor has not accepted from any other source, funds intended directly or indirectly to finance any aspect of the trip; **OR**

b.  The trip is arranged without regard to congressional participation and the primary trip sponsor has accepted funds only from entities that will receive a tangible benefit in exchange for those funds; **OR**

c.  The primary trip sponsor has accepted funds, services, or in-kind assistance from other source(s) intended directly or indirectly to finance all or part of this trip and has enclosed disclosure forms from each of those entities.

If "c" is checked, list the names of the additional sponsors: \_\_\_\_\_

4. Provide names and titles of **ALL** House Members *and* employees you are inviting. **For each House invitee, provide an explanation of why the individual was invited** (include additional pages if necessary): \_\_\_\_\_

5. Yes  No  Is travel being offered to an accompanying family member of the House invitee(s)?

6. Date of Departure: \_\_\_\_\_ Date of Return: \_\_\_\_\_

7. a. City of departure: \_\_\_\_\_

b. Destination(s): \_\_\_\_\_

c. City of return: \_\_\_\_\_

8. **Check only one.** I represent that

a.  The sponsor of the trip is an institution of higher education within the meaning of section 101 of the Higher Education Act of 1965; **OR**

b.  The sponsor of the trip does not retain or employ a registered federal lobbyist or foreign agent; **OR**

c.  The sponsor employs or retains a registered federal lobbyist or foreign agent, but the trip is for attendance at a one-day event *and* lobbyist / foreign agent involvement in planning, organizing, requesting, or arranging the trip was *de minimis* under the Committee's travel regulations.

9. **Check only one of the following.**
- a.  I checked 8(a) or (b) above; **OR**
  - b.  I checked 8(c) above but am not offering any lodging; **OR**
  - c.  I checked 8(c) above and am offering lodging and meals for one night; **OR**
  - d.  I checked 8(c) above and am offering lodging and meals for two nights. If you checked this box, explain why the second night of lodging is warranted. \_\_\_\_\_
- 

10.  Attached is a detailed agenda of the activities House invitees will be participating in during the travel (i.e., an hourly description of planned activities for trip invitees). *Indicate agenda is attached by checking box.*

11. **Check only one of the following.**

- a.  I represent that a registered federal lobbyist or foreign agent will not accompany House Members or employees on any segment of the trip. *Signify the statement is true by clicking the box; OR*
  - b.  *Not Applicable.* Trip sponsor is a U.S. institution of higher education.
12. For *each* sponsor required to submit a sponsor form, describe the sponsor's interest in the subject matter of the trip *and* its role in organizing and/or conducting the trip:

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13. **Answer parts a and b. Answer part c if necessary:**

- a. Mode of travel: Air  Rail  Bus  Car  Other  (specify: \_\_\_\_\_)
- b. Class of travel: Coach  Business  First  Charter  Other  (specify: \_\_\_\_\_)
- c. If travel will be first class, or by chartered or private aircraft, explain why such travel is warranted:

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14.  I represent that the expenditures related to local area travel during the trip will be unrelated to personal or recreational activities of the invitee(s). *Signify that the statement is true by checking box.*

15. **Check only one.** I represent that either:

- a.  The trip involves an event that is arranged or organized *without regard* to congressional participation and that meals provided to congressional participants are similar to those provided to or purchased by other event attendees; **OR**
- b.  The trip involves events that are arranged specifically *with regard* to congressional participation. If "b" is checked:

- 1) Detail the cost *per day* of meals (approximate cost may be provided): \_\_\_\_\_
  - 2) Provide the reason for selecting the location of the event or trip: \_\_\_\_\_
- 

16. Name, nightly cost, and reasons for selecting each hotel or other lodging facility:

Hotel Name: \_\_\_\_\_ City: \_\_\_\_\_ Cost Per Night: \_\_\_\_\_

Reason(s) for Selecting: \_\_\_\_\_

Hotel Name: \_\_\_\_\_ City: \_\_\_\_\_ Cost Per Night: \_\_\_\_\_

Reason(s) for Selecting: \_\_\_\_\_

Hotel Name: \_\_\_\_\_ City: \_\_\_\_\_ Cost Per Night: \_\_\_\_\_

Reason(s) for Selecting: \_\_\_\_\_

17.  I represent that all expenses connected to the trip will be for actual costs incurred and not a per diem or lump sum payment. *Signify that the statement is true by checking the box.*

18. **Total Expenses for each Participant:**

<input type="checkbox"/> Actual Amounts <input type="checkbox"/> Good Faith Estimates	Total <b>Transportation</b> Expenses per Participant	Total <b>Lodging</b> Expenses per Participant	Total <b>Meal</b> Expenses per Participant
For each Member, Officer, or Employee			
For each Accompanying Family Member			

	<b>Other</b> Expenses (dollar amount per item)	Identify Specific Nature of "Other" Expenses (e.g., taxi, parking, registration fee, etc.)
For each Member, Officer, or Employee		
For each Accompanying Family Member		

19. **Check only one:**

- a.  I certify that I am an officer of the organization listed below; **OR**
- b.  *Not Applicable.* Trip sponsor is an individual or a U.S. institution of higher education.

20. **I certify by my signature that**

- a. **I read and understand the Committee's Travel Regulations;**
- b. **I am not a registered federal lobbyist or registered foreign agent; and**
- c. **The information on this form is true, complete, and correct to the best of my knowledge.**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Organization: \_\_\_\_\_

Address: \_\_\_\_\_

Email: \_\_\_\_\_ Telephone: \_\_\_\_\_

If there are questions regarding this form, please contact the Committee on Ethics at 202-225-7103 or [travel.requests@mail.house.gov](mailto:travel.requests@mail.house.gov).

## Primary Trip Sponsor Form Addendum

4. This study tour is intended for current Members of the United States Congress; FMC invited Members of the House of Representatives who have previously expressed interest in Japan and U.S.-Japan relations – in particular, security, energy, trade, and social issues – and serve on committees relevant to the trip’s issue areas. Please find enclosed a list of all participants.

Participant List:

### 7A.

- **Rep. Diana DeGette:** Washington, DC (IAD)
- **Rep. Larry Bucshon and Kathryn Bucshon:** Washington, DC (IAD)
- **Rep. Stephanie Bice and Isabella Bice:** Oklahoma City, OK
- **Rep. Sylvia Garcia,** Washington, DC (IAD)
- **Rep. Jen Kiggans and Steve Kiggans:** Washington, DC (IAD)
- **Rep. Betty McCollum:** Washington, DC (IAD)
- **Rep. Dan Newhouse and Joan Galvin:** Washington, DC (IAD)
- **Rep. Marilyn Strickland and Patrick Erwin:** Seattle, WA (SEA)

### 7C.

- **Rep. Diana DeGette:** Washington, DC (IAD)
- **Rep. Larry Bucshon and Kathryn Bucshon:** Washington, DC (IAD)
- **Rep. Stephanie Bice and Isabella Bice:** Oklahoma City, OK
- **Rep. Sylvia Garcia,** Washington, DC (IAD)
- **Rep. Jen Kiggans and Steve Kiggans:** Washington, DC (IAD)
- **Rep. Betty McCollum:** Washington, DC (IAD)
- **Rep. Dan Newhouse and Joan Galvin:** Washington, DC (IAD)
- **Rep. Marilyn Strickland and Patrick Erwin:** Seattle, WA (SEA)

12. The Congressional Study Group on Japan is among the largest and most active parliamentary exchange programs between the U.S. Congress and the legislative branch of other countries. The Study Group creates constant channels of communication and dialogue between American legislators and their counterparts in the Japanese Diet through regular roundtables in Washington, DC throughout the year in addition to trips such as the 2024 U.S. Congressional Member Study Tour to Japan. It offers both Members of Congress and senior congressional staff a unique educational forum to examine issues including the U.S.-Japan security alliance, energy policy, bilateral and multilateral trade agreements, and social issues such as women in the workforce and demographic change. FMC’s Congressional Study Group on Japan is responsible for organizing the program, arranging meetings, and inviting expert

speakers to the study tour. FMC is solely responsible for all invitations to and communications with trip participants, as well as the budget for the 2024 U.S. Congressional Member Study Tour to Japan.

Sasakawa Peace Foundation USA (SPFUSA) awards grant monies to fund the year-round programming of The Congressional Study Group on Japan as a part of their mission of promoting understanding between the U.S. and Japan. SPFUSA staff assists FMC in securing meetings in Tokyo.

**15. b. 2) Tokyo** is the financial and political hub of Japan, and the delegation will meet with high-level government officials, journalists, and experts on issues ranging from security and regional defense to women's societal status and participation to energy policies. Additionally, through meetings with students and cultural figures, participants will gain a holistic understanding of Japan's rich history, culture and religion.

Home to the majority of American troops in Japan, **Okinawa** has held great historical significance in the U.S.-Japan relationship since the end of World War II and has acted as the lynchpin of America's security and defense strategies in the Indo-Pacific. This program includes meetings with elected officials, Japanese and American military officials, as well as a tour of Peace Memorial Park, all of which will enable Members to gain a fuller understanding of the modern U.S.-Japan alliance. With increased tensions in the region, Okinawa strategic role in the US and our allies' security framework grows only more important.

**16.**

Cost Per Night (The Okura Tokyo): USD 237 per room per night

Cost Per Night (The Hyatt Regency Okinawa): USD 164 per room per night

**18.**

Total Transportation Expenses per Participant:

- **Rep. Stephanie Bice and Isabella Bice:** \$11,260.20 per person
- **Rep. Larry Bucshon, Kathryn Bucshon, Rep. Sylvia Garcia, Rep. Jen Kiggans, Steve Kiggans, Rep. Dan Newhouse, and Joan Galvin:** \$13,268.80 per person
- **Rep. Diana DeGette:** \$12,701.60
- **Rep. Betty McCollum:** \$12,714.60
- **Rep. Marilyn Strickland and Patrick Erwin:** \$9,690.80 per person

Total Lodging Expenses:

- **Rep. Stephanie Bice and Isabella Bice:** \$638 per person
- **Rep. Larry Bucshon and Kathryn Bucshon:** \$638 per person
- **Rep. Diana DeGette:** \$1,276
- **Rep. Sylvia Garcia:** \$1,276
- **Rep. Jen Kiggans and Steve Kiggans:** \$638 per person
- **Rep. Betty McCollum:** \$1,276
- **Rep. Dan Newhouse and Joan Galvin:** \$638 per person
- **Rep. Marilyn Strickland and Patrick Erwin:** \$638 per person




# COMMITTEE ON ETHICS

## ADDITIONAL TRIP SPONSOR FORM

This form should be completed by an organization that provides funds, services, or in-kind assistance to another entity to underwrite, in whole or in part, a trip or an event, meal, or activity that will occur during a trip, or a necessary expense that will be incurred during a trip, with express or implicit knowledge or understanding that one or more House Members or employees may participate in or attend that trip or event, or otherwise may be beneficiaries of the gift or donation. **Provide a copy of your completed form to the primary sponsor of the trip.**

**NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001. Failure to comply with the Committee's Travel Regulations may also lead to the denial of permission to sponsor future trips. Signatures must comply with section 104(bb) of the Travel Regulations.**

1. Name of Primary Trip Sponsor for this trip: U.S. Association of Former Members of Congress
2. Name of your organization: Sasakawa Peace Foundation USA
3. Yes  No  Is your organization designated a § 501(c)(3) charitable organization by the Internal Revenue Service?
4. Yes  No  Does your organization receive funding from any foreign government or multinational organization?
5. **Check one.** I certify that my organization:
  - a.  Has provided a grant, gift, or donation to the above-named Primary Trip Sponsor and conducts an audit or review of its grant, gift, or donation to ensure that the funds are spent in accordance with the terms of its grant, gift, or donation. **OR**
  - b.  Has had a direct role in the organizing, planning, or conducting of a trip to  
Destination: \_\_\_\_\_ on Date: \_\_\_\_\_  
that is being organized or arranged by the above-named Primary Trip Sponsor. **OR**
  - c.  Has provided in-kind support to the above-named Primary Trip Sponsor (e.g., meeting planning assistance, meeting space and set-up, and paying for expenses related to this trip directly to the service provider).
6. **Check only one:**
  - a.  My organization does not employ or retain a registered federal lobbyist or foreign agent **OR**
  - b.  My organization employs a registered federal lobbyist or foreign agent, but their involvement in planning, organizing, or arranging the trip was *de minimis* under the travel regulations.
7. **I certify by my signature that**
  - a. I read and understand the Committee's Travel Regulations;
  - b. I am not a registered federal lobbyist or registered foreign agent;
  - c. I am an officer of this organization and am duly authorized to sign this form; and
  - d. The information on this form is true, complete, and correct to the best of my knowledge.

Signature:  Date: 12/7/2023

Name: Satoshiro Akimoto Title: Chairman & President

Organization: Sasakawa Peace Foundation USA

Address: 1819 L Street NW, Suite 300, Washington, DC 20036

Telephone: (202) 296-6694 Email: sshoji@spfusa.org

If there are questions regarding this form, please contact the Committee on Ethics at 202-225-7103 or [travel.requests@mail.house.gov](mailto:travel.requests@mail.house.gov).

Additional Sponsor Form Addendum: Sasakawa Peace Foundation USA

4. Sasakawa Peace Foundation USA only receives a grant from the Embassy of Japan to fund the Japan-U.S. Military Program (JUMP). That is the only funding Sasakawa Peace Foundation USA receives from a foreign government, and it is only for this JUMP program. No Embassy of Japan funding is ever put towards the grant for the U.S. Association of the Former Members of Congress.



# FORMER MEMBERS OF CONGRESS THE CONGRESSIONAL STUDY GROUPS

1401 K STREET NW, SUITE 901 WASHINGTON, DC 20005  
202.222.0972 | [www.usafmc.org](http://www.usafmc.org)

November 8, 2023

Dear Colleague:

On behalf of the Congressional Study Group on Japan (CSGJ) and the Association of Former Members of Congress (FMC), it gives us great pleasure to invite you and your spouse to participate in our 10<sup>th</sup> Annual U.S. Congressional Member Study Tour to Japan. **The 2024 Study Tour will take place from January 20 – January 27, led by CSGJ Co-Chairs Rep. Diana DeGette (D-CO) and Rep. Larry Bucshon (R-IN), and will visit Tokyo and Okinawa.**

Japan remains one of the United States' closest and most important allies in the region. With a rising China, as an economic and military superpower, and the development of North Korean nuclear capabilities, the two countries must work together to ensure a Free and Open Indo-Pacific. Regional and global issues surrounding the region reflect the policy concerns that Members of Congress must confront in their efforts to further advance U.S. interests in the Indo-Pacific. Within this context, our 2024 U.S. Congressional Member Study Tour provides a timely opportunity for U.S. lawmakers, Japanese legislators, and other meeting partners to discuss and reflect on issues relating to:

- International Security (Taiwan, North Korea, U.S.-Japan-South Korean trilateral cooperation, cybersecurity, Indo-Pacific security strategy),
- Economic Security and Trade (supply chain and critical resources security, the future of the labor force, IPEF, TPP-11, FDI)
- Regional Relations (China, Russia, ASEAN)

Since our inaugural delegation in 2014, The Congressional Study Group on Japan has taken over fifty Members of Congress to Japan. Each group has had the pleasure of meeting with the Prime Minister of Japan. We will continue our tradition of meeting with Cabinet Ministers, municipal governors, and leaders from business and academic communities, as well as non-traditional meeting partners such as university students and leading cultural figures. Please find the itinerary of our most recent delegation (February 2023) enclosed for your reference.

Business-class airfare, lodging, ground transportation, and scheduled meal costs will be paid for by FMC, a congressionally-chartered, 501(c)(3) non-profit organization, in partnership with the Sasakawa Peace Foundation USA. We have funding for eight Members and a limited number of spouses. Please understand that no congressional staff/assistants are permitted to participate in this trip. While participants are allowed to arrive early or extend their visit at their own expense, they are expected to attend all official meetings/programs throughout the duration of the Study Tour. Please note that participation is available on a first-come, first-served basis for a diverse, bipartisan delegation. This privately-sponsored travel will be reported to the House Ethics Committee and is not part of the Mutual Educational and Cultural Exchange Act (MECEA).

#### LEADERSHIP:

**The Hon. L.F. Payne**, *President* | **The Hon. Barbara Comstock**, *President-Elect*  
**The Hon. Donna Edwards**, *Vice President* | **The Hon. Dennis Ross**, *Vice President*  
**The Hon. Charles Boustany**, *Immediate Past President*

#### EXECUTIVE TEAM:

**Peter Weichlein Esq.**, *Chief Executive Officer* | **Sabine Schleidt**, *Chief Operating Officer*  
**Lorraine Harbison**, *Program Director* | **Patrick Egenhofer**, *Associate Director, Programs*



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/meetfmc



# FORMER MEMBERS OF CONGRESS THE CONGRESSIONAL STUDY GROUPS

1401 K STREET NW, SUITE 901 WASHINGTON, DC 20005  
202.222.0972 | [www.usafmc.org](http://www.usafmc.org)

It is expected throughout the Study Tour that all participants fully comply with any safety or health precautions deemed necessary or as requested by FMC staff, local authorities, or other program participants. Should a Study Tour during the selected week be deemed inopportune or unfeasible, we will explore other possible dates later in the year.

We hope that you will join us for the continuation of this vital transpacific dialogue. Should you have any questions, please have your staff contact Mr. Ty Baker, Program Officer for the Congressional Study Groups, at 202-747-5350 or [tbaker@usafmc.org](mailto:tbaker@usafmc.org). Thank you very much for your kind consideration.

Best wishes,

The Hon. L.F. Payne (D-VA, 1988-1997)  
President, FMC

The Hon. Barbara Comstock (R-VA, 2015-2019)  
President-Elect, FMC

#### LEADERSHIP:

**The Hon. L.F. Payne**, *President* | **The Hon. Barbara Comstock**, *President-Elect*  
**The Hon. Donna Edwards**, *Vice President* | **The Hon. Dennis Ross**, *Vice President*  
**The Hon. Charles Boustany**, *Immediate Past President*

#### EXECUTIVE TEAM:

**Peter Weichlein Esq.**, *Chief Executive Officer* | **Sabine Schleidt**, *Chief Operating Officer*  
**Lorraine Harbison**, *Program Director* | **Patrick Egenhofer**, *Associate Director, Programs*



# FORMER MEMBERS OF CONGRESS

## The Congressional Study Groups

**2024 Member of Congress Study Tour to Japan**  
Tokyo and Okinawa, Japan | January 20-27, 2024

### *Participant List*

#### Members of the U.S. Congress

**Rep. Larry Bucshon (R-IN) and Dr. Kathryn Bucshon**

Co-Chair, Congressional Study Group on Japan  
2313 Rayburn House Office Building  
Washington, DC 20515

**Rep. Diana DeGette (D-CO)**

Co-Chair, Congressional Study Group on Japan  
2111 Rayburn House Office Building  
Washington, DC 20515

**Rep. Stephanie Bice (R-OK) and Isabella Bice**

2437 Rayburn House Office Building  
Washington, DC 20515

**Rep. Sylvia Garcia (D-TX)**

2419 Rayburn House Office Building  
Washington, DC 20515

**Rep. Jen Kiggans (R-VA) and Steve Kiggans**

1037 Longworth House Office Building  
Washington, DC 20515

**Rep. Betty McCollum (D-MN)**

2426 Rayburn House Office Building  
Washington, DC 20515

**Rep. Dan Newhouse (R-WA) and Joan Galvin**

504 Cannon House Office Building  
Washington, DC 20515

**Rep. Marilyn Strickland (D-WA) and Patrick Erwin**

1708 Longworth House Office Building  
Washington, DC 20515



# FORMER MEMBERS OF CONGRESS THE CONGRESSIONAL STUDY GROUPS

1401 K STREET NW, SUITE 901 WASHINGTON, DC 20005  
202.222.0972 | [www.usafmc.org](http://www.usafmc.org)

## 2024 Member of Congress Study Tour to Japan Agenda – Tokyo & Okinawa INTERNAL PLANNING DOCUMENT

Saturday, January 20 to Saturday, January 27, 2024

Last Update: 1/4/2024 2:38 PM | Meeting partners subject to change

### Tokyo Hotel:

#### The Okura Tokyo

2 Chōme-10-4 Toranomon,  
Minato-ku, Tokyo, 105-0001

### Okinawa Hotel:

#### Hyatt Regency Naha

3 Chōme-6-20 Makishi,  
Naha, Okinawa, 900-0013

### Saturday, January 20, 2024

[Travel Day]

Delegation's departure from the U.S. (respective airports) to Tokyo, Japan

### Sunday, January 21, 2024 @Tokyo

{Casual Attire}

Arrival at Narita International Airport (NRT) or Haneda Airport (HND), Japan Standard Time (JST)

Afternoon/Evening Check in at hotel

6:00 PM – 10:00 PM Informal Dinner

*Room Service, The Okura Tokyo*

*\*Within 8,500 yen per person.*



# FORMER MEMBERS OF CONGRESS THE CONGRESSIONAL STUDY GROUPS

1401 K STREET NW, SUITE 901 WASHINGTON, DC 20005  
202.222.0972 | [www.usafmc.org](http://www.usafmc.org)

**Monday, January 22nd, 2024 @ Tokyo**

**Business Attire**

**8:00 AM – 9:00 AM Welcome to Japan**

Breakfast roundtable discussion hosted by **Dr. Atsushi Sunami**, President of the Sasakawa Peace Foundation, **Dr. Satohiro Akimoto**, Chairman and President of the Sasakawa Peace Foundation USA, and **Nobukatsu Kanehara**, Executive Director of the Sasakawa Peace Foundation's Japan-U.S. program, on Sasakawa Peace Foundation's work and preparing Members for the subject matter of subsequent meetings conducted in the Study Tour.

*The Etoile Room, The Okura Tokyo, 2-Chome-10-4 Toranomom, Minato-ku, Tokyo*

**9:30 AM – 10:45 AM U.S. Embassy Country Team Briefing**

Briefing by Deputy Chief of Mission **Raymond Greene** and select heads of sections such as Political, Economic, Commerce, Public Affairs, and Consular on the current state of bilateral relationship at the Embassy of the United States in Tokyo.

*U.S. Embassy, 1 Chome-10-5 Akasaka, Minato-ku, Tokyo 107-8420*

**11:30 AM – 12:30 PM Roundtable Discussion with Yohei Sasakawa**

Discussion with **Yohei Sasakawa**, Chairman of the Nippon Foundation, on Japan as an alliance partner in the face of the two wars in Ukraine and Gaza.

*The Sasakawa Peace Foundation Bldg., 1-15-16 Toranomom, Minato-ku, Tokyo 105-8524*

**1:00 PM – 2:30 PM Reshaping Japan: Women at the Forefront of Leadership**

Roundtable lunch discussion on efforts within various institutions to increase the participation of women and provide pathways to leadership roles, as well as how Japanese government targets (30% of executives by 20230) can be achieved. Featuring female Japanese leaders across sectors including **Claire Chino**, Managing Executive Officer of ITOCHU Corporation, **Dr. Miyoko Taniguchi**, JICA Advisor and Professor at Miyazaki Municipal University, and **Tomoko Matsuzawa**, Director for Defense Cooperation in the Indo-Pacific and Director for International Cooperation on Women, Peace and Security; Ministry of Defense.

*The Chelsea Room, The Okura Tokyo*



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**3:00 PM – 4:30 PM Religion in Modern Society: Sensoji Temple**

Guided tour of the historic site. Founded in 645, Sensoji Temple is the oldest Buddhist temple in Tokyo and is dedicated to the bodhisattva Kannon. With the Shinto Asakusa Shrine located next to Sensoji, participants will learn of how the unique combinatory nature of religiosity in Japan continues to inform the life and mindset of Japanese citizens and politicians.

*2 Chome-3-1 Asakusa, Taito City, Tokyo 111-0032*

**6:00 PM – 7:30 PM Informal Dinner**

*Nobu*

*4 Chome-1-28 1F, Toranomom, Minato-ku, Tokyo*

DRAFT-INTERVAL





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**Tuesday, January 23rd, 2024 @ Tokyo**

**Business Attire**

**8:00 AM – 9:15 AM U.S.-Japan Space Cooperation**

Roundtable breakfast discussion with JAXA President **Dr. Hiroshi Yamakawa**, Vice President **Yasuo Ishii**, and Director of International Affairs **Akira Kosaka** regarding the specifics of NASA and JAXA's collaboration in projects like Artemis and Gateway, and opportunities for further deepening U.S.-Japan space collaboration.

*The Etoile Room, The Okura Tokyo*

**9:30 AM – 10:45 AM Japan in an Hour**

Roundtable discussion with **Richard Lloyd Parry**, Asia Editor for The Times of London, **Noah Sneider**, Tokyo Bureau Chief for The Economist, and **Dr. Yukiko Toyoda**, Japan Bureau Chief for Reuters, on topics including the perception of the U.S. in Japan, the regional security environment, and internal politics.

*The Etoile Room, The Okura Tokyo*

**11:30 PM – 1:30 PM Women, Peace and Security**

Roundtable lunch discussion with Japanese women lawmakers from the Women, Peace and Security caucus to discuss women's engagement in regional security and peacebuilding.

*Capitol Hotel Tokyu  
2 Chome-10-3 Nagatacho, Chiyoda City, Tokyo*

**2:00 PM – 2:30 PM A Free and Open Indo Pacific**

Roundtable discussion with Chief of Staff, Joint Staff of the Japan Self Defense Forces **General Yoshihide Yoshida**.

*5-1 Ichigaya-bonmuracho, Ichigaya, Shinjuku-ku, Tokyo*

**3:00 PM – 4:00 PM The Bilateral Relationship**

Roundtable discussion with recently appointed Minister of Foreign Affairs **Yoko Kamikawa**, offering candid insight into the Ministry's priorities, and conversely presenting the delegation an opportunity to share their thoughts on the direction of Congress.

*1-1-2 Kasumigaseki, Chiyoda-ku, Tokyo 100-0013*

**6:00 PM – 8:00 PM Informal Dinner**

*Takenoan Ginza  
5-chome-6-13 Ginza Chuo City Tokyo-to*



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**Wednesday, January 24th, 2024 @ Tokyo**

**Business Attire**

**8:00 AM – 9:30 AM Business and Trade Outlook**

A breakfast roundtable discussion on US-Japan trade relations with members of the Congressional Study Group on Japan's Business Advisory Council, including Subaru, Toyota, Mitsubishi Heavy Industries, Honda, Nissan and more.

*La Lune Room, The Okura Tokyo*

**10:00 AM – 11:00 AM Transpacific Trade**

Roundtable discussion with Minister of Economy, Trade, and Industry **Ken Saito** on opportunities for mutually beneficial trade, energy and supply chain security, and the Japanese economy.

*1-3-1 Kasumigaseki, Chiyoda-ku, Tokyo 100-8901*

**11:30 AM – 12:30 PM Informal Lunch**

*Mendokoro Nakajima  
4-1, Kioi-cho, Chiyoda-ku, Tokyo 102-8578*

**1:00 PM – 1:45 PM Courtesy Call with H.E. Prime Minister Fumio Kishida**

*2 Chome-3-1 Nagatachō, Chiyoda City, Tokyo 100-0014*

**2:30 PM – 3:30 PM Roundtable with CDP Members**

Roundtable discussion with Constitutional Democratic Party President **Kenta Izumi** and members of the party on their platform's contrasts to the ruling LDP, the party's path to mounting a challenge, and whether Japan will ever see frequent government turnover as with Western parliamentary democracies.

*Miyakezaka Bldg., 1-11-1 Nagatacho, Chiyoda-ku, Tokyo*

**4:00 PM – 5:45 PM Transpacific Town Hall**

Breakout room-style conversations with students from prestigious Japanese higher learning institutions including Waseda University, Keio University, Tokyo University, and the National Defense Academy. Participant will field questions about Congress's functioning, U.S. domestic issues, and the U.S.'s role in the Indo-Pacific, as well as heard the students' unfiltered perspective on issues of society, security, and politics.

*The Sasakawa Peace Foundation, 1 chome-15-16 Toranomom, Minato-ku, Tokyo*



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**6:00 PM – 8:00 PM Informal Dinner**

*SG Low*

*1 Chome-9-4 NC Building 2F, Jinnan, Shibuya-ku, Tokyo*

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Thursday, January 25th, 2024 @ Tokyo/Okinawa [TRAVEL DAY] Business Casual Attire

- 7:00 AM** Check out from the Okura Tokyo and depart for Haneda
- 8:30 AM** Depart Tokyo Haneda (HND) for Naha (OKA)  
*NH 467*
- 11:30 AM** Arrive in Okinawa
- 12:00 PM – 1:00 PM** **Welcome to Okinawa**  
Guided discussion over lunch by FMC staff on Okinawa to provide background on the island's unique history and identify themes for upcoming meetings.  
*Ocean Dining Kajina, 174-5, Senaga, Tomishiro-shi, Okinawa, 901-0233*
- 1:30 PM – 3:00 PM** **Japan's Regional Security Priorities**  
Briefing and tour of the Japan Air Self-Defense Force (JASDF) Naha Air Base to understand Japan's commitment to defending regional interests and ensuring stability in the East China Sea and Taiwan Strait.  
*301 Toma, Naha, Okinawa 901-0144*
- 3:30 PM – 5:00 PM** **Okinawa Prefectural Peace Memorial Museum**  
Tour of the Okinawa Prefectural Peace Memorial Museum by historian **Mark Waycaster**, which commemorates the Battle of Okinawa (1945) in which over 100,000 soldiers and civilians lost their lives shaping the history of Okinawa from U.S. occupation until contemporary times. The outcomes of this battle continue to provide a deep perspective into the current relationship between Okinawan locals, the central government in Tokyo, and the United States.  
*614-1 Mabuni, Itoman, Okinawa 901-0333*
- 7:00 PM – 9:00 PM** **Dinner with Matthew Dolbow, U.S. Consul General Naha**  
Dinner roundtable discussion with **Matthew Dolbow**, U.S. Consul General Naha, on the U.S.'s presence in Okinawa and challenges faced by the varied concerns of local residents with regard to the U.S. military footprint.  
*Yotsutake  
2 Chome-22-1 Kume, Naha, Okinawa*



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**Friday, January 26th, 2024 @ Okinawa**

**Business Casual Attire**

**Morning**

**Individual Breakfast**

**8:00 AM**

**Depart for OIST**

**9:00 AM – 10:30 AM Okinawa Institute of Science and Technology**

OIST brings together researchers from over 50 countries to collaborate across scientific disciplines. OIST is distinct in a number of aspects, including the use of English as language of instruction and a focus on interdisciplinary studies. Participants will learn not only about cutting-edge scientific research, but also how Okinawa tries to evolve from its role as a military center in the Asia-Pacific to a hub of international education.

*1919-1 Tancha, Onna, Kunigami District, Okinawa 904-0412*

**11:15 AM – 1:30 PM MCAS Futenma**

Lunch briefing and tour of the strategically critical USMC installation to understand its security value and gain perspective regarding ongoing conversations to relocate the facility.

*Hamagawa, Chatan, Nakagami District, Okinawa 904-0112*

**2:00 PM – 3:00 PM Okinawan Identity**

Roundtable discussion with Professor **Masaaki Gabe**, professor emeritus at the University of the Ryukyus, on the unique history of Okinawa and how Okinawan identity plays a role in defining the complicated relationship between locals, the central government in Tokyo, and the U.S.

*3 Chome-1-1 Omoromachi, Naha, Okinawa 900-0006*

**3:30 PM – 4:30 PM Legacy of Ryukyu Society**

A guided tour of the Okinawa Prefectural Museum and Art Museum will provide Member firsthand insight into the Ryukyu Kingdom's history as a regional trading hub distinct from mainland Japan.

*3 Chome-1-1 Omoromachi, Naha, Okinawa 900-0006*

**4:45 PM – 6:45 PM Executive Time**

**7:00 PM – 9:00 PM Closing Dinner and Reflections**

A debriefing dinner discussion led by FMC staff on the lessons learned during the duration of the delegation's travel and reflection on various dimensions of the U.S. –Japan relationship.

*Suitenro 1-3-60 Makishi, Naha, Okinawa*



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**Saturday, January 27, 2024**

**[Travel Day]**

Delegation's departure from Naha to U.S. (Respective Airports)

**Early Morning**      **Individual Breakfast at Hotel**

**Morning**              **Check out from Hotel**

**Morning**              **Depart Naha, Okinawa for U.S.**

**Morning (EDT)**      **Arrive in the U.S.**

DRAFT-INTERNAL



Michael Guest, Mississippi  
*Chairman*  
Susan Wild, Pennsylvania  
*Ranking Member*

David P. Joyce, Ohio  
John H. Rutherford, Florida  
Andrew R. Garbarino, New York  
Michelle Fischbach, Minnesota

Veronica Escobar, Texas  
Mark DeSaulnier, California  
Deborah K. Ross, North Carolina  
Glenn F. Ivey, Maryland



ONE HUNDRED EIGHTEENTH CONGRESS

**U.S. House of Representatives**

COMMITTEE ON ETHICS

Thomas A. Rust  
*Staff Director and Chief Counsel*

Keelie Broom  
*Counsel to the Chairman*

David Arrojo  
*Counsel to the Ranking Member*

1015 Longworth House Office Building  
Washington, D.C. 20515-6328  
Telephone: (202) 225-7103  
Facsimile: (202) 225-7392

January 16, 2024

The Honorable Marilyn Strickland  
U.S. House of Representatives  
1708 Longworth House Office Building  
Washington, DC 20515

Dear Colleague:

Pursuant to House Rule 25, clause 5(d)(2), the Committee on Ethics hereby approves your and your spouse's proposed trip to Japan,<sup>1</sup> scheduled for January 20 to 27, 2024, sponsored by United States Association of Former Members of Congress and Sasakawa Peace Foundation USA.

Committee travel regulations require that you submit your complete pre-trip approval request to the Committee at least 30 days before the commencement of the trip or it will not be granted. Despite your failure to do so in this instance, we are approving your current request. However, any future requests should adhere to the 30-day requirement.

You must complete a Member/Officer Post-Travel Disclosure Form and file it, together with a Sponsor Post-Travel Disclosure Form completed by the trip sponsor, with the Clerk of the House within 15 days after your return from travel. As part of that filing, you are also required to attach a copy of this letter and both the Traveler and Primary Trip Sponsor Forms (including attachments) you previously submitted to the Committee in seeking pre-approval for this trip. You must also report all travel expenses totaling more than \$480 from a single source on the "Travel" schedule of your annual Financial Disclosure Statement covering this calendar year. Finally, Travel Regulation § 404(d) also requires you to keep a copy of all request forms and supporting information provided to the Committee for three subsequent Congresses from the date of travel.

Because the trip may involve meetings with foreign government representatives, we note that House Members may accept, under the Foreign Gifts and Decorations Act (FGDA), gifts "of minimal value [currently \$480] tendered as a souvenir or mark of courtesy" by a foreign government. Any tangible gifts valued in excess of minimal value received from a foreign

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<sup>1</sup> Please be aware that the Committee's review of the proposed trip does not extend to either the security situation in the destination country or security related to foreign travel in general. We recommend you contact the Office of House Security (OHS) for a safety and security briefing prior to your departure. OHS may be reached at (202) 226-2044 or ohsstaff@mail.house.gov. House travelers should also register for the U.S. State Department's Smart Traveler Enrollment Program at <https://step.state.gov>.

government must, within 60 days of acceptance, be disclosed on a Form for Disclosing Gifts from Foreign Governments and either turned over to the Clerk of the House, or, with the written approval of the Committee, retained for official use.

If you have any further questions, please contact the Committee's Office of Advice and Education at extension 5-7103.

Sincerely,

A handwritten signature in blue ink that reads "Michael Guest". The signature is written in a cursive, slightly slanted style.

Michael Guest  
Chairman

A handwritten signature in blue ink that reads "Susan Wild". The signature is written in a cursive, slightly slanted style.

Susan Wild  
Ranking Member

MG/SW:kjf