

COMMITTEE ON ETHICS

MEMBER/OFFICER POST-TRAVEL DISCLOSURE FORM ☐ *Original* ☐ *Amendment*

This form is for disclosing the receipt of travel expenses from a private source for travel taken in connection with a Member or officer's official duties. This form does not eliminate the need to report privately-funded travel on the Member or officer's annual *Financial Disclosure Statement*. In accordance with House Rule 25, clause 5, **you must complete this form and file it with the Clerk of the House by email at gifttravelreports@mail.house.gov, within 15 days after travel is completed.** Please **do not** file this form with the Committee on Ethics.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

1. Name of Traveler: _____
2. a. Name of Accompanying Relative: _____ **OR** ☐ None
b. Relationship to Traveler: ☐ Spouse ☐ Child ☐ Other (specify): _____
3. a. Dates: Departure: _____ Return: _____
b. Dates at Personal Expense, if any: _____ **OR** ☐ None
4. Departure City: _____ Destination: _____ Return City: _____
5. Sponsor(s), Who Paid for the Trip: _____
6. Describe Meetings and Events Attended (attach additional pages if necessary): _____

7. Attached to this form are **each** of the following, *signify that each item is attached by checking the corresponding box*:
 - a. ☐ a completed *Sponsor Post-Travel Disclosure Form*;
 - b. ☐ the *Primary Trip Sponsor Form* completed by the trip sponsor **prior** to the trip, **including all** attachments **and** the *Additional Sponsor Form(s)*;
 - c. ☐ page 2 of the completed *Traveler Form* submitted by the Member or officer; **and**
 - d. ☐ the letter from the Committee on Ethics approving my participation on this trip.
8. a. ☐ I represent that I participated in each of the activities reflected in the attached sponsor's agenda. *Signify statement is true by checking the box.*
b. If not, explain: _____

I certify that the information contained in this form is true, complete, and correct to the best of my knowledge. I have determined that all of the expenses on the attached *Sponsor Post-Travel Disclosure Form* were necessary and that the travel was in connection with my duties as a Member or officer of the U.S. House of Representatives and would not create the appearance that I am using public office for private gain.

Member / Officer Signature: _____



Date: _____

COMMITTEE ON ETHICS

SPONSOR POST-TRAVEL DISCLOSURE FORM

☐ Original ☐ Amendment

This form must be completed by an officer of any organization that served as the primary trip sponsor in providing travel expenses or reimbursement for travel expenses to House Members, officers, or employees under House Rule 25, clause 5. **A completed copy of the form must be provided to each House Member, officer, or employee who participated in the trip within 10 days of their return.** You must answer all questions, and check all boxes, on this form for your submission to comply with House Rules and the Committee's Travel Regulations. Failure to comply with this requirement may result in the denial of future requests to sponsor trips and/or subject the current traveler to disciplinary action or a requirement to repay the trip expenses.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

1. Sponsor(s) who paid or provided in-kind support for the trip: _____

2. Travel Destination(s): _____

3. Date of Departure: _____ Date of Return: _____

4. Name(s) of Traveler(s): _____

Note: You may list more than one traveler on a form only if *all* information is *identical* for each person listed.

5. **Actual amount** of expenses paid on behalf of, or reimbursed to, each individual named in Question 4:

	Total Transportation Expenses	Total Lodging Expenses	Total Meal Expenses	Total Other Expenses (dollar amount per item and description)
Traveler				
Accompanying Family Member				

6. ☒ All expenses connected to the trip were for actual costs incurred and not a *per diem* or lump sum payment.
Signify statement is true by checking box.

I certify that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature: _____ Date: _____

Name: _____ Title: _____

Organization: _____

☐ **I am an officer of the above-named organization. Signify statement is true by checking box.**

Address: _____

Telephone: _____ Email: _____

Committee staff may contact the above-named individual if additional information is required.

If you have questions regarding your completion of this form, please contact the Committee on Ethics at 202-225-7103.

COMMITTEE ON ETHICS

TRAVELER FORM

1. Name of Traveler: _____
2. Sponsor(s) who will be paying or providing in-kind support for the trip: _____

3. City and State **OR** Foreign Country of Travel: _____
4. a. Date of Departure: _____ Date of Return: _____
b. Yes ☐ No ☐ Will you be extending the trip at your personal expense?
If yes, list dates at personal expense: _____
5. a. Yes ☐ No ☐ Will you be accompanied by a family member at the sponsor's expense? **If yes:**
(1) Name of Accompanying Family Member: _____
(2) Relationship to Traveler: ☐ Spouse ☐ Child ☐ Other(specify): _____
(3) Yes ☐ No ☐ Accompanying Family Member is at least 18 years of age?
6. a. Yes ☐ No ☐ Did the trip sponsor answer "Yes" to Question 8(c) on the *Primary Trip Sponsor Form* (i.e., travel is sponsored by an entity that employs a registered federal lobbyist or a foreign agent)?
b. **If yes**, and you are requesting lodging for two nights, explain why the second night is warranted:

7. Yes ☐ No ☐ *Primary Trip Sponsor Form* is attached, including agenda, invitation, invitee list, and any other attachments and Additional Sponsor Forms.
NOTE: The agenda should show the traveler's individual schedule, including departure and arrival times and identify the specific events in which the traveler will be participating.
8. Explain why participation in the trip is connected to the traveler's individual official or representational duties. **Staff should include their job title and how the activities on the itinerary relate to their duties.**

9. **Yes ☐ No ☐ Is the traveler aware of any registered federal lobbyists or foreign agents involved in planning, organizing, requesting, or arranging the trip?**
10. For staff travelers, to be completed by your employing Member:

ADVANCED AUTHORIZATION OF EMPLOYEE TRAVEL

I hereby authorize the individual named above, an employee of the U.S. House of Representatives who works under my direct supervision, to accept expenses for the trip described in this request. I have determined that the above-described travel is in connection with my employee's official duties and that acceptance of these expenses will not create the appearance that the employee is using public office for private gain.

Signature of Employing Member:  _____ Date: _____

COMMITTEE ON ETHICS

PRIMARY TRIP SPONSOR FORM

This form should be completed by private entities offering to provide travel or reimbursement for travel to House Members, officers, or employees under House Rule 25, clause 5. A completed copy of the form (and any attachments) should be provided to each invited House Member, officer, or employee, who will then forward it to the Committee together with a *Traveler Form* at least 30 days before the start date of the trip. The trip sponsor should *NOT* submit the form directly to the Committee. The Committee's website (ethics.house.gov) provides detailed instructions for filling out the form. The Committee will notify the House invitees directly of its decision and will not notify the trip sponsors.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001. Failure to comply with the Committee's Travel Regulations may also lead to the denial of permission to sponsor future trips. Signatures must comply with section 104(bb) of the Travel Regulations.

1. Sponsor who will be paying for the trip:

Association of Marshall Scholars

2. ☒ I represent that the trip will not be financed, in whole or in part, by a registered federal lobbyist or foreign agent. *Signify that the statement is true by checking box.*

3. **Check only one.** I represent that:

- a. ☒ The primary trip sponsor has not accepted from any other source, funds intended directly or indirectly to finance any aspect of the trip; **OR**
b. ☐ The trip is arranged without regard to congressional participation and the primary trip sponsor has accepted funds only from entities that will receive a tangible benefit in exchange for those funds; **OR**
c. ☐ The primary trip sponsor has accepted funds, services, or in-kind assistance from other source(s) intended directly or indirectly to finance all or part of this trip and has enclosed disclosure forms from each of those entities.

If "c" is checked, list the names of the additional sponsors: _____

4. Provide names and titles of **ALL** House Members *and* employees you are inviting. **For each House invitee, provide an explanation of why the individual was invited** (include additional pages if necessary): _____

See attached sheet.

5. Yes ☒ No ☐ Is travel being offered to an accompanying family member of the House invitee(s)?

6. Date of Departure: January 12, 2024 Date of Return: January 16, 2024

7. a. City of departure: Washington, DC (Dulles Airport)

b. Destination(s): Oxford, UK / London, UK

c. City of return: Washington, DC (Dulles Airport)

8. **Check only one.** I represent that

- a. ☐ The sponsor of the trip is an institution of higher education within the meaning of section 101 of the Higher Education Act of 1965; **OR**
b. ☒ The sponsor of the trip does not retain or employ a registered federal lobbyist or foreign agent; **OR**
c. ☐ The sponsor employs or retains a registered federal lobbyist or foreign agent, but the trip is for attendance at a one-day event *and* lobbyist / foreign agent involvement in planning, organizing, requesting, or arranging the trip was *de minimis* under the Committee's travel regulations.

9. **Check only one of the following.**

- a. ☒ I checked 8(a) or(b) above; **OR**
b. ☐ I checked 8(c) above but am not offering any lodging; **OR**
c. ☐ I checked 8(c) above and am offering lodging and meals for one night; **OR**
d. ☐ I checked 8(c) above and am offering lodging and meals for two nights. If you checked this box, explain why the second night of lodging is warranted. _____

10. ☒ Attached is a detailed agenda of the activities House invitees will be participating in during the travel (i.e., an hourly description of planned activities for trip invitees). *Indicate agenda is attached by checking box.*

11. **Check only one of the following.**

- a. ☒ I represent that a registered federal lobbyist or foreign agent will not accompany House Members or employees on any segment of the trip. *Signify the statement is true by clicking the box;* **OR**
b. ☐ *Not Applicable.* Trip sponsor is a U.S. institution of higher education.
12. For *each* sponsor required to submit a sponsor form, describe the sponsor's interest in the subject matter of the trip *and* its role in organizing and/or conducting the trip:

See attached sheet.

13. **Answer parts a and b. Answer part c if necessary:**

- a. Mode of travel: Air ☒ Rail ☐ Bus ☒ Car ☐ Other ☐ (specify: _____)
b. Class of travel: Coach ☐ Business ☒ First ☐ Charter ☐ Other ☐ (specify: _____)
c. If travel will be first class, or by chartered or private aircraft, explain why such travel is warranted:

14. ☒ I represent that the expenditures related to local area travel during the trip will be unrelated to personal or recreational activities of the invitee(s). *Signify that the statement is true by checking box.*

15. **Check only one.** I represent that either:

- a. ☒ The trip involves an event that is arranged or organized *without regard* to congressional participation and that meals provided to congressional participants are similar to those provided to or purchased by other event attendees; **OR**
b. ☐ The trip involves events that are arranged specifically *with regard* to congressional participation. If "b" is checked:
1) Detail the cost *per day* of meals (approximate cost may be provided): _____
2) Provide the reason for selecting the location of the event or trip: _____

16. Name, nightly cost, and reasons for selecting each hotel or other lodging facility:

Hotel Name: The Old Bank Hotel City: Oxford, UK Cost Per Night: £ 315.00
Reason(s) for Selecting: Convenient and Centrally Located / Used on Prior Trips
Hotel Name: Conrad St. James City: London, UK Cost Per Night: £ 315.00
Reason(s) for Selecting: Convenient and Centrally Located / Used on Prior Trips
Hotel Name: _____ City: _____ Cost Per Night: _____
Reason(s) for Selecting: _____

17. ☒ I represent that all expenses connected to the trip will be for actual costs incurred and not a per diem or lump sum payment. *Signify that the statement is true by checking the box.*

18. **Total Expenses for each Participant:**

<input type="checkbox"/> Actual Amounts <input checked="" type="checkbox"/> Good Faith Estimates	Total Transportation Expenses per Participant	Total Lodging Expenses per Participant	Total Meal Expenses per Participant
For each Member, Officer, or Employee	\$5900.00	£945.00	\$400.00
For each Accompanying Family Member	\$5900.00	£25.00	\$400.00

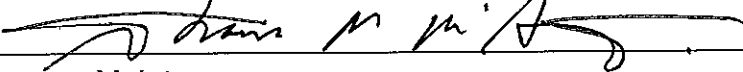
	Other Expenses (dollar amount per item)	Identify Specific Nature of "Other" Expenses (e.g., taxi, parking, registration fee, etc.)
For each Member, Officer, or Employee	\$0	
For each Accompanying Family Member	\$0	

19. **Check only one:**

- a. ☒ I certify that I am an officer of the organization listed below; **OR**
b. ☐ *Not Applicable.* Trip sponsor is an individual or a U.S. institution of higher education.

20. **I certify by my signature that**

- a. I read and understand the Committee's Travel Regulations;
b. I am not a registered federal lobbyist or registered foreign agent; and
c. The information on this form is true, complete, and correct to the best of my knowledge.

Signature:  Date: 12/06/2023
Name: Thomas McIntyre Title: Leg Exchange Coordinator
Organization: Association of Marshall Scholars
Address: 67 35th Street, Unit B-513 Brooklyn, NY 11232
Email: tom.mcintyre@marshallscholars.org Telephone: 1-202-904-3224

If there are questions regarding this form, please contact the Committee on Ethics at 202-225-7103 or travel.requests@mail.house.gov.

Michael Guest, Mississippi
Chairman
Susan Wild, Pennsylvania
Ranking Member

David P. Joyce, Ohio
John H. Rutherford, Florida
Andrew R. Garbarino, New York
Michelle Fischbach, Minnesota

Veronica Escobar, Texas
Mark DeSaulnier, California
Deborah K. Ross, North Carolina
Glenn F. Ivey, Maryland



ONE HUNDRED EIGHTEENTH CONGRESS

U.S. House of Representatives

COMMITTEE ON ETHICS

Thomas A. Rust
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1015 Longworth House Office Building
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January 9, 2024

The Honorable Mark E. Green
U.S. House of Representatives
2446 Rayburn House Office Building
Washington, DC 20515

Dear Colleague:

Pursuant to House Rule 25, clause 5(d)(2), the Committee on Ethics hereby approves your and your spouse's proposed trip to United Kingdom,¹ scheduled for January 12 to 16, 2024, sponsored by Association of Marshall Scholars.

You must complete a Member/Officer Post-Travel Disclosure Form and file it, together with a Sponsor Post-Travel Disclosure Form completed by the trip sponsor, with the Clerk of the House within 15 days after your return from travel. As part of that filing, you are also required to attach a copy of this letter and both the Traveler and Primary Trip Sponsor Forms (including attachments) you previously submitted to the Committee in seeking pre-approval for this trip. You must also report all travel expenses totaling more than \$480 from a single source on the "Travel" schedule of your annual Financial Disclosure Statement covering this calendar year. Finally, Travel Regulation § 404(d) also requires you to keep a copy of all request forms and supporting information provided to the Committee for three subsequent Congresses from the date of travel.

Because the trip may involve meetings with foreign government representatives, we note that House Members may accept, under the Foreign Gifts and Decorations Act (FGDA), gifts "of minimal value [currently \$480] tendered as a souvenir or mark of courtesy" by a foreign government. Any tangible gifts valued in excess of minimal value received from a foreign government must, within 60 days of acceptance, be disclosed on a Form for Disclosing Gifts from Foreign Governments and either turned over to the Clerk of the House, or, with the written approval of the Committee, retained for official use.

¹ Please be aware that the Committee's review of the proposed trip does not extend to either the security situation in the destination country or security related to foreign travel in general. We recommend you contact the Office of House Security (OHS) for a safety and security briefing prior to your departure. OHS may be reached at (202) 226-2044 or ohsstaff@mail.house.gov. House travelers should also register for the U.S. State Department's Smart Traveler Enrollment Program at <https://step.state.gov>.

If you have any further questions, please contact the Committee's Office of Advice and Education at extension 5-7103.

Sincerely,

A handwritten signature in blue ink that reads "Michael Guest". The signature is written in a cursive style with a large initial "M".

Michael Guest
Chairman

A handwritten signature in blue ink that reads "Susan Wild". The signature is written in a cursive style with a large initial "S".

Susan Wild
Ranking Member

MG/SW:mc

2024 Legislative Exchange Program



Friday, January 12, 2024 (travel day)

6:25 PM **Depart Dulles Washington Airport**
United Flight 918

Please Arrive at Least 2 Hours Prior to Departure and Meet in the United Polaris Lounge

Saturday, January 13, 2024 (official business: 7:00 hours)

6:40 AM **Arrive at London Heathrow Airport**
Customs and Immigration / Retrieve Bags

7:15 AM **Depart for Old Bank Hotel / Check In**
92-94 High St, Oxford OX1 4BJ, United Kingdom

8:30 AM - 12:00 PM **Executive / Free Time**

12:00 PM **Depart Old Bank Hotel for Rhodes House**

12:15 PM **Session 1 – Introductions (Xenia Wickett) and discussion US Political Landscape (Lunch)**
(official business: 1:15 – *Members and MPs will be led in discussion by Reps. Green and Himes*)

1:45 PM **Break / Move to Garden Pavilion**

2:00 PM **Session 2 – Ukraine / Russia**
(official business: 1:15 – *Members and MPs will be briefed by **Paul Sonne** - 2007 Marshall Scholar and NYT Russia correspondent*)

3:15 PM **Break**

3:30 PM **Session 3 – AI: Risks and Opportunities**
(official business: 1:15 – *Members and MPs will be briefed by Professor **Sandra Wachter***)

4:45 PM **Wrap Up / Takeaways**
(official business: 0:15 – *Xenia will layout main takeaways for the day and recap key topics discussed*)

5:00 PM **Break / Move to Beit and Atlantic Rooms**

- 5:15 PM Reception at Rhodes House with current Scholars**
(official business: 1:00 – Members will continue informal discussions with MPs and be introduced to Marshall Scholars, Alumni, and Rhodes Scholars)
- 6:15 PM Session 4 – Climate Finance (Dinner)**
*(official business 2:00 – Members will dine with guests and MPs and will be presented with a fireside chat on Energy & Climate Finance by **Paul Domjan** - 2001 Marshall Scholar and founder, ENODA; and **Ely Sandler**, Research Fellow, Science, Technology and Public Policy Program at the Belfer Center at the Harvard Kennedy School, facilitate by Jack Chellman - 2018 Marshall Scholar)*
- 8:30 PM Executive / Free Time**

Sunday, January 14, 2024 *(official business: 6:45 hours)*

- 7:00 AM Breakfast** - At your leisure in Quod Restaurant and Bar
- 8:45 AM Depart Old Bank Hotel for Rhodes House**
- 9:00 AM Session 5 – China**
*(official business 1:15 – Members will be briefed by journalist and author **Isabel Hilton**)*
- 10:15 AM Break**
- 10:30 AM Session 6 – Middle East & Round up**
*(official business: 1:15 - Members and MPs will be briefed by former **British Ambassador to Afghanistan Sir William Patey**)*
- 11:45 AM Depart for the Old Bank / Check Out**
- 12:15 PM Board Bus for Cliveden House**
- 1:00 PM Arrive at Cliveden House / Tour & Tea**
(official business: 1:30 – Members will tour Cliveden House, home to the Duke of Buckingham and later Viscountess Nancy Astor, the first (American-born) woman MP to take her seat in Parliament)
- 2:30 PM Depart Cliveden House for Conrad Hotel St. James**
 22-28 Broadway, London SW1H 0BH, United Kingdom
 Charter Bus
[Directions](#)

- 3:15 PM** **Arrive at Conrad Hotel St. James / Check In**
- 3:15 PM – 5:45 PM** **Executive / Free Time**
- 5:45 PM** **Depart Conrad Hotel for Royal Society**
6-9 Carlton House Terrace, London SW1Y 5AG
- 6:00 PM** **Session 7 - Cultural and Artisanal Heritage in post-conflict regions**
Wolfson Room 2
(official business: 0:45 – *Presentation and discussion by **Shoshana Stewart** on cultural heritage and economic revitalization efforts in Afghanistan, Myanmar, Saudi Arabia and Jordan*)
- 6:45 PM** **Reception with MPs and Special Guests**
Wolfson Room 2
(official business: 0:45 - *Members meet MPs and Ministers joining the reception and dinner with Marshall Scholars and alumni*)
- 7:15 PM** **Dinner with Fireside Chat on the UK Political Landscape**
Wolfson Room 1
(official business: 1:15 - *Members will participate in a facilitated discussion with former Downing Street Director of Communications and Strategy **Alastair Campbell** and former cabinet minister **Rory Stewart***)
- 9:00 PM** **Dinner Concluded / Depart for Conrad Hotel**

Monday, January 15, 2024 (official business: 7:55 hours)

- 7:00 AM** **Breakfast** - At your leisure in The Pem Restaurant
- 8:30 AM** **Depart Conrad Hotel for Winfield House**
U.S. Ambassador's Residence
London NW1 4RT, UK
(Spouses to accompany Members)
- 9:00 AM** **U.S. Embassy House Tour / Briefing**
(official business: 1:00 - *Members and Spouses will be provided with a House/Art tour by Sam Salk followed by a meeting with Embassy Staff for a US/UK briefing*)
- 10:00 AM** **Depart Winfield House**
- 10:30 AM** **Arrive at Foreign, Commonwealth, and Development Office**
King Charles St, London SW1A 2AH, UK
(Members dropped off and coach continues with Spouses)

- 10:45 AM Meet with Sir Matthew Rycroft**
(official business: 0:30 - *Members will meet with Permanent Under-Secretary of State at the Home Office, Sir Matthew Rycroft KCMG*)
- 11:30 AM Meet with Lord David Cameron**
(official business: 0:30 - *Members will meet with David Cameron, Baron Cameron of Chipping Norton, UK Foreign Secretary*)
- 12:00 PM Depart for the BBC**
BBC Broadcasting House, Portland Place, London W1A 1AA
- 12:30 PM BBC Broadcasting House (Lunch)**
(official business: 1:00 - *Members will meet with BBC leadership to discuss the media and landscape of UK politics and global affairs*)

Participating Correspondents:

- **Adam Fleming**, Presenter of *Newscast*, BBC's daily News podcast
- **James Coomarasamy**, Presenter of *Newshour* on the World Service and *The World Tonight* on Radio 4, the BBC's main speech network. James is also a former Washington, Moscow and Paris correspondent and regularly reports from the US
- **James Reynolds**, Presenter of OS on the BBC World Service and former US and Middle East correspondent
- **Rob Watson**, London correspondent for BBC World Service and former UN correspondent
- **Gordon Corera**, BBC Security Correspondent
- **Paul Adams**, BBC Diplomatic correspondent, former Washington Correspondent and Middle East Correspondent
- **Sam Bonham** and **Jonathan Aspinwall**, Editors of BBC podcasts including *Americast*.

- 1:30 PM Depart BBC Broadcasting House**
- 1:50 PM Arrive at 10 Downing Street / Security Checkpoint**
- 2:00 PM Meet with Nick Catsaras CMG**
(official business: 0:40 - *Members will meet with Nick Catsaras CMG - Director General for Russia and Ukraine, Cabinet Office and John Bew, Foreign Policy Special Advisor to Prime Minister*)
- 2:40 PM Depart 10 Downing Street for Portcullis House/Parliament**
1 Victoria Embankment, London SW1A 2JR, UK

- 3:00 PM** **Meet with The Rt. Hon Edward Miliband**
(official business: 0:30 - *Members will meet with Edward Miliband, Shadow Secretary of State of Climate Change and Net Zero of the United Kingdom, former Leader of the Labour Party*)
- 3:30 PM** **Meet with The Rt. Hon Greg Hands**
(official business: 0:30 - *Members will meet with Greg Hands, Minister of State for Trade Policy in the Department for Business and Trade*)
- 4:00 PM** **Meet with The Rt. Hon Harriett Baldwin**
(official business: 0:15 - *Members will meet with Harriett Baldwin, Chair of the House of Commons Treasury Select Committee and a member of the NATO Parliamentary Assembly. Ms. Baldwin will escort Members to the Speaker of the House's viewing gallery*)
- 4:15 PM** **Parliamentary Debate**
(official business: 0:30 - *Members will view Parliamentary Debate on the floor of the House of Commons from the Speaker's Gallery*)
- 4:45 PM** **Depart for Meeting with Lisa Nandy / Brief Tour of Parliament**
- 5:00 PM** **Meeting with The Rt. Hon Lisa Nandy**
(official business: 0:30 - *Members will meet with Lisa Nandy MP, Shadow International Development Secretary*)
- 5:30 PM** **Depart for Speaker's Apartment at Westminster Palace**
(*Members will rejoin spouses and have time to visit the House of Commons Gift Shop at Westminster Hall*)
- 6:00 PM** **70th Anniversary Celebration of the Marshall Scholarship**
(official business: 2:00 - *The Speaker of the House of Commons, Sir Lindsay Hoyle, will host the Members and VIP guests in the Speaker's Apartments at Westminster Palace to mark the 70th Anniversary of the Marshall Scholarship*)
- 8:00 PM** **Depart Parliament**
US Delegation Dinner on their Own

Tuesday, January 16, 2024 (travel day)

- 7:15 AM** **Depart Hotel for Chatham House (Check Out of Conrad)**
- 7:30 AM** **Breakfast Convening at Chatham House**
(official business: 1:00 - *Members join a discussion with*

a delegation from Chatham House led by Ambassador Sheinwald and Baroness Manningham-Buller to have a discussion on UK/US Security and Defense)

- 8:30 AM** **Meeting with The Rt. Hon Grant Shapps**
(official business: 0:30 - *Members will meet with Grant Shapps, Secretary of State for Defence of the United Kingdom to have a discussion on UK/US Security and Defense)*
- 9:00 AM** **Depart Chatham House to Airport**
- 10:00 AM** **Arrive at Heathrow Airport**
- 12:05 PM** **Depart LHR for IAD**
United Flight 919
- 3:40 PM** **Arrive at IAD**

2024 Legislative Exchange Program

ASSOCIATION OF
**MARSHALL
SCHOLARS**



Attachment 1

ASSOCIATION OF MARSHALL SCHOLARS



Members of Congress invited to participate in the Association of Marshall Scholars' Legislative Exchange Program were selected based on their areas of expertise and committee assignments. Member's interests and assignments correlate to the programming content that is designed to educate Members on the current state of affairs related to each topic. Several Members also have established relationships with members of the UK Delegation that will participate in the program, which the program is designed to help strengthen and expand upon.

Don Beyer (D VA-08)

Ranking Member of the Joint Economic Committee; a member of the Ways and Means Committee and the Science, Space and Technology Committee.

Salud Carbajal (D CA-24)

A member of the Committee on Armed Services and Subcommittee on Strategic Forces; Ranking Member of the Committee on Transportation and Infrastructure; and, a member of the Committee on Agriculture.

Mark Green (R TN-07) (*delegation co-chair*)

Chairman of the Committee on Homeland Security; member of the Foreign Affairs Committee and Subcommittee on the Western Hemisphere, Subcommittee on the Indo-Pacific.

Jim Himes (D CT-04) (*delegation co-chair*)

Ranking Member of the Select Committee on Economic Disparity and Fairness in Growth and a member of the National Security, International Development and Monetary Policy Subcommittee of the House Financial Services Committee.

Chellie Pingree (D ME-01)

A member of the House Appropriations Committee and Ranking Member of the Subcommittee on Interior and the Environment; member of the Subcommittees on Agriculture, and on Military Construction and Veterans Affairs; a member of the House Committee on Agriculture.

Linda Sanchez (D CA-38) (*emeritus co-chair*)

Senior member, Ways and Means Committee, Subcommittees: Trade, Select Revenue Measures, and Social Security Democratic Steering and Policy

Maria Salazar (R FL-27)

A member of the House Committee on Foreign Affairs and Chairwoman of the Subcommittee of the Western Hemisphere, Civilian Security, Migration and International Economic Policy; A member of the House Committee on Small Business.

Claudia Tenney (R NY-22)

A member of the House Committee on Ways and Means and the House Committee on Science, Space and Technology.

Mike Turner (R OH-10) (*emeritus co-chair*)

Chairman of the House Permanent Select Committee on Intelligence; a senior member of the House Armed Services Committee: Vice-Chairman of the Defense and Security Committee of the NATO Parliamentary Assembly.

Joe Wilson (R SC-2)

The Chairman of the bicameral U.S. Helsinki Commission; a member of the House Committee on Armed Services and Subcommittees on Readiness and Strategic Forces. A member of the Committee on Foreign Affairs and Chairman of the Subcommittee on Middle East, North Africa and Central Asia, and a member of the Subcommittee on Europe.

2024 Legislative Exchange Program



Attachment 2

2024 Legislative Exchange Program



Friday, January 12, 2024 (travel day)

6:25 PM **Depart Dulles Washington Airport**
United Flight 918

Please Arrive at Least 2 Hours Prior to Departure and Meet in the United
Polaris Lounge

Saturday, January 13, 2024 (official business: 8:15 hours)

6:40 AM
Arrive at London Heathrow Airport
Customs and Immigration / Retrieve Bags

7:15 AM
Depart for Old Bank Hotel / Check In
92-94 High St, Oxford OX1 4BJ, United Kingdom
[Directions](#) [Drop Off Location](#)

**Briefing by AMS staff provided on bus with focus on trip details,
meeting notes and topic discussion**
(official business: 0:45 – A staff member of the AMS will provide
Members an in-depth briefing on trip and meeting details)

8:30 AM - 12:00 PM
Executive / Free Time

12:00 PM
Depart Old Bank Hotel for Rhodes House

12:15 PM
Session 1 – US Political Landscape (Lunch)
(official business: 1:30 – Members will have introductions to Members of
Parliament and co-chairs will direct a conversation on US Politics)

1:45 PM
Break / Move to Garden Pavillion

2:00 PM
Session 2 – Ukraine / Russia
(official business: 1:15 – Members and MPs will be briefed by **Paul
Sonne** (2007 Marshall Scholar) with a discussion led by Xenia Wickett)

3:15 PM

Break

3:30 PM

Session 3 – AI: Risks and Opportunities

(official business: 1:15 – *Members and MPs will be briefed by Professor Sandra Wachter with discussion led by Xenia Wickett*)

4:45 PM

Wrap Up / Takeaways

(official business: 0:15 – *Xenia will layout main takeaways for the day and recap key topics discussed*)

5:00 PM

Break / Move to Belt and Atlantic Rooms

5:15 PM

Reception at Rhodes House

(official business: 1:00 – *Members will continue to interact with MPs and be introduced to Marshall Scholars, Alumni, and Rhodes Scholars*)

6:15 PM – 8:30 PM

Session 4 – Global Markets / Climate Finance & COP28 (Dinner)

(official business 2:00 – *Members will dine with guests and MPs and will be presented with a fireside chat on the Global Climate Markets by Ely Sandler, Research Fellow, Science, Technology and Public Policy Program at the Belfer Center at the Harvard Kennedy School*)

8:30 PM

Executive / Free Time

Sunday, January 14, 2024 (official business: 7:30 hours)

7:00 AM

Breakfast - At your leisure in Quod Restaurant and Bar

8:45 AM

Depart Old Bank Hotel for Rhodes House

9:00 AM

Session 5 – China

(official business 1:15 – *Members will be briefed by journalist and author Isabel Hilton with a discussion led by Xenia Wickett*)

10:15 AM

Break

10:30 AM

Session 6 – Middle East

(official business: 1:15 - *Members and MPs will be briefed by former Ambassador Sir William Patey with a discussion led by Xenia Wickett*)

11:45 AM

Depart for the Old Bank / Check Out

12:15 PM

Board Bus for Cliveden House

(official business: 0:45 – *An official from the US Embassy in London will ride on the bus from the Oxford to Cliveden/London with the Members to provide and in-depth briefing on current US-UK relations and issues*)

1:00 PM

Arrive at Cliveden House / Tour & Tea

(official business: 1:30 – *Members will be provided a tour of the estate and learn of the History of Cliveden as the home to the Duke of Buckingham and later purchased by the Astor Family*)

2:30 PM

Depart Cliveden House for Conrad Hotel St. James

22-28 Broadway, London SW1H 0BH, United Kingdom

Charter Bus

[Directions](#)

3:15 PM

Arrive at Conrad Hotel St. James / Check In

3:15 PM – 5:45 PM

Executive / Free Time

5:45 PM

Depart Conrad Hotel for Royal Society

6-9 Carlton House Terrace, London SW1Y 5AG

6:00 PM

Session 7 - Cultural Heritage and Artisan Entrepreneurs

Wolfson Room 2

(official business: 0:45 – *Presentation and discussion by **Shoshana Stewart** on cultural heritage and entrepreneurs building back Afghanistan and her work in Afghanistan, Myanmar, Saudi Arabia and Jordan)*

6:45 PM

Reception with MPs and Special Guests

Wolfson Room 2

(official business: 0:45 - *Members meet MPs and Ministers joining the reception and dinner with Marshall Scholars and alumni*)

7:15 PM

Dinner with Fireside Chat

Wolfson Room 1

(official business: 1:15 - *Members will participate in a facilitated discussion with former Downing Street Director of Communications and Strategy **Alastair Campbell** and cabinet minister **Rory Stewart***)

8:30 PM

Dinner Concluded / Depart for Conrad Hotel

Monday, January 15, 2024 (official business: 9:15 hours)

7:00 AM

Breakfast - At your leisure in The Pem Restaurant

8:30 AM

Meet in Lobby to Depart for UK's Secret Intelligence Service (Mi6)

9:00 AM

Meet with Sir Richard Peter Moore KCMG

(official business: 0:45 - *Members will meet with Sir Richard Peter Moore KCMG chief of the Secret Intelligence Service and formerly Director General for Political Affairs, at the Foreign, Commonwealth and Development Office*)

10:00 AM

Meet with John Bew at 10 Downing

(official business: 1:00 - *Members will meet with John Bew, foreign policy advisor to the Prime Minister. This meeting will include a tour of the Prime Minister's Residence 10 Downing St.*)

11:10 AM

Depart 10 Downing

11:20 AM

Arrive at Cyber Intelligence Centre

11:30 AM

Meet with Sir Matthew John Rycroft KCMG

(official business: 0:45 - Members will meet with Sir Matthew John Rycroft KCMG, Permanent Under-Secretary of State at the Home Office.)

12:15 PM

Depart Cyber Intelligence Centre

12:30 PM

Arrive at BBC Broadcasting House (Lunch)

(official business: 1:15 - Members will meet with BBC leadership to discuss the media and landscape of UK politics and global affairs. This meeting will include a tour of the BBC newsroom.)

1:45 PM

Depart BBC Broadcasting House

2:00 PM

Arrive at Portcullis House / Security Checkpoint

2:15 PM

Meet with The Rt. Hon John Healey

(official business: 0:45 - Members will meet with John Healey, Shadow Secretary of State for Defence of the United Kingdom.)

3:00 PM

Meet with The Rt. Hon Edward Miliband

(official business: 0:45 - Members will meet with Edward Miliband, Shadow Secretary of State of Climate Change and Net Zero of the United Kingdom.)

3:45 PM

Meet with The R. Hon Harriett Baldwin

(official business: 0:45 - Members will meet with Harriett Baldwin, Chair of the House of Commons Treasury Select Committee and a member of the NATO Parliamentary Assembly. Ms. Baldwin will escort Members to the Speaker of the House's viewing gallery.)

4:30 PM

Parliamentary Debate and Westminster Palace Tour

(official business: 1:15 - Members will view Parliamentary Debate on the floor of the House of Commons from the Speaker's Gallery, and be provided a tour of Westminster Palace.)

5:45 PM

Depart for Speaker's Apartment at Westminster Palace

6:00 PM

70th Anniversary Celebration of the Marshall Scholarship

(official business: 2:00 - *The Speaker of the House of Commons, Sir Lindsay Harvey Hoyle, will host the Members and VIP guests in the Speaker's Apartment at Westminster Palace to mark the 70th Anniversary of the Marshall Scholarship.*)

8:00 PM

Depart Parliament

US Delegation Dinner on their Own

Tuesday, January 17, 2024 (travel day)

7:45 AM

Depart Hotel for Chatham House (Check Out of Conrad)

8:00 AM

Breakfast Convening at Chatham House

(official business: 1:00 - *Member will meet with a delegation from Chatham House led by Ambassador Sheinwald and Baroness Manningham-Buller to have a discussion on UK/US Security and Defense.*)

9:00 AM

Depart Chatham to Airport

10:00 AM

Arrive at Heathrow Airport

12:05 PM

Depart LHR for IAD

United Flight 919

3:40 PM

Arrive at IAD

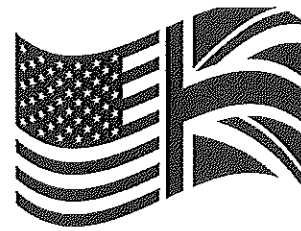
2024 Legislative Exchange Program

ASSOCIATION OF
**MARSHALL
SCHOLARS**



Attachment 3

ASSOCIATION OF MARSHALL SCHOLARS



2024 US - UK Legislative Exchange Program
January 12-16, 2024
United Kingdom

Sponsor's interest in the subject matter of the trip:

The Legislative Exchange is off-the-record and not for attribution. It is a multi-party and transatlantic educational program for legislators.

The Association of Marshall Scholars works to strengthen US-UK ties and also the Marshall Scholarship. Historically, the transatlantic alliance has served as a lynchpin for liberal democracy, prosperity and global peace. A valuable thread of this relationship has been the Marshall Scholarship, an educational programme strengthening international exchange and advancement in nearly every field of human endeavor.

The Association supports members of the United States Congress meeting with members of Parliament and British Government through a bipartisan exchange that includes briefs from a wide array of experts, scholars and private sector leaders, and discussions on issues of critical concern to both countries.

Sponsor's role in organizing and/or conducting the trip:

The Legislative Exchange is fully organized and coordinated by the staff of the Association. The staff arrange all logistics and set up all individual meetings that take place between the Members of Congress and their UK counterparts. The 70th Anniversary Event that is taking place on Monday, January 15th is hosted by the Speaker of the House of Parliament in the Speaker's Apartment at Westminster Palace. During the trip, four Association staff members will accompany the Members at all times.