



U.S. House of Representatives
COMMITTEE ON ETHICS

MEMBER/OFFICER POST-TRAVEL DISCLOSURE FORM [] Original [] Amendment

This form is for disclosing the receipt of travel expenses from a private source for travel taken in connection with a Member or officer's official duties. This form does not eliminate the need to report privately-funded travel on the Member or officer's annual Financial Disclosure Statement. In accordance with House Rule 25, clause 5, you must complete this form and file it with the Clerk of the House, by email at gifttravelreports@mail.house.gov, within 15 days after travel is completed. Please do not file this form with the Committee on Ethics.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

- 1. Name of Traveler: Steven Horsford
2. a. Name of Accompanying Relative: OR None
b. Relationship to Traveler: Spouse Child Other (specify)
3. a. Dates: Departure: August 10, 2023 Return: August 11, 2023
b. Dates at Personal Expense, if any: OR None
4. Departure City: Washington DC Destination: Return City:
5. Sponsor(s), Who Paid for the Trip: Congressional Black Caucus Institute

6. Describe Meetings and Events Attended (attach additional pages if necessary):
Congressman Steven Horsford participated in the Policy Conference including speaking on a panel and at several events as well as attending other panels and conference activities.

- 7. Attached to this form are each of the following, signify that each item is attached by checking the corresponding box:
a. [] a completed Sponsor Post-Travel Disclosure Form;
b. [] the Primary Trip Sponsor Form completed by the trip sponsor prior to the trip, including all attachments and the Additional Sponsor Form(s);
c. [] page 2 of the completed Traveler Form submitted by the Member or officer; and
d. [] the letter from the Committee on Ethics approving my participation on this trip.
8. a. [] I represent that I participated in each of the activities reflected in the attached sponsor's agenda. Signify statement is true by checking the box.
b. If not, explain:

I certify that the information contained in this form is true, complete, and correct to the best of my knowledge. I have determined that all of the expenses on the attached Sponsor Post-Travel Disclosure Form were necessary and that the travel was in connection with my duties as a Member or officer of the U.S. House of Representatives and would not create the appearance that I am using public office for private gain.

Member / Officer Signature: Steven Horsford

Date: 08/28/2023

COMMITTEE ON ETHICS

SPONSOR POST-TRAVEL DISCLOSURE FORM

Original Amendment

This form must be completed by an officer of any organization that served as the primary trip sponsor in providing travel expenses or reimbursement for travel expenses to House Members, officers, or employees under House Rule 25, clause 5. **A completed copy of the form must be provided to each House Member, officer, or employee who participated in the trip within 10 days of their return.** You must answer all questions, and check all boxes, on this form for your submission to comply with House Rules and the Committee's Travel Regulations. Failure to comply with this requirement may result in the denial of future requests to sponsor trips and/or subject the current traveler to disciplinary action or a requirement to repay the trip expenses.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

1. Sponsor(s) who paid or provided in-kind support for the trip: _____

2. Travel Destination(s): _____

3. Date of Departure: _____ Date of Return: _____

4. Name(s) of Traveler(s): _____

Note: You may list more than one traveler on a form only if **all** information is **identical** for each person listed.

5. **Actual amount** of expenses paid on behalf of, or reimbursed to, each individual named in Question 4:

	Total Transportation Expenses	Total Lodging Expenses	Total Meal Expenses	Total Other Expenses (dollar amount per item and description)
Traveler				
Accompanying Family Member				

6. All expenses connected to the trip were for actual costs incurred and not a *per diem* or lump sum payment. Signify statement is true by checking box.

I certify that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature: Vanessa L. Griddine Date: _____

Name: _____ Title: _____

Organization: _____

I am an officer of the above-named organization. Signify statement is true by checking box.

Address: _____

Telephone: _____ Email: _____

Committee staff may contact the above-named individual if additional information is required.

If you have questions regarding your completion of this form, please contact the Committee on Ethics at 202-225-7103.



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TRAVELER FORM

1. Name of Traveler: Steven A. Horsford

2. Sponsor(s) who will be paying or providing in-kind support for the trip:
Congressional Black Caucus Institute

3. City and State **OR** Foreign Country of Travel : Biloxi, MS

4. a. Date of Departure: August 10, 2023 Date of Return: August 11, 2023

b. Yes No Will you be extending the trip at your personal expense?

If yes, list dates at personal expense: _____

5. a. Yes No Will you be accompanied by a family member at the sponsor's expense? **If yes:**

(1) Name of Accompanying Family Member: _____

(2) Relationship to Traveler: Spouse Child Other (specify): _____

(3) Yes No Accompanying Family Member is at least 18 years of age:

6. a. Yes No Did the trip sponsor answer "Yes" to Question 8(c) on the *Primary Trip Sponsor Form* (i.e., travel is sponsored by an entity that employs a registered federal lobbyist or a foreign agent)?

b. **If yes**, and you are requesting lodging for two nights, explain why the second night is warranted:

7. Yes No *Primary Trip Sponsor Form* is attached, including agenda, invitee list, and any other attachments and Additional Sponsor Forms.

NOTE: The agenda should show the traveler's individual schedule, including departure and arrival times and identify the specific events in which the traveler will be participating.

8. Explain why participation in the trip is connected to the traveler's individual official or representational duties.

Staff should include their job title and how the activities on the itinerary relate to their duties.

Congressman Steven Horsford will be participating in the Congressional Black Caucus Institute Policy Conference. He will have a speaking role and is considered an expert in the subject of the trip.

9. Yes No **Is the traveler aware of any registered federal lobbyists or foreign agents involved planning, organizing, requesting, or arranging the trip?**

10. For staff travelers, to be completed by your employing Member:

ADVANCED AUTHORIZATION OF EMPLOYEE TRAVEL

I hereby authorize the individual named above, an employee of the U.S. House of Representatives who works under my direct supervision, to accept expenses for the trip described in this request. I have determined that the above-described travel is in connection with my employee's official duties and that acceptance of these expenses will not create the appearance that the employee is using public office for private gain.

Signature of Employing Member _____

Date 08/07/2023



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PRIMARY TRIP SPONSOR FORM

This form should be completed by private entities offering to provide travel or reimbursement for travel to House Members, officers, or employees under House Rule 25, clause 5. A completed copy of the form (and any attachments) should be provided to each invited House Member, officer, or employee, who will then forward it to the Committee together with a *Traveler Form* **at least 30 days before the start date of the trip**. The trip sponsor should *NOT* submit the form directly to the Committee. The Committee website (ethics.house.gov) provides detailed instructions for filling out the form.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001. Failure to comply with the Committee's Travel Regulations may also lead to the denial of permission to sponsor future trips.

1. Sponsor who will be paying for the trip:
2. I represent that the trip will not be financed, in whole or in part, by a registered federal lobbyist or foreign agent. *Signify that the statement is true by checking box.*
3. **Check only one.** I represent that:
 - a. The primary trip sponsor has not accepted from any other source, funds intended directly or indirectly to finance any aspect of the trip: **OR**
 - b. The trip is arranged without regard to congressional participation and the primary trip sponsor has accepted funds only from entities that will receive a tangible benefit in exchange for those funds: **OR**
 - c. The primary trip sponsor has accepted funds from other source(s) intended directly or indirectly to finance all or part of this trip and has enclosed disclosure forms from each of those entities.
If "c" is checked, list the names of the additional sponsors:
4. Provide names and titles of **ALL** House Members *and* employees you are inviting. **For each House invitee, provide an explanation of why the individual was invited** (include additional pages if necessary):
5. Yes No Is travel being offered to an accompanying family member of the House invitee(s)?
6. Date of departure: _____ Date of return: _____
7. a. City of departure: _____
b. Destination(s): _____
c. City of return: _____
8. **Check only one.** I represent that:
 - a. The sponsor of the trip is an institution of higher education within the meaning of section 101 of the Higher Education Act of 1965: **OR**
 - b. The sponsor of the trip does not retain or employ a registered federal lobbyist or foreign agent: **OR**
 - c. The sponsor employs or retains a registered federal lobbyist or foreign agent, but the trip is for attendance at a one-day event *and* lobbyist / foreign agent involvement in planning, organizing, requesting, or arranging the trip was *de minimis* under the Committee's travel regulations.
9. **Check only one of the following:**
 - a. I checked 8(a) or (b) above; **OR**
 - b. I checked 8(c) above but am not offering any lodging; **OR**
 - c. I checked 8(c) above and am offering lodging and meals for one night; **OR**
 - d. I checked 8(c) above and am offering lodging and meals for two nights. If you checked this box, explain why the second night of lodging is warranted:



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10. Attached is a detailed agenda of the activities House invitees will be participating in during the travel (i.e., an hourly description of planned activities for trip invitees). *Indicate agenda is attached by checking box.*
11. **Check only one of the following:**
- a. I represent that a registered federal lobbyist or foreign agent will not accompany House Members or employees on any segment of the trip. *Signify that the statement is true by checking box; OR*
- b. *Not Applicable.* Trip sponsor is a U.S. institution of higher education.
12. For **each** sponsor required to submit a sponsor form, describe the sponsor's interest in the subject matter of the trip **and** its role in organizing and/or conducting the trip:
13. **Answer parts a and b. Answer part c if necessary:**
- a. Mode of travel: Air Rail Bus Car Other (specify: _____)
- b. Class of travel: Coach Business First Charter Other (specify: _____)
- c. If travel will be first class, or by chartered or private aircraft, explain why such travel is warranted:
14. I represent that the expenditures related to local area travel during the trip will be unrelated to personal or recreational activities of the invitee(s). *Signify that the statement is true by checking the box.*
15. **Check only one.** I represent that either:
- a. The trip involves an event that is arranged or organized *without regard* to congressional participation and that meals provided to congressional participants are similar to those provided to or purchased by other event attendees; **OR**
- b. The trip involves events that are arranged specifically *with regard* to congressional participation.
- If "b" is checked:
- 1) Detail the cost *per day* of meals (approximate cost may be provided):
- 2) Provide the reason for selecting the location of the event or trip:
16. Name, nightly cost, and reasons for selecting each hotel or other lodging facility:
- Hotel Name: _____ City: _____ Cost Per Night: _____
- Reason(s) for Selecting: _____
- Hotel Name: _____ City: _____ Cost Per Night: _____
- Reason(s) for Selecting: _____
- Hotel Name: _____ City: _____ Cost Per Night: _____
- Reason(s) for Selecting: _____
17. I represent that all expenses connected to the trip will be for actual costs incurred and not a per diem or lump sum payment. *Signify that the statement is true by checking the box.*



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18. Total Expenses for each Participant:

<input type="checkbox"/> Actual Amounts <input type="checkbox"/> Good Faith Estimates	Total Transportation Expenses per Participant	Total Lodging Expenses per Participant	Total Meal Expenses per Participant
For each Member, Officer, or Employee			
For each Accompanying Family Member			

	Other Expenses (dollar amount per item)	Identify Specific Nature of "Other" Expenses (e.g., taxi, parking, registration fee, etc.)
For each Member, Officer, or Employee		
For each Accompanying Family Member		

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

19. Check only one:

- a. I certify that I am an officer of the organization listed below; **OR**
- b. *Not Applicable*. Trip sponsor is an individual or a U.S. institution of higher education.

20. I certify by my signature that

- a. I read and understand the Committee's Travel Regulations;
- b. I am not a registered federal lobbyist or registered foreign agent; and
- c. The information on this form is true, complete, and correct to the best of my knowledge.

Signature: Vanessa Griddino-Jones Date: _____

Name: _____ Title: _____

Organization: _____

Address: _____

Email: _____ Telephone: _____

INSTRUCTIONS

Complete the *Primary Trip Sponsor Form* and submit the agenda, invitation list, any attachments, and any *Additional Trip Sponsor Forms* directly to the Travelers.

Written approval from the Committee on Ethics is required before traveling on this trip. The Committee on Ethics will notify the House invitees directly and will not notify the trip sponsors.

Willful or knowing misrepresentation on this form may be subject to criminal prosecution under 18 U.S.C. § 1001. Signatures must comply with section 104(bb) of the Travel Regulations.

For questions, please contact the Committee on Ethics at:

1015 Longworth House Office Building
Washington, D.C. 20515

ethicscommittee@mail.house.gov | 202-225-7103
More information and forms available at ethics.house.gov

Michael Guest, Mississippi
Chairman
Susan Wild, Pennsylvania
Ranking Member

David P. Joyce, Ohio
John H. Rutherford, Florida
Andrew R. Garbarino, New York
Michelle Fischbach, Minnesota

Veronica Escobar, Texas
Mark DeSaulnier, California
Deborah K. Ross, North Carolina
Glenn F. Ivey, Maryland



ONE HUNDRED EIGHTEENTH CONGRESS

U.S. House of Representatives

COMMITTEE ON ETHICS

Thomas A. Rust
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1015 Longworth House Office Building
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August 9, 2023

The Honorable Steven A. Horsford
U.S. House of Representatives
406 Cannon House Office Building
Washington, DC 20515

Dear Colleague:

Pursuant to House Rule 25, clause 5(d)(2), the Committee on Ethics hereby approves your proposed trip to Biloxi, Mississippi, scheduled for August 10 to 11, 2023, sponsored by Congressional Black Caucus Institute.

You must complete a Member/Officer Post-Travel Disclosure Form and file it, together with a Sponsor Post-Travel Disclosure Form completed by the trip sponsor, with the Clerk of the House within 15 days after your return from travel. As part of that filing, you are also required to attach a copy of this letter and both the Traveler and Primary Trip Sponsor Forms (including attachments) you previously submitted to the Committee in seeking pre-approval for this trip. You must also report all travel expenses totaling more than \$480 from a single source on the "Travel" schedule of your annual Financial Disclosure Statement covering this calendar year. Finally, Travel Regulation § 404(d) also requires you to keep a copy of all request forms and supporting information provided to the Committee for three subsequent Congresses from the date of travel.

If you have any further questions, please contact the Committee's Office of Advice and Education at extension 5-7103.

Sincerely,

Michael Guest
Chairman

Susan Wild
Ranking Member

MG/SW:mc

AGENDA

MISSISSIPPI
POLICY
CONFERENCE

Welcome!

The Mississippi Policy Conference contemplates matters of critical importance to African American communities. This year's conference, as we have for over two decades will look for solutions and resources available to overcome obstacles to upward mobility, access and affordability for life's necessities. The legislative and policy focus for the conference will be the Farm Bill of 2023 and defending democracy on all fronts.

Hospitality Suite:
Hard Rock Hotel 334

10
Thursday

12 - 9 PM

Conference Registration

◆ Azalea Ballroom

4 - 6 PM

USDA Present and Future Programs Discussion on 2023 Farm Bill & Opportunities for Historically Underserved Populations

◆ Camellia Ballroom

8 PM - 10 PM

Welcome Reception with Christone "Kingfish" Ingram
Sponsored by McDonalds

Doors Open at 7:00

◆ Magnolia Ballroom

10:30 PM - 1 AM

Stogies & Whiskey Salon Event with DJ Kujho

◆ Azalea Terrace

Agenda Continued →

11

Friday

6:30 AM Bus Departure from Beau Rivage to McHenry Shooting Range

Registration will close at 1:00 PM and reopen after lunch

📍 Azalea Ballroom

7 AM Bennie G. Thompson Sporting Clays Challenge

📍 McHenry Shooting Range: 1060 E. McHenry Rd. Perkinston, MS 39573

8 - 11 AM Policy Session I - USDA

📍 Camellia Ballroom

Financially Distressed Borrowers (Section 22006-22007)

11:30 AM - 1 PM Policy Session II - Environmental Justice

Sponsored by Shintech

📍 Camellia Ballroom

This panel will explore the intersections of environmental justice, sustainability, and community development. It will feature industry leaders, advocates, activists, and government officials who will discuss policies and practices that prioritize equity and sustainability in community development and infrastructure investments.

1:30 - 3 PM Policy Luncheon - Keynote Speaker: The Honorable Marcia L. Fudge, Secretary of Housing and Urban Development

📍 Magnolia Ballroom

3:30 - 5 PM Policy Session III - Democracy for the People: Summer of Action

Sponsored by Democracy Forward

📍 Camellia Ballroom

Our shared story of America often begins and end with its founding—the truths we hold self-evident in the Declaration of Independence, the carefully crafted system of checks and balances enshrined in our Constitution. Our American communities are again bearing the burden of its fall out.

8 PM - 1 AM Friday Night Celebration - Universal Language Band & DJ Kujho

Doors open at 6 PM

📍 Magnolia Ballroom

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Saturday

6:30 AM Bus Departure from Beau Rivage to Grand Bear Golf Course

7 AM James E. Clyburn Golf Tournament

📍 Grand Bear Golf Course: 12040 Grand Way Blvd, Saucier, MS 39574

9:30 - 11 AM Policy Session IV - Coffee & Conversation

Sponsored By Purpose Financial

📍 Camellia Ballroom

A meet and greet followed by a discussion with Members of the Biden-Harris Administration, Members of Congress and State and Local elected officials about sustainable communities through effective leadership and resources.

11:30 AM - 1 PM Policy Session V - Screening & Discussion of the film: Exposing Parchman

📍 Camellia Ballroom

From A&E Network, Roc Nation, Good Caper Content, and Red Summer comes "Exposing Parchman," an investigative documentary that explores the efforts to reform the Mississippi correctional system led by a team of attorneys on behalf of the inmates of Parchman Prison. The film tells the inside stories of the families, the legal team and Roc Nation across three years of legal battles to end the deadly conditions for those incarcerated at Parchman. Featuring interviews with Shawn "JAY-Z" Carter, Mario "Yo Gotti" Mims, Rep. Bennie Thompson, family members of incarcerated individuals.

1:30 - 3 PM Policy Luncheon & Awards Presentation

📍 Magnolia Ballroom

Continued discussions on upward mobility in the African American communities.

3:30 - 5:30 PM Policy VI - The Congressional Members' Forum

📍 Camellia Ballroom

The Effect of Black Congressional Representation on Political Participation. The election of African Americans to Congress is a primary achievement of the post-civil rights transition from protest to politics. Black congressional representation is at all-time high. Yet, studies show that despite increases in the numbers of black elected officials, there's been no significant rise in political engagement African Americans.

8 PM - 1 AM Comedy Show - Sheryl Underwood, Mike Washington, Kyle Erby & DJ Mannie Fresh

Doors open at 6 PM

📍 Magnolia Ballroom

- 1 Eleanor Holmes Norton DC
- 2 [Maxine Waters](#) CA-43 Ranking Member — Financial Services
- 3 Sanford Bishop GA-02
- 4 [Jim Clyburn](#) SC-06 Democratic Assistant Leader
- 5 [Bobby Scott](#) VA-03 Ranking Member — Ed and Labor
- 6 [Bennie Thompson](#) MS-02 Ranking Member — Homeland Security
- 7 Sheila Jackson Lee TX-18
- 8 Danny Davis IL-07
- 9 Gregory Meeks NY-05 Ranking Member — Foreign Affairs
- 10 [Barbara Lee](#) CA-13 Steering and Policy Co-Chair
- 11 [David Scott](#) GA-13 Ranking Member — Agriculture
- 12 Emanuel Cleaver MO-05
- 13 Al Green TX-09
- 14 Gwen Moore WI-04
- 15 [Yvette D. Clarke](#) NY-09 First Vice-Chair
- 16 Hank Johnson GA-04
- 17 Kweisi Mfume MD-07
- 18 Andre Carson IN-07
- 19 Terri Sewell AL-07
- 20 Frederica S. Wilson FL-24 Secretary
- 21 Donald M. Payne Jr. NJ-10
- 22 Joyce Beatty OH-03
- 23 [Hakeem Jeffries](#) NY-08 Democratic Leader
- 24 Marc Veasey TX-33
- 25 Robin Kelly IL-02
- 26 Sen. Cory Booker D-NJ Senator
- 27 Alma Adams NC-12
- 28 Stacey Plaskett D-VI
- 29 Bonnie Watson Coleman NJ-12
- 30 Dwight Evans PA-02
- 31 Lisa Blunt Rochester D-DE
- 32 CBC Chair, Steven Horsford NV-04 Chair
- 33 Colin Allred TX-32
- 34 Jahana Hayes CT-05
- 35 Lucy McBath GA-07
- 36 [Joe Neguse](#) CO-02 DPCC Chair
- 37 Ilhan Omar MN-05
- 38 Ayanna Pressley MA-07
- 39 [Lauren Underwood](#) IL-14 DPCC Co-Chair
- 40 Nikema Williams GA-05
- 41 Cori Bush MO-01
- 42 Jamaal Bowman NY-16
- 43 Ritchie Torres NY-15
- 44 [Marilyn Strickland](#) WA-10 Whip
- 45 Sen. Raphael Warnock GA Senator
- 46 [Troy Carter](#) LA-02 Second Vice-Chair
- 47 Shontel Brown OH-11
- 48 Sheila Cherfilus McCormick FL-20
- 49 Jasmine Crockett TX-30
- 50 Don Davis NC-01
- 51 Valerie Foushee NC-04
- 52 Maxwell Frost FL-10
- 53 Glenn Ivey MD-04
- 54 Jonathan Jackson IL-01
- 55 Sydney Kamlager-Dove CA-37
- 56 Summer Lee PA-12
- 57 Emilia Sykes OH-34
58. Jennifer McClellan VA-04