



U.S. House of Representatives

COMMITTEE ON ETHICS

MEMBER/OFFICER POST-TRAVEL DISCLOSURE FORM Original Amendment

This form is for disclosing the receipt of travel expenses from a private source for travel taken in connection with a Member or officer's official duties. This form does not eliminate the need to report privately-funded travel on the Member or officer's annual *Financial Disclosure Statement*. In accordance with House Rule 25, clause 5, **you must complete this form and file it with the Clerk of the House, by email at gifttravelreports@mail.house.gov, within 15 days after travel is completed.** Please **do not** file this form with the Committee on Ethics.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

1. Name of Traveler: _____
2. a. Name of Accompanying Relative: _____ **OR** None
 b. Relationship to Traveler: Spouse Child Other (specify): _____
3. a. Dates: Departure: _____ Return: _____
 b. Dates at Personal Expense, if any: _____ **OR** None
4. Departure City: _____ Destination: _____ Return City: _____
5. Sponsor(s), Who Paid for the Trip: _____
6. Describe Meetings and Events Attended (attach additional pages if necessary):

7. Attached to this form are **each** of the following, *signify that each item is attached by checking the corresponding box*:
 - a. a completed *Sponsor Post-Travel Disclosure Form*;
 - b. the *Primary Trip Sponsor Form* completed by the trip sponsor **prior** to the trip, **including all** attachments **and** the *Additional Sponsor Form(s)*;
 - c. page 2 of the completed *Traveler Form* submitted by the Member or officer; **and**
 - d. the letter from the Committee on Ethics approving my participation on this trip.
8. a. I represent that I participated in each of the activities reflected in the attached sponsor's agenda.
Signify statement is true by checking the box.
 b. If not, explain:

I certify that the information contained in this form is true, complete, and correct to the best of my knowledge. I have determined that all of the expenses on the attached *Sponsor Post-Travel Disclosure Form* were necessary and that the travel was in connection with my duties as a Member or officer of the U.S. House of Representatives and would not create the appearance that I am using public office for private gain.

Member / Officer Signature: Lucy McBeth

Date: _____



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SPONSOR POST-TRAVEL DISCLOSURE FORM

Original Amendment

This form must be completed by an officer of any organization that served as the primary trip sponsor in providing travel expenses or reimbursement for travel expenses to House Members, officers, or employees under House Rule 25, clause 5. **A completed copy of the form must be provided to each House Member, officer, or employee who participated on the trip within ten days of their return.** You must answer all questions, and check all boxes, on this form for your submission to comply with House rules and the Committee's travel regulations. Failure to comply with this requirement may result in the denial of future requests to sponsor trips and/or subject the current traveler to disciplinary action or a requirement to repay the trip expenses.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

1. Sponsor(s) who paid for the trip: The Aspen Institute

2. Travel Destination(s): Aspen, CO

3. Date of Departure: June 27, 2023 Date of Return: June 29, 2023

4. Name(s) of Traveler(s): Rep. Lucy McBath

Note: You may list more than one traveler on a form only if *all* information is *identical* for each person listed.

5. Actual amount of expenses paid on behalf of, or reimbursed to, each individual named in Question 4:

	Total Transportation Expenses	Total Lodging Expenses	Total Meal Expenses	Total Other Expenses (dollar amount per item and description)
Traveler	\$1111	\$688	\$125	\$5000 (waived conference pass)
Accompanying Family Member	N/A	N/A	N/A	N/A

6. All expenses connected to the trip were for actual costs incurred and not a *per diem* or lump sum payment. Signify statement is true by checking box.

I certify that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature: Date: 07/13/2023

Name: Elliot Gerson Title: EVP, Policy & Public Programs

Organization: The Aspen Institute, Inc.

I am an officer of the above-named organization. Signify statement is true by checking box.

Address: 2300 N Street, NW Washington, DC 20037

Email: lisa.jones@aspeninstitute.org (Lisa Jones, Dep General Counsel) Telephone: 202-736-5859

Committee staff may contact the above-named individual if additional information is required.

If you have questions regarding your completion of this form, please contact the Committee on Ethics at 202-225-7103.



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TRAVELER FORM

1. Name of Traveler: Lucy McBath
2. Sponsor(s) who will be paying or providing in-kind support for the trip:
The Aspen Institute (Aspen Ideas Festival)
3. City and State **OR** Foreign Country of Travel: Aspen, Colorado
4. a. Date of Departure: June 27, 2023 Date of Return: June 29, 2023
b. Yes No Will you be extending the trip at your personal expense?
If yes, list dates at personal expense: _____
5. a. Yes No Will you be accompanied by a family member at the sponsor's expense? **If yes:**
(1) Name of Accompanying Family Member: _____
(2) Relationship to Traveler: Spouse Child Other (specify): _____
(3) Yes No Accompanying Family Member is at least 18 years of age:
6. a. Yes No Did the trip sponsor answer "Yes" to Question 8(c) on the *Primary Trip Sponsor Form* (i.e., travel is sponsored by an entity that employs a registered federal lobbyist or a foreign agent)?
b. **If yes**, and you are requesting lodging for two nights, explain why the second night is warranted:
7. Yes No *Primary Trip Sponsor Form* is attached, including agenda, invitee list, and any other attachments and Additional Sponsor Forms.
NOTE: The agenda should show the traveler's individual schedule, including departure and arrival times and identify the specific events in which the traveler will be participating.
8. Explain why participation in the trip is connected to the traveler's individual official or representational duties.
Staff should include their job title and how the activities on the itinerary relate to their duties.
Rep. McBath serves on the House Judiciary Crime Subcommittee and is Vice-Chair of the Gun Violence Prevention Task Force. She will deliver remarks at the event about her work in Congress to prevent gun violence.
9. **Yes No Is the traveler aware of any registered federal lobbyists or foreign agents involved planning, organizing, requesting, or arranging the trip?**
10. For staff travelers, to be completed by your employing Member:

ADVANCED AUTHORIZATION OF EMPLOYEE TRAVEL

I hereby authorize the individual named above, an employee of the U.S. House of Representatives who works under my direct supervision, to accept expenses for the trip described in this request. I have determined that the above-described travel is in connection with my employee's official duties and that acceptance of these expenses will not create the appearance that the employee is using public office for private gain.

Signature of Employing Member Lucy McBath Date 05/31/2023



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PRIMARY TRIP SPONSOR FORM

This form should be completed by private entities offering to provide travel or reimbursement for travel to House Members, officers, or employees under House Rule 25, clause 5. A completed copy of the form (and any attachments) should be provided to each invited House Member, officer, or employee, who will then forward it to the Committee together with a *Traveler Form* **at least 30 days before the start date of the trip**. The trip sponsor should *NOT* submit the form directly to the Committee. The Committee website (ethics.house.gov) provides detailed instructions for filling out the form.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001. Failure to comply with the Committee's Travel Regulations may also lead to the denial of permission to sponsor future trips.

1. Sponsor who will be paying for the trip:
The Aspen Institute (Aspen Ideas Festival)
2. I represent that the trip will not be financed, in whole or in part, by a registered federal lobbyist or foreign agent. Signify that the statement is true by checking box.
3. **Check only one.** I represent that:
 - a. The primary trip sponsor has not accepted from any other source, funds intended directly or indirectly to finance any aspect of the trip: **OR**
 - b. The trip is arranged without regard to congressional participation and the primary trip sponsor has accepted funds only from entities that will receive a tangible benefit in exchange for those funds: **OR**
 - c. The primary trip sponsor has accepted funds from other source(s) intended directly or indirectly to finance all or part of this trip and has enclosed disclosure forms from each of those entities.
If "c" is checked, list the names of the additional sponsors:
4. Provide names and titles of **ALL** House Members *and* employees you are inviting. **For each House invitee, provide an explanation of why the individual was invited** (include additional pages if necessary):
Rep. Lucy McBath; to speak on issues she works on in Congress esp. gun violence prevention
5. Yes No Is travel being offered to an accompanying family member of the House invitee(s)?
6. Date of departure: June 27, 2023 Date of return: June, 29, 2023
7. a. City of departure: Atlanta, GA
b. Destination(s): Aspen, Colorado
c. City of return: Atlanta, GA
8. **Check only one.** I represent that:
 - a. The sponsor of the trip is an institution of higher education within the meaning of section 101 of the Higher Education Act of 1965: **OR**
 - b. The sponsor of the trip does not retain or employ a registered federal lobbyist or foreign agent: **OR**
 - c. The sponsor employs or retains a registered federal lobbyist or foreign agent, but the trip is for attendance at a one-day event *and* lobbyist / foreign agent involvement in planning, organizing, requesting, or arranging the trip was *de minimis* under the Committee's travel regulations.
9. **Check only one of the following:**
 - a. I checked 8(a) or (b) above; **OR**
 - b. I checked 8(c) above but am not offering any lodging; **OR**
 - c. I checked 8(c) above and am offering lodging and meals for one night; **OR**
 - d. I checked 8(c) above and am offering lodging and meals for two nights. If you checked this box, explain why the second night of lodging is warranted:



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10. Attached is a detailed agenda of the activities House invitees will be participating in during the travel (i.e., an hourly description of planned activities for trip invitees). *Indicate agenda is attached by checking box.*
11. **Check only one of the following:**
- a. I represent that a registered federal lobbyist or foreign agent will not accompany House Members or employees on any segment of the trip. *Signify that the statement is true by checking box; OR*
- b. *Not Applicable.* Trip sponsor is a U.S. institution of higher education.
12. For **each** sponsor required to submit a sponsor form, describe the sponsor's interest in the subject matter of the trip **and** its role in organizing and/or conducting the trip:
- The Aspen Institute hosts the Aspen Ideas Festival conference annually at its conference center in Aspen, Co. The festival gathers individuals from various backgrounds and fields of expertise for discussions about global and social issues and innovative ideas to solve the world's challenges. The Institute plans, organizes and conducts Aspen Ideas Festival, including the programming, production, speakers and all related logistics.
13. **Answer parts a and b. Answer part c if necessary:**
- a. Mode of travel: Air Rail Bus Car Other (specify: _____)
- b. Class of travel: Coach Business First Charter Other (specify: _____)
- c. If travel will be first class, or by chartered or private aircraft, explain why such travel is warranted:
14. I represent that the expenditures related to local area travel during the trip will be unrelated to personal or recreational activities of the invitee(s). *Signify that the statement is true by checking the box.*
15. **Check only one.** I represent that either:
- a. The trip involves an event that is arranged or organized *without regard* to congressional participation and that meals provided to congressional participants are similar to those provided to or purchased by other event attendees; **OR**
- b. The trip involves events that are arranged specifically *with regard* to congressional participation.
- If "b" is checked:
- 1) Detail the cost *per day* of meals (approximate cost may be provided):
- 2) Provide the reason for selecting the location of the event or trip:
16. Name, nightly cost, and reasons for selecting each hotel or other lodging facility:
- Hotel Name: Aspen Meadows City: Aspen Cost Per Night: \$344
- Reason(s) for Selecting: Aspen Meadows is the location of the Aspen Ideas Festival
- Hotel Name: _____ City: _____ Cost Per Night: _____
- Reason(s) for Selecting: _____
- Hotel Name: _____ City: _____ Cost Per Night: _____
- Reason(s) for Selecting: _____
17. I represent that all expenses connected to the trip will be for actual costs incurred and not a per diem or lump sum payment. *Signify that the statement is true by checking the box.*



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18. Total Expenses for each Participant:

<input type="checkbox"/> Actual Amounts <input checked="" type="checkbox"/> Good Faith Estimates	Total Transportation Expenses per Participant	Total Lodging Expenses per Participant	Total Meal Expenses per Participant
For each Member, Officer, or Employee	\$1200	\$688	\$235
For each Accompanying Family Member			

	Other Expenses (dollar amount per item)	Identify Specific Nature of "Other" Expenses (e.g., taxi, parking, registration fee, etc.)
For each Member, Officer, or Employee	\$5000	Conference pass (waived)
For each Accompanying Family Member		

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

19. Check only one:

- a. I certify that I am an officer of the organization listed below; **OR**
- b. Not Applicable. Trip sponsor is an individual or a U.S. institution of higher education.

20. I certify by my signature that

- a. I read and understand the Committee's Travel Regulations;
- b. I am not a registered federal lobbyist or registered foreign agent; and
- c. The information on this form is true, complete, and correct to the best of my knowledge.

Signature: Date: 05/31/2023

Name: Elliot Gerson Title: EVP, Policy & Public Programs

Organization: The Aspen Institute

Address: 2300 N Street, NW WDC 20037

Email: lisa.jones@aspeninstitute.org (Dep Gen Counsel) Telephone: (202) 736-5859

INSTRUCTIONS

Complete the *Primary Trip Sponsor Form* and submit the agenda, invitation list, any attachments, and any *Additional Trip Sponsor Forms* directly to the Travelers.

Written approval from the Committee on Ethics is required before traveling on this trip. The Committee on Ethics will notify the House invitees directly and will not notify the trip sponsors.

Willful or knowing misrepresentation on this form may be subject to criminal prosecution under 18 U.S.C. § 1001. Signatures must comply with section 104(bb) of the Travel Regulations.

For questions, please contact the Committee on Ethics at:

1015 Longworth House Office Building
Washington, D.C. 20515

ethicscommittee@mail.house.gov | 202-225-7103
More information and forms available at ethics.house.gov

Michael Guest, Mississippi
Chairman
Susan Wild, Pennsylvania
Ranking Member

David P. Joyce, Ohio
John H. Rutherford, Florida
Andrew R. Garbarino, New York
Michelle Fischbach, Minnesota

Veronica Escobar, Texas
Mark DeSaulnier, California
Deborah K. Ross, North Carolina
Glenn F. Ivey, Maryland



ONE HUNDRED EIGHTEENTH CONGRESS

U.S. House of Representatives

COMMITTEE ON ETHICS

Thomas A. Rust
Staff Director and Chief Counsel

Keelie Broom
Counsel to the Chairman

David Arrojo
Counsel to the Ranking Member

1015 Longworth House Office Building
Washington, D.C. 20515-6328
Telephone: (202) 225-7103
Facsimile: (202) 225-7392

June 23, 2023

The Honorable Lucy McBath
U.S. House of Representatives
2246 Rayburn House Office Building
Washington, DC 20515

Dear Colleague:

Pursuant to House Rule 25, clause 5(d)(2), the Committee on Ethics hereby approves your proposed trip to Aspen, Colorado, scheduled for June 27 to 29, 2023, sponsored by Aspen Institute, Inc..

Committee travel regulations require that you submit your complete pre-trip approval request to the Committee at least 30 days before the commencement of the trip or it will not be granted. Despite your failure to do so in this instance, we are approving your current request. However, any future requests should adhere to the 30-day requirement.

You must complete a Member/Officer Post-Travel Disclosure Form and file it, together with a Sponsor Post-Travel Disclosure Form completed by the trip sponsor, with the Clerk of the House within 15 days after your return from travel. As part of that filing, you are also required to attach a copy of this letter and both the Traveler and Primary Trip Sponsor Forms (including attachments) you previously submitted to the Committee in seeking pre-approval for this trip. You must also report all travel expenses totaling more than \$480 from a single source on the "Travel" schedule of your annual Financial Disclosure Statement covering this calendar year. Finally, Travel Regulation § 404(d) also requires you to keep a copy of all request forms and supporting information provided to the Committee for three subsequent Congresses from the date of travel.

If you have any further questions, please contact the Committee's Office of Advice and Education at extension 5-7103.

Sincerely,

A handwritten signature in blue ink that reads "Michael Guest". The first letter "M" is large and loops around the first few letters of the name.

Michael Guest
Chairman

A handwritten signature in blue ink that reads "Susan Wild". The signature is fluid and cursive, with the "S" and "W" being particularly prominent.

Susan Wild
Ranking Member

MG/SW:emw



Speaker Agenda

Congresswoman Lucy McBath

June 27th

9:45 am

Arrival to Aspen

UNITED AIRLINES UA Flight Number 1850
CONFIRMED, Confirmation# JZRLW0
Tuesday, 27 June
Departure: ATLANTA, GA 9:45AM North Terminal
Arrival:
IAH HOUSTON GEO BUSH, TX 10:50AM Terminal C

UNITED AIRLINES UA Flight Number 5354
Operated by: /SKYWEST DBA UNITED EXPRESS
Departure:IAH HOUSTON GEO BUSH, TX 12:24PM
Terminal B
Arrival: ASE ASPEN, CO 2:03PM

Afternoon

Arrival to Aspen-Pitkin Airport flights pending booking.

Hotel check-in Aspen Meadow
845 Meadows Rd, Aspen, CO 81611

5:00 pm and onward

Speaker Reception at the Hotel Jerome
330 E Main St, Aspen, CO 81611
Reception for speakers to kick-off festival 2

Wednesday June 28th

9:00 am - 10:00 am

**Morning General Assembly – Congresswoman’s
Speaking Engagement
“Guns in America”
Greenwald Tent**

Congresswoman Lucy McBath will speak on a panel on
“Guns in America.” Other speakers include Jennifer Carlson,
John Feinblatt, and Clark Neily. It will be moderated by Jenn
White of NPR.

10:20 am - 11:10 am	Breakouts
11:50 am - 1:10pm	Workshops, Roundtables, Breakouts
1:40 - 2:30pm	Plenary
3:00 - 3:50 PM	Breakouts/ Field Trips
4:20 - 5:10pm	Plenary
5:30 pm - 6:20 pm.	Public Session
6:30 - 7:20pm	Evening Sessions
8:00 - 9:00 pm	Evening Sessions

Thursday, June 29th

9:00 am - 10:00 am	Morning General Assembly
10:20 am - 11:10 am	Breakouts

12:14 pm

Departure from Aspen

ASE to ORD
 AMERICAN AIRLINES
 AA 3136
 Operated by: SKYWEST AIRLINES AS AMERICAN
 EAGLE
 Cabin: Economy
 Status: Confirmed
 Departing At: 12:14pm
 Terminal: Not Available
 Arriving At: 4:04pm
 Terminal: TERMINAL 3

ORD CHICAGO OHARE, IL TO ATLANTA, GA
 AMERICAN AIRLINES AA 2779
 Duration: 2hr(s) 2min(s)

Cabin: Economy
Status: Confirmed
Departing At: 6:25pm
Terminal: TERMINAL 3
Arriving At: 9:27pm
Terminal:NORTH TERMINAL



Primary Trip Sponsor Form Attachment
The Aspen Institute, Inc. (Aspen Ideas Festival)
Rep. Lucy McBath

18. Total Expenses for Each Participant

Lodging Expenses: \$688

Meal Expenses: \$235 (dinners) (note the costs of breakfast/lunch/snacks/ reception are included in other expenses below)

Other Expenses: The \$5000 conference registration pass is the all-inclusive ticket price for a member of the public to purchase an individual ticket to attend Aspen Ideas Festival conference; however, the registration pass price is waived for all speakers participating in the Festival tracks. The registration pass price includes a per day meeting package cost of \$330 which includes Aspen Meadows Resort conference hosting fees, facilities setup and breakdown, IT, staffing, enhanced security, food and non-alcoholic refreshments for breakfast, lunch, snacks, reception. The registration pass price also includes facilities costs for non-Aspen Meadows Resort venues utilized during Aspen Ideas Festival and shuttle service to and from such venues and additional equipment rental (tents, chairs).