

COMMITTEE ON ETHICS

MEMBER/OFFICER POST-TRAVEL DISCLOSURE FORM Original Amendment

This form is for disclosing the receipt of travel expenses from a private source for travel taken in connection with a Member or officer's official duties. This form does not eliminate the need to report privately-funded travel on the Member or officer's annual *Financial Disclosure Statement*. In accordance with House Rule 25, clause 5, **you must complete this form and file it with the Clerk of the House by email at gifttravelreports@mail.house.gov, within 15 days after travel is completed.** Please **do not** file this form with the Committee on Ethics.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

1. Name of Traveler: Donald Norcross
2. a. Name of Accompanying Relative: _____ **OR** None
b. Relationship to Traveler: Spouse Child Other (specify): _____
3. a. Dates: Departure: October 22, 2023 Return: October 23, 2023
b. Dates at Personal Expense, if any: _____ **OR** None
4. Departure City: Washington, DC Destination: New York, NY Return City: Washington, DC
5. Sponsor(s), Who Paid for the Trip: United Nations Foundation
6. Describe Meetings and Events Attended (attach additional pages if necessary): See attached

7. Attached to this form are **each** of the following, *signify that each item is attached by checking the corresponding box*:
 - a. a completed *Sponsor Post-Travel Disclosure Form*;
 - b. the *Primary Trip Sponsor Form* completed by the trip sponsor **prior** to the trip, **including all** attachments **and** the *Additional Sponsor Form(s)*;
 - c. page 2 of the completed *Traveler Form* submitted by the Member or officer; **and**
 - d. the letter from the Committee on Ethics approving my participation on this trip.
8. a. I represent that I participated in each of the activities reflected in the attached sponsor's agenda. *Signify statement is true by checking the box.*
b. If not, explain: _____

I certify that the information contained in this form is true, complete, and correct to the best of my knowledge. I have determined that all of the expenses on the attached *Sponsor Post-Travel Disclosure Form* were necessary and that the travel was in connection with my duties as a Member or officer of the U.S. House of Representatives and would not create the appearance that I am using public office for private gain.

Member / Officer Signature: _____



Date: 11/2/2023

COMMITTEE ON ETHICS

SPONSOR POST-TRAVEL DISCLOSURE FORM

Original Amendment

This form must be completed by an officer of any organization that served as the primary trip sponsor in providing travel expenses or reimbursement for travel expenses to House Members, officers, or employees under House Rule 25, clause 5. **A completed copy of the form must be provided to each House Member, officer, or employee who participated in the trip within 10 days of their return.** You must answer all questions, and check all boxes, on this form for your submission to comply with House Rules and the Committee's Travel Regulations. Failure to comply with this requirement may result in the denial of future requests to sponsor trips and/or subject the current traveler to disciplinary action or a requirement to repay the trip expenses.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

1. Sponsor(s) who paid or provided in-kind support for the trip: United Nations Foundation

2. Travel Destination(s): New York, New York

3. Date of Departure: Oct. 22, 2023 Date of Return: Oct. 23, 2023

4. Name(s) of Traveler(s): Don Norcross

Note: You may list more than one traveler on a form only if **all** information is **identical** for each person listed.

5. **Actual amount** of expenses paid on behalf of, or reimbursed to, each individual named in Question 4:

	Total Transportation Expenses	Total Lodging Expenses	Total Meal Expenses	Total Other Expenses (dollar amount per item and description)
Traveler	\$753.85	\$239.00	\$158.17	\$0
Accompanying Family Member				

6. All expenses connected to the trip were for actual costs incurred and not a *per diem* or lump sum payment. Signify statement is true by checking box.

I certify that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature:  Date: Nov. 1, 2023

Name: Peter Yeo Title: Senior Vice President

Organization: United Nations Foundation

I am an officer of the above-named organization. Signify statement is true by checking box.

Address: 1750 Pennsylvania Ave NW Suite 300 Washington, DC 20006

Telephone: 202-887-9040 Email: pyeo@unfoundation.org

Committee staff may contact the above-named individual if additional information is required.

If you have questions regarding your completion of this form, please contact the Committee on Ethics at 202-225-7103.

COMMITTEE ON ETHICS

TRAVELER FORM

1. Name of Traveler: Donald Norcross
2. Sponsor(s) who will be paying or providing in-kind support for the trip: United Nations Foundation
3. City and State **OR** Foreign Country of Travel: New York, NY
4. a. Date of Departure: October 22 Date of Return: October 23
b. Yes No Will you be extending the trip at your personal expense?
If yes, list dates at personal expense: _____
5. a. Yes No Will you be accompanied by a family member at the sponsor's expense? **If yes:**
 - (1) Name of Accompanying Family Member: _____
 - (2) Relationship to Traveler: Spouse Child Other (specify): _____
 - (3) Yes No Accompanying Family Member is at least 18 years of age?
6. a. Yes No Did the trip sponsor answer "Yes" to Question 8(c) on the *Primary Trip Sponsor Form* (i.e., travel is sponsored by an entity that employs a registered federal lobbyist or a foreign agent)?
b. **If yes**, and you are requesting lodging for two nights, explain why the second night is warranted:

7. Yes No *Primary Trip Sponsor Form* is attached, including agenda, invitation, invitee list, and any other attachments and Additional Sponsor Forms.
NOTE: The agenda should show the traveler's individual schedule, including departure and arrival times and identify the specific events in which the traveler will be participating.
8. Explain why participation in the trip is connected to the traveler's individual official or representational duties. **Staff should include their job title and how the activities on the itinerary relate to their duties.**
The trip's program will focus on key issues relating to international affairs and national security relating to my service on the House Armed Services Committee.

9. **Yes No Is the traveler aware of any registered federal lobbyists or foreign agents involved in planning, organizing, requesting, or arranging the trip?**

10. For staff travelers, to be completed by your employing Member:

ADVANCED AUTHORIZATION OF EMPLOYEE TRAVEL

I hereby authorize the individual named above, an employee of the U.S. House of Representatives who works under my direct supervision, to accept expenses for the trip described in this request. I have determined that the above-described travel is in connection with my employee's official duties and that acceptance of these expenses will not create the appearance that the employee is using public office for private gain.

Signature of Employing Member:  Date: _____

COMMITTEE ON ETHICS

PRIMARY TRIP SPONSOR FORM

This form should be completed by private entities offering to provide travel or reimbursement for travel to House Members, officers, or employees under House Rule 25, clause 5. A completed copy of the form (and any attachments) should be provided to each invited House Member, officer, or employee, who will then forward it to the Committee together with a *Traveler Form* **at least 30 days before the start date of the trip**. The trip sponsor should *NOT* submit the form directly to the Committee. The Committee's website (ethics.house.gov) provides detailed instructions for filling out the form. The Committee will notify the House invitees directly of its decision and will not notify the trip sponsors.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001. Failure to comply with the Committee's Travel Regulations may also lead to the denial of permission to sponsor future trips. Signatures must comply with section 104(bb) of the Travel Regulations.

1. Sponsor who will be paying for the trip:

United Nations Foundation

2. I represent that the trip will not be financed, in whole or in part, by a registered federal lobbyist or foreign agent. *Signify that the statement is true by checking box.*

3. **Check only one.** I represent that:

a. The primary trip sponsor has not accepted from any other source, funds intended directly or indirectly to finance any aspect of the trip; **OR**

b. The trip is arranged without regard to congressional participation and the primary trip sponsor has accepted funds only from entities that will receive a tangible benefit in exchange for those funds; **OR**

c. The primary trip sponsor has accepted funds, services, or in-kind assistance from other source(s) intended directly or indirectly to finance all or part of this trip and has enclosed disclosure forms from each of those entities.

If "c" is checked, list the names of the additional sponsors: _____

4. Provide names and titles of **ALL** House Members *and* employees you are inviting. **For each House invitee, provide an explanation of why the individual was invited** (include additional pages if necessary): Please see attached.

5. Yes No Is travel being offered to an accompanying family member of the House invitee(s)?

6. Date of Departure: Oct. 22, 2023 Date of Return: Oct. 23, 2023

7. a. City of departure: Washington, DC

b. Destination(s): New York, New York

c. City of return: Washington, DC

8. **Check only one.** I represent that

a. The sponsor of the trip is an institution of higher education within the meaning of section 101 of the Higher Education Act of 1965; **OR**

b. The sponsor of the trip does not retain or employ a registered federal lobbyist or foreign agent; **OR**

c. The sponsor employs or retains a registered federal lobbyist or foreign agent, but the trip is for attendance at a one-day event *and* lobbyist / foreign agent involvement in planning, organizing, requesting, or arranging the trip was *de minimis* under the Committee's travel regulations.

9. **Check only one of the following.**
- a. I checked 8(a) or (b) above; **OR**
 - b. I checked 8(c) above but am not offering any lodging; **OR**
 - c. I checked 8(c) above and am offering lodging and meals for one night; **OR**
 - d. I checked 8(c) above and am offering lodging and meals for two nights. If you checked this box, explain why the second night of lodging is warranted. _____

10. Attached is a detailed agenda of the activities House invitees will be participating in during the travel (i.e., an hourly description of planned activities for trip invitees). *Indicate agenda is attached by checking box.*

11. **Check only one of the following.**
- a. I represent that a registered federal lobbyist or foreign agent will not accompany House Members or employees on any segment of the trip. *Signify the statement is true by clicking the box; OR*
 - b. *Not Applicable.* Trip sponsor is a U.S. institution of higher education.
12. For *each* sponsor required to submit a sponsor form, describe the sponsor's interest in the subject matter of the trip *and* its role in organizing and/or conducting the trip:
Please see attached.
- _____
- _____

13. **Answer parts a and b. Answer part c if necessary:**
- a. Mode of travel: Air Rail Bus Car Other (specify: _____)
 - b. Class of travel: Coach Business First Charter Other (specify: _____)
 - c. If travel will be first class, or by chartered or private aircraft, explain why such travel is warranted:

14. I represent that the expenditures related to local area travel during the trip will be unrelated to personal or recreational activities of the invitee(s). *Signify that the statement is true by checking box.*

15. **Check only one.** I represent that either:
- a. The trip involves an event that is arranged or organized *without regard* to congressional participation and that meals provided to congressional participants are similar to those provided to or purchased by other event attendees; **OR**
 - b. The trip involves events that are arranged specifically *with regard* to congressional participation. If "b" is checked:
 - 1) Detail the cost *per day* of meals (approximate cost may be provided): \$59
 - 2) Provide the reason for selecting the location of the event or trip: This trip will bring participants to UN Headquarters, which is in New York.

16. Name, nightly cost, and reasons for selecting each hotel or other lodging facility:
- Hotel Name: Westin Grand Central City: New York, New York Cost Per Night: \$286
Reason(s) for Selecting: Favorable cost and location.
- Hotel Name: _____ City: _____ Cost Per Night: _____
Reason(s) for Selecting: _____
- Hotel Name: _____ City: _____ Cost Per Night: _____
Reason(s) for Selecting: _____

17. I represent that all expenses connected to the trip will be for actual costs incurred and not a per diem or lump sum payment. *Signify that the statement is true by checking the box.*

18. **Total Expenses for each Participant:**

<input type="checkbox"/> Actual Amounts <input checked="" type="checkbox"/> Good Faith Estimates	Total Transportation Expenses per Participant	Total Lodging Expenses per Participant	Total Meal Expenses per Participant
For each Member, Officer, or Employee	\$800	\$286	\$118
For each Accompanying Family Member			


	Other Expenses (dollar amount per item)	Identify Specific Nature of "Other" Expenses (e.g., taxi, parking, registration fee, etc.)
For each Member, Officer, or Employee		
For each Accompanying Family Member		

19. **Check only one:**

- a. I certify that I am an officer of the organization listed below; **OR**
- b. *Not Applicable.* Trip sponsor is an individual or a U.S. institution of higher education.

20. **I certify by my signature that**

- a. **I read and understand the Committee's Travel Regulations;**
- b. **I am not a registered federal lobbyist or registered foreign agent; and**
- c. **The information on this form is true, complete, and correct to the best of my knowledge.**

Signature:  Date: 9/21/2023
 Name: Peter Yeo Title: Senior Vice President
 Organization: United Nations Foundation
 Address: 1750 Pennsylvania Ave NW Suite 300 Washington, DC 20006
 Email: pyeo@unfoundation.org Telephone: 202-887-9040

If there are questions regarding this form, please contact the Committee on Ethics at 202-225-7103 or travel.requests@mail.house.gov.

Michael Guest, Mississippi
Chairman
Susan Wild, Pennsylvania
Ranking Member

David P. Joyce, Ohio
John H. Rutherford, Florida
Andrew R. Garbarino, New York
Michelle Fischbach, Minnesota

Veronica Escobar, Texas
Mark DeSaulnier, California
Deborah K. Ross, North Carolina
Glenn F. Ivey, Maryland



ONE HUNDRED EIGHTEENTH CONGRESS

U.S. House of Representatives

COMMITTEE ON ETHICS

Thomas A. Rust
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Counsel to the Ranking Member

1015 Longworth House Office Building
Washington, D.C. 20515-6328
Telephone: (202) 225-7103
Facsimile: (202) 225-7392

October 11, 2023

The Honorable Donald Norcross
U.S. House of Representatives
2427 Rayburn House Office Building
Washington, DC 20515

Dear Colleague:

Pursuant to House Rule 25, clause 5(d)(2), the Committee on Ethics hereby approves your proposed trip to New York, New York, scheduled for October 22 to 23, 2023, sponsored by United Nations Foundation.

You must complete a Member/Officer Post-Travel Disclosure Form and file it, together with a Sponsor Post-Travel Disclosure Form completed by the trip sponsor, with the Clerk of the House within 15 days after your return from travel. As part of that filing, you are also required to attach a copy of this letter and both the Traveler and Primary Trip Sponsor Forms (including attachments) you previously submitted to the Committee in seeking pre-approval for this trip. You must also report all travel expenses totaling more than \$480 from a single source on the "Travel" schedule of your annual Financial Disclosure Statement covering this calendar year. Finally, Travel Regulation § 404(d) also requires you to keep a copy of all request forms and supporting information provided to the Committee for three subsequent Congresses from the date of travel.

If you have any further questions, please contact the Committee's Office of Advice and Education at extension 5-7103.

Sincerely,

Michael Guest
Chairman

Susan Wild
Ranking Member

MG/SW:rp

UNF Learning Trip to UN Headquarters (Oct. 22-23, 2023)

Answer to #6 on Member/Officer Post-Travel Disclosure Form

6. Describe Meetings and Events Attended (attach additional pages if necessary):

Sunday, October 22

8:00 – 9:30PM, *Capitol Grille, 155 E. 42nd St.*

- Working Dinner with Paul Skoczylas, Director of the World Food Programme's (WFP) NY Office and Jamil Ahmad, Director of the UN Environment Programme's (UNEP) NY Office to discuss how WFP strengthens regional coordination and national emergency preparedness capacities in the Pacific and how UNEP works to promote a green transition that delivers inclusive solutions to address climate change, biodiversity loss, and pollution and waste.

Monday, October 23

8:00 – 9:00AM, *U.S. Ambassador to the UN Residence*

- Working Breakfast with Amb. Linda Thomas-Greenfield, Representative of the U.S. to the UN; Amb. Lisa Carty, Representative of the U.S. to the Economic and Social Council of the UN; Amb. Chris Lu, Representative of the U.S. to the UN for Management and Reform and Amb. Thomas Armbruster, Senior Advisor for East Asia and Pacific Affairs to discuss U.S. priorities across the UN System, including discussions on efforts to combat climate change and support sustainable development initiatives in the Pacific.

9:30 – 10:00AM, *UN Headquarters*

- Meeting with Walid Badawi, Deputy Director, Bureau of External Relations and Advocacy, United Nations Development Programme (UNDP); Oksana Leshchenko, Senior Advisor on Small Island Developing States, UNDP Bureau of Policy and Program Support; Claire Van Der Vaeren, Chief, Country Liaison/Coordination, UNDP Bureau for Asia Pacific; and Jakob Schemel, Specialist, Country Liaison/Coordination, UNDP Bureau for Asia Pacific to discuss how UNDP is supporting the national development plans of the Pacific Island Countries and UNDP's efforts to empower atoll states and regional actors in the Pacific to address climate-related security risks.

10:15 – 10:45AM, *UN Secretariat Building*

- Meeting with Rosemary DiCarlo, Under-Secretary-General for Political and Peacebuilding Affairs (DPPA) to discuss DPPA's work in the Pacific, including how DPPA partners with organizations to convene dialogues on different human rights and security issues affecting small states.

11:00 – 11:45AM, *UN Secretariat Building*

- Meeting with H.E. Amina J. Mohammed, Deputy Secretary-General 3 of the United Nations to discuss how the Secretariat is working with Pacific Island Countries to drive urgent climate action across the UN System.

12:00 – 1:00PM, *UN Headquarters*

- Working Lunch with UN Permanent Representatives from Pacific Island Countries to discuss how human caused climate change is threatening Pacific islanders' health and livelihoods, as well as impacting the economic and social development of the region as a whole.

1:20 – 1:50PM, *UN Headquarters*

- Tour of UN General Assembly Hall

**UNF Learning Trip to UN Headquarters (Oct. 22-23, 2023)
Answers to Primary Trip Sponsor Form Questions 4 and 12**

4. Names and titles of all House invitees and explanation of why the individual was invited:

The following members of Congress have been invited to participate in this learning trip to UN Headquarters in New York because they are members of the Pacific Islands Caucus, House Foreign Affairs Subcommittee on the Indo-Pacific, the House Committee on Natural Resources' Indo-Pacific Task Force, and/or work on issues of shared interest between the U.S. and the Pacific Islands, including development, trade, regional stability, and climate change.

Rep. Ed Case
Rep. Young Kim
Rep. Ami Bera
Rep. Ann Wagner
Rep. Brad Sherman
Rep. Aumua Amata Coleman Radewagen
Rep. Brian Fitzpatrick
Rep. Vicente Gonzalez
Rep. Al Green
Rep. Jill Tokuda
Rep. Brian Mast
Rep. Ted Lieu
Rep. Gregorio Kilili Camacho Sablan
Rep. Andy Barr
Rep. Steve Womack
Rep. Dina Titus
Rep. Katie Porter
Rep. Ronny Jackson
Rep. Ralph Norman
Rep. David Valadao
Rep. Don Bacon
Rep. Susie Lee
Rep. Jim Himes
Rep. Raja Krishnamoorthi
Rep. Marc Veasey
Rep. Derek Kilmer
Rep. Donald Norcross
Rep. Mark Green
Rep. Michael Waltz
Rep. Bruce Westerman
Rep. Raul Grijalva
Rep. Ruben Gallego
Rep. Teresa Leger Fernandez
Rep. Doug Lamborn
Rep. Jim Moylan

Rep. Melanie Stansbury
Rep. Rob Wittman

12. Description of the sponsor's interest in the subject matter of the trip and its role in organizing and/or conducting the trip:

The UN Foundation (UNF) works to educate all Americans, including the U.S. Congress, on the importance of a strong U.S.-UN relationship. Over the course of this trip, the delegation will meet with several high-level UN and U.S. officials, offering policymakers an opportunity to learn more about ongoing multilateral efforts to combat climate change and advance sustainable development initiatives in Pacific Island Countries and Territories. UNF is the primary sponsor of this trip and is organizing all aspects of the program and logistics. UNF handles all outreach to congressional offices and is the contact for planning purposes.



UNF Congressional Learning Trip to United Nations Headquarters

Oct. 22-23, 2023

Sunday, Oct. 22

2:55pm – 5:50pm Amtrak Acela #2170 to Moynihan Train Hall at Penn Station (NYP)

Location: Washington Union Station

5:50pm – 6:30pm Transit via hired shuttle to Westin New York Grand Central

Pick up: 31st Street

6:30pm – 6:35pm Check-in at hotel

6:35pm – 7:20pm Executive Time

7:20pm – 7:30pm Transfer to The Capital Grille

7:30pm – 9:00pm **Working Dinner with Selwin Hart, Special Adviser to the Secretary-General on Climate Action and Just Transition**

The delegation will have a working breakfast with Selwin Hart, Special Adviser to the Secretary-General on Climate Action to learn how the UN Climate Action Team is working to achieve the Secretary-General's priorities on climate change, including enhanced Nationally Determined Contributions (NDCs), fossil fuel and coal phase-out, ensuring public and private finance shifts and the transitions necessary to shift the world's energy, transportation, land and natural systems in alignment with the goals of the Paris Agreement and the Sustainable Development Goals.

Location: The Capital Grille, 155 E. 42nd St.

9:00pm – 9:10pm Transfer to hotel

Overnight Westin New York Grand Central
212 E. 42nd St, New York, NY 10017

Monday, Oct. 23

7:45am – 8:00am Meet in the hotel lobby. Please leave your bags with the porter.

8:00am – 8:15am Transfer to the Residence of the U.S. Ambassador to United Nations

8:15am – 9:15am **Working Breakfast with Amb. Linda Thomas-Greenfield, Representative of the United States of America to the United Nations**

The delegation will have a working dinner with Amb. Linda Thomas-Greenfield to discuss U.S. priorities across the UN System, including discussions on multilateral efforts to combat climate change and support sustainable development initiatives in Pacific Island Countries.

Location: Residence of the U.S. Ambassador to the United Nations, 50 UN Plaza, New York, NY 10017

9:15am – 10:00am Transfer to UN Headquarters

10:00am – 10:45am **Meeting with Kanni Wignaraja, Assistant Secretary-General, and Director of the Regional Bureau for Asia and the Pacific, UN Development Programme (UNDP)**

The delegation will meet with Kanni Wignaraja, Assistant Secretary-General and Director of the Regional Bureau for Asia and the Pacific to discuss how UNDP is supporting the national development plans of the 14 Pacific Island Countries and Territories. They will also explore UNDP's efforts to strengthen the Small Island Developing States Accelerated Modalities of Action Pathway and contributions towards realizing the Blue Pacific Continent strategy, an overarching blueprint to advance Pacific regionalism.

Location: UN Headquarters

10:45am – 11:00am Break/Transfer to UN Secretariat Building, S-35MM2

11:00am – 11:45am **Meeting with Rosemary DiCarlo, Under-Secretary-General for Political and Peacebuilding Affairs (DPPA)**

The delegation will meet with Rosemary DiCarlo, Under-Secretary-General for Political and Peacebuilding Affairs to discuss DPPA's work and how it relates to UN technical and development assistance projects in the Pacific.

Location: UN Secretariat Building, S-35MM2

11:45am – 12:00pm Transfer to Delegates Dining Room, West Terrace

12:00pm – 12:50pm **Working Lunch with UN Permanent Representatives from Pacific Island Countries**

The delegation will have a working lunch with UN Permanent Representatives from Pacific Island Countries to discuss how human-caused climate change is threatening Pacific islanders' health and livelihoods, as well as impacting the economic and social development of the region as a whole. They will additionally discuss ongoing multilateral attempts to help PICTs adapt to—and mitigate the impacts of—rising sea levels, ocean acidification, water surface temperature increases, coral reef destruction, and marine ecosystem deterioration.

Location: UN Headquarters, Delegates Dining Room

12:50pm – 1:00pm Transfer to UN Secretariat Building, 38th Floor

1:00pm – 1:30pm **Meeting with H.E. António Guterres, Secretary-General of the United Nations**

The delegation will meet with the Secretary-General to discuss how the Secretariat is working with Pacific Island Countries and Territories to drive urgent climate action across the UN System, including his focus on accelerating the Climate Solidarity Pact, a proposal to the G20 calling on big emitters to make extra efforts to cut emissions and wealthier countries to mobilize expanded financial and technical resources to support emerging economies in order to keep the goal of 1.5°C alive.

Location: United Nations Secretariat Building, 38th Floor

1:30pm – 1:40pm Transfer to General Assembly Hall

1:40pm – 1:55pm **Expert Tour of UN General Assembly Hall**

Location: UN Headquarters

1:55pm – 2:45pm Transit via hired car to Moynihan Train Hall at Penn Station (NYP)

2:45pm Arrive Moynihan Train Hall at Penn Station (NYP)

2:45pm – 3:00pm Prepare for departure

3:00pm – 5:51pm Amtrak Acela #2163 to Washington Union Station

5:51pm Arrive Washington Union Station